

AUDIT AND GOVERNANCE COMMITTEE

29 June 2012

Member Training and Development

Report of the Executive Director of Commercial and Corporate Services

1. Purpose of Report

- 1.1 The purpose of this report is to provide members of the Committee with the opportunity to identify areas for which they require any further training / refresher / awareness sessions to be arranged.

2. Training / Development Requirements

- 2.1 The agreed forward plan of reports that are to be presented to the Committee throughout the year is attached for information at Appendix 1. This may provide members with a reference for any areas for which they would like to receive further training / awareness sessions. Due to the changes that are currently ongoing within the Council it is proposed that an update session on the Council's improvement programmes be provided.

3. Recommendations

- 3.1 Members are asked to consider the areas for which they would like to receive training or awareness sessions, and:
- Agree the proposed session highlighted in paragraph 2.1.
 - Suggest further areas for training sessions required.

Background Papers

Audit and Governance Committee – Proposed Forward Plan of Reports for 2012/2013 –
23rd March 2012

**Forward Plan of Reports
Audit and Governance Committee 2012/2013**

Month	Brief Description	Report of
September 2012	Corporate Assurance Map - update	Head of Corporate Assurance and Procurement
	Treasury Management – First Quarterly Review for 2012/2013	Executive Director of Commercial and Corporate Services
	Annual Governance Report 2011/12	District Auditor
	Audited Statement of Accounts 2011/12	Executive Director of Commercial and Corporate Services
December 2012	Treasury Management – Second Quarterly Review for 2012/2013	Executive Director of Commercial and Corporate Services
	Corporate Assurance Map - update	Head of Corporate Assurance and Procurement
	Internal Audit Plan 2013/2014 - Consultation	Head of Corporate Assurance and Procurement
	Corporate Risk Profile - update	Executive Director of Commercial and Corporate Services
	Annual Audit Letter 2011/12	District Auditor
	Annual Grants Report 2011/12	District Auditor
February 2013	Treasury Management – Third Quarterly Review for 2012/2013	Executive Director of Commercial and Corporate Services
	Treasury Management Strategy and Policy for 2013/2014 including Treasury Management Prudential Indicators for 2013/2014 to 2015/2016	Executive Director of Commercial and Corporate Services
March 2013	Corporate Assurance Map - update	Head of Corporate Assurance and Procurement
	Corporate Risk Profile	Executive Director of Commercial and Corporate Services
	Corporate Assurance Map – 2013/14 (including Internal Audit Plan, and Risk and Assurance team plan)	Head of Corporate Assurance and Procurement
	Proposed Forward Plan of Reports 2013/2014	Executive Director of Commercial and Corporate Services