



HOUGHTON KEPIER SPORTS COLLEGE

FEASIBILITY REPORT FOR THE RAISING OF THE UPPER AGE LIMIT TO PROVIDE SIXTH FORM EDUCATION

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HOUGHTON KEPIER SPORTS COLLEGE INCREASING THE UPPER AGE LIMIT FEASIBILITY STUDY

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EXECUTIVE SUMMARY

Houghton Kiepier Sports College (HKSC) has had a long term ambition to deliver sixth form education for its learners. There is a significant amount of public support for this proposal not only the College staff and teachers but from learners, parents and the community as a whole. Partners of the College have endorsed this proposal and feel it is what the local community requires for its children.

The ability to deliver a high quality sixth form education at HKSC will provide far reaching benefits to the local children and contribute towards the continued development of the Houghton area. Learners will be enthused by the increased aspirations being available to them and need for sixth form education at the College has been established.

The strong pastoral system already present at HKSC will continue into the sixth form and underpins this proposal. The curriculum has been tailored to suit the needs and desires of the learners and their input has been fundamental in developing this. The curriculum will provide complementary vocational opportunities as well as traditional courses and offer an alternative to existing provision, giving the learners and parents a real local choice.

The ability to meet hard to reach learners is at the forefront of HKSC's thinking with this proposal and it is hoped that providing better opportunities will encourage these learners to raise their aspirations. It is recognised that not all learners want to move forward into sixth form education and a number of learners will be ready to move into employment or other forms of education. The College will work closely with these learners to support their own individual needs.

The funding of this proposal has been considered in detail and no additional capital funding is required. The College will not become eligible for BSF funding (if deemed necessary) until at the earliest 2015 and through robust financial management is able to fund all the works associated with this proposal through its annual capital grant and positive cashflow position.

An accommodation strategy has been established to house the first year sixth form cohort with room for expansion for the second year intake. National guidelines have been assessed when developing this strategy to ensure the special needs are met. This will provide the right learning and social environment that young adults in sixth form education require.

The teaching staff at HKSC are fully supportive of the proposal and excited about the enhanced career opportunities being created. This is an exciting proposal for the College and a positive decision will be the realisation of a long term ambition of HKSC and its Governors, staff, and stakeholders.



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I.1 Introduction and Background

Houghton Kepier Sports College is a very successful co-educational school, innovative, and forward thinking. In recent years the College has made significant advances including achieving Sports College status in 2003. In 2006 it became a Foundation School and most recently in December 2008 a Trust School to promote 14-19 education.

Results have been on an upward trend over the past 10 years and are on track to achieve the best results ever in 2009. Progress of learners during their time in school as measured by CVA has been positive over the past 3 years and this was recognised in the most recent Ofsted report 'Students make good progress during their time in school when measured against their starting points.'

The College is clearly popular in the local community as the overwhelming majority of learners living in the natural catchment area choose to go to Houghton Kepier Sports College.

In the current year 7, 87% attend the College and in addition to this there are 16 learners that travel from outside the area. When parents are surveyed, they are extremely positive in their responses about the College. A survey was undertaken in December 2007 and the results are contained in Appendix I. The headlines were 95% think that teaching and learning are good and that the school is well led and managed; 98% are comfortable approaching the school; and 99% think that staff expect their child to work hard and do their best.



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2.1 Needs and Benefits

2.1.1 Learners and parents strongly want 6th form courses provided locally

It has been a long term ambition of the College to provide post 16 education within the College. This has come from the local community who see many advantages of local provision. It was set as an aspiration when the College applied for, and obtained Trust status in December 2008. Parents were consulted in 2007 and 768 (94%) of the 816 who responded were in favour. (See Appendix 1 for the results)

The College is about to go through a formal Consultation process for the sixth form proposal and the results and feedback obtained will be used to further develop the proposal documentation.

A range of comments were received expressing the view that this would lead to higher aspiration and attainment for most learners due to them continuing to be in a familiar and supportive environment, with an established pastoral system.

It was also felt that it would raise aspirations in the community as a whole, and advantages were also perceived from not having to travel.

The negative comments received were mainly concerned with those learners who were ready for and would benefit from a change at this point in their education. The College acknowledges this point, and this proposal will not preclude learners from making that choice.

The proposal also has the full support of the College's trust partners and local employers and three letters of support are contained in Appendix 2.

2.1.2 Full engagement in the 14 – 19 Agenda

The College has a record of just under 90% of its learners going on to post sixteen education or employment. This is 10% less than the figures for Sunderland as a whole. (See Appendix 3 for Connexions report on 2008 year 11 Destinations).

Over the years there has remained a hardcore of learners who have not engaged in post sixteen education or employment. The College believes it will be in a better position to serve these learners, if it provides courses locally, tailored to their needs and based upon their knowledge of those learners. This will be particularly important from 2010 when post sixteen education must be provided for all learners.

The College further believes, through its knowledge of its learners and their needs, and its continuing pastoral support, it would be better able to provide courses that would result in less students dropping out.



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The College is increasingly offering the completion of Key Stage 4 courses in year 10, allowing learners to start their Key Stage 5 courses in year 11. Moving on to a new College in year 12 causes a break in continuity and a loss in benefit from this early progression, particularly if students have embarked on a two year course.

The College also believes that they would be better able to serve higher achieving learners. The College, with its specific knowledge of its learners, would be able to offer a combination of courses to suit both their academic and vocational needs building upon existing programmes such as The Gifted and Talented and Leadership Development programmes.

It is felt that this would encourage more HKSC learners to go on to Higher Education, particularly as the College moves towards its target of 50% of learners attaining 5 A* to C at GCSE, including English and Maths, and 60% achieving 5 A* to C overall.

The latest figures show that 19% of HKSC learners go on to Higher Education, which is the best result yet. This is from a community where around an average of 10% has had any engagement in Higher Education, so there is great scope for advancement. (A copy of the OFSTED Report dated January 2009 is available on request or on the College's website).

This proposal will not prevent any learners going to another preferred College. Indeed, if it is right for the Learner then HKSC would encourage it, and want to work in partnership with that and all other Colleges serving its former learners. The College has an exemplary record in partnership working, as evidenced in its recent OFSTED report.

Sixth form education being provided within the College will provide role models to younger learners across the ability range, encouraging a greater uptake of sixth form courses and greater aspiration leading on to greater attainment.

2.1.3 Proposed sixth form Curriculum

The College has developed a potential range of sixth form courses. This is obviously fuller than could be provided, but it demonstrates the flexibility, strength and capability of the College and its staff (see HKSC Draft Consultation Document).

The sixth form courses will provide continuity from the strong departments already in the College, building on the reputation the College has for Added Value in Options subjects.

Given the range of sixth form courses the College can offer, the final range will be decided each year based on the specific needs of the year group. An initial survey of the current year 10 students, the results of which are contained in Appendix 1, demonstrates that the proposed curriculum has their support.



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2.1.4 The pastoral needs of sixth formers

The College already has a strong pastoral support system in place as part of its ethos.

This comprises

- members of the SLT linked to each year group.
- a year group leader who focuses on standards and achievements, tracking and monitoring progress and challenging underperformance
- a full time year manager for each year group who stays with the students throughout their time at HKSC to provide continuity for families and carers
- each student is assigned to a form coach who works within the key stages to support learning and personal development on a daily basis to ensure that they achieve their potential and are fully supported

It is intended in this proposal to continue this degree of support into years 12 and 13, based upon the existing knowledge of learners, and also to particularly develop it for the needs of sixth formers.

- an Assistant Headteacher will be the overall head of the sixth form
- a year group leader will focus on standards and achievement
- a year group manager will provide student support and maintain the well-established links with parents/cares and continuity for learners
- each student will be assigned to a personal learning coach who will provide appropriate support and guidance and keep up-to-date with activities, developments and deadlines. Students will have weekly group coaching sessions to deliver a programme including career guidance and study skill development.

HKSC has a progression coach/student advisor who works with students in key stages 3 and 4. This advisor will work with students in key stage 5 to support and advise.

As indicated above, this is seen as a key ingredient to the success of this proposal, and as a way to encourage greater aspirations and achievement amongst the College learners.

2.1.5 Travel

A further benefit of post sixteen courses being provided is the reduction in both the need and the cost of travel. For some learners and their families travelling is seen as a disincentive to study, as the cost is around £12/week.

Currently almost 25% of learners are entitled to free school meals and would therefore receive an Educational Maintenance Allowance in addition to the many others whose family income is also below the threshold level. The cost savings of local provision would be a real benefit to these families and incentive to learners.



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2.1.6 Learners with Special Educational Needs

Currently there are 250 learners on the special needs register, of which 8 have a statement. The College has established processes for aiding these learners, and is recognised to be extremely proficient in helping learners with special needs achieve at least in line with their potential.

The proposed sixth form would replicate and continue these processes, with the added benefit of past knowledge of these learners and their needs which could not be provided in another institution.

2.1.6 Summary

This proposal has the strong support and backing of learners, parents, stakeholders and local employers.

There are considerable benefits to be obtained in more learners engaging in post sixteen education to meet the requirement of all learners doing so in 2010.

There are considerable benefits to be obtained in increasing learner aspiration and attainment, and encouraging more learners into Higher Education.

The College is able to offer a broad and flexible curriculum tailored to the needs of the learners.

The proposal is underpinned by a strong and already successful pastoral support and special needs systems.



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3.1 Funding

3.1.1 Capital Funding

There are several routes available to obtain funding. Local Authorities receive funds through a needs based formula direct from the Government which is then allocated to foundation, community, voluntary-controlled and special schools through this formula. This money is used for modernising facilities, improving access for disabled learners, and upgrading ICT provision.

Other sources of funding include the Building Schools for the Future (BSF) which is aligned to the Government's educational reform agenda. The BSF programme started in 2005/06 and its objective is to provide 21st Century learning facilities to secondary learners. It achieves this by pushing reform and methods used to achieve this includes Academies, new options at 14-19, provision of special needs and extended schools. A delivery partner has been set up to support the BSF and LAs called Partnerships for Schools, whose remit is to provide value for money and effective implementation. The budget for the BSF programme accounts for approximately one third of the total Government spend on education.

HKSC has contacted the Local Authority to establish if and when it is on the BSF programme and have been advised that they are unlikely to receive any funding through this route until approximately 2015.

Through careful and considered investment of annual funds HKSC has managed to maintain a positive financial position and achieved the national financial management standards award, as noted in the Ofsted report dated January 2009. HKSC's robust financial management ensures consistent value for money resulting in the ability to absorb all the costs associated with setting up the new sixth form facilities within the existing buildings by September 2010.

Should there be a transitional funding gap then HKSC will use its own positive resources/cashflow to cover any shortfall.

HKSC requires zero capital funding for the provision of the sixth form.

3.1.2 Learner Based Revenue Funding

The only increased funding that HKSC will receive will come from the increased revenue stream that additional learner numbers in the sixth form will generate. The College has carried out an exercise to project the additional revenue brought by the sixth form to assess whether the increased costs can be afforded from the sixth form revenue.



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The figures used to inform this decision are a revenue of £4,500/Learner so in year 1, September 2010, the additional revenue will be £450,000 (100 learners) and £900,000 (200 learners) in year 2, September 2011.

The results of this exercise are that the increased revenue funding will be sufficient to cover all of the costs associated with this proposal, including teacher salaries, recruitment of additional teachers, building works, exams, administration and pastoral support. A table showing the revenue and cost calculations is included in Appendix 4.

3.2 Budget estimate for creating the new 6th Form space

3.2.1 Cost of Building Works

Utilising the space that becomes available through the diminishing roll is a cost effective way of accommodating the sixth form. As mentioned above there will be no additional capital funding required for this purpose.

HKSC has undertaken a high level survey of the existing premises and developed a budget estimate for the works required to prepare the College for the delivery of sixth form education. An amount of work will be undertaken as part of the planned annual refurbishment/maintenance programme and an indicative cost is set out in the table below.

Departments	Room No.	Works	Indicative Cost
Maths	R22/R24	Lighting	£2,000
English	R44/R47R104	Lighting/Blinds/Fire Door	£6,900
History	R68	Flooring	£1,500
Religious Studies	R86	Extract fan/Sound Proofing/Lighting	£1,700
Technology	R123/R145	Lighting/Gas isolation valve/Flooring	£3,900
Science	R118	Refurbishment & upgrade	£32,000
Social Room	R148	Flooring/Blinds/Furniture	£9,900
PE	R223	Flooring/Window repairs	£1,800
Hair & Beauty	R205	Salon works	£40,000
Additional social space	R138	Flooring/Blinds/Furniture	£10,000
		Total	£100,700

The main item above that is due to the introduction of the sixth form is the upgrade/refurbishment works to the Science Laboratories and creation of the Hair and Beauty Salon.



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The cost of the works will be spread over two financial years, 2009/10 and 2010/11. All works will be undertaken by September 2010 with the exception of the additional social space. This will be done in the summer of 2011 as this is required for the second year of sixth form when the Learner numbers will rise to 200.

Section 5 of this report provides further details on the building works and the planned timings for implementation.

3.2.2 Fixtures Fittings and Equipment (FF&E)

The College will be able to provide the majority of the necessary FF&E from surplus stock created by the diminishing roll. Should the condition of the furniture be of poor repair and in need of replacement then the College will use its existing supply chain to procure the necessary furniture.

The largest expenditure will be the equipment for the Hair and Beauty Salon and the College will start to procure this in 2010.

3.2.3 ICT

One of the key requirements for an enthused and motivated learner base is ICT rich classrooms. There is a plethora of information on the internet and having the ability to tap into this with ease helps promote a stimulating environment for the learners. A survey of the learners shows support for ICT being on the A Level curriculum and in order to deliver this HKSC are able to provide ICT rich classrooms from existing stock.

Department	PCs	Wireless Laptops	Projectors	Interactive Whiteboards
ICT Suite (ICT1 – 5)	150			
Technology/Art	32	15		
English	15	30		
Maths	0	30		
Science	32			
Music	22			
Library	8			
PE		30		
PSHCE/RE		30		
MFL		30		
Various	11			
Staff	35	117	73	48
Totals	305	282	73	48



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The current ratio of computers to learners is approximately 1:3 and this will not be reduced by the introduction of a sixth form. The above table summarises the ICT supply in the College.

By rescheduling the timetable and the diminishing roll sufficient ICT stock to deliver the sixth form curriculum to the first year sixth form cohort in September 2010 will be available.

It is HKSC aspiration for all sixth form learners to have their own laptops by September 2010. This will give them state of the art ICT facilities to present a learning environment that is reflective of the 21st Century. To achieve this HKSC will need to make a significant investment and have allocated funding to be able to meet this aspiration for September 2010.

3.3 Summary

HKSC requires no additional capital funding in order to accommodate and deliver sixth form provision at the existing College.

The revenue funding that HKSC receives will reduce over the course of the next few years due to the diminishing roll. The proposal to include sixth form provision will help increase this revenue funding and cover the staffing costs to deliver the sixth form curriculum.

Indicative costs for the building works and FF&E to facilitate the delivery of the sixth form curriculum has been established and a funding strategy developed.

The College has committed to allocating the funds required to complete the minor building works in readiness for September 2010 from its annual capital grant and positive cashflow.

The College will invest in ICT so that each sixth form learner will have their own individual laptop.



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4.1 Support from Staff

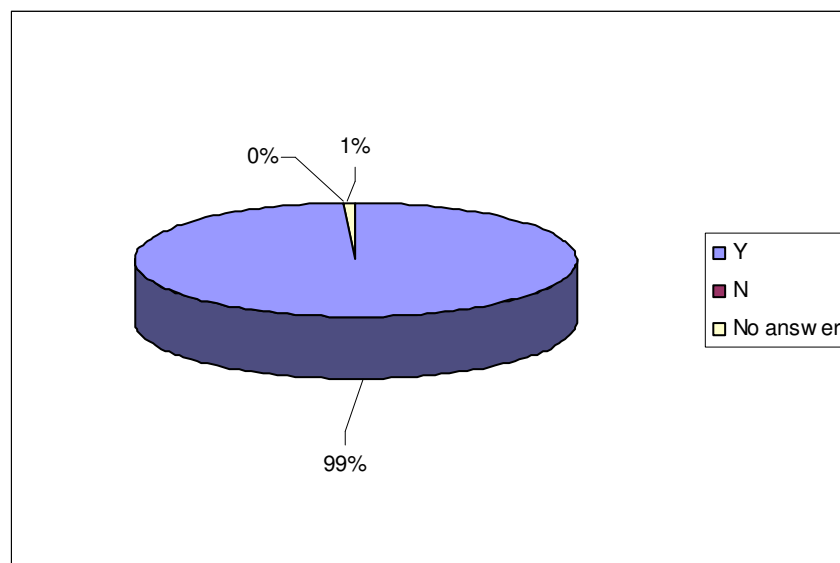
To establish the support from the staff and teachers for sixth form provision a survey was conducted in June 2009. In total 107 staff members were surveyed, 71 of which were teaching staff. There are 82 members of teaching staff in the current headcount and 11 were off site during the day of the survey.

The survey was conducted by using Microsoft Outlook and the voting button function formed the tool for capturing the responses

The survey comprised three short and simple questions and the results are illustrated below in table and pie chart format. The first question was presented to all staff members including teachers, office staff, and support staff. The second and third questions were presented to teaching staff only as they are specific to the delivery of the proposed sixth form curriculum.

Question 1 - Do you support our proposals for sixth form provision on site at HKSC?

Answer	Count	%
Yes	106	99
No	0	0
No answer	1	1
Total	107	100

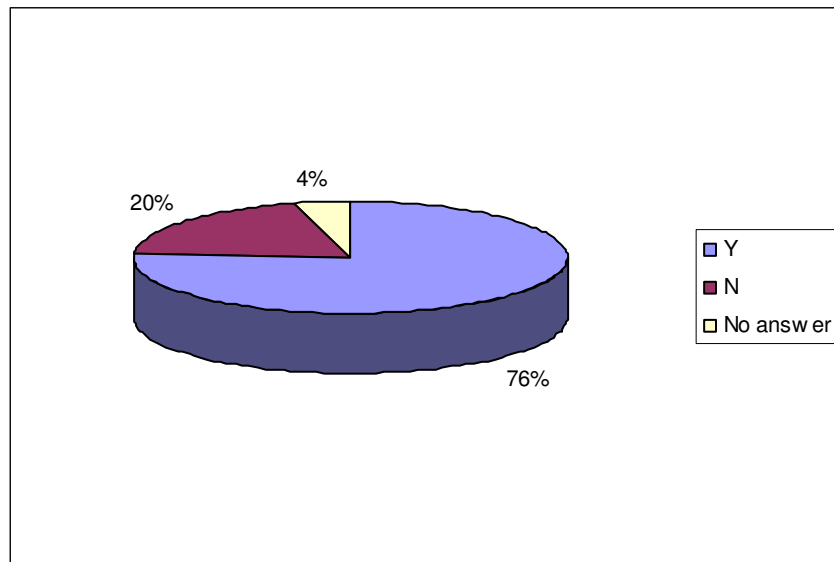




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Question 2 – Do you feel you have sufficient qualifications/experience to deliver level 3 courses? (Teaching staff only)

Answer	Count	%
Yes	54	76
No	14	20
No answer	3	4
Total	71	100

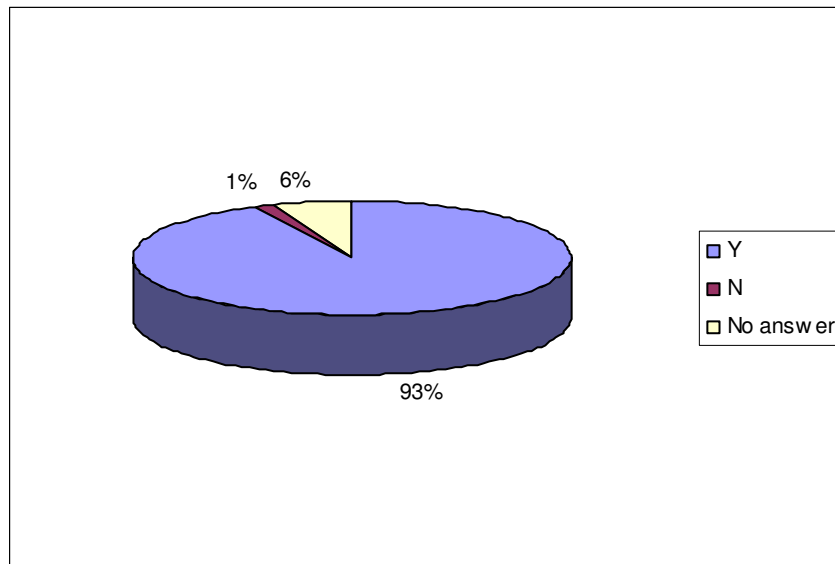


Question 3 – Would you be prepared to undertake training to deliver level 3 courses? (Teaching staff only)

Answer	Count	%
Yes	66	93
No	1	1
No answer	4	5
Total	71	100



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From the above results it is clearly evident that there is almost a unanimous decision (99%) from all the staff and teachers at HKSC to fully support the desires of the College to provide sixth form education for its learners. In addition to this 76% of the existing teaching staff feels they are able to deliver the sixth form curriculum through their qualifications or having delivered Level 3 courses previously.

4.2 Delivering the A Level Curriculum

A total of 30 subjects are included on the proposed sixth form curriculum (as detailed in the Draft Consultation document) and the existing teaching staff are either suitably qualified or have delivered Level 3 courses in 25 of the 30 subjects.

A number of teaching staff expressed a strong desire to have the opportunity to deliver sixth form curriculum at HKSC but do not have the recent experience necessary to allow them to do this and would consequently require training. From the survey results above it is evident that the vast majority of these teaching staff – 93% are prepared to up skill in order to be able to teach Level 3 courses.

HKSC's senior team will identify the exact individual training needs for each member of teaching staff through the performance management system and make available the necessary funds to facilitate this.

With the projected date for sixth form provision being September 2010 this affords HKSC the time to develop the training programme and the teaching staff to attend the relevant courses to up skill in readiness to commence teaching the sixth form curriculum by September 2010.



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Those subjects new to the curriculum and where existing staff do not have relevant qualifications, suitably qualified teachers will need to be recruited. As with the training programme there is sufficient time for HKSC to consider this in more detail and make the necessary appointments.

4.3 Recruitment/Retention of Staff

The natural wastage as a result of the diminishing roll and the ability of the existing teachers to up skill means that HKSC will only need to recruit four new teachers to implement the sixth form curriculum in 2010. This will save time and money a recruitment campaign attracts and further supports the College's ability to offer the sixth form provision.

In order to deliver the curriculum in September 2011 when a further circa 100 learners will enter the sixth form making the Year 12 – 13 cohort 200 strong, it is anticipated 9 additional new teachers will be required. HKSC will commence recruiting early 2011 to satisfy this requirement. The College has a good proven record in recruiting highly qualified teachers.

As previously mentioned a significant number of the teaching staff expressed a strong desire to teach sixth form. HKSC are aware of at least 11 teachers that have left with the specific reason being to teach sixth form. The figures behind this are:

- Pre 2005 – 5 leavers
- 2006 – 2 leavers
- 2007 – 3 leavers
- 2009 – 1 leaver

Having the ability to offer sixth form teaching will ensure that HKSC retain their highly qualified teachers and offer better career development opportunities.

4.4 Summary

The proposal has the overwhelming support of HKSC's staff and teachers.

76% of the existing teaching staff have either delivered or are suitably qualified to deliver level 3 courses. Of those that do not have the experience – 93% are prepared to up skill and undergo the necessary training.

The current teaching resource pool will reduce over the next few years as a result of the diminishing roll. The provision of sixth form will prevent this and not only keep the existing head count constant but increase it. The College will also be able to offer better career development opportunities for its staff.



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5.1 Accommodating the Sixth Form

When designing new schools or refurbishing/upgrading existing buildings there are a number of standards and guidance documents that set out the design parameters for architects and design teams to follow. One such document is Building Bulletin 98 (BB98) – Area Guidelines for Schools. This document gives information on room sizes for all types of learning spaces for all year groups and the following table sets out the guidelines for sixth form space provision per learner:

Minimum Building Areas	Post-16 (m ² /learner)
Basic teaching	3.3
Halls	0.3
Learning resources	0.45
Staff and administration	0.35
Storage	0.4
Dining and social	0.5
'Float'	0.4
Total	5.7

Appendix 3 of BB98 gives the key formulae for calculating building area for secondary schools and by taking account of projected learner numbers for 2010, including the additional 100 learners entering sixth form, the existing building is within the tolerances of BB98 and as such able to accommodate the total number of learners. Appendix 5 of the report contains a table demonstrating this.

5.2 The Existing Building

The existing College building has a Gross Internal Floor Area (GIFA) of 11,078m² and is spread over a single storey.

By utilising the available classrooms and re-scheduling the timetable HKSC is able to accommodate the new sixth form curriculum in the existing building. The table below is a draft accommodation schedule and illustrates which rooms have been identified for sixth form lessons.



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Departments	Room Numbers
Maths	R22/R24/R29
Languages	R42
English	R44/R46/R47/R104
History	R68
Geography	R69
ICT	R82
Religious Studies/PSHCE	R86/R92
Technology	R123/R145
Science	R118/R167
Art	R146/R147
Music	R195
PE	R223
Social space	R148

5.3 Refurbishment Works

5.3.1 Classrooms

There will be minor building works to a number of the classrooms and the rooms where this applies have been identified in the table below.

Departments	Room No.	Works	Implementation Date
Maths	R22/R24	Lighting	October 2009
English	R44/R47R104	Lighting/Blinds/Fire Door	February 2010
History	R68	Flooring	April 2010
Religious Studies	R86	Extract fan/Sound Proofing/Lighting	April 2010
Technology	R123/R145	Lighting/Gas isolation valve/Flooring	May 2010
Science	R118	Refurbishment & upgrade	Summer 2010
Social Room	R148	Flooring/Blinds/Furniture	Summer 2010
PE	R223	Flooring/Window repairs	Summer 2010
Hair & Beauty	R205	Salon works	Summer 2010
Additional social space	R138	Flooring/Blinds/Furniture	Summer 2011

All building works will be undertaken in holiday periods with the larger scale works being carried out during the 6 weeks summer break in 2010. This will avoid disruption to staff and learners. An outline scope of works has been developed for



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the refurbishment which forms the basis of the indicative costs contained in section 3.2 of the report.

A more detailed programme detailing the timescales for the refurbishment will be developed by the College early 2010 and agreed with the Board of Governors prior to works commencing.

5.3.2 Sixth Form Social Room

By using the guidelines set out in the table in section 5.1 an area of 50m² is required for dining and social space in order for HKSC to accommodate the first year sixth form cohort of 100 learners. As the guideline includes dining then this total is generous. It is important to note that when calculating areas for social spaces not all the sixth form learners will be in the social room at the same time.

The room allocated for the sixth form social room is R148 which is approximately 85m² – therefore is more than sufficient for this purpose.

To create the non-teaching social environment that social rooms are designed for a small amount of alterations are required to room R148. This work includes, but is not limited to, installation of a drinking fountain, healthy eating vending machine, and procurement of FF&E items such as sofas. These works will be undertaken during the same period as the rest of the refurbishment works, i.e. during the summer break in 2010.

The second year intake in September 2011 will push these figures up a further 50m² for the social space. The College already has a strategy for this and will create a sixth form study room in room R138 in the summer of 2011. Room R148 will remain as the sixth form social room and the separate study room will satisfy this additional requirement.

5.4 Summary

Through rescheduling the timetable and diminishing roll sufficient space will be created for the sixth form intake in September 2010.

The College has identified the accommodation schedule for the sixth form and the necessary building works required to facilitate this.

All building works required for the first year intake will be completed by September 2010.

A high level delivery and funding strategy has been developed by the College in order to provide sixth form education.



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6.1 Readiness to Deliver

The proposal to introduce sixth form provision has been a long term ambition for HKSC and a significant amount of work has been undertaken in anticipation of the College being able to commence delivery of a sixth form curriculum in September 2010.

A number of key activities will be carried out as part of this proposal and the College has already completed a number of these. This list of key activities is:

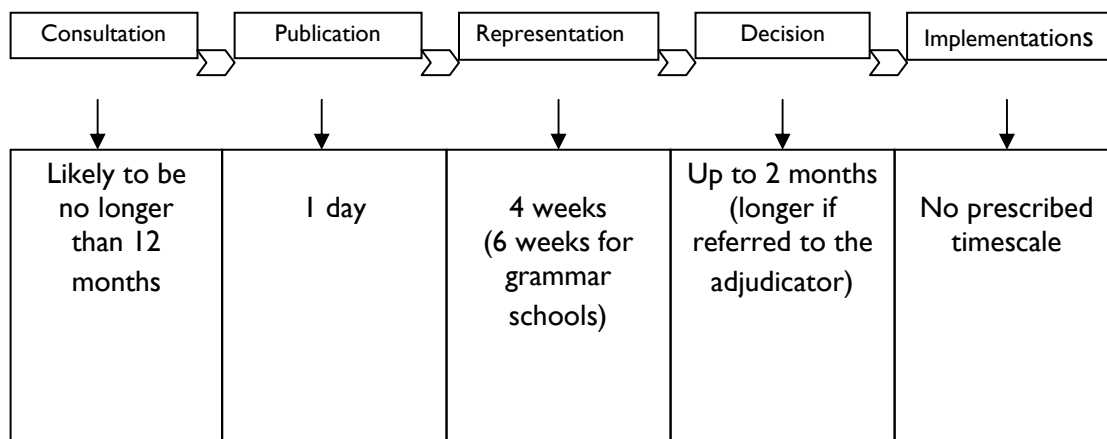
- Identify the needs of the area for sixth form provision at HKSC and the benefits it will bring to learners, staff, and the wider community
- Obtain buy in from staff, teachers, learners, and parents for the proposal
- Agree the sixth form curriculum that will be offered to Year 10 learners
- Set out the foundations of an accommodation strategy to house the sixth form learners
- Establish the indicative costs for the building alterations associated with the accommodation strategy
- Ensure the existing ICT facilities are suitable for sixth form education
- Identify the experience, qualifications and ability of the teaching staff to deliver level 3 courses
- Identify training requirements for teaching staff who want to up skill and allocate funding for this
- Preparation of the Consultation pack

There are recommended guidelines to be followed when proposing to increase the upper age limit of an existing school and these are detailed in the Department for Children, Schools and Families document entitled Expanding a Maintained Mainstream School or Adding a Sixth Form dated 29th March 2009.

HKSC has reviewed this document and has adhered to the guidelines and timescales suggested within it. In accordance with these guidelines the College has set out a clear timetable to be in position to offer the curriculum to its Year 10 learners for September 2010 and are fully cognisant of the works required to the existing buildings to be able to fulfil this offer.



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* Taken from Expanding a Maintained Mainstream School or Adding a Sixth Form dated 29th March 2009

A fully detailed delivery schedule setting out the timescales will be developed by the College in due course, in the interim headline dates have been established and these are shown in the table below.

Activity	Deadline
Prepare consultation pack	19/06/09
Consultation period (4 weeks)	19/06/09 – 17/07/09
Publication	14/09/2009
Representation (4 weeks)	15/09/09 – 13/10/09
Decision (up to 2 months)	14/10/09 – 16/12/09
<i>Appeal (if required)</i>	-
Submit appeal documentation (4 weeks)	Early January 2010
Final decision	End February 2010
Undertake training of staff	March 2010 – July 2010
Procure building works and equipment	March 2010 – July 2010
Undertake building works	July 2010 – August 2010
Implementation of sixth form	September 2010

The Consultation period will commence 19th June 2009 and this will be a four week period running to the end of the current term. This will enable learners and parents to fully participate in the process.

Following the Consultation process the College will update the proposal documentation taking cognisance of the feedback received prior to Publication. This will ensure that accurate information is available for the Representation process.



HOUGHTON KEPIER SPORTS COLLEGE INCREASING THE UPPER AGE LIMIT FEASIBILITY STUDY

6.2 Summary

The College has reviewed the guidelines for increasing the upper age limit of a school to accommodate sixth form education and adhered to these in readiness for the Consultation process.

The Consultation is scheduled to commence 19th June 2009 and the appropriate documentation has been prepared.

The staffing and accommodation for sixth form provision has been reviewed by the College and a high level strategy developed to be in position to commence delivery in September 2010.

No additional capital funding is required for the sixth form and the College has made provision from its annual capital grant and positive cashflow/resources to fund all the necessary building works, ICT investment, and teacher training.

All the staff, Governors, and stakeholders associated with Houghton Kepier Sports College, led by the Senior Team, are fully committed and highly enthused about being able to offer their learners the optimum education and career opportunities available. The successful outcome to this proposal will be the platform to realising this long term ambition.



HOUGHTON KEPIER SPORTS COLLEGE INCREASING THE UPPER AGE LIMIT FEASIBILITY STUDY

Appendix I - Survey Results

Results as a %

	Please tick	Strongly agree	Agree	Disagree	Strongly disagree	Don't know
1	My child likes school	14	66	15	3	2
2	My child is making good progress	20	69	4	0	7
3	Children, pupils or students behave well	10	65	8	1	16
4	My child is not bullied or harassed at school	25	60	7	4	4
5	Teaching is good	25	70	0	0	5
6	I am kept well informed about how my child is getting	26	66	7	0	1
7	I feel comfortable about approaching the school with questions or a problem or complaint	37	61	0	1	1
8	Staff expect my child to work hard and do his or her best	45	54	0	0	1
9	The school is led and managed well	34	61	0	1	4
10	Staff treat my child fairly	29	65	2	0	4
11	The school seeks the views of parents and takes account of their suggestions and concerns	20	64	4	0	12
12	Staff explain how I can help my child at home or the school provides appropriate homework	19	66	8	1	6
13	Staff encourage my child to become mature and independent	26	68	2	0	4
14	There is a good range of activities that my child finds interesting and enjoyable	30	59	5	1	5
15	The arrangements for my son or daughter to settle in when he or she started at the school were good	36	62	1	0	1



HOUGHTON KEPIER SPORTS COLLEGE INCREASING THE UPPER AGE LIMIT FEASIBILITY STUDY

Appendix I - Survey Results

Survey Results on Curriculum

Learners in year 10 expressed interest in taking the following subjects

Level 3 courses - AS/A2 BTEC

Art & Design	23	ICT	33
Biology	20	Law	32
Business Studies	45	Mathematics	11
Chemistry	9	Media studies	40
Design & Technology	10	Music	21
Drama	8	Photography	48
English language	9	Physical Education	41
English literature	14	Physics	5
Food Technology	18	Politics	3
French	14	Psychology	47
Further Mathematics	10	Religious Studies	2
Geography	37	Sociology	10
German	3	Spanish	4
Health & Social Care	14	Textiles	3
History	41	Travel & Tourism	15

Level 2 courses - GCSE / BTEC (A*-C level)

English & mathematics plus a range of vocational/applied learning courses

Administration		Sports studies	13
Business	2	Dance	5
ICT	1	Travel & Tourism	1
Child development	5	Retail	
Construction	14	Health & Social Care	3
Hair & Beauty	5		
Engineering			

Level 1 courses - leading towards GCSE

Literacy	5	Engineering	6
Numeracy	2	Hair & Beauty	20
Key Skills	2	Catering	9
Construction	17	ICT	
Media		Preparation for Work	
Certificate of Personal Effectiveness (COPE)		Art & Design	
Beauty Therapy		Introductory Diplomas in retail, business & administration	
Food preparation & cooking		Cache foundation award in caring for children	



**HOUGHTON KEPIER SPORTS COLLEGE
INCREASING THE UPPER AGE LIMIT FEASIBILITY STUDY**

Appendix I - Survey Results

May 2007

Dear Parent / Carer

We are interested in your views in an attempt to make Houghton Kieper School even better for parents and learners. We would be grateful if you could complete the questionnaire below and return to the school.

Would you support proposals for sixth form provision at HKS **Yes** **No**

Thank you for your time.

Yours faithfully

Sue Hyland
Headteacher



HOUGHTON KEPIER SPORTS COLLEGE INCREASING THE UPPER AGE LIMIT FEASIBILITY STUDY

Appendix I - Survey Results

PROPOSAL TO CHANGE DESIGNATION TO 11-18 PARENTAL CONSULTATION RESPONSE 2007

TOTAL NUMBER OF RETURNS: 816

YES: 768 (94%) NO: 48 (6%)

Selection of comments for YES - in all 164 positive comments were received

If the opportunity for further education is on hand and students needn't travel I think more will be in favour.... Great idea! About time!
Will encourage pupils to further their education when they will be learning in familiar surroundings with familiar faces.
Hopefully it will encourage the pupils to go onto further education and higher qualifications. Which can only benefit the community.
Ensures continuity of learning without change.. Ensures peer support.
I would fully support this move, children from this area largely miss out on the opportunity to remain in full time education due to the current system.
This provision is essential for the young learners of our local area.
The proposals are key in the efforts to raise the aspirations of all people in the coalfield not just that of pupils.
Cannot come quick enough.

Comments for No

I think it shouldn't have a sixth form because Houghton and Hetton don't get on as well and I would rather go another place.
Five years is enough!
As parents we feel that pupils would feel more comfortable in leaving school and moving on at the age of 16 to a college of their own choice.



HOUGHTON KEPIER SPORTS COLLEGE INCREASING THE UPPER AGE LIMIT FEASIBILITY STUDY

Appendix 2 - Letters of Support

Matthew Bryan
Rugby Football Union
Gateshead International
Stadium
Neilson Road
Gateshead
NE10 0EF
Tel: (0191) 477 2959
Fax: (0191) 477 2959
Mob: 07711 185219
E-mail: matthewbryan@rfu.com

25 November 2009

To Whom It May Concern:

Following recent consultations regarding Houghton Kepier Sports College's proposal to raise the upper age limit to provide sixth form education, I am delighted to offer endorsement and support of their proposals. The increased provision of sixth form education fits well with our strategic aims of involving young adults in lifelong activity. In addition, being able to provide opportunities at a more local level will also ensure that we succeed in our aim of placing young adults with local clubs.

If you require any further information then please don't hesitate in contacting me.

Kind Regards

Matthew Bryan
Rugby Development Officer (Durham)



HOUGHTON KEPIER SPORTS COLLEGE INCREASING THE UPPER AGE LIMIT FEASIBILITY STUDY

Appendix 2 - Letters of Support

This matter is being dealt with
by: Michelle Meldrum
Direct Line: (0191) 525 5208
Fax: (0191) 525 5201
E-mail: michelle.meldrum@gentoo group.com
Your Ref:
Our Ref: MM
Date: 18 June 2009

TO WHOM IT MAY CONCERN

I can confirm that Gentoo Group fully support the proposal to introduce 6th form facilities at Houghton Kepier Sports College.

We feel this is an excellent opportunity for the young people attending Houghton Kepier to continue their learning in surroundings they are familiar with. A 6th form facility will also present them with an opportunity to further develop their learning relationships with current peers and tutors.

From a personal perspective, as a former pupil at Houghton Kepier, I did not have the opportunity to progress my 6th form study within this establishment which caused me and my fellow students immense disappointment at the time.

As well as the proposal offering benefits at a personal level for students, there are a number of added community benefits a 6th form facility would offer.

At Gentoo, we are looking forward to this exciting development in an area where many of our customers will experience the benefits of a 6th form facility.

Yours sincerely

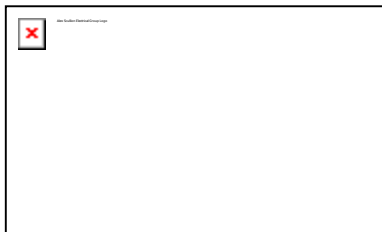
Michelle Meldrum
Deputy Director (Gentoo Sunderland)



HOUGHTON KEPIER SPORTS COLLEGE INCREASING THE UPPER AGE LIMIT FEASIBILITY STUDY

Appendix 2 - Letters of Support

From: Alex Scullion [alex@alexscullion.co.uk]
Sent: 17 June 2009 10:33
To: Judith Forster
Subject: FW: Letter of support



Alex Scullion Electrical Group enthusiastically support the proposal for 6th form facilities at Houghton Kepier Sports College.

The opportunity to continue the learning experience in familiar surroundings at 6th form level will be a huge benefit our learners.

The present arrangement of travelling to remote facilities can be quite daunting. Having to familiarise with totally new surroundings and regimes

at such a critical point in the learning/career path can be a barrier to the progress to 6th form level.

Houghton Kepier Sports College has demonstrated over recent years, its ability to be forward-looking and innovative. Its management has

risen to the challenge of continual improvement in education and a 6th form facility will ensure that our learners have the opportunity to realise their potential.

Our community will benefit in the long term from the even higher standards that HKSC will achieve.

Alex Scullion (MD)

Telephone: 0191 5845 681 | **Fax:** 0191 5120 812
Web: www.alexscullion.co.uk
93 Newbottle Street, Houghton-Le-Spring, Tyne & Wear, DH4 4AJ.

Alex Scullion Electrical Group consists of
Alex Scullion Electrical Contractors Ltd, Registered in England and Wales, Registered No: 4661640
Alex Scullion Electrical Inspections Ltd, Registered in England and Wales, Registered No: 4661639



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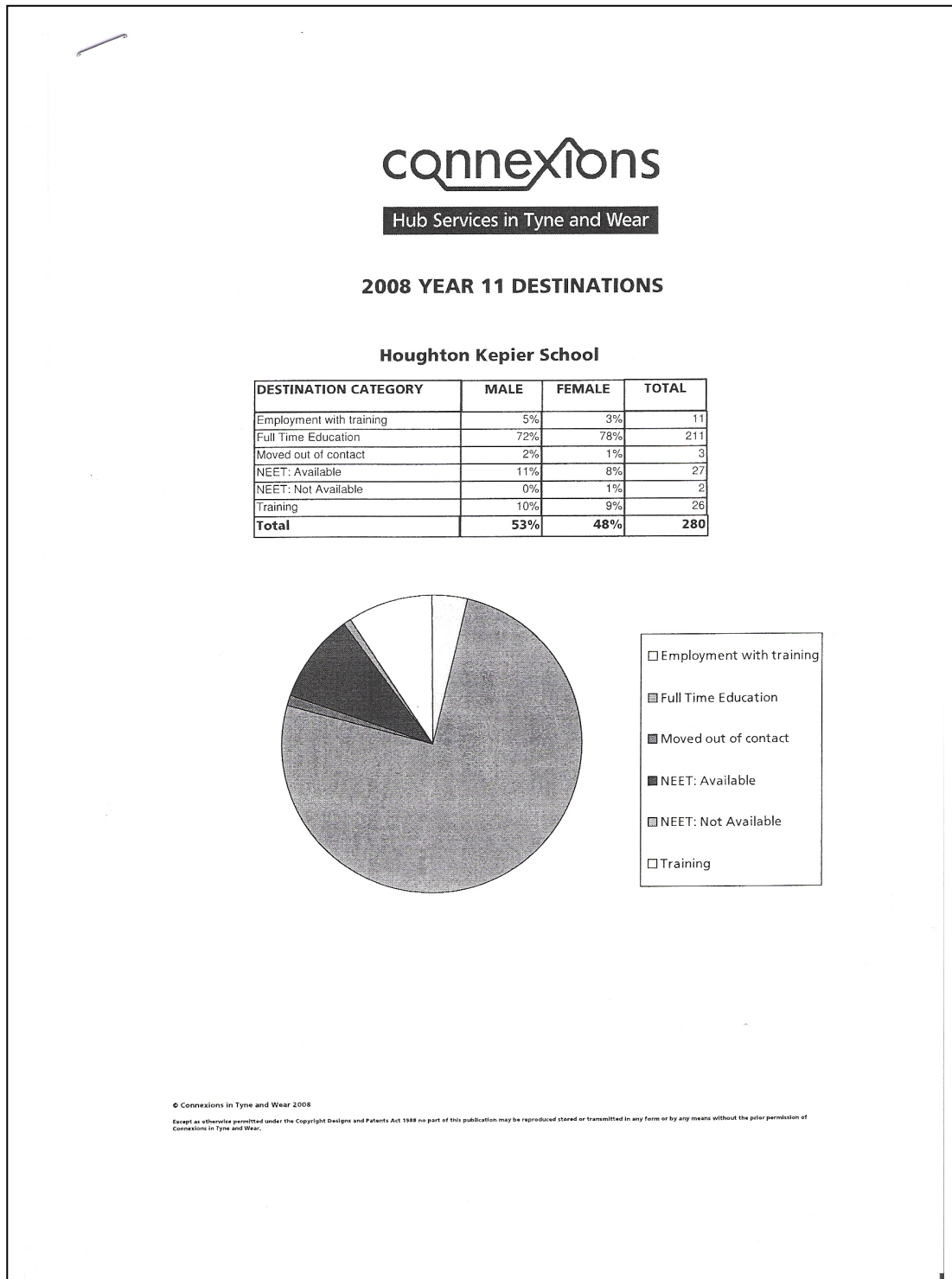
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**HOUGHTON KEPIER SPORTS COLLEGE
INCREASING THE UPPER AGE LIMIT FEASIBILITY STUDY**

Appendix 3 - Connexions Report





HOUGHTON KEPIER SPORTS COLLEGE INCREASING THE UPPER AGE LIMIT FEASIBILITY STUDY

Appendix 4 - Revenue Forecast

	2010-11	2011-12	2012-13	2013-14	Notes
	£	£	£	£	
Income:					
Pupil based funding	450,000	900,000	900,000	900,000	Based on academic year from 1 September @ £4500/learner
Devolved Capital	38,000		0	0	
	<u>488,000</u>	<u>900,000</u>	<u>900,000</u>	<u>900,000</u>	
Expenditure:					
Teaching staff	152,020	545,372	559,004	572,981	4 additional teachers Year 1, 14 additional teachers Year 2 (all M6)
Assistant Head	73,395	75,230	77,111	79,038	
Year Leader	55,743	57,137	58,565	60,029	U3 + T5
Year Manager	30,767	31,536	32,325	33,133	SO1/31 37 hours tt only
Administration	42,641	43,707	44,800	45,920	S6, Point 28 - 37 hours full time + Band C, Point 13 - 20 hours
Capitation	10,000	20,500	21,012	21,538	£100 per learner
Exam fees	14,400	29,520	30,256	31,008	4 x GCE AS /learner/year
Training & CPD	5,000	15,000	15,375	15,759	
Supply cover	7,600	7,790	7,985	8,184	38 days to support cover and CPD
ICT equipment	30,000	30,000	10,000	10,000	Laptops for each learner
Building works	60,000	30,000	0	0	Refurbishment 1 Science Lab, Hair & Beauty Salon, Common room
Contingency	6,434	14,209	43,568	22,409	Additional resources & vocational courses e.g. BTEC
	<u>488,000</u>	<u>900,000</u>	<u>900,000</u>	<u>900,000</u>	
Surplus/(deficit)	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	All salary costs and expenditure inflated by 2.5% pa



**HOUGHTON KEPIER SPORTS COLLEGE
INCREASING THE UPPER AGE LIMIT FEASIBILITY STUDY**

Appendix 5 - Area Spreadsheet

Key formulae for Secondary Schools - Appendix 3 BB98.									
Based on each fe being 30 pupils									
Total net building area formula for main school = $1,300 + 4.7n$									
Total net building area formula for 6th form = $300 + 5.7n$									
HKSC									
	11 - 16 yrs		V11th Form			Total net area		Gross Area	Note: Assumes 42.5% increase over net
	Nos	Area (m ²)	Nos	S.O.R	Area (m ²)	Nos	Area (m ²)	Area (m ²)	
School	1,181	6,851	100		870	1,281	7,721	11,002	
Forms of entry	7.3	9,762			1,240		Current area	11,078	
Total net site area formula = $13,000 + 47n$									