

**Forward Plan -
Key Decisions for
the period
01/Nov/2010 to
28/Feb/2011**



**E Waugh,
Head of Law and Governance,
Sunderland City Council.**

14 October 2010

Forward Plan: Key Decisions for the next four months - 01/Nov/2010 to 28/Feb/2011

| No. | Description of Decision | Decision Taker | Anticipated Date of Decision | Principal Consultees | Means of Consultation | When and how to make representations and appropriate Scrutiny Committee | Documents to be considered | Contact Officer | Tel No |
|-------|--|----------------|------------------------------|---|--|--|---------------------------------------|------------------|---------|
| 01418 | To approve the Sustainable Modes of Transport Strategy (SMOTS) for travel to schools. | Cabinet | 03/Nov/2010 | Portfolio Holders; Children's Services; Nexus; Scrutiny Committee | Workshops; Briefings; Report | Via Contact Officer by 20 October 2010-Attractive & Inclusive, Children, Young People & Learning | Report | Andrew Jackman | 5611569 |
| 01434 | To review to Council's Licensing Policy Statement | Cabinet | 03/Nov/2010 | Scrutiny Committee; Northumbria Police; Tyne and Wear Fire & Rescue Service; Local Businesses & Residents; Reps of the Licensing Trade and Members' Clubs | Written requests to principal consultees; internet | Via the Contact Officer by 20 October 2010 - Community and Safer City Scrutiny Committee | Report | Tom Terrett | 5611715 |
| 01460 | To appoint a contractor to construct the new Maplewood building using an appropriate procurement method and that the developments be funded in line with the fund streams available. | Cabinet | 03/Nov/2010 | Maplewood Primary School, Children's Services, Office of the Chief Executive - Property Services, Finance, Procurement and Legal Services | Project meetings and circulation of project papers | To the contact officer by 16 October 2010 - Children, Young People and Learning | Primary Strategy for Change 2008-2022 | Beverley Scanlon | 5611965 |

Forward Plan: Key Decisions for the next four months - 01/Nov/2010 to 28/Feb/2011

| No. | Description of Decision | Decision Taker | Anticipated Date of Decision | Principal Consultees | Means of Consultation | When and how to make representations and appropriate Scrutiny Committee | Documents to Contact be considered | Officer | Tel No |
|-------|---|----------------|------------------------------|---|---|--|--|-----------------|---------|
| 01428 | To consider the Review of Job Linkage, including the options for the ongoing provision of a Council-led Employability Service. To agree the preferred option. | Cabinet | 03/Nov/2010 | Council officers, LSP partners and relevant stakeholders, delivery providers, service users. | Meetings, briefings, emails | Via Contact Officer by 20 October 2010 - Prosperity and Economic Development Scrutiny Committee. | Cabinet report and Review of Job Linkage | Karen Alexander | 5611339 |
| 01437 | To agree the Sunderland Local Investment Plan | Cabinet | 03/Nov/2010 | Cabinet, Service Users and Ward Members, Portfolio Holders | Briefings and/or meetings with interested parties | Via the Contact Officer by 19 November 2010 - Sustainable Communities Scrutiny Committee. | Report | Alan Caddick | 5662690 |
| 01412 | To approve the procurement of specialist vehicles to be used in the waste and cleaning service. | Cabinet | 03/Nov/2010 | Corporate Procurement; Director of Financial Services; Chief Solicitor; Member with Portfolio for Attractive and Inclusive City | Report; Briefings | Via Contact Officer by 20 October 2010 - Environment and Attractive City | Report | Les Clark, | 5614540 |

Forward Plan: Key Decisions for the next four months - 01/Nov/2010 to 28/Feb/2011

| No. | Description of Decision | Decision Taker | Anticipated Date of Decision | Principal Consultees | Means of Consultation | When and how to make representations and appropriate Scrutiny Committee | Documents to Contact be considered | Officer | Tel No |
|-------|---|----------------|------------------------------|---|--|--|---|---------------|---------|
| 01090 | To approve submission document & sustainability appraisal for development in the Hetton Downs area to form part of the Council's Local Development Framework. | Cabinet | 03/Nov/2010 | Local residents, stakeholders, service providers, community reference group, Members | Meetings, briefings, letters, email, public exhibition, sunderland.gov .uk | Via Contact Officer by 20 October 2010 - Environment and Attractive City Scrutiny Committee | Cabinet report, preferred option consultation responses, submission document for Hetton Downs Area Action Plan, formal sustainability report. | Keith Lowes | 5611564 |
| 01379 | To approve a capital equipment grant to Company B to support economic development and job creation (Part II Item - Exempt Information) | Cabinet | 03/Nov/2010 | Portfolio holder | correspondence | Via the Contact Officer by 20 October 2010- Prosperity and Economic Development Scrutiny Committee | Cabinet Report | Janet Snaith | 5611166 |
| 01403 | To consider the outcome of Public Consultation (March - June 2010) in relation to the Accessible Bus Network Design Project | Cabinet | 03/Nov/2010 | Portfolio Holder for Attractive and Inclusive City; Nexus; Chief Solicitor; Director of Financial Resources | Briefings; Meetings; e-mails | Via the contact officer by 20 October 2010 - Environmental and Attractive City Scrutiny Committee | Cabinet Report | Bob Donaldson | 5611517 |

Forward Plan: Key Decisions for the next four months - 01/Nov/2010 to 28/Feb/2011

| No. | Description of Decision | Decision Taker | Anticipated Date of Decision | Principal Consultees | Means of Consultation | When and how to make representations and appropriate Scrutiny Committee | Documents to be considered | Contact Officer | Tel No |
|-------|--|----------------|------------------------------|--|---|--|----------------------------|-----------------|---------|
| 01455 | To award contract and to agree to delegate actions and decisions required to finalise and execute all relevant documentation associated with the PFI supported long-term Strategic Waste Solution for the purpose of securing financial close. | Cabinet | 03/Nov/2010 | Cabinet Member with Portfolio for Sustainable Communities; Chief Solicitor; Director of Financial Resources; Gateshead MBC; South Tyneside MBC | Report; Briefings ; Meetings | Via the Contact Officer by 20 October 2010 - Sustainable Communities Scrutiny | Report | Peter High, | 5614550 |
| 01423 | To agree Neighbourhood Renewal Block Improvements in Hetton Downs | Cabinet | 01/Dec/2010 | Housing Portfolio Holder, Ward Members, Residents and Owners of Property | Briefings and/or meetings with interested parties | Via the Contact Officer by 19 November 2010 - Sustainable Communities Scrutiny Committee | Report | Alan Caddick | 5662690 |
| 01400 | To agree the Access to Housing Project - Allocations Policy | Cabinet | 01/Dec/2010 | Cabinet, Service Users and Carer Groups, Portfolio Holder, Adult Services Staff and Partners | Briefings and/or meetings with interested parties | Via the Contact Officer by 19 November 2010 - Sustainable Communities Scrutiny Committee | Report | Alan Caddick | 5662690 |

Forward Plan: Key Decisions for the next four months - 01/Nov/2010 to 28/Feb/2011

| No. | Description of Decision | Decision Taker | Anticipated Date of Decision | Principal Consultees | Means of Consultation | When and how to make representations and appropriate Scrutiny Committee | Documents to Contact be considered | Officer | Tel No |
|-------|---|----------------|------------------------------|--|--|---|------------------------------------|--------------|---------|
| 01457 | To adopt an addendum to the City's Play and Urban Games Strategy. | Cabinet | 01/Dec/2010 | Council Officers; All Ward Members via Area Committee; Customers; Sustainable Communities Scrutiny Committee | Area Committees; Meetings; Reports; Letters and Research | To contact Officer by 22 November 2010 - Sustainable Communities Scrutiny | Report | Julie D Gray | 5617574 |
| 01438 | To agree the Contributions Policy | Cabinet | 01/Dec/2010 | Cabinet, Service Users and Ward Members, Portfolio Holders | Briefings and/or meetings with interested parties | via the Contact Officer by 19 November 2010 - Health and Wellbeing Scrutiny Committee | Report | Neil Revely | 5661880 |
| 01426 | To agree Moving from Contracting to Personalised Budgets (Day Care Services - OP) | Cabinet | 01/Dec/2010 | Cabinet Service Users and Carer Groups, Portfolio Holder, Adult Services Staff, Health Partners | Briefings and/or meetings with interested parties | Via the Contact Officer by 19 November 2010 - Health & Wellbeing Scrutiny Committee | Report | John Fisher | 5661876 |

Forward Plan: Key Decisions for the next four months - 01/Nov/2010 to 28/Feb/2011

| No. | Description of Decision | Decision Taker | Anticipated Date of Decision | Principal Consultees | Means of Consultation | When and how to make representations and appropriate Scrutiny Committee | Documents to be considered | Contact Officer | Tel No |
|-------|--|----------------|------------------------------|---|---|--|--|-----------------|---------|
| 01433 | To approve the Housing and Neighbourhood Renewal Enforcement Policy | Cabinet | 01/Dec/2010 | Cabinet, Service Users, Ward Members and Portfolio holders | Briefings / meetings | Via the contact Officer by 19 November 2010 - Sustainable Communities Scrutiny committee | Report | Alan Caddick | 5662690 |
| 01451 | To agree the Affordable Warmth Strategy | Cabinet | 01/Dec/2010 | Cabinet, Service Users and Ward Members, Portfolio Holders | Briefings and/or meetings with interested parties | Via the contact officer by 19 November 2010 - Sustainable Communities Scrutiny Committee | Report | Alan Caddick | 5662690 |
| 01459 | To agree options for the ongoing provision of a Council-led Employability Service. | Cabinet | 01/Dec/2010 | Council officers, LSP partners and relevant stakeholders, delivery providers, service users | Meetings, briefings, emails | To contact officer by 22 November 2010 - Prosperity Economic Development Scrutiny Committee. | Cabinet report and Review to Job Linkage | Karen Alexander | 5611339 |

Forward Plan: Key Decisions for the next four months - 01/Nov/2010 to 28/Feb/2011

| No. | Description of Decision | Decision Taker | Anticipated Date of Decision | Principal Consultees | Means of Consultation | When and how to make representations and appropriate Scrutiny Committee | Documents to Contact be considered | Officer | Tel No |
|-------|---|----------------|------------------------------|--|---|---|--|---------------|----------|
| 01436 | To agree for the Council to assist with and facilitate the transfer of NTW's learning disability homes to a Registered Social Landlord. | Cabinet | 01/Dec/2010 | Cabinet, Service Users and Carer Groups, Portfolio Holder, Adult Services Staff, Health Partners | Briefings and/or meetings with interested parties. | Via the Contact Officer by 19 November 2010 - Health and Wellbeing Scrutiny Committee | Report | John Fisher | 5661876 |
| 01458 | To approve a response to the consultation on the Tyne and Wear Local Transport Plan 2011-2021. | Cabinet | 01/Dec/2010 | Elected Members; General Public; People who have an interest in Transport; | Briefings; E-mails; Web Events | To contact Officer by 22 November 2010 - Environment and Attractive City | Report; Tyne and Wear Local Transport Plan 2011-2012 draft response to consultation. | Bob Donaldson | 5611517 |
| 01454 | To seek approval to adopt the Sunderland Partnership Volunteering Strategy for Sunderland City Council. | Cabinet | 12/Jan/2011 | All Heads of Service; Corporate Communities Group; Voluntary & Community Sector; Elected Members; Area Cttees; Scrutiny Cttees; Sunderland Partnership Organisations; Inclusive Communities Thematic Group | Draft Volunteering Strategy and Action Plan including consultation questions circulated via Consultation Database; e-newsletters and distributions lists; reports; Websites; meetings | Via the Contact Officer by 19 December 2010 - Management Scrutiny Committee | Report and Strategy | Julie Gray | 561 7574 |

Forward Plan: Key Decisions for the next four months - 01/Nov/2010 to 28/Feb/2011

| No. | Description of Decision | Decision Taker | Anticipated Date of Decision | Principal Consultees | Means of Consultation | When and how to make representations and appropriate Scrutiny Committee | Documents to be considered | Contact Officer | Tel No |
|-------|---|----------------|------------------------------|--|---|---|--|-------------------|---------|
| 01448 | To consider any key decisions arising from the Capital Programme and Treasury Management Third Quarterly Review | Cabinet | 12/Jan/2011 | Directors and third parties affected by the virement proposals | Report will be made available on the Intranet and emailed to Directors | Via the Contact Officer by 19 December 2010 - Management Scrutiny Committee | None | Sonia Tognarelli | 5611851 |
| 01450 | To recommend to Council the level of Council Tax Base to be included in the 2011/2012 Budget | Cabinet | 12/Jan/2011 | None | N/A | Via the Contact Officer 19 November 2010 - Management Scrutiny Committee | Cabinet Report | Fiona Brown | 5611811 |
| 01409 | To approve the Employment Strategy. | Cabinet | 12/Jan/2011 | Stakeholders will include Working Neighbourhoods Board LSP partners, Portfolio Holder and Delivery Partners. | Series of Stakeholders events Council's Consultation Website, Working Neighbourhoods Board. | Via Contact Officer by 19 December 2010 - Prosperity and Economic Development Scrutiny Committee. | Cabinet Report and Employment Strategy | Allison Patterson | 5611474 |

Forward Plan: Key Decisions for the next four months - 01/Nov/2010 to 28/Feb/2011

| No. | Description of Decision | Decision Taker | Anticipated Date of Decision | Principal Consultees | Means of Consultation | When and how to make representations and appropriate Scrutiny Committee | Documents to be considered | Contact Officer | Tel No |
|-------|--|----------------|------------------------------|---|--|---|----------------------------|------------------|---------|
| 01424 | To agree the Review of the Sunderland Private Landlords Self Accreditation Scheme | Cabinet | 12/Jan/2011 | Housing Portfolio Holder, Ward Members, Residents and Owners of property | Briefings and/ or meetings with interested parties | Via the Contact Officer by 20 December 2010 - Sustainable Communities Scrutiny Committee | Report | Alan Caddick | 5662690 |
| 01449 | To consider any key decisions arising from the Revenue Budget Third Quarterly Review | Cabinet | 12/Jan/2011 | Directors and third parties affected by the virement proposals | Report will be made available on the Intranet and emailed to Directors | Via the Contact Officer by 19 November 2010 - Management Scrutiny Committee | None | Sonia Tognarelli | 5611851 |
| 01461 | To recommend the Revenue Budget 2011/2012 to Council | Cabinet | 02/Feb/2011 | Reps. of Business Ratepayers, Unions, Headteachers, Governors, Youth Parliament, Citizens Panel | Presentations, Meetings, Surveys | At meetings arranged and otherwise in writing to the Contact Officer by the end of January 2011 Management Scrutiny Committee | Cabinet Report | Sonia Tognarelli | 5611851 |

Forward Plan: Key Decisions for the next four months - 01/Nov/2010 to 28/Feb/2011

| No. | Description of Decision | Decision Taker | Anticipated Date of Decision | Principal Consultees | Means of Consultation | When and how to make representations and appropriate Scrutiny Committee | Documents to be considered | Contact Officer | Tel No |
|-------|--|----------------|------------------------------|---|--------------------------------|---|----------------------------|------------------|---------|
| 01464 | To recommend the level of Council Tax Collection Fund 2011/2012 to be taken into account to Council | Cabinet | 02/Feb/2011 | None | N/A | In writing to the Contact Officer by the end of January 2011 Management Scrutiny Committee | Cabinet Report | Sonia Tognarelli | 5611851 |
| 01463 | To recommend the level of Council Tax to Council | Cabinet | 02/Feb/2011 | Representatives of Business Ratepayers and Unions | At Special Meeting in February | At Special Meeting and otherwise in writing to the Contact Officer by the end of January 2011 Management Scrutiny Committee | Cabinet Report | Sonia Tognarelli | 5611851 |
| 01462 | To recommend the Capital Programme, Prudential Indicators and Treasury Management and Investment Strategy for 2011/2012 to the Council | Cabinet | 02/Feb/2011 | Representatives of Business Ratepayers and Unions | At Special Meeting in February | At Special Meeting and otherwise in writing to the Contact Officer by the end of January 2011 Management Scrutiny Committee | Cabinet Report | Sonia Tognarelli | 5611851 |

Forward Plan: Key Decisions for the next four months - 01/Nov/2010 to 28/Feb/2011

| No. | Description of Decision | Decision Taker | Anticipated Date of Decision | Principal Consultees | Means of Consultation | When and how to make representations and appropriate Scrutiny Committee | Documents to Contact be considered | Officer | Tel No |
|-------|---|----------------|------------------------------|--|---|--|------------------------------------|-------------|---------|
| 01453 | To seek approval to adopt the Community Assets Policy for Sunderland City Council | Cabinet | 02/Feb/2011 | Corporate Capital Strategy Group; Head of Land and Property; Voluntary and Community Sector; Portfolio Holder for Responsive Services & Customer Care; Elected Members | Draft Community Assets Strategy via Consultation Database; e-Newsletters; Report; Focus Groups; Forums; Area Networks | Via the Contact Officer by 20 January 2011 - Management Scrutiny Committee | Report and Strategy | Julie Gray, | 5617574 |