

SUSTAINABLE COMMUNITIES SCRUTINY COMMITTEE – POLICY REVIEW PLAN

Timeline	Review Task	Aims & Objectives	Methodology	Contributors
Sept/Oct 09	Meeting with working group and council officers	To provide an overview of access to housing in Sunderland	Working Group Meeting	Scrutiny Officer Health Housing and Adult Services
20.10.09	Sustainable Communities Scrutiny Committee Formal Meeting	To provide an update on review progress to all members of the committee	Written Report	Scrutiny Officer Health Housing and Adult Services
Nov 09	Meeting with tenants & people on the waiting list	To discuss firsthand the experiences of applying for social housing	Focus Group	Scrutiny Officer Health Housing and Adult Services
Nov 09	Meeting with Social Housing Providers	To discuss issues around housing allocations including barriers and simplifying application process	Focus Group	Scrutiny Officer Health Housing and Adult Services
17.11.09	Sustainable Communities Scrutiny Committee Formal Meeting	To provide an update on review progress to all members of the committee	Written Report	Scrutiny Officer Health Housing and Adult Services
Dec 09	Meeting with council officers/key stakeholders	To look at Choice based Lettings & other allocation schemes	Focus Group	Scrutiny Officer Health Housing and Adult Services
15.12.09	Sustainable Communities Scrutiny Committee Formal Meeting	To provide an update on review progress to all members of the committee	Written Report	Scrutiny Officer Health Housing and Adult Services
Jan 10	Good Practice Visit	To look at examples from other local authorities / key stakeholders on how they have tackled access to housing	Site Visit	Scrutiny Officer Health Housing and Adult Services

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19.01.10	Sustainable Communities Scrutiny Committee Formal Meeting	To provide an update on review progress to all members of the committee	Written Report	Scrutiny Officer Health Housing and Adult Services
Jan 10	Meeting with Key Stakeholders	To look at the practicalities of a single entry into housing and how partners can work together more effectively	Focus Group	Scrutiny Officer Health Housing and Adult Services General Public
16.02.10	Sustainable Communities Scrutiny Committee Formal Meeting	To provide an update on review progress to all members of the committee	Written Report	Scrutiny Officer Health Housing and Adult Services
Feb/March10	Preparation of draft and final reports	To gather all the evidence together, draw conclusions and make recommendations	tba	Scrutiny Officer Health Housing and Adult Services