

**Forward Plan -  
Key Decisions for  
the period  
01/Jan/2009 to  
30/Apr/2009**



**R.C. Rayner,  
City Solicitor,  
Sunderland City  
Council.**

**12<sup>th</sup> December, 2008**

## Forward Plan: Key Decisions for the next four months - 01/Jan/2009 to 30/Apr/2009

No.	Description of Decision	Decision Taker	Anticipated Date of Decision	Principal Consultees	Means of Consultation	When and how to make Representation	Documents to be considered	Contact Officer	Tel No
01179	To approve the use of Framework Consultants for Transport and Engineering services.	Cabinet	14/Jan/2009	Head of Procurement	Memos and meetings	In writing to the contact officer by end of December	Cabinet Report	Ed Wallage	5611277
01061	To approve the proposed Children's & Adult Services Transition Arrangements	Cabinet	14/Jan/2009	Cabinet, Portfolio Holders, Adult Services, Children's Services, Health Partners, City Treasurer	Briefings and/or meetings with interested parties	Via the contact officer by letter, e-mail or telephone by the end of December 2008	Full report.	John Fisher	5661876
01096	To agree to demolish Redcar House and agree to transfer the cleared site.	Cabinet	14/Jan/2009	Cabinet, Service Users and Carer Groups, Portfolio Holder, Adult Services Staff, Health Partners	Briefings and/or meetings with interested parties.	Via the contact officer by letter or e-mail or telephone by end of December 2008	Full report	Alan Caddick	5662690

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01105	To agree the acquisition of Land for the Sunderland Strategic Transport Corridor New Wear Bridge.	Cabinet	14/Jan/2009	Land owners and occupiers, City Solicitor	Letter/ Meetings	In writing or by email to the Contact Officer by the end of December 2008	Cabinet Report	Keith Atkinson	5531562
01200	To agree recommendations for capping the amount of fees that any one individual would be able to pay during the academic year.	Cabinet	14/Jan/2009	Cabinet, CSLT	Meetings	To the contact officer	Cabinet Report, December 2008	Sandra Kenny	5532618
01160	To consider any key decisions arising from the Revenue Budget Third Quarterly Review	Cabinet	14/Jan/2009	Directors and third parties affected by the virement proposals	Report will be made available on the Intranet and e-mailed to Directors	By telephone to the Contact Officer by the end of November 2008	None	Sonia Tognarelli	5611851

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01132	To agree the disposal of Council land adjacent to Houghton Leisure Centre	Cabinet	14/Jan/2009	City Treasurer, City Solicitor, Director of Community and Cultural Services	Memo and meetings	In writing to contact officer by the end of December 2008	Cabinet report	Nick Wood	5612631
01155	To approve proposals for Phase 2 of the Tyne and Wear Bus Corridor Improvement Programme	Cabinet	14/Jan/2009	Portfolio Holder, Nexus, City Treasurer, City Solicitor	Briefings, Meetings, e-mails	In writing to the Contact Officer by the end of December 2008	Cabinet Report	Andrew Jameson	5611539
01161	To recommend to Council the level of Council Tax Base to be included in the 2009/2010 Budget	Cabinet	14/Jan/2009	None	N/A	In writing to the Contact Officer by the end of December 2008	Cabinet Report	Fiona Brown	5611811

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01159	To consider any key decisions arising from the Capital Programme and Treasury Management Third Quarterly Review	Cabinet	14/Jan/2009	Directors and third parties affected by the virement proposals	Report will be made available on the Intranet and e-mailed to Directors	By telephone to the Contact Officer by the end of December 2008	None	Sonia Tognarelli	5611851
01183	To agree that the proposals for Stage 4 of School Place Planning be the subject of wide consultation	Cabinet	14/Jan/2009	Schools, parents, carers, unions, dioceses and wider community, City Treasurer, City Solicitor	Meetings and presentations to consultees. Information sent to consultees	To the contact officer by end of December	Previous Cabinet Reports	Val Thompson	5611372
01177	To agree to the procurement of fork lift trucks for the Port of Sunderland.	Cabinet	14/Jan/2009	City Treasurer	Meetings and emails	In writing to contact officer by end of December	Cabinet report.	Ian Duncan	5532631

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01168	To approve the Washington Village Conservation Area Character Appraisal and Management Strategy.	Cabinet	14/Jan/2009	Statutory Consultees, local residents and architects, amenity societies, Members, Portfolio Holder for Planning and Transportation.	Meetings, briefings, letters, public exhibition.	In writing or email to contact officer by the end of December 2008.	Report on consultation and final Washington Village Conservation Area Character Appraisal and Management Strategy.	Dave Giblin	5611540
01176	To note the achievement of improved outcomes arising from this strategy, and to approve plans to further restructure services for looked after children by continuing the shift of investment from residential resources into fostering	Cabinet	14/Jan/2009	City Treasurer, Head of Land Management	Meetings, reports	To the contact officer by 18th December 2008	Cabinet Reports 2001-2006	Nick Murphy	5663235
01181	Agree the East Sunnyside Master Plan Property Acquisition Strategy.	Cabinet	14/Jan/2009	EMT, Cabinet, Portfolio Holders, City Solicitor, City Treasurer	Briefings and consultation on draft reports.	In writing to the contact officer by end December 2008.	Cabinet Report	David Giblin	5611540

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01191	To approve the inclusion of Structural Maintenance at The Bridges Shopping Centre in the Capital Programme for 2008/09 and 2009/10.	Cabinet	14/Jan/2009	City Treasurer	Report	To the Contact Officer by the end of December 2008.	Cabinet	Cliff Young	5611291
01192	To approve the initiation of the process to commission after school, weekend and school holiday short breaks, and personal support services for disabled children as part of the Aiming High Pathfinder Programme.	Cabinet	14/Jan/2009	Children's Services Procurement, Aiming High Project Board	Meetings with Children's Services Procurement, discussion at Aiming High Project Board 04/11/08	To the contact officer by the end of December	Aiming High Short Break Implementation Guidance	Karen Parry	5662178
01199	To agree to enter into a Funding Agreement for the acquisition of land at Hetton Downs for Neighbourhood Renewal & Regeneration: purposes	Cabinet	14/Jan/2009	Cabinet, Portfolio Holders, Adult Services, Legal Services	Briefings and/or meetings with interested parties	To contact Officer by the end of December	Cabinet Report	Derek Welsh	5611652

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01189	To consider a request from Gentoo to amend its borrowing powers.	Cabinet	14/Jan/2009	Gentoo	correspondence	To contact Officer by end of December 2008	Cabinet Report	Bob Rayner	5611001
01196	To agree to the grant of a lease in the Port of Sunderland to Sunrise Renewables which includes a rent concession.	Cabinet	14/Jan/2009	City Treasurer, City Solicitor	memo, email, meetings	In writing to contact officer by end of December	Cabinet report	Nick Wood	5612631
01197	To recommend to Council to agree the refreshed Local Area Agreement 2008-2011	Cabinet	11/Feb/2009	Citizens Panel, Partners, Independent Advisory Groups, Council Services	Focus Groups, Workshops, Partnership Meetings	By telephone or email to the Contact Officer by 19th January 2009	Refreshed Local Area Agreement 2008-2011	Lee Cranston	5611160



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01198	To approve the appointment of a designer for the new Wear Bridge.	Cabinet	11/Feb/2009	City Treasurer, City Solicitor	Memo, meetings, email	In writing or by email to the Contact Officer by the end of January 2009.	Cabinet Report	Keith Atkinson	5611562
01193	To approve a revised Home to School Transport Policy that has been created due to the new Education and Inspections Act 2006. Extended rights and different criteria for eligibility now need to be included.	Cabinet	11/Feb/2009	Head of SEN & Transport, Home to School Transport Officers	Meetings with Children's Services officers	To the contact officer by end of December	Barnsley Home to School Transport Policy, Education & Inspections Act 2006	Chris Tindale	5532215
01178	To agree to the findings of the Review of the Council's Industrial Portfolio.	Cabinet	11/Feb/2009	City Treasurer and Head of Business Investment Team	Meetings and emails	In writing to contact officer by end of January 2009.	Cabinet report	Richard Smith	5612663

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01169	To approve the Newbottle Village Conservation Area Character Appraisal and Management Strategy.	Cabinet	11/Feb/2009	Statutory Consultees, local residents and architects, amenity societies, Members, Portfolio Holder for Planning and Transportation.	Meetings, briefings, letters, public exhibition.	In writing or email to contact officer by the end of January 2009.	Report on consultation and final Newbottle Village Conservation Area Character Appraisal and Management Strategy.	Dave Giblin	5611540
01173	To approve the establishment of an Education Improvement Partnership between the Local Authority and the City's schools and academies	Cabinet	11/Feb/2009	Children's Services, school governors & head teachers, City Solicitor, City Treasurer	meetings, scoping papers, reports, briefings, Memorandum of Understanding	To the contact officer by end of December 2008	DCSF Documentation and Guidance	Lorraine Johnson	5209213
01163	To recommend the Capital Programme, Prudential Indicators and Treasury Management and Investment Strategy for 2009/2010 to the Council	Cabinet	11/Feb/2009	Representatives of Business Ratepayers and Unions	At Special Meeting in February	At Special Meeting and otherwise in writing to the Contact Officer by the end of January 2009	Cabinet Report	Keith Beardmore	5531801

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01164	To recommend the level of Council Tax to Council	Cabinet	11/Feb/2009	Representatives of Business Ratepayers and Unions	At Special Meeting in February	At Special Meeting and otherwise in writing to the Contact Officer by the end of January 2009	Cabinet Report	Keith Beardmore	5531801
01165	To recommend the level of Council Tax Collection Fund 2009/2010 to be taken into account to Council	Cabinet	11/Feb/2009	None	N/A	In writing to the Contact Officer by the end of January 2009	Cabinet Report	Sonia Tognarelli	5611851
01142	To approve the Supporting People Review Programme - Update	Cabinet	11/Feb/2009	Cabinet, Service Users and Carer Groups, Portfolio Holder, Adult Services Staff and Health Partners	Briefings and/or meetings with interested parties	Via the Contact Officer by letter, email or telephone by the end of January 2009	Full Report	Alan Caddick	5662690

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No.	Description of Decision	Decision Taker	Anticipated Date of Decision	Principal Consultees	Means of Consultation	When and how to make Representation	Documents to be considered	Contact Officer	Tel No
00986	To approve the sale of the Council's freehold interest in 36/39 Mary St and 1 Stockton Road, Sunderland.	Cabinet	11/Feb/2009	City Treasurer and City Solicitor	Memo and meetings	Via the contact officer by letter or e-mail or telephone by end of January 2009.	Cabinet Report	Nick Wood	5532631
01039	To agree to the transfer from English Partnerships of land assets on the Northern and Southern banks of the River Wear to the City Council.	Cabinet	11/Feb/2009	English Partnerships	Briefings, meetings and emails.	In writing to the contact officer by end of January 2009	Cabinet Report	Bob Donaldson	5531517
01109	To agree detailed actions arising out of the Sunderland Partnership Community Development Plan.	Cabinet	11/Feb/2009	Organisations of the Sunderland Partnership; Community Development Strategy Group; Council Directorates; EMT; Policy & Co-ordination Review Cttee; Culture & Leisure Portfolio Holder	Reports; Briefings; Meetings	Via the contact Officer by end of December 2008	Report	Jane Hibberd	5614587

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01090	To approve the submission document and sustainability appraisal for development in the Hetton Downs area to form part of the Council's Local Development Framework.	Cabinet	11/Feb/2009	Local residents, stakeholders, service providers, community reference group, Members	Meetings, briefings, letters, email, public exhibition, sunderland.gov.uk	In writing or email to contact officer by the end of January 2009	Cabinet report, report on preferred option consultation responses, submission document for Hetton Downs Area Action Plan, formal sustainability report.	Dave Gilblin	5531564
01162	To recommend the Revenue Budget 2009/2010 to Council	Cabinet	11/Feb/2009	Reps. of Business Ratepayers, Unions, Headteachers, Governors, Youth Parliament, Citizens Panel	Presentations, Meetings, Surveys	At meetings arranged and otherwise in writing to the Contact Officer by the end of January 2009	Cabinet Report	Keith Beardmore	553 1801
01114	Agree proposals for improving Access to Social Housing	Cabinet	11/Feb/2009	Cabinet, Service Users and Carer Groups, Portfolio Holders, Adult Services Staff and Partners	Briefings and/or meetings with interested parties	In writing to the contact officer by the end of January 2009	Cabinet Report	Alan Caddick	5662690

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01080	To approve the revised Asset Management Plan.	Cabinet	11/Feb/2009	City Treasurer	Meetings and Memos	In writing to the contact officer by the end of January 2009.	Cabinet Report	Richard Smith	5612689
01110	To adopt the Sunderland Partnership Compact	Cabinet	11/Mar/2009	Organisations of the Sunderland Partnership; Community Development Strategy Group; Council Directorates; EMT; Policy & Co-ordination Review Cttee; Culture & Leisure Portfolio Holder	Report; Briefings; Meetings	To contact officer by end of January 2009	Report	Jane Hibberd	5614587
01134	To consider the outcome of exhibitions and consultation on parking management schemes for the Royal Hospital and Stadium of Light	Cabinet	11/Mar/2009	Ward Members, residents in the vicinity of the Royal Hospital and Stadium of Light	Public Exhibition and meetings	At exhibition or return slip in the exhibition invitation letter by end of February 2009.	Cabinet reports	Allan Calvert	5611520

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01133	To agree the disposal of Council land at the site of the former Houghton Colliery.	Cabinet	11/Mar/2009	City Treasurer, City Solicitor, Director of Children's Services	Memo and meeting	In writing to contact officer by the end of February 2009	Cabinet Report	Nick Wood	5612631
01141	To agree individual budgets for Resource Allocation Systems Model Pilot incorporating DP Development	Cabinet	11/Mar/2009	Cabinet, Service Users and Carer Groups, Portfolio Holder, Adult Services Staff, Health Partners	Briefings and/or meetings with interested parties	Via the Contact Officer by letter, email or telephone by the end of February 2009	Full Report	Graham King	5661894
01152	To approve the disposal of the Council's freehold interest in land at Bonnersfield, Monkwearmouth, Sunderland.	Cabinet	11/Mar/2009	City Solicitor, City Treasurer	Email	Contact Officer, telephone email or in writing by end of February 2009.	n/a	Michael Whitaker	5612672

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01185	To agree the Housing Renewal Enforcement Policy	Cabinet	11/Mar/2009	Private Landlords, Private Tenants, Partner Agencies, Portfolio Holders	Briefings and/or meetings with interested parties	Via the Contact Officer by letter or email or telephone by the end of February 2009	Cabinet Report	Alan Caddick	5662690