

GOVERNANCE COMMITTEE

Meeting of the GOVERNANCE COMMITTEE to be held in the Fire Authority Rooms at the Fire and Rescue Service Headquarters, Nissan Way, Barmston Mere, Sunderland on MONDAY, 30TH JUNE, 2008 at 10.30 a.m.

A G E N D A

Item	Page
1. Apologies for Absence	
2. Declarations of Interest	
3. Minutes of the Last Meeting of the Governance Committee held on 31st March	1
(Copy herewith).	
4. A Summary of the Standards Committee (England) Regulations 2008	5
Report of the Deputy Clerk (copy herewith).	
5. Procedure for the Local Assessment of Complaints	15
Report of the Deputy Clerk (copy herewith).	
6. Annual Audit and Inspection Letter – Audit 2006/2007	63
Joint Report of the Chief Fire Officer, the Clerk to the Authority and the Finance Officer (copy herewith).	

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| 7. | Internal Audit Services Annual Report for 2007/2008 | 83 |
| | Report of the Finance Officer (copy herewith). | |
| 8. | Annual Review of Effectiveness of Internal Audit Services | 89 |
| | Report of the Finance Officer and the Clerk to the Authority (copy herewith). | |
| 9. | Annual Governance Review 2007/2008 | 127 |
| | Joint Report of the Chief Fire Officer, the Clerk to the Authority, the Finance Officer and the Personnel Adviser (copy herewith). | |
| 10. | Statement of Accounts 2007/08 | |
| | Report of the Finance Officer (copy to follow). | |
| 11. | Annual Audit and Inspection Plan 2008/2009 | 177 |
| | Joint Report of the Chief Fire Officer, Clerk to the Authority, the Finance Officer and the Personnel Adviser (copy herewith). | |

DAVE SMITH,
Clerk to the Authority

Civic Centre,
SUNDERLAND.

20th June, 2008