

Coalfield Area Committee 2011/12 Workplan

Item 2 Annex 1

Priority	Issue	Local Action to Influence Services	Lead Agent	Progress Report	Area Committee's Influencing Role	Outcome Measure	RAG
Heritage	A co-ordinated approach required	Carry out an audit to further investigate the heritage offer	Vicki Medhurst	All research complete. The draft report has been presented to the Steering Group and will be sent to Area Committee for info	Ensuring the Coalfield area is considered by City	Audit produced	G
		Set up Task and Result Group	Pauline Hopper	Group set up and meeting regularly	Development of heritage projects	T&R Group operational	G
	Lack of awareness/interest	Promote heritage within the Coalfield area	T&R Group	This has already begun through the VCS Network and the Coalfield Community Challenge and will be further developed once a Heritage action plan is agreed	Raising the profile of the area	Increase in heritage related enquiries and events	A
	Lots of uncaptured local knowledge and enthusiasm	Engage community groups and residents to work together to deliver heritage activities	Susan Brown	The VCS Network and partners have been involved in a number of heritage related activities. 18 local groups currently engaged	Engagement of VCS and residents	No of groups engaged	G
	Budget required to deliver small scale projects/ implement relevant recommendations	Allocate a proportion of SIB funding to address the heritage priority	Area Committee	A sum of £40,000 was 'ring fenced' for the Heritage priority. £5,000 of this is being utilised to develop the community challenge project. * Report to be presented to July 2011 meeting	Influence budgets (Council/partners/external)	SIB secured	G
	Increase interest/participation of young people	Develop educational and participative heritage projects	T&R Group	This will be developed once a Heritage action plan is agreed * Report to be presented to July 2011 meeting	Engagement of young people	No of schools or youth groups involved	A
	Public transport	Identify venues which are accessible by public transport			Priorities events and services accessible by public transport	Increased community involvement	
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Local Shopping Centres	No comprehensive area information available	Development of baseline information for three selected centres	Andrew Perkin	A report regarding the number, type and tenure of properties will be produced. Research is underway	Engagement of stakeholders. Improvements suggested	Report produced	R
	Improve physical appearance of shopping centres	Target responsive local services to areas most in need	Dave Ellison	Area Response team are ensuring that street scene issues are tackled and queries and issues from residents are followed up. Without the outcome of the audit of the three centres this work has been delayed	Influence targeted service provision	Increase in satisfaction levels	R

	Support local traders	Carry out an audit to further investigate the current situation in local centres	Andrew Perkin	Audit underway. Results to be made available by Task and Result group	Consultation and engagement with local traders	No of local businesses supported	R
	Lack of new shoppers	Carry out a survey with local shoppers/non shoppers	Andrew Perkin	Survey designed and due to be carried out by June 2011	Consultation with residents and visitors	Increase in shoppers	R
		Research best practice	Andrew Perkin	Research complete. Results will be provided as part of the final audit results	Identify new ways of working		A
	Public transport	Promote and use community and public transport			Identify issues and influence service provision		R
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Youth Disorder/ Activities for Young People	Negative perceptions of young people in some areas	celebrate positive achievements	Pauline Tsentas	To be developed with Comms and via the Task and Result group	Promote success	Positive news stories	R
	Hotspots of youth disorder	Provide targeted activity in areas most at risk	Pauline Tsentas	Mini moto training, dance sessions and additional detached work has taken place at Easington Lane. Centre based and detached being developed at Houghton Racecourse Estate * Report to be presented to July 2011 meeting	influence service delivery	Reduction in youth disorder	G
	Relevant and adequate youth activities	Work with Youth Development Group to evaluate provision	Pauline Tsentas	This is done at each meeting of the Task and Result group (now part of XL Steering group)	Identify and review activities and services	Increase in use of contracted youth provision	G
	Allocation of Children's Services budget	Area Committee (via Youth Task and Result Group) to identify areas of need	Pauline Tsentas	Report from Children's Services to ask Area Committee to provide input regarding allocation of funding for youth provision	Influence mainstream budgets	Funding allocated	G
	Public transport	Use local transport, bus stops and bus depots to promote activities to young people	James Third	Nexus have offered to promote youth provision via posters or leaflets	Influence service delivery in accessible venues	Increased engagement	
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Allotments and gardens	Inaccurate or incomplete baseline information	Audit of all sites required	Gerry Roll	SWITCH resources being utilised to carry out an in depth audit of all sites to include occupied, vacant and derelict plots	Review and update of current information	Plan of each allotment site	A
	Derelict plots	Pilot programme on two allotment sites	Gerry Roll	Two sites selected - Burnside and Britannia Terrace		Reduction in vacant/ unkempt plots	R

	Waiting lists	Correspond with those on waiting list to confirm still interested	Ethel Wilson	All on waiting list have been contacted. Waiting lists have been revised	Review and revise current waiting lists	Reduction in waiting lists	A
	Community gardens	Develop community allotment plots within existing sites	Ethel Wilson/ Susan Brown	To be developed once audit is complete	Support development of community use	Community spaces created	R
	Budgets and funding	Identify ring fenced and mainstream budgets	Gerry Roll		Influencing mainstream budgets		R
		External funding and partnership working	Pauline Hopper/ Susan Brown	Gentoo and Groundwork are part of Task and Result group	Attracting funding to area	External funding secured	A
		Allocation of area budgets to support work	Pauline Hopper	An initial amount of £5,665 SIB allocated. * Report to July 2011 meeting. A request to the July 2011 meeting to 'ring fence' £30,000 for future improvements	Targeting of resources	SIB allocated	G
	Public transport						
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Child Poverty	Development of Child and Family Poverty Strategy	Neighbourhood model of service delivery	Raj Singh	Phase 2 of the Strategy has now been developed	Consultation and involvement during development	Strategy produced	G
	Child Poverty needs assessment	Neighbourhood model of service delivery	Raj Singh	Results of pilot will be reported to Area Committee	Initiatives delivered to meet local need	Development of local services	G
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Unadopted Roads	Policy regarding unadopted roads	Information and issues provided to Lead Agent	Stephen Pickering	A significant amount of work has been carried out to determine a baseline position in regard to private streets. An extensive desktop study together with on site photography exercise to identifying all the unadopted streets in the Coalfield Area and across the city has been undertaken	Requested review of current arrangements	Report to Area Committee	R
	Poor road surfaces	Carry out minor repairs as part of area or mainstream budgets	Area Committee		Ensure planned road and building works consider ways to improve roads	No of improved road surfaces	R

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Play provision	Lack of out of school activity for 8-12 year olds	Map provision of existing services	Jane Wheeler		Identification of gaps in service	Audit of local provision	R
	Holiday provision	Evaluate current provision to identify what should continue	Sandra Mitchell	Report from Children's Services to ask Area Committee to provide input regarding allocation of funding for holiday activities	Influencing mainstream budgets	No of holiday activities provided	R
	Development of services for 8-12s required	Work with Youth Development Group to evaluate provision and target resources	Pauline Tsentes	* Report is provided to the July 2011 Area Committee to outline the need to allocate SIB funding and instigate a 'call for projects'	Target mainstream and area resources		A
	No identified lead on this issue	Work with Children's Services to identify lead agent	Area Committee	The Executive Director of Children's Services has been invited to provide information to the September 2011 Area Committee meeting	Review current arrangements	Identified lead	R
	Public transport						R
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Dangerous and speeding traffic	Co-ordinated or stratetgic approach required	Identification of road safety issues and development of an overall plan	Les Clark	The interim Assistant Head of Traffic will provide information regarding a strategic approach to traffic related issues. Information on accident hotspots will form part of the information gathering exercise to inform next steps	Ensure services meet local requirements	Area action plan or strategy	A
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Support for Older People	Content and quality of current services	Audit of local services provided for older people	Steph Downey/ Victoria Brown	The first meeting of the Task and Result Group is arranged for 18 July and will identify actions to progress this priority. Membership of the T&R Group is: Stephanie Downey, Lead Agent Victoria Brown, Age UK Sunderland Councillor Anne Hall Councillor Bob Heron	Highlight areas of concern to HHAS	Improved service provision	
	Accessibility to services	Audit of where local services are delivered/accessible					
	Mobility and 'getting around' - including public transport						

	Money and debt advice – mobile and outreach services	Promote on line or telephone support. Develop outreach services - *A verbal report will be presented to the July 2011 meeting		Juliana Heron Cllr James Blackburn Susan Brown Pauline Hopper	Partnership working e.g. DWP	More outreach and accessible advice	
	Promote support available – market and advertise			*A verbal report regarding information, advice and guidance including welfare rights will be presented to the July 2011 Committee meeting.	Promote services to local people		
	Volunteers for services available e.g. allotments	Encourage and develop local communities to become volunteers	Area Network Volunteer Centre		Identify volunteering opportunities and training available	Number of volunteers engaged	
	Social interaction (especially those in residential care)						
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Empty properties	Planned approach	Development of an area based Empty Properties Action Plan	Graeme Wilson	A draft has been prepared -*Report to July 2011. Area Committee by lead agent	Input into development of plan	Area Plan with targets agreed	A
	Enforcement	Identify nuisance properties	Liz McEvoy	nuisance properties identified using a matrix	part of matrix includes referrals from ward members	Number of notices issued	G
	Private landlords	Develop landlord forum	Liz McEvoy	Intend to use the next Landlord Forum to promote the Empty Property Action Plan with a particular focus on landlords with empty properties	Encourage local landlords to participate	Number of accredited landlords	A
	Learn from best practice (e.g. square root group)		Area Committee		Encourage partnership working and community ownership		A
	Identify 1 or 2 hotspots for improvement		Graeme Wilson	Statistics have shown which wards are above the City average for empty properties and these will be targetted. Additionally, areas that are displaying a number and range of problems with reagrds to the provate rented sector will be targetted as "hot spots" such as "The Racecourse" are. These are agreed by SMT.	Develop improvements to meet local need	Properties brought back into use	A

	HCA funding - explore further and consider match		Graeme Wilson	An application for funding has been submitted to the HCA. Feedback will be given by lead agent at the next meeting	To help identify empty properties which are refurbished through the project.	Funding secured/ funding allocated	A	
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Neglected land	Identify neglected land	Carry out audit of relevant sites	Dave Ellison	The first meeting of the Task and Result Group is arranged for 28 July and will identify actions to progress this priority. Membership of the T&R Group is: Dave Ellison, Lead Agent John Chapman, Gentoo Councillor Mel Speding Councillor Colin Wakefield Councillor Kath Rolph Councillor James Blackburn Susan Brown Pauline Hopper	Development of land use to meet resident need	Audit produced		
	Industrial sites/fly tipping		Dave Ellison					
	Ownership (SLM large and small plots)		Craig Logue/Ian Crosby			Development of land use	SLM system updated	
	Investigate adverse possession of appropriate sites		Property Services					
	Involve Property Services in addressing issues		Colin Clark					
	Work with landowners - eg Lambton Estates		Colin Clark					
	Link with other priorities - greenspace, unadopted roads, empty properties etc..		Pauline Hopper/ Dave Ellison					
	Unfinished developments		Building Control					

LOCAL AREA PRIORITIES

Priority: An Attractive and Cared for Environment							
Issue	Date	Lead	Actions	Progress	Outcomes	Outcome Measure	RAG
Dog Fouling	Jan-11	aa	Respond to requests quickly within agreed timescales		Reduction in dog fouling.	Service requests. Complaints.	
			Audit of dog bins to ensure in correct locations		Reduction in complaints regarding dog	Compliments. Enforcement activity	
			Target areas of high reporting				
Graffiti							
Litter							
Fly tipping							
Shopping Ctrs							
Road and Footpath maintenance							

A separate sheet could be held for each priority or in one sheet.