

GOVERNANCE COMMITTEE

Meeting of the GOVERNANCE COMMITTEE to be held in the Fire Authority Rooms at the Fire and Rescue Service Headquarters, Nissan Way, Barmston Mere, Sunderland on MONDAY, 24TH SEPTEMBER, 2012 at 10.30 a.m.

A G E N D A

Item		Page
1.	Apologies for Absence	
2.	Declarations of Interest	
3.	Minutes	
	(i) Minutes of the Meeting of the Governance Committee held on 29 June 2012, Part I (copy attached) for confirmation;	1
	(ii) Minutes of the Meeting of the Governance Committee Panel held on 16 July 2012, Part I (copy attached) for confirmation; and	7
	(iii) Minutes of the Meeting of the Governance Committee Panel held on 30 July 2012, Part I (copy attached) for confirmation.	9

4.	Internal Audit Progress Report	11
	Report of the head of internal audit (copy herewith).	
5.	Treasury Management – Second Quarter Review 2012	15
	Report of the Finance Officer (copy herewith).	
6.	Audited Statement of Accounts 2011/2012	31
	(i) Letter of Representation	35
	(ii) Letters of Assurance	39
	(iii) Annual Governance Report (Audit Commission)	49
	(iv) Amended Statement of Accounts	71
	Report of the Finance Officer (copy herewith).	
7.	Annual Audit Letter	173
	Report of the Audit Commission (copy herewith)	
8.	Annual Report 2011/2012	177
	Joint Report of the Chief Fire Officer, Clerk to the Authority and the Finance Officer (copy herewith)	
	Local Government (Access to Information) (Variation) Order 2006	
	The reports contained in Part II of the Agenda are not for publication as the Authority is considered likely to exclude the public during consideration thereof as they contain information relating to any individual or which is likely to reveal the identity of an individual (Local Government Act 1972, Schedule 12A, Part I, Paragraphs 1 and 2).	
	PART II	
9.	Minutes	
	(i) Minutes of the Meeting of the Governance Committee Panel held on 16 July 2012, Part II (copy attached) for confirmation; and	185
	(ii) Minutes of the Meeting of the Governance Committee Panel held on 30 July 2012, Part II (copy attached) for confirmation.	187

DAVE SMITH,
Clerk to the Authority.
14th September, 2012.