



in partnership with Sunderland City Council

Annex 1



Project Application 1 – Coalfield Events Budget

Project Title:
COALFIELD EVENTS BUDGET
SIB Requested:
£10,000

Section 1: Application Requirements

1.1
<p>Please note that this application will be presented to the relevant Area Committee for its consideration when determining your SIB Grant Application. The Agenda and the Minutes of the Area Committee Meeting will be available for inspection by members of the public. Please therefore ensure that your organisation is agreeable to the content of the information that is set out in the form.</p> <p>The Application Form should be provided in either electronic (e-mail or floppy disc) or typed format.</p> <p>If you have a problem with returning this form in either electronic or typed format, please contact the appropriate Area Regeneration Officer. Contact / address details are provided on the covering letter and in the Guidance Notes and Criteria and Project Guidelines.</p> <p>Please note that a representative of your organisation must be available to attend the pre-agenda and main committee meeting(s) to which this application is presented, as they may be required to answer questions. Failure to attend the meeting(s) may result in your application being deferred or rejected.</p> <p>Dates and Venues of future meetings are provided as supporting information.</p>
1.2 Which Area Regeneration Framework(s) does your project cover? (please tick)
Coalfield [x] East [] North [] Washington [] West [] South []

Section 2: Sponsor Details

2.1 Name of Lead Organisation / Group:		
Chief Executive		
2.2 Address of Lead Organisation / Group:		
PO Box 100, Civic Centre, Sunderland, SR2 7DN		
2.3 Contact Name for Project:		2.4 Position in Organisation:
Nicol Trueman		Area Regeneration Officer
2.5 Tel. Number:	2.6 Fax Number:	2.7 E-mail Address:
0191 – 553 1162	0191 – 553 1559	Nicol.trueman@sunderland.gov.uk
2.8 Day to Day Contact Name / Details: (if different to 2.3 above)		
N/A		
2.9 Legal Status of Organisation:		2.10 Registered Charity Number (if applicable):

Local Authority	
2.11 Does your organisation have a bank account into which funds can be paid?	
Yes	
2.12 Has the organisation received SIB support previously?	
Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
If 'Yes' please provide details:	
The Directorate has received SIB support on several occasions as evidenced by details included in SIB statement.	
2.13 Are any trustees / members of the organisation employed by or are Elected Members of the City Council?	
Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
If 'Yes' please provide details:	
This is a City Council application for a City Council led project.	

Section 3: Project Details

3.1 Project Title: (please re-state title as per front sheet)	
COALFIELD EVENTS BUDGET	
3.2 Project Start Date:	3.3 Project End Date:
October 2008	March 2009
3.4 Please Describe the project:	
<p>The project proposes to support the Events Budget for the Coalfield Area Committee. This project provides support to local groups operating in the area.</p> <p>Whilst SIB and Community Chest applications can be made by local groups using existing procedures, on occasion circumstances might arise where a group cannot obtain support due to the timescales involved in applying for funding. For example, a group might require urgent support for an event, which is due to take place in advance of the next Area Committee meeting. In such a circumstance the group would be unable to seek support from the Area Committee, (as funding support cannot be applied retrospectively), and so would risk missing out on the planned activity.</p> <p>An Events Budget would enable the group to make an approach to the Chair or Vice-Chair of the Area Committee and, providing that the request was deemed to be of sufficient urgency to warrant support in advance of the existing application timescales, the group would be directed to the Committee's Area Regeneration Officer who would arrange for payment subject to the receipt of invoices and written confirmation that the invoices relate to work undertaken in support of the event/project.</p> <p>The majority of Area Committee's currently maintain an Events Budget. These have been used to support various urgent requirements, as well as providing support for Area Partnership events, support for information and promotional events, support for local groups who may require additional funding for their own events; to cover additional costs arising from work that needs to be undertaken urgently etc.</p> <p>Events budgets have to date been established at a level of £10,000 and the activities supported have tended to range from £200 to £3,000.</p>	

3.5 What service does the organisation currently provide and how will this be complemented by the project?

Chief Executives Directorate currently co-ordinates SIB and Community Chest applications on behalf of the Coalfield Area Committee. The support of an Events Budget would enhance the responsiveness of the Committee in supporting activities in the Area.

3.6 What additional activity will SIB funding allow to happen (please tick the appropriate statement)

(a)	A project will go ahead which otherwise would not happen at all	<input checked="" type="checkbox"/>
(b)	A project will be provided to a higher quality / on a greater scale	<input type="checkbox"/>
(c)	The funding will accelerate the implementation of the project by 12+ months	<input type="checkbox"/>
(d)	A gap in funding will be filled pending other funding being secured	<input type="checkbox"/>
(e)	Other reason	<input type="checkbox"/>

Please explain your answer:

If an Events Budget is not established, support will continue to be offered by the Area Committee using SIB and Community Chest. However, this will be dependent on the Committee timescales being appropriate to meet the required needs (as described under Section 3.4 above).

3.7 How will you publicise that you have received support from SIB?
(Please refer to Section 3 of the guidance notes)

An Events Budget will enhance the delivery of SIB. Any support offered to local groups will help to raise the profile of SIB through direct links to the Area Committee Marketing Project.

3.8 Has there been any consultations concerning the need for this project?

Yes No

If 'Yes' please provide details:

Several enquiries have been received previously asking about the procedure for securing support from SIB/Community Chest. However, the urgent timescales involved have meant that the funds could not have been approved until after the event / activity.

3.9 Is there any documentary evidence available to support the need for this project?

Yes No

If 'Yes' please provide details:

3.10 Who will benefit from the services provided by the project?

All Local Groups in the Coalfield Area will potentially benefit from the project

3.11 Will there be any implications for Council Services arising from this project?

Yes No

If 'Yes' please provide details:

3.12 Does this project require the support or sponsorship of a Sunderland City Council

Directorate?
Yes [x] No []
If 'Yes' please provide details:
Support for the project through Head of Service. Cover sheet signed (Hard copy available)
3.13 Are any legal and other approvals required?
Yes [] No [x]
If 'Yes' please provide details of type of approval, date secured, or date expected to be secured:

Section 4: Equal Opportunities

4.1 Does your organisation have an Equal Opportunities Policy?	
Yes [x] No []	
If 'Yes' please describe how the project will comply with the Policy:	
SIB is already subject to the City Council's Equal Opportunities Policy. The support of an Events Budget will be managed in accordance with existing Equal Opportunities requirements.	
If 'No' please describe how your organisation addresses equal opportunities issues:	
4.2 Does your project specifically address any of the following issues?	
Ethnic Issues	Yes [] No [x] (please tick)
If 'Yes' please provide details as to how the project is in line with the Race Relations Act 1976:	
Gender Issues	Yes [] No [x] (please tick)
If 'Yes' please provide details as to how the project is in line with the Sex Discrimination Act 1975:	
Disability Issues	Yes [] No [x] (please tick)
If 'Yes' please provide details as to how the project is in line with the Disability Discrimination Act 1995:	

Section 5: Relationship of Project to the Area Framework(s)

5.1 Identify which Area Regeneration Framework Action Plan Strategic Priorities this project will address through the use of SIB, and demonstrate how these will be achieved:
The Project has the potential to contribute to activities that will support all of the Area Regeneration Framework Action Plan priorities.

5.2 Identify outputs / outcomes against which the delivery of the project can be evaluated. Demonstrate how these will contribute to the Area Regeneration Framework(s).

Whilst it is not possible to attach output targets to this project (as it basically enhances the flexibility of the existing SIB Budget), usage of the Budget will be reported to the Area Committee via the Live Project Update report.

5.3 If the project relates to two or more Framework Areas, on what basis have you decided how to share the costs?

N/A

Section 6: Management Arrangements

6.1 Describe how the project will be managed:

The project will be managed by the Area Regeneration Officer, in accordance with established financial procedures.

6.2 Are there any significant risks or uncertainties that may affect either the timetable of the project, or whether it achieves its objectives?

No

Section 7: Financial Information

7.1 How much SIB funding is requested?

£10,000

7.2 Indicate the type of funding requested: (please tick)

Capital [] Revenue [] Both [x]

7.3 Has funding been requested / allocated from any other sources, including Council Directorates and if so how much?

None

7.4 What other funding alternates have been considered and why were these not appropriate?

There are no funding alternatives – the Events Budget should be considered as an integral enhancement to the existing SIB budget.

7.5 What are the financial implications for the project should it not receive SIB funding?

Without an Events Budget, SIB will continue to be administered in accordance with existing timescales.

7.6 When SIB expenditure is complete how do you intend to continue this project?

With the continued support of the Area Committee, it is intended to replenish the Events Budget to maintain at an appropriate level.

7.7 Provide a profile of projected costs:

Funding Source	2008/09	2009/10	2010/11	Total Cost
SIB:				

Coalfield	£10,000			£10,000
Other Sources (please state)				
1)				
2)				
3)				
Total Cost:	£10,000			£10,000
7.8 Please provide details of any 'in-kind' funding (e.g. Peppercorn rents), if included within the 'Other Sources' of funding shown above.				
N/A				
7.9 Please provide a breakdown of the Total cost to show the main areas of expenditure:				
The whole of the budget will be used to support those kinds of activities as already described under section 3.4. Experience from other areas would indicate that requests from funding range from £200 to £3,000.				
7.10 Please provide details of how you will ensure that the procurement and purchasing of services and equipment will be managed in accordance with requirements as detailed in the guidance notes and guidelines. Include any estimates that you have and details of any contractors or suppliers to be used.				
Area Regeneration Officer will ensure procurement and purchasing requirements are met as requests are made.				

Section 8: Additional Information

8.1 Please provide any additional information that may be of use in support of your project proposal (Please append additional sheets if required):

Section 9: Declaration

I declare that the information provided is correct and accurate and that, should this application be successful, the organisation will agree to the terms and conditions of SIB:
Name:
Nicol Trueman
Position in Organisation:
Area Regeneration Officer
Date:
07.07.08

Project Application 2 – Groundworks – Eco Schools in Sunderland

Project Title:
Eco Schools in Sunderland
SIB Requested:
£40,000 (£12,500 from Coalfield Area Committee)

Section 1: Application Requirements

1.1
<p>Please note that this application will be presented to the relevant Area Committee for its consideration when determining your SIB Grant Application. The Agenda and the Minutes of the Area Committee Meeting will be available for inspection by members of the public. Please therefore ensure that your organisation is agreeable to the content of the information that is set out in the form.</p> <p>The Application Form should be provided in either electronic (e-mail or floppy disc) or typed format.</p> <p>If you have a problem with returning this form in either electronic or typed format, please contact the appropriate Area Regeneration Officer. Contact / address details are provided on the covering letter and in the Guidance Notes and Criteria and Project Guidelines.</p> <p>Please note that a representative of your organisation must be available to attend the pre-agenda and main committee meeting(s) to which this application is presented, as they may be required to answer questions. Failure to attend the meeting(s) may result in your application being deferred or rejected.</p> <p>Dates and Venues of future meetings are provided as supporting information.</p>
1.2 Which Area Regeneration Framework(s) does your project cover? (please tick)
Coalfield [<input checked="" type="checkbox"/>] East [<input checked="" type="checkbox"/>] North [<input checked="" type="checkbox"/>] Washington [<input checked="" type="checkbox"/>] West [<input checked="" type="checkbox"/>] South [<input type="checkbox"/>]

Section 2: Sponsor Details

2.1 Name of Lead Organisation / Group:		
Groundwork East Durham		
2.2 Address of Lead Organisation / Group:		
Seaton Holme Hall Walks Easington Village Peterlee Co Durham SR8 3BS		
2.3 Contact Name for Project:		2.4 Position in Organisation:
Sam Palombella		Operations Manager - Sunderland
2.5 Tel. Number:	2.6 Fax Number:	2.7 E-mail Address:
0191 527 3333	0191 527 3655	samuel.palombella@groundwork.org.uk
2.8 Day to Day Contact Name / Details: (if different to 2.3 above)		
Mobile No 07930 330 725		

2.9 Legal Status of Organisation:	2.10 Registered Charity Number (if applicable):
Registered Charity	517952
2.11 Does your organisation have a bank account into which funds can be paid?	
Yes	
2.12 Has the organisation received SIB support previously?	
Yes [] No [<input checked="" type="checkbox"/>]	
If 'Yes' please provide details:	
2.13 Are any trustees / members of the organisation employed by or are Elected Members of the City Council?	
Yes [] No [<input checked="" type="checkbox"/>]	
If 'Yes' please provide details:	

Section 3: Project Details

3.1 Project Title: (please re-state title as per front sheet)	
Eco Schools in Sunderland	
3.2 Project Start Date:	3.3 Project End Date:
1 st June 2008	30 th November 2009
3.4 Please Describe the project:	
<p>This new and exciting project will be implemented and delivered in partnership between Groundwork East Durham (GED) and Sunderland City Council (SCC) and will engage 16 schools, both primary and secondary, within Sunderland in Eco School Projects resulting in each school receiving an award, ranging from Bronze, Silver and the prestigious Green Flag award. This will not just be great achievements for the schools involved but will also be high quality achievements for the communities raising the profile of each area of the city region. Eco Schools is an international programme run by EnCams to provide a framework for schools to better understand their operations and related impacts on the environment and enable them to take measures to become more sustainable both in how their school is run and how pupils are taught about environmental issues.</p> <p>Although each school will be working on individual projects the programme as a whole will be co-ordinated centrally. The schools and other agencies involved will work in partnership to create a network of support.</p> <p>Our Eco Schools project aims to fully engage the schools by providing focused support to guide them through the process. Officers from both GED and SCC will engage pupils and staff in interactive activities which will give them an understanding of how their actions affect the environment and communities both locally and globally. The officers will also ensure that the schools have the support they need to meet the requirements of each eco school award. The project will run for 18 months in which time we plan to achieve 5 bronze awards, 10 silver awards and 11 schools to achieve Green Flag awards. As schools progress through their green flag award, GED and SCC project officers will ensure that the schools work together to share best practice, offer support and celebrate their achievements.</p> <p>By participating in this project schools will become a more stimulating place to learn and can expect to see many benefits aside from improving their local environment. Participating in an international programme will help raise the profile of the school within their local and global</p>	

community. By reducing their environmental impact the school could potentially make significant financial savings in terms of their energy and water usage and amount of new resources purchased.

3.5 What service does the organisation currently provide and how will this be complemented by the project?

The Eco Schools in Sunderland project will be delivered through partnership approach between GED and SCC's Sustainability Team.

Groundwork East Durham (GED) is part of a leading network of charitable Trusts delivering environmental, social and economic regeneration within the region. Our aim is to build sustainable communities through joint action within some of the most deprived areas. GED is an environmental regeneration charity working for people, places and prosperity. The Trust works with a range of partner organisations to deliver projects and programmes of work focussed around education, land, employment, youth, heritage and community to aid the economic and environmental regeneration.

The Council's Sustainability Team is responsible for developing the sustainable development approach for Sunderland, and implementing projects to support this, which include; the development of an awareness campaign and action plan to tackle climate change, monitoring and reducing the Council's own activities on the environment through the Carbon Plan and educating the community on how to become more sustainable. The Sustainability Team has worked with several Sunderland schools on different projects ranging from recycling projects to helping new build schools become more sustainable in the way they are constructed and managed. The development of Eco Schools project will co-ordinate the Education for Sustainable Development work that is currently carried out and develop a support mechanism for all participating schools.

3.6 What additional activity will SIB funding allow to happen (please tick the appropriate statement)

(a)	A project will go ahead which otherwise would not happen at all	[]
(b)	A project will be provided to a higher quality / on a greater scale	[<input checked="" type="checkbox"/>]
(c)	The funding will accelerate the implementation of the project by 12+ months	[]
(d)	A gap in funding will be filled pending other funding being secured	[]
(e)	Other reason	[]

Please explain your answer:

The schools contribution of £1000 will ensure that some activity can be delivered although the ambitious targets forecasts within this proposal would be unachievable without the support of the SIB contributions.

3.7 How will you publicise that you have received support from SIB? (please refer to Section 3 of the guidance notes)

As the SIB would be the main funding stream for this project Groundwork East Durham will ensure that all marketing and publicity material will display the logo and all press releases and news articles will advertise that SIB support was received. On the completion of each award GED will communicate with SIB Marketing and Communication Officer to agree on publicity. A webpage will be designed for this project and the SIB logo and a statement of support will be displayed. Schools will include an item in their newsletters to ensure that parents and the community are aware of the project and the vital support that the SIB has provided.

3.8 Has there been any consultations concerning the need for this project?

Yes [] No []

If 'Yes' please provide details:

Letters were sent to all Heads of schools in October 2007, which explained that this project was being developed and detailed the benefits it would bring to participating schools. Each school was invited to submit an expression of interest to register their interest, which also committed them to contributing £1,000 towards the delivery of the project. 16 schools completed an expression of interest and those are the schools that we wish to deliver this project to. It is anticipated that once other schools in the area start to see the positive achievements that this project will deliver then others will wish to take part giving this project the opportunity to expand into a much larger city wide initiative.

3.9 Is there any documentary evidence available to support the need for this project?

Yes [] No []

If 'Yes' please provide details:

Letters of support and interest from the proposed schools involved are held on file and can be provided if necessary.

Eco Schools in Sunderland will achieve key outcomes and priorities in other local and national strategies including:

The Sunderland Strategy sets out the vision for Sunderland to become one of the most sustainable and liveable cities in the UK.

'Raise standards and improve access to learning' - one of the key priorities within the Sunderland Strategy

The Every Child Matters Agenda key outcomes:

- Enjoy and Achieve – this project will offer the pupils the ability to develop skills that can be transferable to other aspects of their life, in school and socially such as decision making, critical thinking and communication
- Making a Positive Contribution – to the community and society, not engaging in anti social behaviour, skills that they need to become more active citizens in their community
- Economic Wellbeing – pupils will learn that if economic well-being is to be achieved then environmental and social inclusion issues need to be addressed

The Department for Children, Schools and Families (DCSF) wants every school to be a sustainable school by 2020. The DCSF's National Framework for Sustainable Schools has 8 "doorways" through which sustainable schools can be achieved – Eco Schools can help deliver on each of the 8 doorways.

The principle objective of the DCSF 5 Year Strategy for Children and Learners 2004 is that 'all schools be healthy' and 'all schools to be environmentally sustainable'.

3.10 Who will benefit from the services provided by the project?

The Eco School in Sunderland Programme is designed to engage the whole school community including pupils, teachers, staff, governors, parents and residents. The project will primarily benefit the pupils involved. They will take a leading role in monitoring, action planning and decision-making. In this way they will be encouraged to take responsibility for the future of their own environment and community in which they live. The pupils will be motivated through the sense of achievement that they get from the awards and through the positive results that they will see from their hard work. As their project progresses they will begin to make changes which will make their school environment a more stimulating place to learn.

Teachers, Governors and other school staff will also benefit from the project. Eco Schools provided an opportunity to use real in school issues to deliver subjects including Geography, Science and Mathematics. The project will therefore enhance the teachers' curriculum work

and provide opportunities for cross curricular activities.
 The wider community will benefit in that the schools involved will reduce their environmental impact on the local area. The pupils involved will also be required to inform the wider community about their projects, this will encourage others in the area to follow the schools' good example in terms of reducing their own impact on the environment.
 The profile of the schools and wider area will also be raised through the media and other communications when awards are achieved thus benefiting the community as a whole.

3.11 Will there be any implications for Council Services arising from this project?

Yes [] No []

If 'Yes' please provide details:

3.12 Does this project require the support or sponsorship of a Sunderland City Council Directorate?

Yes [] No []

If 'Yes' please provide details:

A request for a contribution of £5,000 per annum towards this project has been submitted to the Children and Young Peoples Services.

The Council's Sustainability Officer will be contributing a quarter of her time to the project. Over the 18 months period, this will amount to £9,744.29 in kind towards the project delivery.

3.13 Are any legal and other approvals required?

Yes [] No []

If 'Yes' please provide details of type of approval, date secured, or date expected to be secured:

Section 4: Equal Opportunities

4.1 Does your organisation have an Equal Opportunities Policy?

Yes [] No []

If 'Yes' please describe how the project will comply with the Policy:

GED operates an Equal Opportunities Policy and as such will not discriminate against any school wishing to take part in this project.

If 'No' please describe how your organisation addresses equal opportunities issues:

4.2 Does your project specifically address any of the following issues?

Ethnic Issues Yes [] No [] (please tick)

If 'Yes' please provide details as to how the project is in line with the Race Relations Act 1976:

Gender Issues Yes [] No [] (please tick)

If 'Yes' please provide details as to how the project is in line with the Sex Discrimination Act 1975:

Disability Issues	Yes [<input type="checkbox"/>] No [<input checked="" type="checkbox"/>] (please tick)
If 'Yes' please provide details as to how the project is in line with the Disability Discrimination Act 1995:	

Section 5: Relationship of Project to the Area Framework(s)

5.1 Identify which Area Regeneration Framework Action Plan Strategic Priorities this project will address through the use of SIB, and demonstrate how these will be achieved:

This project will address priorities in each of the areas particularly:

Extending Cultural Opportunities by:

- Promoting wellness – Eco Schools promotes healthy environments, thereby improving the health of individuals. One aspect of Eco Schools is to look at the consumption of food and drink, promoting fresh, local and seasonal food.
- Increase creativity, education and participation – Eco Schools requires a whole school approach, meaning that the school community is able to participate in decision making processes. The whole concept of Eco Schools is that the local and school environment is used in a way to creatively educate pupils in a hands on approach.
- Development of partnership working and performance management – the programme will actively encourage partnership working, not only between the organisations delivering certain aspects of the project but schools will need to share best practice with other schools to achieve their Green Flag award. Eco Schools can also lead onto developing an Environmental Management System, which will be an effective way in which to manage the environmental performance of the school.

Reducing Crime and Fear of Crime by:

- Addressing youth crime and disorder and creating an environment where people feel safe by tackling fear of crime and anti social behaviour. By encouraging young people from a early age to become active citizens and participate in decision making within their school community. Through environmental improvement projects that the young people will work on through the Eco Schools project, they develop a sense of achievement, pride and ownership in their local environment, which will deter them from committing acts of vandalism and anti social behaviour.

Developing an attractive and accessible City by:

- Introducing environmental education programmes in schools
- Develop promotion of clean up of the environment through schools
- Increase recycling rates. Awareness raising through the School programme and the provision of additional recycling sites (in schools throughout the area)
- Increase walking and cycling and decrease the dependency on cars. Some participating Eco Schools may develop travel plans and increase the amount of walking and cycling through developing walking buses and cycling proficiency schemes.
- Education and awareness raising in schools. Include advice and support sessions on various aspects of Eco Schools.

Raising Standards and improving access and participation in learning by:

- Provision of alternative curriculum and lifeskills and using the school building as a creative learning environment.
- Enhanced facilities and provision through 'Specialist' Status at schools
- Celebrate success stories

Creating inclusive communities by:

- Working towards social and community cohesion. Part of being a sustainable Eco School is about embracing and respecting different cultures and communities both at the local and global scale.

- Becoming an active citizen. Eco Schools encourages the participation of the whole school community, encouraging young people from an early age to participate in decision making in issues that affect them.
- Establish activity with schools to raise awareness on inclusive, sustainable communities.

5.2 Identify outputs / outcomes against which the delivery of the project can be evaluated. Demonstrate how these will contribute to the Area Regeneration Framework(s).

The principal outputs of the Sunderland Eco Schools project will be physical improvements in the schools environment and potential financial savings from reduced energy and water consumption. The schools will also achieve Eco School status by achieving Bronze, Silver and Green Flag awards.

Another output of the project will be the schools reduced environmental impact. Each participating school will calculate its baseline 'ecological footprint' to understand its current impact. This will be reviewed on an annual basis as the Eco School project progresses to evaluate how the Eco School process is helping the school to reduce its impact.

As Eco Schools cover a wide range of sustainability issues ranging from energy to transport to food, the participating school may find that it is achieving objectives of other programmes and achieve, for example, Healthy School Status.

These outputs will contribute to the Area Regeneration Frameworks by:

- Extending cultural opportunities by increasing environmental awareness, thereby increasing creative education and participation and by working in partnership with a network of partner organisations.
- The improved school environment will reduce the fear of crime and potentially reduce the incident of crime and anti-social behaviour within the school community.
- The improved school environment will encourage young people to take more pride and ownership in their own community, helping the city to become more attractive. School travel projects will help address the road safety, accessibility and sustainable transport priorities for the city.
- Access to and participation in creative learning will be increased. Other Eco School projects across the country have experienced an improvement in pupil behaviour and attainment and pupils are able to learn in a more creative way which suits many pupils.
- By participating in the projects, pupils will feel empowered as they can participate in local decision making.

Quantifiable Outputs

- 16 Schools achieving a minimum of one award
- 160 pupils directly benefiting through eco team involvement
- 5000 pupils indirectly benefiting through school achievements
- 16 teachers benefiting through direct involvement of eco teams
- 300 sessions delivered

5.3 If the project relates to two or more Framework Areas, on what basis have you decided how to share the costs?

The costs have been calculated on a pro rata basis depending on the number of schools in each area.

Section 6: Management Arrangements

6.1 Describe how the project will be managed:

The project will be managed by Groundwork and delivered in partnership with the SCC's Sustainability Team. The partnership between Groundwork and SCC will follow the protocol of a signed Partnership Agreement where all roles and responsibilities will be identified and agreed.

An experienced project officer from Groundwork along with the Council's Sustainability Officer will deliver the project within the schools and manage the day to day activities however there will be a Project Manager and a Senior Manager reporting structure in place. GED has delivered and managed programmes for over 20 years and has all the necessary procedures and resources in place to effectively monitor and manage this project. GED will produce a quarterly return reporting all expenditure, project activities and outputs to date.

6.2 Are there any significant risks or uncertainties that may affect either the timetable of the project, or whether it achieves its objectives?

In order for the project to go ahead as stated in this proposal we need the agreement and support of all the SIB panels some of which do not meet until a later date (April 08), should there be any delay or refusal then the timescale and outcomes of this project would be affected.

In order to achieve Green Flag accreditation the schools will need to go through an external assessment, this could have an effect on the time line of this project, however Groundwork will produce an action plan taking into account all variables to avoid such risks as much as possible.

The majority of costs are individual school focussed i.e. officer time however certain costs have been apportioned across the total project i.e. website design, if all panels do not award the SIB funding for the project then alternative funding will need to be secured.

Section 7: Financial Information

7.1 How much SIB funding is requested?

£40,000 (£2500 per school)

7.2 Indicate the type of funding requested: (please tick)

Capital [] Revenue [] Both []

7.3 Has funding been requested / allocated from any other sources, including Council Directorates and if so how much?

£16,000 Contributions from schools (£1000 per school)
 £5,000 per year requested contribution from Children's Services
 £9,744.29 in kind contribution from the council's Sustainability Officer

7.4 What other funding alternatives have been considered and why were these not appropriate?

Other funding alternatives were considered such as Landfill schemes and Urban II, however eligibility was questioned and also the life span of such funds. We have identified other funds to apply to, in order to meet the shortfall of this project including the Esmée Fairbairn Foundation. Other funding sources are being investigated for the future of this project as it is anticipated that once the schools who are taking part in this project begin to achieve Eco School Awards other schools throughout the Sunderland area will be keen to become involved and will want GED/SCC to deliver the project within their premises.

7.5 What are the financial implications for the project should it not receive SIB funding?

Should this project not receive the SIB funding requested the scale and scope will be dramatically reduced and the ability to achieve Green Flag status in all the schools identified would be very unlikely.

7.6 When SIB expenditure is complete how do you intend to continue this project?

We anticipate that once the schools included in this proposal start to achieve the Eco School Awards then other schools throughout Sunderland will be keen to be involved. We are continuing our research and investigation with other current (and possible future) funding sources to enable this project to be delivered beyond the initial 18 months.

7.7 Provide a profile of projected costs:

Funding Source	2007/08	2008/09	2009/10	Total Cost	
SIB:					
Coalfield		£7,500	£5,000	£12,500	
East		£2,500	£0	£2,500	
North		£10,000	£0	£10,000	
South		£0	£0	£0	
West		£2,500	£0	£2,500	
Washington		£10,000	£2,500	£12,500	
Other Sources (please state)					
1)	Schools		£10,000	£6,000	£16,000
2)	Sunderland City Council		£5,285.02	£4,459.27	£9,744.29
3)	SCC (Children's Services)		£5,000	£5,000	£10,000
4)	Awards 4 All		£5,000	£0	£5,000
5)	Esmée Fairbairn		£4,118.66	£2,489.11	£6,677.77
Total Cost:			£61,903.68	£25,460.55	£87,422.06
7.8 Please provide details of any 'in-kind' funding (e.g Peppercorn rents), if included within the 'Other Sources' of funding shown above.					
£9,744.29 City of Sunderland Council Officer time					
7.9 Please provide a breakdown of the Total cost to show the main areas of expenditure:					
Full cost breakdown attached with application					
7.10 Please provide details of how you will ensure that the procurement and purchasing of services and equipment will be managed in accordance with requirements as detailed in the guidance notes and guidelines. Include any estimates that you have and details of any contractors or suppliers to be used.					
N/A					

Section 8: Additional Information

8.1 Please provide any additional information that may be of use in support of your project proposal (Please append additional sheets if required):

Section 9: Declaration

I declare that the information provided is correct and accurate and that, should this application be successful, the organisation will agree to the terms and conditions of SIB:

Name:

Samuel Palombella

Position in Organisation:
Operations Manager - Sunderland
Date:
21 st February 2008

Project Application 3 – Hetton Centre – Gap Funding

Project Title:
Hetton Centre - Community Learning Mentor Posts
SIB Requested:
£ 18,154 – Option 1 for 2 full time posts £9,077 – Option 2 for 2 part time posts

Section 1: Application Requirements

1.1
<p>Please note that this application will be presented to the relevant Area Committee for its consideration when determining your SIB Grant Application. The Agenda and the Minutes of the Area Committee Meeting will be available for inspection by members of the public. Please therefore ensure that your organisation is agreeable to the content of the information that is set out in the form.</p> <p>The Application Form should be provided in either electronic (e-mail or floppy disc) or typed format.</p> <p>If you have a problem with returning this form in either electronic or typed format, please contact the appropriate Area Regeneration Officer. Contact / address details are provided on the covering letter and in the Guidance Notes and Criteria and Project Guidelines.</p> <p>Please note that a representative of your organisation must be available to attend the pre-agenda and main committee meeting(s) to which this application is presented, as they may be required to answer questions. Failure to attend the meeting(s) may result in your application being deferred or rejected.</p> <p>Dates and Venues of future meetings are provided as supporting information.</p>
1.2 Which Area Regeneration Framework(s) does your project cover? (please tick)
Coalfield [X] East [] North [] Washington [] West [] South []

Section 2: Sponsor Details

2.1 Name of Lead Organisation / Group:		
Hetton Town Trust		
2.2 Address of Lead Organisation / Group:		
Hetton Centre Welfare Road Hetton-le-Hole DH5 9NE		
2.3 Contact Name for Project:	2.4 Position in Organisation:	
Kit Fletcher	Hetton Town Trust Chair Person	
2.5 Tel. Number:	2.6 Fax Number:	2.7 E-mail Address:

0191 553 6600	0191 553 6620	
2.8 Day to Day Contact Name / Details: (if different to 2.3 above)		
Angela Cousins – Centre Manager Tel 5538865/5536726		
2.9 Legal Status of Organisation:	2.10 Registered Charity Number (if applicable):	
Charitable Trust	520822	
2.11 Does your organisation have a bank account into which funds can be paid?		
Yes – Barclays Bank Account No		
2.12 Has the organisation received SIB support previously?		
Yes [x] No []		
If 'Yes' please provide details:		
01.04.05 – 31.03.06 Hetton Town Trust Community Crèche		
2.13 Are any trustees / members of the organisation employed by or are Elected Members of the City Council?		
Yes [X] No []		
If 'Yes' please provide details:		
Councillor Robert Heron & Councillor Florence Anderson – Hetton Town Trust members (Trustee and Elected Members of Sunderland City Council) Councillor Diane Storey and Councillor Keith Hepple (Trustee and Elected Members of Hetton Town Council)		

Section 3: Project Details

3.1 Project Title: (please re-state title as per front sheet)	
Hetton Town Trust – Community Learning Mentor Posts	
3.2 Project Start Date:	3.3 Project End Date:
September 2008	March 2009
3.4 Please Describe the project:	
<p>Hetton Town Trust is seeking SIB gap funding to allow the project to pay salaries to two full time Community Learning Mentors to enable the project to continue until March 2009 by which time it is expected that other match funding will be secured.</p> <p>The role of the staff is to give one to one support to people either entering the project as volunteers or embarking on first step training. Local people are carefully nurtured and supported.</p> <p>These are the only two posts of this nature at the Hetton Centre and they have proved to be invaluable in ensuring the community have access and support to learning and social activities at the centre.</p> <p>The role of the Community Learning Mentors</p> <ul style="list-style-type: none"> Community Learning Mentors provide additional support to individuals both inside and outside of the learning environment. 	

- They work in partnership in the area to identify and provide opportunities for the local people to volunteer or take part in activities
- They arrange a wide programme of learning and social activities at the Hetton Centre.
- They prepare regular developmental, administrative, evaluation and monitoring reports for the volunteer and activities programme for the Trust

The contracts for the Community Learning Mentor Posts came to an end in March 2008. Since then the Community Learning Mentor posts have been supported through Community Services surpluses and an underspend from the Bunny Hill Project. Their posts will be funded until the end of September after which they will be dependent on any further funding that can be secured.

The Trust is therefore seeking to secure further funding for these posts, however, timescales of other funding bodies will present a gap period between September and April 2009.

SIB funding will provide the Trust and the community of Hetton with a service that can continue to secure adult learning and community provision at a crucial point in the academic year i.e. when courses traditionally enrol in September.

Without gap funding this service will no longer be available and the offer to the community would be significantly reduced. Our aim at the centre is to continually engage the community in activities and learning and provide the support to those that lack confidence and are taking their first steps in learning.

The Trust would consider funding two part time posts as an alternative to two full time posts as an alternative.

As a project we feel we have consulted with a wide range of both beneficiaries and stakeholders thus reflecting a realistic picture of the needs of the local community.

Our track record in meeting local need

Over the past three years 24.6% of adults have engaged in first-step learning with us.

Of these:

- 7.65% took part in skills for life courses
- 5.4% progressed into higher education
- 0.99% gained employment

While we are delighted that one in four local people have accessed previous learning opportunities, we want to reach the others who have low confidence levels and are largely disaffected or disenfranchised. This demonstrates a clear need for the proposed project with its high levels of support and tailored learning.

Our community development expertise has been recognised at local, regional and national levels.

Our track record shows we have met local need and helped fulfil the aims of local, regional and national policies.

The Hetton Centre is the only daytime adult education provider in the Hetton area and is therefore ideally situated to provide access to learning for local adults.

The project works in partnership with other agencies such as HRCAP, ELCAP and the Coalfield Forum as it is concerned with working with other organisations across the Coalfields and surrounding area thereby providing an additional communication link to the wider community.

3.5 What service does the organisation currently provide and how will this be complemented by the project?

A comprehensive range of social and community activities including :-

- A wide range of first step training courses including confidence building and basic skills.
- Progression onto National Tests entry 3 level 1 & level 2.
- Art and Craft Clubs
- Community activities such as line dancing and tea dance.
- Community room use including e.g. Arabic dancing, karate, brownies,
- Community Café which is a great meeting place for local people reducing isolation and encouraging community spirit. A luncheon club is also provided for the elderly.
- State of the Art IT suite with free facilities for learners. This includes specialist equipment for learners with learning difficulties and disabilities.
- Individual mentoring with listening service.
- Youth Base.
- Community Crèche.
- User Group.
- Volunteering opportunities.

Local people accessing the above will have the opportunity to sign up to this innovative scheme in order to open doors to future employment.

3.6 What additional activity will SIB funding allow to happen (please tick the appropriate statement)

(a)	A project will go ahead which otherwise would not happen at all	<input type="checkbox"/>
(b)	A project will be provided to a higher quality / on a greater scale	<input type="checkbox"/>
(c)	The funding will accelerate the implementation of the project by 12+ months	<input type="checkbox"/>
(d)	A gap in funding will be filled pending other funding being secured	<input checked="" type="checkbox"/>
(e)	Other reason	<input type="checkbox"/>

Please explain your answer:

Gap funding required whilst awaiting results of further funding bids due to commence

3.7 How will you publicise that you have received support from SIB?
(please refer to Section 3 of the guidance notes)

Hetton Town Trust Letterhead to include SIB logo
All publications/newsletters/flyers to include SIB logo
Work with Area Committee Marketing Project

3.8 Has there been any consultations concerning the need for this project?

Yes No

If 'Yes' please provide details:

In Hetton research among adults shows:

- 42.7% of people have adult literacy and numeracy qualifications below Level 2 (34.72% regionally and 28.85% nationally)
- Only 11% are engaged in education or training
- Only 13% had achieved a qualification to NVQ level 3 or above (National Lifetime Target is 50%)
- 24.60% of working age people have a limiting long-term illness (17.94% regionally and 13.29% nationally)

- 13.86% permanently sick/disabled (8.97% regionally and 5.30% nationally)
- 36.3% of males economically inactive
- 50.4% of females economically inactive
- 37.8% – over one third – of households have no car

Neighbourhood statistics for the area record higher than national average multiple-needs for the Hetton area of the Coalfields. The areas of concern are lack of qualifications, poor health, higher than average percentage of older people and high levels of unemployment. (Sources: Urban II, Quaternion, Neighbourhood Statistics)

The URBAN II socio-economic study (Integer Consulting, 2001) of the Coalfield area concluded that:

“Improving educational attainment and enhancing skills development would appear to be central to addressing the social – as well as the economic adjustment – problems of the area.”

Hetton Centre community users are regularly surveyed and consulted on their needs and their responses help shape the provision at the centre and shows

- The need to support individuals in order to encourage uptake and participation
- Appropriate support mechanisms can increase the likelihood of engagement
- Structured community-based activities can lead to an uptake in community-based first-steps education and learning

3.9 Is there any documentary evidence available to support the need for this project?

Yes [] No []

If 'Yes' please provide details:

Hetton as a Learning Community 2007 Evaluation

3.10 Who will benefit from the services provided by the project?

The project will provide non-accredited learning to impact positively on:

Disadvantaged people living in urban areas

The social and economic decline of this isolated urban area has left a legacy of high multiple-deprivation. Many people have no up-to-date useable working skills and this is reflected in the high unemployment rates and benefit dependency.

Hetton has few amenities and, as a result, people have little or no aspirations or prospect of gaining qualifications and/or employment. Lack of transport and transport costs are further barriers to learning outside of the immediate community.

The project, through all the actions listed in the sections below, will reduce social isolation and provide accessible learning.

People on low Incomes

Financial restrictions prevent people from accessing services and as a consequence they are less likely to engage with community learning and activities.

We offer:

- Basic skills training to enable adults to improve their financial and personal situations. This will raise aptitude levels and improve their chances of escaping the benefit trap.
- Courses with free childcare and, where necessary, transport to low-income families via our local community transport scheme.

People with physical illness/disability/mental health concerns

People with physical illnesses or disabilities face social exclusion, fear of discrimination and accessibility issues they may, for example, depend on others or find it hard to use public transport.

Individuals with mental health issues have multi-faceted and complex needs. They are often reluctant to engage in activities, courses or events due to lack of confidence, low self-esteem, fear of discrimination, stigma and the fear of being misunderstood.

We offer:

- Sessions in the Hetton Centre - which is fully DDA compliant and which has a lift
- Promote equal opportunities and equality through awareness raising workshops and training sessions as part of the wider provision of community activities.
- One to one support to assist people to attend their chosen activity.

Adults at risk of isolation

Many people in Hetton live in isolation and suffer from poor relationships, domestic violence, bereavement and loss. Poor transport links and access to amenities serve to worsen low self-esteem and low self-confidence levels, which prevents individuals engaging with others in the community.

We offer:

- Community Learning mentor scheme to encourage and support 'hard-to-reach' individuals and groups into community activities in the Hetton Centre.

Adults lacking qualifications and up-to-date employment skills

A large proportion of adults in Hetton fall into this category and are unable to meet current employment skills gaps e.g. Sunderland is a preferred location nationally for call centres and many Blue-chip companies have centres on our business parks.

We offer:

- A varied education and training programme, including ICT and basic skills courses

Older people

Hetton has a high percentage of people over 50 who do not place going to college and gaining qualifications as a priority. However, consultation shows they enjoy social and leisure activities and they have identified learning as a leisure activity. Social contact like this serves to increase wellbeing and reduce stress and depression.

We network with organisations to develop leisure, volunteering, learning and training opportunities.

3.11 Will there be any implications for Council Services arising from this project?

Yes [] No [x]

If 'Yes' please provide details:

3.12 Does this project require the support or sponsorship of a Sunderland City Council Directorate?

Yes [x] No []

If 'Yes' please provide details:

Community & Cultural Services supports the Hetton Town Trust Financially and with in kind staff provision

3.13 Are any legal and other approvals required?

Yes [] No [x]

If 'Yes' please provide details of type of approval, date secured, or date expected to be secured:

--

Section 4: Equal Opportunities

4.1 Does your organisation have an Equal Opportunities Policy?

Yes [X] No []

If 'Yes' please describe how the project will comply with the Policy:

The project has adopted Sunderland City Council's Equal Opportunities Policy. Any staff working on the project will be recruited on merit, and as part of their induction will receive equal opportunities training.

Additionally, Hetton Town Trust will ensure that no person, either working on, or benefiting from the project, will be excluded on grounds of gender, faith, ethnicity, age, disability or sexual orientation.

All staff and volunteers comply with Hetton Town Trust Equal Opportunities Policy.

If 'No' please describe how your organisation addresses equal opportunities issues:

--

4.2 Does your project specifically address any of the following issues?

Ethnic Issues Yes [] No [x] (please tick)

If 'Yes' please provide details as to how the project is in line with the Race Relations Act 1976:

--

Gender Issues Yes [] No [x] (please tick)

If 'Yes' please provide details as to how the project is in line with the Sex Discrimination Act 1975:

--

Disability Issues Yes [x] No [] (please tick)

If 'Yes' please provide details as to how the project is in line with the Disability Discrimination Act 1995:

We are an inclusive project with premises that are DDA compliant. Specialised equipment, resources and tools are available for free use

Section 5: Relationship of Project to the Area Framework(s)

5.1 Identify which Area Regeneration Framework Action Plan Strategic Priorities this project will address through the use of SIB, and demonstrate how these will be achieved:

1. To increase job opportunities for local residents – this will be achieved through expanding training opportunities for local people, addressing a range of skills through volunteering and training opportunities – using the passport to work ethos of mentor support.
2. To improve access to co-ordinated employment advice and guidance – this will be

achieved through our unique partnership with Job Linkage and the Job Centre.
 3. To improve prospects for local people to gain and access employment opportunities – this will be achieved through a varied programme of training and volunteering opportunities. Support for volunteers will be increased through partnership work with Sunderland Volunteer Centre who has established an outreach post in centre.

5.2 Identify outputs / outcomes against which the delivery of the project can be evaluated. Demonstrate how these will contribute to the Area Regeneration Framework(s).

1. To continue to employ 2 full time members of staff.
2. Increase training opportunities thus developing skills base of local people who access training.
3. Increase volunteering opportunities.

5.3 If the project relates to two or more Framework Areas, on what basis have you decided how to share the costs?

Section 6: Management Arrangements

6.1 Describe how the project will be managed:

The Project will be managed by Hetton Town Trust. The staff will be employed by Community & Cultural Services who will assist the trust with :

- . Managing the project budget.
- . Securing future funding streams to address sustainability
- . Undertaking long-term business planning
- . Advising staff in relation to new strategies, working policies, action planning and performance indicators.

Financial Management:

Staff salaries will be paid through Sunderland City Council accounting and payroll procedures this is due to systems already being in place. The staff will be employees of Hetton Town Trust and the Trust will be invoiced for salary costs

Senior staff from Community & Cultural Services will manage the project's financial budget and the preparation of financial statements and monitoring reports ensuring all deadlines are met.

All accounting and auditing will be in line with current Sunderland City Council financial procedures.

A copy of the annual accounts has been enclosed.

A regular monthly report will be produced for the Monthly Hetton Town Trust Meeting indicating achievements.

6.2 Are there any significant risks or uncertainties that may affect either the timetable of the project, or whether it achieves its objectives?

No

Section 7: Financial Information

7.1 How much SIB funding is requested?

£18,154 Option 1
 £9,077 Option2

7.2 Indicate the type of funding requested: (please tick)

Capital [] Revenue [x] Both []

7.3 Has funding been requested / allocated from any other sources, including Council Directorates and if so how much?

No

7.4 What other funding alternatives have been considered and why were these not appropriate?

Our bid to the Big Lottery Fund for a 3 year Project was unsuccessful. There will be a re-submission to BLF for the Project after one year as the project did receive excellent feedback and was deemed as fundable.

Funding Bids applied for:

Esmee Fairburn Foundation

An expression of interest has been submitted to the Esmee Fairburn Foundation for a total of £47,000. We expect a response by January 09 for an April 09 start if successful.

Coalfield Regeneration Trust Round 4

We will be submitting a bid for a two and a half year project for £175,000 in July. We do not expect to hear the result of the bid until January 09. This would be for an April 09 start if successful.

Lloyds TSB

We will be submitting a bid for £20,000 in August, if successful this will be for an April 09 start.

Other small funds being applied to include the Sherburn Trust, and Sir John Knott Fund, these will be for small grants that can contribute to salary costs.

Our track record in securing funding is good, we have previously had successful CRT and Urban 2 bids for projects that have received excellent evaluation reports.

7.5 What are the financial implications for the project should it not receive SIB funding?

The program will not be available and individual mentoring will only be available for local people through volunteering systems.

7.6 When SIB expenditure is complete how do you intend to continue this project?

A rigorous funding strategy is now in place and a business plan is being prepared which will plan the long term sustainability of Hetton Town Trust. It is also envisaged that volunteer mentors will emerge from the programme that will carry the project forward.

7.7 Provide a profile of projected costs:

Funding Source	2008/09	2009/10	2010/11	Total Cost
SIB:				
Coalfield	£18,154 or £9,007			
East				
North				
South				
West				
Washington				

Other Sources (please state)

1)	CCS in Kind	£2650.12			
2)	Hetton Centre room costs	£2400			
3)	Office Accommodation Costs (6 months)	£2341.50			
Total Cost:		£25,545.62 or £16,398.62			

7.8 Please provide details of any 'in-kind' funding (e.g Peppercorn rents), if included within the 'Other Sources' of funding shown above.

Senior Staff from Community & Cultural Services : 4 hours per week for 31 weeks £2,650.12p
 Hetton Town Trust Room Hire @ £20 per course for 6 x 10 week courses for 2 terms = £2,400
 Office Accommodation Costs including utilities and telephone rental = £4,683.18 per annum

7.9 Please provide a breakdown of the Total cost to show the main areas of expenditure:

Staff Salaries for 2 full time community mentors on Grade C level SCP13 for 6 months = £18,154
 Staff salaries for 2 part time community mentors on grade C SCP13 for 6 months = £9,077

7.10 Please provide details of how you will ensure that the procurement and purchasing of services and equipment will be managed in accordance with requirements as detailed in the guidance notes and guidelines.

Include any estimates that you have and details of any contractors or suppliers to be used.

Hetton Town Trust has adopted the Sunderland City Council guidelines for procurement.

Section 8: Additional Information

8.1 Please provide any additional information that may be of use in support of your project proposal (Please append additional sheets if required):

Section 9: Declaration

This authority is under a duty to protect the public funds it administers, and to this end may use the information you have provided on this form for the prevention and detection of fraud. It may also share the information with other bodies responsible for auditing or administering public funds for these purposes.

I declare that the information provided is correct and accurate and that, should this application be successful, the organisation will agree to the terms and conditions of SIB:

Name:

Kit Fletcher

Position in Organisation:

Chair

Date:

4th July 08

Project Application 4 – Mature Moves

Project Title:
Improving The Health & Independent Living of Sunderland's 50+ and older population (Seated Exercise & Mature Moves)
SIB Requested:
£27,500.

Section 1: Application Requirements

1.1
<p>Please note that this application will be presented to the relevant Area Committee for its consideration when determining your SIB Grant Application. The Agenda and the Minutes of the Area Committee Meeting will be available for inspection by members of the public. Please therefore ensure that your organisation is agreeable to the content of the information that is set out in the form.</p> <p>The Application Form should be provided in either electronic (e-mail or floppy disc) or typed format.</p> <p>If you have a problem with returning this form in either electronic or typed format, please contact the appropriate Area Regeneration Officer. Contact / address details are provided on the covering letter and in the Guidance Notes and Criteria and Project Guidelines.</p> <p>Please note that a representative of your organisation must be available to attend the pre-agenda and main committee meeting(s) to which this application is presented, as they may be required to answer questions. Failure to attend the meeting(s) may result in your application being deferred or rejected.</p> <p>Dates and Venues of future meetings are provided as supporting information.</p>
1.2 Which Area Regeneration Framework(s) does your project cover? (please tick)
Coalfield [x] East [x] North [x] Washington [x] West [x] South [x]

Section 2: Sponsor Details

2.1 Name of Lead Organisation / Group:		
Sit 'n' 'b' Fit CIC		
2.2 Address of Lead Organisation / Group:		
44 Mowbray Road Sunderland SR2 8EL		
2.3 Contact Name for Project:		2.4 Position in Organisation:
Lynn Summerside		Director
2.5 Tel. Number:	2.6 Fax Number:	2.7 E-mail Address:
07714 995073 0191 5650399	0191 5101105	Lynn.summerside@btconnect.com
2.8 Day to Day Contact Name / Details: (if different to 2.3 above)		
As above		
2.9 Legal Status of Organisation:		2.10 Registered Charity Number (if applicable):

Community Interest Company	N/A
2.11 Does your organisation have a bank account into which funds can be paid?	
Yes	
2.12 Has the organisation received SIB support previously?	
Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
If 'Yes' please provide details:	
To deliver chair based exercise city wide to care homes and sheltered accommodation (2005)	
2.13 Are any trustees / members of the organisation employed by or are Elected Members of the City Council?	
Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
If 'Yes' please provide details:	

Section 3: Project Details

3.1 Project Title: (please re-state title as per front sheet)	
Improving The Health & Independent Living of Sunderland's 50+ and older population (Seated Exercise & Mature Moves)	
3.2 Project Start Date:	3.3 Project End Date:
September 2008	2010
3.4 Please Describe the project:	
<p>The aims of the project are to improve the health and mobility of older people in the Sunderland area through gentle seated exercise and mature moves, and thus help them to sustain independent living. The exercises are delivered at an appropriate level that is gauged using Sit 'n' b' Fit's expertise in seated exercise programmes.</p> <p>Seated exercise can increase a person's stamina, balance, co-ordination, suppleness and flexibility. It can also improve lung capacity and help provide a healthy heart (including a reduction in cholesterol). All these factors can have a major impact on the well being of the individual, raise confidence and reduce stress.</p> <p>Mature Moves has been developed following the success of the previous Sit 'n' 'b' fit project, taking lessons learnt, together with further opportunities to widen and enhance the delivery. The new proposed project involves a progression from the gentle seated exercise that was previously developed. Mature Moves offers a greater degree of exercise that increases bone density and muscle strength through weight-bearing exercises. Regular exercise can also have longer-term benefits by reducing the risk of falls. The number and effects of falls on the older people is a major concern of the TPCT, who promote this type of exercise as one of the best ways of tackling the problem as part of a multi-factorial approach.</p> <p>The service is flexible in that it can be delivered to groups or individuals either in their own home or in other establishments. For this programme the service will be offered to both of these sectors. The group sessions will be held in Sheltered Accommodation, Supported Housing Schemes and Community Centres. The One-to-one sessions will be held in the home of the individual and encourage the beneficiary to lead a more active life and participate within the community in which they live.</p>	

The project is a further development following the successful “Improving the Health & Independent Living of Sunderland’s Older People” programme that was previously supported by the Strategic Initiatives Budget. Following feedback from Councillors at Area Committee, it was agreed to further develop the programme. A report was given to each Area Committee highlighting the success and sustainability of the previous project.

On the wider scale Sit n b Fit will be working with partners across the City developing future commissioning. Meetings have been arranged with Graham Burt, Strategic Commissioning Officer of Housing and Adult Services, Third Sector. Sit n b Fit have linked in with Sharon Lowes of Health, Housing and Adult Services, Sheila Kennedy, Commissioning and Procurement Manager, Angela Richardson of Tyne and Wear Care Alliance, Paul Gray, the Commissioning Health Practitioner of Sunderland Teaching Primary Care Trust.

The link with the Wellness Centres is going to have a major impact citywide on our 50+ population enabling us to target individuals and develop exercise programmes tailored to each individual’s need encouraging social integration and helping to combat social isolation. This work will be sustained and will have a huge demographic impact. We are aiming to work with Nursing Managers and General Practitioners collaboratively integrating our work on a more holistic and therapeutic approach.

We have recently pulled together a structures plan to target the local communities with the Healthy Communities Collaborative Project Manager, Tracey Collins, to formally integrate the cancer collaborative of breast, bowels and lung cancer into our exercise sessions and to introduce Sunderland’s health trainers to the wider community. This approach will be monitored and future commissioning opportunities explored pending findings.

We are currently working in partnership with Bangladeshi Centre, Back on the Map, Sunderland’s Carers Centres and local pharmacies to develop and progress Sit n b Fit across the City.

During January 2008 Sit n b fit secured funding from the Social Enterprise Investment Fund (Department of Health Funding). This funding is to enable the social enterprise to build contracts and commissions to develop a sustainable service that delivers health and social care benefits. The enterprise also aims to build the capacity of the local workforce through facilitating training in health and fitness accreditation and providing a vehicle for sessional employment opportunities.

With in a regional context Sit n b Fit promotes the message that it is ‘Passionate about Health & Wellbeing’ and is providing support towards the development of healthier lifestyles and to improve well-being.

We see our Social Enterprise supporting the regions wider strategy; ‘Better Health, Fairer Health ~ A Strategy for 21st Century Health & Wellbeing in the North East of England and fully endorses the ambitious vision contained therein, i.e.

Vision: The North East will have the best and fairest health and well-being, and will be recognised for its outstanding and sustainable quality of life.

We believe all sectors need to play a role in tackling health inequalities. Sit n b Fit understands that health and well-being isn’t just a health issue but requires enterprising approaches to ensure sustainable improvements.

3.5 What service does the organisation currently provide and how will this be complemented by the project?

Sit 'n' b' Fit currently provide chair based exercise and mature moves to Sunderlands older generation in care homes, sheltered accommodations, community centres, Raich Carter Centre, Church Halls and one to one sometimes in the comfort of their own homes. Also chair based exercises to individuals who suffer from immobility, mental health and people with low self esteem.

The project will enhance our current activity and provide a vital service to more people specifically targeting individuals aged 50+ as an early intervention preventative measure.

This target group is identified within the context of 'Healthy Aging in the City of Sunderland'.

The service that we currently provide is tailored to the individual's health needs, we have the capacity within the organisation to progress from seated exercise to a mature moves class. Our approach is holistic and incorporates both physical and mental well-being.

Sit 'n' b' Fit is firmly embedded within the community and health and well-being sector and has an effective referral system in place. We work in partnership for the benefit of the individual and ensure that we utilise local resources appropriately.

3.6 What additional activity will SIB funding allow to happen (please tick the appropriate statement)

(a)	A project will go ahead which otherwise would not happen at all	<input checked="" type="checkbox"/>
(b)	A project will be provided to a higher quality / on a greater scale	<input checked="" type="checkbox"/>
(c)	The funding will accelerate the implementation of the project by 12+ months	<input type="checkbox"/>
(d)	A gap in funding will be filled pending other funding being secured	<input type="checkbox"/>
(e)	Other reason	<input type="checkbox"/>

Please explain your answer:

Sit 'n' b' Fit will target 50+ in their own community settings, we have identified a gap in current provision for mature moves exercise to this particular target group.

The project will compliment and add value to the wider services currently provided through Sit n b fit and provide a range of health and well-being benefits to the individual.

This service will provide a progression route to the individuals who are currently in receipt of one-to-one support,

3.7 How will you publicise that you have received support from SIB?

(please refer to Section 3 of the guidance notes)

This project is likely to receive a lot of publicity and full acknowledgement will be given to the support of SIB funding. This will be achieved by working with the SIB funded Area Marketing project. Acknowledgement of SIB will also be passed to the clients and their carers / accommodation

3.8 Has there been any consultations concerning the need for this project?

Yes No

If 'Yes' please provide details:

We have consulted with local G.P's, community Centres, church halls, WI and U3A groups across Sunderland

3.9 Is there any documentary evidence available to support the need for this project?

Yes No

If 'Yes' please provide details:
Sunderland's 15 Year Plan for Adult Social Care and Healthy Aging in the City of Sunderland reinforce the need for additional health services for 50+
3.10 Who will benefit from the services provided by the project?
The 50+ section of society living within the City of Sunderland. 30 individuals over the 2 year period 25 groups over the 2 year period
3.11 Will there be any implications for Council Services arising from this project?
Yes [x] No []
If 'Yes' please provide details:
Yes – The project will make a significant contribution towards raising levels of physical activity for 50+ which will extend independence, thereby reducing the strain on council services.
3.12 Does this project require the support or sponsorship of a Sunderland City Council Directorate?
Yes [] No [x]
If 'Yes' please provide details:
3.13 Are any legal and other approvals required?
Yes [] No [x]
If 'Yes' please provide details of type of approval, date secured, or date expected to be secured:

Section 4: Equal Opportunities

4.1 Does your organisation have an Equal Opportunities Policy?
Yes [x] No []
If 'Yes' please describe how the project will comply with the Policy:
Enshrined in the co-operative principles and rules is a commitment to equal opportunities: 'In carrying out its objectives the CIC shall have regard to promoting equality of opportunity for all sections of the community both within its own affairs and within society generally, and to assisting people in need by any means whatsoever.'
If 'No' please describe how your organisation addresses equal opportunities issues:
4.2 Does your project specifically address any of the following issues?
Ethnic Issues Yes [] No [x] (please tick)
If 'Yes' please provide details as to how the project is in line with the Race Relations Act 1976:

Gender Issues Yes [] No [x] (please tick)

If 'Yes' please provide details as to how the project is in line with the Sex Discrimination Act 1975:

Disability Issues Yes [x] No [] (please tick)

If 'Yes' please provide details as to how the project is in line with the Disability Discrimination Act 1995:

In line with the DDA, Sit n b Fit will ensure that disabled learners will have a positive experience of learning and that the service will aim to recognise and respond to their particular requirements.

Section 5: Relationship of Project to the Area Framework(s)

5.1 Identify which Area Regeneration Framework Action Plan Strategic Priorities this project will address through the use of SIB, and demonstrate how these will be achieved:

City objective – working with those communities and groups who experience higher levels of ill health to ensure we can respond in ways in which are most relevant to their needs

Local – improved provision for 50+

Actions –

1) Research the needs of 50+

The project has / will involve market research

2) Activities programmes established in Community Setting and individuals own homes.

At least 30 individuals will benefit from delivering the service directly into their own homes. In addition, at least 25 groups will benefit (on average working with 350 local people, based on an average of 14 participants per group)

3) Develop Leisure learning programmes for 50+

Each participant will be offered an individual learning programmes, in total 380 learning programmes based on a 20 week (one hour pw) exercise and movement activity.

City objective – Addressing underlying long term problems such as unemployment, poverty, poor housing, which help determine poor health experience

Local – Need to encourage participation in health related matters.

Actions –

1) Promotion of sport, exercise and preventative programmes to assist the local community in development towards better health

30 individuals will benefit from delivering the service directly into their own homes. In addition, at least 25 groups will benefit (on average working with 350 local people, based on an average of 14 participants per group of 1 hour sessions. Such work can be classed as an early intervention measure to increase independent living and prevent falls – a major concern for the NHS.

Expansion of Healthy Living Centre activities around diet, health promotion, smoking cessation, and healthy lifestyle delivered at local venues.

Signposting to Wellness centres, smoking cessation, nutrition groups and Sunderland Health Trainers.

2) More local facilities for health programmes

Delivered to at least 25 community venues and 30 homes throughout the City's Area Framework locations.

Local – To promote community led solutions to tackling health related issues

Actions –

1) Investigate mechanisms to ensure sustainability of community led initiatives

Funding already secured to train local chair based, Youth moves, and Exercise Instructors to deliver the service in the future

2) Co-ordinate community resources and initiatives

Using local community venues to deliver exercise programmes

3) Provision of health information at local venues

Using local community venues to promote the benefits of exercise.

4) Encourage community ownership of projects and community led solutions to tackling health related issues

Creation of a bank of qualified exercise teachers to deliver activity in the community.

5.2 Identify outputs / outcomes against which the delivery of the project can be evaluated. Demonstrate how these will contribute to the Area Regeneration Framework(s).

The main output is 380 individuals to benefit health-wise from a 20 week exercise programme. The individual benefits of the exercise will be gauged and evaluated by the locations completing questionnaires at the beginning, mid-term and end of the programme.

Other outputs include develop 25 new community venues for the promotion and delivery of exercise programmes, and to support a social enterprise which aims to create a self financing services.

5.3 If the project relates to two or more Framework Areas, on what basis have you decided how to share the costs?

The aim is to provide the service across the City, the figures being calculated 5 community venues in 5 of the 6 areas delivering the exercise programmes and 5 individuals in each of the 6 areas.

Section 6: Management Arrangements

6.1 Describe how the project will be managed:

The programme will be managed by the directors of Sit 'n' b' Fit and the founder member Lynn Summerside is the operations manager of the social enterprise. She has a track record of delivery of this service City Wide.

6.2 Are there any significant risks or uncertainties that may affect either the timetable of the project, or whether it achieves its objectives?

The only identifiable risks are:

- 1) non – take up of programme – Market research strongly suggests that demand will outstrip supply. If this becomes a problem, we will increase the level and intensity of marketing the programme to the City's numerous community venues

2) people aged 50+ do not want to do the exercise – the programme is not compulsory and it is down to the choice of the individual whether they participate or not

Section 7: Financial Information

7.1 How much SIB funding is requested?

£27,500 in total to deliver within 25 locations within the City of Sunderland 380 individual learning programmes via a 20 week 1 hour per week = SIB unit cost of £3.61 per hour.

7.2 Indicate the type of funding requested: (please tick)

Capital [] Revenue [x] Both []

7.3 Has funding been requested / allocated from any other sources, including Council Directorates and if so how much?

Sport and Leisure - £8,000 towards community wellness programme
 Sport and Leisure – £1,800 for exercise activity in the Hendon area.
 Social Enterprise Investment Fund - £12,000 towards the training and certification of staff

As result of the total investment we will deliver 7,600 hours of exercise programmes for local residents aged 50+ making a training unit cost of £6.44. In addition we will deliver training for 12 local people to become exercise teachers for the local community.

7.4 What other funding alternatives have been considered and why were these not appropriate?

No other funding alternative has been considered for this specific activity.

7.5 What are the financial implications for the project should it not receive SIB funding?

This activity specifically targeting 50+ would not take place

7.6 When SIB expenditure is complete how do you intend to continue this project?

Sit 'n b' Fit intend to sustain the service through mainstreaming and commissioning.

7.7 Provide a profile of projected costs:

Funding Source	2008/09	2009/10	2010/11	Total Cost
SIB:				
Coalfield	5,000			5,000
East	5,000			5,000
North	5,000			5,000
South	2,500			2,500
West	5,000			5,000
Washington	5,000			5,000
Other Sources (please state)				
1)	Sport and Leisure	£8,000		£8,000
2)	SEIF	12,000		12,000
3)				

Total Cost:	47,500			47,500
7.8 Please provide details of any 'in-kind' funding (e.g Peppercorn rents), if included within the 'Other Sources' of funding shown above.				
None				
7.9 Please provide a breakdown of the Total cost to show the main areas of expenditure:				
As result of the total investment we will deliver 7,376 hours of exercise programmes for local residents aged 50+ making a training unit cost of £6.44. In addition we will deliver training for 12 local people to become exercise teachers for the local community.				
7.10 Please provide details of how you will ensure that the procurement and purchasing of services and equipment will be managed in accordance with requirements as detailed in the guidance notes and guidelines. Include any estimates that you have and details of any contractors or suppliers to be used.				
N/A				

Section 8: Additional Information

8.1 Please provide any additional information that may be of use in support of your project proposal (Please append additional sheets if required):

Section 9: Declaration

This authority is under a duty to protect the public funds it administers, and to this end may use the information you have provided on this form for the prevention and detection of fraud. It may also share the information with other bodies responsible for auditing or administering public funds for these purposes.
I declare that the information provided is correct and accurate and that, should this application be successful, the organisation will agree to the terms and conditions of SIB:
Name:
Lynn Summerside
Position in Organisation:
Director
Date:
4 June 2008

Project Application 5 – Newbottle Primary School

Project Title:
Newbottle Primary School – Security Improvements,
SIB Requested:
£9,000

Section 1: Application Requirements

1.1
<p>Please note that this application will be presented to the relevant Area Committee for its consideration when determining your SIB Grant Application. The Agenda and the Minutes of the Area Committee Meeting will be available for inspection by members of the public. Please therefore ensure that your organisation is agreeable to the content of the information that is set out in the form.</p> <p>The Application Form should be provided in either electronic (e-mail or floppy disc) or typed format.</p> <p>If you have a problem with returning this form in either electronic or typed format, please contact the appropriate Area Regeneration Officer. Contact / address details are provided on the covering letter and in the Guidance Notes and Criteria and Project Guidelines.</p> <p>Please note that a representative of your organisation must be available to attend the pre-agenda and main committee meeting(s) to which this application is presented, as they may be required to answer questions. Failure to attend the meeting(s) may result in your application being deferred or rejected.</p> <p>Dates and Venues of future meetings are provided as supporting information.</p>
1.2 Which Area Regeneration Framework(s) does your project cover? (please tick)
Coalfield [<input checked="" type="checkbox"/>] East [<input type="checkbox"/>] North [<input type="checkbox"/>] Washington [<input type="checkbox"/>] West [<input type="checkbox"/>] South [<input type="checkbox"/>]

Section 2: Sponsor Details

2.1 Name of Lead Organisation / Group:		
Newbottle Primary School		
2.2 Address of Lead Organisation / Group:		
Houghton Road. Houghton – le – Spring. DH4 4EE		
2.3 Contact Name for Project:		2.4 Position in Organisation:
Mr. Graham Stephenson		Head Teacher
2.5 Tel. Number:	2.6 Fax Number:	2.7 E-mail Address:
01915536566	01915536571	newbottle.primary@schools.sunderland.gov.uk
2.8 Day to Day Contact Name / Details: (if different to 2.3 above)		
2.9 Legal Status of Organisation:		2.10 Registered Charity Number (if applicable):
Maintained Primary School		N/A

2.11 Does your organisation have a bank account into which funds can be paid?
Yes
2.12 Has the organisation received SIB support previously?
Yes [] No [×]
If 'Yes' please provide details:
2.13 Are any trustees / members of the organisation employed by or are Elected Members of the City Council?
Yes [✓] No []
If 'Yes' please provide details:
Councillor Kath Rolph is a member of our Governing Body

Section 3: Project Details

3.1 Project Title: (please re-state title as per front sheet)	
Newbottle Primary School and Surrounding Community Security Improvements	
3.2 Project Start Date:	3.3 Project End Date:
October 2008	December 2008
3.4 Please Describe the project:	
<p>The project will be to repair a current camera and install two extra CCTV cameras to enable the monitoring of the entire site, including coverage of a new play area, currently under construction, immediately adjacent to the school, and financed by Sunderland City Council to provide additional play facilities for the younger children in the community. Such a camera would provide a deterrent to any anti – social behaviour that may be apparent.</p> <p>Recently the school had to do an emergency review of the site security, due to enhancing the safety and security of the school site and all of its users. Over the past three months, and despite being fully alarmed, we have had two break ins during the early hours resulting in the theft of several lap–top computers. An upgrade to our existing security system would prove a greater deterrent to would be burglars, and the forward thinking of including coverage of the new play facilities would assist in the city’s strategy in reducing the perception and fear of crime within our community.</p> <p>Our only CCTV security camera was damaged several weeks ago as a result of high winds. To repair this camera would have an approximate cost of £1,500. However to upgrade the system to the recommendations of Sunderland City Council Security Section would be £12,000.</p> <p>The Governors are eager to ensure effective security of the site as school continues to develop its provision as an extended service for community use.</p> <p>School is therefore requesting that the committee consider whether monies be available to support the upgrade of the existing security system, and the installation of two additional cameras to ensure the ultimate safety of all users of the premises, and the upgraded play area adjacent to the school which should be completed by late summer.</p>	
3.5 What service does the organisation currently provide and how will this be complemented by the project?	

Primary education with Nursery provision.

Newbottle Primary is committed to the 'Extended Schools' agenda, with a variety of activities taking place from 8.00am onwards, e.g. Breakfast Clubs, to 6.00pm, e.g. After School Clubs. As such there are a number of parents / carers on site.

School is also being opened up to the wider community in the form of 'Toddler Groups,' and an adult educational programme, 'Family Learning.' It is also used as a Polling Station.

We are also in the process of organising 'Holiday Clubs,' again security implications are apparent.

With the involvement of the wider community this project will enable us to ensure the health and safety of all users and allow us to expand the use of the school resources still further beyond the normal school day.

3.6 What additional activity will SIB funding allow to happen (please tick the appropriate statement)

(a)	A project will go ahead which otherwise would not happen at all	<input checked="" type="checkbox"/>
(b)	A project will be provided to a higher quality / on a greater scale	<input type="checkbox"/>
(c)	The funding will accelerate the implementation of the project by 12+ months	<input type="checkbox"/>
(d)	A gap in funding will be filled pending other funding being secured	<input type="checkbox"/>
(e)	Other reason	<input type="checkbox"/>

Please explain your answer:

Without funding the project would need to progress on a rolling programme, subject to school budgetary priorities, which would mean that the site would not be fully secured.

3.7 How will you publicise that you have received support from SIB?

(please refer to Section 3 of the guidance notes)

The project will be publicised in partnership with the SIB funded Area Marketing project, in our monthly newsletter and in our outdoor display boards, letter(s) to parents/carers; School Prospectus; Information to Governing Body and Liaison with Community Police Officers.

3.8 Has there been any consultations concerning the need for this project?

Yes No

If 'Yes' please provide details:

Sunderland City Council Community & Cultural Services.
Sunderland City Council Landscape & Reclamation (Development & Regeneration)
Northumbria Police
Security Compliance & Monitoring Officer (Sunderland City Council)

3.9 Is there any documentary evidence available to support the need for this project?

Yes No

If 'Yes' please provide details:

3.10 Who will benefit from the services provided by the project?

All school users, and community members, e.g. young children and families who would be encouraged to use the upgraded play area, which will be made safer due to the pioneering project of providing enhanced security via CCTV, which will be maintained and support by the school.

3.11 Will there be any implications for Council Services arising from this project?

Yes [<input checked="" type="checkbox"/>] No [<input type="checkbox"/>]
If 'Yes' please provide details:
Sunderland City Council (Security – Alarms Panel) will be able to monitor the site remotely
3.12 Does this project require the support or sponsorship of a Sunderland City Council Directorate?
Yes [<input checked="" type="checkbox"/>] No [<input type="checkbox"/>]
If 'Yes' please provide details:
The school is linked to Sunderland City Council 'Control & Emergency Centre (CAEC) for out of hours monitoring and have signed a Service Level Agreement with CAEC
3.13 Are any legal and other approvals required?
Yes [<input checked="" type="checkbox"/>] No [<input type="checkbox"/>]
If 'Yes' please provide details of type of approval, date secured, or date expected to be secured:
Planning permission will be sought if approved.

Section 4: Equal Opportunities

4.1 Does your organisation have an Equal Opportunities Policy?	
Yes [<input checked="" type="checkbox"/>] No [<input type="checkbox"/>]	
If 'Yes' please describe how the project will comply with the Policy:	
The project will provide the necessary security assurance to make all staff and users feel comfortable i.e. security for all.	
If 'No' please describe how your organisation addresses equal opportunities issues:	
4.2 Does your project specifically address any of the following issues?	
Ethnic Issues	Yes [<input type="checkbox"/>] No [<input checked="" type="checkbox"/>] (please tick)
If 'Yes' please provide details as to how the project is in line with the Race Relations Act 1976:	
Gender Issues	Yes [<input type="checkbox"/>] No [<input checked="" type="checkbox"/>] (please tick)
If 'Yes' please provide details as to how the project is in line with the Sex Discrimination Act 1975:	
Disability Issues	Yes [<input type="checkbox"/>] No [<input checked="" type="checkbox"/>] (please tick)
If 'Yes' please provide details as to how the project is in line with the Disability Discrimination Act 1995:	

Section 5: Relationship of Project to the Area Framework(s)

5.1 Identify which Area Regeneration Framework Action Plan Strategic Priorities this project will address through the use of SIB, and demonstrate how these will be achieved:

The project will contribute to the City Strategic Objective, 'Reducing Crime and the Fear of Crime,' by making the site more secure, so reducing crime, and the fear of crime.

It will also contribute to the City Strategic Objective, 'Developing an Attractive City,' by helping to protect the school and immediate environment.

It will further contribute to the City Strategic Objective, 'Raising Standards and Improving Participation in Learning.'

5.2 Identify outputs / outcomes against which the delivery of the project can be evaluated. Demonstrate how these will contribute to the Area Regeneration Framework(s).

Outputs:

Reduction of criminal incidents
Contribution to the provision of cameras
Improved site security

Outcomes:

A more secure school Greater feelings of safety within the premises and the adjacent play area.
Reduced crime and fear of crime.
Improved access to and participation in learning.

5.3 If the project relates to two or more Framework Areas, on what basis have you decided how to share the costs?

Not applicable.

Section 6: Management Arrangements

6.1 Describe how the project will be managed:

The project will be managed by the Head Teacher and the School Business Manager (Bursar), in conjunction with Sunderland City Council Property Services.

6.2 Are there any significant risks or uncertainties that may affect either the timetable of the project, or whether it achieves its objectives?

- 1) Planning permission not granted – we would negotiate with the relevant committee to assist in getting authorisation for permission.
- 2) Funding not awarded – refer to 3.6 above
- 3) Currently no security camera and Site Manager does not live on the premises – liase with Northumbria Police to make them aware of our circumstances and requested extra patrols in area

Section 7: Financial Information

7.1 How much SIB funding is requested?

£12,000

7.2 Indicate the type of funding requested: (please tick)

Capital [] Revenue [] Both []

7.3 Has funding been requested / allocated from any other sources, including Council Directorates and if so how much?

No

7.4 What other funding alternatives have been considered and why were these not appropriate?

Due to the cost of the project, local organisations have not been approached as they only 'donate' a small amount of monies e.g. Gentoo – up to £500. As such a large grant is needed to complete the work.

Ideally the project would be funded from the school budget, however insufficient funding is available due to limited budget allocation for projects of this amount. We would be able to provide the monies required to repair the CCTV camera and provide a greater level of security on the 'fire doors.' where intruders were recently able to access inside the school. This would be a sum of £3,000.

7.5 What are the financial implications for the project should it not receive SIB funding?

We would be able to repair to the existing security camera, but we will not be able to complete the minimum necessary to provide what we consider as adequate security, as highlighted in section 3.4.

7.6 When SIB expenditure is complete how do you intend to continue this project?

Any maintenance would come from the existing school budget or any funding generated through the work of the School Business Manager. (to be appointed from Sep 08)

7.7 Provide a profile of projected costs:

Funding Source	2008/09	2009/10	2010/11	Total Cost
SIB:				
Coalfield	£9,000			£9,000
East				
North				
South				
West				
Washington				
Other Sources (please state)				
1) School Budget	£2,000	£1,000		£3,000
2)				
3)				
Total Cost:	£11,000	£1,000		£12,000

7.8 Please provide details of any 'in-kind' funding (e.g Peppercorn rents), if included within the 'Other Sources' of funding shown above.

None

7.9 Please provide a breakdown of the Total cost to show the main areas of expenditure:

Equipment £8,000
 Installation Costs / Direct Communication to Civic Centre £4,000

Annual maintenance costs will be funded by the school.

NB:-

School funds of £3,000 would pay for the repair of the CCTV camera and greater level of security on the fire door.

SIB funding of £9,000 would provide additional resources that would benefit the community as outlined in 3.4.

7.10 Please provide details of how you will ensure that the procurement and purchasing of services and equipment will be managed in accordance with requirements as detailed in the guidance notes and guidelines. Include any estimates that you have and details of any contractors or suppliers to be used.

Procurement will be undertaken in accordance with the policies of Sunderland City Council. Keith Linton (Sunderland City Council – Community & Cultural Services) has been approached to organise this on school's behalf.

Section 8: Additional Information

8.1 Please provide any additional information that may be of use in support of your project proposal (Please append additional sheets if required):

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Section 9: Declaration

This authority is under a duty to protect the public funds it administers, and to this end may use the information you have provided on this form for the prevention and detection of fraud. It may also share the information with other bodies responsible for auditing or administering public funds for these purposes.

I declare that the information provided is correct and accurate and that, should this application be successful, the organisation will agree to the terms and conditions of SIB:

Name:

Graham Stephenson

Position in Organisation:

Head Teacher

Date:

03 – 07 - 08