

MEMBERS' MONTHLY DIGEST

ISSUE 113

SEPTEMBER 2010

A BRIEFING FOR CITY COUNCILLORS

For Executive and Key Decisions made by Cabinet please see the Forward Plan and the Record of Executive Decisions.

Please note that electronic versions of the above documents are now available on the Council's Internet site <http://www.sunderland.gov.uk> - just click on "Council & Democracy" and scroll to "Council Meetings" for full Council, Cabinet and all Committee Minutes, the Forward Plan and Executive Decisions.

Decisions made under Delegated Powers

Chief Officer	Date	Decision	Contact Point	Ward
Deputy Chief Executive	19/07/10	Agreed to let Unit D24 at Houghton Business Centre, Lake Road, Houghton-le-Spring in line with Council policy to John Logan of 14 Redwood Close, Hetton-le-Hole, Tyne and Wear trading as Combined Electrical Service (Contractors).	Nick Wood ☎ 5612631	Houghton
Deputy Chief Executive	30/07/10	Agreed to a renewal of the lease to the existing tenant for a term of 3 years and 4 months at Unit 7, Mercentile Road, Rainton Bridge Industrial Estate. The current lease expired on 17 th July 2010.	Nick Wood ☎ 5612631	Houghton

Deputy Chief Executive	30/07/10	Agreed to the purchase of 15m ² of land for footpath widening works pertaining to the installation of a Puffin Pedestrian Crossing at Raglan Row, Philadelphia. Instruction received from City Services (Transportation).	Nick Wood ☎ 5612631	Houghton
Deputy Chief Executive	30/07/10	Agreed to the lease renewal of Unit 10/11 Glaholm Road, Hendon.	Nick Wood ☎ 5612631	Hendon
Deputy Chief Executive	09/08/10	Agreed to a rent review of Cherry Tree Public House at nil increase.	Nick Wood ☎ 5612631	Washington South
Deputy Chief Executive	09/08/10	Agreed to the surrender of Unit 503 The Place by JW Services Ltd.	Nick Wood ☎ 5612631	Hendon
Deputy Chief Executive	09/08/10	Agreed to let Unit 1, Sandmere Road to Derek Gregory trading as Delton Pet and Garden Supplies.	Nick Wood ☎ 5612631	Hendon
Deputy Chief Executive	09/08/10	Agreed to the surrender of Room 201 The Place and the letting of Room 501 The Place to 530db Ltd.	Nick Wood ☎ 5612631	Hendon
Deputy Chief Executive	09/08/10	Agreed to let Unit 14, Stanfield Business Centre, Addison Street, Sunderland, SR2 8SZ in line with Council policy to Mr. Brian Wood, 53 Kelly Road, Hebburn, NE31 2QN trading as 2 Wheels Motorcycle Training.	Nick Wood ☎ 5612631	Hendon
Deputy Chief Executive	13/08/10	Agreed to a lease renewal of Units 6/7 Castellian Road to Mr. & Mrs. Stockdale.	Nick Wood ☎ 5612631	Castle
Deputy Chief Executive	13/08/10	Agreed to the Wayleave Agreement for the erection of a 2.0m x 0.80m sign at the entrance of Houghton Police Station. Request received from Northumbria Police Authority.	Nick Wood ☎ 5612631	Houghton

Deputy Chief Executive	13/08/10	Agreed to enter into a 3 year lease (contracted out of the Security of Tenure provisions of the Landlord and Tenant Act 1954 Part II and with a break clause) of Unit 1, Hay Street, Sheepfolds to Mr. Douglas Capper.	Nick Wood ☎ 5612631	Castle
Deputy Chief Executive	13/08/10	Agreed to enter into an agreement for the surrender of the Council's lease at St. Cuthbert's House, Sunnyside to facilitate the redevelopment of the site.	Nick Wood ☎ 5612631	Hendon
Deputy Chief Executive	19/08/10	Agreed to the lease renewal of 41/41A Allendale Road to Mr. David Wai Kwok Lui for a term of 5 years.	Nick Wood ☎ 5612631	St. Chad's
Deputy Chief Executive	19/08/10	Agreed to a new letting of 37 Westbourne Terrace, Shiney Row to Mr. Aidan Davison for a term of 5 years.	Nick Wood ☎ 5612631	Shiney Row
Deputy Chief Executive`	24/08/10	Appointed agents to provide property valuation advice in respect of the Smarter Working Project. Appointed DTZ to undertake valuations of the properties identified to date for closure and subsequent disposal as part of the Smarter Working Project.	Colin Clark ☎ 5617849	All
Deputy Chief Executive	25/08/10	Renaming and Renumbering of 1-8 Chaffinch Road to 1-8 Bodiam Road, Sunderland and 1-3 Thrush Grove to 1-3 Walworth Road, Sunderland.	Pat Buckle ☎ 5612571	Castle
Deputy Chief Executive	25/08/10	Approved new street name Bodiam Road, Sunderland.	Pat Buckle ☎ 5612571	Castle

Deputy Chief Executive	27/08/10	Agreed to a new agreement of Unit 1B, Stobart Street to Leagh Smith, trading as Empire Windows. The Tenant is currently occupying the Unit.	Nick Wood ☎ 5612631	Southwick
Deputy Chief Executive	27/08/10	Agreed to renew the lease of 7 Mary Street.	Nick Wood ☎ 5612631	St. Michael's
Deputy Chief Executive	27/08/10	Agreed to renew the lease of 16 Bonemill Lane, Washington.	Nick Wood ☎ 5612631	Washington East
Deputy Chief Executive	27/08/10	Agreed to the wayleave to NEDL for the installation of an underground cable to the rear of 37 Westbourne Terrace, Shiney Row.	Nick Wood ☎ 5612631	Washington East
Deputy Chief Executive	27/08/10	Agreed to a lease renewal of Unit 15, Sandmere Road to Calmtoken Ltd, trading as Safetech.	Nick Wood ☎ 5612631	Washington East
Deputy Chief Executive	27/08/10	Agreed to a rent review of Winchester House for Sunderland North Community Business Centre at nil increase. Tenant met the criteria of the community asset policy.	Nick Wood ☎ 5612631	Washington East
Deputy Chief Executive	06/09/10	Agreed to let Unit BO3 The Place, Athenaeum Street, Sunderland, SR1 1QX in line with Council policy to Steff Jamieson, 18 Mayfield Court, Fulwell, SR6 9HY trading as Steff Jamieson Fine Art Photography.	Nick Wood ☎ 5612631	Castle
Deputy Chief Executive	06/09/10	Agreed to renew the Lease at 106 The Drive to Mr. Stephen Coombs.	Nick Wood ☎ 5612631	Washington North
Deputy Chief Executive	06/09/10	Agreed to the surrender of Unit 32-33 Jacky Whites Market by Wilsons of Whitburn Ltd.	Nick Wood ☎ 5612631	Millfield

Deputy Chief Executive	06/09/10	Agreed to let community facilities at the Bunny Hill Centre to Sunderland North Community Business Centre for a term of 5 months.	Nick Wood ☎ 5612631	Redhill
Deputy Chief Executive	06/09/10	Agreed to let Suite 28 St. Thomas Street Office Centre, 4 St. Thomas Street, Sunderland, SR1 1NW in line with Council policy to John Wilkes, Crawley Hall, Crawleyside, Stanhope, Co. Durham trading as CCP Ltd.	Nick Wood ☎ 5612631	Hendon
Deputy Chief Executive	06/09/10	Agreed to let Unit 503 The Place, Athenaeum Street in line with Council policy to Simon Tuckwell of 46 Wearhead Drive, SR4 7LP trading as DesignHus Ltd.	Nick Wood ☎ 5612631	Hendon
Deputy Chief Executive	06/09/10	Agreed to let Unit 12A Stanfield Business Centre, Addison Street, Sunderland, SR2 8SZ in line with Council policy to John Wayne Brooke, 10 Wear Street, South Hylton, Sunderland, SR4 0QH trading as Rollador Shutters.	Nick Wood ☎ 5612631	Hendon
Deputy Chief Executive	06/09/10	Agreed to let Suite 15 to Stephen Jarvis of Independent Advocacy Service Ltd.	Nick Wood ☎ 5612631	Hendon
Acting Executive Director of Children's Services	07/05/10	To accept the quotation to carry out work at two settings in Zone 5 namely Apple Blossom and Just Learning (Doxford Park) being capital works on Early Years Foundation settings in the City.	Rachel Putz ☎ 5615640	Doxford

Acting Executive Director of Children's Services	07/05/10	To accept the tender to carry out work at one setting in Zone 5 namely Little Angels being capital works on Early Years Foundation Stage settings in the City.	Rachel Putz ☎ 5615640	Sandhill
Acting Executive Director of Children's Services	15/06/10	Approved the sale of the former Hylton Red House School Caretaker's House at 31 Rutherglen Road, Red House, Sunderland.	Val Thompson ☎ 5611372	Redhill
Acting Executive Director of Children's Services	15/06/10	Agreed to a further extension from 1 st July 2010 to 1 st October 2010 for the existing Independent Advocacy Service contract delivered by the current contracted provider in order for a re-tender to be carried out.	Meg Boustead ☎ 5611349	All Wards
Acting Executive Director of Children's Services	23/06/10	To complete a tender process to ensure the best possible quote is secured for the Recruitment and Retention of Social Workers from Overseas.	Meg Boustead ☎ 5611349	All Wards
Acting Executive Director of Children's Services	05/08/10	Variation to Contract re: Evince Database Software and Maintenance.	Sophie Maddison ☎ 4432868	All Wards
Acting Executive Director of Children's Services	08/09/10	Award training contract to Kate Reed Consultancy, as the only provider with a successful bid application, for the provision of Progress Matters training for early years practitioners within the POCU and Maintained Sectors.	Rachel Putz ☎ 5615640	All
		This training is provided to meet objectives set out within the Sure Start, Early Years and Childcare Grant: 2010-11 Memorandum of Grant, Paragraphs 32-36.		

Executive Director of City Services	14/07/10	Authorised the making of a new On-Street Parking Places Order including all chargeable parking places incorporating all amendments into one comprehensive order. The articles have been reviewed to reconcile with the new provisions and to remove all references to the 2003 Consolidation Order.	James Newell ☎ 5611607	All Wards
Executive Director of City Services	14/07/10	Authorised the making of a new Sunderland South Traffic Order that combines all current Traffic Orders within the Sunderland South Area, made prior to and including December 2009, into one comprehensive order that includes waiting and loading restrictions and parking and loading places. Item descriptions have been reviewed to improve their intelligibility and a review of the associated articles has also been necessary to reconcile with the new schedules.	James Newell ☎ 5611607	
Executive Director of City Services	14/07/10	Agreed to re-appoint the Hackney Carriage Ranks within the Sunderland South area, made prior to and including July 2010, into one comprehensive schedule.	James Newell ☎ 5611607	
Executive Director of City Services	15/07/10	Accepted a tender from Neighbourhood Street Services, Durham County Council for the Road Restraint Systems Maintenance Contract 2010-2012. Provisional commencement date 16 th August 2010.	Graham Carr ☎ 5611298	
Executive Director of City Services	16/07/10	Appointment of 4 Projects to provide a web based collaborative project management system.	Ed Wallage ☎ 5611277	

Executive Director of City Services	16/07/10	Appointed Corderoy to provide coast assurance review of the Central Route cost estimate.	Ed Wallage ☎ 5611277	
Executive Director of City Services	19/07/10	Considered a petition requesting that Albion Terrace, Springwell Village be considered for permit parking. Petition declined as the Council has already identified two pilot Parking Management Schemes.	Andrew Jackman ☎ 5611569	Washington West
Executive Director of City Services	19/07/10	Considered a petition from residents of Hartley Wood, Pennywell requesting the privatisation of Waterford Green. Petition declined as Gentoo intend to carry out alterations to the street entrances and carry out a consultation with the frontages in advance of any works taking place.	Andrew Jackman ☎ 5611569	West St. Anne's
Executive Director of City Services	19/07/10	Considered a petition submitted by local residents who disagree with the Council's proposal to introduce additional waiting restrictions in Ashmore Street, Carlyon Street, Lorne Terrace and the associated back lanes. Petitioners' request granted, and a review to be undertaken in 12 months time of the parking situation in the subject streets, taking into account progress made in respect of the proposed pilot Parking Management Scheme in the Hospital area.	Andrew Jackman ☎ 5611569	East St. Michael's

Executive Director of City Services	27/07/10	Agreed to extend the Sunderland North Community Business Centre Contract at the Bunny Hill Centre for a further period of 5 months from 1 st September 2010 to 31 st January 2011.	Julie Gray ☎ 5617574	Redhill
Executive Director of City Services	29/07/10	Approved the variation of the existing Carriageway Reconstruction and Resurfacing Contract.	Graham Carr ☎ 5611298	All Wards
Executive Director of City Services	30/07/10	Approved the amendment of 'No Stopping' Traffic Regulation Orders relevant to the School Keep Clear Markings outside of various schools in Washington.	James Newell ☎ 5611607	All Washington Wards
Executive Director of City Services	02/08/10	Agreed to adopt a community based approach to operate (open/close) the Nye Dene gates on an ongoing basis and to be in accordance with the Nye Dene Gating Order.	Bob Donaldson ☎ 5611517	Castle
Executive Director of City Services	03/08/10	Approved the decision of the Planning and Highways Committee at its meeting on 20 th July not to uphold the objection to the rationalisation of the Free Off Street Parking Places Orders throughout the City into one Parking Places Order including reviewing the articles within the Order. The Chief Solicitor is authorised to take the necessary action in making the above Order.	Les Clark ☎ 5614540	All
Executive Director of City Services	09/08/10	Agreed to instruct RTA Associates Ltd to review the on-site parking bay arrangements at various locations across the City.	James Newell ☎ 5611607	All Wards

Executive Director of City Services	10/08/10	Issued Final (Adoption) Certificates confirming satisfactory completion of highway works associated with a residential development at St. Peter's Wharf, Bonnersfield. The works have been carried out in accordance with an Agreement under Sections 38 and 278 of the Highways Act 1980 (detailed drawings are available numbers 4178/864(A) and 4178/864(B). The works are now adopted and maintainable at public expense.	James Newell ☎ 5611607	St. Peter's
Executive Director of City Services	10/08/10	<p>Agreed to:-</p> <ol style="list-style-type: none"> 1. Progress the installation of 30 electric vehicle charging points within the public car parks as part of the 'Plugged in Places' Infrastructure Framework in collaboration with One North East. 2. Capital costs are estimated to be £159,000 plus VAT. The 'Plugged in Places' Infrastructure Framework grant will cover up to 50% of the eligible costs of which £79,500 plus VAT is to be met from the Local Transport Plan 2010/2011 budget. 3. The revenue implications associated with the proposed infrastructure, to be considered in the medium term financial strategy, are estimated to be approximately £62,250 per annum (assuming maximum usage of parking bays). 	Bob Donaldson ☎ 5611517	

4. Progress the amendment to the appropriate Parking Places Order to specify:-
 - (a) The location of the electric vehicle parking places.
 - (b) Electric vehicles may only use the parking places whilst they are connected to the recharging post relating to the parking place and actively recharging.
 - (c) 4 hours free parking available whilst the recharge is taking place. After that, the vehicle must move to a standard parking bay and the remainder of the stay will be chargeable at the normal applicable rate. Return to the same recharging point on the same day is prohibited.
 - (d) Provide for the free use of electricity by an electric vehicle, while charging a vehicle.

Executive Director of City Services

10/08/10

Appointed the framework consultant Aecom to carry out a structural assessment of Penshaw Bridge.

Ed Wallage ☎
5611277

Washington East

Executive Director of City Services

11/08/10

Approved installation of traffic calming measures on Gray Road, Hendon as part of the Back on the Map – Transforming Hendon project.

Ian Pearson ☎
5612445

Hendon

Executive Director of City Services	11/08/10	Approved alterations to existing highways and authorised the entering into of a Section 278 Agreement under the Highways Act 1980 and the subsequent adoption of highways at Murton Lane, Hetton, as shown on drawings available, number 4178/904, for Taylor Wimpey.	Graham Carr ☎ 5611298	Hetton
Executive Director of City Services	12/08/10	Agreed to reduce the charge for computer printouts to 35p across libraries with effect from 2 nd August 2010.	Jane Hall ☎ 5618404	All Wards
Executive Director of City Services	12/08/10	Agreed to continue to engage Golf Course Management Ltd to operate Elemore Golf Course for the period 12 th October 2010 – 31 st March 2011.	Julie Gray ☎ 5617574	
Executive Director of City Services	13/08/10	Accepted quotations for the following companies to undertake the Prevention Strategy within the identified locations and issued an instruction to commence work.	Julie Gray ☎ 5617574	North Washington
		<ul style="list-style-type: none"> - Sunderland North Community Business Centre (Direct delivery in the North). - Springwell Community Association in conjunction with Washington Millennium Centre (Direct delivery in Washington). 		
Executive Director of City Services	18/08/10	Approved the introduction of an experimental Prohibition of Waiting and Loading/ Unloading At Any Time Order on Hay Street, Monkwearmouth	Andrew Jackman ☎ 5611569	Southwick

Executive Director of City Services	18/08/10	Approved the installation of a Pedestrian Refuge Crossing on the A690 Durham Road, Bede Bank, near Sunderland College.	Andrew Jackman ☎ 5611569	Barnes
Executive Director of City Services	19/08/10	Approved the installation of a Pedestrian Refuge Crossing on Mill Hill Road between its junctions with Slaley Court and Mountby, Doxford Park.	Andrew Jackman ☎ 5611569	Doxford
Executive Director of City Services	23/08/10	Approved the introduction of an Experimental Traffic Regulation Order (TRO) prohibiting waiting Monday to Saturday 8 am – 6 pm on Waterworks Road and Johnson Street, Millfield. The introduction of an Experimental TRO prohibiting loading/unloading Monday to Saturday 8 am – 6 pm on Waterworks Road and Johnson Street, Millfield.	Andrew Jackman ☎ 5611569	Millfield
Executive Director of City Services	24/08/10	Approved the introduction of a Bus Stop Clearway and No Waiting At Any Time Restrictions on Alston Crescent/Station Road	Andrew Jackman ☎ 5611569	Fulwell
Executive Director of City Services	27/08/10	Appointed the framework consultant AECOM to carry out Principal Inspections of highway structures over or adjacent to the railway. Appointed Network Rail to provide overnight possessions and isolations of the railway to allow the inspections to be carried out.	Ed Wallage ☎ 5611277	Various Locations
Executive Director of City Services	27/08/10	Approved the appointment of Jacobs to carry out transport modelling for the development of the Local Transport Plan.	Bob Donaldson ☎ 5611517	

Executive Director of City Services	03/09/10	Approved the decision of the Planning and Highways Committee on 20 th July 2010 not to uphold the objection to the rationalisation of the Free Off Street Parking Places Orders throughout the City into one Parking Places Order including reviewing the articles within the Order. The Chief Solicitor is authorised to take the necessary action in making the Order.	Earl Belshaw ☎ 5611575	
Executive Director of Health, Housing and Adult Services	02/07/10	Approved the procurement of an independent consultant to undertake a Neighbourhood Renewal Assessment (NRA) for Maudlin Street, Hetton-le-Hole, Houghton-le-Spring, DH5 9BG.	Alan Caddick ☎ 5662690	Hetton
Executive Director of Health, Housing and Adult Services	05/07/10	Agreed to continue the previously agreed variation to the contract for the IMCA Service to include the provisions for the IMCA in relation to DoLS and also the role of the Relevant Person's Representative (RPR) from 31 st October 2010 until 31 st March 2011.	Graham King ☎ 5661894	All
Executive Director of Health, Housing and Adult Services	23/07/10	Approved to implement an agreement for General Practitioner cover at Farmborough Court Intermediate Care Centre from 1 st April 2010 until 31 st March 2013	Neil Revely ☎ 5661880	All
Executive Director of Health, Housing and Adult Services	26/07/10	Agreed retrospective approval to award contracts to Age UK, Citizens Advice Sunderland, Pallion Action Group and Shiney Advice and Resource Project to provide First Tier Welfare Rights Advice Services across the City following a tender process.	Neil Revely ☎ 5661880	All

Executive Director of Health, Housing and Adult Services	11/08/10	Agreed to award the contract for the supply and installation of straight and curved track stair lifts to Liftable for the period of 1 st September 2010 to 31 st August 2012.	Neil Revely ☎ 5661880	All
Director of Human Resources and Organisational Development	22/07/10	Approved the Executive Director of City Services' staffing proposal in relation to various posts within Commercial Catering.	Peter Cowen ☎ 5611729	
Director of Human Resources and Organisational Development	22/07/10	Approved the Executive Director of City Services' staffing proposal in relation to the post of Performance Manager.	Peter Cowen ☎ 5611729	
Director of Human Resources and Organisational Development	22/07/10	Approved the Deputy Chief Executive's staffing proposal in relation to the posts of Port Operative.	Peter Cowen ☎ 5611729	
Director of Human Resources and Organisational Development	22/07/10	Approved the Deputy Chief Executive's staffing proposal in relation to the post of Programme Support Assistant.	Peter Cowen ☎ 5611729	
Director of Human Resources and Organisational Development	22/07/10	Approved the Executive Director of Health, Housing and Adult Services' staffing proposal in relation to various posts within the Housing Options Team.	Peter Cowen ☎ 5611729	
Director of Human Resources and Organisational Development	22/07/10	Approved the Executive Director of Health, Housing and Adult Services' staffing proposal in relation to various posts within Provider Services.	Peter Cowen ☎ 5611729	
Director of Human Resources and Organisational Development	02/08/10	Approved the Head of ICT's staffing proposal in relation to various posts within the ICT Unit.	Peter Cowen ☎ 5611729	

Director of Human Resources and Organisational Development	02/08/10	Approved the Executive Director of City Services' staffing proposal in relation to the post of Project Officer (Attendance Management) and Employee Wellness Co-ordinator.	Peter Cowen ☎ 5611729
Director of Human Resources and Organisational Development	02/08/10	Approved the Director of Financial Resources' staffing proposal in relation to various posts within Council Tax.	Peter Cowen ☎ 5611729
Director of Human Resources and Organisational Development	02/08/10	Approved the Executive Director of Health, Housing and Adult Services' staffing proposal in relation to the post of NVQ Assessor.	Peter Cowen ☎ 5611729
Director of Human Resources and Organisational Development	02/08/10	Approved the Deputy Chief Executive's staffing proposal in relation to the post of Waste Officer.	Peter Cowen ☎ 5611729
Director of Human Resources and Organisational Development	17/08/10	Approved the Deputy Chief Executive's staffing proposal in relation to the posts of Port Operative.	Peter Cowen ☎ 5611729
Director of Human Resources and Organisational Development	27/08/10	Approved the Executive Director of Health, Housing and Adult Services' staffing proposal in relation to the post of Social Worker.	Peter Cowen ☎ 5611729
Director of Human Resources and Organisational Development	27/08/10	Approved the Executive Director of Health, Housing and Adult Services' staffing proposal in relation to various proposals within Community Equipment Service.	Peter Cowen ☎ 5611729
Director of Human Resources and Organisational Development	27/08/10	Approved the Executive Director of Health, Housing and Adult Services' staffing proposal in relation to various posts within Provider Services.	Peter Cowen ☎ 5611729

Director of Human Resources and Organisational Development	27/08/10	Approved the Executive Director of City Services' staffing proposal in relation to the posts of Senior Surveyor and Senior Mechanical Engineer.	Peter Cowen ☎ 5611729
Director of Human Resources and Organisational Development	27/08/10	Approved the Acting Executive Director of Children's Services' staffing proposal in relation to the post of Adoption Officer.	Peter Cowen ☎ 5611729
Director of Human Resources and Organisational Development	27/08/10	Approved the Acting Executive Director of Children's Services' staffing proposal in relation to the post of Senior Youth Worker.	Peter Cowen ☎ 5611729
Director of Human Resources and Organisational Development	27/08/10	Approved the Deputy Chief Executive's staffing proposal in relation to the post of Cash in Transit Operative.	Peter Cowen ☎ 5611729

Information Items and Reports Available for Inspection in Members' Services

Chief Officer	Date	Decision	Contact Point	Ward
Director of Financial Resources	30/06/10	Financial Resources – Performance and Information Report for the period 1 st April, 2010 to 30 th June, 2010.	George W. Blyth ☎ 5611801	
Director of Financial Resources	31/07/10	Financial Resources – Performance and Information Report for the period 1 st April, 2010 to 31 st July, 2010.	George W. Blyth ☎ 5611801	