

**DRAFT**

**CONFIDENTIAL**

**MINUTES OF A MEETING OF THE GOVERNING BODY OF HYLTON RED HOUSE PRIMARY SCHOOL**

A Local Authority School Place Planning Consultation was held on Tuesday<sup>23rd</sup> October 2012 at 3.45pm.

Those present were:-

**(a) Governors**

Mr S Williamson (Headteacher)

**(b) Clerk to the Governing Body**

Lisa Hutchinson (Representing Children's Services)

**(c) In Attendance**

Beverley Scanlon, Head of Commissioning  
Alan Rowan, Business Relationship and Information Governance Manager  
Melissa Dobrianski, Senior HR Adviser, LA  
Margaret Nicholson, Project Manager, Diocese of Durham and Newcastle  
Union Representation  
Staff at Hylton Red House Primary School

**50F/12 LA School Place Planning Consultation**

**Welcome and Introductions**

Mr Williamson welcomed Staff to the meeting and confirmed that this was the 2<sup>nd</sup> phase of the LA Consultation process. Mr Williamson introduced LA Representatives and Mrs Nicholson from the Diocese.

**Presentation**

Mrs Scanlon confirmed that this was the 2<sup>nd</sup> Stage of the Consultation and final stage. Mrs Scanlon recapped on the challenges of Ofsted and discussed the Soft Federation agreement between the two Schools noting the hard work the Executive Headteacher had completed.

Other issues the Schools faced were roll number, in particular Bishop Harland CoE VA School. Mrs Scanlon discussed the decrease in birth rate

across the City and highlighted that financial resources are reduced against roll numbers.

Mrs Scanlon stated that the LA are hoping to sustain one good school in this community and after many discussions between the LA, Diocese and Federation it was deemed appropriate to identify a local solution.

Mrs Scanlon recapped on the 3 options available in Phase 1 and the majority of the 81 responses received supported Option 2. There were 75 responses for Option 2. Mrs Scanlon stated that she felt this was an overwhelming number of responses and wasn't something you generally see.

Mrs Scanlon stated that the responses were giving a flavour for preference but reminded Governors that they were not measured as a vote. Comments from responses were important and on the whole Option 2 was supported.

Mrs Scanlon informed Governors that the petition received from Parents at Bishop Harland CoE School which was against the closure of the school that was handed to the LA at the Consultation was passed to cabinet as part of the consultation and proposals process.

Mrs Scanlon discussed the buildings, finances and staffing situations for all Options. Mrs Scanlon recapped on how Bishop Harland is owned by the Diocese and playing fields are owned by the LA. The Hylton Red House building and playing fields are owned both by the LA. The sites would transfer in ownership as part of Option 2.

Mrs Scanlon recapped on the Staff at both schools is at risk of redundancy but ring fenced to the posts of the new School. A Temporary Governing Body would be set up and their priority would be to look at the staffing structure. Posts would be looked at and staff can be slotted in against some roles, others may have to have non competitive interviews and others displaced would be supported by the LA regarding redundancy.

Mrs Scanlon discussed Cabinet and stated that a group of 8 Senior Elected Members considered the proposals and a report was produced. Mrs Scanlon highlighted to staff that Mr Williamson has a copy of the report and that a copy will also be emailed to staff in due course.

Mrs Scanlon discussed some of the issues raised in the 1<sup>st</sup> stage of the consultation. Overall there was a lot of positive support for Option 2 due to the concerns over the stability of the Schools and having a strong School in the community was a priority. Mrs Scanlon discussed the importance of having a good school in the community and for it to be vibrant for the future.

Access has been measured as an issue against the Hylton Red House Site. Traffic congestion is being looked at through the LA and work will be

completed before the new school opens. Mr Williamson discussed that there would be a possibility of staggering time by providing after school activities etc to do this.

Distance was a concern raised by some of the parents. Mrs Scanlon confirmed that some children who attend Bishop Harland live closer to Hylton Red House and vice versa. All children live less than 0.5m away from Hylton Red House site.

Mrs Scanlon discussed the future of Bishop Harland Site and confirmed that concerns have been raised by the public and residents and they do not want to see the site being open to vandalism. Mrs Scanlon confirmed that the LA will consult further on this.

Mrs Scanlon highlighted the next steps of the process and stated that a statutory legal notice will be produced on 5<sup>th</sup> November 2012. Mrs Scanlon stated that the notice will be published in the Echo and Mr Williamson will also place on the school fences so people can observe. A six week consultation process will be carried out until 17<sup>th</sup> December 2012.

Mrs Scanlon discussed representations and confirmed that if none are received/presented this can be delegated to Director of Children's Services. If there are objections they would go to the School Organisation Committee of Cabinet, this meeting is open to all to attend and representations can be made at this time. Mrs Scanlon stated that the LA were hoping to have a decision by December 2012 however due to the consultation period and Christmas period it may possibly go on to early January 2013.

Mrs Scanlon stated that detailed planning between the LA and Diocese and Temporary Governing Body would be carried out before new school opens in September 2013.

Mrs Scanlon stated that responses can be via letter, email and all responses are to be received by 17<sup>th</sup> December 2012.

Mrs Scanlon highlighted that responses can be reused and submitted again unless you have changed your mind.

## **Questions**

The following questions were raised:

Q: Will staff be tuped over into the new School Staffing Structure.

A: Some staff will still be at risk and that staff who do not obtain a place in the structure would receive support from HR regarding redeployment.

City Services would be considered by the Governing Body as to whether they want to continue to buy into the contracts. The City Services Staff would be redeployed by the LA.

Q: Will we find out before Easter about our contracts and risk of redundancy.

A: Mrs Dobrianski confirmed that the staff will be informed no later than 31.5.13, however as soon as the decision has been confirmed the Temporary Governing Body will work on the staffing structure. Staff and Unions will be consulted once this has been established.

Q: Why do we have to wait from December 2012 until May 2013 for a decision.

A: Mr Williamson assured staff once the decision has been made the Temporary Governing Body will consider the staffing structure as a top priority.

Mr Williamson also discussed funding arrangements for Schools and asked staff to consider this as it is also challenging to the Governing Body regarding the new School budget.

Q: What if the proposal is rejected, how long is the time frame.

A: A decision will be made either way. January 2013 at the latest.

Mrs Nicholson stated that the Church of England like to treat people the way they want to be treated and confirmed the staffing structure was a priority.

Q: Can roles be doubled up due to the site change and increase pupil size. We do a lot of work already.

A: The Governing Body will look into this as part of the Staffing Structure.

Q: What about lunchtime assistants.

A: Mr Williamson stated that as an example there would be 500 children and they will need supervision during this time. Leadership will look at the provisions we use now to accommodate this and discuss with the Governing Body.

Q: Can the Temporary Governing Body be established now.

A: Mrs Scanlon confirmed that it could not until a decision was made.

Q: Will the LA look at staff favourably as you have done in the past.

A: Mrs Scanlon confirmed that the LA, Diocese and partnership between the two Schools work together.

Mr Williamson confirmed that there would be lots of opportunities for development and training as they are now regarding CPD.

Q: Are you confident that the School will be ready for September 2013.

A: Mrs Scanlon stated that a lot of planning was involved and that it was a top priority to ensure the School was a safe environment for the children.

Q: Will you complete the buildings work in the summer. Asbestos is harmful.

A: Mr Williamson confirmed some of the work will be completed in the holidays however some work may have to be completed in term time. The Children will not be affected by this as they would be placed in other parts of the School for their health and safety.

**51F/12            Publication of Minutes – Confidential Items**

The meeting was declared confidential and the minutes would not be made available to members of the public.

Signed \_\_\_\_\_  
Mr S Williamson  
Executive Headteacher



## **CONFIDENTIAL**

### **MINUTES OF A MEETING OF THE GOVERNING BODY OF HYLTON RED HOUSE PRIMARY SCHOOL**

A Local Authority School Place Planning Consultation was held on Tuesday<sup>23rd</sup> October 2012 at 5.00 pm.

Those present were:-

#### **(c) Governors**

Cllr R Bell (Acting Chair), Mrs C Carling, Miss V Hedley, Mr M Partridge, Mr S Williamson (Headteacher)

#### **(d) Clerk to the Governing Body**

Lisa Hutchinson (Representing Children's Services)

#### **(c) In Attendance**

Beverly Scanlon, Head of Commissioning  
Alan Rowan, Business Relationship and Information Governance Manager  
Melissa Dobrianski, Senior HR Adviser, LA  
Margaret Nicholson, Project Manager, Diocese of Durham and Newcastle

#### **52F/12 Apologies for Absence**

Apologies for absence was received from Mrs A Hodgson (Chair), Mrs S Humble and Dr T Quincey.

**Governors agreed to accept the apologies.**

#### **53F/12 Election of Chair for the Meeting**

Cllr Bell was elected to stand for Chair of the meeting. Governors supported this decision.

#### **54F/12 LA School Place Planning Consultation**

##### **Welcome and Introductions**

Mr Williamson welcomed Governors to the meeting and confirmed that this was the 2<sup>nd</sup> phase of the LA Consultation process. Mr Williamson introduced LA Representatives and Mrs Nicholson to the Governors.

## **Presentation**

Mrs Scanlon confirmed that this was the 2<sup>nd</sup> Stage of the Consultation and final stage. Mrs Scanlon recapped on the challenges of Ofsted and discussed the Soft Federation agreement between the two Schools noting the hard work the Executive Headteacher had completed. Other issues the Schools faced were roll number, in particular Bishop Harland CoE VA School. Mrs Scanlon discussed the decrease in birth rate across the City and highlighted that financial resources are reduced against roll numbers.

Mrs Scanlon stated that the LA are hoping to sustain one good school in this community and after many discussions between the LA, Diocese and Federation it was deemed appropriate to identify a local solution.

Mrs Scanlon recapped on the 3 options available in Phase 1 and the majority of the 81 responses received supported Option 2. There were 75 responses for Option 2. Mrs Scanlon stated that she felt this was an overwhelming number of responses and wasn't something you generally see.

Mrs Scanlon stated that the responses were giving a flavour for preference but reminded Governors that they were not measured as a vote. Comments from responses were important and on the whole Option 2 was supported.

Mrs Scanlon informed Governors that the petition received from Parents at Bishop Harland CoE School which was against the closure of the school that was handed to the LA at the Consultation was passed to cabinet as part of the consultation and proposals process.

Mrs Scanlon discussed the buildings, finances and staffing situations for all Options. Mrs Scanlon recapped on how Bishop Harland is owned by the Diocese and playing fields are owned by the LA. The Hylton Red House building and playing fields are owned both by the LA. The sites would transfer in ownership as part of Option 2.

Mrs Scanlon recapped on the Staff at both schools is at risk of redundancy but ring fenced to the posts of the new School. A Temporary Governing Body would be set up and their priority would be to look at the staffing structure. Posts would be looked at and staff can be slotted in against some roles, others may have to have non competitive interviews and others displaced would be supported by the LA regarding redundancy.

Mrs Scanlon discussed Cabinet and stated that a group of 8 Senior Elected Members considered the proposals and a report was produced. Mrs Scanlon highlighted to Governors that Mr Williamson has a copy of the report and that a copy will also be cascaded to Governors in due course.

Mrs Scanlon discussed some of the issues raised in the 1<sup>st</sup> stage of the consultation. Overall there was a lot of positive support for Option 2 due to



the concerns over the stability of the Schools and having a strong School in the community was a priority. Mrs Scanlon discussed the importance of having a good school in the community and for it to be vibrant for the future.

Access has been measured as an issue against the Hylton Red House Site. Traffic congestion is being looked at through the LA and work will be completed before the new school opens. Mr Williamson discussed that there would be a possibility of staggering time by providing after school activities etc to do this.

Distance was a concern raised by some of the parents. Mrs Scanlon confirmed that some children who attend Bishop Harland live closer to Hylton Red House and vice versa. All children live less than 0.5m away from Hylton Red House site.

Mrs Scanlon discussed the future of Bishop Harland Site and confirmed that concerns have been raised by the public and residents and they do not want to see the site being open to vandalism. Mrs Scanlon confirmed that the LA will consult further on this.

Mrs Scanlon highlighted the next steps of the process and stated that a statutory legal notice will be produced on 5<sup>th</sup> November 2012. Mrs Scanlon stated that the notice will be published in the Echo and Mr Williamson will also place on the school fences so people can observe. A six week consultation process will be carried out until 17<sup>th</sup> December 2012.

Mrs Scanlon discussed representations and confirmed that if none are received/presented this can be delegated to Director of Children's Services. If there are objections they would go to the School Organisation Committee of Cabinet, this meeting is open to all to attend and representations can be made at this time. Mrs Scanlon stated that the LA were hoping to have a decision by December 2012 however due to the consultation period and Christmas period it may possibly go on to early January 2013.

Mrs Scanlon stated that detailed planning between the LA and Diocese and Temporary Governing Body would be carried out before new school opens in September 2013.

Miss Hedley asked if the information could be published on the Council's Face Book page. Mrs Scanlon stated she would look into this.

Mrs Scanlon stated that responses can be via letter, email and all responses are to be received by 17<sup>th</sup> December 2012.

Mrs Scanlon highlighted that responses can be reused and submitted again unless you have changed your mind.

## Questions

The following questions and discussions were captured:

Q: Mr Partridge asked if staff would be allowed to access the LA Switch Team.

A: Mrs Dobrianski confirmed that the staff within the Schools were not applicable to be considered into Switch. Mr Williamson discussed the natural waste and how the School was running on minimum staff at present.

Cllr Bell discussed the funding formula and bringing the budgets of the School together.

Mrs Scanlon recapped on the Church of England Schools Status and confirmed by choosing Option 2 the CoE would have a Primary in the North of Sunderland.

The Bishop Harland building was discussed and Mrs Scanlon stated that the LA would be looking into the future of the site and as a possibility there have been suggestions of the CoE renting back the site to utilise for the community. Options will be explored.

Mr Williamson informed Governors that the fixtures and fittings can be transferred to the new School from Bishop Harland. Cllr Bell acknowledged how this would be beneficial for the School and to get rid some of the old furniture.

Mr Williamson discussed the Nursery and that discussions are already taken place with the Headteacher of the Nursery School, plans to extend are a possibility.

Cllr Bell stated that the Nursery was a pre-fabricated building and would need looking at.

Cllr Bell discussed the Pathfinder places and the staffing to accommodate this at the Nursery.

Mr Williamson confirmed that he would be jointly working with the Headteacher to meet the needs of the Community. Mr Williamson expressed that this partnership working was important.

Cllr Bell discussed the Breakfast Clubs and the need of a joint solution to meet the needs of the Children from the new School and the Nursery.

Mr Williamson briefed Governors on the University and the support they offer to the Academy and that they could possibly support the

School. Mr Williamson recapped on the Outstanding Teacher Project with the University and that Professor Bridget Cooper was part of this.

Mr Williamson discussed the local Church, Vicar Jenifer Bradshaw and Venerable Bede Staff who have expressed they wanted this estate to do well.

Miss Hedley discussed the messy play at Church that she has been attending and stated she recommends this be promoted.

The Welfare Trust was discussed and how they support communities and families.

Cllr Bell highlighted that children will be impacted regarding EYFS.

Mr Williamson stated that there are benefits regarding Church Schools and they promote structured family work.

Mr Williamson emphasised that what works gets people interested. Cllr Bell agreed with Mr Williamson and stated that local welfare is a priority.

Mrs Nicholson highlighted to Governors the presence of a Church School and informed them that it was not a faith School. Mrs Nicholson recapped on the history of the Church of England and confirmed that their priority was to offer a free education and reinvent the challenging and problem areas of communities.

Mr Williamson highlighted it was important to work with families and expressed he saw this as vital to tackle literacy at an early age. Issues raised in the community regarding welfare such as sleep and diet is of great value to Church Schools and the impact for the future.

**55F/12**

**Publication of Minutes – Confidential Items**

The meeting was declared confidential and the minutes would not be made available to members of the public.



## **CONFIDENTIAL**

### **MINUTES OF A MEETING OF THE GOVERNING BODY OF HYLTON RED HOUSE PRIMARY SCHOOL**

A Local Authority School Place Planning Consultation was held on Tuesday<sup>23rd</sup> October 2012 at 6.30 pm.

Those present were:-

#### **(e) Governors**

Mr S Williamson (Headteacher)

#### **(f) Clerk to the Governing Body**

Lisa Hutchinson (Representing Children's Services)

#### **(c) In Attendance**

Beverley Scanlon, Head of Commissioning  
Alan Rowan, Business Relationship and Information Governance Manager  
Margaret Nicholson, Project Manager, Diocese of Durham and Newcastle  
Parents

### **56F/12 LA School Place Planning Consultation**

#### **Welcome and Introductions**

Mr Williamson welcomed Parents to the meeting and confirmed that this was the 2<sup>nd</sup> phase of the LA Consultation process. Mr Williamson introduced LA Representatives and Mrs Nicholson from the Diocese.

#### **Presentation**

Mrs Scanlon confirmed that this was the 2<sup>nd</sup> Stage of the Consultation and final stage. Mrs Scanlon recapped on the challenges of Ofsted and discussed the Soft Federation agreement between the two Schools noting the hard work the Executive Headteacher had completed.

Other issues the Schools faced were roll number, in particular Bishop Harland CoE VA School. Mrs Scanlon discussed the decrease in birth rate across the City and highlighted that financial resources are reduced against roll numbers.

Mrs Scanlon stated that the LA are hoping to sustain one good school in this community and after many discussions between the LA, Diocese and Federation it was deemed appropriate to identify a local solution.

Mrs Scanlon recapped on the 3 options available in Phase 1 and the majority of the 81 responses received supported Option 2. There were 75 responses for Option 2. Mrs Scanlon stated that she felt this was an overwhelming number of responses and wasn't something you generally see.

Mrs Scanlon stated that the responses were giving a flavour for preference but reminded Governors that they were not measured as a vote. Comments from responses were important and on the whole Option 2 was supported.

Mrs Scanlon informed Governors that the petition received from Parents at Bishop Harland CoE School which was against the closure of the school that was handed to the LA at the Consultation was passed to cabinet as part of the consultation and proposals process.

Mrs Scanlon discussed the buildings, finances and staffing situations for all Options. Mrs Scanlon recapped on how Bishop Harland is owned by the Diocese and playing fields are owned by the LA. The Hylton Red House building and playing fields are owned both by the LA. The sites would transfer in ownership as part of Option 2.

Mrs Scanlon recapped on the Staff at both schools is at risk of redundancy but ring fenced to the posts of the new School. A Temporary Governing Body would be set up and their priority would be to look at the staffing structure. Posts would be looked at and staff can be slotted in against some roles, others may have to have non competitive interviews and others displaced would be supported by the LA regarding redundancy.

Mrs Scanlon discussed some of the issues raised in the 1<sup>st</sup> stage of the consultation. Overall there was a lot of positive support for Option 2 due to the concerns over the stability of the Schools and having a strong School in the community was a priority. Mrs Scanlon discussed the importance of having a good school in the community and for it to be vibrant for the future.

Access has been measured as an issue against the Hylton Red House Site. Traffic congestion is being looked at through the LA and work will be completed before the new school opens. Mr Williamson discussed that there would be a possibility of staggering time by providing after school activities etc to do this.

Distance was a concern raised by some of the parents. Mrs Scanlon confirmed that some children who attend Bishop Harland live closer to Hylton Red House and vice versa. All children live less than 0.5m away from Hylton Red House site.

Mrs Scanlon discussed the future of Bishop Harland Site and confirmed that concerns have been raised by the public and residents and they do not

want to see the site being open to vandalism. Mrs Scanlon confirmed that the LA will consult further on this.

Mrs Scanlon highlighted the next steps of the process and stated that a statutory legal notice will be produced on 5<sup>th</sup> November 2012. Mrs Scanlon stated that the notice will be published in the Echo and Mr Williamson will also place on the school fences so people can observe. A six week consultation process will be carried out until 17<sup>th</sup> December 2012.

Mrs Scanlon discussed representations and confirmed that if none are received/presented this can be delegated to Director of Children's Services. If there are objections they would go to the School Organisation Committee of Cabinet, this meeting is open to all to attend and representations can be made at this time. Mrs Scanlon stated that the LA were hoping to have a decision by December 2012 however due to the consultation period and Christmas period it may possibly go on to early January 2013.

Mrs Scanlon stated that detailed planning between the LA and Diocese and Temporary Governing Body would be carried out before new school opens in September 2013.

Mrs Scanlon stated that responses can be via letter, email and all responses are to be received by 17<sup>th</sup> December 2012.

Mrs Scanlon highlighted that responses can be reused and submitted again unless you have changed your mind.

## **Questions**

The following questions were captured:

Q: Who will choose the name of the new School?

A: Mrs Nicholson confirmed that children, parents, staff and community would have the option to give suggestions and this would be presented to the Diocese. The names would be short listed and from there the children, parents, staff and community vote.

Q: I've heard the new school uniform is purple, is that right?

A: Mr Williamson confirmed this was not correct and that the new school colour would need to be established with the help from Parents.

Q: Uniforms are expensive what if I already have suitable attire for my child in the current colours.

A: Mrs Nicholson confirmed that each child with the exception of reception children would be kitted out with a basic kit.

Mr Williamson reminded parents that the new School was on Hylton Red House Site and would not be a new building. Mr Williamson asked parents for their support to get the message out to other parents who were unable to attend the consultation.

Q: Miss Hedley asked about a School Bus Service.

A: Mr Williamson confirmed that pupils live less than 2 miles away from the School therefore this was not an option.

Q: What is the impact of a Church School.

A: Mrs Nicholson discussed the historical background of the Church of England and confirmed that it would not be a faith School. Mrs Nicholson discussed the set of values and rules of Christian Faith such as how people want to be treated, justice, sharing and looking out for one another, honesty and truth.

All children will be valued individually and collective worship would be offered. Religious Education is important for all children to learn about all the faiths and for the children to make their own decisions based on their knowledge and understanding. This would impact on their lives for the future.

Mr Williamson stated that Hylton Red House Primary School already work to the values of a Church of England School and that there wouldn't be much more difference.

Q: I've heard people are going to remove their children because it's becoming a Church of England School.

A: Mr Williamson acknowledged this comment. Mrs Nicholson stated she would prepare a document that could be cascaded to parents to provide them more knowledge of a Church School.

Q: What are the class sizes.

A: Mr Williamson confirmed that no more than 30 children per class.

Q: How many vacant places are you looking at when both Schools amalgamate.

A: Mr Williamson confirmed on average 24 places will be spare.

Q: Can a Church of England School celebrate Halloween.

A: Mrs Nicholson confirmed that the School could celebrate as they do now but to take into consideration the terminology and be sensitive to people's beliefs. The celebration name could be changed to Happy Apple Day or Trick or Treat.



57F/12

**Publication of Minutes – Confidential Items**

The meeting was declared confidential and the minutes would not be made available to members of the public.



## **CONFIDENTIAL**

### **MINUTES OF A MEETING OF THE GOVERNING BODY OF BISHOP HARLAND COE VA SCHOOL**

A Local Authority School Place Planning Consultation was held on Wednesday 24<sup>th</sup> October 2012 at 3.45 pm.

Those present were:-

#### **(g) Governors**

Mr Thorndyke (Chair), Mr S Williamson (Headteacher)

#### **(h) Clerk to the Governing Body**

Lisa Hutchinson (Representing Children's Services)

#### **(c) In Attendance**

Beverley Scanlon, Head of Commissioning  
Alan Rowan, Business Relationship and Information Governance Manager  
Melissa Dobrianski, Senior HR Adviser, LA  
Jeremy Fitt, Diocesan Director of Education  
Margaret Nicholson, Project Manager, Diocese of Durham and Newcastle  
Staff from Bishop Harland COE VA School  
Union Representatives

### **58F/12      LA School Place Planning Consultation (Phase 2)**

#### **Welcome and Introductions**

Mr Williamson welcomed staff to the meeting. Mr Williamson recapped on the 1<sup>st</sup> stage of the consultation and the LA proposals and introduced representatives from the LA and Diocese to the Staff. Mr Williamson highlighted to staff that this was a LA Statutory Presentation, Phase 2. Mr Williamson confirmed that staff employed by City Services was also in attendance who are contracted to work in Bishop Harland CoE VA School.

#### **Presentation**

Mrs Scanlon confirmed that this was the 2<sup>nd</sup> Stage of the Consultation and final stage. Mrs Scanlon recapped on the challenges of Ofsted and discussed the Soft Federation agreement between the two Schools noting the hard work the Executive Headteacher had completed. Other issue the Schools faced were roll number, in particular Bishop Harland CoE VA School. Mrs Scanlon discussed the

decrease in birth rate across the City and highlighted that financial resources are reduced against roll numbers.

Mrs Scanlon stated that the LA are hoping to sustain one good school in this community and after many discussions between the LA, Diocese and Federation it was deemed appropriate to identify a local solution.

Mrs Scanlon recapped on the 3 options available in Phase 1 and the majority of the 81 responses received supported Option 2. There were 75 responses for Option 2. Mrs Scanlon stated that she felt this was an overwhelming number of responses and wasn't something you generally see. Mrs Scanlon stated that the responses were giving a flavour for preference but reminded staff that they were not measured as a vote. Comments from responses were important and on the whole Option 2 was supported.

Mrs Scanlon informed Staff about a petition from the parents which was against the closure of the school was handed to the LA at the Consultation. The petition was passed to cabinet as part of the consultation and proposals process.

Mrs Scanlon discussed the buildings, finances and staffing situations for all Options. Mrs Scanlon recapped on how Bishop Harland is owned by the Diocese and playing fields are owned by the LA. Hylton Red House building and playing fields are owned both by the LA. The sites would transfer in ownership as part of Option 2.

Staff at both schools is at risk of redundancy but ring fenced to the posts of the new School. A Temporary Governing Body would be set up and their priority would be to look at the staffing structure. Posts would be looked at and staff can be slotted in against some roles, others may have to have non competitive interviews and others displaced would be supported by the LA regarding redundancy.

Mrs Scanlon recapped on how Bishop Harland staff is employed by the Governing Body and that staff would be employed at the new school by the Governing Body. Union Representatives asked if this would mean Tupe transfer. Mrs Dobrianski confirmed that that the staff would be tuped over and continuous service would continue under the new contracts.

A discussion over the City Services Staff took place. Mr Williamson confirmed that the Governing Body would look at contract services and to make a decision as to continue or to run them through the School. Mr Williamson highlighted that City Services Staff will be treated fairly.

Union Representatives confirmed that Catering staff would be tuped over from City Services if the Governing Body decides to do the catering themselves and if the Governing Body decides to use another

provider the staff will be typed over by that provider. If not the staff will be redeployed by City Services into another School.

Mr Williamson discussed the Nursery. Mrs Scanlon stated that the children will potentially transfer to Hylton Red House Nursery. Mr Williamson stated that his intention was to work closely with the Headteacher to encourage this to happen.

Mrs Scanlon discussed Cabinet and stated that a group of 8 Senior Elected Members considered the proposals and a report was produced. Mrs Scanlon highlighted to staff that Mr Williamson has a copy of the report and that a copy will also be emailed to staff in due course.

Mrs Scanlon discussed some of the issues raised in the 1<sup>st</sup> stage of the consultation. Overall there was a lot of positive support for Option 2 due to the concerns over the stability of the Schools and having a strong School in the community was a priority. Mrs Scanlon discussed the importance of having a good school in the community and for it to be vibrant for the future.

Access has been measured as an issue against the Hylton Red House Site. Traffic congestion is being looked at through the LA and work will be completed before the new school opens. Mr Williamson discussed that there would be a possibility of staggering time by providing after school activities etc to do this.

Distance was a concern raised by some of the parents. Mrs Scanlon confirmed that some children who attend Bishop Harland live closer to Hylton Red House and vice versa. All children live less than 0.5m away from Hylton Red House site.

Mrs Scanlon discussed the future of Bishop Harland Site and confirmed that concerns have been raised by the public and residents and they do not want to see the site being open to vandalism. Mrs Scanlon confirmed that the LA will consult further on this.

Mrs Scanlon highlighted the next steps of the process and stated that a statutory legal notice will be produced on 5<sup>th</sup> November 2012. Mrs Scanlon stated that the notice will be published in the Echo and Mr Williamson will also place on the school fences so people can observe. A six week consultation process will be carried out until 17<sup>th</sup> December 2012.

Mrs Scanlon discussed representations and confirmed that if none are received/presented this can be delegated to Director of Children's Services. If there are objections they would go to the School Organisation Committee of Cabinet, this meeting is open to all to attend and representations can be made at this time. Mrs Scanlon stated that the LA were hoping to have a decision by December 2012

however due to the consultation period and Christmas period it may possibly go on to early January 2013.

Mrs Scanlon stated that detailed planning between the LA and Diocese and Temporary Governing Body would be carried out before new school opens in September 2013.

Mrs Scanlon stated that responses can be via letter, email and all responses are to be received by 17<sup>th</sup> December 2012. Mrs Scanlon stated that a suggestion of publishing this information on the council's Face Book page was discussed at the Hylton Red House consultation. Mrs Scanlon confirmed that she was looking into this to see if this could happen.

Mrs Scanlon highlighted that responses can be reused and submitted again unless you have changed your mind.

### **Questions**

The following questions were captured.

- Q Mrs Bryan asked what the title was on the parental petition received at the last consultation?
- A Mrs Scanlon confirmed it was titled keep Bishop Harland open. Mr Williamson confirmed that some of the parents had changed their mind once they had attended the consultation and that they were unaware of the rationale of the process.
- Q What if I was put into a job I didn't want. Can I reject the offer and take redundancy.
- A Mrs Dobrianski confirmed it would depend on the personal specification etc.
- Q Mr Brown highlighted that the Statutory Proposal does not state without Nursery. Mr Brown stated this was wrong for parent's perception and needed to be changed to reflect this.
- A Mrs Scanlon stated that she would explain in the Parents meeting and confirmed when the notice is published the LA will be clear about not having a Nursery.
- Q Union Representation stated that CoE School should contain clear, open and transparent information relating to CoE School Status.
- A Mrs Scanlon discussed non statutory provision and confirmed when published the article would provide information relating to 3 and 4 year old children and that there would be places at the

Hylton Red House Nursery Site. Mr Williamson agreed that this should be clear.

Q Why has LA proposed to close the School why not the Diocese.

A Mrs Scanlon confirmed that it was the LA's decision to close the School. The Diocese would open the new school. Mrs Nicholson stated it was a linked proposal. The new school would be supported by the LA.

Q Will Teaching staff be ready for the opening of the school.

A Mr Williamson discussed terms and conditions and confirmed that these would not be changing. The School management and Leadership will make this happen. Leadership have no such restrictions and already plan well so there will be no disruption.

Q Mr Williamson asked the Staff what their main concerns were?

A Staff stated that the Transition for the children is of concern.

Mr Williamson discussed how both Schools are experts at managing the Schools successfully. Building work may possibly be outside of the 6 weeks and we are good at this and our children still improve. Mr Williamson stated that management won't be asking anyone to work outside of their conditions.

Q Classroom assistants are not paid in the holidays.

A Mr Williamson confirmed that there may be opportunities within the new School. Staff are at minimum just working and cannot sustain for ever. Mr Williamson discussed how Janine Macintosh is volunteering to pick up some of the work at Hylton Red House Primary School at present as Mrs Carling, Burser is leaving. School numbers combining and there will be the same rough number of staff. The Temporary Governing Body will look at the staffing structure straight away.

Q I am concerned about not knowing and uncertainty, should I be going for another job? We don't want to leave but we can't wait around.

A Mr Williamson discussed promotion and stated that there are a few staff members who want this and whether it is in another School we welcome personal development. We cannot say everyone can be fitted in the new structure but the majority will be.

Mrs Scanlon discussed timeframes and Mrs Dobrianski stated that at the latest 31<sup>st</sup> May 2012, however as soon as a decision was made the Temporary Governing Body could meet before Christmas to prepare for the decision.

Q Unions raised the staffing structure as a priority and noted that there was a priority for the caretaker and possible alternative housing needed to be sought. Mrs Bryan discussed Gentoo and there is sometimes a lengthy process involved.

A: Mr Williamson acknowledged this and confirmed that it was a priority the Governing Body would be looking at. Mr Williamson reminded staff that the Vice Chair at Hylton Red House was a Senior Member of Staff at Gentoo.

Q Who will finance the payment for loss of housing regarding Statutory Law. Mrs Nicholson confirmed the LA funds schools, undoing of that would fall on the LA to provide funding arrangements regarding housing.

Q What Part time positions will be available and will there be competition against full time positions.

A: Mrs Dobrianski stated the structure would accommodate number of posts not necessarily all full time.

Q What about the January spaces in Nursery. Will these children be guaranteed a place in September at Hylton Red House Nursery. Does Hylton Red House Nursery know about our figures and subscriptions.

Janine stated that the School have told parents to put names down at Hylton Red House Nursery. Mr Williamson stated that he would pick this up with the Headteacher at the Nursery to discuss further.

Q I have heard that other nurseries are over run with children, my concerns are 3 year olds with no education.

A: Mrs Scanlon stated that she has heard other schools are full but we cannot say for definite. Hylton Red House Nursery will be expanding and the LA ensure child care provision is available and that there are enough spaces available.

Q Unions asked about the arrangements in the background for the Temporary Governing Body. Will Governors will be identified.

A: Mrs Nicholson confirmed that VA Schools Foundation Governors have to overshadow and the Diocese and Board of Education would be working together and a possibility of the



Chairs of current Governing Body maybe part of the Temporary Governing Body.

Q Mr Brown discussed staff representatives on the Temporary Governing Body and that there was none at Venerable Bede.

A: Mrs Nicholson discussed an amalgamation of the two Schools she lead the project on and confirmed that the Two Headteachers attended the Governing Body and the Diocese would look at constitution and appoint places.

It was noted that Key people in the local community is important to obtain a balance of skills and don't want the process to be slow.

Mr Williamson confirmed that Governors would want to have good knowledge staffing issues in terms of conditions and in terms of Tupe across so they can assist the speed. Mrs Nicholson stated that parents are also anxious and hope that the staff is treated fairly.

Q When the School closes what if this creates vandalism in the area. There are Alcohol issues with youths on Friday in this area therefore the LA own the School and is there problem.

A: Mrs Scanlon stated that this was raised in the Consultation and the LA are looking into what happens to the building once the school closes. Mrs Scanlon stated that a lot of options were to be discussed and one option could be the Church may want to want to lease the building back from us for community.

Q Will there be another set of consultation meetings or would one to one meetings happen with staff.

A: Mrs Dobrianski confirmed that The Temporary Governing Body would look at a staffing structure and this would be shared with unions in first instance and all staff. Sufficient time would be given to unions to speak with members.

Mr Williamson discussed the leadership and stated that Emma Jarvis and Louise Saunders were able to take on leadership of the School providing smooth running of this during his absence.

Q: Who chooses the new School name.

A: Mrs Nicholson confirmed that in the previous project the CoE asked the children, parents, staff and community for suggestions and shortlisted 6 names. The 6 names were then published for all to vote upon.

Q: What about uniform costs.

A: Mrs Nicholson discussed how the Diocese would accommodate all parents except reception class and provide them with a basic kit containing a sweat short, polar shirt etc. Parents were pleased with this.

Mrs Nicholson recapped on the day the School opened and how the children looked fabulous. The New school would have to discuss the colour of the new uniform. Mr Williamson stated parents would be involved with the discussions.

Q Unions asked about the New School and highlighted that Government Policy states any new School has to be an academy.

A: Mrs Nicholson and Mr Williamson confirmed Section 10 2011 of the Education Act and highlighted that other options favours VA Schools as an opt out clause.

**59F/12**

**Publication of Minutes – Confidential Items**

The meeting was declared confidential and the minutes would not be made available to members of the public

## **CONFIDENTIAL**

### **MINUTES OF A MEETING OF THE GOVERNING BODY OF BISHOP HARLAND COE VA SCHOOL**

A Local Authority School Place Planning Consultation was held on Wednesday 24<sup>th</sup> October 2012 at 5.20 pm.

Those present were:-

#### **(i) Governors**

Mr Thorndyke (Chair), Mr M Atkinson, Mrs M Edmundson, Mr J Farnsworth, Mrs E Rodgers, Mrs E Watson, Mr S Williamson (Headteacher)

#### **(j) Clerk to the Governing Body**

Lisa Hutchinson (Representing Children's Services)

#### **(c) In Attendance**

Beverley Scanlon, Head of Commissioning  
Alan Rowan, Business Relationship and Information Governance Manager  
Melissa Dobrianski, Senior HR Adviser, LA  
Margaret Nicholson, Project Manager, Diocese of Durham and Newcastle  
Jeremy Fitt, Diocesan Director of Education

#### **60F/12 Apologies for Absence**

Apologies were received from Mrs A Bain. **Governors agreed to accept the apologies.**

#### **61F/12 A School Place Planning Consultation (Phase 2)**

##### **Welcome and Introductions**

Mr Thorndyke welcomed Governors to the meeting and confirmed that this was a formal Governors meeting. Mr Thorndyke introduced LA Representatives to the Governors.

##### **Presentation**

Mrs Scanlon confirmed that this was the 2<sup>nd</sup> Stage of the Consultation and final stage. Mrs Scanlon recapped on the challenges of Ofsted and discussed the Soft Federation agreement between the two Schools noting the hard work the Executive Headteacher had completed. Other issue the Schools faced were roll number, in particular Bishop Harland CoE VA School. Mrs Scanlon discussed the decrease in birth rate across the City and highlighted that financial resources are reduced against roll numbers.

Mrs Scanlon stated that the LA are hoping to sustain one good school in this community and after many discussions between the LA, Diocese and Federation it was deemed appropriate to identify a local solution.

Mrs Scanlon recapped on the 3 options available in Phase 1 and the majority of the 81 responses received supported Option 2. There were 75 responses for Option 2. Mrs Scanlon stated that she felt this was an overwhelming number of responses and wasn't something you generally see. Mrs Scanlon stated that the responses were giving a flavour for preference but reminded Governors that they were not measured as a vote. Comments from responses were important and on the whole Option 2 was supported.

Mrs Scanlon informed Governors that the petition received from Parents which was against the closure of the school that was handed to the LA at the Consultation was passed to cabinet as part of the consultation and proposals process.

Mrs Scanlon discussed the buildings, finances and staffing situations for all Options. Mrs Scanlon recapped on how Bishop Harland is owned by the Diocese and playing fields are owned by the LA. Hylton Red House building and playing fields are owned both by the LA. The sites would transfer in ownership as part of Option 2.

Mrs Scanlon recapped on the Staff at both schools is at risk of redundancy but ring fenced to the posts of the new School. A Temporary Governing Body would be set up and their priority would be to look at the staffing structure. Posts would be looked at and staff can be slotted in against some roles, others may have to have non competitive interviews and others displaced would be supported by the LA regarding redundancy.

Mrs Scanlon discussed Cabinet and stated that a group of 8 Senior Elected Members considered the proposals and a report was produced. Mrs Scanlon highlighted to Governors that Mr Williamson has a copy of the report and that a copy will also be cascaded to Governors in due course.

Mrs Scanlon discussed some of the issues raised in the 1<sup>st</sup> stage of the consultation. Overall there was a lot of positive support for Option 2 due to the concerns over the stability of the Schools and having a strong School in the community was a priority. Mrs Scanlon discussed the importance of having a good school in the community and for it to be vibrant for the future.

Access has been measured as an issue against the Hylton Red House Site. Traffic congestion is being looked at through the LA and work will be completed before the new school opens. Mr Williamson discussed that there would be a possibility of staggering time by providing after school activities etc to do this.

Distance was a concern raised by some of the parents. Mrs Scanlon confirmed that some children who attend Bishop Harland live closer to

Hylton Red House and vice versa. All children live less than 0.5m away from Hylton Red House site.

Mrs Scanlon discussed the future of Bishop Harland Site and confirmed that concerns have been raised by the public and residents and they do not want to see the site being open to vandalism. Mrs Scanlon confirmed that the LA will consult further on this.

Mrs Scanlon highlighted the next steps of the process and stated that a statutory legal notice will be produced on 5<sup>th</sup> November 2012. Mrs Scanlon stated that the notice will be published in the Echo and Mr Williamson will also place on the school fences so people can observe. A six week consultation process will be carried out until 17<sup>th</sup> December 2012.

Mrs Scanlon discussed representations and confirmed that if none are received/presented this can be delegated to Director of Children's Services. If there are objections they would go to the School Organisation Committee of Cabinet, this meeting is open to all to attend and representations can be made at this time. Mrs Scanlon stated that the LA were hoping to have a decision by December 2012 however due to the consultation period and Christmas period it may possibly go on to early January 2013.

Mrs Scanlon stated that detailed planning between the LA and Diocese and Temporary Governing Body would be carried out before new school opens in September 2013.

Mrs Scanlon stated that responses can be via letter, email and all responses are to be received by 17<sup>th</sup> December 2012. Mrs Scanlon stated that a suggestion of publishing this information on the council's Face Book page was discussed at the Hylton Red House consultation. Mrs Scanlon confirmed that she was looking into this to see if this could happen.

Mrs Scanlon highlighted that responses can be reused and submitted again unless you have changed your mind.

## **Questions**

The following questions were captured:

Q: Mrs Watson asked if responses can be individually or as a Full Governing Body.

A: Mrs Scanlon advised that responses can be either way.

Q: Mr Farnsworth asked if anyone can respond.

A: Mrs Scanlon advised any individual can respond.

Q: Mrs Rodgers pointed out the public notice on the post New traffic order and stated that the School was named as Bishop Harland RC School. Mrs Rodgers asked if this would be corrected.

A: Mr Williamson confirmed he would address this.

Mrs Scanlon advised about the Governing Body. And Mr Williamson created by the Diocese to run the new school whilst the others continue to exist. Chairs of the two existing members of the gov bodys foundation majority, dioces would work to populate that. What model they want. Expect smallest as can be. Soon as poss, some work can be done beforehand.

Mr Thorndyke reminded Governors that the current Governing body still had responsibilities.

## Questions

The following questions were raised by Governors:

Q: Mr Atkinson asked about the site?

A: Mrs Scanlon playing fields is the LA anyhow but that the building would transfer to the LA. A suggestion of the Church renting it back for other provisions for the community has been raised.

Mr Thorndyke recapped on St Pauls closing and renting back to the LA for the community.

Mr Williamson discussed the Hylton Red House site and how a lot of asbestos had been identified as other 1960s buildings. The LA keen to commit to ensure invest in what ever they need to do to support.

Mrs Scanlon discussed the H&S works and what was best for the children.

Q: Mrs Watson discussed contract comeback if LA don't do what they say.

A: Mrs Scanlon confirmed it would be the responsibility of the Governors and Diocese once transferred.

Q: Mr Farnsworth asked about survey.

A: Mr Rowan stated that this would be discussed at the meeting on 6<sup>th</sup> November 2012.

Q: Mrs Edmundson asked Mr Williamson why are you waiting and why not doing something now with regards to the asbestos, safeguarding and electrics.

A: Mr Williamson discussed how in February 2012 the Federation Committee agreed to oversee the premises.

Q: Mr Atkinson stated that he felt the Temporary Governing Body needed to be set up asap.

A: Mrs Scanlon confirmed that this had to wait until a decision is made.

Mr Atkinson expressed this is a problem lack progress in for the building and was concerned about this matter

Q: Mrs Edmundson asked if a meeting will be held or will the plans be publicised for us to see what is happening i.e. traffic etc.

Mrs Edmundson also asked if Governors will be able to assess if this is good enough for our children to move into and confirmed that looking at something is not doing something about it.

A: Mr Williamson stated that these issues were raised and would be absolute certain.

Mr Thorndyke recapped on the state of the Bishop Harland building numerous years ago and confirmed it was in despair.

**62F/12**

**Publication of Minutes – Confidential Items**

The meeting was declared confidential and the minutes would not be made available to members of the public.





## **CONFIDENTIAL**

### **MINUTES OF A MEETING OF THE GOVERNING BODY OF BISHOP HARLAND COE VA SCHOOL**

A Local Authority School Place Planning Consultation was held on Wednesday 24<sup>th</sup> October 2012 at 6.30 pm.

Those present were:-

#### **(k) Governors**

Mr Thorndyke (Chair), Mr S Williamson (Headteacher)

#### **(l) Clerk to the Governing Body**

Lisa Hutchinson (Representing Children's Services)

#### **(c) In Attendance**

Beverley Scanlon, Head of Commissioning  
Alan Rowan, Business Relationship and Information Governance Manager  
Margaret Nicholson, Project Manager, Diocese of Durham and Newcastle  
Parents

### **63F/12      LA School Place Planning Consultation (Phase 2)**

#### **Welcome and Introductions**

Mr Williamson welcomed Parents to the 2nd Phase of the Consultation Process and thanked them for attending.

Mr Williamson introduced Mr Thorndyke, Chair of Governors and recapped on the Governing Body being the employers of staff within the School. Mr Williamson also introduced LA and Diocese representation.

#### **Presentation**

Mrs Scanlon confirmed that this was the 2<sup>nd</sup> Stage of the Consultation and final stage. Mrs Scanlon recapped on the challenges of Ofsted and discussed the Soft Federation agreement between the two Schools noting the hard work the Executive Headteacher had completed. Other issue the Schools faced were roll number, in particular Bishop Harland CoE VA School. Mrs Scanlon discussed the decrease in birth rate across the City and highlighted that financial resources are reduced against roll numbers.

Mrs Scanlon stated that the LA are hoping to sustain one good school in this community and after many discussions between the LA, Diocese and Federation it was deemed appropriate to identify a local solution.

Mrs Scanlon recapped on the 3 options available in Phase 1 and the majority of the 81 responses received supported Option 2. There were 75 responses for Option 2. Mrs Scanlon stated that she felt this was an overwhelming number of responses and wasn't something you generally see. Mrs Scanlon stated that the responses were giving a flavour for preference but reminded parents that they were not measured as a vote. Comments from responses were important and on the whole Option 2 was supported.

Mrs Scanlon informed Parents that the petition which was against the closure of the school that was handed to the LA at the Consultation was passed to cabinet as part of the consultation and proposals process.

Mrs Scanlon discussed the buildings, finances and staffing situations for all Options. Mrs Scanlon recapped on how Bishop Harland is owned by the Diocese and playing fields are owned by the LA. Hylton Red House building and playing fields are owned both by the LA. The sites would transfer in ownership as part of Option 2.

Mrs Scanlon recapped on the Staff at both schools is at risk of redundancy but ring fenced to the posts of the new School. A Temporary Governing Body would be set up and their priority would be to look at the staffing structure. Posts would be looked at and staff can be slotted in against some roles, others may have to have non competitive interviews and others displaced would be supported by the LA regarding redundancy.

Mrs Scanlon discussed some of the issues raised in the 1<sup>st</sup> stage of the consultation. Overall there was a lot of positive support for Option 2 due to the concerns over the stability of the Schools and having a strong School in the community was a priority. Mrs Scanlon discussed the importance of having a good school in the community and for it to be vibrant for the future.

Access has been measured as an issue against the Hylton Red House Site. Traffic congestion is being looked at through the LA and work will be completed before the new school opens. Mr Williamson discussed that there would be a possibility of staggering time by providing after school activities etc to do this.

Distance was a concern raised by some of the parents. A parent noted that it was a pleasant walk to the new School but it was the weather that was of concern as her child was considerably wet from the rain. Mrs Scanlon confirmed that some children who attend Bishop Harland live closer to Hylton Red House and vice versa. All children live less than 0.5m away from Hylton Red House site.

Mrs Scanlon discussed the future of Bishop Harland Site and confirmed that concerns have been raised by the public and residents and they do not want to see the site being open to vandalism. Mrs Scanlon confirmed that the LA will consult further on this.

Mrs Scanlon highlighted the next steps of the process and stated that a statutory legal notice will be produced on 5<sup>th</sup> November 2012. Mrs Scanlon stated that the notice will be published in the Echo and Mr Williamson will also place on the school fences so people can observe. A six week consultation process will be carried out until 17<sup>th</sup> December 2012.

Mrs Scanlon discussed representations and confirmed that if none are received/presented this can be delegated to Director of Children's Services. If there are objections they would go to the School Organisation Committee of Cabinet, this meeting is open to all to attend and representations can be made at this time. Mrs Scanlon stated that the LA were hoping to have a decision by December 2012 however due to the consultation period and Christmas period it may possibly go on to early January 2013.

Mrs Scanlon stated that detailed planning between the LA and Diocese and Temporary Governing Body would be carried out before new school opens in September 2013.

Mrs Scanlon stated that responses can be via letter, email and all responses are to be received by 17<sup>th</sup> December 2012. Mrs Scanlon stated that a suggestion of publishing this information on the council's Face Book page was discussed at the Hylton Red House consultation. Mrs Scanlon confirmed that she was looking into this to see if this could happen.

Mrs Scanlon highlighted that responses can be reused and submitted again unless you have changed your mind.

Mr Williamson highlighted to parents that this is new School was not a rebuilt new school; the site at Hylton Red House would be refurbished. A top priority is to have a safe site for children.

## **Questions**

Mr Williamson opened the discussion and asked how parents were feeling about the process.

Q: Is there any transport available.

A: Mr Williamson stated that there was virtually nothing we can do regarding the distance and transport has been looked at and something we cannot provide. By law children would have to live 2 miles away from the School to access transport and costs and figures show this wouldn't apply to anyone at the School at present.

Statistics confirm that 80% of Children at Hylton Red House come to School via foot. Groups of parents may group together and share cars and this strategy is known to work well. Mr

Williamson stated that it was important we listen to what people are saying and are open to suggestions to get parents together.

A Trial to educate children up at the Hylton Red House Primary Site for one week could be a possibility.

Q: Why did you choose not to extend this school.

A: Mr Williamson discussed that the School could have been extended but recapped on the flood in summer. Mr Williamson confirmed that the site was less ideal than Hylton Red House Primary School's site.

Q: When the Staff move to new school will we know which child will be working with which teacher.

A: There will be a balance per teachers per class.

Q: Are there any Diabetic children at Hylton Red House Primary School.

A: Mr Williamson confirmed that there are children with medical needs and highlighted that there was an increase in area. Mr Williamson confirmed that the School want the best for the children and best training for staff to accommodate these needs.

Q: What about the Uniform, who decides on the colour. What about the name of the new School.

A: Mrs Nicholson stated the CoE would ask parents, children, staff and community for suggestions for a new name, 6 names would be short listed. The names would be published for all to vote upon. Mrs Nicholson stated it was important for people to contribute ideas and feel involved.

Mrs Nicholson discussed uniforms for the new school and acknowledged that a new identity would be expensive for parents. Mrs Nicholson discussed her last project whereby the Diocese gave the children a basic kit with the exception of reception children.

Mr Williamson discussed the price of sweatshirts and stated he was open to discussion for example if the local supermarkets stocked these items for cheaper costs this would be better for parents.

Mr Williamson stated that the Governing Body would be looking at grants and other funding for uniforms.

Q: I prefer a church school name, can we keep it that way to differentiate from other community Schools.

A: Mrs Nicholson stated that the Children often come up with best names.

**64F/12**

**Publication of Minutes – Confidential Items**

The meeting was declared confidential and the minutes would not be made available to members of the public.

