

AUDIT AND GOVERNANCE COMMITTEE

28 March 2014

Proposed Forward Plan of Reports for 2014/15

Report of the Head of Assurance, Procurement and Projects

1. Purpose of Report

- 1.1 To enable the Committee to consider and comment on the proposed Forward Plan of reports for 2014/15.
- 1.2 During the year there will be 4 quarterly meetings – at which the Committee will consider the Corporate Assurance Map alongside other reports. An additional meeting is scheduled for February in order to consider the Treasury Management Policy and Strategy in order that it can be agreed by Cabinet in February and then by Council in March of each year in line with good practice.

2. Recommendations

- 2.1 Members are asked to consider and agree to the attached proposed Forward Plan of reports.

**Forward Plan of Reports
Audit and Governance Committee 2014/15**

Month	Brief Description	Report of
June 2014	Annual Review of Governance Arrangements / Annual Governance Statement (including Annual Report covering work of Internal Audit and Risk and Assurance teams)	Executive Director of Commercial and Corporate Services
	Corporate Assurance Map - update	Head of Assurance, Procurement and Projects
	Review of Internal Audit 2013/14	External Auditor
	Audit Progress Report	External Auditor
	Annual Report on the Work of the Committee	Executive Director of Commercial and Corporate Services
	Unaudited Statement of Accounts 2013/14	Executive Director of Commercial and Corporate Services
	Treasury Management Annual Review 2013/14	Executive Director of Commercial and Corporate Services
	Treasury Management 2014/15 - First Quarterly Review	Executive Director of Commercial and Corporate Services
September 2014	Corporate Assurance Map – update	Head of Assurance, Procurement and Projects
	Treasury Management 2014/15 – Second Quarterly Review	Executive Director of Commercial and Corporate Services
	Audit Completion Report 2013/14	External Auditor
	Audited Statement of Accounts 2013/14	Executive Director of Commercial and Corporate Services

**Forward Plan of Reports
Audit and Governance Committee 2014/15**

Month	Brief Description	Report of
December 2014	Treasury Management 2014/15 – Third Quarterly Review	Executive Director of Commercial and Corporate Services
	Corporate Assurance Map – update	Head of Assurance, Procurement and Projects
	Corporate Assurance Map Consultation 2015/16	Head of Assurance, Procurement and Projects
	Annual Audit Letter 2013/14	External Auditor
	Audit Progress Report	External Auditor
	Certification of Claims and Returns 2013/14	External Auditor
February 2015	Treasury Management Strategy and Policy for 2015/16 including Treasury Management Prudential Indicators for 2015/2016 to 2017/2018	Executive Director of Commercial and Corporate Services
	Audit Progress Report	External Auditor
March 2015	Corporate Assurance Map - update	Head of Assurance, Procurement and Projects
	Corporate Assurance Map – 2014/15 (including Internal Audit Plan, and Risk and Assurance team plan)	Head of Assurance, Procurement and Projects
	Proposed Forward Plan of Reports 2014/2015	Executive Director of Commercial and Corporate Services
	Member Training and Development	Executive Director of Commercial and Corporate Services
	Audit Strategy Memorandum 2014/15	External Auditor
	Audit Progress Report	External Auditor

Note: Other ad-hoc reports/items shall be added to the Agenda where considered necessary