

COALFIELD AREA COMMITTEE

AGENDA

Meeting to be held at The New Library and Learning Centre, Newbottle Street, Houghton-le-Spring on Wednesday, 7th June, 2006 at 6.00 p.m.

(* Denotes an item relating to an executive function)

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| 5. | Presentation by the Coalfield Regeneration Trust – Current Priorities | |
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This information can be made available on request in other languages.
If you require this, please telephone (0191) 553 1345

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| | Report of the Director of Development and Regeneration (copy herewith). | |

R.C. RAYNER,
City Solicitor.

Civic Centre,
SUNDERLAND.

22nd May, 2006

At a meeting of the COALFIELD AREA COMMITTEE held at THE NEW LIBRARY AND LEARNING CENTRE, NEWBOTTLE STREET, HOUGHTON-LE-SPRING on TUESDAY, 7TH MARCH, 2006 at 6.30 p.m.

Present:-

Councillor A. Hall in the Chair

Councillors Carthy, J. Heron, R. Heron, Lawson, Rolph, J. Scott and Speding.

The Chairman welcomed everyone to the meeting.

Apologies for Absence

Apologies for absence were submitted to the meeting on behalf of Councillors F. Anderson, Blackburn, Richardson and Tate.

Minutes of the Last Meeting

1. RESOLVED that the minutes of the last meeting of the Committee held on 11th January, 2006 (copy circulated), be confirmed and signed as a correct record.

Declaration of Interest

Item 5 - The CANNI Forum

Councillors Rolph and Speding declared personal interests in the report as Council appointed Directors of the Management Committee of the Herrington Burn YMCA.

Item 6 - Children's Centres – Phase Two – 2006-08

Councillors A. Hall and J. Scott declared personal interests in the report as Council appointed Governor and Governor respectively of New Penshaw Primary School.

Councillor Speding declared a personal interest as a Council appointed Governor of Barnwell Primary School.

Item 7 - Regeneration Issues Report – Feedback on Projects Previously Funded Through Strategic Initiatives Budget (SIB)

(i) ECO Rangers 2005

Councillor Speding declared a personal interest in the above report as a Council appointed Governor of Barnwell Primary School.

Item 8 - Strategic Initiatives Budget (SIB) : Regeneration Issues Report

(i) ECO Rangers 2006 Project

Councillor Speding declared a personal and prejudicial interest in the above application as Portfolio holder for Culture and Leisure, as the Department is lead organisation for the project and withdrew from the meeting before the Committee gave consideration to the application.

(ii) Herrington Burn YMCA Youth Project

Councillors Rolph and Speding declared personal and prejudicial interests in the above application as Council appointed Directors of the Herrington Burn YMCA Management Committee and withdrew from the meeting before the Committee gave consideration to the application.

Item 9 - Strategic Initiatives Budget : 2005/06 Ward Based Community Chest

Councillors A. Hall and J. Scott declared personal and prejudicial interests in the application from New Penshaw Primary School as a Council appointed Governor and Governor respectively of the school and withdrew from the meeting before the Committee gave consideration to the application.

(N.B. Councillor J. Heron took the Chair for the above application).

Councillor R. Heron declared a personal and prejudicial interest in the application from the Friends of Copt Hill as Chairman of the association and withdrew from the meeting before the Committee gave consideration to the application.

Presentation from Northumbria Police on Crime Statistics

A copy of the crime statistics (copy circulated) received from Northumbria Police as they related to the Coalfield Area for the period August 2005 to January 2006 were submitted.

(For copy statistics – see original minutes).

Community Inspector Peter Dent proceeded to deliver a powerpoint presentation on the crime statistics to the Committee. He highlighted that the level of all crime in the Houghton area was static and that there had been a peak in October in Sunderland.

Community Inspector Dent advised that all 'hate' crime was prioritised. Northumbria Police operated a policy of intervention in relation to domestic related incidents which the statistics bore out as there were a greater number of arrests than assaults.

Councillor Rolph commented that she was aware that the relevant agencies had been well prepared for a high level of domestic related incidents at Christmas, which had been shown to be a particularly stressful time for families. She stated that looking at the statistics it appeared that this had proved effective.

In response to an enquiry from the Chairman, Community Inspector Dent advised that Community Beat Officers were deployed in areas and at times where they would be most effective to tackle crime however this was done within the general locality of the Coalfield Area. He confirmed that to reduce the incidences of theft from motor vehicles would continue to be a priority.

In response to Councillor J. Herron, Community Inspector Dent advised that the Community Police Team was to be based at Hetton Springboard.

2. RESOLVED that the crime statistics and the information provided from the discussion be received and noted.

The CANNI Forum

The Secretary of the Herrington Burn YMCA submitted a report (copy circulated) informing the Area Committee of a new partnership forum specific to children and young people's services.

(For copy report – see original minutes).

Ms. Lorna McLeod, General Secretary of the YMCA Herrington Burn gave Members a brief outline of the work the Forum had been established to do. She also introduced Mr. Ritchie Duggan a worker from the Easington Lane Community Access Point.

In response to an enquiry from Councillor J. Heron, Mr. Duggan advised that outreach workers were available to assist with projects in the whole of the Coalfield area.

3. RESOLVED that the establishment, aims and objectives of the CANNI Forum be noted.

Children's Centres – Phase Two – 2006-08

The Director of Children's Services submitted a report (copy circulated) to update Members on proposals for the Coalfield Area.

(For copy report – see original minutes).

Ms. Norma Hardy, Early Years and Childcare Manager, briefed the Committee on the outline proposals made to the Sure Start Unit to establish six new Children's Centres in Sunderland. She drew specific attention to the phase two proposals for the Coalfield Area in relation to Hetton Lyons Nursery School and Houghton Community Nursery School and also the progress update on phase one activity in the area detailed at Appendix One of the report.

Ms. Hardy advised that Ms. Anya Caik had been appointed to the post of Cluster Co-ordinator in relation to Monument, Hetton and Houghton Children's Centres and would take up the post in May.

Members welcomed the proposals for the two new Children's Centres in the Coalfield Area.

In response to an enquiry from Councillor J. Heron, Ms. Hardy advised that the Houghton Community Nursery School should cover the Newbottle area as part of the phase two proposals and this should result in the whole of the Coalfield Area being covered by Sure Start.

Councillor R. Heron commented on the poor access to the Houghton Community Nursery enquiring whether there were any plans to widen the access road. Ms. Hardy advised that consideration had been given to looking to access the nursery from the back through the housing development and discussions had taken place with the Sunderland Housing Group. However it was felt unlikely that this would be acceptable to residents. She added that consideration was still being given to how access to the nursery could be improved.

Full consideration having been given to the report, it was:-

4. RESOLVED that the report be received and noted.

Regeneration Issues Report : Feedback on Projects Previously Funded Through Strategic Initiatives Budget (SIB)

The Director of Development and Regeneration submitted a report (copy circulated) which provided the Committee with information on the following projects which it had previously funded through its SIB allocation:-

- All Our Yesterday's Project;

- Eco Rangers event; and
- New Herrington HomeZone

(For copy report – see original minutes).

(i) All our Yesterday's Project

Mr. Bill Blackett, Area Regeneration Officer introduced Mrs. Patricia Melvin and Mr. Bryan Middlemass who proceeded to brief the Committee on the project. Mr. Middlemass advised the Committee that educational packages had not been delivered as intended to Barnwell and Our Lady Queen of Peace R.C. Primary Schools as the Schools were undertaking building works. This would be done at a later date. He also advised the Committee of a number of events in which the Project was looking to attend such as Durham County Show, a school in Consett and a colliery in Northumberland following an invitation from Morpeth Council.

Members congratulated Mrs. Melvin and Mr. Middlemass on the success of the project. In response to an enquiry from Councillor Rolph, Mr. Middlemass advised that he would be happy to go to any of the local primary schools, provide educational packages and a display on the project, if they were interested. He provided Members with contact details. Mrs. Melvin and Mr. Middlemass thanked the Committee for their support.

The Chairman thanked Mrs. Melvin and Mr. Middlemass for their attendance and wished them continued success.

(ii) Eco Rangers Event

Ms. Susan Goodchild, Principal Environmental Health Officer informed the Committee of the success of the event in getting over 1700 participants. She advised that there were now only six primary schools that had not taken part in the event since it was introduced in 1999.

Members complimented Ms. Goodchild on the educational content of the scheme.

The Chairman thanked Ms. Goodchild for feeding back on the project to the Committee.

(iii) New Herrington HomeZone

Ms. Julie Coxon, Chair of the Square Route Group and Ms. Eileen Lockey were in attendance at the meeting and informed the Committee of the progress of the project. They thanked the Committee for its

support. Ms. Coxon advised that the Group were planning an event in May to celebrate the success of the project and Members of the Committee and other sponsors would be invited.

Members congratulated Ms. Coxon and Ms. Lockey on the achievement of the environmental/regeneration project stating that they were delighted with the results and the project was a fine example of what the Strategic Initiatives Budget was intended for.

Ms. Coxon advised that the Group were to establish a Green Management Committee to ensure the Green was maintained and they would also be continuing with events to identify funding to further enhance the facility.

The Chairman thanked Ms. Coxon and Ms. Lockey for their attendance and wished them continued success.

5. RESOLVED that the feedback reports be received and noted.

Strategic Initiatives Budget (SIB) : Regeneration Issues Report

The Director of Development and Regeneration submitted a report (copy circulated) on the proposed allocation of Strategic Initiatives Budget (SIB) funding to support the following initiatives of benefit to the area:-

- (i) Eco Rangers 2006 project;
- (ii) Herrington Burn YMCA project; and
- (iii) Connecting the Coalfield Environmental ILM project.

(For copy report – see original minutes).

Mr. Bill Blackett, Area Regeneration Officer advised Members of the current budgetary position detailed at paragraph 4 of the report.

Mr. Blackett outlined the applications to the Committee and introduced the representatives of the project who were in attendance to answer Members' questions as follows:-

| | | |
|---------------------|---|---------------------------|
| Ms. Susan Goodchild | - | Eco Rangers Project |
| Ms. Lorna McLeod | - | Herrington Burn YMCA |
| Mr. Ray Burnicle | - | Environmental ILM Project |

Members commented in respect of the Eco Rangers project that they felt it was a valuable project which had been taking place for a number of years and that it should be mainstreamed.

In respect of the Environmental ILM Project, Mr. Burnicle updated the Committee in relation to why an extension was being requested. He advised that Into Work had been set up under the City Partnership to be the delivery vehicle for the ILM. In response to an enquiry from Councillor Speding, he advised that an approach had been made to Groundworks to participate in the project, however the organisation had not taken up the offer.

In response to an enquiry from Councillor Rolph, Mr. Blackett advised that a feedback report on the progress of the Gilpin Woods Review would be provided at the next meeting.

Full consideration having been given to the applications for SIB it was:-

6. RESOLVED that approval be given to:-
- (i) the allocation of SIB funding of £1,500 from the 2006/07 budget (subject to budget approval), as a contribution towards the Eco Rangers 2006 project;
 - (ii) the allocation of SIB funding of £10,000 from the 2006/07 budget (subject to budget approval), as a contribution towards the Herrington Burn YMCA Youth project; and
 - (iii) an extension to the Connecting the Coalfield Environmental ILM project until 31st March, 2008.

Strategic Initiatives Budget : 2005/06 Ward-Based Community Chest

The Director of Development and Regeneration submitted a report (copy circulated) bringing forward twenty-four recommendations relating to the 2005/06 Community Chest Scheme.

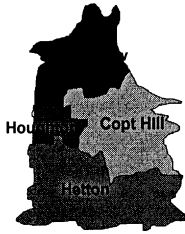
(For copy report – see original minutes).

7. RESOLVED that approval be given to the twenty-four projects recommended for support from the 2005/06 Community Chest with a total value of £13,830 as detailed in Annexes 1 and 1B to the report.

The Chairman thanked everyone for their attendance and closed the meeting.

(Signed) A. HALL,
Chairman.

(Signed) J. HERON,
Chairman.



Coalfield Forum Executive Summary

St. Nicholas Church Hall, Hetton-le-Hole
Friday 28th April 2006
Minutes

Presentation – Nicol McConnell, Houghton Racecourse Community Access Point (HRCAP):

Nicol gave a presentation to forum members on the Lets Go Project. This is a joint project in partnership with Easington Lane Community Access Point (ELCAP), funded through Urban II until June 2008.

It was identified that Business Start Up Units are needed in the area and ELCAP have space to develop this piece of work. Capital is currently being sought to enable this to happen.

Nicol broke down the Lets Go Project into areas:

Skills and E learning- this fits in with basic skills and strategies from E Government. Can develop confidence to participate in other courses to progress students learning. Digital assessment (E technology) will be carried out.

Courses- various courses are on offer that have been identified through local peoples needs. Courses on offer are Bollywood, Salsa, Line Dancing, ICT, Gardening, First Aid, Flower craft, Indian Head Massage, Hairstyles, Theory Driving, Baby Massage to name but a few!!!

Grass Routes to Greater Things- giving back to local people. Consultation with local people to enable participation in courses to develop new skills. Ethos of the Access Points is that they are managed by local people for local people.

Responding to Local Jobs- HRCAP have gained funding to employ an ICT Employment Co-ordinator to develop training/employment packages for local people based on their individual needs.

KEEN Programme-Knowledge, Education. Employment and Nurture- developing knowledge in communication, planning and research using informal techniques.

NOYZ - Network for Old and Young- cross generation work. A garden project is currently being set up at HRAP to enable the passing of knowledge from old and young.

Heads Up- activity days based around the Wellness Agenda incorporating Mini MOT's, fitness and health.

First Steps- promoting family inclusion, getting families to learn and participate together.

The project objectives are to:

- Enhance learning opportunities
- Increase employment
- Encourage progression
- Create partnership/networks
- Promote business enterprise

Any suggestions or ideas for future courses or for further information please contact Nicol on 553 4020

Presentation 2 - Colin Laidler - Skills 4 Life

Colin gave a presentation of skills levels in the area and what his role is.

Literacy - 20% of adults struggle to read, either understanding words or interpreting sentences.

Numeracy - 1 in 3 adults across the country cannot calculate the area of a room 21ft x 14ft, even with the use of a calculator. They do not know the process to go through.

Government would like to see all adults up to a level 2 - equivalent of GCSE A-C.

Many adults are working at Survival level - Level 1 - equivalent of GCSE D-G

National scale of need states that 5.2 million adults are below level 1 in literacy, with 15 million adults below level 1 in numeracy (primary school ability)

By 2010 19% of adults will still not be at level 2.

Colin's role-

- Raise awareness of skills 4 Life to community groups
- Set up classes
- Fund 1 - 1 learner support/tuition
- Use an informal approach

Target groups -

- Below level 2
- 16+
- Unemployed

- Resident in Tyne & Wear

Any referrals or further information please contact Colin on 537 3231

E Forum Project

Rachel gave an update to forum members.

- Updates have been carried out to website. Anyone who would like a link please contact Rachel
- Working with Hetton School to develop a Youth Site
- Equipment is available to voluntary groups free of charge. Charge to statutory groups
- 1st E Newsletter is now complete. Any information, funding news or stories please contact Rachel 5264352
- Maureen Walsh has been funded through CRT to develop a directory in the Urban II area.

Information Sharing:

- Kerry Graham - Wearside First Credit Union - Money Management Workshops funded through Urban II are available 2.5 - 3.5 hrs incorporating Budget Plans, Managing Debt, Help from other organisations, avoiding debt again. Contact Kerry on 514 7491 for further information or a place
- Ania Caink - Children's Trust Co-ordinator Based at Hetton House, 520 9200
- Nicol McConnell - HRCAP - 22 courses starting week beginning May 2nd 2006
- Richie Duggan - ELCAP - Introduction to Youth Work Course, Tuesdays 6pm-8pm. Limited spaces left please contact Richie on 526 1071
- Hive - Celebration Event at Bethany Christian Centre today 1-3pm. Anyone welcome to attend.

COALFIELD AREA COMMITTEE, 7th JUNE 2006

Coalfield Regeneration Trust – Current funding status

Main Grants

- These funds are now unavailable for projects other than 'getting people into employment' (large numbers, not as secondary outputs).

Bridging the Gap

- There is a little money remaining in this budget for the wider Sunderland Wards.
- CRT will try to maximise this budget and enable more groups to access the funds.
- CRT recommend groups come in for smaller amounts of say £2,000 to £3,000 or add it to other match funding.

CRT/Urban II Funds

- Grants of up to £40,000 (100% funding) are still available and CRT are keen to receive applications from the Urban II wards.
- CRT can offer development support to new groups trying to develop projects in Urban II areas, or groups who need any additional capacity /training/etc.

Approvals / Rejections

Approvals, rejections and withdrawals from projects operating specifically in the Coalfield area are attached overleaf.

If any projects that have been rejected for funding have expressed any concerns, to Elected Members, or if there are other issues that require investigation, then issues can be raised with Anna White at CRT who will investigate and provide a written response.

CRT will endeavour to work with these groups as necessary to examine if there is scope to put in another application, to offer help in putting together an application, or to offer alternative development support.

CRT has a Good practice budget, which can help groups plan activities for the future or seek training, or visit other projects who can offer good practice models.

Contact Details

Anna White, Regeneration Manager - North East
The Eco Centre, Windmill Way, Hebburn, NE31 1SR

Tel: 0191 428 5550 Fax: 0191 428 5005

E-mail anna.white@coalfields-regen.org.uk

COALFIELD REGENERATION TRUST

Approvals and Rejections - Coalfield Area specific projects

Approvals

| | | | |
|--------------|--|-------------------|---------|
| Apr-05 | Shiney Advice & Resource Centre | 55,699.00 | Revenue |
| May-05 | Sunderland CVS | 53,193.00 | Rev/Cap |
| May-05 | Sunderland Womens Centre | 84,322.00 | Revenue |
| Nov-05 | Coalfield Forum | 21,415.00 | Revenue |
| Dec-05 | Into Work (Sunderland) Ltd | 150,000.00 | Revenue |
| Feb-06 | Houghton Racecourse Community Access Point | 49,486.00 | Revenue |
| May-04 | WearAble | 9,750.00 | |
| Oct-04 | Hetton Town FC | 2,680.00 | |
| Nov-04 | Hetton Premier Homing Society | 4,990.00 | |
| Apr-05 | 1st Herrington Scout Group | 10,000.00 | |
| Apr-05 | Coalfield Forum | 6,599.00 | |
| Mar-06 | Hetton Lyons Cricket Club | 8,900.00 | |
| Jul-06 | Houghton Racecourse Community Action Point | 4,510.00 | |
| TOTAL | | 461,544.00 | |

Rejected / Withdrawn

| | | | |
|--------------|--|-------------------|-----------|
| Sep-05 | Shiney Advice and Resource Project | 3,354.00 | Rejected |
| Sep-05 | St Matthew's Newbottle Youth & Community | 288,048.00 | Withdrawn |
| Sep-05 | MHC Social Enterprise Ltd | 55,005.00 | rejected |
| Oct-05 | YMCA Herrington Burn | 10,000.00 | Rejected |
| Dec-05 | Herrington Burn YMCA | 107,533.00 | Rejected |
| Oct-05 | Sunderland Support for Parents with Disabilities | 10,000.00 | Rejected |
| Feb-05 | East Rainton CAZ | 55,000.00 | Withdrawn |
| Feb-06 | Hetton & Houghton Business Club | 21,000.00 | Rejected |
| TOTAL | | 549,940.00 | |

Note: - Data from recent Boards is not included within the above.

REPORT OF THE CITY TREASURER**HOUSING and COUNCIL TAX BENEFIT PROGRESS REPORT****FOR INFORMATION****1. PURPOSE OF REPORT**

1.1 The purpose of this report is to inform Members of the performance of the Benefits Section in the processing of new claims (BVPI 78a) Best Value Performance Indicator for Housing and Council Tax Benefit. This report covers the period 1 April 2005 to 31 March 2006.

2. PERFORMANCE

2.1 Our target for BVPI 78a for processing new claims for 2005 – 2006 was set at 28 days. The attached table shows that we successfully achieved this target city wide (subject to audit). We also exceeded our 92% local target for new claims processed within 14 days of receipt of all necessary information, by achieving 93%. These two performance measures are still well within the Department for Work and Pensions' (DWP) standards.

3. FURTHER INFORMATION

3.1 One of the main objectives in last and this year's Business Plans for the Benefits Service is to promote Housing and Council Tax Benefit and thereby increase take-up of these benefits.

3.2 Members were previously informed of take-up exercises throughout 2005 – 2006. These drives to encourage people to take up benefits last year resulted in more than 2,250 enquiries and led to 360 successful claims. Some people are now better off by as much as £80 per week and others have received backdated awards of over £3,000. In all, over £404,000 extra Housing and Council Tax Benefit was paid.

3.3 A free Benefits Hotline has been set up in March 2006 as part of our ongoing drive to encourage take up. It costs nothing for customers to ring the Council's Contact Centre to find out if there are benefits they might be missing out on.

The hotline was launched as Council Tax bills were dropping on doormats and so far we have accepted nearly 1,000 calls and calculations have confirmed at least 100 customers will qualify for Housing and Council Tax Benefit if they return their claim form). Publicity continues to promote the free phone number through working with Registered Social Landlords as they issue rent increase letters, advertising in the Echo, on billboards, and on our website. Investigations are also underway to advertise on a fleet of Stagecoach buses across the city.

3.4 This coming year, we face the biggest test we've had in many years which is the implementation of a new benefits system followed by an upgrade of our DIP (Document Image Processing) system. Significant preparation and effort has gone

into researching and acquiring the right benefit system to improve service delivery and we are on track for a summer implementation. Leading up to implementation we must suffer unavoidable 'downtime' for a period, whilst data is migrated and programmes and interfaces are tested. However, we will do all we can to minimise disruption to our Service and will keep our customers informed at all times.

4. RECOMMENDATION

4.1 Members are asked to note the contents of this report.

5. BACKGROUND PAPERS

5.1 No background papers were used in the preparation of this report.

Coalfield Area Performance Statistics

National Best Value Performance Indicator (BVPI78a) - City Wide

| | Targets 2005 - 2006 | Performance 2005 - 2006 | Targets 2006 - 2007 |
|---|--------------------------------|------------------------------------|--------------------------------|
| Average time taken to process a new claim from date of claim | 28 days | 27.77 days | 27 days |
| Percentage of new claims processed within 14 days from receipt of all information | 92% | 92.57% | 93% |

_FIELD AREA COMMITTEE

7th JUNE 2006

**REGENERATION ISSUES REPORT: FEEDBACK ON PROJECTS
PREVIOUSLY FUNDED THROUGH STRATEGIC INITIATIVES BUDGET
(SIB)**

Report of the Director of Development and Regeneration

1.0 Purpose Of The Report

1.1 This report provides information to the Area Committee on expenditure from the Strategic Initiatives Budget (SIB) on projects it has previously funded

2.0 Background

2.1 Each Regeneration Framework area has been allocated a minimum of £200,000 per annum over the last eleven years from the Strategic Initiatives Budget to promote action on key priorities identified in the relevant Area Regeneration Frameworks, and to attract other funding into the area. Over this period, therefore, the Framework area has been allocated £2,274,284 in this way.

2.2 In order that the Area Committee can be kept informed of progress on projects it has previously funded as part of the SIB monitoring process, a programme of report backs has been scheduled.

3.0 Purpose of the Feedback Reports

3.1 The aim of the reports are to inform the Area Committee how the money it has been allocated through SIB has been used, how successful it has been in achieving its original objectives, and how the project will continue. Specifically, the reports have been asked to address the following key questions :

- How has the money has been used? How much was capital and revenue?
- What were the outcomes of the project? How has it helped to achieve the objectives identified in the original submission? Are there any statistics that will support the outcomes?
- What other funding the SIB allocation helped to attract?
- What are the key lessons learnt? What difference has the project made in comparison to other areas that did not have such funding?

What added value did the project provide? Are there implications for existing service provision?

- Does the project need to continue? Has it come to its natural end? If not, how will it be funded? Has it been considered for mainstream funding? Have other funding sources been approached?

3.2 Once the presentation has been completed, Elected Members will be invited to ask any questions or offer comments concerning the project.

4.0 Feedback to this Committee

4.1 At this Committee meeting, the following feedback report will be presented:

- Gilpin Woods Review – awarded £2,000 in January 2005

4.2 The original application is attached as Annex 1.

4.3 A draft schedule for future feedback reports is attached as Annex 2

5.0 Recommendations

5.1 That this report be noted.

Background Papers

Strategic Initiatives Budget (SIB): Regeneration Issues Reports to previous Area Committees

Regeneration Framework Files, Coalfield

Original application – January 2005

PROJECT TITLE: Gilpin Wood, Houghton le Spring - Review

Section 1: Application Requirements

1.1: Please note that this application will be presented to the relevant Area Committee for its consideration when determining your SIB Grant Application. The Agenda and the Minutes of the Area Committee Meeting will be available for inspection by members of the public. Please therefore ensure that your organisation is agreeable to the content of the information that is set out in the form.

The Application Form should be provided in either electronic (e-mail or floppy disc) or typed format.

If you have a problem with returning this form in either electronic or typed format, please contact the appropriate Area Regeneration Officer. Contact / address details are provided on the covering letter.

Please note that a representative of your organisation must be available to attend the pre-agenda and main committee meeting(s) to which this application is presented, as they may be required to answer questions. Failure to attend the meeting(s) may result in your application being deferred or rejected. Dates and Venues of future meetings are provided in section 7 of the SIB guidelines.

1.2 Which Area Regeneration Framework(s) does the project cover? (please tick)

Coalfield [] East [] North []
 Washington [] West [] South []

Section 2: Sponsor Details

2.1 Name of Lead Organisation / Group:

Directorate of Development and Regeneration

2.2 Address of Lead Organisation / Group:

PO Box 102, Civic Centre, Sunderland SR2 7DN

2.3 Contact Name for

Project:
Keith Hamilton

2.4 Position in Organisation:

Deputy Manager Implementation

2.5 Tel. Number:

0191 5538786

2.6 Fax Number:

0191 5538770

2.7 E-mail Address:

Keith.Hamilton@sunderland.gov.uk

2.8 Day to Day Contact Name / Details (if different to 2.3 above):

Adrian Kingston

| | |
|--|---|
| 2.9 Legal Status of Organisation: Local Authority | 2.10 Registered Charity Number (if applicable): N/A |
| 2.11 Does your organisation have a bank account into which funds can be paid? Yes | |
| 2.12 Has the organisation received SIB support previously? Yes If 'Yes' please provide details: Several projects have been supported by Area Committee as are detailed on Annex 2 of this report. | |
| 2.13 Are any trustees / members of the organisation employed by the City Council? Yes / -No (please delete) If 'Yes' please provide details : Local Authority Application | |

| | |
|---|--|
| Section 3 : Project Details | |
| 3.1 Project Title: (Please re-state title as per front sheet) Gilpin Wood, Houghton le Spring - Review | |
| 3.2 Project Start Date: January 2005 | 3.3 Project End Date: March 2005 |
| 3.4 Please describe the project: The project intent is to carry out a detailed survey to inform a design review of the Gilpin Wood project. There has been serious and costly damage caused to this site by several sources: <ul style="list-style-type: none"> • Damage from horses; • Damage caused by Travellers; • Damage caused by fly tipping It is envisaged that the survey will enable appropriate solutions and costs to be identified that will eradicate these problems. The project was originally a restoration scheme from the Glebe Sewage Works site completed in 1999 which, though highly successful has a number of problems to be addressed. The current bid is for funding to enable the | |

survey to go ahead and to identify costs for a comprehensive development scheme.

3.5 What service does the organisation currently provide and how will this be complemented by the project?

The organisation undertakes a wide range of functions, including landscape and reclamation.

**3.6 What additional activity will SIB funding allow to happen?
(Please tick the appropriate statement)**

- a) A project will go ahead which otherwise would not happen at all
- b) A project will be provided to a higher quality / on a greater scale
- c) The funding will accelerate the implementation of the project by 12+ months
- d) A gap in funding will be filled pending other funding being secured
- e) Other reason

Please explain your answer:

The project will assist the sustainability of an existing successful scheme from the restoration of the Glebe Sewage Works and will assist in safeguarding the initial investment of £500,000.

**3.7 How will you publicise that you have received support from SIB?
(please refer to guidance note)**

Part of review would be to create an opportunity to work with the media to publicise the situation on the site with a view to getting a more positive public reaction and support in terms of informal policing. This would allow a vehicle to publicise the report received from SIB. The SIB funded Marketing and Communications Co-ordinator will be used to publicise the SIB funding.

3.8 Has there been any consultations concerning the need for this project?

Yes / No (please delete)

If 'Yes' please provide details :

The project has been driven following complains received by the local Ward Members who have in turn liaised with Officers of various Departments.

3.9 Is there any documentary evidence available to support the need for this project?

Yes / No (please delete)

If 'Yes' please provide details :

There have been a number of notes and memos between various Departments and Members regarding the problems on site.

3.10 Who will benefit from the services provided by the project?

The project will seek to identify required works and establish estimated costs in order that funding can be identified.

3.11 Will there be any implications for Council Services arising from this project?

Yes / No (please delete)

If 'Yes' please provide details :

Maintenance costs currently covered by Departmental Budget.

3.12 Are any legal and other approvals required?

Yes / No (please delete)

If 'Yes' provide details of type of approval, date secured, or date expected to be secured:

Section 4: Equal Opportunities

4.1 Does your organisation have an Equal Opportunities Policy?

Yes / No (please delete)

If yes, please describe how the project will comply with the Policy:

The project, as a public open space is available to all equally and is an element of the City Council's Access City Policy encouraging people to enjoy the space around them.

If no, please describe how your organisation addresses equal opportunities issues:

4.2 Does your project specifically address any of the following issues?

Ethnic Issues Yes / No (please delete)

If yes, please provide details as to how the project is in line with the Race Relations Act 1976:

Gender Issues Yes / No (please delete)

If yes, please provide details as to how the project is in line with the Sex Discrimination Act 1975:

Disability Issues Yes / No (please delete)

If yes, please provide details as to how the project is in line with the Disability Discrimination Act 1995

The Scheme has been designed to offer the opportunity of access by the disabled as part of the study is intended to review that situation in line with recent legislation.

Section 5: Relationship of Project to the Area Framework(s)

5.1 Identify which Area Regeneration Framework Action Plan Strategic Priorities this project will address through the use of SIB, and demonstrate how these will be achieved:

The project will contribute to the Area/City Objective, 'Delivery of ActiveCity' specifically by 'Developing a network of parks and open spaces'....'Identify opportunities to develop parks and open spaces for sport and leisure activity.....e.g....Gilpin Woods...'

5.2 Identify outputs / outcomes against which the delivery of the project can be evaluated. Demonstrate how these will contribute to the Area Regeneration Framework(s).

The project will result in the preparation of a comprehensive report on the condition of the site together with costings.

5.3 If the project relates to two or more Framework Areas, on what basis have you decided how to share the costs?

N/A

Section 6: Management Arrangements

6.1 Describe how the project will be managed:

The project will be managed on a day to day basis by Adrian Kingston, Senior Reclamation Officer who will carry out the survey and administer the project under the guidance of Ian Hall, Principal Reclamation Officer.

6.2 Are there any significant risks or uncertainties that may affect either the timetable of the project, or whether it achieves its objectives?

There are no significant risks associated with the project.

Section 7: Financial Information

7.1 How much SIB funding is requested?

£2,000

7.2 Indicate the type of funding requested: (Please tick)

Capital [] Revenue [x] Both []

7.3 Has funding been requested / allocated from any other sources, including Council Directorates and if so how much?

No

7.4 What other funding alternatives have been considered and why were these not appropriate?

There are no identified funding alternatives for this project, however the report and costing may open the possibility of applications for funding to outside bodies such as the Countryside Agency or the Forestry Commission for Woodland Grant though currently applications to this source are not being encouraged.

7.5 What are the financial implications for the project should it not receive SIB funding?

The project will not go ahead and problems will remain.

7.6 When SIB expenditure is complete how do you intend to continue this project?

The sum identified will complete this project.
The future development of the project into works on site will depend entirely upon the detailed findings of the study and subsequent bids to a number of funding agencies.

7.7 Provide a profile of projected costs:

| Funding Source | 2004/05 | 2005/06 | 2006/07 | Total Cost |
|----------------|---------|---------|---------|------------|
| SIB : | | | | |
| Coalfield | £2,000 | | | £2,000 |
| Total Cost: | | | | £2,000 |

7.8 Please provide details of any 'in-kind funding (e.g Peppercorn rents), if included within the 'Other Sources' of funding shown above.

None

7.9 Please provide a breakdown of the Total cost to show the main areas of expenditure:

Professional fees associated with the implementation of the survey-£2,000.

Section 8: Additional Information

8.1 Please provide any additional information that may be of use in support of your project proposal (Please append additional sheets if required):

The Gilpin Wood project is a successful reclamation scheme carried out by the Local Authority between 1994 and 1998 at a cost of £500,000. In completion the site has suffered a number of setbacks including extensive trespass and mis-use by horse riders. In response to this it is intended to carry out a comprehensive study of the site it's problems and required works. In order to establish costs to the identify funding sources which will see the implementation of the necessary works. It would be intended that these works would be carried out through the Summer and Autumn of 2005 to see the project restored to it's former condition for December 2005.

Section 9: Declaration

I declare that the information provided is correct and accurate and that, should this application be successful, the organisation will agree to the terms and conditions of SIB:

Name:

Keith Hamilton

Position in Organisation:

Deputy Manager Planning Implementation

Date:

1.12.04

GILPIN WOOD, HOUGHTON LE SPRING – REVIEW

How has the money been spent?

The funding has been used to cover professional fees in relation to a detailed survey of the site and the preparation of a schedule of works together with a cost estimate to be presented to Committee.

Outcomes of the project

The outcomes of the project to date are the schedules and Bill of Quantities mentioned above which it is hoped will assist in the identification of funds to implement works on the Gilpin Wood site.

Other funding

As the funding to date has been expended on professional fees there has been no additional funding opportunity, however it is hoped that acceptance of the scheme, schedule of works and costing would lead to a situation of investigating funding sources. An example of this may be Woodland Management Grant, however, there is likely to be a full range of funds available in principle.

This process would be greatly assisted with an agreement to provide the project with a sum as a core fund.

Key lessons and issues from the projects

At this stage the exercise has been an information gathering process along a normal design/contractual procedure.

A benefit has been to refamiliarisation with the great potential that the site has and also the regard that the local community have for the site even accepting it's obvious problems.

Future planning

With acceptance from Committee it is hoped to progress the project in terms of establishing funding from a range of potential sources. This would be greatly assisted with the establishment of a seed fund reflecting the Authority's commitment to the site and it's development.

COALFIELD AREA COMMITTEE**DRAFT SCHEDULE FOR FEEDBACK REPORTS**
(Previously Funded Strategic Initiatives Budget Projects)

| <u>Committee Date</u> | <u>Proposed Projects</u> |
|--------------------------------------|--|
| June 7th 2006 | Gilpin Wood Review |
| September 6th 2006 | Bridge Positive Mental Health Project The ISIS Project – Complementary Health and Education Burnside Out of Hours Childcare and Community Access |
| November 1st 2006 | People's Pedal Power Compass Community Transport Coalfield Community Shopper |
| January 10th 2007 | Springboard / Hetton Community Police: Youth Diversion Project Volunteer Outreach Project |
| March 8th 2007 | Play Area project – Surestart Fencehouses Community Development project |

COALFIELD AREA COMMITTEE MEETING
7th June 2006

EXECUTIVE SUMMARY SHEET – PART I

Title of Report:

STRATEGIC INITIATIVES BUDGET (SIB) : REGENERATION ISSUES REPORT

Author(s):

DIRECTOR OF DEVELOPMENT AND REGENERATION

Purpose of Report:

This report requests Area Committee consideration of proposals for the allocation of Strategic Initiatives Budget (SIB) to support a variety of new initiatives that will benefit the area.

Description of Decision:

The Committee is requested to approve:

- i) £23,644 from the 2006/7 budget as a contribution towards the Shiney Row Action and Enterprise project led, 'Secure the future' project.
- ii) £3,120 from the 2006/7 budget as a contribution towards the City-wide, Sit 'n' 'b' Fit Limited, social enterprise led, 'Improving the health and independent living of Sunderland's older people' project.
- iii) £11,520 from the 2006/7 budget as a contribution towards the Flabagast Arts led, 'Rhyme around the Nursery' project.
- iv) £7,500 from the 2006/7 budget as a contribution towards the Friends of Houghton Hillside Cemetery led, 'Hillside Cemetery – Lych Gate Restoration' project.
- v) £3,000 from the 2006/7 budget as a contribution towards the City Of Sunderland (CCS) led 'Battle of the Bands 2006' project.
- vi) £5,292 from the 2006/7 budget to provide gap funding for the Hetton Town Trust Creche project.
- vii) £3,140 from the 2006/7 budget to restore the Area Committee's 'Events Budget' to its upper operating level.
- viii) Formal endorsement of projects previously considered, subject to budget approval, from the 2006/7 budget.

| | |
|---|---|
| <p>Is the decision consistent with the Budget/Policy Framework? Yes</p> <p>If not, Council approval is required to change the Budget/Policy Framework</p> | |
| <p>Suggested reason(s) for Decision: Each Regeneration Framework area has been allocated a minimum of £200,000 per annum over the last eleven years from the Strategic Initiatives Budget to promote action on key priorities identified in the relevant Area Regeneration Frameworks, and to attract other funding into the area.</p> | |
| <p>Alternative options to be considered and recommended to be rejected: None</p> | |
| <p>Is this a “Key Decision” as defined in the Constitution? No</p> <p>Is it included in the Forward Plan? No</p> | <p>Relevant Review Committee: Regeneration Review Committee</p> |

COALFIELD AREA COMMITTEE

7th JUNE 2006

STRATEGIC INITIATIVES BUDGET (SIB) : REGENERATION ISSUES REPORT

Report of the Director of Development and Regeneration

1.0 Purpose Of The Report

1.1 This report outlines current expenditure from the Strategic Initiatives Budget (SIB) and applications for funding from this budget in order to support new initiatives which will benefit the area.

2.0 Description of Decision (Recommendation)

2.1 The Committee is requested to approve the following:

- Funding to support proposals for new projects. Full applications are included in Annex 1.
- Formally endorse the approval of projects previously considered, subject to budget approval, from the 2006/7 budget, as included in Annex 2

3.0 Background

3.1 Each Regeneration Framework area has been allocated a minimum of £200,000 per annum over the last eleven years from the Strategic Initiatives Budget to promote action on key priorities identified in the relevant Area Regeneration Frameworks, and to attract other funding into the area. Over this period, therefore, the Framework area has been allocated £2,274,284 in this way.

3.2 Annex 2 gives a summary of allocations since its creation in 1996/7 and a full breakdown of individual projects since 2003/4.

4.0 Current Position

4.1 Following the last Committee meeting on 7th March 2006, the 2005/6 budget was fully committed, £56,168 was committed from the 2006/7 budget, and £4,895 was committed from the 2007/8 budget (subject to budget approval).

- 4.2 There are applications for funding at this Committee requesting a total of £57,216 from the 2006/7 budget. Should the Committee grant these requests, £113,384 will be committed from the 2006/7 budget, leaving a balance of £123,758 to be allocated for 2006/7.

5.0 Reasons for the Decision

- 5.1 SIB was established to promote action on key priorities identified in the relevant Area Regeneration Frameworks, and to attract other funding into the area. Applications for SIB funding should demonstrate the potential benefits to local communities the proposed project would bring, and subsequently be able to provide evidence and statistics that can illustrate these benefits.

6.0 Alternative Options

- 6.1 Each project is required to indicate what alternative options they have considered in section 7.4 of its application form, which is attached as Annex 1.

7.0 Relevant Consultations

7.1 Financial Implications

Each project is required to indicate what financial implications there may be in section 7.5 of its application form, which is attached as Annex 1.

7.2 Implications for Other Services

Each project is required to indicate what implications there may be for other services in section 3.11 of its application form, which is attached as Annex 1. They are also required to identify any support or sponsorship that might be required from a City of Sunderland Council Directorate in Section 3.12 of its application form.

7.3 The Public

Each project is required to indicate what consultation it has undertaken and other documentary evidence it has to support its proposal in sections 3.8 and 3.9 of its application form, which is attached as Annex 1.

7.4 The Race Relations (Amendment) Act 2000 and the Councils Race Equality Scheme.

Each project is required to indicate whether it has an equal opportunities policy, or what measures it employs to address equal opportunity issues, in Section 4 of its application form, which is attached as Annex 1.

7.5 Public Relations and Publicity

Each project is required to indicate how it will promote SIB via project publicity in Section 3.7 of the application form. The Marketing and Communications Co-ordinator for the City of Sunderland Council implements the publicity and public relations schedule on behalf of the Area Committee.

7.6 Procurement and Purchasing

Each project is required to provide details of how they will ensure that the procurement and purchasing of services and equipment will be managed in accordance with requirements as detailed in the guidance notes and guidelines, in Section 7.10 of its application form, which is attached as Annex 1.

8.0 List of Appendices

- 8.1 Annex 1. Proposals to this Area Committee meeting for SIB funding
- 8.2 Annex 2 Details of projects previously approved subject to budget approval for financial year 2006/7.
- 8.3 Annex 3 Summary of SIB allocations since 1996/7 and a full breakdown of projects since 2003/4
- 8.4 Annex 4 SIB Criteria and Project Guidelines

9.0 Background Papers

- 9.1 Strategic Initiatives Budget (SIB) : Regeneration Issues Reports to previous Area Committees
- 9.2 Regeneration Framework Files Coalfield

Project Application 1 – ShARP Secure the Future project

| | |
|---|-------------------------------------|
| <u>SIB Requested:</u> | £23,644 |
| <u>Section 1: Application Requirements</u> | |
| <p>1.1: Please note that this application will be presented to the relevant Area Committee for its consideration when determining your SIB Grant Application. The Agenda and the Minutes of the Area Committee Meeting will be available for inspection by members of the public. Please therefore ensure that your organisation is agreeable to the content of the information that is set out in the form.</p> <p>The Application Form should be provided in either electronic (e-mail or floppy disc) or typed format.</p> <p>If you have a problem with returning this form in either electronic or typed format, please contact the appropriate Area Regeneration Officer. Contact / address details are provided on the covering letter and in the Guidance Notes and Criteria and Project Guidelines</p> <p>Please note that a representative of your organisation must be available to attend the pre-agenda and main committee meeting(s) to which this application is presented, as they may be required to answer questions. Failure to attend the meeting(s) may result in your application being deferred or rejected. Dates and Venues of future meetings are provided as supporting information.</p> | |
| 1.2 Which Area Regeneration Framework(s) does the project cover? (please tick) | |
| Coalfield | <input checked="" type="checkbox"/> |

| | | |
|---|---|--|
| <u>Section 2: Sponsor Details</u> | | |
| 2.1 Name of Lead Organisation / Group: Shiney Advice and Resource Project | | |
| 2.2 Address of Lead Organisation / Group: 17 Beatrice Terrace, Shiney Row, Houghton Le Spring, Tyne & Wear, DH4 4QW | | |
| 2.3 Contact Name for Project: Angela Doidge | 2.4 Position in Organisation: Project Manager | |
| 2.5 Tel. Number: 0191 3856687 | 2.6 Fax Number: 0191 3858592 | 2.7 E-mail Address: a.doidge@shineyadvice.org.uk |
| 2.8 Day to Day Contact Name / Details (if different to 2.3 above): | | |

| | |
|--|--|
| 2.9 Legal Status of Organisation: Company Ltd by Guarantee Registered Charity | 2.10 Registered Charity Number (if applicable): 1065786 4769232 |
| 2.11 Does your organisation have a bank account into which funds can be paid? Yes | |
| 2.12 Has the organisation received SIB support previously? YES Yes <u>If 'Yes' please provide details:</u> ShARP Community Development Project - £15,000 March 2005 | |
| 2.13 Are any trustees / members of the organisation employed by the City Council? No If 'Yes' please provide details : | |

| | |
|--|---|
| <u>Section 3 : Project Details</u> | |
| 3.1 Project Title: (Please re-state title as per front sheet) ShARP Secure the Future project | |
| 3.2 Project Start Date: June 2006 | 3.3 Project End Date: November 2006 |
| 3.4 Please describe the project: <p>ShARP has secured a total of £43,566 funding from the Coalfield Regeneration Trust (CRT) and Northern Rock (NR) to enable the employment of advice workers to deliver the advice service which is at the core of ShARP service delivery. This funding is in place to allow the service to be provided until the end of May 2007.</p> <p>However, there is presently an income shortfall which has recently resulted in the Project Co-Ordinator being made redundant due to insufficient funds being available.</p> <p>In order to maintain the Project in the period since the departure of the Project Co-Ordinator, the Office Manager has taken on an increased role in overseeing all operations and attempting to secure funding to sustain ShARP in the future.</p> <p>However, from June 2006 there will be no funding in place for this post, nor to cover premises costs. As a result of this the project will not be able to seek funding to sustain itself. It will also be unable to use the building as a base to deliver advice work which will seriously jeopardise the secured funding from CRT and NR.</p> | |

Whilst applications have been submitted to a range of other funders these will not be in place by June, as a result this application for SIB funding is submitted to seek gap funding to sustain the project in the short term, at the same time as helping to secure the CRT and NR match funding.

We have applied to Big Lottery Fund Reaching Communities, Comic Relief and we are in the process of doing other funding bids to e.g. J. Paul Getty to seek funding.

ShARP fully recognises that if other funding is secured in advance of SIB being spent any unused SIB will be returned to budget.

3.5 What service does the organisation currently provide and how will this be complemented by the project?

- * ShARP provides an independent advice service for issues relating to benefits and debt.
- * We also provide education and training courses for the community which are accredited through local colleges and training agencies.
- * ShARP also provides many local groups with support, advice and resources through out community development activities e.g. Shiney Row Credit Union, St.Oswald's and St Aidens Church.
- * ShARP works closely in partnership with Sure Start, Sunderland Primary Care Trust, People First etc.

SHARP are restructuring the Project Managers post to ensure ShARPs aims and objectives, Policies and procedures are carried out.

3.6 What additional activity will SIB funding allow to happen?

(Please tick the appropriate statement)

- a) A project will go ahead which otherwise would not happen at all []
- b) A project will be provided to a higher quality / on a greater scale []
- c) The funding will accelerate the implementation of the project by 12+ months []
- d) A gap in funding will be filled pending other funding being secured [x]
- e) Other reason [x]

Please explain your answer:

SIB will provide gap funding to allow the project to continue whilst other funding is sought, at the same time as helping to secure funding from Coalfields Regeneration Trust and Northern Rock.

3.7 How will you publicise that you have received support from SIB?

(please refer to Section 3 of the guidance notes)

ShARP has its own Website and information will be displayed on the site. Links to and from Sunderland Council website have been organised. All our stationery is embossed with funders logos and information shared through other groups will carry sponsors information. Any press releases from the SIB element of the project will be made via the Area Committee Marketing Project.

| |
|--|
| <p>3.8 Has there been any consultations concerning the need for this project? Yes</p> <p>If 'Yes' please provide details : Discussions at ShARP's Board of Directors Meetings with SIB Officers Discussions with local groups and agencies</p> |
| <p>3.9 Is there any documentary evidence available to support the need for this project? Yes</p> <p>If 'Yes' please provide details : Minutes of Board of Directors Meetings are available.</p> |
| <p>3.10 Who will benefit from the services provided by the project? Local individuals / Local Community Organisations / Local Traders / The Coalfield Community</p> |
| <p>3.11 Will there be any implications for Council Services arising from this project? No</p> <p>If 'Yes' please provide details : Improved relationships with the local community. Community being better able to access council services and support.</p> |
| <p>3.12 Does this project require the support or sponsorship of a City of Sunderland Council Directorate? No</p> <p>If 'Yes' please provide details :</p> |
| <p>3.13 Are any legal and other approvals required? No</p> <p>If 'Yes' provide details of type of approval, date secured, or date expected to be secured:</p> |

| |
|--|
| <p><u>Section 4: Equal Opportunities</u></p> |
| <p>4.1 Does your organisation have an Equal Opportunities Policy? Yes</p> <p><u>If yes, please describe how the project will comply with the Policy:</u> ShARP operates an Equal Opportunities Policy which is monitored by our Policy Review Sub Committee. All projects and courses run by SHARP are available to everyone in the community regardless of age, sex, religion or political beliefs. ShARP ensures equality of opportunities for all prospective employment applicants through the use of "Blind" application forms. This</p> |

ensures that there is no discrimination during the short listing process. All of ShARP's policies and procedures are open for inspection by any member of the staff, volunteers, Board of Directors and members of the public. All policies are regularly reviewed and updated as and when required.

If no, please describe how your organisation addresses equal opportunities issues:

4.2 Does your project specifically address any of the following issues?

Ethnic Issues No

If yes, please provide details as to how the project is in line with the Race Relations Act 1976:

Gender Issues No

If yes, please provide details as to how the project is in line with the Sex Discrimination Act 1975:

Disability Issues No

If yes, please provide details as to how the project is in line with the Disability Discrimination Act 1995

Section 5: Relationship of Project to the Area Framework(s)

5.1 Identify which Area Regeneration Framework Action Plan Strategic Priorities this project will address through the use of SIB, and demonstrate how these will be achieved:

Creating inclusive communities

- Providing opportunities for local people to interact with people and groups from other areas.
- Through ensuring local people are fully involved in raising awareness and changing attitudes.
- Through encouraging new opportunities for volunteering.
- By strengthening the local community groups and voluntary sector infrastructure.
- Through developing community capacity.

5.2 Identify outputs / outcomes against which the delivery of the project can be evaluated. Demonstrate how these will contribute to the Area Regeneration Framework(s).

During the gap funded (6 month) period (based on last monitoring statistics)–

Advice Interviews

1,400

| | |
|--|-------|
| Front Desk and Telephone enquiries | 1,700 |
| Groups supported (in the development of their organisation) | 8 |
| Consultation Events | 2 |
| <p>A number of individuals will also be supported with training in group work and development, funding applications and policies and procedures.</p> <p>Individuals will also be training to deliver basic welfare rights advice/debt advice at a local level.</p> | |
| <p>5.3 If the project relates to two or more Framework Areas, on what basis have you decided how to share the costs?</p> <p>N/A</p> | |

| |
|---|
| <p><u>Section 6: Management Arrangements</u></p> |
| <p>6.1 Describe how the project will be managed: The project will be managed by the Board of Directors and the day to day responsibility for the delivery of the project will be by the Project Manager and other staff. The treasurer/finance sun committee will oversee all matters relating to the budgets/cashflow for the project.</p> |
| <p>6.2 Are there any significant risks or uncertainties that may affect either the timetable of the project, or whether it achieves its objectives? If SIB is provided, the project will be able to continue for a further 6 months. This will enable the secured funding for advice work to be utilised, at the same time as allowing time for other funding to be secured. If during this period, it is not possible to secure funding this will of course place the future of the project at risk.</p> |

| |
|---|
| <p><u>Section 7: Financial Information</u></p> |
| <p>7.1 How much SIB funding is requested? £23,644</p> |
| <p>7.2 Indicate the type of funding requested: (Please tick)</p> <p>Capital [] Revenue [X] Both []</p> |
| <p>7.3 Has funding been requested / allocated from any other sources, including Council Directorates and if so how much? We have submitted applications to: Comic Relief £5,000 Big Lottery £73,286</p> |

We are also in the process of seeking funding from other funding bodies.

7.4 What other funding alternatives have been considered and why were these not appropriate?

We have already applied to several other funders but these applications were not successful. As a result of this ShARP had to regretfully make the Project Co-ordinator redundant. We have reflected on our situation and ShARP have since restructured the Project and future applications will be in line with the organisations needs.

7.5 What are the financial implications for the project should it not receive SIB funding?

We will have no funding for the Manager of the Project which will leave no opportunity to seek other funding. Whilst ShARP owns the building there will be no funding for heating , lighting, insurance, maintenance etc.

Without funding to cover the establishment costs we will be unable to provide the Advice Service due to the lack of premises costs and will therefore lose the CRT and NR funding.

The Board of Directors are considering other options to sustain the project including the selling off of some assets. However, it would not be possible for this to happen by end May so the project would still require SIB funding.

7.6 When SIB expenditure is complete how do you intend to continue this project?

SIB is intended to fill a gap in funding therefore by the time expenditure is complete other external funding should have been secured.

If other funding is secured in advance of SIB being spent any unused SIB will be returned to budget.

7.7 Provide a profile of projected costs:

| Funding Source | 2006/07 | 2007/08 | 2008/09 | Total Cost |
|--|----------------|----------------|----------------|-------------------|
| SIB : | | | | |
| Coalfield | 23,644 | | | 23,644 |
| Other Sources: <i>(Please state)</i> | | | | |
| 1) Coalfield Regeneration Trust | 18,566 | | | 18,566 |
| 2)Northern Rock | 25,000 | | | 25,000 |
| Total Cost: | 67,210 | | | 67,210 |

7.8 Please provide details of any 'in-kind funding (e.g Peppercorn rents), if included within the 'Other Sources' of funding shown above.
 ShARP have approximately 8 dedicated volunteers who work approximately 16 hours per week each.

We allow Shiney Row Credit Union access to a room for collections etc which is a service to the Community.

We also advise and support any other small voluntary organisation in the area without funding.

7.9 Please provide a breakdown of the Total cost to show the main areas of expenditure:

SIB costs :

| | £ |
|--|---------|
| Project Manager's salary (£2,043 per month x 6 months) | 12258 |
| Utilities for period (Water, Council Tax, Gas, Electricity, Telephone) | 5,906 |
| Insurance for period | 1,300 |
| Stationery/Admin/postage for period | 860 |
| Cleaning for period | 150 |
| Audit fees | 850 |
| Building Maintenance (contract) | 1,000 |
| Volunteer Support for period (transport etc) | 1320 |
| Total | £23,644 |

Advice Work costs:

| | |
|------------------------------|---------|
| Coalfield Regeneration Trust | £18,566 |
| Northern Rock | £25,000 |
| Total | £43,566 |

Note – Advice costs shown above are for a 12 month period. Whilst SIB will only cover a 6 month period (which would equate to SIB being matched with 50% of the advice work costs @ £21,786), without SIB the CRT and NR funded advice sessions couldn't be funded – SIB will therefore help to secure all of this funding.

7.10 Please provide details of how you will ensure that the procurement and purchasing of services and equipment will be managed in accordance with requirements as detailed in the guidance notes and guidelines.

Include any estimates that you have and details of any contractors or suppliers to be used.

| |
|-----|
| N/A |
| |

Section 8: Additional Information

8.1 Please provide any additional information that may be of use in support of your project proposal (Please append additional sheets if required):

ShARP are working towards sustainability through Partnership working with Sure Start, Community Development Network, Sunderland PCT, People First with a view to creating small amounts of revenue for running costs.

ShARP is an established community project, which provides a valued service to the local community.

We use various methods to encourage local people to be involved through volunteering, sharing knowledge and benefit advice.

We strive to develop individual's skills and support them with issued they are dealing with. We do this through working with them in ensuring they receive the correct advice and information in a non-judgemental setting.

The community respond to the way SHARP operates, This is evident through the people we have coming in for advice.

Our volunteers are pivotal to developing our services. In line with government agendas we encourage local people into the work force through supporting them to grow in confidence in a realistic working environment with a view to seek employment.

Section 9: Declaration

I declare that the information provided is correct and accurate and that, should this application be successful, the organisation will agree to the terms and conditions of SIB:

Name: Angela Doidge

Position in Organisation: Project Manager

Date: 10th May 2006

Project Application 2 - Improving the health and independent living of Sunderland's older people

| | | | | | |
|---|-------------------------------------|------|-------------------------------------|-------|-------------------------------------|
| SIB Requested: £18720 (£3120 per Area Committee) | | | | | |
| Section 1: Application Requirements | | | | | |
| <p>1.1: Please note that this application will be presented to the relevant Area Committee for its consideration when determining your SIB Grant Application. The Agenda and the Minutes of the Area Committee Meeting will be available for inspection by members of the public. Please therefore ensure that your organisation is agreeable to the content of the information that is set out in the form.</p> <p>The Application Form should be provided in either electronic (e-mail or floppy disc) or typed format.</p> <p>If you have a problem with returning this form in either electronic or typed format, please contact the appropriate Area Regeneration Officer. Contact / address details are provided on the covering letter and in the Guidance Notes and Criteria and Project Guidelines</p> <p>Please note that a representative of your organisation must be available to attend the pre-agenda and main committee meeting(s) to which this application is presented, as they may be required to answer questions. Failure to attend the meeting(s) may result in your application being deferred or rejected. Dates and Venues of future meetings are provided as supporting information.</p> | | | | | |
| 1.2 Which Area Regeneration Framework(s) does the project cover? (please tick) | | | | | |
| Coalfield | <input checked="" type="checkbox"/> | East | <input checked="" type="checkbox"/> | North | <input checked="" type="checkbox"/> |
| Washington | <input checked="" type="checkbox"/> | West | <input checked="" type="checkbox"/> | South | <input checked="" type="checkbox"/> |

| | | |
|---|--|---|
| Section 2: Sponsor Details | | |
| 2.1 Name of Lead Organisation / Group: Sit 'n' 'b' Fit Limited – a social enterprise | | |
| 2.2 Address of Lead Organisation / Group: Hendon Co-op Centre, 44 Mowbray Road, Hendon, Sunderland, SR2 7DN | | |
| 2.3 Contact Name for Project: Lynn Summerside | | 2.4 Position in Organisation: Co-op Member / Director |
| 2.5 Tel. Number: 07725587692 | 2.6 Fax Number: 0191 5101105 | 2.7 E-mail Address: esummerside@btinternet.com |
| 2.8 Day to Day Contact Name / Details (if different to 2.3 above): as above | | |

| | |
|---|--|
| 2.9 Legal Status of Organisation: Workers Co-operative (with charitable objectives) | 2.10 Registered Charity Number (if applicable): |
| 2.11 Does your organisation have a bank account into which funds can be paid? Yes | |
| 2.12 Has the organisation received SIB support previously? No <u>If 'Yes' please provide details:</u> | |
| 2.13 Are any trustees / members of the organisation employed by the City Council? No If 'Yes' please provide details : | |

| | |
|---|--|
| <u>Section 3 : Project Details</u> | |
| 3.1 Project Title: (Please re-state title as per front sheet) Improving the health and independent living of Sunderland's older people | |
| 3.2 Project Start Date: June 2006 | 3.3 Project End Date: March 2007 |
| 3.4 Please describe the project: <p>The project aims to improve the health, mobility and to extend peoples ability to sustain independent living through appropriate exercise. The 'appropriateness' is delivered by using our expertise in 'seated' exercise programmes. Seated exercise increases a person's stamina, balance, co-ordination, suppleness, flexibility, and improves lung capacity and helps provide a healthy heart (include the reduction in cholesterol). In so doing it has a major impact on their well being, confidence and reduces stress. Importantly it also improves their safety by reducing the risk of falls. The numbers and effects of falls on older people is of major concern to the TPCT which promotes this type of exercise as one of the best ways of tackling the problem.</p> <p>The service can be provided to groups or individuals either in their own home or in other establishments. In this case this programme is aimed at people living in the City's residential, nursing and sheltered accommodations.</p> <p>The programme will run for 1 hour per week for 20 weeks periods .Each session will be conducted by a qualified leader in this field and will be accompanied by music. It is effective whilst being fun and a good social occasion for all those concerned. It will also instil in the participants the benefits of seated exercise which will have an impact once the programme has finished i.e. it will encourage the individuals to continue the exercises because of the demonstrated improvements in their health, confidence and self esteem. It will also encourage the general public to come into the establishments by offering them to take part in the exercise classes with their family to increase the residents social interaction which can bring substantial</p> | |

benefits to their quality of life.

The intention is to run the programme in 5 residential, nursing or sheltered accommodations in each of the 6 area frameworks (giving a total of 30 homes). Each establishment will contribute 20% towards the cost. We have undertaken market research (via questionnaires) which has indicated that there is a demand for the proposal and there will be no problem with take-up or participation in the programme (25 homes have already signed up for the programme).

Alongside the exercise programme for the service users, and to ensure the long term sustainability of the project once the SIB money has come to an end, we will provide a training programme for 12 members of staff from the homes to enable them to deliver seated exercise in the future.

The maximum for one training course is 12 people. This reflects our belief that 40% of homes will sign up staff for the training. If this is the case we will select staff from 2 homes in each area to benefit from the training to match the funding apportionment.

The training programme will last for 1 day per week for 12 weeks (total of 30 hours per trainee) and they will receive the qualification - Seated Exercise – NVQ level 2. The 12 week course will begin 8 weeks into the 20 Sit n b Fit sessions to allow the staff and the sheltered accommodation to familiarise themselves with the work and for them to choose the most appropriate member of staff.

The training provider, will be the Keep Fit Association (KFA). KFA was chosen because of competitive pricing and the reputation of the organisation in this field. In addition each trainee will need to undertake First Aid training. This will be delivered by Occupational Health Services.

Sit 'n' 'b' Fit Limited will also undertake 4 follow up visits to homes to offer support and advice to the member of staff.

3.5 What service does the organisation currently provide and how will this be complemented by the project?

Sit 'n' 'b' Fit already undertakes seated exercise in residential, nursing and sheltered accommodations on behalf of Age Concern, Teaching Primary Care Trust, Back on the Map – NDC, Wearmouth Community Development Trust Association, Fulwell Day Centre, Little Sisters of the Poor and others.

This project will not only improve the health, safety and independent living prospects of approximately 600 (this equates to 20 people per home for 30 homes) of the City's older residents, but also to increase the awareness of the benefits of seated exercise for the users and providers of care for older people, and will create 12 newly qualified seated exercise tutors (there is presently a real shortage of tutors in the City)

3.6 What additional activity will SIB funding allow to happen?

(Please tick the appropriate statement)

- a) A project will go ahead which otherwise would not happen at all []
- b) A project will be provided to a higher quality / on a greater scale [x]
- c) The funding will accelerate the implementation of the project by 12+ months []
- d) A gap in funding will be filled pending other funding being secured []
- e) Other reason []

Please explain your answer:

This funding will enable us to offer seated exercise to a much greater number of people. It will also help us promote the benefits and impact of the service in a very practical way to a much wider audience. This will be of help to the City's older people, those with physical and mental health problems, and others who could benefit from seated exercise for many years to come.

We will train 12 care staff to become qualified 'keep fit tutors' (seated exercise – NVQ level 2) which will make a contribution to improving the health of the City's older people well beyond the life of this programme.

3.7 How will you publicise that you have received support from SIB?
(please refer to Section 3 of the guidance notes)

This project is likely to receive a lot of publicity and full acknowledgement will be given to the support of SIB funding. This will be achieved by working with the SIB funded Area Marketing project. Acknowledgement of SIB will also be passed to the clients and their carers / accommodation

3.8 Has there been any consultations concerning the need for this project?

Yes

If 'Yes' please provide details :

We have distributed a questionnaire to 60 of the City's residential, nursing and sheltered accommodations, and, at the time of writing, 25 had responded positively and stated they would contribute 20% of the cost. A 40% positive response to a mail out of this sort bodes well for the future take up of the proposal i.e. when we intensively promote the service if the application is successful.

3.9 Is there any documentary evidence available to support the need for this project?

Yes

If 'Yes' please provide details:

According to the Health Development Agency seated exercise helps reduce the risk of falls, whilst increasing leg strength, balance and co-ordination.

3.10 Who will benefit from the services provided by the project?

This proposal is aimed at those older people who are starting to face problems with independent living. Approximately 600 (20 residents per home) individuals will benefit

3.11 Will there be any implications for Council Services arising from this project?

Yes – The project will make a significant contribution towards raising levels of physical activity for older people.

3.12 Does this project require the support or sponsorship of a City of Sunderland Council Directorate?

No

If 'Yes' please provide details :

Community and Cultural Services have been consulted in the development of this application.

3.13 Are any legal and other approvals required?

No

Section 4: Equal Opportunities

4.1 Does your organisation have an Equal Opportunities Policy?

No

If yes, please describe how the project will comply with the Policy:

If no, please describe how your organisation addresses equal opportunities issues:

Enshrined in the co-operative principles and rules is a commitment to equal opportunities:

'In carrying out its objectives the co-operative shall have regard to promoting equality of opportunity for all sections of the community both within its own affairs and within society generally, and to assisting people in need by any means whatsoever.'

4.2 Does your project specifically address any of the following issues?

Ethnic Issues No

Gender Issues No

Disability Issues Yes

If yes, please provide details as to how the project is in line with the Disability Discrimination Act 1995

In line with the DDA, Sit n b Fit will ensure that disabled learners will have a positive experience of learning and that the service will aim to recognise and respond to their particular requirements.

Section 5: Relationship of Project to the Area Framework(s)

5.1 Identify which Area Regeneration Framework Action Plan Strategic Priorities this project will address through the use of SIB, and demonstrate how these will be achieved:

City objective – working with those communities and groups who experience higher levels of ill health to ensure we can respond in ways in which are most relevant to their needs

Local – improved provision for older people

Actions –

1) Research the needs of older people.....,

The project has / will involve market research

2) Activities programmes established in sheltered accommodation

At least 30 sheltered accommodations will benefit

3) Identify funding opportunities to continue learning and leisure courses for older people

12 newly qualified leaders will be available to deliver further sessions

4) Develop Leisure programmes for older people

30 x 20 weeks exercise and leisure programmes

City objective – Addressing underlying long term problems such as unemployment, poverty, poor housing, which help determine poor health experience

Local – Need to encourage participation in health related matters.

Actions –

1) Promotion of sport, exercise and preventative programmes to assist the local community in development towards better health

30 x 20 weeks community based exercise programmes which increases independent living and prevents falls – a major concern for the NHS. 12 newly trained seated exercise teachers

2) Expansion of Healthy Living Centre activities around diet, health promotion, smoking cessation, and healthy lifestyle delivered at local venues.

30 x 20 weeks community based exercise programmes – delivered to at least 30 venues. 12 newly trained seated exercise teachers

3) More local facilities for health programmes

delivered to at least 30 venues. 12 newly trained seated exercise teachers

Local – To promote community led solutions to tackling health related issues

Actions –

1) Investigate mechanisms to ensure sustainability of community led initiatives

12 new leaders trained to deliver the service in the future

2) Co-ordinate community resources and initiatives

Using local residential, nursing and sheltered accommodations to deliver

exercise programmes

3) Provision of health information at local venues

Using local residential, nursing and sheltered accommodations to promote the benefits of exercise.

4) Encourage community ownership of projects and community led solutions to tackling health related issues

Creation of a bank of qualified seated exercise teachers to deliver activity in the community.

5.2 Identify outputs / outcomes against which the delivery of the project can be evaluated. Demonstrate how these will contribute to the Area Regeneration Framework(s)

The main output is for 600 (see 3.5) older people to benefit health-wise from a 20 week exercise programme. The individual benefits of the exercise will be gauged and evaluated by the locations completing questionnaires at the beginning, mid-term and end of the programme.

There will be 12 newly qualified 'seated exercise' tutors (seated exercise – NVQ level 2).

Other outputs include develop 30 new local venues for the promotion and delivery of exercise programmes, and to support a social enterprise which aims to create a self financing services.

5.3 If the project relates to two or more Framework Areas, on what basis have you decided how to share the costs?

The aim is to provide the service across the City, the figures being calculated on 5 venues in each of the 6 areas delivering the exercise programmes.

The venues that have indicated their wish to take part already are:

1) Barnes Care Home, High Barnes, 2) Village Care Home, South Hylton, 3) St George Care Home, Washington, 4) River View Lodge Care Home, Southwick, 5) Field View, Residential Home, Southwick, 6) Pavilion Care Centre, Houghton le Spring, 7) Jubilee Nursing Home, Thornhill, 8) Beechcroft Residential Home, Thornholme, 9) Mayholme Residential Home Grangetown, 10) Thistledale, Hendon, 11) Watts Moses, East End, 12) Nelson Close Hendon, 13) Ashlea Grange, Philadelphia, 14) Ashlea Lodge Care Home, Millfield, 15) Glenholme House, Roker, 16) Princes House, Seaburn, 17) Hetton Day Centre (Bog Row) 18) Peace Haven, Washington, 19) Knoulberry Road, Blackfell, 20) Turnbull House, Southwick, 21) Ashlea Lodge, Newbottle, 22) Roseberry Court, Thorney Close, 23) Concord, Washington, 24) Albany House, Monkwearmouth..... **THE LIST CONTINUES TO GROW!**

If this application is successful we will intensively promote the project to ensure further take up from homes within each area. The budget allocation will be managed so that if we are unable to secure sufficient take up (i.e less than 5 care homes) from a particular area, then the SIB contribution from that area will be reduced accordingly, and any unused SIB will be returned to budget.

Section 6: Management Arrangements

6.1 Describe how the project will be managed:

The programme will be managed by Lynn Summerside, manager of the social enterprise and co-operative - Sit n b Fit. She has a track record of delivery of this type of programme for Age concern, Wearmouth Community Development Trust (including Fulwell Day Centre), Little Sisters of the Poor, WRVS, Hetton Day Centre etc.

6.2 Are there any significant risks or uncertainties that may affect either the timetable of the project, or whether it achieves its objectives?

The only identifiable risks are:

- 1) non – take up of the scheme by homes – Market research strongly suggests that demand will outstrip supply. If this becomes a problem, we will increase the level and intensity of marketing the programme to the City's numerous Nursing, Residential and Sheltered Accommodations.
- 2) Homes do not pay their 20% - Again the market research suggests otherwise but if any default then this cost will be borne by Sit n b Fit,
- 3) Older people do not want to do the exercise – the programme is not compulsory and it is down to the choice of the individual whether they participate or not. All my experience shows that seated exercise is very popular and becomes a real social event – it becomes one of the weeks highlights for residents.

Section 7: Financial Information

7.1 How much SIB funding is requested?

£18,720 in total (£3,120 per area)

See 7.9 for more detail

Seated exercise sessions in sheltered accommodation

(30 homes x 20 sessions per home x £20 per session) £12,000

Training of 12 sheltered accommodation staff (intensive 12 week programme – 30 hours of training).

Seated exercise– (NVQ – LEVEL 2) £5280

First Aid (12 x £20) £240

Follow up visits

12 homes x £100 (4 visits per home @ £25 per visit) £1200

Total **£18720**

7.2 Indicate the type of funding requested: (Please tick)
Capital [] Revenue [X] Both []

7.3 Has funding been requested / allocated from any other sources, including Council Directorates and if so how much?
 Homes will contribute £3,000 (30 homes x 20 sessions per home x £5 per session)

7.4 What other funding alternatives have been considered and why were these not appropriate?
 We are unaware of any other funding source which would meet the cost of this type and scale of project

7.5 What are the financial implications for the project should it not receive SIB funding?
 The proposal will not go ahead – some homes may decide to meet the costs in full but these will be few and the number of local venues and beneficiaries will be severely reduced.

7.6 When SIB expenditure is complete how do you intend to continue this project?
 The aim is for Sit n b Fit to show the benefits of the exercise to the homes and their clients during the period of the SIB support. This will then result in the continuance of the training by the homes and their clients meeting the costs of future exercise sessions themselves

7.7 Provide a profile of projected costs:

| Funding Source | 2005/06 | 2006/07 | 2007/08 | Total Cost |
|--|----------------|----------------|----------------|-------------------|
| SIB : | | | | |
| Coalfield | | 3,120 | | 3,120 |
| East | | 3,120 | | 3,120 |
| North | | 3,120 | | 3,120 |
| South | | 3,120 | | 3,120 |
| West | | 3,120 | | 3,120 |
| Washington | | 3,120 | | 3,120 |
| Other Sources: <i>(Please state)</i> 1) Contributions from Homes | | 3,000 | | 3,000 |
| Total Cost: | | 21,720 | | 21,720 |

7.8 Please provide details of any 'in-kind funding (e.g Peppercorn rents), if included within the 'Other Sources' of funding shown above.
 N/a

7.9 Please provide a breakdown of the Total cost to show the main areas of expenditure:

Seated exercise programme:

Trainer costs including transport, provision of equipment, and administration, monitoring and evaluating.

£25 per session is the accepted rate for this service.

30 homes x 20 weeks x £25 per session = **£15,000 (see 7.1)**

Training new tutors:

KFA Trainer – £3500, trainer expenses – travel £60 (£5 x 12), catering £720 (15 x £4 x 12), Room Hire £600 (£50 x 12), Administration and promotion £400. **total £5280**

First Aid Training

12 people @ £20 per person. **Total £240**

follow up visits to care homes to support their trained member of staff

12 homes x 4 visits @ £25 per visit. **Total £1200**

7.10 Please provide details of how you will ensure that the procurement and purchasing of services and equipment will be managed in accordance with requirements as detailed in the guidance notes and guidelines.

Include any estimates that you have and details of any contractors or suppliers to be used.

N/a

Section 8: Additional Information

8.1 Please provide any additional information that may be of use in support of your project proposal (Please append additional sheets if required):

Section 9: Declaration

I declare that the information provided is correct and accurate and that, should this application be successful, the organisation will agree to the terms and conditions of SIB:

Name:

| |
|---|
| Lynn Summerside |
| Position in Organisation: Co-op Member / Director |
| Date: 9 th May 2006 |

Project Application 3 - Rhyme Around The Nursery

| |
|---|
| SIB Requested: £11,520 |
| Section 1: Application Requirements |
| <p>1.1: Please note that this application will be presented to the relevant Area Committee for its consideration when determining your SIB Grant Application. The Agenda and the Minutes of the Area Committee Meeting will be available for inspection by members of the public. Please therefore ensure that your organisation is agreeable to the content of the information that is set out in the form.</p> <p>The Application Form should be provided in either electronic (e-mail or floppy disc) or typed format.</p> <p>If you have a problem with returning this form in either electronic or typed format, please contact the appropriate Area Regeneration Officer. Contact / address details are provided on the covering letter and in the Guidance Notes and Criteria and Project Guidelines</p> <p>Please note that a representative of your organisation must be available to attend the pre-agenda and main committee meeting(s) to which this application is presented, as they may be required to answer questions. Failure to attend the meeting(s) may result in your application being deferred or rejected. Dates and Venues of future meetings are provided as supporting information.</p> |
| <p>1.2 Which Area Regeneration Framework(s) does the project cover? (please tick)</p> <p>Coalfield <input checked="" type="checkbox"/></p> |

| | | |
|--|---|--|
| Section 2: Sponsor Details | | |
| 2.1 Name of Lead Organisation / Group: Flabagast Arts Ltd | | |
| 2.2 Address of Lead Organisation / Group: Unit 9, The Stables, Arts Centre Washington, Biddick Lane, Fatfield, Washington NE38 8AB | | |
| 2.3 Contact Name for Project: Beverly Quinn | 2.4 Position in Organisation: Company Secretary | |
| 2.5 Tel. Number: 0191 419 3336 | 2.6 Fax Number: 0191 419 3336 | 2.7 E-mail Address: bev@flabagast-arts.co.uk |
| 2.8 Day to Day Contact Name / Details (if different to 2.3 above): Scott Hutchinson – Details as above | | |

| | |
|---|---|
| 2.9 Legal Status of Organisation: Company Limited by Guarantee | 2.10 Registered Charity Number (if applicable): N/A |
| 2.11 Does your organisation have a bank account into which funds can be paid? Yes | |
| 2.12 Has the organisation received SIB support previously? Yes <u>If 'Yes' please provide details:</u> April 2005 (Washington area) - £10,000 June 2005 (Sunderland East area) - £9,600 | |
| 2.13 Are any trustees / members of the organisation employed by the City Council? No If 'Yes' please provide details : N/A | |

| | |
|---|---|
| <u>Section 3 : Project Details</u> | |
| 3.1 Project Title: (Please re-state title as per front sheet) Rhyme Around The Nursery | |
| 3.2 Project Start Date: September 2006 | 3.3 Project End Date: July 2007 |
| 3.4 Please describe the project: Rhyme Around The Nursery is an interactive performance comprising of two actors/facilitators in role as Old Mother Hubbard and her dog. The characters will bring to life a selection of short nursery rhymes and encourage the children to participate in the performance using colourful props, costumes and simple puppets. In amongst the fun and games is an uncomplicated moral tale woven between the two characters, designed to provoke discussion and thinking between the children and the characters. The performance is aimed at early years, and as well as enhancing the early years provision and encouraging productive play within Coalfield schools it also works toward meeting three of the "six areas of learning" set out within the Early Learning goals linked to the curriculum. The project will allow us to take the performance to every nursery, reception and Year 1 class within the Coalfields area of the course of an academic year. Thus allowing each group to have access to the piece at a time that suits them and their curriculum. | |
| 3.5 What service does the organisation currently provide and how will this be complemented by the project? Flabagast Arts Ltd currently provides a variety of arts services to community | |

and school groups throughout Sunderland, Durham, Gateshead and South Tyneside. The main body of our work is using drama facilitation and performance linked to the curriculum, as well as running other creative projects alongside groups such as Tyne and Wear Museums.

Due to the nature of the project it will work very well alongside our regular activities, allowing us to work with old and new clients in a field in which we are experienced.

3.6 What additional activity will SIB funding allow to happen?

(Please tick the appropriate statement)

- a) A project will go ahead which otherwise would not happen at all []
- b) A project will be provided to a higher quality / on a greater scale []
- c) The funding will accelerate the implementation of the project by 12+ months []
- d) A gap in funding will be filled pending other funding being secured []
- e) Other reason []

Please explain your answer:

This is an initiative that the area framework committee can choose to support. If their support is granted, then the project will be taken to the Early Year groups throughout the Coalfields area at no cost to the educational establishment. If they do not, the schools will not receive the provision.

3.7 How will you publicise that you have received support from SIB?

(please refer to Section 3 of the guidance notes)

A publicity strategy will be agreed with the Development and Regeneration Directorate's Marketing and Communication Team.

In addition, for the duration of the project we will add your logo to our letterheads as well as to any related publicity.

3.8 Has there been any consultations concerning the need for this project?

Yes

If 'Yes' please provide details :

As part of our application process, we have contacted the headteachers of Coalfield schools and collected their thoughts and opinions with regards to interactive drama for Early Years groups.

3.9 Is there any documentary evidence available to support the need for this project?

Yes

If 'Yes' please provide details :

The information was collected in the form of questionnaires sent to each school.

We also have evaluation feedback from the groups involved in the original previews of the performance, and many highly positive response forms from the Washington and Sunderland East areas' programmes of performances, as mentioned in answer to Question 2.12.

3.10 Who will benefit from the services provided by the project?

Children aged 3 to 5 (Early Years) within Coalfields' educational establishments.

3.11 Will there be any implications for Council Services arising from this project?

No

If 'Yes' please provide details :

3.12 Does this project require the support or sponsorship of a City of Sunderland Council Directorate?

Yes

If 'Yes' please provide details :

Education Directorate – Approval given.

3.13 Are any legal and other approvals required?

No

If 'Yes' provide details of type of approval, date secured, or date expected to be secured:

Section 4: Equal Opportunities

4.1 Does your organisation have an Equal Opportunities Policy?

Yes

If yes, please describe how the project will comply with the Policy:

Due to the flexible, interactive nature of the project, it is suitable for any child within the age range, whatever their ability.

If no, please describe how your organisation addresses equal opportunities issues:

4.2 Does your project specifically address any of the following issues?

Ethnic Issues No

If yes, please provide details as to how the project is in line with the Race Relations Act 1976:

Gender Issues No

If yes, please provide details as to how the project is in line with the Sex

Discrimination Act 1975:

Disability Issues No

If yes, please provide details as to how the project is in line with the Disability Discrimination Act 1995

Section 5: Relationship of Project to the Area Framework(s)

5.1 Identify which Area Regeneration Framework Action Plan Strategic Priorities this project will address through the use of SIB, and demonstrate how these will be achieved:

“Raising standards and improving access and participation in learning – prioritising actions in education single plan – Early Years provision enhanced, importance of play activities for young children”

The interactive nature of the piece, which gives every child the opportunity to join in should they desire, will help encourage participation in learning, as well as helping the children develop communication and language skills.

Due to the fact that the performance uses many tactile soft props and the children are encouraged to play with them through the performance, we feel that it will help demonstrate the importance of play.

Making this performance available to all Early Years groups free of charge to them will enhance the provision for Early Years within the Coalfields area.

5.2 Identify outputs / outcomes against which the delivery of the project can be evaluated. Demonstrate how these will contribute to the Area Regeneration Framework(s).

Our research and experience of previous SIB-funded projects indicates that SIB funding will allow us to reach all 15 primary schools and 3 nurseries in the Coalfields area. Having looked at the student intake for each establishment, we have calculated a total of 76 performances will allow us to reach every child in Early Years education in the Coalfields area. This will enhance the Early Years provision for the area.

We will assess the success of the project by conducting evaluations with the teachers and the children involved.

5.3 If the project relates to two or more Framework Areas, on what basis have you decided how to share the costs?

N/A

Section 6: Management Arrangements

6.1 Describe how the project will be managed:
 The project management will be undertaken by Flabagast Arts. After almost 10 years of working with schools and providing projects of this nature, the core team are very experienced in the type of administration and management involved in this type of project.

The schools will be contacted by letter initially; this will then be followed up with telephone communication to arrange bookings, liaisons and contacts, etc.

6.2 Are there any significant risks or uncertainties that may affect either the timetable of the project, or whether it achieves its objectives?
 At this point in time, it is our opinion that there are no significant uncertainties or risk factors to consider.

Section 7: Financial Information

7.1 How much SIB funding is requested?
 £11,520

7.2 Indicate the type of funding requested: (Please tick)

Capital [] Revenue [X] Both []

7.3 Has funding been requested / allocated from any other sources, including Council Directorates and if so how much?
 No.

7.4 What other funding alternatives have been considered and why were these not appropriate?

We considered applying to the Arts Council but rejected the idea as they do not have an appropriate funding scheme for this type of work.

7.5 What are the financial implications for the project should it not receive SIB funding?
 The project will not go ahead.

7.6 When SIB expenditure is complete how do you intend to continue this project?
 We intend to apply for funding from the different Area Regeneration Frameworks. We have so far successfully operated the scheme in the Washington and East Framework areas.

7.7 Provide a profile of projected costs:

| Funding Source | 2006/07 | 2007/08 | 2008/09 | Total Cost |
|----------------|---------|---------|---------|------------|
| SIB : | | | | |

| | | | | |
|---|--------|--|--|--------|
| Coalfield | 11,520 | | | 11,520 |
| Other Sources: (Please state) | | | | |
| 1) Work in kind | 4,150 | | | 4,150 |
| Total Cost: | 15,670 | | | 15,670 |

7.8 Please provide details of any 'in-kind funding (e.g Peppercorn rents), if included within the 'Other Sources' of funding shown above.

Flabagast Arts Ltd will contribute the value of the scenery, props, costumes, and script, as well as a share of the running costs, to a total value of £4,150.

7.9 Please provide a breakdown of the Total cost to show the main areas of expenditure:

There are 15 schools and 3 nurseries within the catchment area, which provides us with a total of 18 venues. Due to the intake of each venue, we estimate an average of 4 performances per venue. Totalling 72 performances and approximately 36 full days' work.

Daily Rate (inc. actors, van, % of running costs, etc...) = £320 per day

£320 per day x 38 days = £11,520

Use of: Scenery = £500

Props = £2,300

Costumes = £350

Script = £1,000

Total cost of project = £15,670

Flabagast contribution = £4,150

Required contribution = £11,520

7.10 Please provide details of how you will ensure that the procurement and purchasing of services and equipment will be managed in accordance with requirements as detailed in the guidance notes and guidelines.

Include any estimates that you have and details of any contractors or suppliers to be used.

We will not be engaging the services of any outside agencies.

Section 8: Additional Information

8.1 Please provide any additional information that may be of use in support of your project proposal (*Please append additional sheets if required*):

We have already run this program in both the Sunderland East and Washington SIB areas with great success; please find attached 3 samples from among the many glowing evaluations we received following these projects.

We also feel that, having successfully managed to keep costs low enough to offer the same daily rate as last year, our proposal represents excellent value.

Section 9: Declaration

I declare that the information provided is correct and accurate and that, should this application be successful, the organisation will agree to the terms and conditions of SIB:

Name:
Beverly Quinn

Position in Organisation:
Company Secretary

Date:
Wednesday 3rd May 2006

| | |
|--|--|
| 2.9 Legal Status of Organisation: | 2.10 Registered Charity Number (if applicable): |
| Constituted volunteer group. | n/a |
| 2.11 Does your organisation have a bank account into which funds can be paid? | |
| Yes (dual signatory). | |
| 2.12 Has the organisation received SIB support previously? | |
| No. | |
| <u>If 'Yes' please provide details:</u> | |
| 2.13 Are any trustees / members of the organisation employed by the City Council? | |
| No | |
| <u>If 'Yes' please provide details :</u> | |

| | |
|---|------------------------------|
| <u>Section 3 : Project Details</u> | |
| 3.1 Project Title: (Please re-state title as per front sheet) | |
| Hillside Cemetery – Lych Gate Restoration | |
| 3.2 Project Start Date: | 3.3 Project End Date: |
| June 2006. | September 2006. |
| 3.4 Please describe the project: | |
| SIB is being sought to contribute to the restoration of the Houghton Hillside Cemetery. | |
| <p>Houghton Hillside Cemetery is a dilapidated detached churchyard located on the outskirts of the town of Houghton-le-Spring, adjacent to a housing estate. It was consecrated in 1854 and is of historical importance to the area. (see section 8.1 for details)</p> <p>A secular burial ground opened in Houghton 1892 and burials decreased at the Hillside Cemetery. The grandfather of one of the current Friends became responsible for the site when the last trustee died in 1926, however in the 1960s the A690 dual carriageway sliced its way through Houghton, isolating the burial grounds. This isolation contributed to the decline in the upkeep and the site became dilapidated, however this has allowed the flora and fauna to prosper, such as foxes, sparrow hawks and other noteworthy creatures.</p> <p>A group of local people got together in October 2003, each drawn by affection for an interest in the burial grounds, following a request by Paul Lanagan for a much-needed cleanup of the site. The attendees to the public meeting agreed that action was needed and the Friends group was formed in December 2003.</p> <p>Vintage photos of the burial grounds' were uncovered and the Friends soon</p> | |

realized that a huge clump of ivy at the entrance was actually the hidden lych gate structure. The gate had been struck by a car in the 1960s and was left to deteriorate. The ivy was peeled back and the group then realized that the basic structure of the lych gate was largely intact, but needed to be exposed. It is in a prominent position, as it is on the edge of the town boundary, and therefore is an important local feature/landmark. It is passed by thousands of motorists a day.

The project is seeking funding for the restoration of the lych gate from the Local Heritage Initiative (LHI) and accompanying railing (from SIB).

The restoration of the lych gate entrance will send a positive sign to the community that the site is no longer forgotten about. This will compliment the Friends' work in changing the public's perceptions of the site, particularly amongst the youths who do not realise that the Hillside Cemetery is a sacred burial ground and probably unique in the UK.

3.5 What service does the organisation currently provide and how will this be complemented by the project?

The Friends of Houghton Hillside Cemetery are a non-religious volunteer group, formed in December 2003 to further the cultural, historical, recreational and ecological aspects of the disused burial grounds. The group's volunteers regularly hold events at the Cemetery as a means of attracting legitimate visitors consistent with the site's purpose, and also as a means of discouraging the prevalent vandalism and disorder. Events include: litter picks and tidy ups, site tours and open days, historical talks, and wildlife events such as bird surveys. Plans are afoot to make learning resources for use in the local primary schools, and a project with Youth Offending Service is in the early stages.

3.6 What additional activity will SIB funding allow to happen?

(Please tick the appropriate statement)

- a) A project will go ahead which otherwise would not happen at all []
- b) A project will be provided to a higher quality / on a greater scale [x]
- c) The funding will accelerate the implementation of the project by 12+ months []
- d) A gap in funding will be filled pending other funding being secured []
- e) Other reason []

Please explain your answer:

We have applied to the Local Heritage Initiative (LHI) for funding of the lych gate stonework restoration, funding of an oral history project, a community launch event and a schools project aimed to reduce vandalism at the burial grounds. We cannot apply to LHI or funding for the accompanying railing, as this would make the LHI application unbalanced towards restoration.

3.7 How will you publicise that you have received support from SIB?

(please refer to Section 3 of the guidance notes)

From the outset, Hillside Cemetery has had thorough press coverage in that the acts of desecration were reported in 2002, followed by the group's formation in 2003 and continuous good work since. The coverage, between 2003 and 2006, works out at approximately one article every three months. If the group receives support, it is bound to be well publicised by our press contacts at the Sunderland Echo, Northern Echo, Family Tree magazine, and Durham Town & Country magazine.

We will also work in partnership with the SIB funded Area Marketing project to promote the scheme.

Details of SIB support, such as the SIB logo, will be added to our popular website's homepage and lych gate restoration section. The logo can also be added to our letterhead.

3.8 Has there been any consultations concerning the need for this project?

Yes

If 'Yes' please provide details :

Consultations at public meeting, with Church members, and informal discussions with municipal Cemetery managers all suggest the need to improve the entrance, as did Ian Graham, Durham Wildlife Trust, in his wildlife status report for the City of Sunderland Council (August 2003).

3.9 Is there any documentary evidence available to support the need for this project?

Yes

If 'Yes' please provide details :

The Friends have received letters of support from the community and other local groups, including: *Durham Wildlife Trust, The Commonwealth War Graves Commission, Houghton & Lambton Banner Group, Houghton Local History Group, Tyne & Wear Archaeologist, West Rainton Green Group, Sunderland Antiquarian Society* and others. Copies are available if required.

3.10 Who will benefit from the services provided by the project?

The visiting public and Houghton-le-Spring community will benefit from the project. This will amount to hundreds of people per year.

3.11 Will there be any implications for Council Services arising from this project?

Yes

If 'Yes' please provide details :

The maintenance responsibility of Hillside Cemetery is with the City of Sunderland Council, and the restored railing will need to be maintained.

The City Council's Development and Regeneration Directorate (Land and Property Section) have provided written confirmation that the day to day maintenance of the Lych Gate and Fencing will be maintained within existing resources under the Closed Churchyard Order.

3.12 Does this project require the support or sponsorship of a City of Sunderland Council Directorate?

Yes

If 'Yes' please provide details :

See above

3.13 Are any legal and other approvals required?

Yes

If 'Yes' provide details of type of approval, date secured, or date expected to be secured:

Planning permission may be required, however there was a railing/wall insitu prior to the lych gate becoming ruinous in the 1970s.

Permission from the landowner, the Parochial Church Council of St Michael & All Angels Council, has been given (copy of letter available).

A Church of England faculty (permission from the Diocese) to restore the entrance may be needed.

All permissions will be secured in advance of any SIB being claimed.

Section 4: Equal Opportunities

4.1 Does your organisation have an Equal Opportunities Policy?

No

If yes, please describe how the project will comply with the Policy:

If no, please describe how your organisation addresses equal opportunities issues:

The Friends group has members of both genders and from all areas of society. Our constitution states that anybody with a legitimate interest in the Cemetery can become a member.

4.2 Does your project specifically address any of the following issues?

Ethnic Issues No

If yes, please provide details as to how the project is in line with the Race Relations Act 1976:

Gender Issues No

If yes, please provide details as to how the project is in line with the Sex Discrimination Act 1975:

Disability Issues No

If yes, please provide details as to how the project is in line with the Disability Discrimination Act 1995

Section 5: Relationship of Project to the Area Framework(s)

5.1 Identify which Area Regeneration Framework Action Plan Strategic Priorities this project will address through the use of SIB, and demonstrate how these will be achieved:

The project will contribute to the following City Strategic priorities:

'Extending Cultural Opportunities / Ensuring a sense of place'. The project will help to 'promote the area' and will 'improve the accessibility to' and the 'usage' of this space.

'Developing an attractive and accessible City / Improve cleanliness of land...' The project will 'encourage wider community involvement in environmental issues'.

5.2 Identify outputs / outcomes against which the delivery of the project can be evaluated. Demonstrate how these will contribute to the Area Regeneration Framework(s).

- The project will restore an area of historic importance.
- In doing so it will improve the local environment.
- The project will send a positive sign to the community that the site is no longer forgotten about. This will compliment the Friends' work in changing the public's perceptions of the site, particularly amongst the youths who do not realise that the Hillside Cemetery is a sacred burial ground and probably unique in the UK.

5.3 If the project relates to two or more Framework Areas, on what basis have you decided how to share the costs?

N/A

Section 6: Management Arrangements

6.1 Describe how the project will be managed:

The Friends group will manage the project. A qualified stonemason and

metalworker will be commissioned to ensure that the stonework and railing work are managed to the highest standard.

6.2 Are there any significant risks or uncertainties that may affect either the timetable of the project, or whether it achieves its objectives?

Permissions will need to be obtained as per section 3.13

Section 7: Financial Information

7.1 How much SIB funding is requested?

£7,500

7.2 Indicate the type of funding requested: (Please tick)

Capital

Revenue

Both

7.3 Has funding been requested / allocated from any other sources, including Council Directorates and if so how much?

Funding of £25,000 is being sought from LHI. A decision is expected by the end of June 2006.

We recognise that SIB funded works will not progress until LHI funding for the related capital works (lych gate) has been secured.

7.4 What other funding alternatives have been considered and why were these not appropriate?

An application to the Community Chest Fund was considered, however it was discovered that it did not provide funding for this type of project, and that SIB funding was more appropriate.

7.5 What are the financial implications for the project should it not receive SIB funding?

The restoration of the lych gate stonework will go ahead if LHI funding is secured; funding for the accompanying wall and railing will be sought from elsewhere if SIB funding is not received.

7.6 When SIB expenditure is complete how do you intend to continue this project?

The Friends plan to work with local and regional groups, such as Youth Offending, to further restore other areas of the burial grounds, such as: the original footpaths throughout the Cemetery are to be restored, the railings around the rock vaults are to be reinstated; and information signs are to be displayed. All of which will see the betterment of the site as a public amenity. An illustrated restoration pack, showing conceptual sketches, is available if required.

| 7.7 Provide a profile of projected costs: | | | | |
|--|----------------|----------------|----------------|-------------------|
| Funding Source | 2006/07 | 2007/08 | 2008/09 | Total Cost |
| SIB : | | | | |
| Coalfield | 7,500 | | | 7,500 |
| Other Sources: | | | | |
| 1) LHI | 25,000 | | | 25,000 |
| Total Cost: | 32,500 | | | 32,500 |

7.8 Please provide details of any 'in-kind funding (e.g Peppercorn rents), if included within the 'Other Sources' of funding shown above.

N/A

7.9 Please provide a breakdown of the Total cost to show the main areas of expenditure:

Breakdown is approximate and based on quoted prices:

Lych gate railing (SIB Funding) £7,500
 Lych gate stonework (LHI Funding) £14,600
 Colouring in book/schools project (LHI Funding) £5,000
 Open day (LHI Funding) £1,000
 Tools inc. spade, rake, £250
 Oral history project £4,000
 Binoculars £150

Further quotes are still being sought to ensure good value for money.

7.10 Please provide details of how you will ensure that the procurement and purchasing of services and equipment will be managed in accordance with requirements as detailed in the guidance notes and guidelines.

Include any estimates that you have and details of any contractors or suppliers to be used.

Work will be commissioned in line with the City Council's purchasing and procurement guidelines and 4 estimates will be sought for the work. A copy of these will be provided to the Regeneration office before any SIB is claimed.

Section 8: Additional Information

8.1 Please provide any additional information that may be of use in support of your project proposal (*Please append additional sheets if required*):

A 'Lych Gate Restoration' pack is available for viewing, featuring conceptual images and other information about the project.

Throughout it's active burial history, a lot of noteworthy people were buried in the cemetery, including:

Sir George Elliott, Bart., MP. He was an Adviser to Prime Minister Benjamin Disraeli and the Egyptian Khedive, and owner of the company which laid the first Atlantic cable;

William Standish Standish, (formerly William Standish Carr), 18th in a direct descent from King Edward III and member of the local nobility;

General William Beckwith, responsible for beheading rioters' heads during the Bristol Riots;

Priscilla Maria Beckwith, founder of the Catholic Church and community in Silksworth;

George Wheatley, a veteran of the Crimean War, who had his leg blown off by a cannon ball during the battle of the Alma. He went on to father almost twenty children and founded the well-known confectionery business in Houghton;

and four **World War I casualties**, all young, local men.

Section 9: Declaration

I declare that the information provided is correct and accurate and that, should this application be successful, the organisation will agree to the terms and conditions of SIB:

Name: Paul Lanagan

Position in Organisation: Secretary

Date: April 28th 2006

Project Application 5 –Schools Battle of the Bands 2006

SIB Requested: £5,000 in total
£3,000 from Coalfields Committee / £2,000 from Washington Committee

Section 1: Application Requirements

1.1: Please note that this application will be presented to the relevant Area Committee for its consideration when determining your SIB Grant Application. The Agenda and the Minutes of the Area Committee Meeting will be available for inspection by members of the public. Please therefore ensure that your organisation is agreeable to the content of the information that is set out in the form.

The Application Form should be provided in either electronic (e-mail or floppy disc) or typed format.

If you have a problem with returning this form in either electronic or typed format, please contact the appropriate Area Regeneration Officer. Contact / address details are provided on the covering letter and in the Guidance Notes and Criteria and Project Guidelines

Please note that a representative of your organisation must be available to attend the pre-agenda and main committee meeting(s) to which this application is presented, as they may be required to answer questions. Failure to attend the meeting(s) may result in your application being deferred or rejected. Dates and Venues of future meetings are provided as supporting information.

1.2 Which Area Regeneration Framework(s) does the project cover? (please tick)

Coalfield [X]

Washington [X]

Section 2: Sponsor Details

2.1 Name of Lead Organisation / Group:

City of Sunderland

2.2 Address of Lead Organisation / Group:

City Library And Arts Centre, Fawcett Street, Sunderland. SR1 1RE

2.3 Contact Name for

Project:

Michelle Whittle/Val Craggs

2.4 Position in Organisation:

Project Officer/ City Librarian

2.5 Tel. Number:

0191 5148433

2.6 Fax Number:

0191 5148444

2.7 E-mail Address:

michelle.whittle@sunderland.gov.uk

2.8 Day to Day Contact Name / Details (if different to 2.3 above):

| | |
|--|---|
| 2.9 Legal Status of Organisation: Local Authority | 2.10 Registered Charity Number (if applicable): N/A |
| 2.11 Does your organisation have a bank account into which funds can be paid? Yes | |
| 2.12 Has the organisation received SIB support previously? Yes If 'Yes' please provide details: Numerous community initiatives and projects | |
| 2.13 Are any trustees / members of the organisation employed by the City Council? Yes If 'Yes' please provide details : Officers of Sunderland City Council and Houghton Feast Steering Committee | |

Section 3 : Project Details

3.1 Project Title: (Please re-state title as per front sheet)
Schools Battle of the Bands 2006

3.2 Project Start Date:
 Information to Schools July 2006
 Battle of the Bands Sept 2006

3.3 Project End Date:
 12 October 2006

3.4 Please describe the project:

- To provide a residency for a regionally based professional music organisation to work with local schools.
- To encourage the development of young talent within the schools and showcase this talent to a wider public audience.
- To appeal to the changing, growing community of Houghton, Washington and districts.
- To provide Schools Battle of the Bands for Houghton Feast 2006

Building on the success of the 2005 Battle of the Bands this year's competition is intended to encourage the development of young talent within schools as well as showcasing this talent to a wider public audience. The competition will be open to all schools and 6th form colleges within the Washington and Coalfield boundaries.

The battle will be split into 2 sections:

School bands 11 – 16yrs
 Snr bands 17 – 19yrs

Schools will be invited to hold internal qualifier heats to choose a band or

bands from each section to represent their school. Each band will perform 4 songs, inc one original song, (written by the band or within their school). No backing tapes or tracks will be allowed. All music and vocals must be played live.

A panel of judges will be appointed to adjudicate the semi final heats and the final. A public voting system will be introduces for the final in conjunction with the judging panel. The winning band will be given the opportunity to record their own CD at High Fidelity Recording Studios, based in Houghton Le Spring.

3.5 What service does the organisation currently provide and how will this be complemented by the project?

The organisation provides public services for Sunderland residents. The project will introduce a broader range of talent to a wider audience and create more opportunities for grass roots bands to be heard, to perform, and to further their careers. This, in turn, will help broaden the appeal of local talent, and stimulate more live music events to take place in the area.

3.6 What additional activity will SIB funding allow to happen?

(Please tick the appropriate statement)

- a) A project will go ahead which otherwise would not happen at all
- b) A project will be provided to a higher quality / on a greater scale
- c) The funding will accelerate the implementation of the project by 12+ months
- d) A gap in funding will be filled pending other funding being secured
- e) Other reason

Please explain your answer:

There is no funding available within the current budget for this project. A core budget supports each event, however, cannot cover the extensive and growing event programme which we aim to improve and develop each year.

3.7 How will you publicise that you have received support from SIB?

(please refer to Section 3 of the guidance notes)

Through all publicity materials ie. Press releases, posters, leaflets etc. This will be achieved by working in partnership with the sib funded Area Marketing project.

3.8 Has there been any consultations concerning the need for this project?

Yes

If 'Yes' please provide details :

Following last years successful pilot featuring unsigned bands from the region. We would like to develop the project this year giving the opportunity to younger talent through a schools Battle of the Bands competition.

3.9 Is there any documentary evidence available to support the need for

| |
|---|
| <p>this project? Yes If 'Yes' please provide details : Minutes Houghton Feast Feed Back Meeting held City Library & Arts Centre - 8 December 2005.</p> |
| <p>3.10 Who will benefit from the services provided by the project? Community of Washington, Houghton and surrounding districts, and any visitors to the area during that time.</p> |
| <p>3.11 Will there be any implications for Council Services arising from this project? No If 'Yes' please provide details :</p> |
| <p>3.12 Does this project require the support or sponsorship of a City of Sunderland Council Directorate? The project is supported by Community and Cultural Services Directorate and Children's Services. If 'Yes' please provide details : Yes Approved by C D Alexander, Head of Culture & Tourism</p> |
| <p>3.13 Are any legal and other approvals required? No If 'Yes' provide details of type of approval, date secured, or date expected to be secured:</p> |

| |
|--|
| <p><u>Section 4: Equal Opportunities</u></p> |
| <p>4.1 Does your organisation have an Equal Opportunities Policy? Yes <u>If yes, please describe how the project will comply with the Policy:</u> The event site will provide full disabled access and the project will be open to all schools within the area and will avoid discrimination of any kind. If no, please describe how your organisation addresses equal opportunities issues:</p> |
| <p>4.2 Does your project specifically address any of the following issues? Ethnic Issues No <u>If yes, please provide details as to how the project is in line with the Race Relations Act 1976:</u> Gender Issues No</p> |

If yes, please provide details as to how the project is in line with the Sex Discrimination Act 1975:

Disability Issues No

If yes, please provide details as to how the project is in line with the Disability Discrimination Act 1995

Section 5: Relationship of Project to the Area Framework(s)

5.1 Identify which Area Regeneration Framework Action Plan Strategic Priorities this project will address through the use of SIB, and demonstrate how these will be achieved:

This project fits in with:

Creating Inclusive Communities: Working towards community cohesion.

The project will encourage young people and adults to participate together in events in their area and make use of the facilities provided.

Extending cultural opportunities:

The project will further develop the musical talent of grass root bands and introduce them to a wider audience.

5.2 Identify outputs / outcomes against which the delivery of the project can be evaluated. Demonstrate how these will contribute to the Area Regeneration Framework(s).

8 x events (heats, semi finals, final)
10 x schools/ colleges involved
40 x participants
100 + audience

Profile raising for Washington, Houghton and Districts.
Encourage and develop musical talent within the area.

5.3 If the project relates to two or more Framework Areas, on what basis have you decided how to share the costs?

Costs have been apportioned based on two factors:

i) the number of potential participants from each area

Coalfield area has 2 secondary schools, plus Shiney Row College;

Washington Area has 4 secondary schools, 2 with 6th form colleges plus music collective group at Arts Centre Washington.

ii) the contribution that the event will make to the continued success of the Houghton Feast

Whilst Washington area is likely to be able to put forward a greater number of participants, the final event will be delivered to the Coalfield Area, therefore costs have been split in a ration of 3:2 with Coalfield area being requested to fund the greater share.

Section 6: Management Arrangements

6.1 Describe how the project will be managed:

The project will be managed by Community and Cultural Services

6.2 Are there any significant risks or uncertainties that may affect either the timetable of the project, or whether it achieves its objectives?

Without SIB funding the project will be unable to go ahead.

Section 7: Financial Information

7.1 How much SIB funding is requested?

£5,000 (£3,000 from Coalfields; £2,000 from Washington)

7.2 Indicate the type of funding requested: (Please tick)

Capital []

Revenue [X]

Both []

7.3 Has funding been requested / allocated from any other sources, including Council Directorates and if so how much?

No

7.4 What other funding alternatives have been considered and why were these not appropriate?

No other appropriate funding streams

7.5 What are the financial implications for the project should it not receive SIB funding?

Other sources of funding to be sought, although it is unlikely that funds will be able to be secured in the time available. SIB appears to be appropriate to support this one-off event.

7.6 When SIB expenditure is complete how do you intend to continue this project?

This project is time limited specifically to Houghton Feast, as a one-off event. However, the benefit of the scheme will be to help develop musical talent within the Coalfield and Washington areas.

7.7 Provide a profile of projected costs:

| Funding Source | 2006/07 | 2007/08 | 2008/09 | Total Cost |
|----------------|---------|---------|---------|------------|
| SIB : | | | | |
| Coalfield | 3,000 | | | 3,000 |
| Washington | 2,000 | | | 2,000 |
| | | | | |

| | | | | |
|--------------------|-------|--|--|-------|
| Total Cost: | 5,000 | | | 5,000 |
|--------------------|-------|--|--|-------|

7.8 Please provide details of any 'in-kind funding (e.g Peppercorn rents), if included within the 'Other Sources' of funding shown above.

N/a

7.9 Please provide a breakdown of the Total cost to show the main areas of expenditure:

| | |
|--|---------------|
| Staffing: Sound, Lighting & Stage Engineers, | £2,000 |
| Technical Resources: PA & Lighting Equipment | £1,500 |
| Hall Hire: | £400 |
| Prizes: | £400 |
| Marketing: | £500 |
| Compere for Final | £200 |
| Total | £5,000 |

7.10 Please provide details of how you will ensure that the procurement and purchasing of services and equipment will be managed in accordance with requirements as detailed in the guidance notes and guidelines.

Include any estimates that you have and details of any contractors or suppliers to be used.

Sunderland City Council procedures will be followed

Section 8: Additional Information

8.1 Please provide any additional information that may be of use in support of your project proposal (Please append additional sheets if required):

Section 9: Declaration

I declare that the information provided is correct and accurate and that, should this application be successful, the organisation will agree to the terms and conditions of SIB:

Name: Michelle Whittle

Position in Organisation: Project Officer

Date: 18th May 2006

Project Application 6 – Hetton Town Trust – Big Bear Creche Gap Funding

| | | | | | | | | |
|---|-------------------------------|--------------------------------|---|-------------------------------|--------------------------------|-------------------------------------|-------------------------------|--------------------------------|
| SIB Requested: £5,292 | | | | | | | | |
| Section 1: Application Requirements | | | | | | | | |
| <p>1.1: Please note that this application will be presented to the relevant Area Committee for its consideration when determining your SIB Grant Application. The Agenda and the Minutes of the Area Committee Meeting will be available for inspection by members of the public. Please therefore ensure that your organisation is agreeable to the content of the information that is set out in the form.</p> <p>The Application Form should be provided in either electronic (e-mail or floppy disc) or typed format.</p> <p>If you have a problem with returning this form in either electronic or typed format, please contact the appropriate Area Regeneration Officer. Contact / address details are provided on the covering letter and in the Guidance Notes and Criteria and Project Guidelines</p> <p>Please note that a representative of your organisation must be available to attend the pre-agenda and main committee meeting(s) to which this application is presented, as they may be required to answer questions. Failure to attend the meeting(s) may result in your application being deferred or rejected. Dates and Venues of future meetings are provided as supporting information.</p> | | | | | | | | |
| <p>1.2 Which Area Regeneration Framework(s) does the project cover? (please tick)</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 33%;">Coalfield <input checked="" type="checkbox"/></td> <td style="width: 33%;">East <input type="checkbox"/></td> <td style="width: 33%;">North <input type="checkbox"/></td> </tr> <tr> <td>Washington <input type="checkbox"/></td> <td>West <input type="checkbox"/></td> <td>South <input type="checkbox"/></td> </tr> </table> | | | Coalfield <input checked="" type="checkbox"/> | East <input type="checkbox"/> | North <input type="checkbox"/> | Washington <input type="checkbox"/> | West <input type="checkbox"/> | South <input type="checkbox"/> |
| Coalfield <input checked="" type="checkbox"/> | East <input type="checkbox"/> | North <input type="checkbox"/> | | | | | | |
| Washington <input type="checkbox"/> | West <input type="checkbox"/> | South <input type="checkbox"/> | | | | | | |

| | | |
|---|--|--|
| Section 2: Sponsor Details | | |
| <p>2.1 Name of Lead Organisation / Group: Hetton Town Trust</p> | | |
| <p>2.2 Address of Lead Organisation / Group: The Hetton Centre ,Welfare Road, Hetton Le Hole, Tyne & Wear, DH5 9NE</p> | | |
| <p>2.3 Contact Name for Project: Mr. K Fletcher</p> | <p>2.4 Position in Organisation: Chairman</p> | |
| <p>2.5 Tel. Number: 0191 5536628</p> | <p>2.6 Fax Number: 0191 5536620</p> | <p>2.7 E-mail Address: enquires@hettontowntrust.co.uk</p> |
| <p>2.8 Day to Day Contact Name / Details (if different to 2.3 above):</p> | | |

| | |
|---|--|
| Mr. K. Fletcher (Chairman) - The Hetton Centre 0191 5536628 Mr M. Dodds (Centre Manager) - The Hetton Centre 0191 5536628 | |
| 2.9 Legal Status of Organisation: Registered charity | 2.10 Registered Charity Number (if applicable): 520822 |
| 2.11 Does your organisation have a bank account into which funds can be paid? Yes | |
| 2.12 Has the organisation received SIB support previously? Yes If 'Yes' please provide details: 8 th March 2005, awarded £19,700 SIB - to employ a crèche manager and casual crèche staff for one year. | |
| 2.13 Are any trustees / members of the organisation employed by the City Council? Yes If 'Yes' please provide details: Councillor F Anderson and Councillor J Herron, are both trustees of the Hetton Town Trust. | |

| | |
|---|---|
| <u>Section 3 : Project Details</u> | |
| 3.1 Project Title: (Please re-state title as per front sheet) Hetton Town Trust - Big Bear Crèche – Gap funding | |
| 3.2 Project Start Date: 1 st June 2006 | 3.3 Project End Date: 30 th September 2006 |
| 3.4 Please describe the project: In March 2005, SIB funding was awarded to Hetton Town Trust to employ a crèche manager and casual crèche staff for one year. A crèche manager was appointed who has over the past year helped the Trust to develop policies and procedures thus leading to 'Hetton Town Trust (The Big Bear crèche)' being awarded Ofsted status. This demonstrates the impact SIB has had in helping to kick-start this project. Hetton Town Trust are currently sourcing other funding such as ESH Charitable Trust and Northern Rock to provide running costs for child care provision within the Hetton Centre over a three year period. However there has been a delay in securing funding to date and SIB gap funding is being sought until the end of September 2006, to allow the crèche to continue until other funding can be secured. | |

Gap funding will enable the continuation of employment for two members of staff for a four month period to deliver the following services:

- The project will provide crèche facilities to the community who will be accessing Adult Learning courses within the Hetton Centre.
- Internal and external organisations will also be able to access training / childcare provision within the Big Bear Crèche at the Hetton Centre.

It is fully recognised that if external funding is secured in advance of all SIB being expended then any unused SIB will be returned to budget.

The Committee may also note that the SIB Live projects report shows a balance of £5,126. This was based on 31st March 2006 monitoring returns and does not take account of expenditure from April to date.

3.5 What service does the organisation currently provide and how will this be complemented by the project?

Hetton Town Trust (The Big Bear Crèche) aims to offer a high standard of childcare within a happy, safe and stimulating environment. Every child will have the opportunity to enhance all areas of their development through stimulating play.

The Trust recognise the importance of a child's social skills and encourages positive attitudes and of working in partnership with other agencies for example the Sunderland City Council (Community Development Team), Sure Start (Hetton and Houghton), City of Sunderland Colleges, Job Linkage who access The Big Bear Crèche.

The gap-funding request will support the continuing activities within the The Big Bear Crèche until 30th September 2006 until funding is secured for October 2006.

3.6 What additional activity will SIB funding allow to happen?

(Please tick the appropriate statement)

- a) A project will go ahead which otherwise would not happen at all []
- b) A project will be provided to a higher quality / on a greater scale []
- c) The funding will accelerate the implementation of the project by 12+ months []
- d) A gap in funding will be filled pending other funding being secured [X]
- e) Other reason []

Please explain your answer:

Hetton Town Trust are currently sourcing other funding such as ESH Charitable Trust and Northern Rock to provide running costs for child care provision within the Hetton Centre over a three year period.

The Hetton Town Trust have identified funding sources, however due to limited resources and a lack of experience of completing funding applications, there has been a delay in securing funding to date.

3.7 How will you publicise that you have received support from SIB?

(please refer to Section 3 of the guidance notes)

If SIB funding is awarded Hetton Town Trust will continue to work in partnership with the SIB funded Area Marketing project to promote SIB support:

- Press releases and all other advertising to promote the activities funded by SIB will include reference to the support received
- Provide all users / parents who access the crèche provision with an article on the success of SIB support.

3.8 Has there been any consultations concerning the need for this project?

Yes

If 'Yes' please provide details :

Consultations have been undertaken involving parent users group made up of members of the public currently using the facility.

The process of evaluating the current childcare provision for under 8's demonstrated the need for local children to take part in an enjoyable activity in a learning environment.

3.9 Is there any documentary evidence available to support the need for this project?

Yes

If 'Yes' please provide details:

ACL (Adult and Community Learning) contractor compliance documentation for 2005 demonstrates the success of Adult Learning across the city. The Hetton As A Learning Community project has provided the bench mark of achievement for student participation and retention, however this could not be achieved if Hetton Town Trust did not provide childcare.

Registers of children who are accessing the crèche can also be provided on request, providing statistical information.

Evaluation sheets after each term are completed by parents/carers and a report is provided to the board of trustees as a way of looking at continuous improvement.

Supporting letters can also be provided from users and external organizations.

3.10 Who will benefit from the services provided by the project?

Hetton Town Trust works in partnership to provide childcare to all sections of the Coalfield community, including young people, young people with disabilities, single parents, parents with learning difficulties with children and those residents living on low income.

3.11 Will there be any implications for Council Services arising from this project?

No

3.12 Does this project require the support or sponsorship of a City of Sunderland Council Directorate?

No

3.13 Are any legal and other approvals required?

No

Section 4: Equal Opportunities

4.1 Does your organisation have an Equal Opportunities Policy?

Yes

If yes, please describe how the project will comply with the Policy:

Hetton Town Trust has adopted and adheres to the Sunderland City Council's Equal Opportunities Policy.

Hetton Town Trust is committed to providing childcare that respects and values the many different lifestyles, cultural and ethnic backgrounds. The religious beliefs of both the child and their families are also respected. All children will be treated as individuals, with respect regardless of their race, gender, religion, disability or culture.

If no, please describe how your organisation addresses equal opportunities issues:

N/A

4.2 Does your project specifically address any of the following issues?

Ethnic Issues No

If yes, please provide details as to how the project is in line with the Race Relations Act 1976:

Gender Issues No (please delete)

If yes, please provide details as to how the project is in line with the Sex Discrimination Act 1975:

Disability Issues No (please delete)

If yes, please provide details as to how the project is in line with the Disability Discrimination Act 1995

Section 5: Relationship of Project to the Area Framework(s)

5.1 Identify which Area Regeneration Framework Action Plan Strategic Priorities this project will address through the use of SIB, and demonstrate how these will be achieved:

- Young People

Action Point

There is a need to develop a high standard of crèche facilities in the coalfield area working in partnership with local services within the Hetton centre.

Response

To deliver childcare provision for under 8's over a four-month period and support local agencies in achieving their objectives.

5.2 Identify outputs / outcomes against which the delivery of the project can be evaluated. Demonstrate how these will contribute to the Area Regeneration Framework(s).

Delivery of crèche facilities to local people within the Coalfield area over the four-month period. Statistics showing usage will be collected for the period and can be included within a future SIB Feedback report.

5.3 If the project relates to two or more Framework Areas, on what basis have you decided how to share the costs?
No

Section 6: Management Arrangements

6.1 Describe how the project will be managed:

The Hetton Town Trust has a Board of Trustees, elected at an Annual General Meeting. The Trustees then elect a Chairperson, Vice Chairperson, Secretary and a Treasurer. Hetton Town Trust also have a nominated officer employed by Sunderland City Council to guide and advise on projects.

6.2 Are there any significant risks or uncertainties that may affect either the timetable of the project, or whether it achieves its objectives?

The current SIB funding ends 31st May 2006, resulting in no management of the crèche and casual staffing from June 2006 until funding has been secured from external funders (as per 3.4)

The gap funding will support the delivery of childcare provision and should funding be secured from another source within the period of the gap funding, SIB will receive reimbursement of any gap funding from the date when additional funding secured.

Section 7: Financial Information

7.1 How much SIB funding is requested?

The monthly cost of wages amounts to approximately £1,323 and for a period of 4 months the gap funding required is £5,292.

7.2 Indicate the type of funding requested: (Please tick)

Capital [] Revenue [] Both []

7.3 Has funding been requested / allocated from any other sources, including Council Directorates and if so how much?

No

7.4 What other funding alternatives have been considered and why were these not appropriate?

Funders have been approached as described under 3.4.

7.5 What are the financial implications for the project should it not receive SIB funding?

Should SIB funding not be granted Hetton Town Trust would need to instruct both crèche staff that employment will be terminated and no crèche provision will be provided to children within The Hetton Centre in the coalfield area.

The impact of no childcare provision and the lose of trained staff will affect Hetton Town Trust in delivering a quality service until such a time as other funding streams are secured.

7.6 When SIB expenditure is complete how do you intend to continue this project?

The aim of the Trust is to secure funding for three years and look at developing a sustainable project in partnership with organisations wishing to use crèche in the Hetton Centre.

7.7 Provide a profile of projected costs:

| Funding Source | 2006/07 | 2007/08 | 2008/09 | Total Cost |
|--------------------|---------|---------|---------|------------|
| SIB : | | | | |
| <u>Coalfield</u> | 5,292 | | | 5,292 |
| Total Cost: | 5,292 | | | 5,292 |

7.8 Please provide details of any 'in-kind funding (e.g Peppercorn rents), if included within the 'Other Sources' of funding shown above.

Nil

7.9 Please provide a breakdown of the Total cost to show the main areas of expenditure:

Wages:

Two crèche members of staff with an average monthly cost of £1,323 which equates to gap funding of £5,292 over a four month period.

Wages Expenditure

June - £1323; July - £1323; August - £1323; September - £1323

Grand Total =£5,292

7.10 Please provide details of how you will ensure that the procurement and purchasing of services and equipment will be managed in accordance with requirements as detailed in the guidance notes and

guidelines.

Include any estimates that you have and details of any contractors or suppliers to be used.

Hetton Town Trust, through Barclays Bank will pay all wages. Hetton Town Trust will complete SIB returns to reclaim payments for expenditure to crèche staff if SIB should approve the funding gap.

Section 8: Additional Information

8.1 Please provide any additional information that may be of use in support of your project proposal (*Please append additional sheets if required*):

Section 9: Declaration

I declare that the information provided is correct and accurate and that, should this application be successful, the organisation will agree to the terms and conditions of SIB:

Name: Michael Dodds

Position in Organisation: Strategy Manager

Date: 13th May 2006

Project Application 7 – Coalfield Events Budget

| | | | | | | | | | | | | | |
|---|-------------------------------------|-----------|-------------------------------------|-------|--------------------------|-------|--------------------------|------------|--------------------------|------|--------------------------|-------|--------------------------|
| SIB Requested: | £3,140 | | | | | | | | | | | | |
| Section 1: Application Requirements | | | | | | | | | | | | | |
| <p>1.1: Please note that this application will be presented to the relevant Area Committee for its consideration when determining your SIB Grant Application. The Agenda and the Minutes of the Area Committee Meeting will be available for inspection by members of the public. Please therefore ensure that your organisation is agreeable to the content of the information that is set out in the form.</p> <p>The Application Form should be provided in either electronic (e-mail or floppy disc) or typed format.</p> <p>If you have a problem with returning this form in either electronic or typed format, please contact the appropriate Area Regeneration Officer. Contact / address details are provided on the covering letter and in the Guidance Notes and Criteria and Project Guidelines</p> <p>Please note that a representative of your organisation must be available to attend the pre-agenda and main committee meeting(s) to which this application is presented, as they may be required to answer questions. Failure to attend the meeting(s) may result in your application being deferred or rejected. Dates and Venues of future meetings are provided as supporting information.</p> | | | | | | | | | | | | | |
| <p>1.2 Which Area Regeneration Framework(s) does the project cover? (please tick)</p> <table border="0"> <tr> <td>Coalfield</td> <td><input checked="" type="checkbox"/></td> <td>East</td> <td><input type="checkbox"/></td> <td>North</td> <td><input type="checkbox"/></td> </tr> <tr> <td>Washington</td> <td><input type="checkbox"/></td> <td>West</td> <td><input type="checkbox"/></td> <td>South</td> <td><input type="checkbox"/></td> </tr> </table> | | Coalfield | <input checked="" type="checkbox"/> | East | <input type="checkbox"/> | North | <input type="checkbox"/> | Washington | <input type="checkbox"/> | West | <input type="checkbox"/> | South | <input type="checkbox"/> |
| Coalfield | <input checked="" type="checkbox"/> | East | <input type="checkbox"/> | North | <input type="checkbox"/> | | | | | | | | |
| Washington | <input type="checkbox"/> | West | <input type="checkbox"/> | South | <input type="checkbox"/> | | | | | | | | |

| | | |
|---|--|---|
| Section 2: Sponsor Details | | |
| 2.1 Name of Lead Organisation / Group: Development and Regeneration Directorate | | |
| 2.2 Address of Lead Organisation / Group: PO Box 104, Civic Centre, Sunderland, SR2 7DN | | |
| 2.3 Contact Name for Project: Bill Blackett | | 2.4 Position in Organisation: Area Regeneration Officer (Coalfield and East Sunderland) |
| 2.5 Tel. Number: 0191 – 553 1162 | 2.6 Fax Number: 0191- 553 1599 | 2.7 E-mail Address: bill.blackett@sunderland.gov.uk |
| 2.8 Day to Day Contact Name / Details (if different to 2.3 above): N/a | | |
| 2.9 Legal Status of Organisation: Local Authority | | 2.10 Registered Charity Number (if applicable): |
| 2.11 Does your organisation have a bank account into which funds can be paid? Yes | | |

| |
|--|
| <p>2.12 Has the organisation received SIB support previously? Yes If 'Yes' please provide details: The Directorate has received SIB support on several occasions as evidenced by details included in Annex 2 of the SIB report.</p> |
| <p>2.13 Are any trustees / members of the organisation employed by the City Council? Yes If 'Yes' please provide details : This is a City Council application for a City Council led project.</p> |

Section 3 : Project Details

3.1 Project Title: (Please re-state title as per front sheet)
COALFIELD EVENTS BUDGET

| | |
|---|--|
| 3.2 Project Start Date: June 2006 | 3.3 Project End Date: May 2008 |
|---|--|

3.4 Please describe the project:
The project proposes to enhance the Events Budget for the Coalfield Area Committee. This project provides support to local groups operating in the area.
Whilst SIB and Community Chest applications can be made by local groups using existing procedures, occasions arise where a group cannot obtain support due to the timescales involved in applying for funding. For example, a group might require urgent support for an event which is due to take place in advance of the next Area Committee meeting. In such a circumstance the group would be unable to seek support from the Area Committee, (as funding support cannot be applied retrospectively), and so would risk missing out on the planned activity.
The Events Budget enables groups to make an approach to the Chair or Vice-Chair of the Area Committee and, providing that the request is deemed to be of sufficient urgency to warrant support in advance of the existing application timescales, the group would be directed to the Committee's Area Regeneration Officer who arranges for completion of an application form (which must be signed by the Chair or Vice-Chair). Payment is subject to the receipt of invoices and written confirmation that the invoices relate to work undertaken in support of the event/project.
The majority of Area Committee's currently maintain an Events Budget. These have been used to support various urgent requirements as described above, support for information and promotional events, support for local groups who may require additional funding for their own events; to cover additional costs arising from work that needs to be undertaken urgently etc. Events budgets have to date been established at a level of £10,000 and this application, if approved, will restore the Coalfield Events budget to that level.

3.5 What service does the organisation currently provide and how will this be complemented by the project?
The Development and Regeneration Directorate currently co-ordinates SIB and Community Chest applications on behalf of the Coalfield Area Committee. The Events Budget enhances the responsiveness of the Committee in

supporting activities in the Area.

3.6 What additional activity will SIB funding allow to happen?

(Please tick the appropriate statement)

- a) A project will go ahead which otherwise would not happen at all
- b) A project will be provided to a higher quality / on a greater scale
- c) The funding will accelerate the implementation of the project by 12+ months
- d) A gap in funding will be filled pending other funding being secured
- e) Other reason

Please explain your answer:

If support for the Events Budget is discontinued, support will continue to be offered by the Area Committee using SIB and Community Chest. However, this will be dependent on the Committee timescales being appropriate to meet the required needs (as described under Section 3.4 above).

3.7 How will you publicise that you have received support from SIB?

(please refer to Section 3 of the guidance notes)

The Events Budget enhances the delivery of SIB. Any support offered to local groups will help to raise the profile of SIB through direct links to the Area Committee Marketing Project.

3.8 Has there been any consultations concerning the need for this project?

Yes

If 'Yes' please provide details :

Several enquiries have been received previously asking about the procedure for securing support from SIB/Community Chest. However, the urgent timescales involved have meant that the funds could not have been approved until after the event / activity.

3.9 Is there any documentary evidence available to support the need for this project?

Previous Events Budget applications

If 'Yes' please provide details :

3.10 Who will benefit from the services provided by the project?

All Local Groups in the Coalfield Area will potentially benefit from the project

3.11 Will there be any implications for Council Services arising from this project?

No

If 'Yes' please provide details :

3.12 Does this project require the support or sponsorship of a City of Sunderland Council Directorate?

Yes

If 'Yes' please provide details :

Support for the project through Head of Service. Cover sheet signed. (Hard copy available)

3.13 Are any legal and other approvals required?

No

If 'Yes' provide details of type of approval, date secured, or date

expected to be secured:

Section 4: Equal Opportunities

4.1 Does your organisation have an Equal Opportunities Policy?

Yes

If yes, please describe how the project will comply with the Policy:

SIB is already subject to the City Council's Equal Opportunities Policy. The Events Budget will be managed in accordance with existing Equal Opportunities requirements.

If no, please describe how your organisation addresses equal opportunities issues:

4.2 Does your project specifically address any of the following issues?

Ethnic Issues No

If yes, please provide details as to how the project is in line with the Race Relations Act 1976:

Gender Issues No

If yes, please provide details as to how the project is in line with the Sex Discrimination Act 1975:

Disability Issues No

If yes, please provide details as to how the project is in line with the Disability Discrimination Act 1995

Section 5: Relationship of Project to the Area Framework(s)

5.1 Identify which Area Regeneration Framework Action Plan Strategic Priorities this project will address through the use of SIB, and demonstrate how these will be achieved:

The Project has the potential to contribute to activities that will support all of the Area Regeneration Framework Action Plan priorities.

5.2 Identify outputs / outcomes against which the delivery of the project can be evaluated. Demonstrate how these will contribute to the Area Regeneration Framework(s).

Whilst it is not possible to attach output targets to this project (as it basically enhances the flexibility of the existing SIB Budget), usage of the Budget will be reported to the Area Committee via the Live Project Update report.

5.3 If the project relates to two or more Framework Areas, on what basis have you decided how to share the costs?

N/A

Section 6: Management Arrangements

6.1 Describe how the project will be managed:

The project will be managed by the Area Regeneration Officer, in accordance with established financial procedures.

6.2 Are there any significant risks or uncertainties that may affect either the timetable of the project, or whether it achieves its objectives?

No

Section 7: Financial Information

7.1 How much SIB funding is requested?

£3,140

7.2 Indicate the type of funding requested: (Please tick)

Capital [] Revenue [] Both [x]

7.3 Has funding been requested / allocated from any other sources, including Council Directorates and if so how much?

None

7.4 What other funding alternatives have been considered and why were these not appropriate?

There are no funding alternatives – the Events Budget should be considered as an integral enhancement to the existing SIB budget.

7.5 What are the financial implications for the project should it not receive SIB funding?

Without an Events Budget, SIB will continue to be administered in accordance with existing timescales.

7.6 When SIB expenditure is complete how do you intend to continue this project?

It is intended that the budget will continue to operate as an integral part of the Coalfield Area Committee SIB budget.

7.7 Provide a profile of projected costs:

| Funding Source | | 2006/07 | 2007/08 | Total Cost |
|--------------------|--|---------|---------|------------|
| SIB : | | | | |
| East | | £3,140 | | £3,140 |
| Total Cost: | | £3,140 | | £3,140 |

7.8 Please provide details of any 'in-kind funding (e.g Peppercorn rents), if included within the 'Other Sources' of funding shown above.

N/A

7.9 Please provide a breakdown of the Total cost to show the main areas of expenditure:

The whole of the budget will be used to support those kinds of activities as already described under section 3.4.

7.10 Please provide details of how you will ensure that the procurement and purchasing of services and equipment will be managed in accordance with requirements as detailed in the guidance notes and guidelines.

Include any estimates that you have and details of any contractors or suppliers to be used.

Area Regeneration Officer will ensure procurement and purchasing requirements are met as requests are made.

Additional statement added to the Events budget monitoring form. See attached.

Section 8: Additional Information

8.1 Please provide any additional information that may be of use in support of your project proposal (*Please append additional sheets if required*):

Section 9: Declaration

I declare that the information provided is correct and accurate and that, should this application be successful, the organisation will agree to the terms and conditions of SIB:

Name:

Bill Blackett

Position in Organisation:

Area Regeneration Officer

Date:

12/05/06

COALFIELD EVENTS BUDGET – APPLICATION FORM

| | |
|---|----------------------------|
| 1 Name and address of Lead Organisation / Group: | |
| 2 Contact Name for Project/Position in Organisation: | 3 Telephone Number: |
| 4 Project Title: | |
| 5 Project Start Date: | 6 Project End Date: |
| 7 Please describe the project: | |
| 8 How much SIB funding is requested? | |
| 9 Please provide a breakdown of the Total cost to show the main areas of expenditure: | |
| 10: Please explain why the project requires urgent funding from the Events Budget, and why other funding sources (such as SIB / Community Chest from the next available Area Committee) are not appropriate. | |
| 11. Where relevant, please provide details of how the project will meet purchasing and procurement requirements. | |
| 12. I declare that the information provided is correct and accurate: | |
| Name: | |
| Position in Organisation: | |
| Date: | |
| 12. Approved by Chair / Vice Chair of Area Committee: (please sign) | Date: |

Once this form has been completed and signed by the Chair / Vice- Chair of the Area Committee, it should be returned to :

Bill Blackett, Area Regeneration Officer (Coalfield and East Sunderland) at:
 City of Sunderland, Development and Regeneration, PO Box 104, Civic
 Centre, Burdon Road, Sunderland, SR2 7DN.

Telephone: 0191 – 553 1162 e.mail: bill.blackett@sunderland.gov.uk

Coalfield Events Budget – Projects approved / Pending

| | Project | Amount | Reason | Approval Date / Pending |
|---|---|---------------|---|--------------------------------|
| 1 | St Michaels RC Housebound Club | £500 | Provide Xmas Party for 50 Housebound Older People aged 80 to 98. Group were unable to apply to Area Committee due to timescales (next meeting being January 05), so Events budget was used. | November 2004 |
| 2 | Houghton le Spring and District Piping Society | - | £1,700 was approved to support the festival of Houghton Feast. This was intended to enable more Pipe bands to take part by helping with transport costs. However despite repeated requests to the Lead Agent, no claim for funds has been made. The application approval should therefore now be considered as void. | September 2005 |
| 3 | Foxcover Road Anti Fly Tipping Measures | £1,250 | Local Councillors had identified need for anti-fly tipping measures. However, Committee cycles would have delayed the work. £2,500 was required for the installation of two posts (by D&R Security Section), to enable the installation of flash cameras to counter fly tipping and anti social behaviour. The road in question runs between Coalfield and South Areas so costs were split 50:50. | March 2006 |
| 4 | Shiney Advice and Resource project security shutter | £390 | A shutter on the building was broken and this jeopardised the security of the building. As Sharp are experiencing a cash flow problem, Events budget was used to effect repair rather than risk a break in and the much higher cost that would be entailed. | April 2006 |
| 5 | Houghton Rugby Union Football Club | £1,000 | Support requested to support Houghton RUFC's junior tournament for players U13 to U17. This was held on April 29 th and 30 th . SIB was used to contribute to provision of St John's ambulance and toilet facilities. The event fell between Committee cycles so use of Events Budget was required. A letter of thanks was provided together with a press article which recognised the support of SIB and the Area Committee. | April 2006 |
| Amount requested to restore budget is £3,140 | | | | |

SIB Coalfield Resources Statement as at 7th June 2006

Annex 3

| | Approval | Allocations £000's | Approvals £000's | Unallocated £000's |
|---|-----------------|-------------------------------|-----------------------------|-------------------------------|
| Total SIB Allocation Pre 2003/2004 | | 1,400.000 | 1,377.112 | 22.888 |
| <u>2003/2004 Approvals</u> | | | | |
| Budget allocation | | 200.000 | | |
| Shiney Row Shopping Improvements | 08.01.03 | | 50.000 | |
| LIAZE | 08.01.03 | | 80.371 | |
| The Kepier Trust | 04.06.03 | | 5.500 | |
| Monument Consortia | 04.06.03 | | 20.000 | |
| Stanley Terrace | 04.06.03 | | 4.500 | |
| Gilpin Woods | 04.06.03 | | 6.000 | |
| Whitehill Road | 04.06.03 | | 6.000 | |
| Fence Houses YMCA | 03.09.03 | | 13.740 | |
| Coalfield Sport & Leisure Forum | 03.09.03 | | 4.250 | |
| Admin Worker Coalfield Forum | 03.09.03 | | 4.650 | |
| Sure Start Linkages | 03.09.03 | | 6.986 | |
| East Rainton Community Access Zone | 29.10.03 | | 7.500 | |
| ShARP | 29.10.03 | | 5.349 | |
| Out of Hours Childcare - Burnside School | 02.03.04 | | 10.000 | |
| Eco Rangers | 02.03.04 | | 1.000 | |
| Events Budget | 02.03.04 | | 10.000 | |
| Returned Funding in 2003/2004 | | | | |
| Herrington Burn YMCA | (14.03.02) | 5.488 | | |
| Community Resource Worker | (09.11.00) | 4.099 | | |
| Durham County Show | (14.03.02) | 2.069 | | |
| Easington Lane Access Point | (06.03.03) | 0.797 | | |
| Fence Houses YMCA | (03.09.03) | 13.740 | | |
| Active Communities Fund | (13.09.01) | 2.196 | | |
| Youth Review / Strategy | (15.06.00) | 0.213 | | |
| | | 228.602 | 235.846 | -7.244 |
| Total resources available | | | | 15.644 |

SIB ARF Allocation : Coalfield

| <u>2004/2005 Approvals</u> | <u>Approval</u> | <u>Allocations £000's</u> | <u>Approvals £000's</u> | <u>Unallocated £000's</u> |
|---|-----------------|-------------------------------|-----------------------------|-------------------------------|
| Budget allocation | | 200.000 | | |
| Gilpin Woods | 04.06.03 | | 1.000 | |
| Coalfield Sport & Leisure Forum | 03.09.03 | | 3.250 | |
| Admin Worker - Coalfield Forum | 03.09.03 | | 7.787 | |
| Sure Start Linkages | 03.09.03 | | 22.821 | |
| New Herrington Homezone | 07.01.04 | | 60.000 | |
| LIAZE | 02.03.04 | | 18.500 | |
| Sunderland Support For Parents with Disabilities | 05.05.04 | | 2.000 | |
| Development of Hydrotherapy Pool at Fulwell Day Centre | 05.05.04 | | 2.500 | |
| Youth Drop In at the Hetton Centre | 05.05.04 | | 9.038 | |
| Hetton Lyons Country Park Weekend Ranger Area Renewal & Regeneration of Eppleton & Castletown | 05.05.04 | | 34.704 | |
| | 05.05.04 | | 15.000 | |
| Bridge Positive Mental Health Project | 08.09.04 | | 16.392 | |
| Hetton-le-Hill Lighting Provision | 08.09.04 | | 6.250 | |
| Hetton Town Health & Boxing Club | 08.09.04 | | 5.000 | |
| Feast of Sound & Light Project II | 08.09.04 | | 5.000 | |
| City - Wide 5-a-side Leagues Project | 08.09.04 | | 3.000 | |
| Connecting the Coalfield Environmental ILM Project | 08.09.04 | | 1.793 | |
| Houghton Older People's Enterprise (HOPE) | 03.11.04 | | 4.394 | |
| Gilpin Woods Review | 12.01.05 | | 2.000 | |
| Area Committee Marketing Project | 08.03.05 | | 4.000 | |
| Eco Rangers | 08.03.05 | | 1.500 | |
| The ISIS Project - Complementary Health & Education | 08.03.05 | | 1.765 | |
| Returned Funding in 2004/2005 | | | | |
| Dubmire School Feasibility Study | (12.12.02) | 4.090 | | |
| Moorsley Community Association | (12.12.02) | 4.000 | | |
| East Rainton Community Access Zone | (29.10.03) | 3.960 | | |
| | | 212.050 | 227.694 | -15.644 |
| Total resources available | | | | 0.000 |

SIB ARF Allocation : Coalfield

| <u>2005/2006 Approvals</u> | <u>Approval</u> | <u>Allocations £000's</u> | <u>Approvals £000's</u> | <u>Unallocated £000's</u> |
|--|-----------------|-------------------------------|-----------------------------|-------------------------------|
| Budget allocation | | 237.142 | | |
| Sure Start Linkages | 03.09.03 | | 24.608 | |
| Connecting the Coalfield Environmental ILM Project | 08.09.04 | | 7.167 | |
| All Our Yesterdays | 12.01.05 | | 3.435 | |
| The ISIS Project - Complementary Health & Education | 08.03.05 | | 8.235 | |
| ShARP - Community Development Project | 08.03.05 | | 15.000 | |
| Hetton Town Trust Community Crèche | 08.03.05 | | 19.700 | |
| WearAble - Gap Funding | 08.03.05 | | 5.100 | |
| Castletown & Eppleton Neighbourhood Renewal Programme Community Consultation and Communication | 08.06.05 | | 7.500 | |
| Coalfields Community Shopper | 08.06.05 | | 10.000 | |
| Springboard/Hetton Community Police: Youth Diversion Project | 08.06.05 | | 10.000 | |
| Burnside Primary Out of Hours Child Care & Community Access | 08.06.05 | | 6.000 | |
| Coalfield Forum Gap Funding | 08.06.05 | | 1.773 | |
| Volunteer Outreach Project | 07.09.05 | | 3.333 | |
| Physical Disabilities Alliance Project | 07.09.05 | | 2.000 | |
| Horticultural Training at Doxford Park | 07.09.05 | | 1.500 | |
| Racecourse Community Access Point - Gap Funding | 07.09.05 | | 13.383 | |
| Houghton Feast Opening Ceremony 2005 | 07.09.05 | | 5.000 | |
| Play Area Project - Surestart | 07.09.05 | | 20.000 | |
| Fencehouses Community Development Project | 07.09.05 | | 8.387 | |
| People's Pedal Power | 07.09.05 | | 2.150 | |
| Monument Centre - Gap Funding | 07.09.05 | | 9.343 | |
| Compass Community Transport | 07.09.05 | | 2.000 | |
| Coalfield Forum | 02.11.05 | | 13.182 | |
| Shiney Row Childcare Ltd - Gap Funding & Training Development Project | 02.11.05 | | 15.293 | |
| Sunderland Training Education Farm | 02.11.05 | | 1.500 | |
| Construction Challenge Project | 02.11.05 | | 6.500 | |
| Phoenix Project - Community Outreach Programme | 02.11.05 | | 6.000 | |
| Sunderland Juvenile Service Project | 11.01.06 | | 9.000 | |
| Easington Lane CA - Gap Funding | 11.01.06 | | 2.022 | |
| Hetton & Houghton Business Club | 11.01.06 | | 7.958 | |

SIB ARF Allocation : Coalfield

| Returned Funding in 2005/2006 | Approval | Allocations £000's | Approvals £000's | Unallocated £000's |
|--|-----------------|-------------------------------|-----------------------------|-------------------------------|
| Hetton-le-Hill lighting Provision | (08.09.04) | 6.250 | | |
| Improvements to Whitehill Road | (04.06.03) | 1.284 | | |
| Sunderland Support for Parents with Disabilities | (05.05.04) | 0.830 | | |
| Physical Disabilities Alliance project | (07.09.05) | 0.666 | | |
| All Our Yesterdays | (12.01.05) | 0.897 | | |
| | | 247.069 | 247.069 | 0.000 |
| Total resources available | | | | 0 |

2006/2007 Approvals

| | | | | |
|--|----------|----------------|---------------|----------------|
| Budget allocated | | 237.142 | | |
| Connecting the Coalfield Environmental ILM Project | 08.09.04 | | 9.851 | |
| | 07.09.05 | | | |
| Fencehouses Community Development Project | | | 13.750 | |
| Coalfield Forum | 02.11.05 | | 16.067 | |
| Construction Challenge Project | 02.11.05 | | 5.000 | |
| Eco Rangers | 07.03.06 | | 1.500 | |
| Houghton Youth Project | 07.03.06 | | 10.000 | |
| Returned Funding in 2006/2007 | | 0.000 | | |
| | | 237.142 | 56.168 | 180.974 |
| | | | | 180.974 |

Approvals subject to SIB Budget allocation for future years

£000's

2007/2008 Approvals

| | | |
|-----------------|----------|--------------|
| Coalfield Forum | 02.11.05 | <u>4.895</u> |
| | | 4.895 |

STRATEGIC INITIATIVES BUDGET (SIB)
CRITERIA AND PROJECT GUIDELINES

1 ABOUT THE SIB FUND

- 1.1 SIB was established in 1996/7 to promote action on key priorities identified in the relevant Area Regeneration Frameworks, and to attract other funding into the area. Each Regeneration Framework area is currently allocated a minimum of £200,000 per year. Applications for funding are approved by the relevant Area Committee or Cabinet.
- 1.2 SIB is approved on an annual basis as part of the full Council budget process in February or March each year. It is possible that due to financial constraints in a particular year, the allocation may be reduced or withdrawn. Approvals from future years' SIB allocations are therefore subject to this budget process and cannot be guaranteed.
- 1.3 Applications therefore will only be approved for the current year unless exceptional circumstances can be established, such as the need to secure other funding over a period of time or enable the recruitment or retention of staff to proceed. Projects that apply for funding from future years' allocations do so at their own risk.

2 APPLYING FOR SIB

- 2.1 The Council's Development and Regeneration Directorate administers SIB through its Regeneration and Housing Service. Any project wishing to enquire about a possible application, or who have any queries regarding the process, should in the first instance, contact the relevant Area Regeneration Officer below :

Bill Blckett Sunderland East, and the Coalfields
Telephone 553 1162 Fax 553 1599
e-mail bill.blckett@sunderland.gov.uk

Karon Purvis Sunderland North, and Washington
Telephone 553 1214 Fax 553 1599
e-mail karon.purvis@sunderland.gov.uk

Richard Parry Sunderland South and Sunderland West
Telephone 553 1217 Fax 553 1599
e-mail richard.parry@sunderland.gov.uk

- 2.2 Once the suitability of the project has been established, an application form will be sent out electronically or by post accompanied by these guidelines, guidance notes for filling in the application form, and a copy

of the relevant Framework(s) and Action Plans. As a copy of the completed application form will be attached to a covering report as part of the Area Committee's agenda, we would appreciate it if the form could be returned electronically to the relevant Area Regeneration Officer at the appropriate e-mail address provided above. If this is not possible, a typed copy can be sent to the address shown on the covering letter. The covering letter will also provide the date of the next pre-agenda and the full Area Committee meetings, and the deadline for returning the completed application form.

- 2.3 Where an SIB application refers to inputs or support from other Council Directorates, either financial or otherwise, the Lead Agent should seek the agreement of the relevant Directorate. Agreement should be at the appropriate level within the Directorate and should be in place prior to the application being placed on the pre agenda. The appropriate Directorate contact name will be supplied and support or authorisation will be included in the application.
- 2.4 Where possible, a representative of the project must attend the pre agenda and the full Area Committee meetings in order to respond to any queries the Elected Members may have. Please note however, that attendees will not be expected to speak on behalf of the application but to respond to any questions there may be regarding the application
- 2.5 An application to the Area Committee should not be interpreted as a guarantee of its approval. The Committee reserves the right to defer or reject any submission on the basis of available SIB funding in the current financial year and the project's suitability in the light of Area Framework priorities and SIB criteria. However, it will make a decision at the meeting whether to grant the full amount being requested, make a contribution of a lesser amount, defer the request or refuse the application.

3. CRITERIA FOR ELIGIBILITY

- 3.1 SIB is intended to address the Area Regeneration Framework priorities, which are identified in the Action plan . Although an application does not need to address these priorities in order to receive approval, preference will be given to those proposals that clearly demonstrate a link with the Action Plan.
- 3.2 Applications should also demonstrate the potential benefits to local communities the proposed project would bring, and subsequently be able to provide evidence and statistics that can illustrate these benefits.
- 3.3 SIB is mainly intended for one off projects, capital expenditure and "pump priming" of new initiatives. Revenue support can be included in any application, but this will only be at the commencement of a new project or as "gap funding" to enable a project to continue while other funding is being sought. Ongoing or repeat revenue or maintenance

costs, such as electricity or rent, will not normally be considered for SIB funding.

- 3.4 A major aim of SIB is to attract other funding into the area. While the lack of other funding would not disqualify any application, priority is given to those projects that are seeking or have secured additional funding from other sources such as Single Regeneration Budget, Lottery, European funding, sponsorship or grants from charitable institutions.
- 3.5 Applicants are normally expected to make a contribution towards overall project costs, although this is not essential for SIB support to be considered.
- 3.6 Applications will normally only be approved for the current year unless exceptional circumstances can be established, such as the need to secure other funding or enabling the recruitment or retention of staff to proceed. In such cases, future years' allocations would therefore become 'active' once the full Council's budget for that year had been formally approved.
- 3.7 Any project applying for SIB funding must have a management committee, some form of written constitution and a dual signatory bank/building society account.

4 NON-ELIGIBILITY

- 4.1 Individuals or groups that are not formally constituted are ineligible for SIB funding.
- 4.2 SIB should not be used to finance projects that would normally be funded through other sources or to compensate for budget reductions in mainstream provision.
- 4.3 SIB cannot provide ongoing revenue or maintenance support to projects (see 3.3 above) or for payments for redundancy.
- 4.4 SIB cannot be used for activities of a political or exclusively religious nature.
- 4.5 SIB cannot be used to fund retrospectively i.e. for expenditure already incurred before the application has been approved.

5 APPROVAL AND PAYMENT

- 5.1 If the application is approved in full or in part, an offer letter confirming the allocation will be sent out to the nominated contact person within a week. Funding will only become available once the terms and conditions accompanying the offer letter have been signed and returned. ***These terms and conditions that accompany the offer letter should be***

read carefully, as this constitutes a contract between Sunderland City Council and the project.

- 5.2 The grant will not be released as a “lump sum”. Funding will be released to cover appropriate expenses as they occur and not in advance or anticipation of need. Relevant documentation (e.g. invoice, receipt) must be produced before payment is made.
- 5.3 There is not the facility to overspend on specific allocations. It is the project’s responsibility to have estimated the costs correctly, and the Council does not accept any liability should these estimates prove inaccurate or insufficient. Should the available funding prove inadequate to meet the project’s aims, it will be the project’s responsibility to seek additional funding. If this is not possible, the Lead Agent should seek advice from the relevant Area Regeneration Officer regarding the current status of their SIB allocation. Any project that exceeds the original allocation will be required to find the overspend from their own resources.

6 CONDITIONS

- 6.1 Projects must be managed in accordance with all appropriate statutory requirements and employment legislation and must not be conducted in any way as to bring Sunderland City Council into disrepute
- 6.2 **Purchasing / Procurement requirements**

The Council has a duty to ensure that, where it awards public monies to external organisations, value for money and probity is demonstrated as monies are expended.

Where any such monies are used to procure goods, materials, services or works the following procurement requirements must be applied.

Procurement up to £10,000

Records must be kept to demonstrate that value for money has been achieved, by keeping suitable records. For example, if all or part of a grant was to be used to purchase computer equipment it would be appropriate to contact at least four suppliers of the equipment concerned and ask for a price from each supplier. A note should be retained of the price and specification quoted in each case. If the supplier used is not the supplier quoting the lowest purchase price, a record should be kept with the quotes to explain why the chosen supplier was used. This would normally be on the grounds of quality. This process would also apply to suppliers of services. This process would also apply to suppliers of services, e.g. consultancy services for feasibility studies and for purchases classified as capital works.

Procurement Between £10,000 and £50,000

For procurement of this value, at least four written quotations must be obtained and kept for inspection from suitable contractors or suppliers. If less than four quotations are obtained (e.g. because the work is specialised) or considered the reason for this should also be recorded. Finally, if the supplier used is not the supplier quoting the lowest purchase price, a record should be kept with the quotes to explain why the chosen supplier was used.

Procurement Over £50,000

A formal tender process must be used for all procurement exceeding £50,000.

This means that at least six suitable contractors or suppliers should be invited to tender for the contract on the basis of a clear detailed specification. A deadline should be set for receipt of the tenders from those invited, and tenders received after the deadline should not be considered. Tenders received by the deadline should be opened together in the presence of at least two responsible people. The value of each tender should be recorded and the record signed by both persons present. If the supplier used did not tender the lowest price, a record should be kept to explain why the chosen supplier was used.

Potential conflicts of Interest

Any potential conflicts of interest (e.g. the supplier is a friend or relative of the person procuring the service, goods or works) should be declared and those affected should not participate in the procurement process or decision.

Retention of Records

Records of all of the above processes should be retained for a period of three years and must be available for inspection by representatives of the Council if required.

Failure to comply with any of the above conditions could result in clawback of monies and further claims or awards not being approved.

Please note: Projects will be required to submit all relevant documentation with regard to the appointment of a contractor or supplier with the first Quarterly Monitoring Return (or the most appropriate).

- 6.3 Projects are required to provide accurate and verifiable information for monitoring, evaluation and reporting purposes, and must fill in and return the quarterly monitoring return form that is sent requesting information on

projects' progress. Additionally, projects are subject to audit and monitoring throughout their duration by officers of the Development and Regeneration Directorate. Failure to return monitoring forms or comply with any other financial requests made may result in the remainder of the allocation being withheld or future applications being refused.

6.4 Once a project has used its full SIB allocation, projects will be required to submit a written report and attend a future Area Committee meeting to discuss the project's impact. Lead Agents will be informed of when this report and presentation will be required by the relevant Area Regeneration Officer.

6.5 It is the project's responsibility to keep the relevant Area Regeneration Officer informed of any changes that may affect its SIB allocation. In this respect it should be noted that:

- The normal practice will be to make SIB funding available for the period indicated in the funding profile in Section 7 of the application form. If funding is not claimed in accordance with the profile of projected costs in Section 7 of the application form or once the projected completion date has been reached, any unused allocation may be reclaimed, unless the project has indicated a reason for the delay and requested an extension to their funding period.
- No project will be allowed to access SIB funding beyond 2 years from the date of the original offer letter, unless it has received approval for funding over several years. Beyond this period, any unused allocation will be returned to SIB and any project still requiring the funding would need to submit a new application.
- SIB can only be used for the purposes outlined in section 3.4 and section 7 of the application form. If a project for any reason wishes to use their allocation for purposes other than the ones originally proposed, they would need either to return the unused allocation and submit a new proposal to the Area Committee or make a formal request to the Area Committee to vire the allocation.

6.6 The project should ensure that, wherever appropriate, publicity generated by the project acknowledges SIB support. It is a condition of SIB that any press releases be made via the SIB Marketing and Communications team (Tel 0191 553 1933). Please note that in cases where SIB has provided support for the feasibility stage of a capital build project, SIB support will need to be acknowledged on site billboards at the construction stage. The SIB logo can be obtained from the SIB Marketing and Communications team.

COALFIELD AREA COMMITTEE

7th June 2006

STRATEGIC INITIATIVES BUDGET UPDATE

Report of the Director of Development and Regeneration

1.0 Purpose Of The Report

1.1 This report provides Members with an update on live projects for which the Area Committee has previously approved funding through its Strategic Initiatives Budget.

2.0 Background

2.1 Members will recall that each Regeneration Framework area has been allocated a minimum of £200,000 per annum over the last eleven years from the Strategic Initiatives Budget to promote action on key priorities identified in the relevant Area Regeneration Framework document. Over this period, therefore the Framework area has been allocated £2,274,284 in this way. An update on all projects that are still operating is attached as Appendix 1.

3.0 Recommendations

3.1 That this report be noted.

Background Papers

Strategic Initiatives Budget (SIB) : Regeneration Issues Reports to previous Area Committees
Regeneration Framework File, Coalfield

**Strategic Initiatives Budget: Coalfield Live Report -
7th June 2006**

APPENDIX 1

| 2003/4 PROJECT ALLOCATIONS | | | | | |
|---|-----------------|------------------|--------------------|-------------------|-------------------------------|
| Project | Approval | Alloc. £k | Exp to date | Balance £k | Lead Agent |
| Events Budget | 02.03.04 | 10 | 0.500 | 9.5 | Development & Regeneration |
| The Events Budget is intended to enhance the support that the Committee is able to offer to local groups operating in the area. Projects totalling £3,140 have been made and an application to restore balances will be presented to this Committee. | | | | | |
| 2004/5 PROJECT ALLOCATIONS | | | | | |
| Project | Approval | Alloc. £k | Exp to date | Balance £k | Lead Agent |
| Area Renewal & Regeneration of Eppleton & Castletown Areas | 05.05.04 | 15 | 12.243 | 2.757 | Development & Regeneration |
| areas of the City, and it has been found that wider area work is required to produce sustainable neighbourhoods. As a result of the findings the Council through the aid of SIB funding are currently developing Area Renewal Programmes, one of which is centred around the Hetton Downs area. It is intended to develop a regeneration plan and a 'delivery vehicle and programme' for at least the next 2/3 years that could include housing renewal, development, renovation, environmental design. Whilst the project has operated for 2 years, of the remaining balance (£2,757), the bulk has been committed (though not claimed as yet) and all expenditure is expected to be complete by the September 06 Committee. | | | | | |
| Project | Approval | Alloc. £k | Exp to date | Balance £k | Lead Agent |
| Area Committee Marketing Project | 08.03.05 | 4 | 1.462 | 2.538 | Development & Regeneration |
| Funding across all six Area Committees of £4,000 per Committee to provide a dedicated marketing communications function to all Area Committees. This will include developing a comprehensive 'Communications Strategy' which will maximise publicity for all SIB and Community Chest funded projects. This will be achieved through various communications tools including, local press coverage, newsletters and display material. | | | | | |
| 2005/6 PROJECT ALLOCATIONS | | | | | |
| Project | Approval | Alloc. £k | Exp to date | Balance £k | Lead Agent |
| Sure Start Linkages | 03.09.03 | 24.608 | 19.880 | 4.728 | Community & Cultural Services |
| Year 3 of 3 year funding programme to support Surestart provision in the Shiney Row area, linked to the wider Coalfield area. | | | | | |

**Strategic Initiatives Budget: Coalfield Live Report -
7th June 2006**

| Project | Approval | Alloc. £k | Exp to date | Balance £k | Lead Agent |
|--|-----------------|------------------|--------------------|-------------------|---------------------------------------|
| Hetton Town Trust Community Creche | 08.03.05 | 19.7 | 14.574 | 5.126 | Hetton Town Trust |
| Funding has been used as a contribution towards salary costs for the creche manager to complement the educational activities taking place in the Hetton Centre. A gap funding bid is expected to be made to this Committee. | | | | | |
| Project | Approval | Alloc. £k | Exp to date | Balance £k | Lead Agent |
| Castletown & Eppleton Neighbourhood Renewal Programme Community Consultation & Communication | 09.06.05 | 7.5 | 0 | 7.5 | Development & Regeneration |
| Joint SIB approval from Coalfield and North areas. Funding is being used to provide a more extensive community consultation and communication programme for the Neighbourhood Renewal Programme in Eppleton & Castletown, and will ensure community engagement is developed and retained on the programmes. Any activity and progress will be communicated to residents via one central point, so they are kept up-to-date and have a face-to-face point of contact to receive information and ask questions on the ongoing works. | | | | | |
| Project | Approval | Alloc. £k | Exp to date | Balance £k | Lead Agent |
| Volunteer Outreach Project | 07.09.05 | 3.333 | 0 | 3.333 | Volunteer Centre Sunderland |
| The project is a partnership between the Council and NHS Mental Health Trust to provide horticultural training, leading to pre-NVQ qualifications for people with learning disabilities. SIB funding across all six areas, is to be used as a contribution towards the costs of equipment to support this Vocational Scheme. The project and expenditure are ongoing. | | | | | |
| Project | Approval | Alloc. £k | Exp to date | Balance £k | Lead Agent |
| Horticultural Training at Doxford Park | 07.09.05 | 1.5 | 0.744 | 0.756 | Bishopwearmouth Horticultural Nursery |
| The project is a partnership between the Council and NHS Mental Health Trust to provide horticultural training, leading to pre-NVQ qualifications for people with learning disabilities. SIB funding across all six areas, is to be used as a contribution towards the costs of equipment to support this Vocational Scheme. The project and expenditure are ongoing. | | | | | |

**Strategic Initiatives Budget: Coalfield Live Report -
7th June 2006**

| Project | Approval | Alloc. £k | Exp to date | Balance £k | Lead Agent |
|---|-----------------|------------------|--------------------|-------------------|-----------------------------------|
| Racecourse Community Access Point - Gap Funding | 07.09.05 | 13.383 | 6.694 | 6.689 | Racecourse Community Access Point |
| <p>SIB will be used as 'Gap funding' to enable the continuation of the project for a six month period (January 2006 to June 2006), whilst other funding sources are secured. The project provides training, education, volunteer, leisure, social and charitable activities etc, within the local area. SIB funding has enabled the Project Manager to secure further funding for a new Development Worker and to keep existing workers in their posts. The extra funding secured includes funding from the Coalfield Regeneration Trust to employ a ICT Co-ordinator, Community Champions to enable a residential for local young people, 'CRT Bridging the Gap' and the Local Network Fund to employ a further three youth workers to develop youth provision in the area. As a result of the extra funding the project has increased its capacity within the local area, to deliver more activities and training. Expenditure is on going.</p> | | | | | |
| Project | Approval | Alloc. £k | Exp to date | Balance £k | Lead Agent |
| Play Area Project - SureStart Hetton & Houghton | 07.09.05 | 20 | 0 | 20 | Sure Start Hetton & Houghton |
| <p>Surestart Hetton & Houghton is an area based programme, which aims to improve health and well - being of families and children before and after birth, in areas with a high proportion of children living in poverty. The aim of the project is to design and build new play facilities in three designated areas within the Surestart Hetton and Houghton Programme boundary. SIB will be used as match funding as part of the overall project costs of £212,606, to design and build the three play areas in Hetton Lyons Country Park, Peat Carr and Moorsley.</p> | | | | | |
| Project | Approval | Alloc. £k | Exp to date | Balance £k | Lead Agent |
| Fencehouses Community Development Project | 07.09.05 | 8.387 | 0 | 8.387 | Barnardo's |
| <p>Year 1 of SIB funding which is being used to support community development within the local community. Phase one will adapt an existing community facility in Fencehouses into an acceptable environment from which the next stage of the project can begin. Funding will be used as a contribution towards the purchase of furniture, equipment and minor works to the premises etc. Phase two will contribute to the staffing costs to draw in match funding help kick-start the community development process itself.</p> | | | | | |
| Project | Approval | Alloc. £k | Exp to date | Balance £k | Lead Agent |
| Coalfield Sport & Leisure Forum | 07.09.05 | 3.250 | 0 | 3.250 | Coalfield Sports Forum |

**Strategic Initiatives Budget: Coalfield Live Report -
7th June 2006**

Year 2 of funding to establish a Young People's Sport & Leisure Forum in the Coalfield Area and to deliver an awareness of raising / promoting event's to fall in line with the Coalfield Sport & Leisure Forum AGM. An extension for £1,504 of the funding was approved by the Coalfield Area Committee meeting of September 2005.

| Project | Approval | Alloc. £k | Exp to date | Balance £k | Lead Agent |
|---|-----------------|------------------|--------------------|-------------------|-------------------|
| Coalfield Forum - Sustaining the Standards | 02.11.05 | 13.182 | 0.361 | 12.821 | Coalfield Forum |

Year 2 of 3 year funding. SIB has helped to secure substantial match funding from Urban 2, Lottery etc. This has enabled the recruitment of a Development Co-ordinator and E - Communications Officer. This has allowed the Forum to build on its existing work, develop valuable links with other community organisations within the area and provide support and assistance to both voluntary and community groups, within the Coalfield area.

| Project | Approval | Alloc. £k | Exp to date | Balance £k | Lead Agent |
|---|-----------------|------------------|--------------------|-------------------|---------------------|
| The Phoenix Project - Community Outreach Programme | 02.11.05 | 6 | 0 | 6 | The Phoenix Project |

SIB funding is used to continue the Phoenix Project which works in partnership with the Youth Offending Service, by delivering intensive work experience and courses to offenders, with the Fire Brigade. SIB funding will contribute towards the refurbishment and upgrade of the Community Safety Centre by providing a lecturer room in which the courses etc can be held.

| Project | Approval | Alloc. £k | Exp to date | Balance £k | Lead Agent |
|------------------------------------|-----------------|------------------|--------------------|-------------------|-------------------------------------|
| Sunderland Juvenile Service | 11.01.06 | 9 | 0 | 9 | Sunderland Juvenile Service Project |

The project through the help of SIB funding aims to encourage young people at risk of offending or re-offending to take part in constructive training, learning and leisure pursuits in the hope of diverting them from anti-social or criminal behaviour. SIB Funding across all six areas will enable the project to attract further match funding, which in turn will allow the expansion of the existing service and contribute towards their ultimate aim of reducing youth offending and preventing re-offending, by offering information, guidance and support to young people, their families and carers.

**Strategic Initiatives Budget: Coalfield Live Report -
7th June 2006**

| <i>Project</i> | <i>Approval</i> | <i>Alloc. £k</i> | <i>Exp to date</i> | <i>Balance £k</i> | <i>Lead Agent</i> |
|--|-----------------|----------------------|------------------------|-----------------------|---------------------------------|
| Hetton & Houghton Business Club | 11.01.06 | 7.958 | 2.029 | 5.929 | Hetton & Houghton Business Club |

The aim of the project is to help relieve the problem of unemployment in the Coalfield area by encouraging and supporting small business start up and helping existing businesses by providing support, mentoring and guidance. SIB funding will provide gap funding to enable the project to continue whilst other funding streams are sought. The project and expenditure are ongoing.

2006/7 PROJECT ALLOCATIONS

| <i>Project</i> | <i>Approval</i> | <i>Alloc. £k</i> | <i>Exp to date</i> | <i>Balance £k</i> | <i>Lead Agent</i> |
|--|-----------------|----------------------|------------------------|-----------------------|-------------------|
| Fencehouses Community Development Project | 07.09.05 | 13.750 | 0 | 13.750 | Barnardo's |

Year 2 of 2 year funding (as described previously), to continue the Community Development within the local community of Fencehouses.

| <i>Project</i> | <i>Approval</i> | <i>Alloc. £k</i> | <i>Exp to date</i> | <i>Balance £k</i> | <i>Lead Agent</i> |
|---------------------------------------|-----------------|----------------------|------------------------|-----------------------|--------------------------|
| Construction Challenge Project | 02.11.05 | 5 | 0 | 5 | Sunderland Housing Group |

Year 2 of 2 year funding to provide construction skills training opportunities on new housing development sites, for year 10 & 11 pupils across the City opting for an alternative curriculum route into construction. This allocation is to build upon the successful work of the original pilot project and extend it City -Wide.

| <i>Project</i> | <i>Approval</i> | <i>Alloc. £k</i> | <i>Exp to date</i> | <i>Balance £k</i> | <i>Lead Agent</i> |
|---|-----------------|----------------------|------------------------|-----------------------|-------------------|
| Coalfield Forum - Sustaining the Standards | 02.11.05 | 16.067 | 0 | 16.067 | Coalfield Forum |

Since the formation of the Coalfield Forum in 1999 it has made significant progress and is widely recognised as an example of good practice. SIB funding is in place as gap funding, whilst other funders are sought. The funding will enable the recruitment of a Development Co-ordinator, E - Communications Officer and a part-time Administrative Officer for the project, to allow the Forum to build on its existing work, develop valuable links with other community organisations within the area and provide support and assistance to both voluntary and community groups, within the Coalfield area. Currently the project and expenditure are ongoing.

Strategic Initiatives Budget: Coalfield Live Report -
7th June 2006

| Project | Approval | Alloc. £k | Exp to date | Balance £k | Lead Agent |
|--|-----------------|----------------------|------------------------|-----------------------|-------------------------------|
| Eco Rangers | 07.03.06 | 1.5 | 0 | 1.5 | Community & Cultural Services |
| <p>SIB Funding from all six areas, is to support the Eco Rangers event during May 2006. The project raises environmental awareness amongst school children and enables the schools involved, to implement environmental auditing of the classroom. The Eco Rangers project is now in its seventh year and has proved very successful throughout this time.</p> | | | | | |
| Project | Approval | Alloc. £k | Exp to date | Balance £k | Lead Agent |
| Houghton Youth Project - Herrington Burn Y.M.C.A | 07.03.06 | 10 | 0 | 10 | Herrington Burn Y.M.C.A |
| <p>The Houghton Youth Project is a new initiative that Herrington Burn YMCA and other partners such as Connexions, and the Youth Development Group are supporting to establish a youth based shop front, in Houghton Town Centre, that young people can help run. The shop will act as a central point for local young people to meet in a relaxed cafe type space where they can also seek advice, support and training opportunities. SIB funding will contribute along with other funders i.e: Connexions and Herrington Burn YMCA, to fund the salary of a full time youth worker to co-ordinate the project. Currently no expenditure has been sought, as this is a new approval.</p> | | | | | |
| Project | Approval | Alloc. £k | Exp to date | Balance £k | Lead Agent |
| Connecting the Coalfield Environmental ILM Project | 07.03.06 | 18.811 | 5.102 | 13.709 | INTO Work |
| <p>The aim of the project is to integrate unemployed people aged 16-63 years from the "Connecting the Coalfield" area (Target Community Wards of South Hetton, West Murton, East Murton, Haswell Hetton-le-Hole and Eppleton) into sustainable employment through the Intermediate Labour Market. Activities include practical work experience on Environmental Projects, Vocational Training and Jobsearch Activities. SIB funding is to be used as a contribution towards salaries, overheads, training, materials and insurances etc for Sunderland Coalfield beneficiaries. The Lead Agent has reported a delay on the project due to an unsuccessful application to secure further funding sources. As a result of the delays, an extension to the project was granted at March 2006 Area Committee to enable other funding to be secured and to allow the project to finally commence.</p> | | | | | |
| Total | | 231.929 | 63.589 | 168.340 | |

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| COALFIELD AREA COMMITTEE MEETING 7th June, 2006 | |
| Title of Report: STRATEGIC INITIATIVES BUDGET : 2006/07 WARD BASED COMMUNITY CHEST | |
| Author(s): Director of Development and Regeneration | |
| Purpose of Report: The purpose of this report is to bring forward 22 recommendations relating to the 2006/07 Community Chest Scheme. | |
| Description of Decision: The Committee is requested to: <ul style="list-style-type: none"> i. approve all 22 proposals for support from the 2006/07 Community Chest as detailed in Annex 1 | |
| Is the decision consistent with the Budget/Policy Framework? *Yes | |
| If not, Council approval is required to change the Budget/Policy Framework | |
| Suggested reason(s) for Decision: The Community Chest forms part of the Strategic Initiatives Budget and that £250,000 is available for the scheme in 2006/2007, £10,000 for each Ward. This scheme is operated under Section 137 of the Local Government Act 1972. | |
| Alternative options to be considered and recommended to be rejected: The circumstances are such that there are no realistic alternatives that could be considered. | |
| Is this a "Key Decision" as defined in the Constitution? No | Relevant Review Committee: Regeneration and Community Review Committee |
| Is it included in the Forward Plan? No | |

**STRATEGIC INITIATIVES BUDGET :
2006/2007 WARD-BASED COMMUNITY CHEST**

Report of the Director of Development and Regeneration

1.0 Purpose of the Report

1.1 The purpose of this report is to bring forward 22 recommendations relating to the 2006/2007 Community Chest Scheme.

2.0 Description of Decision

2.1 The Committee is requested to approve all 22 proposals for support from the 2006/07 Community Chest as detailed in Annex I.

3.0 Background

3.1 The Committee will be aware that the Community Chest forms part of the Strategic Initiatives Budget and that £250,000 is available for the scheme in 2006/2007, £10,000 for each Ward. This scheme is operated under Section 137 of the Local Government Act.

4.0 Reason for Decision

4.1 Community Chest support is given to projects which clearly demonstrate that they will address identified local needs, as detailed in Area Regeneration Frameworks, normally providing genuine community benefit and which can subsequently provide evidence/measurement of success in this respect.

5.0 Alternative Options

5.1 The circumstances are such that there are no realistic alternatives that could be considered.

6.0 Relevant Consultation

6.1 Members have been consulted on all applications for Community Chest support.

6.2 The City Treasurer has been consulted on this report, all costs associated with developing Community Chest applications are resourced by the Strategic Initiatives Budget admin fee.

6.3 Residents have been consulted about the priorities in the Area Regeneration Frameworks Community Chest grants support these identified priorities.

7.0 **Background Papers**

7.1 The following background papers were used:

- Community Chest Application Forms
- Schedule of projects circulated at the panel meeting held on Wednesday 17th May, 2006.

COMMUNITY CHEST 2005/2006

PROJECTS PROPOSED FOR APPROVAL

| | <i>Recommended Grant subject to final estimates, invoices, up to £:</i> |
|--|---|
| COPT HILL WARD | |
| Sunshine Group – Contribution towards crèche costs. | 400 |
| High Downs Square Residents Group – Contribution towards garden party, refreshments, gifts etc., | 400 |
| Philadelphia Cricket Club Junior Academy – Contribution towards 'Summer School' tuition, equipment, refreshments etc., | 300 |
| Houghton Racecourse Community Access Point – Contribution towards development of Youth Forum, uniforms, games, equipment, hall hire etc., | 500 |
| Sports Development – Contribution towards summer activity programme, tuition fees, room hire, promotional materials etc., | 500 |
| Eppleton Colliery Banner Group – Contribution towards transport costs etc., | 250 |
| Kepier Hall Management Committee – Purchase of equipment, refurbishment costs and crockery. | 250 |
| Total | 2600 |
| HETTON WARD | |
| Houghton & Hetton Tuesday Group – Contribution towards trip to Scarborough, transport, refreshments etc., | 400 |
| St. Nicholas Church Hall Bingo Club – Contribution towards Christmas buffet and entertainment. | 100 |
| Easington Lane Senior Citizens Group – Contribution towards social activities for the members, bus hire, refreshments etc., | 650 |
| Easington Lane & Hetton Club for the Disabled – Contribution towards social activities for the members, trips, refreshments etc., | 300 |
| Eppleton Colliery Banner Group – Contribution towards transport costs etc., | 250 |

| | |
|--|-------------|
| Total | 1700 |
| HOUGHTON WARD | |
| Kepier Hall Management Committee – Purchase of equipment, refurbishment costs and crockery. | 500 |
| St. John’s Methodist Church – Purchase of new chairs. | 500 |
| Sports Development - Contribution towards summer activity programme, tuition fees, room hire, promotional materials etc., | 500 |
| Total | 1500 |
| SHINEY ROW WARD | |
| St. Aidan’s Lunch Club – Purchase of bingo machine and outing to Gilsland. | 414 |
| Trinity Methodist Church – Contribution towards roof repairs. | 500 |
| Penshaw Catholic Women’s Guild – Contribution towards summer and Christmas trips, transport, refreshments etc., | 500 |
| Friends of West Herrington – Contribution towards lighting project. | 500 |
| Shiney Row C.A. – Contribution towards stage repairs. | 500 |
| St. Aidan’s Community Group – Purchase of cooking utensils. | 500 |
| Sports Development - Contribution towards summer activity programme, tuition fees, room hire, promotional materials etc., | 500 |
| Total | 3414 |
| Total of Projects | 9214 |