

AUDIT AND GOVERNANCE COMMITTEE

27 May 2011

Member Training and Development

Report of the Executive Director of Commercial and Corporate Services

1. Purpose of Report

- 1.1 The purpose of this report is to provide members of the Committee with the opportunity to identify areas for which they require any further training / refresher / awareness sessions to be arranged.

2. Training / Development Requirements

- 2.1 The agreed forward plan of reports that are to be presented to the Committee throughout the year is attached for information at Appendix 1. This may provide members with a reference for any areas for which they would like to receive further training / awareness sessions. Due to recent changes required to the preparation of the statement of accounts and changes that are currently ongoing within the Council it is proposed that the following sessions are provided in June 2011:

- Statement of Accounts Update - International Financial Reporting Standards.
- Changes resulting from the Council's improvement programmes.

3. Recommendations

- 3.1 Members are asked to consider the areas for which they would like to receive training or awareness sessions, and:
- Agree the proposed sessions highlighted in paragraph 2.1.
 - Suggest further areas for training sessions required.

Background Papers

Audit and Governance Committee – Proposed Forward Plan of Reports for 2011/2012 –
25th March 2011

Appendix 1

Agreed Forward Plan of Reports Audit and Governance Committee 2011/2012

Month	Brief Description	Report of
May 2011	Governance Arrangements (Internal Audit Annual Report, Risk Management Annual Report, Annual Governance Review)	Executive Director of Commercial and Corporate Services
	Internal Audit Progress Report	Head of Audit, Risk and Procurement
	Annual Audit Fee 2011/2012	Audit Commission
	Annual Audit Letter 2009/2010	Audit Commission
	Member Training and Development	Executive Director of Commercial and Corporate Services
June 2011	Annual Report on the Work of the Committee	Executive Director of Commercial and Corporate Services
	Internal Audit Progress Report	Head of Audit, Risk and Procurement
	Unaudited Statement of Accounts 2010/2011	Executive Director of Commercial and Corporate Services
	Treasury Management Annual Review 2010/2011	Executive Director of Commercial and Corporate Services
	Interim Audit Report 2010/2011	Audit Commission
	Corporate Risk Profile	Executive Director of Commercial and Corporate Services
September 2011	Internal Audit Progress Report	Head of Audit, Risk and Procurement
	Treasury Management – First Quarterly Review for 2011/2012	Executive Director of Commercial and Corporate Services

Month	Brief Description	Report of
	Audited Statement of Accounts 2010/2011	Executive Director of Commercial and Corporate Services
November 2011	Treasury Management – Second Quarterly Review for 2011/2012	Executive Director of Commercial and Corporate Services
	Internal Audit Progress Report	Head of Audit, Risk and Procurement
	Internal Audit Plan 2012/2013 - Consultation	Head of Audit, Risk and Procurement
	External Audit Plan 2011/2012 – Consultation (Discussion – no report to be provided)	Audit Commission
	Corporate Risk Profile - update	Executive Director of Commercial and Corporate Services
February 2012	Internal Audit Progress Report	Head of Audit, Risk and Procurement
	Treasury Management – Third Quarterly Review for 2011/2012 and Treasury Management Strategy and Policy for 2012/2013	Executive Director of Commercial and Corporate Services
	Annual Audit Letter 2010/2011	Audit Commission
	Annual Grants Report 2010/11	Audit Commission
March 2012	Internal Audit Progress Report	Head of Audit, Risk and Procurement
	Internal Audit Plan 2012/2013	Head of Audit, Risk and Procurement
	Risk Management Plan 2012/2013	Executive Director of Commercial and Corporate Services
	Proposed Forward Plan of Reports 2012/2013	Executive Director of Commercial and Corporate Services