

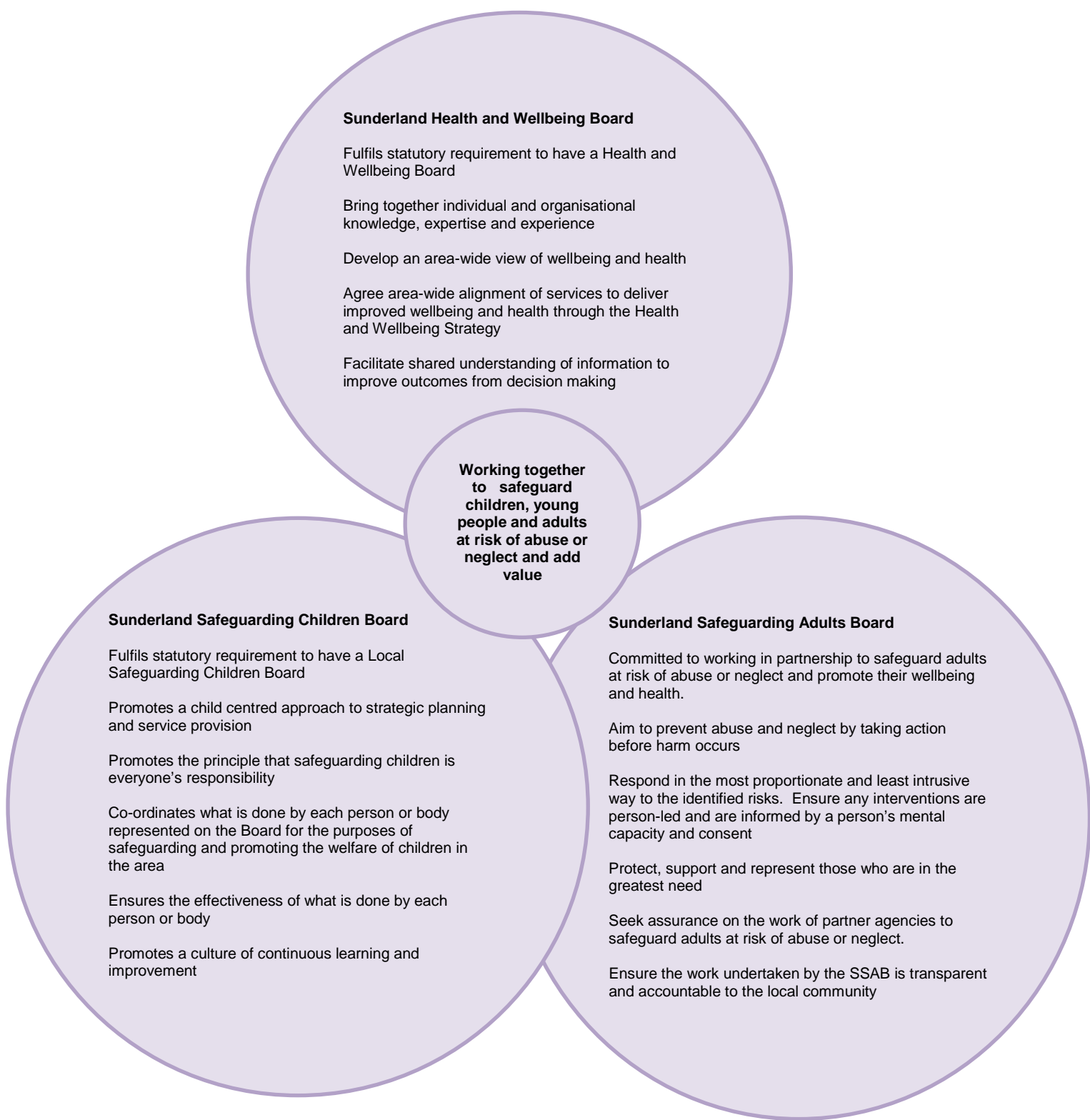


Framework of Cooperation between

Sunderland Health and Wellbeing Board (HWBB)

Sunderland Safeguarding Children Board (SSCB)

Sunderland Safeguarding Adults Board (SSAB)



1. Purpose

1.1 This Framework is intended to clarify the statutory, independent and complementary roles and responsibilities of the Sunderland Safeguarding Children Board (SSCB), Sunderland Safeguarding Adults Board (SSAB) and the Health and Wellbeing Board (HWBB). It sets out the opportunities available to work together and add value to each other's work.

The Framework is taken in the context of:

- The requirement of statutory guidance Working Together 2015 that “the LSCB should work with the Health and Wellbeing Board, informing and drawing on the Joint Strategic Needs Assessment”
- An Ofsted requirement that “governance arrangements enable Local Safeguarding Children Board partners (including the Health and Wellbeing Board ...) to assess whether they are fulfilling their statutory responsibilities to help (including early help), protect and care for children and young people”
- Care Act Guidance states that a copy of the Sunderland Safeguarding Adults Board Annual Report must be sent to the Chair of the Health and Wellbeing Board.
- The Health and Wellbeing Board plays a key role in the assurance and accountability of SSAB and local safeguarding measures, by ensuring strong partnership working and that the needs and views of local communities are represented.

2. Principles

2.1 It is important that the Boards:

- Work together in an environment of mutual respect, courtesy and transparency
- Have a shared understanding of our respective roles, responsibilities, priorities and different perspectives
- Promote and foster an open relationship, where issues of common interest and concern are shared and any challenge is undertaken in a constructive and mutually supportive way
- Share work programmes, intelligence and data to thus reducing duplication of effort and cost

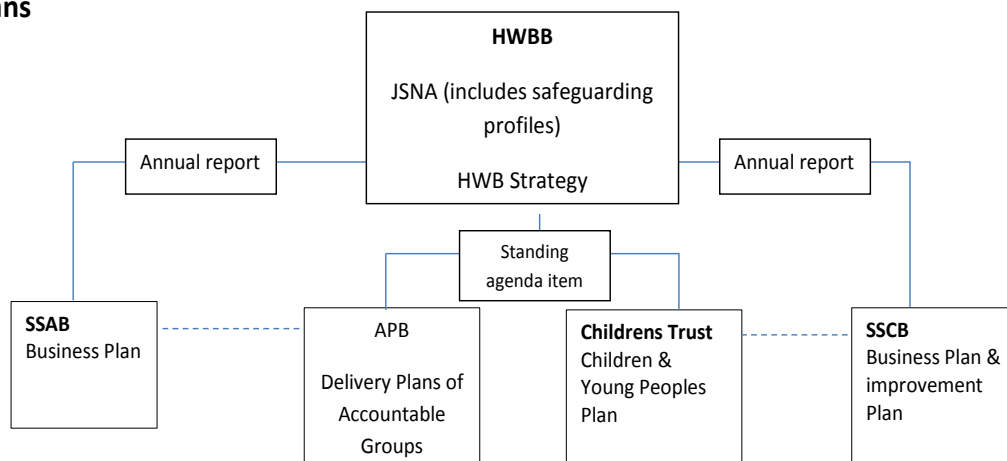
2.2 There are common aims and the need for closer working across the partnerships but it is important to be clear that the SSCB/SSAB and HWBB are independent bodies and have autonomy over their work programmes and methods of working. It is crucial that all bodies hold each other to account for the work undertaken to safeguard and promote the welfare of children, young people and adults at risk of abuse or neglect across Sunderland.

2.3 This Framework does not preclude any of the 3 Boards working with any other local, regional or national organisations to deliver these aims.

3. Overview of Relationships

- 3.1 The HWBB has the role of a 'Sponsoring Group' and provides system leadership for safeguarding arrangements, providing top-level endorsement of the rationale and objectives of the Safeguarding Boards. This will include receiving annual reports from the two Safeguarding Boards detailing work over the previous year, plans for the forthcoming year and any key issues. Ad hoc reports will also be received as and when issues arise.

Strategies and Plans



- 3.2 The HWBB has a statutory responsibility for producing two documents – firstly a strategic level assessment of the health and wellbeing needs of the population (the JSNA) and secondly a high level health and wellbeing strategy. In Sunderland, the JSNA is separated into a number of profiles which include both adults and children's safeguarding. It is the responsibility of the profile lead to ensure that the profiles are updated as and when new data becomes available or when there are significant changes to policy, regulations or commissioning intentions in relation to their profile. The profiles are published on the internet and freely available.
- 3.3 The Sunderland Health and Wellbeing Strategy operates at a very high strategic level establishing the way in which the HWBB expects the system to operate, establishing a vision for the City and outlining a set of design principles and key objectives for the system.
- 3.4 The HWBB is supported and advised by three advisory groups – the Childrens Trust (title under review), the Adults Partnership Board and the Provider Forum. Their role is to ensure that the views of their respective sectors are fed into the HWBB on a regular basis. It is envisaged that to ensure that there is a clear thread running through the system, that the Adults Partnership Board and Childrens Trust receive regular reports from their respective safeguarding boards.
- 3.5 The two Safeguarding Boards have the responsibility for reducing the impact of abuse and neglect on children and adults at risk of abuse or neglect. The members of the Safeguarding Boards have overall responsibility for ensuring that the Boards meet their objectives and deliver on their functions. This

includes self-assessment and self-assurance that the work of the partnerships is on track, that relevant practices and procedures are being applied, and that the projects, activities and business rationale remain aligned to the objectives of the partnership. An important step in working together for the whole system is that the SSCB and SSAB have the same Independent Chair.

3.4 As each Board is made up of constituent partners, there is overlapping membership as follows:

- Sunderland City Council
- NHS England
- Sunderland Clinical Commissioning Group

3.5 In addition the Associate Policy Lead for Health and the SSCB and SAB Business Managers will meet regularly to support productive working relationships between the three Boards.

Signatories

Councillor Paul Watson

Colin Morris

Date:
Chair
Health and Wellbeing Board

Date:
Chair
Sunderland Safeguarding Children Board
Sunderland Safeguarding Adults Board

Sunderland Safeguarding Children Board (SSCB)

Role and Responsibilities

The SSCB is the statutory multi-agency partnership with responsibility for safeguarding and promoting the welfare of children and young people across Sunderland.

Sunderland Safeguarding Children Board aims to ensure that:

“Every child and young person in Sunderland feels safe and is safe”.

To support this aim the Board has published the SSCB vision and Business Plan 2014-17, which outlines how it will be achieved.

The SSCB’s key responsibilities are to:

- Develop policies and procedures for safeguarding and promoting the welfare of children in Sunderland, including policies and procedures in relation to the action to be taken where there are concerns about a child’s safety or welfare, including thresholds for intervention, ensuring safe recruitment and working practice, investigating allegations and concerns and training provision
- Monitor and evaluate the effectiveness of what is done by Sunderland Local Authority and Board partners individually and collectively to safeguard and promote the welfare of children and advise them on ways to improve
- Communicate and raise awareness of the need to safeguard children and promote the welfare of children to those who work with children including volunteers and members of the public
- Collect and analyse information about child deaths with a view to learning from experience and safeguarding and promoting the welfare of children
- Participate in the local planning and commissioning of children’s services to ensure that they take safeguarding and promoting the welfare of children into account
- Undertake reviews of cases where abuse or neglect of a child is known or suspected, a child has died or a child has been seriously harmed, and there is cause for concern about the way in which the Authority, their Board partners or other relevant persons have worked together to safeguard the child
- Lead on or contribute to specific safeguarding initiatives e.g. sexual exploitation, e-safety, substance misuse, licensing

Membership

The SSCB is chaired independently and has the following membership:

- Chief Executive, Sunderland Local Authority (representing Public Health and Safer Sunderland Partnership,
- Executive Director People Services, Sunderland Council (Representing Youth Offending Service, Community and Family Wellbeing, Adult Services and Children’s Safeguarding)
- Chief Officer Northumbria Police
- Chief Officer National Probation Service
- Chief Executive South Tyneside NHS Foundation Trust
- Chief Executive NHS England
- Chief Officer Northumbria Probation Community Rehabilitation Company

- Chief Executive City Hospitals Sunderland, NHS Foundation Trust
- Chief Executive Northumberland Tyne and Wear Mental Health Foundation Trust
- Chief Executive CAF/CASS
- 2 Lay Members
- SSCB Independent Chair
- Chief Officer Clinical Commissioning Group
- Chief Executive North East Ambulance Service
- Chief Executive Gentoo
- Chief Executive Tyne and Wear Fire and Rescue Service
- Chief Executive Sunderland College
- Chief Executive Turning Point
- Chief Executive Sunderland University
- Head of Educational Attainment and Lifelong Learning representing schools and academies
- Portfolio Lead Member Sunderland City Council (Participating Observer)

It should be noted that there will be a requirement from time to time for other officers also to be 'in attendance', but that they should not be considered formal members of the SSCB and do not have voting rights. This will include the, Director of Public Health, Designated Nurse Safeguarding Children and Adults and other designated professionals. The SSCB Business Manager and the SSCB Legal Advisor or their representative will be in attendance at all Board meetings.

The SSCB Financial Adviser (who is appointed by Sunderland City Council) will be in attendance at all Board meetings to report on the SSCB Budget.

Further information about our SSCB is available on the SSCB website at www.sunderlandscb.com

To support this Framework our SSCB will:

- Lead on the preparation and approval of the Childrens Safeguarding Joint Strategic Needs Assessment (JSNA) profile
- Use the Childrens Safeguarding JSNA profile to inform the work that it does
- Contribute to the HWBB Strategy by agreeing the annual priorities that inform the commitments for shared change
- Lead on and ensure the specific commitments for safeguarding children and young people are met
- Submit details of progress on the commitments for inclusion within the HWBB Annual Report
- Act upon any delegations of responsibility from the HWBB
- Share its Annual Report with the HWBB and advisory groups of the HWBB as appropriate
- Maintain a separate identity and an independent voice for safeguarding children and young people
- Provide expertise to the HWBB to support it in carrying out its functions

In addition, where appropriate the SSCB may:

- Refer matters to the HWBB for investigation and/or comment, where there are particular issues of mutual concern

- Consider recommendations and/or areas of referral submitted by the HWBB, in relation to areas of current and upcoming work of the Board, or priorities of the HWBB Strategy and/or the SSCB Business Plan

Sunderland Safeguarding Adults Board

Role and Responsibilities

The SSAB is the multi-agency partnership with responsibility for safeguarding adults at risk of abuse or neglect.

The SSABs key functions are:

- To develop and deliver a shared vision for safeguarding adults
- To develop and maintain strong links with relevant partnerships and ensure inclusion of safeguarding adults in relevant partnership strategies and business plans
- Promote the active involvement of service users, their carers, their families and their advocates and adopt an inclusive approach to secure wider community understanding, awareness and feedback on safeguarding adults arrangements
- Approve policy and procedural guidance to safeguard and promote the safety and wellbeing of adults at risk of abuse or neglect
- Oversee and monitor operational safeguarding adults activity and ensure the production of timely and accurate performance and safeguarding information
- Secure Citywide consistency in safeguarding and ensure all staff and stakeholders know and use policies and procedures effectively
- Commission and receive reports and consider proposals from other Boards, Partnerships and other work areas, as appropriate
- Secure effective operational engagement and integration of safeguarding adults work within the areas of the safeguarding of children, MAPPA, MARAC, domestic violence, and within the wider arena of community safety including forced marriage and honour-based crime
- Ensure mechanisms are in place to recognise, report and respond to incidents of abuse, including institutional abuse and discrimination
- Identify and maintain relevant strategic links with local, regional and national organisations
- Lead on the preparation and approval of the Adults Safeguarding Joint Strategic Needs Assessment (JSNA) profile
- Use the Adults Safeguarding JSNA profile to inform the work that it does
- The communication of the need to safeguard adults at risk of abuse or neglect, raising awareness of how this can be done and encouraging people to do so
- Provide learning and development opportunities to people who work or volunteer with adults at risk of abuse or neglect
- The production of a strategic annual plan that outlines how the Board will achieve its vision and objectives and what each member will do to implement that strategy
- Monitoring and evaluating the effectiveness of what is done by the Board and its partners individually and collectively to safeguard adults at risk of abuse or neglect, including the publication of an Annual Report

- Participating in service planning and commissioning of services for adults at risk of abuse or neglect
- Undertaking Safeguarding Adult Reviews and advising on lessons that can be learnt.
- The SSAB became statutory in April 2015.

Membership

The SSAB is chaired independently and has the following membership:

- Chief Executive, Sunderland City Council
- Executive Director, People Directorate, Sunderland City Council
- Chief Officer, Northumbria Police
- Chief Officer, Sunderland Clinical Commissioning Group
- Chief Officer, Northumbria Probation Trust
- Chief Officer, Northumbria Community Rehabilitation Company
- Chief Executive, Northumbria, Tyne and Wear NHS Foundation Trust
- Chief Executive, City Hospitals Sunderland NHS Foundation Trust
- Chief Executive, South Tyneside NHS Foundation Trust
- Portfolio Holder for People Directorate
- Lay Member – to be confirmed
- Chair, Healthwatch
- Independent Chair, SSAB
- Deputy Director, Gentoo
- Chief Officer, VCAS
- Business Manager, SSAB (or delegate)
- Care Quality Commission
- Chief Executive Officer, Sunderland Carers' Centre
- Director, Age UK Sunderland

Sunderland Safeguarding Adults Board (SSAB) is committed to ensuring the welfare of adults at risk of abuse or neglect and to safeguard against all forms of abuse.

- Every individual has a right to be protected against harm and exploitation, and a right to dignity and respect;
- It is everyone's responsibility to safeguard adults at risk within our society.

For more information on the work of the SSAB, including its Vision and Priorities, please visit: <http://www.sunderland.gov.uk/index.aspx?articleid=7635>

To support this Framework SSAB will:

- Use the Sunderland Future Needs Assessment (SFNA) and 'Know Sunderland' to inform the work that it does
- Contribute to the HWBB Strategy by agreeing the annual priorities that inform the commitments for shared change
- Lead on and ensure the specific commitments for safeguarding adults are met

- Submit details of progress on the commitments for inclusion within the HWBB Annual Report
- Act upon any delegations of responsibility from the HWBB
- Share its Annual Report with the HWBB and advisory groups of the HWBB as appropriate
- Publish summary minutes of its meetings that can be accessed publically on the SSAB webpage

In addition the SSAB may:

- Refer matters to the HWBB for investigation and/or comment, where there are particular issues of mutual concern
- Consider recommendations and/or areas of referral submitted by the HWBB, in relation to areas of current and upcoming work of the Board, or priorities of the HWBB Strategy and/or the SSAB Strategic Annual Plan

Sunderland Health and Wellbeing Board

The Sunderland Health and Wellbeing Board ('the Board') will have the following statutory roles and functions under Section 194 of the Health and Social Care Act 2012:

- To assess the broad health and wellbeing needs of the local population and lead the statutory joint needs assessment (JSNA)
- To develop a joint high-level health and wellbeing strategy that spans NHS, social care, public health and potentially other wider health determinants such as housing
- To promote integration and partnership across areas through promoting joined up commissioning plans across the NHS, social care, public health and other local partners
- To support commissioning, integrated services and pooled budgets
- To ensure a comprehensive engagement voice is developed as part of the implementation of Health Watch.

The following will be the additional responsibilities of the board:

- To lead in the significant improvement in outcomes as a result of joint planning and commissioning of services across agencies.
- To provide a leadership role in the health and social care system whilst recognising that it is the responsibility of the Board's constituent bodies to ensure priorities are taken through their own governance arrangements.
- To prioritise and monitor implementation against the Objectives identified in the Health and Wellbeing Strategy and refresh as required;
- To request regular assessment of needs in the area, identify shared priorities for action and specific outcomes on the basis of those needs and to develop and comply with appropriate information sharing arrangements;
- To recommend the commissioning of services, resource allocation to achieve the outcomes and indicators the Board requires, through the prioritisation and recommendation of proposals in the constituent partners' budget setting rounds;
- To ensure that there is active user and public involvement in decision-making and developments of services;

- To ensure that all initiatives are carried out in a framework that promotes equalities and celebrates diversity;
- To ensure that activities promote a positive image of the City and the local community;
- To support and influence service developments and change that will enhance the general wellbeing of the City

For more information about the Health and Wellbeing Strategy and JSNA please visit: <http://www.sunderlandpartnership.org.uk/healthy.html>

Membership

The HWBB had the following membership:

Leader of the Council (Chair)

Cabinet Secretary (Vice Chair)

Health Housing and Adult Services Portfolio Holder

Public Health, Wellness and Culture Portfolio Holder

Children Services Portfolio Holder

Opposition Member

Executive Director, People Directorate

Director of Public Health

CCG Clinical Chair

CCG Additional Member

CCG Chief Officer

Chair of Sunderland LSP

HealthWatch Chair

NHS England Area Team

To support this framework agreement, HWBB will:

- Publish details of current and upcoming work of the Board, recognising that changes will be made on an ongoing basis to reflect emerging priorities
- Receive the Annual Report of the SSCB and provide scrutiny and challenge to the work of the SSCB in improving outcomes for children
- Receive the Annual Report of the SSAB and provide scrutiny and challenge to the work of the SSAB in improving outcomes for adults at risk of abuse or neglect.

In addition the HWBB may:

- Refer matters to the SSCB or the SSAB for investigation and/or comment, where there are particular issues of mutual concern.
- Consider recommendations and/or areas of referral submitted by the SSCB or SSAB, in relation to areas of current and upcoming work of the Board, or priorities of the HWBB Strategy

