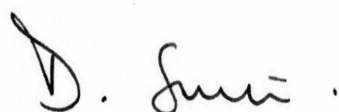


This matter is being dealt
with by: Kate Cuthbert
Ext: 561 7881
Direct Line: 0191 561 7881
Your Ref:
Our Ref: KLC/PG
Date: 2nd June, 2011

Dear Councillor,

You are summoned to attend the Annual Meeting of the Authority to be held in the Main Authority Room, Fire and Rescue Headquarters, Barmston Mere on Monday, 13th June, 2011 at 10.30 a.m. when it is proposed to transact the business set out below.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'D. Smith', with a small flourish at the end.

Dave Smith,
Clerk to the Authority

AGENDA

PART I

<u>ITEM</u>		<u>PAGE</u>
1.	Appointment of Chairman	
2.	Apologies for Absence	
3.	Appointment of Vice-Chairman	
4.	Declarations of Interest	
5.	Minutes	
	(i) Minutes of the meeting of the Authority held on 28 th March, 2011, Part I (copy herewith) for confirmation; and	1
	(ii) Minutes of the meeting of the Civil Contingencies Committee held on 4 th April, 2011, Part I (copy herewith) for information.	7
	GOVERNANCE REPORTS	
6.	Membership of Authority, Appointment to Committees and Appointment of Spokesmen for 2011/2012	11
	Report of the Deputy Clerk to the Authority (copy herewith).	
7.	Date, Time and Venue of Future Meetings	23
	Joint report of the Chief Fire Officer, the Clerk to the Authority, the Finance Officer and the Personnel Advisor (copy herewith).	
	FINANCE REPORTS	
8.	Revenue Budget Outturn 2010/2011 and Revenue Budget First Review 2011/2012	27
	Joint report of the Chief Fire Officer and the Finance Officer (copy herewith).	

9.	Capital Programme Outturn 2010/2011 and Capital Programme First Review 2011/2012	39
	Joint report of the Chief Fire Officer and the Finance Officer (copy herewith).	
10.	Annual Governance Review 2010/2011	47
	Joint report of the Chief Fire Officer, the Clerk to the Authority, the Finance Officer and the Personnel Advisor (copy herewith).	
11.	Annual Audit Fee 2010/2011	99
	Report of the Finance Officer (copy herewith).	
12.	Correspondence List	105

Local Government (Access to Information) (Variation) Order 2006

The reports contained in Part II of the Agenda are not for publication as the Cabinet is considered likely to exclude the public during consideration thereof as they contain information relating to any individual, which is likely to reveal the identity of an individual, the financial or business affairs of any particular person (including the Authority holding that information) or to consultations or negotiations in connection with labour relations matters arising between the Authority and employees of the Authority (Local Government Act 1972, Schedule 12A, Part I, Paragraphs 1, 2, 3 and 4).

PART II

13.	Minutes	
	(i) Minutes of the meeting of the Authority held on 28 th March, 2011, Part II (copy herewith) for confirmation; and	107
	(ii) Minutes of the meeting of the Civil Contingencies Committee held on 4 th April, 2011, Part II (copy herewith) for information.	111

