

	STANDING AGENDA ITEM	PREPARATORY WORK	NEXT STEPS	NOTES
AUTUMN	<ul style="list-style-type: none"> • Previous Minutes • Elect Chair and Vice • Vote on submission of Annual Report. • SACRE-Self Evaluation Tool. • Agree work focus for this academic year & create short- & long-term action plan. • NASACRE Briefing. • Newsletter Items. • AOB 	<ul style="list-style-type: none"> • Read last minutes. • Let P Wood know if you can attend. Think about candidates. • Read draft report be prepared with comments. • Read NASACRE SET document, and minutes of previous meetings to be able to comment on progress and suggestions on content of the SET. https://www.nasacre.org.uk/resources/sacre-management • Read previous academic years minutes & newsletters to formulate ideas for a focus on this academic year. What role can you take in the work of SACRE? • Read the NASACRE briefing for this term and be ready to discuss. https://www.nasacre.org.uk/sacre-briefing • Is there anything you want to draw to the attention of RE teachers? • Is there anything you want SACRE to consider? 		
SPRING	<ul style="list-style-type: none"> • Previous Minutes • Review short term action plan. • NASACRE Briefing. • Newsletter Items. • AOB 	<ul style="list-style-type: none"> • Read last minutes. • Read the short term action plan be ready for discussion. • Read the NASACRE briefing for this term and be ready to discuss. https://www.nasacre.org.uk/sacre-briefing • Is there anything you want to draw to the attention of RE teachers? • Is there anything you want SACRE to consider? 		
SUMMER	<ul style="list-style-type: none"> • Previous Minutes • Discuss content of Annual Report. • Review Action Plans • NASACRE Briefing. • Newsletter Items. • AOB 	<ul style="list-style-type: none"> • Read last minutes. • Review SACRE work this year. Use the NASACRE annual framework to aid your thoughts as what should go in the report. https://www.nasacre.org.uk/resources/sacre-management • Review Action Plans • Read the NASACRE briefing for this term and be ready to discuss. • Is there anything you want to draw to the attention of RE teachers? • Is there anything you want SACRE to consider? 		