

**POLICY AND PERFORMANCE COMMITTEE: 9 NOVEMBER 2015**

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**SUBJECT: ASSESSMENT AND IMPROVEMENT PLAN UPDATE**

**REPORT OF THE CHIEF FIRE OFFICER**

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**1 PURPOSE**

- 1.1 The purpose of this report is to update the Policy and Performance Committee members regarding the progress made against the Assessment and Improvement Plan (Appendix A) over the last twelve months.

**2 IMPROVEMENT PLAN 2015/16**

- 2.1 TWFRA has a longstanding commitment to continuous improvement, welcomes feedback and seeks to learn from independent assessment.
- 2.2 In June 2010, the Policy and Performance Committee resolved that:
- They would wish to reiterate their commitment to evidenced based decision-making
  - Continued comparison and benchmarking with other Metropolitan Authorities and sector led approaches to improvement, are desirable
  - Independent scrutiny of the organisation to assist towards making improvement should continue in a proportionate way.
- 2.3 The revised Improvement Plan contains only strategic, crosscutting improvement actions from a range of sources. It does not replace any other strategic documents - it is a monitoring tool bringing improvement actions conveniently into one place.

**3 PROGRESS UPDATE**

- 3.1 The Chief Fire Officer is pleased to report good progress against the Improvement Plan. Those areas of particular note over the previous twelve months are as follows:
- Following the Operational Assessment in October 2014, several recommendations were received and considered and have now been added to the Improvement Plan for action. Responsibilities have been assigned and target completion dates are currently being agreed.
  - A number of HR / Payroll actions have been completed.

## **4 LEGISLATIVE IMPLICATIONS**

4.1 There are no legislative implications associated with this report.

## **5 LEARNING AND DEVELOPMENT IMPLICATIONS**

5.1 There are no learning and development implications associated with this report.

## **6 ICT IMPLICATIONS**

6.1 There are no ICT implications associated with this report.

## **7 FINANCIAL IMPLICATIONS**

7.1 The audits and assessment activities (detailed within the Assessment Plan) that result in improvements captured within the Improvement Plan, have significant costs associated with them. These are detailed within the Assessment Plan.

## **8 RISK MANAGEMENT IMPLICATIONS**

8.1 The risk management implications associated with the implementation of the Improvement Plan have been assessed as **LOW** risk.

## **9 STRATEGIC COMMUNITY SAFETY PLAN LINK**

9.1 The production of the Assessment and Improvement Plan links to Goal Four: to deliver a modern effective service, ensuring value for money with staff who reflect the communities we serve.

## **10 EQUALITY AND FAIRNESS IMPLICATION**

10.1 There are no equality and fairness implications associated with this report.

## **11 HEALTH AND SAFETY IMPLICATIONS**

11.1 There are no health and safety implications associated with this report.

## **12 CONCLUSION AND RECOMMENDATIONS**

12.1 Members are requested to:

- Review the contents of this report
- Receive further Improvement Plan progress reports annually.