

**MEETING: 13<sup>TH</sup> JUNE 2011**

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**SUBJECT: DATE, TIME AND VENUE OF FUTURE MEETINGS**

**JOINT REPORT OF THE CHIEF FIRE OFFICER, CLERK TO THE AUTHORITY,  
THE FINANCE OFFICER AND PERSONNEL ADVISOR**

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**1 INTRODUCTION**

- 1.1 Members are requested to consider and approve the undermentioned dates for meetings of the Authority and its Committees for the Year 2011/2012. Such meetings will normally be held at 10.30am (unless annotated) at Tyne and Wear Fire and Rescue Service Headquarters, Barmston Mere.

**2 PROPOSED MEETING DATES**

- 2.1 The proposed schedule of meetings is as follows:-

**FIRE AUTHORITY MEETINGS**

18<sup>th</sup> July 2011  
19<sup>th</sup> September 2011  
21<sup>st</sup> November 2011  
19<sup>th</sup> December 2011 (11.00 am start)  
23<sup>rd</sup> January 2012  
20<sup>th</sup> February 2012  
26<sup>th</sup> March 2012  
11<sup>th</sup> June 2012 (AGM)

**GOVERNANCE COMMITTEE**

27<sup>th</sup> June 2011  
18 July 2011 (12 noon start)  
26<sup>th</sup> September 2011  
19<sup>th</sup> March 2012  
25<sup>th</sup> June 2012

**CIVIL CONTINGENCIES  
COMMITTEE**

25<sup>th</sup> July 2011  
31<sup>st</sup> October 2011  
16<sup>th</sup> January 2012  
2<sup>nd</sup> April 2012

**HUMAN RESOURCES COMMITTEE**

11<sup>th</sup> July 2011  
17<sup>th</sup> October 2011  
13<sup>th</sup> February 2012

**POLICY AND PERFORMANCE  
COMMITTEE**

24<sup>th</sup> October 2011  
30<sup>th</sup> January 2012  
30<sup>th</sup> April 2012

- 2.2 Attached in Appendix A is the schedule for the Awareness and Development programme 2011/2012 for information. Further detailed agendas will be circulated in the near future. Members are requested to note the dates as attendance is essential.

### **3 RECOMMENDATIONS**

3.1 The Authority is recommended to:

- a) Approve the dates for all future Fire Authority and Committee meetings, and;
- b) Note the Awareness and Development Programme 2011/2012 dates.

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### **BACKGROUND PAPERS**

The under mentioned Background Papers refer to the subject matter of the above report:

- Strategic Community Safety Plan 2010 - 2013

## **Tyne and Wear Fire and Rescue Authority**

### **Fire Authority Members Awareness and Development Programme 2011/2012**

| <b>Date and Time</b>            | <b>Event Details</b>                                  |
|---------------------------------|---|
| 18 <sup>th</sup> July 2011      | Overview and Induction for New Fire Authority Members |
| 19 <sup>th</sup> September 2011 | Update on Replacement Control Room Project            |
| 21 <sup>st</sup> November 2011  | IRMP Update   |
| 23 <sup>rd</sup> January 2012   | Future Fire Stations                                  |
| 20 <sup>th</sup> February 2012  | Legislative Update                                    |
| 26 <sup>th</sup> March 2012     | Future of Funding                                     |

***PREVENTING PROTECTING RESPONDING***