

# MEMBERS' MONTHLY DIGEST

ISSUE 149

MARCH 2014

## A BRIEFING FOR CITY COUNCILLORS

***For Executive and Key Decisions made by Cabinet please see 28 Day Notification of Proposed Key and Executive Decisions.***

***Please note that electronic versions of the above documents are now available on the Council's Internet site <http://www.sunderland.gov.uk> - just click on "Council & Democracy", then "Transparency" and scroll to "Council-Minutes, Agendas and Reports" for full Council, Cabinet and all Committee Minutes, the 28 Notice for Key and Executive Decisions.***

### *Decisions made under Delegated Powers*

<b>Ward</b>	<b>Date</b>	<b>Decision</b>	<b>Contact Point</b>	<b>Chief Officer</b>
All Wards				
	23.01.14	To award a contract extension that is available for Contract Funerals and Coroners Removals for a period of 12 months from 1.03.2014. The contract extension is awarded to Dignity Funeral Homes.	Jed Scully ☎ 561 4385	Executive Director People Directorate
	30.01.14	To award the appointment of a consultant to carry out a Private Housing Stock Condition Survey on 1000 properties in the City of Sunderland to David Adamson Partners Ltd following a quotation process undertaken in accordance with the Councils Procurement Procedure rules.	Liz McEvoy ☎ 561 1240	Deputy Chief Executive

11.02.14	To extend the Independent Advocacy for looked after children contract currently held by Action for Children from 1.02.2014 until 30.06.2014.	Meg Boustead ☎ 561 2356	Executive Director People Directorate
11.02.14	Purchase of items for delivery of the annual national Summer Reading Scheme, only available through The Reading Agency (TRA).	Julie D Gray ☎ 561 7574	Executive Director People Directorate
17.02.14	To vary the Waste PFI Contract with SITA (South Tyne and Wear) UK to initiate service commencement on 1 April 2014, 1 week earlier than the anticipated service commencement date.	Colin Curtis ☎ 561 4525	Deputy Chief Executive
17.02.14	To agree the award of a contract for Play Equipment to Proludic Ltd.	Julie D Gray ☎ 561 7574	Executive Director People Directorate
18.02.14	Renewal of Library Services electronic subscriptions to KnowUK and UK Newstand.	Julie D Gray ☎ 561 7574	Executive Director People Directorate
19.02.14	Award Contract to Askews and Holt Library Services Ltd to provide an additional e-books service following a quotation process carried out by the Council's Buy Sunderland First system.	Julie D Gray ☎ 561 7574	Executive Director People Directorate
26.02.14	To purchase the printing and encoding of membership cards for Children's Centre from ECAB.	Sandra Mitchell ☎ 561 1438	Executive Director People Directorate

	26.02.14	To extend the current Welfare Rights contracts in all five localities of the City that is due to expire on 31.03.2014 for a period of 12 months permissible within the current contract terms	Joan Reed ☎ 561 8087	Executive Director People Directorate
<b>Coalfield</b>				
Copt Hill	17.02.14	Agreed to grant a licence agreement of Suite 3, Houghton Business Centre, to Recreate Solutions Ltd.	Nick Wood ☎ 561 2631	Chief Executive
Hetton	27.01.14	Agreed to Garage Tenancy Agreement for garage at Logan Street, Hetton le Hole.	Nick Wood ☎ 561 2631	Deputy Chief Executive
Hetton	10.02.14	Agree to sell Site 6A Rainton Bridge Industrial Estate to Expert Tooling & Automation Ltd.	Nick Wood ☎ 561 2631	Deputy Chief Executive
Hetton	10.02.14	Agreed to the sale of the Council's Freehold Interest in 186m <sup>2</sup> or thereabouts of land to the rear of 83a to 85a Elemore Lane, Easington Lane for domestic garden land.	Nick Wood ☎ 561 2631	Deputy Chief Executive
Hetton	17.02.14	Agreed to the letting of Rooms S14-18 of the Evolve Business Centre to Pitbull Studio Ltd.	Nick Wood ☎ 561 2631	Deputy Chief Executive
Houghton	21.02.14	To award Geomatics UK the contract to undertake a Topographical Survey of Rectory Park to support a bid for Heritage Lottery Funding through the Parks for People Programme.	Les Clark ☎ 561 4501	Deputy Chief Executive

Houghton	06.03.14	To award Dendra Consulting Ltd the contract to undertake an Ecological and Tree Survey of Rectory Park to support a bid for Heritage Lottery Funding through the Parks for People Programme.	Les Clark ☎ 561 4501	Deputy Chief Executive
Shiney Row	27.01.14	Agreed to surrender lease at 3/3a Larkfield Crescent to Mr M and grant a new five year lease to Mr I.	Nick Wood ☎ 561 2631	Deputy Chief Executive
Shiney Row	27.01.14	Agreed to Licence Agreement in respect of Camping and Caravanning from 28 March to 30 March 2014 at Herrington Country Park	Nick Wood ☎ 561 2631	Deputy Chief Executive
Shiney Row	27.01.14	Agreed to Licence Agreement in respect of Camping and Caravanning from 4 to 6 July 2014 at Herrington Country Park/	Nick Wood ☎ 561 2631	Deputy Chief Executive
Shiney Row	27.01.14	Agreed to Licence Agreement in respect of Camping and Caravanning from 17 July to 2 August 2014 at Herrington Country Park.	Nick Wood ☎ 561 2631	Deputy Chief Executive
Shiney Row	27.01.14	Agreed to Licence Agreement in respect of Camping and Caravanning from 1 to 4 August 2014 at Herrington Country Park.	Nick Wood ☎ 561 2631	Deputy Chief Executive
<b>Sunderland East</b>				
Hdendon	27.01.14	Agreed to grant a licence agreement of suite 8, St Thomas Street Office Centre, to Learning Concepts/	Nick Wood ☎ 561 2631	Chief Executive

Hendon	27.01.14	Agreed to grant a licence agreement of Suite 9, St Thomas Street Office centre, to Learning Concepts.	Nick Wood ☎ 561 2631	Chief Executive
Hendon	27.01.14	Agreed to grant a licence agreement of suite 3, St Thomas Street Office Centre, to Learning Concepts.	Nick Wood ☎ 561 2631	Chief Executive
Hendon	03.02.14	Agreed to Sewer Diversion Agreement for the diversion of a sewer at Software Centre, Laura Street/Tavistock Place, Sunderland.	Nick Wood ☎ 561 2631	Deputy Chief Executive
Hendon	03.02.14	Agreed to the transfer of the Council's Freehold interest in 92m <sup>2</sup> or thereabouts of land adjacent to the former Cavern Public House, High Street East, Sunderland.	Nick Wood ☎ 561 2631	Deputy Chief Executive
Hendon	03.02.14	Agreed to granting a lease of Hendon Library to Back on the Map on a Community Lease.	Nick Wood ☎ 561 2631	Deputy Chief Executive
Hendon	10.02.14	Agreed to grant a licence agreement of unit 16, Stanfield Business Centre, to the resident of Canon Cockin Street, Hendon, Sunderland t/a Sunderland Pigeon Products.	Nick Wood ☎ 561 2631	Chief Executive
Hendon	11.02.14	Award of tender for new Library Counters for City Library and Arts Centre to FG Library products.	Julie D Gray ☎ 561 7574	Executive Director People Directorate

Hendon	17.02.14	Agreed to grant a licence agreement of Unit 21 Stanfield Business Centre, to the resident of Orchard Cottage, 8 Linden Road, Ashbrooke, Sunderland t/a Kidz Snacks.	Nick Wood ☎ 561 2631	Chief Executive
Hendon	17.02.14	Agreed to grant a licence agreement of Unit 9, Stanfield Business Centre, to the resident of 40 Britannia Terrace, Houghton le Spring t/a Annies Country Chic Antique and Vintage.	Nick Wood ☎ 561 2631	Chief Executive
Hendon	03.03.14	To award a framework for the provision of Maintenance Dredging at the Port of Sunderland to the Association of British Ports trading as UK Dredging for the period of 36 months with the option to extend for two further periods of 12 months.	Matthew Hunt ☎ 553 2131	Deputy Chief Executive
Ryhope	12.02.14	Agreed to Licence Agreement to Network Rail for site compound at Plot 99, Ryhope Road, Ryhope, Sunderland.	Nick Wood ☎ 561 2631	Deputy Chief Executive
<b>Sunderland North</b>				
Castle	18.02.14	Approved the installation of traffic signals at the junction of C508 Washington Road/Ferryboat Lane. The works involve the installation of traffic signals which provides the opportunity to install controlled pedestrian crossings and improve cycle facilities.	Les Clark ☎ 561 4501	Deputy Chief Executive

Castle	26.02.14	Change vehicle ownership of NK52 WZY from LA to SNCBC.	Sandra Mitchell ☎ 561 1438	Executive Director People Directorate
Fulwell	27.01.14	Agreed to Licence Agreement in respect of Camping and Caravanning from 28 May to 1 June 2014 at Seaburn Camp.	Nick Wood ☎ 561 2631	Deputy Chief Executive
Fulwell	27.01.14	Agreed to Licence Agreement in respect of Camping and Caravanning from 20 to 23 June 2014 at Seaburn Camp.	Nick Wood ☎ 561 2631	Deputy Chief Executive
Fulwell	27.01.14	Agreed to Licence Agreement in respect of Camping and Caravanning from 1 to 29 August 2014 at Seaburn Camp.	Nick Wood ☎ 561 2631	Deputy Chief Executive
Fulwell	27.01.14	Agreed to Licence Agreement in respect of Camping and Caravanning from 5 to 19 September 2014 at Seaburn Camp.	Nick Wood ☎ 561 2631	Deputy Chief Executive
Southwick	10.02.14	Agreed to lease a vacant site of 688 square metres on the corner of Pottery Road and Inkerman Street, Low Southwick to Warwick Conservatories for 5 years at £1,000 per annum with the Council retaining a right to terminate the lease should the site be required for road improvements.	Nick Wood ☎ 561 2631	Deputy Chief Executive
Southwick	18.02.14	Authorised the Head of Law and Governance to publish a Traffic Regulation Order (TRO) required for the proposed Pilot 'Stadium of Light' Events - Community Parking Management Scheme (CPMS) with respect to certain streets	Les Clark ☎ 561 4501	Deputy Chief Executive

		around the Stadium of Light, and subject to statutory procedures, to make and implement the order. Also authorised the Head of Street Scene to progress the CPMS to enable physical works to be carried out on site, again subject to statutory procedures, and then implement an ongoing Parking Services monitoring regime.		
St Peter's	19.02.14	To agree to award the contract for the provision of St Peters Church Tree Felling works.	Dan Hattle ☎ 561 1714	Deputy Chief Executive
<b>Sunderland West</b>				
Barnes	04.02.14	To appoint ACT Construction Ltd as contractor to undertake the construction of the new 6 <sup>th</sup> Form Block at Barbara Priestman Academy.	Beverley Scanlon ☎ 561 1965	Executive Director People Directorate
St Anne's	27.01.14	Agreed to grant a licence agreement of unit 10, Pennywell Business Centre, to Sparkles DesignX.	Nick Wood ☎ 561 2631	Chief Executive
St Anne's	27.01.14	Agreed to grant a licence agreement of office 3, Pennywell Business Centre, to Southside Taxis.	Nick Wood ☎ 561 2631	Chief Executive
St Anne's	10.02.14	Agreed to grant a licence agreement of unit 20, Pennywell Business Centre, to Mint Management.	Nick Wood ☎ 561 2631	Chief Executive
St Anne's	17.02.14	Agreed to grant a licence agreement of unit 12, Pennywell Business Centre, to Delicious Dinners.	Nick Wood ☎ 561 2631	Chief Executive



St Anne's	17.02.14	Agreed to grant a licence agreement of unit 11, Pennywell Business Centre, to Kitsch Catering.	Nick Wood ☎ 561 2631	Chief Executive
St Chad's	17.02.14	Agreed to the transfer of 309m <sup>2</sup> or thereabouts of land adjacent to 1 Silksworth Road for open space use.	Nick Wood ☎ 561 2631	Deputy Chief Executive
Silksworth	28.02.14	To award a 4 week contract to Aiken Flooring Contracts Ltd for the provision of floor coverings at Silksworth Sports Centre.	Peter Smith ☎ 561 4826	Deputy Chief Executive
<b>Washington</b>				
Washington Central	27.01.14	Agreed to Licence Agreement in respect of Charity Fitness Boot Camp at Princess Anne Park in support of Princess Zara's Getaway Charity.	Nick Wood ☎ 561 2631	Deputy Chief Executive
Washington Central	27.01.14	Agreed to Tenancy Agreement for vehicle hardstanding to the rear of 1 Glebe Crescent, Washington.	Nick Wood ☎ 561 2631	Deputy Chief Executive
Washington Central	03.02.14	Agreed to the sale of the Council's Freehold Reversionary Interest in 6 The Gables, Columbia, Washington, NE38 7DW.	Nick Wood ☎ 561 2631	Deputy Chief Executive
Washington East	10.02.14	Agree to grant a new lease of 17 Birchfield Avenue and an adjacent area of land on terms agreed by the Estates and Valuation Manager.	Nick Wood ☎ 561 2631	Deputy Chief Executive
Washington North	27.02.14	Approved the use of external consultants Ian Routledge Consultancy, through a direct award for the provision of specialist	Les Clark ☎ 561 4501	Deputy Chief Executive

		engineering services to assist with a review of transport infrastructure improvements at Nissan Way/Cherry Blossom Way (south) junction.		
Washington North	27.02.14	Approved the use of external consultants JCT Consultancy, through a direct award for the provision of specialist engineering services to assist with a review of transport infrastructure improvements at Nissan Way/Cherry Blossom Way (south) junction.	Les Clark ☎ 561 4501	Deputy Chief Executive
Washington North	06.03.14	Approved construction of new shared use footway/ cycleway to the south eastern side of the A1290.	Les Clark ☎ 561 4501	Deputy Chief Executive
Washington South	04.02.14	Fund costs for reimbursement of repairs to external wall at Oxclose Community Academy @ £7659.22.	Beverley Scanlon ☎ 561 1965	Executive Director People Directorate
<b>Wards Not Affected</b>				
	20.02.14	To approve the receipt of a Department for Transport grant totalling £29,500 for Electric Vehicle Charging Points, and make necessary arrangements for the supply and installation within Sunderland City Council Workplace locations.	Les Clark ☎ 561 4501	Deputy Chief Executive
	20.02.14	To approve the award of maintenance and installation services for Electrical Vehicle Charging Points to the Regional Traffic Signal Service.	David Laux ☎ 561 7526	Deputy Chief Executive

21.02.14	Agreed to appoint specialist consultants, Yotta DCL Ltd to develop an updated Highway Asset Management Plan.	David Laux ☎ 561 7526	Deputy Chief Executive
25.02.14	To authorise £6000 (+ VAT) payment to Stonewall for subscription to their Diversity Champions Programme.	Jane Hibberd ☎ 561 4587	Deputy Chief Executive
27.02.14	Award a contract to Kiely Bros for the undertaking of Carriageway Micro Asphalt Surfacing and Footpath Slurry Sealing following a quotes process carried out via the Council's Buy Sunderland First system.	David Laux ☎ 561 7526	Deputy Chief Executive
28.02.14	Award call off contracts for replacement Horticultural Equipment to replace equipment no longer fit for purpose.	Les Clark ☎ 561 4501	Deputy Chief Executive
28.02.14	To approve the appointment of an external consultant to undertake a survey regarding the use and demand for hackney carriages in the City.	Les Clark ☎ 561 4501	Deputy Chief Executive
28.02.14	Approve the appointment of AECOM to provide consultancy services in relation to infrastructure for the Sunderland Enterprise Zone.	David Laux ☎ 561 7526	Deputy Chief Executive