

EAST SUNDERLAND AREA COMMITTEE

AGENDA

Meeting to be held in the Civic Centre (Committee Room No. 1) on
Monday, 27th November, 2006 at 5.30 p.m.

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R.C. RAYNER,
City Solicitor.

Civic Centre,
SUNDERLAND.

17th November, 2006.

At a meeting of the EAST SUNDERLAND AREA COMMITTEE held in the CIVIC CENTRE, SUNDERLAND on MONDAY, 2ND OCTOBER, 2006 at 5.30 p.m.

Present:-

Councillor Wares in the Chair

Councillors Bainbridge, Dixon, M. Forbes, Paul Maddison, Peter Maddison, T. Martin, M. Smith and Wood

Apologies for Absence

Apologies for absence were submitted to the meeting on behalf of Councillors C. Anderson and Sidaway.

Minutes of the Meeting held on 3rd July, 2006

Subject to Councillor M. Forbes' apologies being included it was:-

1. RESOLVED that the minutes of the last meeting of the Committee held on Monday, 3rd July, 2006 be confirmed and signed as a correct record.

Declarations of Interest

Item 8 – Strategic Initiatives Budget (SIB) : Regeneration Issues Report

Councillor M. Smith declared a personal interest as a family member was employed by the Sunderland Teaching Primary Care Trust.

Councillors Bainbridge and Wares declared personal and prejudicial interests in the item as Chairman and President of Ryhope Blue Watch Management Committee and left and meeting during consideration of the item.

Councillor Wood took the Chair during consideration of the item.

Item 9 – Strategic Initiatives Budget : 2006/07 Ward Based Community Chest

Councillor M. Smith declared a personal and prejudicial interest as the Vice Chair of SCOPE and withdrew from the meeting during consideration of this item.

Presentation from Northumbria Police on Crime Rates Relating to the East Sunderland Area

In the absence of a representative from Northumbria Police, it was:-

2. RESOLVED that the item be withdrawn from the agenda.

Future Venues for Meetings of the East Sunderland Area Committee

The Chairman asked Members to consider possible venues for future meetings of the East Sunderland Area Committee.

Councillor Wood advised of an article in the Journal newspaper he had seen, which advertised Northumberland County Council's area committees and suggested a similar approach.

The Chairman advised that the Chairmen of the Area Committees had discussed this at a meeting they held and felt that awareness of the Committees and their agenda items needed to be raised in the public domain.

The Chairman asked that any possible venues be forwarded to the Democratic Services Team for further investigation to be undertaken.

Tackling Social Exclusion Through Transport (TSETT) Initiative Dropped Crossings and Raised Kerbs

The Director of Development and Regeneration submitted a report (copy circulated) which requested the Committee to consider nominating locations for inclusion in the TSETT dropped crossing and raised kerbs initiative.

(For copy report – see original minutes)

Bill Blackett, Area Regeneration Officer, presented the report and invited suggestions from Members.

Councillor Wood highlighted a number of areas where elderly residents had problems crossing busy roads.

Councillor Dixon advised he had locations which he would forward to Mr. Blackett at the end of the meeting.

Mr. Blackett advised that if Members had any further suggestions or comments they could forward them to him following the meeting and once the areas had been decided he would request a list for the Committee's attention.

3. RESOLVED that the nominations be referred to the TSETT Working Group for consideration.

Regeneration Issues Report : Feedback on Projects Previously Funded Through Strategic Initiatives Budget (SIB)

The Director of Development and Regeneration submitted a report (copy circulated) which provided the Committee with information on the Living History North East project, which it had previously funded through its SIB allocation.

(For copy report – see original minutes)

Bill Blackett, Area Regeneration Officer, introduced Janette Hilton, Project Director, who proceeded to provide Members with a commentary on her feedback report and answered questions thereon.

The Chairman having thanked Ms. Hilton for her presentation, it was:-

4. RESOLVED that the feedback report be received and noted.

Strategic Initiatives Budget (SIB) : Regeneration Issue Report

The Director of Development and Regeneration submitted a report (copy circulated) on the proposed allocation of Strategic initiatives Budget (SIB) funding to support the following initiatives of benefit to the area:-

- (i) Ryhope Detached Youth Work Programme; and
- (ii) Ford, Pallion and Millfield Community Development Programme.

(For copy report – see original minutes)

Bill Blackett, Area Regeneration Officer, presented the report and advised that the two applications for funding before the Committee were requesting £26,717 from the 2006/07 budget and £13,114 from the 2007/08 budget (subject to budget approval). Should the Committee grant these requests £197,422 would be committed from the 2006/07 budget, leaving a balance of £54,851 and £97,260 would be committed from the 2007/08 budget (subject to budget approval).

Mr. Blackett provided Members with a summary of each application and introduced representatives from the projects who were present to address any comments or questions from Members.

Consideration having been given to the applications, it was:-

5. RESOLVED that approval be given to the allocation of Strategic Initiatives Budget Funding of:-

- £14,217 from the 2006/07 budget and £13,114 from the 2007/08 budget (subject to budget approval), as a contribution towards the 'Ryhope Detached Youth Work Programme'; and
- £12,500 as a gap-funding contribution to the Ford, Pallion and Millfield Community Development Programme.

Strategic Initiatives Budget 2006/07 Ward Based Community Chest

The Director of Development and Regeneration submitted a report (copy circulated) on 17 projects recommended for support from the 2006/07 Community Chest Scheme in respect of the Hendon, Millfield, Ryhope and St. Michael's wards.

(For copy report – see original minutes)

6. RESOLVED that approval be given to the 17 projects recommended for support from the 2006/07 Community Chest with a total value of £5,675 as detailed in Annex 1.

Crowtree Leisure Centre : Every Schoolday Counts Initiative

The Director of Community and Cultural Services submitted a report (copy circulated) which provided Members with an update on the 'Every Schoolday Counts Initiative' which had been set up in partnership by Children's Services and Crowtree Leisure Centre.

Consideration having been given to the report, it was:-

7. RESOLVED that the report be received and noted.

Crowtree Leisure Centre : Summer Holiday Programme 2006

The Director of Community and Cultural Services submitted a report (copy circulated) which advised Members of the success of the Summer Holiday Programme which was introduced throughout the City's leisure complexes in 2006.

(For copy report – see original minutes)

Councillor Wood asked if there was a reason behind the Puma Centre being the only facility to have fewer attendees in 2006 than 2005 and was advised that the Centre had ran less courses this year due to the staff available.

Consideration having been given to the report, it was:-

8. RESOLVED that the report be received and noted.

Play and Urban Games Developments : Update Report

The Director of Community and Cultural Services submitted a report (copy circulated) which advised Members of progress being made in Hendon and the East End area, in respect of Play and Urban Games developments.

(For copy report – see original minutes)

Councillor Wood welcomed the developments and would be keen to see the developments expand throughout the whole of the East area and City and was advised that work was ongoing at present and areas were being prioritised due to need.

Councillor Forbes asked if there was a definition for areas of 'greater need' and was informed that the areas of greater need were based on information regarding geography and population which was set to clear criteria.

Consideration having been given to the report, it was:-

9. RESOLVED that the report be received and noted.

Back On The Map : Progress Report

In the absence of a representative from Back on the Map, it was:-

9. RESOLVED that the report be noted.

Adult Social Services – Ward-Based Data Analysis – February 2006

The Deputy Chief Executive submitted a report (copy circulated) which aimed to provide the Committee with ward-based intelligence about key areas within the purview of Adult Social Services.

(For copy report – see original minutes)

Mr. Paul Allen, Research & Performance Management Officer briefed Members on the report.

Councillor Wood requested a colour copy of Appendix 2 which showed the Index of Multiple Deprivation and it was agreed a copy would be forwarded to all Members of the Committee.

Councillors Dixon and Paul Maddison queried the accuracy of the figures in relation to estimated population and Mr. Allen agreed to verify the figures and write out to all Members informing them of the outcome.

The Chairman having thanked Mr. Allen for his attendance, it was:-

10. RESOLVED that the report be received and noted.

The Chairman thanked Members and officers for their attendance and closed the meeting.

(Signed) D.R. WARES,
Chairman.

East Area Committee 27th November 2006

Report of the Group Chief Executive – Sunderland Housing Group

For Information

Housing Update

1.0 Purpose of Report

The purpose of this report is to update the East Area Committee on the progress of Sunderland Housing Group’s Investment and Renewal activity within the East area and the City of Sunderland.

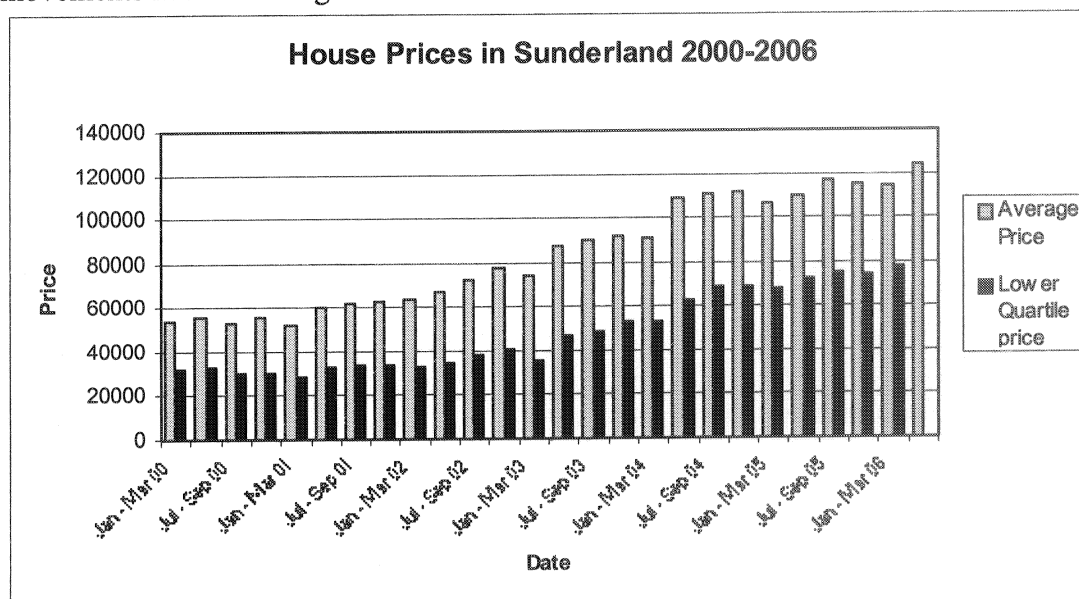
2.0 Background

An update report was presented to the East Area Committee in November 2005. This report gives an updated position on the following areas:

- Housing market position in Sunderland
- Investment plan progress
- Renewal plan progress

3.0 Sunderland Housing Group - Housing Market Position in Sunderland

3.1 A number of issues will affect a housing market at any given time. Essentially these can be broken down however into issues of supply and demand. Recent movements in the housing market for Sunderland can be summarised below:

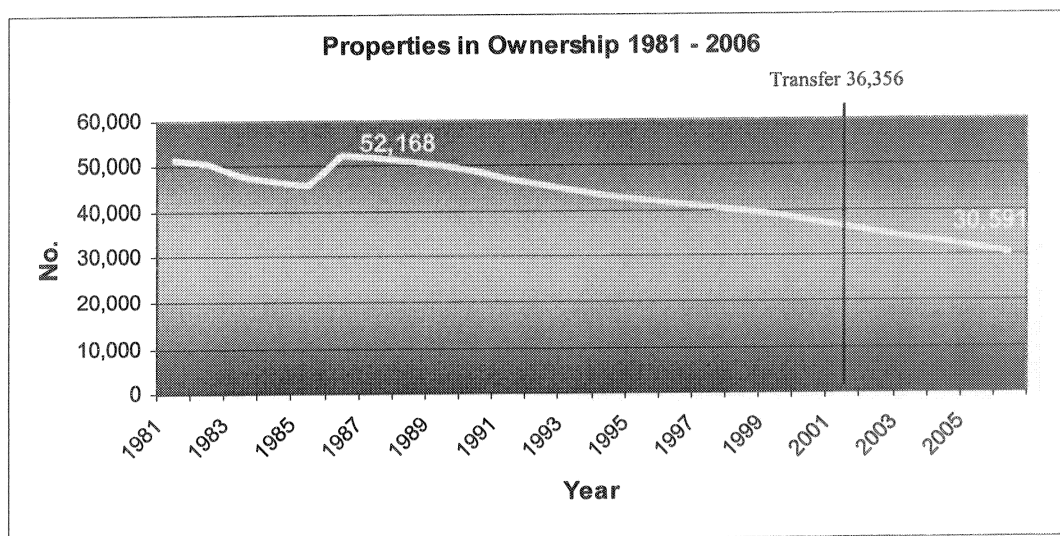


Source: HM Land Registry

3.1.2 In the period from Jan-March 2000 to Jan-March 2006 average prices in Sunderland increased from £58,000 to £114,000 an increase of 112%. This compares to a national increase over the same period from an average of £102,000 to £192,000, an increase of 88%. Indicators show that the market is now heading for a soft landing although there has been a an increase in the last quarter of £9,200. The net effect however is that house price inflation has far and away outstripped income growth over the period which has increased in the order of 15-20%. This has significantly raised the bar for first time buyers and created real affordability issues. In Sunderland, average income levels of around £20,000 give a realistic first time buyer price range of between £75,000 - £125,000. Whilst the market is more restricted in this bracket it is still achievable. This still gives an average income to average house price ratio of 5.7. Whilst this is not as extreme as some parts of the country where ratios have reached 9 times average income, it is still an indication of some real demand pressures in Sunderland.

3.2 Properties in ownership

3.2.1 The number of properties in ownership has steadily fallen since transfer primarily through Right to Buy illustrated as follows:



3.2.2 In total, properties in ownership have reduced by around 5,765 since transfer representing a 15.8% reduction in the stock. Of this reduction, 3,800 have been through right to buy with the remainder being through demolition or property conversion. This is a common trend throughout LSVT's and Local Authorities where the right to buy is still applicable. The Right to Buy trend has now slowed but the net effect on housing in the City is that there is significantly less affordable stock available now than at the point of transfer.

3.3 Housing demand

3.3.1 Housing demand needs to be understood in the context of housing supply as set out in paragraphs 3.1 and 3.2 above. Supply of affordable housing in the City has reduced but at the same time demand has significantly increased. Demand can be measured by a range of factors. These include population, migration and demographic trends, registrations for housing, turnover rates and household trends. These factors are summarised as follows:

3.3.2 **Population** has fallen according to Census returns. Between 1991 and 2001 the population of Sunderland fell by 7,000. The population fall is due in part to natural population decline arising from a higher death rate than birth rate but also due to net outward migration from the City. This trend is balanced however in that household numbers have actually increased over the period. This is due to household sizes becoming smaller such that the average household size in Sunderland at 1991 was 2.7 whereas at 2001 it had reduced to 2.4. This is seen more starkly within new lettings data for the Group which has seen an average incoming household size over the last 4 years of just 1.9 people. The net effect from population loss has therefore been effectively absorbed by household growth.

3.3.3 **Homelessness** is an issue that has received significant recent attention. Some commentators argue that homeless applications rise and fall in direct correlation to house prices. The point made by the Group is that the increase in homelessness seen in the City over the last 2 years is reflective of a much wider market trend. The comparison between the local, regional and national position is shown in the table below:

Statutory homeless in priority need cases – 1999/00 – 2004/05								
Authority	1999/00	2000/01	2001/02	2002/03	2003/04	2004/05	6 year % Increase	2 year % Increase
Gateshead	413	410	476	660	847	772	86.9	17.0
Newcastle	400	380	558	859	1002	906	126.5	5.5
North Tyneside	1114	966	1032	1097	959	896	-19.6	-18.3
South Tyneside	202	225	321	379	595	573	183.7	51.2
Sunderland	667	735	968	791	894	597	-10.5	-24.5
North East	4940	5151	5873	7018	8350	8001	62.0	14.0

The City has actually fared a lot better than some of its immediate neighbours and extremely well in comparison to the region. Indications are that homeless levels are now stabilising across the region.

3.3.4 The rate of registrations through **Choice Based Lettings** for the Group's available property has shown a marked increase since the introduction of the scheme in

November 2002. There are over 18,000 Choice Based lettings registrations on the system compared to a waiting list at the time of transfer of just 5,500. Expressions of Interest per property have remained high and are currently averaging over 100 per property. This is down from a peak interest of 130 expressions for every property advertised in 2004/05, but still represents strong demand for the Group's core housing product.

3.3.5 A key factor in the increase in demand is that there have been less properties available to service lettings. At transfer the Group's turnover was 13.5% which meant that around 4,900 properties became available each year. **Turnover** has reduced significantly since transfer however and now stands at 8.7% representing just 2,660 properties i.e. more than 2,000 less properties available per annum than at transfer. For each property available there are also competing pressures from choice based lettings, decant for improvements, decant for renewal, demolition requirements and homelessness cases. This combination of reduced supply and increased demand has led to the perceived high demand issues reported so widely over the last 2 years.

3.4 In summary the market position continues to present issues of high demand for the Group. There are indications that the housing market is steadying. There are still significant demand pressures however on the Group's stock as affordability, particularly for those entering the housing market for the first time remains a key issue.

4.0 Sunderland Housing Group – Renewal and Investment Plans

4.1 Renewal and Investment Strategy

The Group is investing in neighbourhoods in the East area through its programme of modernisations and improvements (the "Investment Plan") and through a more radical programme of clearance and demolition (the "Renewal Plan").

The review of the Renewal Plan as agreed by Cabinet in March 2005 is continuing. This has resulted in the continuation of renewal proposals in many areas, and a fresh look at other renewal areas using Neighbourhood Renewal Assessments methodology. An update in relation to renewal areas is provided below.

The Group's investment plan continues to deliver as one of the key transfer promises and this is summarised as follows for the East area.

5.2 East Area Investment

Within the Central Sunderland Housing Company area as a whole, some 3,548 full modernisations have been completed since the transfer together with a further 3,545 additional improvement works. Investment has so far totalled £64.6 million

in the Central Sunderland Housing Company stock. In the financial year 2005/06, the following works are now on site or due to commence specifically within the East Framework area:

East Sunderland	2006/07 Gross Spend	No. of units
Astral/Planet/Solar Towers	1,440,381	82
Tunstall Bank	783,989	62
Ryhope Village	961,890	52
Total	3,186,260	196

The programme continues to be monitored with monthly and quarterly investment reports presented to the Central Sunderland Housing Company Board.

5.0 Specific Renewal activity in East Sunderland

The Group's Renewal Plan is tackling areas of housing where modernisation and improvement alone will not be sufficient to provide viable and sustainable neighbourhoods.

In many areas the Group's renewal proposals are advanced in terms of site acquisition, decanting, demolition and new build. In other areas, however, progress has not been as advanced and complete site assembly has not been completed in order to allow for new development.

In 2005 the Group and the City Council agreed to carry out a review of the Group's Renewal Plan. The joint review recognised that a number of renewal areas have already progressed significantly, and in many cases the continuation of development is the preferred option for both the Council and the Group.

For areas where acquisitions, decanting and demolition had not been completed it was agreed that the Group would take a fresh look at renewal proposals using the Government recommended Neighbourhood Renewal Assessments (NRA's) methodology.

In other areas, it has been agreed that schemes originally identified for renewal will now be modernised by the Group.

A summary of the current position of the original renewal estates in the East area is as follows:

5.3.1 Ryhope Village

The Group has made significant progress with the site assembly of Ryhope Village, and it had been agreed with the City Council that development of the currently cleared site will be explored. The Group has appointed a consultant architect to prepare detailed scheme layouts based upon the principles of the

Group's preferred approach to estate design and an alternative viewpoint obtained from the Local Authority planners. The Group held a consultation event in April 2006 to gauge local residents opinion of the scheme layouts, and the overwhelming majority expressed strong support for the Group's approach, with the occasional individual not expressing a preference. The options to progress the design and delivery of the scheme are currently under review and will be discussed further with the City Council.

Whilst the Group has made good progress in the re-housing of residents to facilitate development at Ryhope Village, part of the estate remains occupied and it was agreed by the Council and the Group that this part of the neighbourhood would be reviewed to determine the most appropriate course of action for the area using Neighbourhood Renewal Assessment methodology. RDHS Ltd have been appointed to carry out a Neighbourhood Renewal Assessment for Ryhope Village. All fieldwork has now been completed and the final draft of the NRA report is nearing completion. The Group and the City Council are currently discussing the validation of the methodology for all NRA reports produced as part of the review of renewal.

6.0 Recommendations

The Area Committee is recommended to **NOTE** the above report for information.

7.0 Background Papers

There were no background papers used to compile this report.

EAST SUNDERLAND AREA COMMITTEE

27th November 2006

REPORT OF THE CITY TREASURER

HOUSING and COUNCIL TAX BENEFIT PROGRESS REPORT

FOR INFORMATION

1. PURPOSE OF REPORT

- 1.1 The purpose of this report is to inform Members of the performance of the Benefits Section in the processing of new claims in accordance with the Best Value Performance Indicator (BVPI78a) for Housing and Council Tax Benefit. This report covers the period 1 April 2006 to 30 September 2006.

2. PERFORMANCE

- 2.1 Our target for BVPI 78a for processing new claims for 2006/2007 was set at 27 days. The attached table shows that we are processing claims within this target achieving 25.74 days city wide. We have also exceeded our 93% local target for new claims processed within 14 days of receipt of all necessary information, by achieving 95.84%. These two performance measures are also well within the Department for Work and Pensions' (DWP) standards.

3. FURTHER INFORMATION

- 3.1 One of the main objectives in last and this year's Business Plan for the Benefits Service is to promote Housing and Council Tax Benefit and thereby increase take up of these benefits.
- 3.2 Members were previously informed of our free Benefits Hotline which was set up in March 2006 costing nothing for customers to ring the Council's Contact Centre to find out if there are certain benefits they might be missing out on. This facility is part of our ongoing drive to encourage take up.

Since March we have accepted over 500 enquiries which have led to 149 successful claims. This equates to nearly £3,000 per week extra Housing and Council Tax Benefit. Of these new Housing Benefit customers, 66% are receiving more than £30 per week, and over 60% of the new Council Tax Benefit customers are receiving more than £7.50 per week. Some customers are now better off by as much as £85 Housing Benefit and £23 Council Tax Benefit per week.

Publicity has continued by the promotion of the free phone number through an advertising campaign starting in mid June and ending mid August on a fleet of Stagecoach buses across the city. We have also advertised in the Echo, on billboards and on our website and worked with Registered Social Landlords by including appropriate references in their rent increase letters.

We took up the suggestion, made at one of the previous Area Committee meetings, and introduced a credit card size advert promoting the free phone

number. Professional advisors, council visiting staff and numerous agencies across the city are now either using or displaying these cards.

- 3.3 As part of the national Best Value Performance Indicators we are required to conduct a customer survey (BVPI80) to measure customer satisfaction regarding the provision of our service. The survey covers topics such as access to the service, staff, forms and letters and speed of service.

The views and opinions of our customers may change throughout the year. Therefore, in order to evaluate our service accurately our questionnaires are issued over 2 periods. In the first period, August, we issued 938 questionnaires followed by 2 reminders. We are pleased with the response rate of 46% so far. The questionnaires for the second period will be issued in January 2007.

The results are then combined to calculate our overall performance to report to the DWP. Analysis is then undertaken to evaluate our service and formulate plans for improvement. We will comment on the findings in future progress reports.

- 3.4 Members were previously informed of our plans to implement a new benefits system followed by an upgrade of our Document Image Processing (DIP) system to improve service delivery. The project is now in its final stage and we are analysing the results of the most recent data transfer from the current system onto the new system and checking our plans to maintain "business as usual" during the final migration.

4. RECOMMENDATION

- 4.1 Members are asked to note the contents of this report.

5. BACKGROUND PAPERS

- 5.1 No background papers were used in the preparation of this report.

East Area Performance Statistics

National Best Value Performance Indicator (BVPI78a) - City Wide

	Performance 1st April - 30th September 2006	Targets 2006 - 2007
Average time taken to process a new claim from date of claim	25.74 days	27 days
Percentage of new claims processed within 14 days from receipt of all information	95.84%	93%

EAST SUNDERLAND AREA COMMITTEE
27th November 2006

**REGENERATION ISSUES REPORT; FEEDBACK ON PROJECTS
PREVIOUSLY FUNDED THROUGH STRATEGIC INITIATIVES BUDGET (SIB)**
Report of the Director of Development and Regeneration

1.0 Purpose Of The Report

- 1.1 This report provides information to the Area Committee on expenditure from the Strategic Initiatives Budget (SIB) on projects it has previously funded

2.0 Background

- 2.1 Each Regeneration Framework area has been allocated a minimum budget of £200,000 per annum over the last eleven years from the Strategic Initiatives Budget to promote action on key priorities identified in the relevant Area Regeneration Frameworks, and to attract other funding into the area. Over this period, therefore, the Framework area has been allocated £2,254,586 in this way.
- 2.2 In order that the Area Committee can be kept informed of progress on projects it has previously funded as part of the SIB monitoring process, a programme of report backs has been scheduled.

3.0 Purpose of the Feedback Reports

- 3.1 The aim of the reports are to inform the Area Committee how the money it has been allocated through SIB has been used, how successful it has been in achieving its original objectives, and how the project will continue. Specifically, the reports have been asked to address the following key questions :
- How has the money has been used? How much was capital and revenue?
 - What were the outcomes of the project? How has it helped to achieve the objectives identified in the original submission? Are there any statistics that will support the outcomes?
 - What other funding the SIB allocation helped to attract?

- What are the key lessons learnt? What difference has the project made in comparison to other areas that did not have such funding? What added value did the project provide? Are there implications for existing service provision?
 - Does the project need to continue? Has it come to its natural end? If not, how will it be funded? Has it been considered for mainstream funding? Have other funding sources been approached?
- 3.2 Once the presentation has been completed, Elected Members will be invited to ask any questions or offer comments concerning the project.

4.0 Feedback to this Committee

4.1 At this Committee meeting, the following feedback reports will be presented:

- People's Pedal Power project, which was awarded £2,150 in September 2005;
- Compass Community Transport, which was awarded £2,000 in September 2005.

4.2 Excerpts from the original application are attached as Annex 1.

4.3 A schedule of feedback reports for the remainder of 2006/7 is attached as Annex 2

5.0 Recommendations

5.1 That this report be noted.

Background Papers

Strategic Initiatives Budget (SIB): Regeneration Issues Reports to previous Area Committees

Regeneration Framework Files, East Area

**EXCERPTS FROM ORIGINAL SIB APPLICATION FOR FUNDING TO
EAST SUNDERLAND AREA COMMITTEE**

1. People's Pedal Power

PROJECT TITLE: Peoples Pedal Power												
SIB Requested: £12,900 City-wide; £2,150 per committee												
Section 1: Application Requirements												
<p>1.1: Please note that this application will be presented to the relevant Area Committee for its consideration when determining your SIB Grant Application. The Agenda and the Minutes of the Area Committee Meeting will be available for inspection by members of the public. Please therefore ensure that your organisation is agreeable to the content of the information that is set out in the form.</p> <p>The Application Form should be provided in either electronic (e-mail or floppy disc) or typed format.</p> <p>If you have a problem with returning this form in either electronic or typed format, please contact the appropriate Area Regeneration Officer. Contact / address details are provided on the covering letter and in the Guidance Notes and Criteria and Project Guidelines</p> <p>Please note that a representative of your organisation must be available to attend the pre-agenda and main committee meeting(s) to which this application is presented, as they may be required to answer questions. Failure to attend the meeting(s) may result in your application being deferred or rejected. Dates and Venues of future meetings are provided in section 7 of the SIB guidelines.</p>												
<p>1.2 Which Area Regeneration Framework(s) does the project cover? (please tick)</p> <table> <tr> <td>Coalfield</td> <td><input checked="" type="checkbox"/></td> <td>East</td> <td><input checked="" type="checkbox"/></td> <td>North</td> <td><input checked="" type="checkbox"/></td> </tr> <tr> <td>Washington</td> <td><input checked="" type="checkbox"/></td> <td>West</td> <td><input checked="" type="checkbox"/></td> <td>South</td> <td><input checked="" type="checkbox"/></td> </tr> </table>	Coalfield	<input checked="" type="checkbox"/>	East	<input checked="" type="checkbox"/>	North	<input checked="" type="checkbox"/>	Washington	<input checked="" type="checkbox"/>	West	<input checked="" type="checkbox"/>	South	<input checked="" type="checkbox"/>
Coalfield	<input checked="" type="checkbox"/>	East	<input checked="" type="checkbox"/>	North	<input checked="" type="checkbox"/>							
Washington	<input checked="" type="checkbox"/>	West	<input checked="" type="checkbox"/>	South	<input checked="" type="checkbox"/>							

Section 2: Sponsor Details		
2.1 Name of Lead Organisation / Group: City of Sunderland Council for the Disabled		
2.2 Address of Lead Organisation / Group: Century House, 100 Norfolk Street, Sunderland, SR1 1EA		
2.3 Contact Name for Project: Les Wascoe	2.4 Position in Organisation: Manager	
2.5 Tel. Number: 0191 514 3346	2.6 Fax Number: 0191 567 8107	2.7 E-mail Address: leslieg@myway.com

Section 3: Project Details	
3.1 Project Title: (Please re-state title as per front sheet) Peoples Pedal Power	
3.2 Project Start Date: September 2005	3.3 Project End Date: Ongoing
<p>3.4 Please describe the project:</p> <p>The Peoples Pedal Power (PPP) project provides adapted bicycles and tricycles to enable the 67,000 people in Sunderland who have a disability or are infirm to participate in healthy cycling activities in a safe and supportive environment. The project began after Sunderland TPCT funded research into the need to establish healthy activities for disabled people.</p> <p>A grant of £4,450 from the Coalfield Regeneration Trust and the donation of a number of bikes enabled the project to begin some services in July.</p> <p>Funding from the Strategic Initiatives Budget, with match funding from Awards for All, will enable the project to purchase additional bikes and equipment and provide weekend programmes. This will enable PPP to develop, in line with identified need, to meet demands on it and to provide healthy activities for people with a range of disabilities who have less opportunity to take part in healthy activities and are more prone to debilitating illnesses.</p> <p>The location of the cycling venue is Hetton Lyons Country Park, Hetton-Le-Hole. Disabled people who need public transport to travel to the venue use the Nexus bus service (for individual users) or Compass Busses (for groups of users). The site is also easily accessed by private transport.</p> <p>The main building at the Hetton Lyons Park is fully accessible to wheelchair users and ambulant disabled people and has a fully accessible toilet.</p>	

3.5 What service does the organisation currently provide and how will this be complemented by the project?

PPP is incorporated into the City of Sunderland Council for the Disabled (CSCD) as a sub-committee of the main CSCD committee. PPP retains its own constitution and is a user led organisation and is a citywide initiative that will benefit all disabled people in the City of Sunderland.

CSCD provides a range of advice guidance and advocacy services, for individuals and organisations, and access audits.

Section 7: Financial Information

7.1 How much SIB funding is requested?

£12, 900 Citywide; £2,150 per Area Committee

7.2 Indicate the type of funding requested: (Please tick)

Capital []

Revenue []

Both [✓]

7.3 Has funding been requested / allocated from any other sources, including Council Directorates and if so how much?

£4,700; Awards for All, Approved.

7.4 What other funding alternatives have been considered and why were these not appropriate?

SIB, and the other funding sources, will establish the project and enable it to develop and submit a bid to the Big Lottery Fund, and other funds, to ensure its future as a City of Sunderland Council for the Disabled social enterprise.

7.5 What are the financial implications for the project should it not receive SIB funding?

The Project will be substantially reduced in scope and would not meet needs/demands and would struggle to demonstrate its true worth to major funders.

7.6 When SIB expenditure is complete how do you intend to continue this project?

The project can operate on a voluntary basis but this will severely limit its capacity to fully develop to effectively meet the needs of disabled and infirm people throughout the City.

Positive discussions have been held with the Big Lottery Fund, which is interested in receiving a bid from it once the project is established and can show further evidence, from its operation, as to the benefits accruing from it.

It is intended to submit a bid for staffing, coaching, development and further capital to BLF, and other funders, next financial year as the projects business and operational plan develops.

7.7 Provide a profile of projected costs:

Funding Source	2005/06	2006/07	2007/08	Total Cost
SIB:				
Coalfield	£2,150			
East	£2,150			
North	£2,150			
South	£2,150			
West	£2,150			
Washington	£2,150			
Other Sources: (Please state)				
1) Awards for All	£4,700			
2)				
3)				
Total Cost:	£17,600			

7.8 Please provide details of any 'in-kind funding (e.g. Peppercorn rents), if included within the 'Other Sources' of funding shown above.

Sunderland TPCT will fund a Cycling Worker to supervise the safety of cycling activities.

7.9 Please provide a breakdown of the Total cost to show the main areas of expenditure:

Side by Side Trike x 2 £5,000
 Front Seat Trike £2,000

Recumbent Hand Trike	£2,000
Recumbent Leg Trike x 2	£2,500
Electrically Assisted Trike	£1,500
Bucket Seat Trike	£1,500
Hoist	£1,700
Safety Equipment	£500
Weekend Staff	£900

PEOPLES PEDAL POWER - FEEDBACK REPORT

Finances

The Peoples Pedal Power project was awarded the sum of £12,900 (£2,150 per area committee), in 2005, from the Strategic Initiative Budget, to purchase especially adapted tricycles that can be used by disabled people.

The award was also used to purchase a hoist, and training in the use of the hoist, to enable a disabled person to transfer from a wheelchair to a tricycle.

To date the Peoples Pedal Power project has spent a total of £11,220.13 on the following equipment:

One "Oxford Midi" Hoist - £504.74

One hoist training session - £93.88

One "Draisin" recumbent tricycle - £2438.13

Three "Petra" running tricycles - £5287.00

One "Side by Side" tricycle - £2896.38

The Peoples Pedal Power project still has the sum of £1679.87 to spend.

These remaining funds will be used to purchase an electrically assisted tricycle for ambulant disabled people who need help to cycle up inclines.

Outcomes

The purchase of the equipment listed above has enabled the Peoples Pedal Power project to offer a greatly improved service to disabled people.

The "Oxford Midi" hoist has been used to transfer from a wheelchair onto a "Duet" tricycle (purchased with funds from Awards for All) by numerous severely disabled people.

The hoist training was for members of the Peoples Pedal Power staff, to ensure that carers use the hoist correctly (the staff of Peoples Pedal Power do not participate in the physical transfer of a disabled person. The support worker who accompanies the disabled person is expected to have undergone a thorough training in the use of a hoist and to transfer the disabled person when necessary. The Peoples Pedal Power staff observe the procedure and, of course, must be aware of the correct method of using the hoist. Hence the training).

Since the purchase of the hoist people with, for example, severe Cerebral Palsy or brain injuries, who were previously excluded from cycling can now participate in the social aspect of cycling.

People with profound disabilities are unable to operate any type of cycle or

tricycle. However, when transferred into the “Duet” tricycle (which is similar to a wheelchair attached to the front of a tricycle) their support worker can pedal the tricycle and enable the disabled participant to enjoy the experience of cycling.

The staff of Peoples Pedal Power have observed people who are now middle aged, and who have never had the chance to experience cycling, enjoying the freedom of the cycle track and the companionship of fellow cyclists. The purchase of the hoist (and the “Duet” tricycle) has given these people the chance to experience a cycling opportunity that was previously inaccessible, and as a result it has enhanced their lives.

The “Draisin” recumbent tricycle is very popular with people who are in the Autistic spectrum or who have general learning disabilities. The “Draisin” has a very low seat and, consequently, a very low centre of gravity. A person with a learning difficulty feels very secure on this machine because it is almost impossible to accidentally fall off it. The tricycle is leg powered and has unusual hand controls. Unlike an ordinary tricycle the machine is steered by using two levers, one on each side of the seat. This unusual method of steering and controlling the tricycle allows a great deal of creative interaction with the machine. Staff at the Peoples Pedal Power venue have heard the “Draisin” tricycle variously described by people with learning difficulties as a “space ship” or a “transformer” machine. Staff encourage this playful aspect in order to stimulate interest in cycling and, hopefully, to ensure that people with learning difficulties get the exercise that they need.

The “Petra” running tricycles were developed in Scandinavia and have greatly increased in popularity over the last decade. They are specifically designed for disabled people who have difficulties with walking. People with Cerebral Palsy are especially encouraged to use these machines. The “Petra” tricycle does not have pedals. The machine is powered by the user “pushing” the tricycle along (by using their legs) whilst they are in a semi seated position. The “Petra” has a conventional seat but it protrudes from the back of the machine. It also has a chest support and the front wheel is sprung so that it always returns to a central position. The user mounts the tricycle seat that is situated protruding from the rear of the machine (between the two rear wheels) and leans forward to rest his, or her, upper body on the chest support and grab hold of the handle bars. The legs are then used to power the machine. The sprung front wheel can be turned to steer the tricycle but if the user removes their hands from the handlebars the front wheel automatically returns to the centre position and steers the tricycle in a straight line. It is possible to gain speed on this tricycle and simultaneously take ones legs off the ground, remove ones hands from the handle bars and “fly” along (for short

periods of time on a straight path).

Because of this unusual aspect of the tricycles they are also very popular with people who are in the Autistic spectrum or have other learning difficulties.

The Peoples Pedal Power project purchased three of these tricycles, small, medium and large because it is not possible to adjust one of these tricycles to accommodate people of different heights.

The “Side by Side” tricycle is another very popular machine that is used by a variety of disabled people.

This tricycle seats two people, side by side. The tricycle has two sets of pedals but only one functioning handle bar. Therefore a disabled person can sit next to their support worker and participate in the pedaling activity but only the support worker can steer the machine (occasionally the disabled user does steer the tricycle and the support worker is only there to provide additional leg power).

The “Side by Side” is very popular with people who have visual disabilities, people who have learning difficulties or who are in the Autistic spectrum and people with upper body disabilities.

People with learning difficulties imaginatively describe this tricycle as a “chariot” and have great fun (and exercise) powering it around the “chariot track” like latter day Ben Hurs.

The purchase of all of these tricycles has greatly increased attendance and participation in cycling activities for this previously excluded group of people.

Further funding

The Peoples Pedal Power project is actively engaged in further fund raising.

The “Big Lottery Fund” was approached for support some 18 months ago.

However, at that time the Peoples Pedal Power project did not have enough evidence of attendance to qualify and the “Big Lottery” staff advised the Peoples Pedal Power project to wait until attendance had grown, and more funds were raised, before requesting further support.

The Peoples Pedal Power project has now grown significantly, acquired more tricycles and greatly increased attendance. Therefore a fresh application is being prepared and will be submitted at the appropriate time.

Funding has also been requested from the following organizations:

The Bilton Fund..... £7,000

The Trust House Fund..... £7,000

The Community Foundation (Tyne and Wear).....£10,000

The Local Network Fund..... £5,000

The Department of Health..... £12,000

The Gannet Foundation..... £5,000

The Peoples Pedal Power project does not expect all of these funding bids to be successful.

These applications were all submitted in the first week of October, this year. To date there have been no replies from these potential funders.

Key lessons

The acquisition of the five especially adapted tricycles, the hoist and the hoist training has greatly increased the ability of the Peoples Pedal Power project to provide cycling activities for disabled people.

Before the acquisition of this equipment the project was only able to offer cycling activities to a limited number of disabled people.

Peoples Pedal Power can now offer participation in cycling activities to the great majority of disabled people in this city, regardless of their disabilities.

The increased attendance of cycling participants has resulted in a greater income for the project. Because of the growth of this funding stream the Peoples Pedal Power project has engaged a full time supervisor / safety officer.

The project had previously tried to manage by relying upon volunteers to supervise the project but, because of a lack of tricycles and volunteers, was unable to operate for 5 days a week.

However, the S.I.B. funding that enabled the project to buy the additional 5 tricycles greatly increased attendance and overcome this problem.

The project is still not fully funded and self-sustainable (it is subsidised by income from the City of Sunderland Council for the Disabled) but it is expected that the acquisition of further tricycles will enable the project to increase participation and therefore income and become fully sustainable.

Future Planning

The Peoples Pedal Power organization needs to grow by acquiring more tricycles and storage space.

The project presently has over 200 people attending. Of these 200 people some come every week, usually from community houses for disabled people. The other attendees visit the project whenever they would like to go cycling.

(The Peoples Pedal Power project runs a booking system that ensures that groups of people do not arrive at the site unexpectedly. This system ensures that both the time and the tricycle are booked by the hour, at £3 per hour / tricycle).

More aggressive marketing and publicity could increase attendance. Although the project does advertise its services by sending out leaflets and brochures, and advertising in various newspapers and periodicals, the present success of the project is largely due to "word of mouth" advertising. This is especially true of community houses for people with learning difficulties. The managers and staff of these community houses contact other houses in the Sunderland area and

recommend the project to their residents.

Similarly, local schools operate an informal network of contacts for cycling and sporting activities and recommend Peoples Pedal Power to other schools. However, the staff of Peoples Pedal Power know that there are thousands of disabled people in Sunderland who could attend but have not yet attempted to do so.

Attempts to rectify this situation are being made by visiting community centres and community homes in order to encourage greater attendance.

Fundraising will also, hopefully, enable the project to create a web-site and to buy further advertising space in periodicals and newspapers.

Further growth will also be achieved by increasing the amount and variety of tricycles that the Peoples Pedal Power project can offer.

Novel tricycles are always a great attraction to new users and the greater the range of tricycles on offer the greater the attendance will be.

The acquisition of tricycles is problematic because of the limited storage space that the project has. At present the project stores its tricycles in a shipping container at the site (The container is kept in a fenced enclosure to the rear of the main building at the Hetton Lyons Country Park).

The present container is nearly full up (including space to hang the tricycles from the roof of the container). There is space for perhaps one more tricycle. Peoples Pedal Power is shortly expecting delivery of a new "Tandem Tricycle" and also has funds from the S.I.B. allocation to buy an electrically assisted tricycle.

The storage problem can only be overcome by acquiring a second container, and the project is intending to fund raise for this purpose.

When the storage problem has been solved, and more tricycles acquired, the project intends to open at weekends. The project has opened its doors on two Saturday afternoons this year and both afternoons were successful. However, the staff costs did not justify opening for a greater length of time. The increased income from novel tricycles will hopefully attract more cycling participants and generate the income necessary to justify opening more frequently at weekends. Finally the Peoples Pedal Project is hoping to work more closely with the Teaching Primary Care Trust to establish a method of monitoring attendees weight and pulse rate, and thereby prove that people who participate in cycling activities do improve their general health.

Past attempts to establish this data-base have not proved to be successful because the teaching Primary Care Trust did not have the resources and manpower to devote time to this project. However, now that the Peoples Pedal Power project has grown so dramatically the greater attendance may encourage participation by the Teaching primary Care trust.

The staff and volunteers of the Peoples Pedal Power organization would like to thank the Councilors of Sunderland and the Local Authority officers for their help, support and encouragement with the project.

2. Compass Community Transport

PROJECT TITLE: Compass Community Transport														
SIB Requested: £12,000 (City wide)/£2,000 per Area Committee														
Section 1: Application Requirements														
<p>1.1: Please note that this application will be presented to the relevant Area Committee for its consideration when determining your SIB Grant Application. The Agenda and the Minutes of the Area Committee Meeting will be available for inspection by members of the public. Please therefore ensure that your organisation is agreeable to the content of the information that is set out in the form.</p> <p>The Application Form should be provided in either electronic (e-mail or floppy disc) or typed format.</p> <p>If you have a problem with returning this form in either electronic or typed format, please contact the appropriate Area Regeneration Officer. Contact / address details are provided on the covering letter and in the Guidance Notes and Criteria and Project Guidelines</p> <p>Please note that a representative of your organisation must be available to attend the pre-agenda and main committee meeting(s) to which this application is presented, as they may be required to answer questions. Failure to attend the meeting(s) may result in your application being deferred or rejected. Dates and Venues of future meetings are provided as supporting information.</p>														
<p>1.2 Which Area Regeneration Framework(s) does the project cover? (please tick)</p> <table border="0"> <tr> <td>Coalfield</td> <td><input checked="" type="checkbox"/></td> <td>East</td> <td><input checked="" type="checkbox"/></td> <td>North</td> <td><input checked="" type="checkbox"/></td> </tr> <tr> <td>Washington</td> <td><input checked="" type="checkbox"/></td> <td>West</td> <td><input checked="" type="checkbox"/></td> <td>South</td> <td><input checked="" type="checkbox"/></td> </tr> </table>			Coalfield	<input checked="" type="checkbox"/>	East	<input checked="" type="checkbox"/>	North	<input checked="" type="checkbox"/>	Washington	<input checked="" type="checkbox"/>	West	<input checked="" type="checkbox"/>	South	<input checked="" type="checkbox"/>
Coalfield	<input checked="" type="checkbox"/>	East	<input checked="" type="checkbox"/>	North	<input checked="" type="checkbox"/>									
Washington	<input checked="" type="checkbox"/>	West	<input checked="" type="checkbox"/>	South	<input checked="" type="checkbox"/>									

Section 2: Sponsor Details	
2.1 Name of Lead Organisation / Group: Compass Community Transport	
2.2 Address of Lead Organisation / Group: Felstead School, Fordfield Road, Sunderland SR4 0DA	
2.3 Contact Name for Project: Bill Robinson	2.4 Position in Organisation: Chair, Director and Trustee

2.5 Tel. Number: 0191 515 7122	2.6 Fax Number:	2.7 E-mail Address: Ccompassct@aol.com
2.8 Day to Day Contact Name / Details (if different to 2.3 above): Eddie Kerry, Manager.		

Section 3: Project Details	
3.2 Project Title: (Please re-state title as per front sheet) Compass Community Transport – developing city-wide facilities	
3.2 Project Start Date: September 2005	3.3 Project End Date: December 2005
<p>3.4 Please describe the project:</p> <p>Compass was established to address issues of significant social exclusion resulting from unmet need for transport in the south and west of Sunderland. This project is intended to extend and further develop Compass services to benefit other parts of Sunderland through development of a 'Brokerage' service, providing training and the recruitment of an extended pool of well-trained volunteers. It is also intended that these additional services will become self-financing to ensure the longer-term viability as a self-sustaining social enterprise. However, a study of community transport across the City of Sunderland is being carried out by JMP Consulting as part of the Tackling Social Exclusion Through Transport (TSETT) initiative. The study includes actions to separate out transport provision from other care and support services, in order to develop centres of expertise, which will have the ability to take forward, transport developments and provide excellent, customer-focussed services. The study suggests that Compass Community Transport should be one of these centres of expertise. Historically, Compass Transport has been supported through SRB and NRF funding and significant income generation. A funding package, which addresses sustainability of the organisation, is currently being developed. Further funding applications for core funding have been delayed, awaiting the Community Transport Strategy. Funders will not consider Compass' applications until the study is finalised. This has therefore left a short-term gap in core funding for the organisation.</p>	
<p>3.5 What service does the organisation currently provide and how will this be complemented by the project?</p> <p>It currently provides group travel facilities, technical and vocational training and champions the needs of mobility disadvantaged people in the south and west ARF parts of the city. The project extends both the scope of the services provided the geographical coverage and the communities of interest that will benefit.</p>	

Section 7: Financial Information

7.1 How much SIB funding is requested?

£12,000 (£2,000/Area committee)

7.2 Indicate the type of funding requested: *(Please tick)*

Capital Revenue Both

7.3 Has funding been requested / allocated from any other sources, including Council Directorates and if so how much?

TSETT - £12,000

Funding applications being made to NRF, SRB, ESF, Coalfields Regeneration Trust, TSETT.

7.4 What other funding alternatives have been considered and why were these not appropriate?

Northern Rock Foundation – eligibility restrictions

7.5 What are the financial implications for the project should it not receive SIB funding?

The organisation will cease operations and staff will be made redundant.

7.6 When SIB expenditure is complete how do you intend to continue this project?

Further funding applications for core funding. Income generated will cover operating costs of buses, training scheme etc.

7.7 Provide a profile of projected costs:

Funding Source	2005/06	2006/07	2007/08	Total Cost
SIB:				
Coalfield	£2,000			£2,000
East	£2,000			£2,000
North	£2,000			£2,000
South	£2,000			£2,000
West	£2,000			£2,000
Washington	£2,000			£2,000
Other Sources: <i>(Please state)</i>				
1) TSETT	£12,000			£12,000
2)				

Total Cost:	£24,000			£24,000
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7.8 Please provide details of any 'in-kind funding (e.g. Peppercorn rents), if included within the 'Other Sources' of funding shown above.
 Peppercorn rent for office at Felstead school

7.9 Please provide a breakdown of the Total cost to show the main areas of expenditure:
 Salaries (3 staff) and operating costs for 3 months.

EAST AREA COMMITTEE

DRAFT SCHEDULE FOR FEEDBACK REPORTS
(Previously Funded Strategic Initiatives Budget Projects)

<u>Committee Date</u>	<u>Proposed Projects</u>
5th February 2007	Area Committee Marketing Project Volunteer Outreach Project Cry in the Dark
2nd April 2007	Phoenix Project – Community Outreach Programme The ISIS Project – Complementary Health and Education Sunderland Juvenile Service project.

Compass Community Transport – SIB Feedback report

In April 2005 whilst a citywide study of community transport was undertaken as part of the Tackling Social Exclusion Through Transport (TSETT) initiative a hold was put on all funding requests for transport. This was also implemented by external funding bodies, including Coalfields Regeneration Trust with whom negotiations for funding had already commenced. The results of the study were expected by July 2005 but were delayed until November and during this period Compass Community Transport (CCT) used its existing reserves to retain the level of service.

How the money has been spent

In August 2005 CCT applied to the six Area Committees to contribute £2,000 each to provide a match for £12,000 made available from the TSETT initiative. This would provide Gap Funding for 3 months towards core staff costs, the income generated by charges to user groups covering all other costs. Core staff at that time were Transport Manager, Senior Driver/Trainer, Administration/Finance Officer, Administration Assistant and 2 Drivers.

Outcomes of the Project

Allowed staffing levels to be retained thus avoiding redundancies and maintaining service levels whilst further funding secured.

Other funding

During this period further funding applications were made to assist CCT to develop in line with the findings of the study. Due to the time lapse Coalfield Regeneration Trust had allocated their regional fund towards transport initiatives and CCT were advised that no funding was available. NRF monies of £71,494 were secured to cover revenue spend for the remainder of the year ended 31 March 2006 and future support of £185,000 has been made available for years ended March 2007 and 2008 to develop services across the City.

Key lessons and issues from project

The key point to make is in noting the effect that external decision makers / policy changes can have upon such a business which is relying upon funding to supplement its income to maintain a community service.

Future Planning

CCT is working very closely with TSETT Group in developing its services citywide. It has created a separate commercial trading arm and will tender for contracts the revenue from which will hopefully help to support the community part of the operation.

***For additional information see attached annual directors report which provides greater detail regarding activities, funding and future planning.**

COMPASS COMMUNITY TRANSPORT

Directors Report year ended 31 March 2006 Structure, Governance and Management

Compass Community Transport Limited is a company limited by guarantee and a registered charity whose constitution is set out in its Memorandum and Articles of Association.

The Company has a Board of Directors (Management Committee), who are also Trustees of the Charity, elected by the members at the Annual General Meeting. The Management Committee meets on a monthly basis to oversee the affairs of the organisation focusing on legal, technical, financial and operational aspects. A Personnel Sub Group and Policy Sub Group is in place but their recommendations are brought to the monthly Management Committee Meetings for approval. Day to day operational issues are dealt with by the Transport Manager who reports directly to the Management Committee.

The first Directors / Trustees of the Company were the subscribers to the Memorandum and Articles of Association and held office until the members elected a new Management Committee at its first and subsequent Annual General Meetings. Existing Management Committee Members may stand for re-election. Article 34 of The Articles of Association allows co-option by no more than 2 other persons by the Management Committee to serve as full voting members.

New Directors / Trustees may be appointed at the Annual General Meeting by the membership and normally have a specific interest in the transport provision regarding a geographical area of the City or a particular group of users. If resignations occur, which depletes key skills relating to transport, personnel or finance, we circulate our membership looking for volunteers and also advertise through the volunteer bureau with a view to co-opting new Directors / Trustees. As an introduction new Directors / Trustees are provided with details of the services provided, copies of the minutes of recent meetings, the latest audited accounts and a copy of the publication "Responsibility of Charity Trustees" issued by the Charity Commission. A tour of facilities and staff introductions is also arranged by the Transport Manager.

Key Partners in the delivery of our services at present include the Local Authority and Nexus. Currently we invite representatives from these organisations, without voting rights, to attend the monthly management meetings in an advisory capacity.

The Directors / Trustees have examined the major strategic, business and operational risks which the charity faces and confirm that systems have been

established to enable regular reports to be produced so that the necessary steps can be taken to lessen these risks.

Objectives and Charities

The objectives of the charity are to provide a community transport service for the inhabitants of the City of Sunderland and its environs who are in need of such a service because of age, sickness or disability (mental or physical), or poverty, or because of lack of availability of adequate and safe public passenger services.

Activities in the year have included:

- a. The provision of group travel to member organisations by the hire of a fleet of modern, fully accessible minibuses using Criminal Records Bureau checked employed and volunteer drivers.
- b. Driver training for trainees to achieve Community Transport Association MiDAS accreditation and / or to gain further experience towards obtaining a passenger Carrying Vehicle driver licence.
- c. Bespoke passenger assistant training for local organisations who have requested a course more specific to their organisation and volunteers.
- d. Employment and training opportunities by providing work placements during the year for varying periods for people who are economically inactive.

The long term strategy is to expand the services to all areas of the City as the acquisition of additional funding and increases in our reserves allow. Organisation Membership increased during the year and as at March 2006 was 238, broken down by client group as follows:

People with physical disabilities	25
Elderly people	63
Youth Groups	27
Children's Groups	60
Others *	63

(*Includes community associations, church groups and groups that are involved with more than one of the above categories).

Contributions from volunteers to the overall management and delivery of services include the 8 Management Committee Members and currently 20 driver / passenger assistants.

Achievements and Performance

During the financial year to March 2006 the following specific outcomes were achieved:

Number of journeys undertaken	1661
Number of passengers carried	21593
Trainees achieving MiDAS qualification	36
Number of work placements provided	22

(Broken down to 1 administration, 5 escorts, 5 painters, 1 handyman & 10 drivers)

Funding support during financial year ended March 2006 of £95,494, to assist with core costs, was secured and utilised from Neighbourhood Renewal Fund, Single Investment Budget and the Tackling Social Exclusion Through Transport Initiative (TSETT).

Compass Community Transport continues to be involved in the development of the TSETT strategy a key theme of which is for greater co-ordination in the planning, funding and delivery of specialist transport services in the City. Future support of £185,000 from Neighbourhood Renewal Fund towards core costs for years ending March 2007 and 2008 has been secured.

The continuance of funding support from these sources beyond 2008 is reliant upon Government priorities and future policy. As such this is outside the charity's control as is current issues with world oil prices and developments require monitoring by the Directors / Trustees to react positively to any changes.

In order to generate additional income and to move towards long term sustainability a subsidiary trading arm of the Charity has been incorporated on 26 May 2006 - "Compass Commercial Transport Ltd". Various tenders have been submitted for the delivery of commercial contracts in respect of transport services in the public sector, e.g. Care Call Services. If successful it is the intention that trading will commence and initially a hire fee will be paid to Compass Community Transport Ltd in respect of the use of its vehicles and resources.

3

Financial Review

- a. Reserves Policy – as a capital intensive organisation requiring constant investment in vehicles, ICT, premises and staff it is necessary to ensure that sufficient finance is available in order that operations can be sustained without over-reliance on one-off funding packages or regimes. Fees and rates charged to member organisations for usage should reflect the need to make such provision from annual surpluses generated. The Charity will therefore need to set aside reserves and make provision for this in future budgets. Annual surpluses that arise should be allocated in the following order:
 - (i) General Reserve – up to a maximum of three months average total expenditure

(ii) Vehicle Replacement Reserve – in line with annual depreciation.

The reserves policy will be reviewed annually by the Management Committee be amended if considered appropriate to meet the current activities of the Charity.

- b. The principal funding sources are how they support the core costs of the Charity are explained in the section above headed Achievements and Performance.
- c. The Directors / Trustees have the power to invest in such assets as they see fit. The Charity sometimes needs to react quickly to particular needs and has a policy of keeping surplus liquid funds in short term deposits which can be readily accessed.

Plans for Future Period

The Charity's key objective is to continue with its plans to expand its current geographical area of service delivery and make membership available to other organisations within the City. A development officer, seconded from Nexus, is available to the Charity for the next two years to assist the Management Committee in this regard. Currently discussions are taking place with representatives from the East End and Coalfields Regeneration Areas of the City to ascertain demand. An increase in the number of vehicles to service this expansion is essential and may be achieved by brokering existing vehicles presently under utilised or new acquisitions.

As previously stated the constant review of charges and generation of income by the subsidiary trading company should ensure that progress is made towards achieving long-term sustainability.

EAST SUNDERLAND AREA COMMITTEE

27th NOVEMBER 2006

STRATEGIC INITIATIVES BUDGET LIVE PROJECTS REPORT

Report of the Director of Development and Regeneration

1.0 Purpose of the Report

- 1.1 This report provides Members with an update on live projects for which the Area Committee has previously approved funding through its Strategic Initiatives Budget.

2.0 Background

- 2.1 Members will recall that each Regeneration Framework area has been allocated a minimum of £200,000 per annum over the last eleven years from the Strategic Initiatives Budget to promote action on key priorities identified in the relevant Area Regeneration Framework document. Over this period, therefore the Framework area has been allocated £2,254,586 in this way. An update on all projects that are still operating is attached as Annex 1.

3.0 Recommendations

- 3.1 That this report be noted.

4.0 Background Papers

- 4.1 Strategic Initiatives Budget (SIB): Regeneration Issues Reports to previous Area Committees
Regeneration Framework File, East

Strategic Initiatives Budget: East Live Report -
3rd July 2006

APPENDIX 1

2004/5 PROJECT ALLOCATIONS					
Project	Approval	Alloc. £k	Exp. to date	Balance £k	Lead Agent
Millfield Action Group Manager	03.12.01 & 17.05.02 (extended)	52	42.519	9.481	Development & Regeneration
<p>The project has continued to participate in activities (Area Forum meetings relating to Community Safety, Youth Issues, Education, Employment Access, Health and Family Support within the local area), on a part time basis as agreed previously at Area Committee. The project has also continued to work and assist with various local projects including the Ford, Pallion and Millfield Community Development Project where various events and workshops have taken place. The workshops and events were held in conjunction with various agencies and local residents including T.P.C.T, Millfield Community Project, North Healthy City Group and Ford, Pallion and Millfield Community project. Links have also been developed with Wearside First Credit Union to promote awareness of resources within the local area. A development of an information and support group to assist local residents on long term sick and disabled people back into work, training, and education has also been established through the help of Job linkage, Back on the Map, Workline and the Shaw Trust.</p>					
Project	Approval	Alloc. £k	Exp. to date	Balance £k	Lead Agent
Sunderland Maritime Heritage - Church Street Set Up	07.02.05	18.9	10.556	8.344	Sunderland Maritime Heritage
<p>SIB funding was approved as a contribution towards the start up costs for Sunderland Maritime Heritage. As a result of support from SIB, the project has been able to work within the local community, enabling involvement of local schools, groups, businesses. The project has also attracted additional funding to enable them to host various successful public Open Day's, including a local 'Heritage Open Day'. It has secured further funding from Back on the Map' (SIB part funded) 'Peoples Fund' towards developing a drop - in area for local people to visit the group, and towards the cost of building a replica model of HMS Venerable, which received press coverage from the Sunderland Echo. A further grant of £500 was also secured from the 'Adept Fund' for the purchase and completion of items for the disabled toilets.</p>					

Strategic Initiatives Budget: East Live Report -
3rd July 2006

Project	Approval	Alloc. £k	Exp. to date	Balance £k	Lead Agent
Area Committee Marketing Project	07.02.05	4	0	4	Development & Regeneration

Funding across all six Area Committees of £4,000 per Committee to provide a dedicated marketing communications function to all Area Committees. This will include developing a comprehensive 'Communications Strategy' which will maximise publicity for all SIB and Community Chest funded projects. This will be achieved through various communications tools including, local press coverage, newsletters and display material. Funds from other areas have been utilised to date. The project has until March 2007 to spend.

Project	Approval	Alloc. £k	Exp. to date	Balance £k	Lead Agent
Ryhope Action Plan	07.02.05	40	25.543	14.457	Development & Regeneration

SIB funding will contribute towards environmental improvements in the Ryhope area. Currently work is progressing on footpath improvements to Ryhope Street / Ryhope Street South. Also preliminary design works are being undertaken for a "Gateway Project" and further applications are anticipated under a Financial Assistance Scheme for Commercial Premises. This allocation was originally approved by the South Area Committee, but was rescinded when Ryhope moved into the East Area. Expenditure of previous years funding and the improvements are ongoing, and are anticipated that works will be complete by March 2007.

2005/6 PROJECT ALLOCATIONS

Project	Approval	Alloc. £k	Exp. to date	Balance £k	Lead Agent
Ryhope Development Trust - Gap Funding	29.11.04	23.5	20.610	2.890	Ryhope Development Trust

Gap funding for Ryhope Development Trust, a neighbourhood agency which co-ordinates and maximises community provision within the neighbourhoods of Hollycarrside, Ryhope Village & Ryhope Colliery. As a result of support from SIB, the project has continued to support local groups within the area. This quarter they have supported Ryhope Rascals Toddler group to secure £320 towards start up costs, secured funding of £2,800 on behalf of Ryhope Colliery Welfare Football Club for new equipment, supported Friends of Ryhope Park in their negotiation with the local Council around the installation of a disabled toilet and new play area, have helped SR Health & Boxing Club to secure £5,000 funding to develop a business plan for their proposed relocation, have also represented the Voluntary Sector in the Children's Centre development days, and developed further funding applications to secure the continuation of the project. A couple of invoices are still to be processed but it is expected that there will remain a small amount of unused SIB. This will be taken back to budget and reported to the October Area Committee.

**Strategic Initiatives Budget: East Live Report -
3rd July 2006**

Project	Approval	Alloc. £k	Exp. to date	Balance £k	Lead Agent
Volunteer Outreach Project	04.07.05	3.333	0	3.333	Volunteer Centre Sunderland
<p>Funding across all six areas to enable the centre to commence provision of an Outreach Service across the six Area Frameworks within the city. SIB Funding will be used as a contribution towards the cost of an Outreach and Development Worker, an Admin Officer, equipment, stationary and staff travel etc. Project has experienced delays in recruiting staff but has until September 2007 to spend.</p>					
Project	Approval	Alloc. £k	Exp. to date	Balance £k	Lead Agent
Horticultural Training at Doxford Park	03.10.05	1.5	0.893	0.607	Bishopwearmouth Horticultural Nursery
<p>The project is a partnership between the Council and NHS Mental Health Trust to provide horticultural training, leading to pre-NVQ qualifications for people with learning disabilities. SIB funding across all six areas, is to be used as a contribution towards the costs of equipment to support this Vocational Scheme. The project and expenditure are ongoing.</p>					
Project	Approval	Alloc. £k	Exp. to date	Balance £k	Lead Agent
The Arts Included at Thornhill (TAIT)	03.10.05	13	0	13	Thornhill School
<p>SIB Funding is to be used to purchase specialist equipment such as portable staging, lighting and sound proof screens, and also to contribute towards the costs of live theatre, event visits and fees to allow the project to achieve its aims. As the project has been slightly delayed due to staffing shortages, an extension to the funding was agreed at the East Area Committee on 3rd October 2005. The project was extended until August 2006 and the project has recently been reminded that expenditure must be complete by this date.</p>					
Project	Approval	Alloc. £k	Exp. to date	Balance £k	Lead Agent
Sunderland Juvenile Service Project	28.11.05	9.6	0	9.6	Sunderland Juvenile Service
<p>The project through the help of SIB funding aims to encourage young people at risk of offending or re-offending to take part in constructive training, learning and leisure pursuits in the hope of diverting them from anti-social or criminal behaviour. SIB Funding across all six areas will enable the project to attract further match funding, which in turn will allow the expansion of the existing service and contribute towards their ultimate aim of reducing youth offending and preventing re-offending, by offering information, guidance and support to young people, their families and carers. The project has experienced delays due to staffing. Expenditure will commence in June 2006 and is expected to be complete by January 2008.</p>					

Strategic Initiatives Budget: East Live Report -
3rd July 2006

Project	Approval	Alloc. £k	Exp. to date	Balance £k	Lead Agent
Construction Challenge Project	28.11.05	6.5	6.332	0.168	Sunderland Housing Group
The Construction Challenge Project will provide construction skills training opportunities on new housing development sites, for year 10 & 11 pupils across the City opting for an alternative curriculum route into construction. This allocation is to build upon the successful work of the original pilot project 'Construction Skills at Farringdon School' and extend it City -Wide. Currently there are 42 pupils taking part in the project at various sites across the City, which include Carley Hill and up and coming sites in the Coalfields and Doxford Park. The project and expenditure are ongoing with funds from other areas being spent first. The project has until September 2007 to spend.					
Project	Approval	Alloc. £k	Exp. to date	Balance £k	Lead Agent
Phoenix Project - Community Outreach Programme	28.11.05	6	0	6	Tyne & Wear Fire & Rescue Service
SIB funding will be used to expand the Phoenix Project which works in partnership with the Youth Offending Service, by delivering intensive work experience and courses to offenders, with the Fire Brigade. SIB funding will contribute towards the refurbishment and upgrade of the Community Safety Centre by providing a lecturer room in which the courses etc can be held. Funds from other areas are being spent first. The project has until September 2007 to spend.					
Project	Approval	Alloc. £k	Exp. to date	Balance £k	Lead Agent
Millfield Community Environmental Project	28.11.05	12.5	0	12.5	Ford, Pallion & Millfield Community Project
SIB will be used to enable the project to set up and manage neighbourhood environmental projects for two years. The project will support local people to become engaged in planning, implementing and evaluating activities that will improve their local environment. Costs associated with SIB will include staffing, recruitment, travel, development and running costs. The lead agent has reported a slight delay on the project, as a result of a delayed decision from the 'John Paul Getty Fund', on securing match funding. It is hoped that a decision will be reached by July 2006. Once the match funding is in place SIB funding will be claimed.					
Project	Approval	Alloc. £k	Exp. to date	Balance £k	Lead Agent
Language Enrichment for All Project - Valley Road School	28.11.05	2.696	1.304	1.392	Valley Road Community School
The aim of the project is to provide families with English as an additional language to help develop their skills, allowing them to participate and contribute to school life and improve integration within the wider community. The focus of the project is on families who are Asylum Seekers, Refugees and Ethnic Groups including the Bangladeshi community. Currently the project and expenditure are on going.					

Strategic Initiatives Budget: East Live Report -
3rd July 2006

Project	Approval	Alloc. £k	Exp. to date	Balance £k	Lead Agent
Barnes Café / Craft Workshop Development	06.02.06	7.5	0	7.5	Fulwell Day Centre

The project is working in conjunction with the Friends of Barnes Park and Community & Cultural Services to develop a café and craft area within the coach house of Barnes Park. The project will provide an exciting employment and training opportunity for inactive adults who have learning disabilities and will also work towards reducing inequalities and social exclusion faced by these adults. SIB funding has been sought as a contribution towards running costs, salaries, and improvements to both internal and external buildings and equipment.

Project	Approval	Alloc. £k	Exp. to date	Balance £k	Lead Agent
EU Package Development	06.02.06	9.182	1.043	8.139	Development & Regeneration

SIB is supporting the programme management and administrative costs, towards the development of the EU Package Plans. The project provides valuable technical and administrative support to the Package Partnership in continuing to develop and manage the Sunderland Targeted Communities (Priority 4) Package during the second phase of the Objective 2 Programme (2004-2006). As a result of the continuation of SIB Funding the project has secured further funding streams which has resulted in around £7m of European grant being secured for projects in the Package. This has enabled the Development of 65 individual projects, covering a wide range of Community Economic Development Activity, to be undertaken in some of the most deprived areas of the City. 55 projects have currently been approved by Government Office North East to a combined grant value of £6.3m. A further extension to the project was granted at the Area Committee meeting, February 2006. Currently expenditure is ongoing.

2006/7 PROJECT ALLOCATIONS

Project	Approval	Alloc. £k	Exp. to date	Balance £k	Lead Agent
Construction Challenge Project	28.11.05	5	0	5	Sunderland Housing Group

Year 2 of 2 year funding to provide construction skills training opportunities on new housing development sites, for year 10 & 11 pupils across the City opting for an alternative curriculum route into construction. This allocation is to build upon the successful work of the original pilot project and extend it City -Wide.

Project	Approval	Alloc. £k	Exp. to date	Balance £k	Lead Agent
Millfield Community Environment Project	28.11.05	12.5	0	12.5	Millfield Community Development Project

Year 2 of funding to enable the project to set up and manage neighbourhood environmental projects for two years. The project will support local people to become engaged in planning, implementing and evaluating activities that will improve their local environment. Costs associated with SIB will include staffing, recruitment, travel, development and running costs.

**Strategic Initiatives Budget: East Live Report -
3rd July 2006**

Project	Approval	Alloc. £k	Exp. to date	Balance £k	Lead Agent
Language Enrichment for All Project - Valley Road School	28.11.05	13.481	0	13.481	Valley Road Community Project
Year 2 of funding to provide families with English as an additional language to help develop their skills, allowing them to participate and contribute to school life and improve integration within the wider community.					
Project	Approval	Alloc. £k	Exp. to date	Balance £k	Lead Agent
Living History North East - Finance Manager	06.02.06	18.538	0	18.538	Living History North East
Year 2 of funding for the post of the Finance Manger, who is responsible for the financial management for Donnison Restoration scheme and the long-term financial strategy, policy and procedure for Living History North East. SIB funding is also contributing towards the purchase of essential software to help implement best practice and establish recognised schemes of work.					
Project	Approval	Alloc. £k	Exp. to date	Balance £k	Lead Agent
Outreach Welfare Rights Project	06.02.06	14.045	2.405	11.640	Pallion Action Group
Joint funding across East and West areas to build upon the successful work of the original pilot project 'Ford, Pallion & Pennywell Outreach Welfare Project' in September 2004, and extend it into other areas. The continuation of SIB funding will enhance the life of the project and extend the existing service into the East area's of Hendon and Millfield. By delivering an 'Outreach Welfare Rights Information and Advice Service', that is accessible to all residents within the targeted areas, the project is helping local residents improve their quality of life by increasing benefit take up and maximising personal and family incomes. Expenditure is on going.					
Project	Approval	Alloc. £k	Exp. to date	Balance £k	Lead Agent
European Package Development	06.02.06	5.707	0	5.707	Development & Regeneration
Year 2 of 3 year funding to support programme management and administrative costs, helping towards the development of the EU Package Plans.					
Project	Approval	Alloc. £k	Exp. to date	Balance £k	Lead Agent
A New Vision for Ryhope - Ryhope Development Group	03.04.06	23.471	0	23.471	Ryhope Development Trust
SIB funding has been sought to fund a Community Development Worker / Co-ordinator for a two year period to enable the Trust to progress Match Funding applications, to increase the capacity of the Trust. The continuation of SIB funding has enabled the trust to continue its successful work, extend its activities to meet the needs of the local community and to continue to promote regeneration and community development within the areas of Ryhope Village, Ryhope Colliery, Hollycarrside and the south side of Sunderland.					

Strategic Initiatives Budget: East Live Report -
3rd July 2006

Project	Approval	Alloc. £k	Exp. to date	Balance £k	Lead Agent
People Builders Project	03.04.06	43.652	0	43.652	Sunderland Counselling Service
<p>Working in partnership with The North of England Civic Trust (NECT), the East End Network, Living History and Maritime History, City of Sunderland and Statutory and Voluntary Sector groups, the project involves the repair and refurbishment of the former Orphanage located in the East End of the City. SIB will contribute to the provision of specialist technical consultancy to enable the building to be refurbished in line with its Grade 2 listed status. SIB is allocated subjected to the following conditions: The outcomes of the Business Plan being assessed, and Cabinet support for the scheme being granted; and Match Funding being secured for the scheme.</p>					
Project	Approval	Alloc. £k	Exp. to date	Balance £k	Lead Agent
East Events Budget	03.04.06	10.405	8.700	1.705	Development & Regeneration
<p>Expenditure to date has been in respect of five projects: essential roof repairs at St Joseph's Parish Centre, Millfield and St Aiden's Youth Club Grangetown; along with a contribution towards a Marketing Strategy and Business Plan for the 'People Builders' project; a contribution towards the Hendon & East End Healthy Eating Gang recipe book; and the Sunderland ARC were awarded funding towards an event to mark the start of the Sunnyside Gardens improvement works, to improve the historic core of the Sunnyside area and also to showcase the work that has been carried out by the Sunnyside Partnership to date to regenerate the Sunnyside area. All the projects were approved by the East Area Chair.</p>					
Total		357.010	119.905	237.105	

EAST AREA COMMITTEE MEETING 27th NOVEMBER 2006 EXECUTIVE SUMMARY SHEET – PART I	
Title of Report: STRATEGIC INITIATIVES BUDGET (SIB): REGENERATION ISSUES REPORT	
Author(s): DIRECTOR OF DEVELOPMENT AND REGENERATION	
Purpose of Report: This report requests Area Committee consideration of proposals for the allocation of Strategic Initiatives Budget (SIB) to support new initiatives that will benefit the area.	
Description of Decision: The Committee is requested to approve: <p style="margin-left: 40px;">i) £4,500 from the 2005/6 budget to support the Lambton Street Fellowship Centre led, Community Health and Fitness Facilities project.</p>	
Is the decision consistent with the Budget/Policy Framework? Yes	
If not, Council approval is required to change the Budget/Policy Framework	
Suggested reason(s) for Decision: Each Regeneration Framework area has been allocated £200,000 per annum over the last eleven years from the Strategic Initiatives Budget to promote action on key priorities identified in the relevant Area Regeneration Frameworks, and to attract other funding into the area.	
Alternative options to be considered and recommended to be rejected: Each project is required to indicate what alternative options they have considered in section 7.4 of its application form, which is attached as Annex 1.	
Is this a “Key Decision” as defined in the Constitution? No	Relevant Review Committee: Regeneration Review Committee
Is it included in the Forward Plan? No	

EAST SUNDERLAND AREA COMMITTEE

27th NOVEMBER 2006

STRATEGIC INITIATIVES BUDGET (SIB): REGENERATION ISSUES REPORT

Report of the Director of Development and Regeneration

1.0 Purpose Of The Report

1.1 This report outlines current expenditure from the Strategic Initiatives Budget (SIB) and applications for funding from this budget in order to support new initiatives, which will benefit the area.

2.0 Description of Decision (Recommendation)

2.1 The Committee is requested to approve the following:

- Funding to support proposals for new projects. Full applications are included in Annex 1.

3.0 Background

3.1 Each Regeneration Framework area has been allocated a minimum budget of £200,000 per annum over the last eleven years. Over this period, therefore, the Framework area has been allocated £2,254,586 in this way.

3.2 Annex 2 gives a summary of allocations since its creation in 1996/7 and a full breakdown of individual projects since 2003/4.

4.0 Current Position

4.1 Following the last Committee meeting on 2nd October 2006, £197,442 was committed from the 2006/7 budget.

4.2 There is one application for funding presented to this Committee requesting a total of £4,500 from the 2006/7 budget. Should the Committee grant this request, £201,942 will be committed from the 2006/7 budget, leaving a balance of £50,351 to be allocated for 2006/7.

5.0 Reasons for the Decision

- 5.1 SIB was established to promote action on key priorities identified in the relevant Area Regeneration Frameworks, and to attract other funding into the area. Applications for SIB funding should demonstrate the potential benefits to local communities the proposed project would bring, and subsequently be able to provide evidence and statistics that can illustrate these benefits.

6.0 Alternative Options

- 6.1 Each project is required to indicate what alternative options they have considered in section 7.4 of its application form, which is attached as Annex 1.

7.0 Relevant Consultations

7.1 Financial Implications

Each project is required to indicate what financial implications there may be in section 7.5 of its application form, which is attached as Annex 1.

7.2 Implications for Other Services

Each project is required to indicate what implications there may be for other services in section 3.11 of its application form, which is attached as Annex 1.

7.3 The Public

Each project is required to indicate what consultation it has undertaken and other documentary evidence it has to support its proposal in sections 3.8 and 3.9 of its application form, which is attached as Annex 1.

7.4 The Race Relations (Amendment) Act 2000 and the Councils Race Equality Scheme.

Each project is required to indicate whether it has an equal opportunities policy, or what measures it employs to address equal opportunity issues, in section 4 of its application form, which is attached as Annex 1.

7.5 Public Relations and Publicity

Each project is required to indicate how it will promote SIB via project publicity in Section 3.7 of the application form. The Marketing and

Communications Co-ordinator for the City of Sunderland Council implements the publicity and public relations schedule on behalf of the Area Committee.

8.0 List of Appendices

- 8.1 Annex 1. Proposals to this Area Committee meeting for SIB funding
- 8.2 Annex 2 Summary of SIB allocations since 1996/7 and a full breakdown of projects since 2003/4
- 8.3 Annex 3 SIB Criteria and Project Guidelines

9.0 Background Papers

- 9.1 Strategic Initiatives Budget (SIB): Regeneration Issues Reports to previous Area Committees
- 9.2 Regeneration Framework Files East Sunderland



in partnership with Sunderland City Council

Strategic Initiatives Budget Grant Application Form

Project Title:
Community Health & Fitness Facilities
SIB Requested:
£12,500 (£4,500 from East)

Section 1: Application Requirements

1.1
<p>Please note that this application will be presented to the relevant Area Committee for its consideration when determining your SIB Grant Application. The Agenda and the Minutes of the Area Committee Meeting will be available for inspection by members of the public. Please therefore ensure that your organisation is agreeable to the content of the information that is set out in the form.</p> <p>The Application Form should be provided in either electronic (e-mail or floppy disc) or typed format.</p> <p>If you have a problem with returning this form in either electronic or typed format, please contact the appropriate Area Regeneration Officer. Contact / address details are provided on the covering letter and in the Guidance Notes and Criteria and Project Guidelines.</p> <p>Please note that a representative of your organisation must be available to attend the pre-agenda and main committee meeting(s) to which this application is presented, as they may be required to answer questions. Failure to attend the meeting(s) may result in your application being deferred or rejected.</p> <p>Dates and Venues of future meetings are provided as supporting information.</p>
1.2 Which Area Regeneration Framework(s) does your project cover? (Please tick)
Coalfield [] East [✓] North [✓] Washington [] West [✓] South [✓]

Section 2: Sponsor Details

2.1 Name of Lead Organisation / Group:		
Lambton Street Fellowship Centre		
2.2 Address of Lead Organisation / Group:		
Hylton Playing Fields, Falkland Road, Sunderland SR4 6XA		
2.3 Contact Name for Project:	2.4 Position in Organisation:	
Kevin Howard	Centre Manager	
2.5 Tel. Number:	2.6 Fax Number:	2.7 E-mail Address:

0191 5675227	0191 5675227	Youth.lambtonstreet@btinternet.com
2.8 Day to Day Contact Name / Details: (if different to 2.3 above)		
2.9 Legal Status of Organisation:	2.10 Registered Charity Number (if applicable):	
Registered Charity	230484	
2.11 Does your organisation have a bank account into which funds can be paid?		
Yes		
2.12 Has the organisation received SIB support previously?		
Yes [<input checked="" type="checkbox"/>] No [<input type="checkbox"/>]		
If 'Yes' please provide details:		
In August 2005, we received a grant for £10,914 to purchase trampolining equipment.		
2.13 Are any trustees / members of the organisation employed by or are Elected Members of the City Council?		
Yes [<input checked="" type="checkbox"/>] No [<input type="checkbox"/>]		
If 'Yes' please provide details:		
Three of our sessional youth work staff are directly employed by the Youth Development Group to staff evening youth club activities.		

Section 3: Project Details

3.1 Project Title: (please re-state title as per front sheet)	
Community Health & Fitness Facilities	
3.2 Project Start Date:	3.3 Project End Date:
January 2007	Ongoing
3.4 Please Describe the project:	
<p>The fitness suite was installed into our new building in March 2003. Since that time approximately 200 people/week have used the facility which is open seven days and five evenings each week. The equipment was supplied with a three year warranty which expired earlier this year and in this financial year we have witnessed escalating costs for repairing the equipment as a direct result of the equipment having been extremely well used. Over the past few months several items of equipment have been out of use at the same time awaiting repair which has caused some concern amongst our regular users. We have discovered that many of the parts are now obsolete and we cannot afford to meet continuous repair costs of the equipment. We would like to replace the fitness equipment so that we are once again able to provide local people with access to affordable opportunities to take part in physical exercise.</p> <p>The Centre Manager is a qualified Fitness Instructor and provides all new users with an induction to ensure they know how to use the equipment properly. The facility is supervised by sports coaches during group sessions and the Centre Manager/his Deputy is on duty at other times when the facility is open to provide advice when necessary.</p>	

3.5 What service does the organisation currently provide and how will this be complemented by the project?

LSFC is a voluntary organisation that is located in the Pallion Ward and provides a wide range of services and activities for members of the community aged from 8 years upwards. Our current programme includes:-
 Youth club sessions (5 evenings/week)
 Youth club for disabled young people (weekly)
 Girls Group
 Alternative education programmes for young people at risk of exclusion from mainstream education
 Alternative education programmes for young people with special needs
 Informal learning programmes such as Keyfund opportunities, Duke of Edinburgh Awards, ASDAN awards
 School holiday activity programmes
 Sports coaching in boxing, football, trampolining, karate and judo. Teams compete in local, regional and national leagues/competitions
 Basketball Club
 Young volunteers programme
 Youth Forum
 Fitness Suite – open 7 days & 5 nights each week providing opportunities for physical exercise to the whole community.

3.6 What additional activity will SIB funding allow to happen (please tick the appropriate statement)

(a)	A project will go ahead which otherwise would not happen at all	<input type="checkbox"/>
(b)	A project will be provided to a higher quality / on a greater scale	<input type="checkbox"/>
(c)	The funding will accelerate the implementation of the project by 12+ months	<input type="checkbox"/>
(d)	A gap in funding will be filled pending other funding being secured	<input type="checkbox"/>
(e)	Other reason	<input checked="" type="checkbox"/>

Please explain your answer:

Funding will enable LSFC to replace existing fitness equipment that was purchased three and a half years ago and is now irreparable due to extensive wear and tear. A grant will enable LSFC to keep open a much needed and well-used fitness facility in an area that does not have other similar provision.

3.7 How will you publicise that you have received support from SIB?

(Please refer to Section 3 of the guidance notes)

The Strategic Initiatives Budget will be acknowledged in all project publicity i.e. Annual Report, invitations to special events, centre noticeboards. We will also liaise and co-operate with the SIB Marketing and Communications Co-ordinator to produce any press releases or marketing materials.

3.8 Has there been any consultations concerning the need for this project?

Yes No

If 'Yes' please provide details:

No - the project is an existing project that is very well used.

3.9 Is there any documentary evidence available to support the need for this project?

Yes [] No []

If 'Yes' please provide details:

Over the past quarter there has been fourteen comments made via the projects suggestion box that relate to the need to repair or replace fitness equipment. Please see attached comments.

3.10 Who will benefit from the services provided by the project?

The project is a citywide one, although the majority of users are drawn from the Pallion and Millfield wards. Beneficiaries per committee area are: West, 43%; East, 35%; South, 14%; North, 8%.

The facility is used by all age groups, and has proven to be particularly attractive to young people who would otherwise be likely to be hanging around the streets at evenings and weekends. The majority of our users are from families on low incomes who are in receipt of benefits and who would be unlikely to be able to afford gym membership fees at other establishments in the City. The facility is available at different times of the day for use by different social groupings i.e women and girls, the elderly, people with disabilities etc. to maximise levels of participation by encouraging those groups that would be less likely to use the facility when it is open to the public at large to use the facilities provided.

3.11 Will there be any implications for Council Services arising from this project?

Yes [] No []

If 'Yes' please provide details:

3.12 Does this project require the support or sponsorship of a Sunderland City Council Directorate?

Yes [] No []

If 'Yes' please provide details:

3.13 Are any legal and other approvals required?

Yes [] No []

If 'Yes' please provide details of type of approval, date secured, or date expected to be secured:

Section 4: Equal Opportunities

4.1 Does your organisation have an Equal Opportunities Policy?

Yes [] No []

If 'Yes' please describe how the project will comply with the Policy:

All activities undertaken by LSFC are underpinned by the Centre's Equal Opportunities Policy, which meets the requirements of guidelines produced by the City of Sunderland Youth Development Group. A requisite of the City's procedures for

the commissioning of services is that policies and procedures are reviewed annually.

If 'No' please describe how your organisation addresses equal opportunities issues:

4.2 Does your project specifically address any of the following issues?

Ethnic Issues Yes [] No [] (please tick)

If 'Yes' please provide details as to how the project is in line with the Race Relations Act 1976:

The requirements of the act are reflected in our Equal Opportunities Policy. LSFC is committed to ensuring its services and facilities are equally accessible to members of black and ethnic communities living in the area and in partnership with Save the Children and Sunderland Voluntary Sector Youth Forum LSFC regularly hosts awareness raising events in relation to working with and meeting the needs of people from different ethnic backgrounds and cultures. Many of our users are from BEM communities in the Millfield area.

Gender Issues Yes [] No [] (please tick)

If 'Yes' please provide details as to how the project is in line with the Sex Discrimination Act 1975:

The requirements of the act are reflected in our Equal Opportunities Policy. Gender issues are considered when planning the delivery of activities within the Centre to ensure that members, regardless of gender have equal access to all opportunities. In instances where we have discovered an imbalance in the take up of activities we have programmed gender specific activities to increase participation of underrepresented groups. i.e. football coaching sessions for girls, girls group, young men's group work sessions.

Disability Issues Yes [] No [] (please tick)

If 'Yes' please provide details as to how the project is in line with the Disability Discrimination Act 1995:

The requirements of the act are reflected in our Equal Opportunities Policy. Our newly constructed building was designed to be fully accessible to people with disabilities. Whilst people with disabilities are welcomed into all mainstream activities, we have recently developed a weekly session that is specifically for young people with disabilities. Approximately 4% of our current membership consists of people that have physical or learning disabilities

Section 5: Relationship of Project to the Area Framework(s)

5.1 Identify which Area Regeneration Framework Action Plan Strategic Priorities this project will address through the use of SIB, and demonstrate how these will be achieved:

(1) Development of leisure facilities across the area.

SIB funding will be used to help replace equipment within an existing leisure facility ensuring that the facility is once again fit for purpose and meets health and safety regulations.

(2) Encourage local people and groups to participate in local provision.

SIB funding will help to ensure that local people can continue to access local fitness facilities that are affordable and accessible.

(3) Encourage healthy lifestyles from a young age to achieve improved health.

The fitness equipment funded by SIB is appropriate for use by people over the age of 14, the majority of whom do not participate in any other fitness or exercise activities other than those based within LSFC.

(4) Address youth crime and disorder issues by providing young people with affordable alternatives to hanging around the streets or engaging in anti-social behaviour.

The facility is regularly used by youth football and boxing teams. Youth club members and young people attending alternative education programmes are also encouraged to participate in physical activity as part of our organisation's commitment to the Every Child Matters Outcomes. Every weekday evening the Centre attracts between 80 and 100 young people from the locality.

(5) Creating inclusive communities by targeting under-represented groups in programmes of activity.

Fitness suite facilities are regularly used by BEM Groups from the locality. Young unemployed men are encouraged and supported to use the facilities during the day at times when the facilities are not being used by youth groups. We provide female only sessions to maximise participation by our female members and recently we have encouraged young people with disabilities to use the facilities on a Saturday morning.

5.2 Identify outputs / outcomes against which the delivery of the project can be evaluated. Demonstrate how these will contribute to the Area Regeneration Framework(s).

- An existing leisure facility will be improved.
- Local people will be encouraged to participate in physical activity – the provision of new equipment will result in an increased membership of 80 local people.
- The facility will provide young people with an affordable alternative to hanging around the streets and/or engaging in anti-social behaviour.

5.3 If the project relates to two or more Framework Areas, on what basis have you decided how to share the costs?

Numbers of beneficiaries per Area.

Section 6: Management Arrangements

6.1 Describe how the project will be managed:

The project will be managed by the Centre Manager who manages the day to day operation of the building, staff and services/activities. The fitness suite is open 7 days and 5 evenings/week (9am until 9pm Mon to Fri and 9-5 Sat & Sun) offers a combination of supervised and unsupervised sessions. All sessions for particular groups are staffed by qualified instructors employed by LSFC. At times when the fitness suite is open to the wider community, the Centre Manager or his Deputy both of whom are qualified fitness instructors are on duty within the building. All centre staff

are qualified First Aiders.

The Centre Manager will be responsible for the purchase and installation of the new equipment and will monitor the maintenance contracts on an ongoing basis. Financial management will be the responsibility of the organisation's Treasurer.

6.2 Are there any significant risks or uncertainties that may affect either the timetable of the project, or whether it achieves its objectives?

Subject to the availability of funding.

Section 7: Financial Information

7.1 How much SIB funding is requested?

£12,500 (£4,500 from East)

7.2 Indicate the type of funding requested: (please tick)

Capital [] Revenue [] Both []

7.3 Has funding been requested / allocated from any other sources, including Council Directorates and if so how much?

LSFC receives revenue funding from the Youth Development Group via a commissioning agreement which funds the salary costs of the Centre Manager and makes a contribution to the salary costs of part-time youth work staff. We have submitted a funding bid to South Healthy Cities for a contribution of £5,000 towards the costs of replacing fitness equipment and should receive a response by December this year.

7.4 What other funding alternates have been considered and why were these not appropriate?

The Centre relies heavily on financial support from charitable trusts to fund other programmes of work delivered at the Centre i.e. school holiday activity programmes, alternative education programmes, work with disabled young people and generic youth work activities. Many of the trusts who would be likely to fund equipment of this nature have already been approached to support other work programmes. It is possible that the Centre may be able to secure grants for the replacement of the fitness equipment in 2010 when current funding arrangements will have expired.

7.5 What are the financial implications for the project should it not receive SIB funding?

It is likely that the fitness suite will close as equipment becomes too uneconomical to repair.

7.6 When SIB expenditure is complete how do you intend to continue this project?

Now that we are aware that the equipment is likely to have a shelf life of only three years we will approach other funding sources during 2010 to ensure that funds are in place to replace the equipment. We hope to be able to work collaboratively with Sport England to develop an overall funding strategy for the sports elements of the programme.

7.7 Provide a profile of projected costs:				
Funding Source	2006/07	2007/08	2008/09	Total Cost
SIB:				
Coalfield				
East	£4,500			£4,500
North	£1,000			£1,000
South	£1,800			£1,800
West	£5,200			£5,200
Washington				
Other Sources (please state)				
1) South Healthy Cities	£5,000			£5,000
2) Awards for All	£10,000			£10,000
3) LSFC	£5,000			£5,000
Total Cost:	£32,500			£32,500
7.8 Please provide details of any 'in-kind' funding (e.g Peppercorn rents), if included within the 'Other Sources' of funding shown above.				
7.9 Please provide a breakdown of the Total cost to show the main areas of expenditure:				
4 x Precor 956i Treadmills		£	15,196	
4 x Precor 556i Cross trainers		£	12,678	
4 x Concept D Rowers		£	4,626	
TOTAL		£	32,500	
7.10 Please provide details of how you will ensure that the procurement and purchasing of services and equipment will be managed in accordance with requirements as detailed in the guidance notes and guidelines. Include any estimates that you have and details of any contractors or suppliers to be used.				
City procurement guidelines will be followed and to date four companies have provided written quotation for the supply, installation and maintenance of equipment. The most competitive is: Healthsystems (NE) Ltd £32,500				

Section 8: Additional Information

8.1 Please provide any additional information that may be of use in support of your project proposal (Please append additional sheets if required):

--

Section 9: Declaration

I declare that the information provided is correct and accurate and that, should this application be successful, the organisation will agree to the terms and conditions of SIB:

Name:

Kevin Howard

Position in Organisation:

Centre Manager

Date:

30 October 2006

SIB Resources Statement as at 27th November 2006

Annex 2

	Committee Approval	Allocations £000's	Approvals £000's	Unallocated £000's
		1,400.000	1,376.145	23.855
 Total SIB Allocation Pre 2003/2004				
 <u>2003/2004 Approvals</u>				
<u>Budget allocation</u>		200.000		
St John's & St Pats Rental	21.07.99		18	
EU Coordination 2003/2004	03.12.01		5.16	
Barnes Park 2003/04	17.05.02		7.5	
Hendon 2000 EU Match Funding	25.11.02		11	
St Luke's Shopping Area Improvements	03.02.03		12.5	
The Three L's Residents Association	03.02.03		2.036	
Eco Rangers Project 2003/2004	03.02.03		1	
Salisbury Street Remedial Works	03.02.03		50	
Old Sunderland Development Trust 2003/2004	03.02.03		15.5	
Lambton Street Fellowship Centre Refurbishment	31.03.03		3	
Into Work - Environmental Works	31.03.03		16.233	
Silksworth Sports Complex	31.03.03		2.5	
St Luke's Neighbourhood Project	31.03.03		25	
Donnison Building Restoration	31.03.03		6	
Community Fund for Ford & Pallion	30.06.03		12	
Commercial Road Youth & Community Project	30.06.03		4	
Who Am I?	29.09.03		1	
The Arts Included at Thornhill (TAIT)	02.02.04		10	
 Returned Funding in 2003/2004				
Active Communities Dev Fund	(02.07.01)	3.530		
Donnison School	(02.07.01)	0.900		
Target Hardening Millfield	(05.02.01)	0.138		
Youth Review		2.517		
		207.085	202.429	4.656
Total Resources Available				<u>28.511</u>

SIB ARF Allocation : East

<u>2004/2005 Approvals</u>	Committee Approval	Allocations £000's	Approvals £000's	Unallocated £000's
<u>Budget allocation</u>		200.000		
Who Am I?	29.09.03		12	
CCTV Operator Post	29.09.03		8.709	
European Package Development Phase 2	24.11.03		7.113	
The Arts Included at Thornhill (TAIT)	02.02.04		3	
Events Budget	29.03.04		10	
Eco Rangers	29.03.04		1	
Thornhill School Sports Facility Improvemer	29.03.04		7.905	
Pallion Action Group Youth Project	29.03.04		11	
The Donnison Restoration and Re-use	29.03.04		10	
Bridging The Gap	29.03.04		12.56	
Sunderland Support for Parents with Disabilities	29.03.04		2	
Development of Hydrotherapy Pool at Fulwell Day Centre	05.07.04		2.5	
Hendon/East End Management Study	04.10.04		30	
Sunderland East Sport & Leisure Forum	04.10.04		7	
City - Wide 5-a-Side Leagues Project	04.10.04		3	
Silksworth & Ryhope Health & Boxing Club · Weights Resistance Training Room	29.11.04		22	
Hylton Road Play Park Provision	29.11.04		5	
Sunderland Maritime Heritage - Church Street Set Up Fund	07.02.05		18.9	
Area Committee Marketing Project	07.02.05		4	
Community Environmental Educational Developments (CEED) - Greener Spaces - Gap Funding	07.02.05		11.605	
Sunniside CCTV Phase 2	07.02.05		7	
Pallion Youthie Project	07.02.05		4.7	
Ryhope Action Plan	07.02.05		40	
Music for All	11.04.05		4.969	
Returned Funding in 2004/2005				
Hendon Beach	(01.07.02)	15		
Hendon 2000 EU Match Funding	(25.11.02)	2.190		
Community Fund for Ford & Pallion	(30.06.03)	0.150		
Youth in Millfield	(29.03.04)	0.110		
		217.450	245.961	-28.511
Total Resources Available				<u>0</u>

SIB ARF Allocation : East

<u>2005/2006 Approvals</u>	<u>Committee Approval</u>	<u>Allocations £000's</u>	<u>Approvals £000's</u>	<u>Unallocated £000's</u>
<u>Budget allocation</u>		227.293		
Who Am I?	29.09.03		7	
European Package Development Phase 2	24.11.03		7.367	
Ryhope Development Trust - Gap funding	29.11.04		23.5	
Commercial Road Youth & Community Project - Gap Funding	29.11.04		21.072	
ECO Rangers	07.02.05		1.5	
The ISIS Project - Complementary Health & Education Project	11.04.05		10	
Hendon Young People's Project	11.04.05		14.288	
Living History North East	11.04.05		6.860	
Old Sunderland Awareness Project	11.04.05		3	
Cry In the Dark	11.04.05		5.88	
Music for All	11.04.05		5.031	
Sunderland South Youth Strategy	11.04.05		7.026	
New Life for the Old Parish Church Sunderland	04.07.05		3.525	
Rhyme Around the Nursery	04.07.05		9.600	
Building Learning power within the local community - Richard Avenue Primary School	04.07.05		3	
Volunteer Outreach Project	04.07.05		3.333	
Participatory Budgeting - Back on the Map	04.07.05		20	
Physical Disabilities Alliance Project	03.10.05		2	
Horticultural Training Project	03.10.05		1.5	
People's Pedal Power	03.10.05		2.15	
Compass Community Transport	03.10.05		2	
Sunderland Training & Education Farm	03.10.05		1.5	
East Area Eastwise Pilot Project	28.11.05		11.325	
Sunderland Juvenile Service Project	28.11.05		9.6	
Grangetown Primary School Community Wing	28.11.05		7.717	
Construction Challenge Project	28.11.05		6.5	
Phoenix Project - Community Outreach Programme	28.11.05		6	
Millfield Community Environment Project	28.11.05		12.5	
Language Enrichment for All Project - Valley Road School	28.11.05		2.696	
East Events Budget	28.11.05		7.685	

SIB ARF Allocation : East

Eco Rangers	06.02.06	1.500
Barnes Café/ Craft Workshop Development	06.02.06	7.500
Living History North East - Finance Manager	06.02.06	14.581

Returned Funding in 2005/2006

Hendon Young People's Project	(11.04.05)	11.047	
Community Environmental Educational Developments (CEED)	(07.02.05)	6.985	
Environmental Works Pallion & Millfield	(04.10.04)	0.266	
Sunderland Support for Parents with Disabilities	(29.03.04)	0.830	
Sunderland Sport & Leisure Forum	(04.10.04)	1.383	
Old Sunderland Schools Awareness Project	(11.04.05)	0.266	
Physical Disabilities Alliance Project	(03.10.05)	0.666	
		248.736	248.736
			0
Total Resources Available			0

<u>2006/2007 Approvals</u>	Committee Approval	Allocations £000's	Approvals £000's	Unallocated £000's
<u>Budget allocation</u>		227.293		
European Package Development Phase 2	24.11.03		5.707	
Construction Challenge Project	28.11.05		5	
Millfield Community Environment Project	28.11.05		12.5	
Language Enrichment for All Project - Valley Road School	28.11.05		13.481	
Living History North East - Finance Manager	06.02.06		18.538	
Outreach Welfare Rights Project	06.02.06		14.045	
A New Vision for Ryhope - Ryhope Development Trust	03.04.06		23.471	
People Builders Project - Sunderland Counselling Service	03.04.06		43.625	
East Events Budget	03.04.06		7.1	
Ryhope Customer Service Centre's Training Room	03.07.06		15	
Sit 'n b' Fit - Improving the Health & Independent living of Sunderland's Elderly People	03.07.06		3.120	
East Community Association - Gap Funding	03.07.06		4.138	
Development of Community Services in the Hendon/ East End Area	26.07.05		5	

SIB ARF Allocation : East

Ryhope Detached Youth Work Programme	02.10.06	14.217
Ford, Pallion and Millfield Community Development Project	02.10.06	12.5

Returned Funding 2006/2007

Millfield Community Environment Project	(28.11.05)	25.000		
		252.293	197.442	54.851

Total Resources Available

54.851

Approvals subject to SIB Budget allocation for future years

<u>2007/2008 Approvals</u>	Approval	Allocations £000's	Approvals £000's	Unallocated £000's
A New Vision for Ryhope - Ryhope Development Trust	03.04.06		24.176	
People Builders Project - Sunderland Counselling Service	03.04.06		43.625	
Ryhope Customer Service Centre's Training Room	03.07.06		16.345	
	02.10.06		13.114	
Ryhope Detached Youth Work Programme			97.260	

STRATEGIC INITIATIVES BUDGET (SIB)
CRITERIA AND PROJECT GUIDELINES

1 ABOUT THE SIB FUND

- 1.1 SIB was established in 1996/7 to promote action on key priorities identified in the relevant Area Regeneration Frameworks, and to attract other funding into the area. Each Regeneration Framework area is currently allocated a minimum of £200,000 per year. Applications for funding are approved by the relevant Area Committee or Cabinet.
- 1.2 SIB is approved on an annual basis as part of the full Council budget process in February or March each year. It is possible that due to financial constraints in a particular year, the allocation may be reduced or withdrawn. Approvals from future years' SIB allocations are therefore subject to this budget process and cannot be guaranteed.
- 1.3 Applications therefore will only be approved for the current year unless exceptional circumstances can be established, such as the need to secure other funding over a period of time or enable the recruitment or retention of staff to proceed. Projects that apply for funding from future years' allocations do so at their own risk.

2 APPLYING FOR SIB

- 2.1 The Council's Development and Regeneration Directorate administers SIB through its Regeneration and Housing Service. Any project wishing to enquire about a possible application, or who have any queries regarding the process, should in the first instance, contact the relevant Area Regeneration Officer below :

Bill Blackett Sunderland East, and the Coalfields
Telephone 553 1162 Fax 553 1599
e-mail bill.blackett@sunderland.gov.uk

Karen Graham Sunderland North, and Washington
Telephone 553 1214 Fax 553 1599
e-mail karen.graham@sunderland.gov.uk

Richard Parry Sunderland South and Sunderland West
Telephone 553 1217 Fax 553 1599
e-mail richard.parry@sunderland.gov.uk

- 2.2 Once the suitability of the project has been established, an application form will be sent out electronically or by post accompanied by these guidelines, guidance notes for filling in the application form, and a copy

of the relevant Framework(s) and Action Plans. As a copy of the completed application form will be attached to a covering report as part of the Area Committee's agenda, we would appreciate it if the form could be returned electronically to the relevant Area Regeneration Officer at the appropriate e-mail address provided above. If this is not possible, a typed copy can be sent to the address shown on the covering letter. The covering letter will also provide the date of the next pre-agenda and the full Area Committee meetings, and the deadline for returning the completed application form.

- 2.3 Where an SIB application refers to inputs or support from other Council Directorates, either financial or otherwise, the Lead Agent should seek the agreement of the relevant Directorate. Agreement should be at the appropriate level within the Directorate and should be in place prior to the application being placed on the pre agenda. The appropriate Directorate contact name will be supplied and support or authorisation will be included in the application.
- 2.4 Where possible, a representative of the project must attend the pre agenda and the full Area Committee meetings in order to respond to any queries the Elected Members may have. Please note however, that attendees will not be expected to speak on behalf of the application but to respond to any questions there may be regarding the application
- 2.5 An application to the Area Committee should not be interpreted as a guarantee of its approval. The Committee reserves the right to defer or reject any submission on the basis of available SIB funding in the current financial year and the project's suitability in the light of Area Framework priorities and SIB criteria. However, it will make a decision at the meeting whether to grant the full amount being requested, make a contribution of a lesser amount, defer the request or refuse the application.

3. CRITERIA FOR ELIGIBILITY

- 3.1 SIB is intended to address the Area Regeneration Framework priorities, which are identified in the Action plan . Although an application does not need to address these priorities in order to receive approval, preference will be given to those proposals that clearly demonstrate a link with the Action Plan.
- 3.2 Applications should also demonstrate the potential benefits to local communities the proposed project would bring, and subsequently be able to provide evidence and statistics that can illustrate these benefits.
- 3.3 SIB is mainly intended for one off projects, capital expenditure and "pump priming" of new initiatives. Revenue support can be included in any application, but this will only be at the commencement of a new project or as "gap funding" to enable a project to continue while other funding is being sought. Ongoing or repeat revenue or maintenance

costs, such as electricity or rent, will not normally be considered for SIB funding.

- 3.4 A major aim of SIB is to attract other funding into the area. While the lack of other funding would not disqualify any application, priority is given to those projects that are seeking or have secured additional funding from other sources such as Single Regeneration Budget, Lottery, European funding, sponsorship or grants from charitable institutions.
- 3.5 Applicants are normally expected to make a contribution towards overall project costs, although this is not essential for SIB support to be considered.
- 3.6 Applications will normally only be approved for the current year unless exceptional circumstances can be established, such as the need to secure other funding or enabling the recruitment or retention of staff to proceed. In such cases, future years' allocations would therefore become 'active' once the full Council's budget for that year had been formally approved.
- 3.7 Any project applying for SIB funding must have a management committee, some form of written constitution and a dual signatory bank/building society account.

4 NON-ELIGIBILITY

- 4.1 Individuals or groups that are not formally constituted are ineligible for SIB funding.
- 4.2 SIB should not be used to finance projects that would normally be funded through other sources or to compensate for budget reductions in mainstream provision.
- 4.3 SIB cannot provide ongoing revenue or maintenance support to projects (see 3.3 above) or for payments for redundancy.
- 4.4 SIB cannot be used for activities of a political or exclusively religious nature.
- 4.5 SIB cannot be used to fund retrospectively i.e. for expenditure already incurred before the application has been approved.

5 APPROVAL AND PAYMENT

- 5.1 If the application is approved in full or in part, an offer letter confirming the allocation will be sent out to the nominated contact person within a week. Funding will only become available once the terms and conditions accompanying the offer letter have been signed and returned. ***These terms and conditions that accompany the offer letter should be***

read carefully, as this constitutes a contract between Sunderland City Council and the project.

- 5.2 The grant will not be released as a “lump sum”. Funding will be released to cover appropriate expenses as they occur and not in advance or anticipation of need. Relevant documentation (e.g. invoice, receipt) must be produced before payment is made.
- 5.3 There is not the facility to overspend on specific allocations. It is the project’s responsibility to have estimated the costs correctly, and the Council does not accept any liability should these estimates prove inaccurate or insufficient. Should the available funding prove inadequate to meet the project’s aims, it will be the project’s responsibility to seek additional funding. If this is not possible, the Lead Agent should seek advice from the relevant Area Regeneration Officer regarding the current status of their SIB allocation. Any project that exceeds the original allocation will be required to find the overspend from their own resources.

6 CONDITIONS

- 6.1 Projects must be managed in accordance with all appropriate statutory requirements and employment legislation and must not be conducted in any way as to bring Sunderland City Council into disrepute
- 6.2 **Purchasing / Procurement requirements**

The Council has a duty to ensure that, where it awards public monies to external organisations, value for money and probity is demonstrated as monies are expended.

Where any such monies are used to procure goods, materials, services or works the following procurement requirements must be applied.

Procurement up to £10,000

Records must be kept to demonstrate that value for money has been achieved, by keeping suitable records. For example, if all or part of a grant was to be used to purchase computer equipment it would be appropriate to contact at least four suppliers of the equipment concerned and ask for a price from each supplier. A note should be retained of the price and specification quoted in each case. If the supplier used is not the supplier quoting the lowest purchase price, a record should be kept with the quotes to explain why the chosen supplier was used. This would normally be on the grounds of quality. This process would also apply to suppliers of services. This process would also apply to suppliers of services, e.g. consultancy services for feasibility studies and for purchases classified as capital works.

Procurement Between £10,000 and £50,000

For procurement of this value, at least four written quotations must be obtained and kept for inspection from suitable contractors or suppliers. If less than four quotations are obtained (e.g. because the work is specialised) or considered the reason for this should also be recorded. Finally, if the supplier used is not the supplier quoting the lowest purchase price, a record should be kept with the quotes to explain why the chosen supplier was used.

Procurement Over £50,000

A formal tender process must be used for all procurement exceeding £50,000.

This means that at least six suitable contractors or suppliers should be invited to tender for the contract on the basis of a clear detailed specification. A deadline should be set for receipt of the tenders from those invited, and tenders received after the deadline should not be considered. Tenders received by the deadline should be opened together in the presence of at least two responsible people. The value of each tender should be recorded and the record signed by both persons present. If the supplier used did not tender the lowest price, a record should be kept to explain why the chosen supplier was used.

Potential conflicts of Interest

Any potential conflicts of interest (e.g. the supplier is a friend or relative of the person procuring the service, goods or works) should be declared and those affected should not participate in the procurement process or decision.

Retention of Records

Records of all of the above processes should be retained for a period of three years and must be available for inspection by representatives of the Council if required.

Failure to comply with any of the above conditions could result in clawback of monies and further claims or awards not being approved.

Please note: Projects will be required to submit all relevant documentation with regard to the appointment of a contractor or supplier with the first Quarterly Monitoring Return (or the most appropriate).

- 6.3 Projects are required to provide accurate and verifiable information for monitoring, evaluation and reporting purposes, and must fill in and return the quarterly monitoring return form that is sent requesting information on

projects' progress. Additionally, projects are subject to audit and monitoring throughout their duration by officers of the Development and Regeneration Directorate. Failure to return monitoring forms or comply with any other financial requests made may result in the remainder of the allocation being withheld or future applications being refused.

6.4 Once a project has used its full SIB allocation, projects will be required to submit a written report and attend a future Area Committee meeting to discuss the project's impact. Lead Agents will be informed of when this report and presentation will be required by the relevant Area Regeneration Officer.

6.5 It is the project's responsibility to keep the relevant Area Regeneration Officer informed of any changes that may affect its SIB allocation. In this respect it should be noted that:

- The normal practice will be to make SIB funding available for the period indicated in the funding profile in Section 7 of the application form. If funding is not claimed in accordance with the profile of projected costs in Section 7 of the application form or once the projected completion date has been reached, any unused allocation may be reclaimed, unless the project has indicated a reason for the delay and requested an extension to their funding period.
- No project will be allowed to access SIB funding beyond 2 years from the date of the original offer letter, unless it has received approval for funding over several years. Beyond this period, any unused allocation will be returned to SIB and any project still requiring the funding would need to submit a new application.
- SIB can only be used for the purposes outlined in section 3.4 and section 7 of the application form. If a project for any reason wishes to use their allocation for purposes other than the ones originally proposed, they would need either to return the unused allocation and submit a new proposal to the Area Committee or make a formal request to the Area Committee to vire the allocation.

6.6 The project should ensure that, wherever appropriate, publicity generated by the project acknowledges SIB support. It is a condition of SIB that any press releases be made via the SIB Marketing and Communications team (Tel 0191 553 1933). Please note that in cases where SIB has provided support for the feasibility stage of a capital build project, SIB support will need to be acknowledged on site billboards at the construction stage. The SIB logo can be obtained from the SIB Marketing and Communications team.

EAST SUNDERLAND AREA COMMITTEE MEETING 27th November, 2006	
Title of Report: STRATEGIC INITIATIVES BUDGET : 2006/07 WARD BASED COMMUNITY CHEST	
Author(s): Director of Development and Regeneration	
Purpose of Report: The purpose of this report is to bring forward 19 recommendations relating to the 2006/07 Community Chest Scheme.	
Description of Decision: The Committee is requested to: <ul style="list-style-type: none"> i. approve all 19 proposals for support from the 2006/07 Community Chest as detailed in Annex 1 	
Is the decision consistent with the Budget/Policy Framework? *Yes	
If not, Council approval is required to change the Budget/Policy Framework	
Suggested reason(s) for Decision: The Community Chest forms part of the Strategic Initiatives Budget and that £250,000 is available for the scheme in 2006/2007, £10,000 for each Ward. This scheme is operated under Section 137 of the Local Government Act 1972.	
Alternative options to be considered and recommended to be rejected: The circumstances are such that there are no realistic alternatives that could be considered.	
Is this a "Key Decision" as defined in the Constitution? No	Relevant Review Committee:
Is it included in the Forward Plan? No	Regeneration and Community Review Committee

**STRATEGIC INITIATIVES BUDGET :
2006/2007 WARD-BASED COMMUNITY CHEST**

Report of the Director of Development and Regeneration

1.0 Purpose of the Report

1.1 The purpose of this report is to bring forward 19 recommendations relating to the 2006/2007 Community Chest Scheme.

2.0 Description of Decision

2.1 The Committee is requested to approve all 19 proposals for support from the 2006/07 Community Chest as detailed in Annex I.

3.0 Background

3.1 The Committee will be aware that the Community Chest forms part of the Strategic Initiatives Budget and that £250,000 is available for the scheme in 2006/2007, £10,000 for each Ward. This scheme is operated under Section 137 of the Local Government Act.

4.0 Current Position

4.1 To date approvals for each of the Wards total:

Hendon	£3949
Millfield	£4585
Ryhope	£2850
St. Michael's	£2771

4.2 The projects listed on Annex 1 total:

Hendon	£4224
Millfield	£1504
Ryhope	£3998
St. Michael's	£648

4.3 Should the Committee grant the requests on Annex 1 the remaining balances would be:

Hendon	£1827
Millfield	£3911
Ryhope	£3152
St. Michael's	£6581

5.0 Reason for Decision

5.1 Community Chest support is given to projects which clearly demonstrate that they will address identified local needs, as detailed in Area Regeneration Frameworks, normally providing genuine community benefit and which can subsequently provide evidence/measurement of success in this respect.

6.0 Alternative Options

6.1 The circumstances are such that there are no realistic alternatives that could be considered.

7.0 Relevant Consultation

7.1 Members have been consulted on all applications for Community Chest support.

7.2 The City Treasurer has been consulted on this report, all costs associated with developing Community Chest applications are resourced by the Strategic Initiatives Budget admin fee.

7.3 Residents have been consulted about the priorities in the Area Regeneration Frameworks Community Chest grants support these identified priorities.

8.0 Background Papers

8.1 The following background papers were used:

- Community Chest Application Forms
- Schedule of projects circulated at panel meeting held on Monday 13th November, 2006.

COMMUNITY CHEST 2006/2007
PROJECTS PROPOSED FOR APPROVAL

HENDON WARD	Recommended Grant subject to final estimates, invoices, up to:
The Physical Disabilities Alliance - Contribution towards transport provision, refreshments, expenses etc.,	48
Sunderland Volunteer Life Brigade – Contribution towards provision of emergency care, training, equipment etc.,	256
Sunderland Catholic Youth Centre – Contribution towards registration costs of licensing scheme.	2370
Percy Terrace Residents Association – Contribution towards new gates.	1100
Watt Moses House – Contribution towards Christmas lunch and entertainment.	450
Total	4224
 MILLFIELD WARD	
St. Joseph's Youth Group – Contribution towards residential team building event, transport, meals, activities etc.,	500
Sunderland Volunteer Life Brigade – Contribution towards provision of emergency care, training, equipment etc.,	256
The Physical Disabilities Alliance - Contribution towards transport provision, refreshments, expenses etc.,	48
Deptford & Millfield C.A. – Contribution towards decoration costs.	500
Sunderland Headlight – Contribution towards purchase of photocopier.	100

DLI Association – Contribution towards visit to Remembrance Day parade, transport, refreshments, accommodation etc.,	100
Total	1504
RYHOPE WARD	
Ryhope & Silksworth DLI – Contribution towards visit to Normandy or Arnhem, transport, accommodation etc.,	1000
The Physical Disabilities Alliance - Contribution towards transport provision, refreshments, expenses etc.,	48
St. Patrick's School – Contribution towards 'quiet area', purchase of picnic tables, benches etc.,	500
Wadham Court Residents – Purchase of crockery, pans, music centre etc.,	250
Sunderland Volunteer Life Brigade – Contribution towards provision of emergency care, training, equipment etc.,	200
Friends of Ryhope Park – Contribution towards legal costs.	2000
Total	3998
ST. MICHAEL'S WARD	
The Physical Disabilities Alliance - Contribution towards transport provision, refreshments, expenses etc.,	48
Sunderland Ladies Probus Club – Purchase of P.A. system and transport.	600
Total	648
Total of Projects	10,374

COMMUNITY CHEST 2005/2006

PROJECTS PROPOSED FOR APPROVAL

HENDON WARD	<i>Recommended Grant subject to final estimates, invoices, up to</i>
East Community Association – Contribution towards two sign posts to show the location of the centre.	200
Total	200

Background papers used :

- Community Chest Application Forms

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Re: City Solicitor