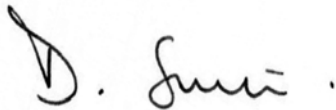


This matter is being dealt
with by: Kate Cuthbert
Ext: 561 7881
Direct Line: 0191 561 7881
Your Ref:
Our Ref: KLC/PG
Date: 3rd June, 2009

Dear Councillor,

You are summoned to attend the Annual Meeting of the Authority to be held in the Main Authority Room, Fire and Rescue Headquarters, Barmston Mere on Monday, 15th June, 2009 at 10.30 a.m. when it is proposed to transact the business set out below.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'D. Smith'.

Dave Smith,
Clerk to the Authority

AGENDA

PART I

<u>ITEM</u>		<u>PAGE</u>
1.	Appointment of Chairman	
2.	Apologies for Absence	
3.	Appointment of Vice-Chairman	
4.	Declarations of Interest	
5.	Minutes	
	(i) Minutes of the meeting of the Authority held on 20 th April, 2009, Part I (copy herewith) for confirmation;	1
	(ii) Minutes of the meeting of the Appointments Committee held on 20 th April, 2009 Part I (copy herewith) for information;	7
	(iii) Minutes of the meeting of the Appointments Committee held on 30 th April, 2009 Part I (copy herewith) for information;	9
	(iv) Minutes of the meeting of the Performance Review Committee held on 27 th April, 2009, Part I (copy herewith) for information; and	11
	(v) Minutes of the meeting of the North East Fire and Rescue Regional Management Board held on 26 th March, 2009 (copy herewith) for information.	15
6.	Membership of Authority, Appointment to Committees and Appointment of Spokesmen for 2009/10	21
	Report of the Deputy Clerk to the Authority (copy herewith).	
7.	Date, Time and Venue of Future Meetings	33
	Joint report of the Chief Fire Officer, the Clerk to the Authority, the Finance Officer and the Personnel Advisor (copy herewith).	

FINANCE REPORTS

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| 8. | Revenue Budget Outturn 2008/2009 and Revenue Budget First Review 2009/2010 | 37 |
| | Joint report of the Chief Fire Officer and the Finance Officer (copy herewith). | |
| 9. | Capital Programme Outturn 2008/2009 and Capital Programme First Review 2009/2010 | 49 |
| | Joint report of the Chief Fire Officer and the Finance Officer (copy herewith). | |
| 10. | NEFRA Collaborative PFI Project: Progress to Financial Close | 57 |
| | Joint report of the Chief Fire Officer, the Finance Officer and the Clerk to the Authority (copy herewith). | |
| 11. | Upgrade of Communications Network | 113 |
| | Joint report of the Chief Fire Officer, the Finance Officer and the Clerk to the Authority (copy herewith). | |
| 12. | Annual Efficiency Statement | 117 |
| | Joint report of the Chief Fire Officer, the Finance Officer and the Clerk to the Authority (copy herewith). | |
| GOVERNANCE AND LEGAL REPORTS | | |
| 13. | Internal Audit Services Annual Report for 2008/2009 | 121 |
| | Report of the Finance Officer (copy herewith). | |
| 14. | Prosecution – Fire Safety | 129 |
| | Joint report of the Chief Fire Officer and the Clerk to the Authority (copy herewith). | |
| 15. | Prosecution – Fire Safety | 131 |
| | Joint report of the Chief Fire Officer and the Clerk to the Authority (copy herewith). | |

16.	Annual Governance Review 2008/2009	135
	Joint report of the Chief Fire Officer, the Clerk to the Authority, the Finance Officer and the Personnel Advisor (copy herewith).	
	OPERATIONAL REPORTS	
17.	Integrated Risk Management 2008/09 Action Plan Update	189
	Joint report of the Chief Fire Officer, the Clerk to the Authority and the Finance Officer (copy herewith).	
18.	Regional Fire Control – Update	193
	Joint report of the Chief Fire Officer, the Finance Officer and the Clerk to the Authority (copy herewith).	
19.	Transfer of Ownership of New Dimension Assets	199
	Joint report of the Chief Fire Officer, the Clerk to the Authority, the Finance Officer and the Personnel Advisor (copy herewith).	
20.	Correspondence List	203

Note:

Local Government (Access to Information) (Variation) Order 2006

The reports contained in Part II of the Agenda are not for publication as the Authority is considered likely to exclude the public during their consideration of the reports as they contain exempt information relating to any individual or information which is likely to reveal the identity of an individual or information relating to the financial or business affairs of any particular person (including the Authority holding that information) (Local Government Act 1972, Schedule 12A, Part I, Paragraphs 1, 2 and 3).

PART II

21. Minutes

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|-------|--|-----|
| (i) | Minutes of the meeting of the Authority held on 20 th April, 2009, Part II (copy herewith) for confirmation; | 205 |
| (ii) | Minutes of the meeting of the Appointments Committee held on 20 th April, 2009 Part II (copy herewith) for information; and | 207 |
| (iii) | Minutes of the meeting of the Appointments Committee held on 30 th April, 2009 Part II (copy herewith) for information; | 209 |