

At a meeting of the PROSPERITY AND ECONOMIC DEVELOPMENT SCRUTINY COMMITTEE held in the CIVIC CENTRE on WEDNESDAY 20TH OCTOBER, 2010 at 5.30 p.m.

Present:-

Councillor Mordey in the Chair

Councillors Bell, Cuthbert, D. Forbes, P. Gibson, Howe, Old, J.B. Scott, Snowdon, A. Wright and T. Wright.

Also Present:-

Councillor D. Wilson – Safer City and Culture Portfolio Holder.

Apologies for Absence

There were no apologies for absence with all Members being present.

Declarations of Interest

There were no declarations of interest made.

Minutes of the Last Meeting of the Committee held on 22nd September, 2010

1. RESOLVED that the minutes of the last meeting of the Committee held on 22nd September, 2010 be confirmed and signed as a correct record.

Response from Cabinet – 24th June, 2010 – Policy Review – Tourism and Marketing in Sunderland

The Deputy Chief Executive and the Portfolio Holder for Safer City and Culture submitted a report (copy circulated) which provided Members with feedback from the Cabinet meeting held on 24th June, 2010 where consideration was given to the Committee's policy review into tourism and marketing.

(For copy report – see original minutes).

Members were advised that Cabinet had approved the recommendations from the review in their entirety and the Committee's attention was drawn to Appendix A which provided the action plan relating to each recommendation.

Councillor D. Wilson, Portfolio Holder for Safer City and Culture, presented feedback in relation to each recommendation in the Action Plan and was joined by Allison Clarke, Library Manager, to address any comments or questions from Members.

The Chairman referred to the presentation he had given earlier in the week to the Environment and Attractive City Scrutiny Committee in which he had made reference to the Hotel Study being undertaken by Tourism Tyne and Wear ATP. He asked Councillor Wilson to request Cabinet to take interest in the outcome of the study as even if Sunderland had assets such as the Empire Theatre, the City would be unable to maximise the benefits if people were forced to stay in places such as Durham and Newcastle. Councillor Wilson stated that he fully agreed, however for developers to build a hotel they would need the confidence that Sunderland was interesting enough to attract visitors to enable them to make a return on their investment.

Councillor T. Wright stated that he had been given the same answer over numerous years with regard to the dearth of hotel provision. He informed Members that the City was currently hosting a visit from African and Belgian students. They were however staying at the Radisson in Durham and shopping at the MetroCentre. He added that the provision of decent hotels in the City would enable it to compete in the market for major conferences. If delegates visited the City on business and were impressed with what they saw they might be encouraged to return as a tourist.

Councillor A. Wright believed that greater use should be made of Herrington Country Park as a venue. He cited the tremendous success of the Radio 1 Big Weekend, however this had not been built upon. He also believed that an opportunity had been missed on election night to raise Sunderland's profile as a visitor destination while the City was in the glare of the media spotlight.

Members also noted that the lack of a coach park in the City meant it was handicapped in developing itself as a place to visit.

In response to an enquiry from Councillor A. Wright, Keith Lowes, Head of Planning and Environment, advised that the figures referred to at the Committee's previous meeting regarding the percentage increase in visitors to Sunderland as compared to Newcastle/Gateshead had been forwarded to potential hotel developers. The developers were using these figures in negotiations with the banks to provide evidence that Sunderland was worth investing in.

Councillor Gibson referred to the vast amount of paintings held in storage at the museum and believed that these should be loaned out to public buildings and schools. Councillor Howe mourned the loss of the model ships which had been displayed in the museum as part of Sunderland's shipbuilding heritage. Councillor Gibson believed that the models were currently housed at Gillbridge Police Station.

Councillor Forbes referred to the success of the former 'Nice One Sunderland' campaign and regretted that its success had not been developed.

Councillor Howe stated that there had been little change over the last 15 years. The Council had had a vision of what it wanted to achieve but had been unable to do so. He stated that the motivation was there and that everyone in the room shared the same desire to improve the City. He stated that it might take a long time but there needed to be a starting point. Change needed to be made and it needed to start now.

Councillor Wilson having advised that he had taken Members' views on board, the Chairman thanked him for his attendance and it was:-

2. RESOLVED that the report be received and noted.

Low Carbon Economy – Policy Review 2010/2011: Task and Finish Group Update

The Chief Executive submitted a report (copy circulated) which briefed Members on the background to the establishment of the Task and Finish Group for the Committee's Policy Review of the Low Carbon Economy.

(For copy report – see original minutes).

Members were advised that the first meeting had been held on 20th October, 2010 following the publication of the agenda and therefore Councillor Snowdon was present to brief the Committee on key aspects of the meeting. Councillor Snowdon advised that the Group had received evidence from Catherine Pope, Home Energy Co-ordinator in respect of retro fit and low carbon homes. There was a lot of work that needed to be done and the Group would need to give careful thought as to the approach it took. Councillor Snowdon added that Claire Harrison, Assistant Scrutiny Officer, would be devising a Work Programme for the Group which initially would include a visit to North Tyneside to view examples of retro fit projects. It was also intended that the Group would look at initiatives at Sunderland University and the work being done through schools in the City.

Councillor Cuthbert welcomed the report but requested that to maximise Member attendance, meetings of the Task and Finish Group were held in the evenings.

The Chairman thanked Councillor Snowdon for her update and advised that given the size of the task facing the Committee it was likely that the review would continue into the next municipal year.

3. RESOLVED that the report and verbal update be received and noted.

Seaburn Masterplan Draft Supplementary Planning Document

The Chief Executive submitted a report (copy circulated) which appended a report on the Seaburn Masterplan Draft Supplementary Planning Document which had been considered and approved by Cabinet at its meeting held on 6th October, 2010.

(For copy report – see original minutes).

Keith Lowes, Head of Planning and Environment presented the report informing Members that the Masterplan was the latest in a series of documents building on the Seafront Regeneration Strategy which provided an overarching framework to guide the future redevelopment of the seafront.

The vision for Seaburn was for a family focused resort offering high quality indoor and outdoor facilities for both residents and visitors and accordingly the Masterplan advocated a leisure-led development at Ocean Park featuring a mix of uses available all year round. He advised that the Masterplan also identified low density residential development and significant enhancement to areas of green space around Cut Throat Dene as well as the protection of views across the seafront and public realm enhancements at Seaburn promenade. Members were advised that a design code and spatial masterplan offered greater detail on the urban design principles for the area and set out the Council's design ambition for the site and that a masterplan for Seaburn would help facilitate the planning and regeneration of the seafront at Seaburn in a manner that helped achieve the aspirations set out in the Sunderland Strategy and the Seafront Regeneration Strategy.

Mr. Lowes advised that the Masterplan was not a scheme, but amounted to planning guidance, setting out acceptable parameters for development. The Masterplan was designed to be cross cutting but would not encourage piecemeal development. It would however be flexible enough to accommodate individual proposals. As well as consulting with the Scrutiny Committees and Planning and Highways Committee there would be a wide public consultation to be undertaken prior to the end of November. It was envisaged that the final document would be submitted for adoption through the Committee process by the end of the financial year.

The Chairman having thanked Mr. Lowes for his report, it was:-

4. RESOLVED that it be reported to Cabinet that the Committee noted and accepted the report.

Employment and Skills Demand Study 2010

The Chief Executive submitted a report (copy circulated) which informed the Committee of the forthcoming Employment and Skills Demand Study 2010 which aimed to provide an overview of the current and future demand for employment skills in the City and gather data on recent employment trends and skills forecasts across a range of organisations.

(For copy report – see original minutes).

Andrew Perkin, Senior Economic Development Officer, presented the report and addressed questions and comments from Members.

In response to an enquiry from Councillor Gibson, Mr. Perkin confirmed that once the study was completed it would be made available to schools in Partnership with the Learning and Skills Council.

Councillor Cuthbert welcomed that existing employers, both private and public sector, would be surveyed but asked how opinions from potential businesses that did not exist yet could be canvassed. Mr. Perkin replied that his service were currently speaking to the Software City Board to ascertain what form the future skills demand would entail. A similar exercise was being undertaken with the National Renewable Energy Centre (NAREC) with regard to the skills requirements of the offshore energy industry.

Councillor Cuthbert advised that although he lived in the City he did not work there. He asked whether the skills survey would include City residents in a similar position. Mr. Perkin advised that it would not as it would be carried out via City based employers only. The position of people in Councillor Cuthbert's circumstances could be ascertained using national statistics, however these would be greatly out of date.

In response to an enquiry from Councillor Snowdon, Mr. Perkin confirmed that the results from the survey could be broken down to an Area and Neighbourhood level.

The Chairman having thanked Mr. Perkin for his report, it was:-

5. RESOLVED that the report be received and noted.

Future of Overview and Scrutiny – Feedback

The Chief Executive submitted a report (copy circulated) which provided feedback in respect of the following themes considered at the Local Government Chronicle Conference 'The Future of Overview and Scrutiny' held on 5th October, 2010 at the America Square Conference Centre, London:-

- (i) The future of overview and scrutiny: Looking beyond the 2010 general election and preparing for new legislation;
- (ii) Overview and scrutiny and its relationship with external challenge and assurance;
- (iii) Overview and scrutiny at a sub regional level: What are the advantages of these sub regional collaborative groups and how can they be scrutinised effectively?
- (iv) Understanding and improving scrutiny and accountability of Local Strategic Partnerships;

- (v) Successfully using Crime and Disorder Partnerships (CDRPs) in your community;
- (vi) The future of the NHS and what this will mean for health and social care scrutiny;
- (vii) How scrutiny can be used to promote Practice Based Commissioning (PBC) and improve health and wellbeing in the community.

(For copy report – see original minutes).

Councillor Mordey having expanded on the key issues arising out of the conference, it was:-

6. RESOLVED that the feedback report be received and noted.

Forward Plan – Key Decisions for the Period 1st November, 2010 – 28th February, 2011

The Chief Executive submitted a report (copy circulated) to provide Members with an opportunity to consider those items on the Executive's Forward Plan for the period 1st November, 2010 – 28th February, 2011 which related to the Prosperity and Economic Development Scrutiny Committee.

(For copy report – see original minutes).

Councillor Cuthbert asked that the following items be submitted to the Committee prior to consideration by Cabinet – Item 01459 (to agree options for the ongoing provision of a Council-led Employability Service) – Item 01409 (to approve the employment strategy).

7. RESOLVED that the contents of the Forward Plan be noted.

Work Programme 2010-11

The Chief Executive submitted a report (copy circulated) which attached for Members' information, the current Work Programme for the Committee work during the 2010-11 Council year.

(For copy report – see original minutes).

Councillor Cuthbert reiterated his request made at previous meetings to seek the attendance of Sunderland ARC to discuss their future and the future of sites within their purview. The Chairman having expressed his disappointment and frustration that the ARC had failed to accept the Committees invitationsttend to discuss these matters, it was:-

8. RESOLVED that the Committee's Work Programme for 2010-11 be received and noted.

The Chairman then closed the meeting having thanked everyone for their attendance.

(Signed) M. MORDEY,
Chairman.

PROSPERITY AND ECONOMIC DEVELOPMENT SCRUTINY COMMITTEE

17 NOVEMBER 2010

LOW CARBON PLACE TASK AND FINISH GROUP, WORK PROGRAMME 2010-11

REPORT OF THE CHIEF EXECUTIVE

1. Purpose of the report

- 1.1 The report attaches, for Members' information, the current work programme for the Low Carbon Place task and finish group during the 2010-11 Council year.

2. Background

- 2.1 At the Committees meeting on the 22nd September 2010, it was agreed that a core task and finish group would be established to investigate the Low Carbon Place aspect of the Policy Review.
- 2.2 Councillors Bell, Cuthbert, P Gibson, Mordey, Snowdon and A Wright were nominated to serve on the group. It was agreed that a work programme would be developed and included on the main Committee agenda. All Members of the Committee are able to attend any evidence gathering sessions of interest.

3. Current position

- 3.1 The first meeting of the task and finish group took place on the 20th October 2010. At this meeting the group received detailed information about the challenges and opportunities of retrofit. The group also discussed future evidence gathering opportunities.
- 3.2 Following this initial meeting a work programme has been developed and is included as Appendix A of this report.
- 3.3 This is a flexible document and can be added to or amended throughout the course of the year.

4. Conclusion

- 4.1 The work programme developed from the meeting will form a flexible mechanism for managing the work of the task and finish group 2010-11.

5 Recommendation

- 5.1 That Members note the information contained in the work programme and consider the inclusion of proposals for the Committee into the work programme.

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LOW CARBON PLACE TASK AND FINISH GROUP COMMITTEE WORK PROGRAMME 2010-11

	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY
Meetings	<p>20th October 2010 3pm-4pm</p> <p>Low Carbon Homes- the Challenges and Opportunities of retrofit- Catherine Pope</p> <p>Future work of Task and Finish Group</p>		<p>Update on low carbon homes and mapping (CP)</p> <p>Council Buildings- Progress and future opportunities (AA)</p>	Gentoo Energy Manager	Task and Finish Group with relevant council officers.
Visits		<p>Visit to schools: Portland School Washington School Richard Avenue Primary School</p>	<p>Visit to retrofit scheme in North Tyneside and site in Sunderland.</p> <p>Visit to University</p>	NAREC- National Renewable Energy Centre	Visit to low carbon business.
Feedback to main Committee	Update report	Update report	Update report	Update report	Findings of the group.

Regional Update

REPORT OF THE HEAD OF STRATEGIC ECONOMIC DEVELOPMENT

1.0 Why has this report come to the Committee?

- 1.1 The purpose of this report is to update members on significant national and regional developments impacting upon the economic prosperity of the city, with particular reference to the implications of the Government White Paper “Local Growth :Realising Every Place’s Potential”.
- 1.2 The report will provide a context for the work of the Committee and help to inform the Committees policy review into the development of the low carbon economy.

2.0 Current Position

Background

- 2.1 The Government White Paper “Local Growth : Realising Every Place’s Potential” sets out the Government’s role in empowering locally driven growth, encouraging business investment and promoting economic development.
- 2.2 The White Paper follows the direction set by the Spending Review in calling for power to be transferred from central government to local communities while seeking to reduce the public spending deficit and set the conditions for a private sector led recovery.
- 2.3 The White Paper envisages a rebalancing of the economy and the encouragement of sustainable growth by focusing on three key themes:
 - Shifting power to local communities and businesses, by creating dynamic local enterprise partnerships;
 - Increasing confidence to invest;
 - Focused investment, by tackling barriers to growth that the market will not address itself.
- 2.4 For local communities this means ensuring that everyone has access to opportunities that growth brings and everyone is able to fulfil their potential.

Role of Local Authorities in Supporting Growth

- 2.5 The White Paper argues that by shifting power to the right levels, democratic accountability and transparency will increase and public expenditure will be more responsive to the needs of local business and people.
- 2.6 The role of local authorities is therefore seen as an important element in successful growth (to support this, Government is intending to provide a general power of competence for them in the forthcoming Localism Bill). Key roles will include:
- using community leadership role and planning powers to set out a clear framework for local development;
 - supporting growth and development through ensuring a responsive supply of land that supports business growth and increases housing supply;
 - using land assets to leverage private funding to support growth;
 - directly and indirectly influencing investment decisions via the use of statutory powers, particularly through the planning system supporting local infrastructure – transport investment, in particular, is seen as a key enabler of growth;
 - support for local people and businesses;
 - providing high quality services and leading efforts to support and improve the health and well-being of the local population.

Local Enterprise Partnerships

- 2.7 Local Enterprise Partnerships (LEP) are intended to bring together businesses and local authorities in order to set the strategy and vision of economic growth in an area. The Government has agreed initially to the formation of 24 LEPs based on levels of support from local business, reasonable natural economic geography, local authority support, and added value and ambition. Their role is envisaged to include where appropriate:
- working with Government to set out key investment priorities;
 - coordinating proposals or bidding directly for the Regional Growth Fund although they do not have an exclusive role in this respect;
 - supporting high growth businesses e.g. through involvement in bringing together and supporting consortia to run new growth;
 - making representation on the development of national planning policy and ensuring business is involved in the development and consideration of strategic planning applications;
 - lead changes in how businesses are regulated locally;
 - strategic housing delivery;
 - working with local employers, Jobcentre Plus and learning providers to help local workless people into jobs;

- coordinating approaches to leveraging funding from the private sector;
- exploring opportunities for developing financial and non-financial incentives on renewable energy projects and Green Deal;
- becoming involved in delivery of other national priorities such as digital infrastructure.

2.8 The White Paper indicates that the only LEP proposal for this region that is to be approved at this stage will cover Tees Valley. The Government has indicated that it wishes to see fewer LEP geographies than the five put forward within the North East. Sunderland and South Tyneside had proposed a single LEP. Further discussions are being held to prepare a proposal for a single LEP covering Northumberland, County Durham and the Tyne and Wear authorities.

Closure of Regional Development Agencies

- 2.9 The Government has already announced the disbandment of the Regional Development Agencies (RDA), including One Northeast. It is proposed that some functions of the RDAs will be devolved to the local level for delivery through LEP's. Some, where there are significant economies of scale, will be co-ordinated at a national level and some functions, including the provision of new small scale Grant for Business Investment, regional workforce skills strategies and some sectoral activities, will cease.
- 2.10 The Government envisage that this will encourage a more responsive approach to the needs of local business and people by putting local business leadership at the helm of bodies that represent real economic geographies.

Regional Growth Fund

- 2.11 The Government sees the Regional Growth Fund as an important opportunity to rebalance the economy and support places that are over dependent on public sector employment.
- 2.12 The Regional Growth Fund has been set at £1.4 billion and priority will be given to bids that bring significant private sector funds and are seen as promoting sustainable employment growth. The Fund will run over three years, have no internal ring-fences, provide for programme as well as project funding and the minimum threshold for bids will be set at £1million.
- 2.13 The first round of the Regional Growth Fund is now open to bids for fully developed projects led by the private sector and will close on 21 January 2011. Bids are invited from the private sector (including social enterprises) and from public-private partnerships. Public sector only bids will not be accepted. Leverage of private sector funds against the Regional Growth Fund will be a key criterion for successful bids. All

areas can bid, but those that are judged to have the capacity to generate private sector growth without public intervention may struggle to show how they meet the criteria.

- 2.14 Further guidance for later rounds of bidding, including programme proposals, will be issued in early 2011. Consultations are being held to consider potential bids that would benefit the city in line with the objectives of the economic master plan which are similar in many respects to the criteria for the Regional Growth Fund in seeking to promote private sector investment and low carbon growth.

Other Proposals

- 2.15 The White Paper also contains the Government's commitment to reforming the planning system, in order to encourage growth and economic development. Actions proposed include:-
- introducing a national presumption in favour of sustainable development, which will apply to decisions on all planning applications
 - giving local communities will also have new Right-to-Build powers
 - fundamentally reforming and streamlining national planning policy and guidance, presenting to Parliament a simple national planning framework
 - placing a new statutory duty to cooperate on local authorities, public bodies and private bodies that are critical to plan-making, such as infrastructure providers
- 2.16 Consideration is also being given to options to enable councils to retain locally-raised business rates in the Local Government Resource Review (to be launched in January after a period of consultation). Government has been developing:-
- proposals for a Business Increase Bonus scheme to reward those authorities where growth in the business rates yield exceeds a threshold, by allowing them to keep the increase – up to a certain level – for a period of six years.
 - Considering ways to go further than the above by bringing forward proposals that will enable local authorities to offer local discounts on business rates.
 - To provide local authorities with a new tool for enabling additional investment to go ahead, Government will introduce new borrowing powers to enable authorities to carry out Tax Increment Financing.
 - Government will work with communities to make the most of renewable energy opportunities, both onshore and offshore;

those that host these projects will be allowed to keep the business rates they generate.

3.0 Recommendation

3.1 Members are recommended to note the report and raise comments or questions at the meeting.

4.0 Background Papers

Government White Paper “Local Growth : Realising Every Place’s Potential”

Contact Officer: Vince Taylor, 0191 561 2481

PROSPERITY AND ECONOMIC DEVELOPMENT SCRUTINY COMMITTEE

FORWARD PLAN – KEY DECISIONS FOR THE PERIOD 1 NOVEMBER 2010 – 28 FEBRUARY 2011

REPORT OF THE CHIEF EXECUTIVE

17 NOVEMBER 2010

1. Purpose of the Report

- 1.1 To provide Members with an opportunity to consider those items on the Executive's Forward Plan for the period 1 November 2010 – 28 February 2011.

2. Background

- 2.1 The Council's Forward Plan contains matters which are likely to be the subject of a key decision to be taken by the Executive. The Plan covers a four month period and is prepared and updated on a monthly basis.
- 2.2 Holding the Executive to account is one of the main functions of Scrutiny. One of the ways that this can be achieved is by considering the forthcoming decisions of the Executive (as outlined in the Forward Plan) and deciding whether Scrutiny can add value in advance of a decision being made. This does not negate Non-Executive Members ability to call-in a decision after it has been made.
- 2.3 Members requested that only those items which are under the remit of the Committee be reported to this Committee. The remit of the Committee covers the following themes:-

Inward Investment and Business Support; Regeneration; Improving employability; Encouraging economic prosperity; Boosting the skills and knowledge level of the workforce; City Centre; and Marketing & Tourism.

- 2.4 In the event of Members having any queries that cannot be dealt with directly in the meeting, a response will be sought from the relevant Directorate.

3. Recommendation

- 3.1 It is recommended that the Committee considers the Executive's Forward Plan for the period 1 November 2010 to 28 February 2011.

4. Background Papers

- 4.1 Forward Plan for the period 1 November 2010 – 28 February 2011.

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**Forward Plan -
Key Decisions for
the period
01/Nov/2010 to
28/Feb/2011**



**E Waugh,
Head of Law and Governance,
Sunderland City Council.**

14 October 2010

Forward Plan: Key Decisions for the next four months - 01/Nov/2010 to 28/Feb/2011

No.	Description of Decision	Decision Taker	Anticipated Date of Decision	Principal Consultees	Means of Consultation	When and how to make representations and appropriate Scrutiny Committee	Documents to be considered	Contact Officer	Tel No
01418	To approve the Sustainable Modes of Transport Strategy (SMOTS) for travel to schools.	Cabinet	03/Nov/2010	Portfolio Holders; Children's Services; Nexus; Scrutiny Committee	Workshops; Briefings; Report	Via Contact Officer by 20 October 2010-Attractive & Inclusive, Children, Young People & Learning	Report	Andrew Jackman	5611569
01434	To review to Council's Licensing Policy Statement	Cabinet	03/Nov/2010	Scrutiny Committee; Northumbria Police; Tyne and Wear Fire & Rescue Service; Local Businesses & Residents; Reps of the Licensing Trade and Members' Clubs	Written requests to principal consultees; internet	Via the Contact Officer by 20 October 2010 - Community and Safer City Scrutiny Committee	Report	Tom Terrett	5611715
01460	To appoint a contractor to construct the new Maplewood building using an appropriate procurement method and that the developments be funded in line with the fund streams available.	Cabinet	03/Nov/2010	Maplewood Primary School, Children's Services, Office of the Chief Executive - Property Services, Finance, Procurement and Legal Services	Project meetings and circulation of project papers	To the contact officer by 16 October 2010 - Children, Young People and Learning	Primary Strategy for Change 2008-2022	Beverley Scanlon	5611965

Forward Plan: Key Decisions for the next four months - 01/Nov/2010 to 28/Feb/2011

No.	Description of Decision	Decision Taker	Anticipated Date of Decision	Principal Consultees	Means of Consultation	When and how to make representations and appropriate Scrutiny Committee	Documents to Contact be considered	Officer	Tel No
01428	To consider the Review of Job Linkage, including the options for the ongoing provision of a Council-led Employability Service. To agree the preferred option.	Cabinet	03/Nov/2010	Council officers, LSP partners and relevant stakeholders, delivery providers, service users.	Meetings, briefings, emails	Via Contact Officer by 20 October 2010 - Prosperity and Economic Development Scrutiny Committee.	Cabinet report and Review of Job Linkage	Karen Alexander	5611339
01437	To agree the Sunderland Local Investment Plan	Cabinet	03/Nov/2010	Cabinet, Service Users and Ward Members, Portfolio Holders	Briefings and/or meetings with interested parties	Via the Contact Officer by 19 November 2010 - Sustainable Communities Scrutiny Committee.	Report	Alan Caddick	5662690
01412	To approve the procurement of specialist vehicles to be used in the waste and cleaning service.	Cabinet	03/Nov/2010	Corporate Procurement; Director of Financial Services; Chief Solicitor; Member with Portfolio for Attractive and Inclusive City	Report; Briefings	Via Contact Officer by 20 October 2010 - Environment and Attractive City	Report	Les Clark,	5614540

Forward Plan: Key Decisions for the next four months - 01/Nov/2010 to 28/Feb/2011

No.	Description of Decision	Decision Taker	Anticipated Date of Decision	Principal Consultees	Means of Consultation	When and how to make representations and appropriate Scrutiny Committee	Documents to Contact be considered	Officer	Tel No
01090	To approve submission document & sustainability appraisal for development in the Hetton Downs area to form part of the Council's Local Development Framework.	Cabinet	03/Nov/2010	Local residents, stakeholders, service providers, community reference group, Members	Meetings, briefings, letters, email, public exhibition, sunderland.gov .uk	Via Contact Officer by 20 October 2010 - Environment and Attractive City Scrutiny Committee	Cabinet report, preferred option consultation responses, submission document for Hetton Downs Area Action Plan, formal sustainability report.	Keith Lowes	5611564
01379	To approve a capital equipment grant to Company B to support economic development and job creation (Part II Item - Exempt Information)	Cabinet	03/Nov/2010	Portfolio holder	correspondence	Via the Contact Officer by 20 October 2010- Prosperity and Economic Development Scrutiny Committee	Cabinet Report	Janet Snaith	5611166
01403	To consider the outcome of Public Consultation (March - June 2010) in relation to the Accessible Bus Network Design Project	Cabinet	03/Nov/2010	Portfolio Holder for Attractive and Inclusive City; Nexus; Chief Solicitor; Director of Financial Resources	Briefings; Meetings; e-mails	Via the contact officer by 20 October 2010 - Environmental and Attractive City Scrutiny Committee	Cabinet Report	Bob Donaldson	5611517

Forward Plan: Key Decisions for the next four months - 01/Nov/2010 to 28/Feb/2011

No.	Description of Decision	Decision Taker	Anticipated Date of Decision	Principal Consultees	Means of Consultation	When and how to make representations and appropriate Scrutiny Committee	Documents to be considered	Contact Officer	Tel No
01455	To award contract and to agree to delegate actions and decisions required to finalise and execute all relevant documentation associated with the PFI supported long-term Strategic Waste Solution for the purpose of securing financial close.	Cabinet	03/Nov/2010	Cabinet Member with Portfolio for Sustainable Communities; Chief Solicitor; Director of Financial Resources; Gateshead MBC; South Tyneside MBC	Report; Briefings ; Meetings	Via the Contact Officer by 20 October 2010 - Sustainable Communities Scrutiny	Report	Peter High,	5614550
01423	To agree Neighbourhood Renewal Block Improvements in Hetton Downs	Cabinet	01/Dec/2010	Housing Portfolio Holder, Ward Members, Residents and Owners of Property	Briefings and/or meetings with interested parties	Via the Contact Officer by 19 November 2010 - Sustainable Communities Scrutiny Committee	Report	Alan Caddick	5662690
01400	To agree the Access to Housing Project - Allocations Policy	Cabinet	01/Dec/2010	Cabinet, Service Users and Carer Groups, Portfolio Holder, Adult Services Staff and Partners	Briefings and/or meetings with interested parties	Via the Contact Officer by 19 November 2010 - Sustainable Communities Scrutiny Committee	Report	Alan Caddick	5662690

Forward Plan: Key Decisions for the next four months - 01/Nov/2010 to 28/Feb/2011

No.	Description of Decision	Decision Taker	Anticipated Date of Decision	Principal Consultees	Means of Consultation	When and how to make representations and appropriate Scrutiny Committee	Documents to Contact be considered	Officer	Tel No
01457	To adopt an addendum to the City's Play and Urban Games Strategy.	Cabinet	01/Dec/2010	Council Officers; All Ward Members via Area Committee; Customers; Sustainable Communities Scrutiny Committee	Area Committees; Meetings; Reports; Letters and Research	To contact Officer by 22 November 2010 - Sustainable Communities Scrutiny	Report	Julie D Gray	5617574
01438	To agree the Contributions Policy	Cabinet	01/Dec/2010	Cabinet, Service Users and Ward Members, Portfolio Holders	Briefings and/or meetings with interested parties	via the Contact Officer by 19 November 2010 - Health and Wellbeing Scrutiny Committee	Report	Neil Revely	5661880
01426	To agree Moving from Contracting to Personalised Budgets (Day Care Services - OP)	Cabinet	01/Dec/2010	Cabinet Service Users and Carer Groups, Portfolio Holder, Adult Services Staff, Health Partners	Briefings and/or meetings with interested parties	Via the Contact Officer by 19 November 2010 - Health & Wellbeing Scrutiny Committee	Report	John Fisher	5661876

Forward Plan: Key Decisions for the next four months - 01/Nov/2010 to 28/Feb/2011

No.	Description of Decision	Decision Taker	Anticipated Date of Decision	Principal Consultees	Means of Consultation	When and how to make representations and appropriate Scrutiny Committee	Documents to be considered	Contact Officer	Tel No
01433	To approve the Housing and Neighbourhood Renewal Enforcement Policy	Cabinet	01/Dec/2010	Cabinet, Service Users, Ward Members and Portfolio holders	Briefings / meetings	Via the contact Officer by 19 November 2010 - Sustainable Communities Scrutiny committee	Report	Alan Caddick	5662690
01451	To agree the Affordable Warmth Strategy	Cabinet	01/Dec/2010	Cabinet, Service Users and Ward Members, Portfolio Holders	Briefings and/or meetings with interested parties	Via the contact officer by 19 November 2010 - Sustainable Communities Scrutiny Committee	Report	Alan Caddick	5662690
01459	To agree options for the ongoing provision of a Council-led Employability Service.	Cabinet	01/Dec/2010	Council officers, LSP partners and relevant stakeholders, delivery providers, service users	Meetings, briefings, emails	To contact officer by 22 November 2010 - Prosperity Economic Development Scrutiny Committee.	Cabinet report and Review to Job Linkage	Karen Alexander	5611339

Forward Plan: Key Decisions for the next four months - 01/Nov/2010 to 28/Feb/2011

No.	Description of Decision	Decision Taker	Anticipated Date of Decision	Principal Consultees	Means of Consultation	When and how to make representations and appropriate Scrutiny Committee	Documents to Contact be considered	Officer	Tel No
01436	To agree for the Council to assist with and facilitate the transfer of NTW's learning disability homes to a Registered Social Landlord.	Cabinet	01/Dec/2010	Cabinet, Service Users and Carer Groups, Portfolio Holder, Adult Services Staff, Health Partners	Briefings and/or meetings with interested parties.	Via the Contact Officer by 19 November 2010 - Health and Wellbeing Scrutiny Committee	Report	John Fisher	5661876
01458	To approve a response to the consultation on the Tyne and Wear Local Transport Plan 2011-2021.	Cabinet	01/Dec/2010	Elected Members; General Public; People who have an interest in Transport;	Briefings; E-mails; Web Events	To contact Officer by 22 November 2010 - Environment and Attractive City	Report; Tyne and Wear Local Transport Plan 2011-2012 draft response to consultation.	Bob Donaldson	5611517
01454	To seek approval to adopt the Sunderland Partnership Volunteering Strategy for Sunderland City Council.	Cabinet	12/Jan/2011	All Heads of Service; Corporate Communities Group; Voluntary & Community Sector; Elected Members; Area Cttees; Scrutiny Cttees; Sunderland Partnership Organisations; Inclusive Communities Thematic Group	Draft Volunteering Strategy and Action Plan including consultation questions circulated via Consultation Database; e-newsletters and distributions lists; reports; Websites; meetings	Via the Contact Officer by 19 December 2010 - Management Scrutiny Committee	Report and Strategy	Julie Gray	561 7574

Forward Plan: Key Decisions for the next four months - 01/Nov/2010 to 28/Feb/2011

No.	Description of Decision	Decision Taker	Anticipated Date of Decision	Principal Consultees	Means of Consultation	When and how to make representations and appropriate Scrutiny Committee	Documents to be considered	Contact Officer	Tel No
01448	To consider any key decisions arising from the Capital Programme and Treasury Management Third Quarterly Review	Cabinet	12/Jan/2011	Directors and third parties affected by the virement proposals	Report will be made available on the Intranet and emailed to Directors	Via the Contact Officer by 19 December 2010 - Management Scrutiny Committee	None	Sonia Tognarelli	5611851
01450	To recommend to Council the level of Council Tax Base to be included in the 2011/2012 Budget	Cabinet	12/Jan/2011	None	N/A	Via the Contact Officer 19 November 2010 - Management Scrutiny Committee	Cabinet Report	Fiona Brown	5611811
01409	To approve the Employment Strategy.	Cabinet	12/Jan/2011	Stakeholders will include Working Neighbourhoods Board LSP partners, Portfolio Holder and Delivery Partners.	Series of Stakeholders events Council's Consultation Website, Working Neighbourhoods Board.	Via Contact Officer by 19 December 2010 - Prosperity and Economic Development Scrutiny Committee.	Cabinet Report and Employment Strategy	Allison Patterson	5611474

Forward Plan: Key Decisions for the next four months - 01/Nov/2010 to 28/Feb/2011

No.	Description of Decision	Decision Taker	Anticipated Date of Decision	Principal Consultees	Means of Consultation	When and how to make representations and appropriate Scrutiny Committee	Documents to be considered	Contact Officer	Tel No
01424	To agree the Review of the Sunderland Private Landlords Self Accreditation Scheme	Cabinet	12/Jan/2011	Housing Portfolio Holder, Ward Members, Residents and Owners of property	Briefings and/ or meetings with interested parties	Via the Contact Officer by 20 December 2010 - Sustainable Communities Scrutiny Committee	Report	Alan Caddick	5662690
01449	To consider any key decisions arising from the Revenue Budget Third Quarterly Review	Cabinet	12/Jan/2011	Directors and third parties affected by the virement proposals	Report will be made available on the Intranet and emailed to Directors	Via the Contact Officer by 19 November 2010 - Management Scrutiny Committee	None	Sonia Tognarelli	5611851
01461	To recommend the Revenue Budget 2011/2012 to Council	Cabinet	02/Feb/2011	Reps. of Business Ratepayers, Unions, Headteachers, Governors, Youth Parliament, Citizens Panel	Presentations, Meetings, Surveys	At meetings arranged and otherwise in writing to the Contact Officer by the end of January 2011 Management Scrutiny Committee	Cabinet Report	Sonia Tognarelli	5611851

Forward Plan: Key Decisions for the next four months - 01/Nov/2010 to 28/Feb/2011

No.	Description of Decision	Decision Taker	Anticipated Date of Decision	Principal Consultees	Means of Consultation	When and how to make representations and appropriate Scrutiny Committee	Documents to Contact be considered	Officer	Tel No
01464	To recommend the level of Council Tax Collection Fund 2011/2012 to be taken into account to Council	Cabinet	02/Feb/2011	None	N/A	In writing to the Contact Officer by the end of January 2011 Management Scrutiny Committee	Cabinet Report	Sonia Tognarelli	5611851
01463	To recommend the level of Council Tax to Council	Cabinet	02/Feb/2011	Representatives of Business Ratepayers and Unions	At Special Meeting in February	At Special Meeting and otherwise in writing to the Contact Officer by the end of January 2011 Management Scrutiny Committee	Cabinet Report	Sonia Tognarelli	5611851
01462	To recommend the Capital Programme, Prudential Indicators and Treasury Management and Investment Strategy for 2011/2012 to the Council	Cabinet	02/Feb/2011	Representatives of Business Ratepayers and Unions	At Special Meeting in February	At Special Meeting and otherwise in writing to the Contact Officer by the end of January 2011 Management Scrutiny Committee	Cabinet Report	Sonia Tognarelli	5611851

Forward Plan: Key Decisions for the next four months - 01/Nov/2010 to 28/Feb/2011

No.	Description of Decision	Decision Taker	Anticipated Date of Decision	Principal Consultees	Means of Consultation	When and how to make representations and appropriate Scrutiny Committee	Documents to be considered	Contact Officer	Tel No
01453	To seek approval to adopt the Community Assets Policy for Sunderland City Council	Cabinet	02/Feb/2011	Corporate Capital Strategy Group; Head of Land and Property; Voluntary and Community Sector; Portfolio Holder for Responsive Services & Customer Care; Elected Members	Draft Community Assets Strategy via Consultation Database; e-Newsletters; Report; Focus Groups; Forums; Area Networks	Via the Contact Officer by 20 January 2011 - Management Scrutiny Committee	Report and Strategy	Julie Gray,	5617574

WORK PROGRAMME 2010-11

REPORT OF THE CHIEF EXECUTIVE

Strategic Priorities: SP3 – Prosperous City

Corporate Priorities: CIO1: Delivering Customer Focused Services, CIO4: Improving partnership working to deliver ‘One City’.

1. Purpose of the report

- 1.1 The report attaches, for Members’ information, the current work programme for the Committee’s work during the 2010-11 Council year.
- 1.2 The work of the Committee in delivering its work programme will support the Council in achieving its Strategic Priorities of a Prosperous City, support delivery of the related themes of the Local Area Agreement, and, through monitoring the performance of the Council’s services, help the Council achieve its Corporate Improvement Objectives CIO1 (delivering customer focussed services) and CIO4 (improving partnership working to deliver ‘One City’).

2. Background

- 2.1 The work programme is a working document which the Committee can develop throughout the year. The work programme allows Members and officers to maintain an overview of work planned and undertaken during the Council year.

3. Current position

- 3.1 The work programme reflects discussions that have taken place at the 8 June 2010 Scrutiny Committee meeting. The current work programme is attached as an appendix to this report.

4. Conclusion

- 4.1 The work programme developed from the meeting will form a flexible mechanism for managing the work of the Committee in 2010-11.

5 Recommendation

- 5.1 That Members note the information contained in the work programme and consider the inclusion of proposals for the Committee into the work programme.

PROSPERITY AND ECONOMIC DEVELOPMENT SCRUTINY COMMITTEE WORK PROGRAMME 2010-11

Appendix 1

	JUNE	JULY	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL
Cabinet referrals and responses			Progress on Policy Review - Working Neighbourhoods Fund (Cllr Charlton/A Patterson)	Progress on Policy Review – Tourism and Marketing (Jane Hall/Cllr D Wilson)						
Policy Review	Proposals for policy review (Scrutiny Officer)	Scope of review (Scrutiny Officer)	Approach to review (Scrutiny Officer/Janet Snaith) / Low Carbon Place – (Katheryn Warrington)	Progress on Review - Report of Working Group (Scrutiny Officer) Employers Survey (Janet Snaith)	Progress on Review (Scrutiny Officer) – Low Carbon Industry (Software) Update on Task and Finish Group (Claire Harrison)	Progress on Review (Scrutiny Officer) – Low Carbon Industry (Port) Port Business Plan (Matthew Hunt Port Director)	Progress on Review (Scrutiny Officer) – Low Carbon Industry (Vehicles) North East Chamber of Commerce (Andrew Sugden)	Progress on Review (Scrutiny Officer) Employers Survey – Feedback (Janet Snaith)	Draft report (Scrutiny Officer)	Final Report
Performance			Performance & VfM Assessment (Gillian Robinson)			Performance Framework Q2 including Progress on policy reviews (Gillian Robinson)				Performance Framework Q3 including progress on policy reviews (Gillian Robinson)
Scrutiny	Work Programme 2010/11 Forward Plan	Economic Masterplan (Vince Taylor) Work Programme 2010/11 Forward Plan Request for Conference (J Diamond) Centre for Public Scrutiny Annual Conference - Feedback	Work Programme 2010/11 Forward Plan	Seaburn Masterplan (Ben Winter) Work Programme 2010/11 Forward Plan Feedback from Conference – (Cllr Mordey)	Regional Update (Vince Taylor) Work Programme 2010/11 Forward Plan	Council Led Employment Service (Karen Alexander) Work Programme 2010/11 Forward Plan	Employment Strategy (Allison Patterson) Work Programme 2010/11 Forward Plan	Work Programme 2010/11 Forward Plan	Work Programme 2010/11 Forward Plan	Annual Report Work Programme 2010/11 Forward Plan
CCFA/Members items/Petitions										

