

**Record of  
Executive  
Decisions  
published  
14/Mar/2012**



Elaine Waugh  
Head of Law and Governance

Civic Centre  
Sunderland

14 March 2012

## **Record of Executive Decisions Published: 14/Mar/2012**

**Decision Taker:** Cabinet      **Appropriate Scrutiny Committee:**  
Management Scrutiny Committee

**Date decision in force:**  
22/Mar/2012

**Date of decision:**  
14/Mar/2012

**Full description of decision:**

To note the reports of the meetings of the Personnel Committee 23 and 24 February 2012, Part I and that the Personnel Committee endorsed the pay implications of the Localism Act 2011 as set out in the report, and formally agreed the draft Pay Policy Statement for recommendation to Cabinet and adoption by Council and publication by 31 March 2012.

**Reasons for decision:**

To provide an appropriate response to the development of services.

**Alternative options considered and rejected:**

There were no alternative options.

**Title and author(s) of written report:**

Presents the reports of the meetings of Personnel Committee Part I

**Contact Officer:**

Kate Cuthbert

**Extension:**

5617881

**Email:**

kate.cuthbert@sunderland.gov.uk

**Is this a key decision:** No

**Does the Decision contain Confidential/Exempt Information:** No

**Declarations of Interest and Dispensations:**

None

## **Record of Executive Decisions Published: 14/Mar/2012**

**Decision Taker:** Cabinet

**Appropriate Scrutiny Committee:**  
Management Scrutiny Committee

**Date decision in force:**

22/Mar/2012

**Date of decision:**

14/Mar/2012

**Full description of decision:**

To: (i) Agree to the acquisition of the three properties identified in the report at Sheepfolds Industrial Estate for the price detailed in the report and otherwise on terms to be agreed by Deputy Chief Executive, subject to the execution of a funding agreement with HCA to provide the total funding required for the acquisition. (ii) Agree to enter into a funding agreement with the HCA for the provision of funding to enable the Council to acquire these properties.

**Reasons for decision:**

The acquisitions represent an opportunity to deliver the ambitions of the regeneration framework. To utilise available HCA funding to enable the council to acquire the properties.

**Alternative options considered and rejected:**

The alternative option is to not acquire the sites. This would result in the possibility of the land either being developed for uses which are not complementary to deliver the ambitions of the regeneration framework. Should the Council not enter into the funding agreement with the HCA then it would have to fund the acquisitions.

**Title and author(s) of written report:**

Acquisition of three properties on the Sheepfolds Industrial Estate. Sunderland - Report of the Deputy Chief Executive

**Contact Officer:**

Colin Clark

**Extension:**

5611502

**Email:**

colin.clark@sunderland.gov.uk

**Is this a key decision:** Yes

**Does the Decision contain Confidential/Exempt Information:** Yes

**Declarations of Interest and Dispensations:**

None

## **Record of Executive Decisions Published: 14/Mar/2012**

**Decision Taker:** Cabinet

**Appropriate Scrutiny Committee:**

Health and Wellbeing Scrutiny Committee

**Date decision in force:**

22/Mar/2012

**Date of decision:**

14/Mar/2012

**Full description of decision:**

To endorse the public health transition plan for Sunderland and agree the implementation of the plan by April 2013.

**Reasons for decision:**

To comply with requirements set out by the Department of Health that states that both the PCT and Council must endorse their local public health transition plan.

**Alternative options considered and rejected:**

There are no alternative options recommended for approval as the transition plan has been developed on the basis of an agreed national framework with consultation carried out throughout the process.

**Title and author(s) of written report:**

Public Health Transition

**Contact Officer:**

Neil Revely

**Extension:**

566 1882

**Email:**

neil.revely@sunderland.gov.uk

**Is this a key decision:** Yes

**Does the Decision contain Confidential/Exempt Information:** No

**Declarations of Interest and Dispensations:**

None.

## **Record of Executive Decisions Published: 14/Mar/2012**

**Decision Taker:** Cabinet

**Appropriate Scrutiny Committee:**

Children, Young People and Learning Scrutiny  
Committee

**Date decision in force:**

22/Mar/2012

**Date of decision:**

14/Mar/2012

**Full description of decision:**

To approve:

- i the admission policy and procedures;
- ii details of the oversubscription criteria;
- iii published admission numbers (PANS)

**Reasons for decision:**

Cabinet approval of the admission arrangements is required prior to submission to Department for Education (DfE) and publication for parents making applications for admissions for the September 2013 school year.

**Alternative options considered and rejected:**

As the publication of admission arrangements is statutory there are no alternative recommendations to consider.

**Title and author(s) of written report:**

School Admission Arrangements - September 2013 - Report of the Executive  
Director Children's Services

**Contact Officer:**

Beverley Scanlon

**Extension:**

5611965

**Email:**

beverley.scanlon@sunderland.gov.uk

**Is this a key decision:** Yes

**Does the Decision contain Confidential/Exempt Information:** No

**Declarations of Interest and Dispensations:**

The following Councillors declared personal interests as Members of the bodies indicated: - Councillor Allan - Governor at Hasting Hill Primary, Thorney Close Primary and Sandhill View Councillor Blackburn - Governor at Easington Lane Primary, Hetton Lyons Primary and Hetton Lyons Nursery Councillor Kelly - Governor at Usworth Grange Primary and Washington School Councillor P. Smith - Governor at St Leonard's RC Voluntary Aided Primary and Plains Farm Primary Councillor Speding - Governor at Barnwell Primary and Shiney Row Primary Councillor Trueman - Governor at Blackfell Primary and Columbia Grange

## **Record of Executive Decisions Published: 14/Mar/2012**

**Decision Taker:** Cabinet

**Appropriate Scrutiny Committee:**

Sustainable Communities Scrutiny Committee

**Date decision in force:**

22/Mar/2012

**Date of decision:**

14/Mar/2012

**Full description of decision:**

To agree the approach to meeting the specific duties of the Equality Act 2010 and agree the Equality Scheme appended to the report and equality objectives.

**Reasons for decision:**

Under the Equality Act 2010, the Council is required to set out its approach to equality, and agree equality objectives. A full set of equality objectives must be published by the 6th April 2012

**Alternative options considered and rejected:**

It is proposed that the Equality Scheme and associated objectives are published to meet the requirement to have equality objectives published by the 6th April 2012. Other options such as a quick refresh of the existing scheme would not have met legal requirements or maximised the benefits of taking a joined-up approach.

**Title and author(s) of written report:**

Equality Scheme - Report of the Deputy Chief Executive

**Contact Officer:**

Kirsty McNally

**Extension:**

561 7961

**Email:**

kirsty.mcnally@sunderland.gov.uk

**Is this a key decision:** Yes

**Does the Decision contain Confidential/Exempt Information:** No

**Declarations of Interest and Dispensations:**

None

## **Record of Executive Decisions Published: 14/Mar/2012**

**Decision Taker:** Cabinet      **Appropriate Scrutiny Committee:**  
Management Scrutiny Committee

**Date decision in force:**  
22/Mar/2012

**Date of decision:**  
14/Mar/2012

**Full description of decision:**

To note the reports of the 23rd and 24th February 2012, and to approve the following staffing proposals:

**(i) Commercial & Corporate Services: Internal Audit and Risk Management**

- Redesignate the Head of Audit, Risk & Procurement to Head of Corporate Assurance & Procurement
- Redesignate the post of Audit & Counter Fraud Manager POL to Audit, Risk & Assurance Manager POL
- Re-designate the post Corporate Risk Manager POH/I to Lead Risk & Assurance Specialist POH/I
- Re-designate the Post of Lead Audit Specialist (Counter Fraud and Systems Design) POH/I to Lead Risk & Assurance Specialist POH/I
- Re-designate the post of Lead Audit Specialist (Assurance) POH/I to Audit Manager POH/I
- Delete 3 posts of Principal Audit & Counter Fraud Officer POF/G
- Create 4 posts of Risk & Assurance Specialist POF/G
- Create 1 post of Risk & Assurance Specialist (ICT)POF/G
- Create 1 post of Principal Auditor POF/G

**(ii) Commercial & Corporate Services: Financial Resources**

- To commission Aquarius to undertake a review of the post of Assistant Head of Financial Resources (Commercial) currently graded JNC Band 4
  - To commission Aquarius to undertake a review of the post of Assistant Head of Financial Resources (Technical & External Services) currently graded JNC Band 4
  - To reduce the positional hours of post Senior Accountant POH from 37 hours to 25 hours & permanently delete remaining 12hrs from establishment
- (iii) Commercial & Corporate Services: Transformation, Programmes and Projects Service

Delete the following posts:

- 1 x Programme Manager (Design) POL
- 1 x Programme Manager (Capital Programme) POL
- 2 x Assistant Programme Manager POJ
- 1 x Programme and Project Office Manager POH/I
- 8 x Senior Project Manager POH/I
- 6 x Principal Design Manager POG/H
- 11 x Project Manager POG/H
- 1 x Benefit & Change Manager POG/H
- 1 x Programmes Co-ordinator POF/G

Create the following posts:

- 1 x Assistant Head of Transformation POL+5%
- 2 x Programme Manager POJ
- 1 x Senior Project & Resource Manager POG/I
- 19 x Senior Project Manager (POG/I)

**(iv) Commercial & Corporate Services: Law & Governance**

- To redesignate the post of Senior Solicitor in the Regeneration Procurement & Education Team, currently graded POJ to Assistant Head of Law & Governance (Commercial) & to commission Aquarius to undertake a review of the grade of the post
- Delete one post of Solicitor POE-G with effect from 30 June 2012;
- Delete the post of Governance Services Manager POJ with effect from 30 September 2012.

**(v) Office of the Chief Executive: Emprise Centre**

- To create the full time post of Emprise Centre Manager POI/J

**Reasons for decision:**

To reflect additional duties and responsibilities being undertaken by the postholders and to provide an appropriate response to the development of services.

**Alternative options considered and rejected:**

The proposals are an appropriate response to meet the requirements of the services and the proposed grades are commensurate with the duties and responsibilities of the posts.

**Title and author(s) of written report:**

Reports of the meetings of the Personnel Committee, Part II held on 23 and 24 February 2012

**Contact Officer:**

Kate Cuthbert

**Extension:**

5617881

**Email:**

kate.cuthbert@sunderland.gov.uk

**Is this a key decision:** No

**Does the Decision contain Confidential/Exempt Information:** Yes

**Declarations of Interest and Dispensations:**

None



## **Record of Executive Decisions Published: 14/Mar/2012**

**Decision Taker:** Cabinet

**Appropriate Scrutiny Committee:**

Sustainable Communities Scrutiny Committee

**Date decision in force:**

22/Mar/2012

**Date of decision:**

14/Mar/2012

**Full description of decision:**

To: i) Authorise the issuing of the required 12 months notice to withdraw from the existing Tyne & Wear Joint Museum Agreement, and ii) Agree that the Executive Director of City Services, in consultation with the Portfolio Holder for Safer City & Culture, renegotiate appropriate arrangements for the delivery of Museum Services in Sunderland.

**Reasons for decision:**

Museums will be tailored to meet customer expectations and aspirations with services enhanced, not compromised. The City Council will maximise opportunities for securing high profile exhibitions, educational and learning programme and tailored events activity. The services provided will ensure museum services are safeguarded and designed to ensure they are accessible to all.

**Alternative options considered and rejected:**

i) Do nothing This option was rejected as it maintains the existing arrangement which is not considered to provide the most efficient and effective museums service for Sunderland. ii) Operate all aspects of the museums service: This option would require the transfer of all aspects of the Museums Service to Sunderland. It is not considered to be cost effective nor would it enhance service delivery arrangements. Delivering some aspects of Museum Services through TWAM provides opportunities in terms of partnership working/membership with National Bodies, and funding opportunities on a local/regional and national level all of which is considered could continue to be delivered through a renegotiated arrangement. Whilst at an operational level there is confidence that efficiencies can be realised and service delivery improved, the provision of more specialist functions such as archaeological expertise currently shared with other Authorities would result in much higher costs.

**Title and author(s) of written report:**

Museum Services in Sunderland - Report of the Executive Director of City Services

**Contact Officer:**

Julie Gray

**Extension:**

561 7574

**Email:**

julie.d.gray@sunderland.gov.uk

**Is this a key decision:** Yes

**Does the Decision contain Confidential/Exempt Information:** No

**Declarations of Interest and Dispensations:**

Councillor Kelly declared a personal interest as a member of the Tyne and Wear Archives and Museums Joint Committee

## **Record of Executive Decisions Published: 14/Mar/2012**

**Decision Taker:** Cabinet

**Appropriate Scrutiny Committee:**  
Management Scrutiny Committee

**Date decision in force:**

22/Mar/2012

**Date of decision:**

14/Mar/2012

**Full description of decision:**

To: - Approve the provision of a funding contribution by the Council (as detailed in the report) in support of the proposed refurbishment scheme subject to appropriate funding conditions including security, repayment terms and scheme delivery being agreed by the Executive Director of Commercial and Corporate Services in consultation with the Leader and the Portfolio Holder; - Authorise the Chief Executive, the Executive Director of Commercial and Corporate Services and the Head of Law and Governance to execute all necessary legal documents in order to give effect to this decision.

**Reasons for decision:**

The proposed refurbishment of the former Joplings store will lead to the physical and economic regeneration of this vacant landmark building which occupies a prominent location within the City Centre. The proposed scheme will create additional employment. The Council's proposed funding contribution is required in order to meet the current funding gap for the delivery of the scheme.

**Alternative options considered and rejected:**

Not to provide the funding contribution in support of the refurbishment scheme will mean that the funding gap will remain for this important scheme and the former Joplings department store will remain empty. The regeneration and employment opportunities for the City Centre would also be lost.

**Title and author(s) of written report:**

Funding contribution in respect of the proposed refurbishment scheme for the former Joplings department store - Joint report of the Deputy Chief Executive and Executive Director of Commercial and Corporate Services

**Contact Officer:**

Paul Wilson

**Extension:**

561 1782

**Email:**

Paul-S.Wilson@sunderland.gov.uk

**Is this a key decision:** Yes

**Does the Decision contain Confidential/Exempt Information:** Yes

**Declarations of Interest and Dispensations:**

None