

Memorandum

My ref CT/
Your ref
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From	Elaine Waugh	Date	08.04.11
Title	Head of Law and Governance	Ext	561 1345
Service	Commercial and Corporate Services		
Subject	MANAGEMENT SCRUTINY COMMITTEE – 14TH APRIL, 2011 ADDENDUM TO THE AGENDA		
To	All Members and Officers of the Management Scrutiny Committee		
Copied to			

I attach for your attention a copy of the following report which is an addendum to the agenda for the above meeting:-

10. **Request to Attend Seminar – Centre for Public Scrutiny 9th Annual Conference and Exhibition**

Report of the Chief Executive (copy attached).

Urgent Business

In accordance with Section 100(B) of the Local Government Act 1972 by reason of special circumstances in that the conference is scheduled to take place before the next meeting of the Scrutiny Committee and prior approval is needed in order to attend, the Chairman has determined that the item be considered at this meeting as a matter of urgent business.

for Head of Law and Governance