

## Annex 1 – Feedback Report Applications

### 1. North Victim Support Project

<b>Project Title:</b>
North Victim Support Project
<b>SIB Requested:</b>
£29,944

### Section 1: Application Requirements

<b>1.1</b>
<p>Please note that this application will be presented to the relevant Area Committee for its consideration when determining your SIB Grant Application. The Agenda and the Minutes of the Area Committee Meeting will be available for inspection by members of the public. Please therefore ensure that your organisation is agreeable to the content of the information that is set out in the form.</p> <p>The Application Form should be provided in either electronic (e-mail or floppy disc) or typed format.</p> <p>If you have a problem with returning this form in either electronic or typed format, please contact the appropriate Area Regeneration Officer. Contact / address details are provided on the covering letter and in the Guidance Notes and Criteria and Project Guidelines.</p> <p><b>Please note that a representative of your organisation must be available to attend the pre-agenda and main committee meeting(s) to which this application is presented, as they may be required to answer questions. Failure to attend the meeting(s) may result in your application being deferred or rejected.</b></p> <p>Dates and Venues of future meetings are provided as supporting information.</p>
<b>1.2 Which Area Regeneration Framework(s) does your project cover?</b> (please tick)
Coalfield [ ]    East [ ]    North [ v ]    Washington [ ]    West [ ]    South [ ]

### Section 2: Sponsor Details

<b>2.1 Name of Lead Organisation / Group:</b>		
Victim Support Northumbria – Sunderland Branch		
<b>2.2 Address of Lead Organisation / Group:</b>		
4, Toward Road, Sunderland SR1 2QG		
<b>2.3 Contact Name for Project:</b>		<b>2.4 Position in Organisation:</b>
Liz Jarvis		Operations Manager
<b>2.5 Tel. Number:</b>	<b>2.6 Fax Number:</b>	<b>2.7 E-mail Address:</b>
0191 2744 274	0191 274 6195	liz.jarvis@vsnorthumbria.org.uk
<b>2.8 Day to Day Contact Name / Details:</b> (if different to 2.3 above)		
At the present time – Liz Jarvis. This will be subject to future change when the new Sunderland Branch Manager is appointed.		
<b>2.9 Legal Status of Organisation:</b>		<b>2.10 Registered Charity Number</b> (if applicable):

Registered Charity and Company Limited by Guarantee	1094495
<b>2.11 Does your organisation have a bank account into which funds can be paid?</b>	
Yes	
<b>2.12 Has the organisation received SIB support previously?</b>	
Yes [ ] No [ v ]	
<b>If 'Yes' please provide details:</b>	
N/A	
<b>2.13 Are any trustees / members of the organisation employed by or are Elected Members of the City Council?</b>	
Yes [ ] No [ V ]	
<b>If 'Yes' please provide details:</b>	

### Section 3: Project Details

<b>3.1 Project Title:</b> (please re-state title as per front sheet)	
Victim Support Outreach Project	
<b>3.2 Project Start Date:</b>	<b>3.3 Project End Date:</b>
September 2007	September 2008
<b>3.4 Please Describe the project:</b>	
<p>Sunderland North spans four council wards, two of which are within the 10% most deprived wards in the UK. Three of the areas are currently subject to Regeneration or Neighbourhood Renewal assessment.</p> <p>A full-time Victim Support Outreach worker will be appointed to work pro-actively in the target areas of North Sunderland. The worker will provide direct support to residents in a variety of ways but will also work to recruit and co-ordinate a team of local volunteers who will be trained to the required Victim Support standard. Training will be delivered at a convenient location in the Sunderland area.</p> <p>The Project will provide a more locally based service and the worker will hold regular drop ins at agreed venues. The Project will also provide the opportunity for local inter agency work, which is usually the most effective way of tackling problems of crime and anti-social behaviour.</p> <p>One of the key aims of the Project will be to encourage local residents to seek support and advice. Sometimes people are too frightened to report crime and only by putting the right support systems in place will this issue be addressed. Victim Support already works closely with key partners, for example, Housing Providers, the Police and the Local Authority and is experienced in establishing successful partnerships.</p> <p>Victim Support is able to provide both practical and emotional support. The opportunity to talk confidentially about such difficulties can make a great difference to people, but there is a wide range of practical help which can be provided, for example, help to access better security, dealing with insurance matters, liaison with the police and other agencies, help in applying for Criminal Injuries Compensation and support throughout a court process.</p>	
<b>3.5 What service does the organisation currently provide and how will this be complemented by the project?</b>	

The Sunderland Branch of Victim Support currently operates with three members of staff, a manager, deputy and administrative assistant. In addition, a team of 20 volunteers visit victims of crime across the city. Current resources do not allow the Branch to work pro-actively in local communities and the service is essentially a reactive one, receiving most of its referrals from Northumbria Police. In some other areas of Northumbria local outreach services have already been developed and have proved effective in helping to reduce the fear of crime and increasing community confidence. An outreach service targeting some of the most vulnerable communities complements the core work of Victim Support.

**3.6 What additional activity will SIB funding allow to happen** (please tick the appropriate statement)

(a)	A project will go ahead which otherwise would not happen at all	<input checked="" type="checkbox"/> ]
(b)	A project will be provided to a higher quality / on a greater scale	[ <input type="checkbox"/>
(c)	The funding will accelerate the implementation of the project by 12+ months	[ <input type="checkbox"/>
(d)	A gap in funding will be filled pending other funding being secured	[ <input type="checkbox"/>
(e)	Other reason	[ <input type="checkbox"/>

**Please explain your answer:**

Victim Support does not have the resources to target local communities in this way.

**3.7 How will you publicise that you have received support from SIB?**

(please refer to Section 3 of the guidance notes)

Any literature produced for the Project will clearly state that the work is supported by the SIB. The Annual Report of the organisation will also state this clearly. Volunteer recruitment initiatives will include reference to SIB support and also any local events, residents meetings etc.

**3.8 Has there been any consultations concerning the need for this project?**

Yes [] No []

**If 'Yes' please provide details:**

The project has been identified as a priority by the North LMAPs – a multi agency problem solving group looking at addressing the issues of crime and fear of crime. Sunderland Housing Group has evidence from 2005 evidencing the need for such a Project particularly the reluctance of residents to report crime, anti-social behaviour and harassment. Their experience suggests that residents who come forward to report crime often do so because their friends and neighbours have been supported when they have previously made reports.

Additional organisations consulted about this proposal are Sunderland MIND, Wearside Domestic Violence Forum, Tyne and Wear Fire and Rescue Arson Task Force, Sunderland Volunteer Centre, Salvation Army and Southwick Healthy Living Centre.

Local residents have been consulted and SHG have obtained a named representative from each group who has agreed to be part of a core/steering group including;

Marley Pots Neighbourhood group, Castletown Neighbourhood Action Group, Redhouse Action Group, Hahnemann Court Community Group.

In addition, Southwick Councillor Elizabeth Higgins has agreed to be part of the core/steering group.

**3.9 Is there any documentary evidence available to support the need for this project?**

Yes [] No []

**If 'Yes' please provide details:**

Please see above description  
LMAPS minutes

**3.10 Who will benefit from the services provided by the project?**

All local residents who are victims of crime or harassment and those residents for whom the fear of crime is a major concern.

**3.11 Will there be any implications for Council Services arising from this project?**

Yes [ ] No [ v ]

If 'Yes' please provide details:

**3.12 Does this project require the support or sponsorship of a Sunderland City Council Directorate?**

Yes [ ] No [ v ]

If 'Yes' please provide details:

**3.13 Are any legal and other approvals required?**

Yes [ ] No [ v ]

If 'Yes' please provide details of type of approval, date secured, or date expected to be secured:

**Section 7: Financial Information**

**7.1 How much SIB funding is requested?**

£29,944

**7.2 Indicate the type of funding requested: (please tick)**

Capital [ ] Revenue [ v ] Both [ ]

**7.3 Has funding been requested / allocated from any other sources, including Council Directorates and if so how much?**

We have asked that the Regeneration Directorate consider some sort of match funding to allow us to run the Project for two years.

**7.4 What other funding alternates have been considered and why were these not appropriate?**

We are currently in discussion with the Local Authority to explore funding opportunities for various aspects of specialist work. However, the SIB seems the most appropriate source of funding for an initiative targeting specific local communities.

**7.5 What are the financial implications for the project should it not receive SIB funding?**

The Project would not be able to go ahead.

**7.6 When SIB expenditure is complete how do you intend to continue this project?**

The increased volunteer team will be trained and experienced and can be co-ordinated and managed by a core member of Victim Support staff based at the Branch Office.

**7.7 Provide a profile of projected costs:**

Funding Source	2007/08	2008/09	2009/10	Total Cost
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SIB:

<b>Coalfield</b>				
<b>East</b>				
<b>North</b>	£29,944			£29,944
<b>South</b>				
<b>West</b>				
<b>Washington</b>				
<b>Other Sources (please state)</b>				
1)				
2)				
3)				
<b>Total Cost:</b>	£29,944			£29,944
<b>7.8 Please provide details of any 'in-kind' funding (e.g Peppercorn rents), if included within the 'Other Sources' of funding shown above.</b>				
<b>7.9 Please provide a breakdown of the Total cost to show the main areas of expenditure:</b>				
<p>Staff salary, National Insurance and Pension 19,972  Staff Travel 1,000  Staff Training 500  Volunteers expenses 750  Volunteer training – delivered locally 1,000  Promotion and publicity 500  Recruitment costs 1,000  Interpreting/user support 500  Set up costs (computer etc) 1,000  Office costs 1,500  Mobile Phone 500  Management costs 2,722  <b>Total Budget 29, 944</b></p>				
<b>7.10 Please provide details of how you will ensure that the procurement and purchasing of services and equipment will be managed in accordance with requirements as detailed in the guidance notes and guidelines. Include any estimates that you have and details of any contractors or suppliers to be used.</b>				
The only purchase will be a computer, which we available at a preferential rate through Victim Support's internal system.				

## Section 8: Additional Information

<b>8.1 Please provide any additional information that may be of use in support of your project proposal (Please append additional sheets if required):</b>

## Section 9: Declaration

I declare that the information provided is correct and accurate and that, should this application be successful, the organisation will agree to the terms and conditions of SIB:

**Name:**

Liz Jarvis

**Position in Organisation:**

Operations Manager – Victim Support Northumbria

**Date:**

1/5/07

## 2. Summerbell Allotments – Environmental Improvements

### Annex 1 Strategic Initiatives Budget Grant Application Form

<b>Project Title:</b>
ENVIRONMENTAL IMPROVEMENTS – SUMMERBELL ALLOTMENTS, MARLEY POTS
<b>SIB Requested:</b>
£6,000.00

### Section 1: Application Requirements

<b>1.1</b>
<p>Please note that this application will be presented to the relevant Area Committee for its consideration when determining your SIB Grant Application. The Agenda and the Minutes of the Area Committee Meeting will be available for inspection by members of the public. Please therefore ensure that your organisation is agreeable to the content of the information that is set out in the form.</p> <p>The Application Form should be provided in either electronic (e-mail or floppy disc) or typed format.</p> <p>If you have a problem with returning this form in either electronic or typed format, please contact the appropriate Area Regeneration Officer. Contact / address details are provided on the covering letter and in the Guidance Notes and Criteria and Project Guidelines.</p> <p><b>Please note that a representative of your organisation must be available to attend the pre-agenda and main committee meeting(s) to which this application is presented, as they may be required to answer questions. Failure to attend the meeting(s) may result in your application being deferred or rejected.</b></p> <p>Dates and Venues of future meetings are provided as supporting information.</p>
<b>1.2 Which Area Regeneration Framework(s) does your project cover? (please tick)</b>
Coalfield [ ]    East [ ]    North [ <input checked="" type="checkbox"/> ]    Washington [ ]    West [ ]    South [ ]

### Section 2: Sponsor Details

<b>2.1 Name of Lead Organisation / Group:</b>	
SUMMERBELL ALLOTMENT ASSOCIATION	
<b>2.2 Address of Lead Organisation / Group:</b>	
MR E GREEN, 43 RAMSGATE ROAD, RED HOUSE, SUNDERLAND	
<b>2.3 Contact Name for Project:</b>	<b>2.4 Position in Organisation:</b>
MR E GREEN	SITE CONTACT

<b>2.5 Tel. Number:</b>	<b>2.6 Fax Number:</b>	<b>2.7 E-mail Address:</b>
0191 5486997		
<b>2.8 Day to Day Contact Name / Details:</b> (if different to 2.3 above)		
<b>2.9 Legal Status of Organisation:</b>	<b>2.10 Registered Charity Number</b> (if applicable):	
ALLOTMENT ASSOCIATION	N/A	
<b>2.11 Does your organisation have a bank account into which funds can be paid?</b>		
YES		
<b>2.12 Has the organisation received SIB support previously?</b>		
Yes [ <input checked="" type="checkbox"/> ] No [ <input type="checkbox"/> ]		
<b>If 'Yes' please provide details:</b>		
IN MARCH 2004 THE NORTH AREA COMMITTEE APPROVED £7,745.00 FOR IMPROVEMENTS TO THE PERIMETER FENCELINE OF SUMMERBELL ALLOTMENTS		
<b>2.13 Are any trustees / members of the organisation employed by or are Elected Members of the City Council?</b>		
Yes [ <input type="checkbox"/> ] No [ <input checked="" type="checkbox"/> ]		
<b>If 'Yes' please provide details:</b>		

### Section 3: Project Details

<b>3.1 Project Title:</b> (please re-state title as per front sheet)		
ENVIRONMENTAL IMPROVEMENTS TO SUMMERBELL ALLOTMENTS, MARLEY POTS		
<b>3.2 Project Start Date:</b>	<b>3.3 Project End Date:</b>	
SEPTEMBER 2007	OCTOBER 2007	
<b>3.4 Please Describe the project:</b>		
TO IMPROVE 3,000 SQUARE METRES OF INTERNAL ROADWAY AND FOOTPATHS TO PROVIDE BETTER ACCESS FOR ALLOTMENT USERS. THIS WILL IMPROVE ACCESS FOR DISABLED USERS, PEOPLE IN WHEELCHAIRS AND MOTORISED WHEELCHAIRS.		
<b>3.5 What service does the organisation currently provide and how will this be complemented by the project?</b>		
THE SUMMERBELL ALLOTMENT ASSOCIATION ASSISTS THE COUNCIL ALLOTMENTS OFFICER ON DAY TO DAY SITE MONITORING		
<b>3.6 What additional activity will SIB funding allow to happen</b> (please tick the appropriate statement)		
(a)	A project will go ahead which otherwise would not happen at all	<input checked="" type="checkbox"/>
(b)	A project will be provided to a higher quality / on a greater scale	[ <input type="checkbox"/> ]
(c)	The funding will accelerate the implementation of the project by 12+ months	[ <input type="checkbox"/> ]
(d)	A gap in funding will be filled pending other funding being secured	[ <input type="checkbox"/> ]



(e)	Other reason	[ ]
<b>Please explain your answer:</b>		
WITHOUT SIB FUNDING THIS PROJECT WOULD NOT GO AHEAD AS FINANCE IN THE PARKS REVENUE BUDGET IS INSUFFICIENT TO COMPLETE THE WHOLE OF THE IMPROVEMENTS		
<b>3.7 How will you publicise that you have received support from SIB?</b> (please refer to Section 3 of the guidance notes)		
WE WILL ARRANGE A PRESS RELEASE WITH THE SUNDERLAND ECHO AND SIGN WILL BE ERECTED AT THE ENTRANCE TO THE SITE STATING THAT THE PROJECT HAS BEEN SIB FUNDED		
<b>3.8 Has there been any consultations concerning the need for this project?</b>		
Yes [ <input checked="" type="checkbox"/> ] No [ <input type="checkbox"/> ]		
<b>If 'Yes' please provide details:</b>		
THE POOR CONDITION OF THE FOOTPATHS HAS BEEN DISCUSSED AT ALLOTMENT SOCIETY COMMITTEE MEETINGS WHICH HAS RESULTED IN THE SOCIETY MAKING THIS APPLICATION		
<b>3.9 Is there any documentary evidence available to support the need for this project?</b>		
Yes [ <input checked="" type="checkbox"/> ] No [ <input type="checkbox"/> ]		
<b>If 'Yes' please provide details:</b>		
COMMUNITY CHEST OFFER LETTER DATED 9 MARCH 2007		
<b>3.10 Who will benefit from the services provided by the project?</b>		
ALL MEMBERS OF THE SUMMERBELL ALLOTMENT ASSOCIATION AND VISITORS TO THE SITE		
<b>3.11 Will there be any implications for Council Services arising from this project?</b>		
Yes [ <input type="checkbox"/> ] No [ <input checked="" type="checkbox"/> ]		
<b>If 'Yes' please provide details:</b>		
<b>3.12 Does this project require the support or sponsorship of a Sunderland City Council Directorate?</b>		
Yes [ <input checked="" type="checkbox"/> ] No [ <input type="checkbox"/> ]		
<b>If 'Yes' please provide details:</b>		
COMMUNITY AND CULTURAL SERVICES DIRECTORATE SUPPORT THE PROPOSALS OF THE ALLOTMENT ASSOCIATION AND WILL MAKE A CONTRIBUTION TOWARDS THE COSTS		
<b>3.13 Are any legal and other approvals required?</b>		
Yes [ <input type="checkbox"/> ] No [ <input checked="" type="checkbox"/> ]		
<b>If 'Yes' please provide details of type of approval, date secured, or date expected to be secured:</b>		

## Section 7: Financial Information

<b>7.1 How much SIB funding is requested?</b>				
£6,000.00				
<b>7.2 Indicate the type of funding requested: (please tick)</b>				
Capital [ <input checked="" type="checkbox"/> ] Revenue [ <input type="checkbox"/> ] Both [ <input type="checkbox"/> ]				
<b>7.3 Has funding been requested / allocated from any other sources, including Council Directorates and if so how much?</b>				
YES. £2,200.00 FROM COMMUNITY AND CULTURAL SERVICES. £4,900.00 FROM COMMUNITY CHEST				
<b>7.4 What other funding alternates have been considered and why were these not appropriate?</b>				
NONE AVAILABLE TO OUR KNOWLEDGE				
<b>7.5 What are the financial implications for the project should it not receive SIB funding?</b>				
THE PROJECT WOULD NOT BE COMPLETED THIS FINANCIAL YEAR				
<b>7.6 When SIB expenditure is complete how do you intend to continue this project?</b>				
THE PROJECT WILL BE COMPLETE AND THE SITE WILL HAVE GOOD ACCESS				
<b>7.7 Provide a profile of projected costs:</b>				
<b>Funding Source</b>	<b>2007/08</b>	<b>2008/09</b>	<b>2009/10</b>	<b>Total Cost</b>
<b>SIB:</b>				
Coalfield				
East				
North	£6,000.00			
South				
West				
Washington				
<b>Other Sources (please state)</b>				
1)	CCS	£2,200.00		
2)	C.CHEST	£4,900.00		
3)				
<b>Total Cost:</b>	£13,100			
<b>7.8 Please provide details of any 'in-kind' funding (e.g Peppercorn rents), if included within the 'Other Sources' of funding shown above.</b>				
N/A				
<b>7.9 Please provide a breakdown of the Total cost to show the main areas of expenditure:</b>				

ACCESS ROAD TO SHOP. TO FILL IN POTHOLES WITH DENSE BITUMEN BINDER COURSE, SWEEP AND SUPPLY TACK COAT. TO SUPPLY AND MACHINE LAY 40 MM THICKNESS OF 10MM NOMINAL SIZE CLOSE GRADED SURFACE COURSE (794 SQ METRES)

INTERNAL ACCESS ROADS TO GARDENS TO REGRADE ACCESS ROADS TO GARDENS AND SUPPLY AND LAY 50MM OF TYPE 1 LIMESTONE (2,214 SQ. METRES)

**7.10 Please provide details of how you will ensure that the procurement and purchasing of services and equipment will be managed in accordance with requirements as detailed in the guidance notes and guidelines. Include any estimates that you have and details of any contractors or suppliers to be used.**

PROCUREMENT AND PURCHASING OF SERVICES AND EQUIPMENT WILL BE UNDERTAKEN IN LINE WITH STANDARD COUNCIL PROCEDURES

## Section 8: Additional Information

**8.1 Please provide any additional information that may be of use in support of your project proposal (Please append additional sheets if required):**

N/A

## Section 9: Declaration

**I declare that the information provided is correct and accurate and that, should this application be successful, the organisation will agree to the terms and conditions of SIB:**

**Name:**

MR E GREEN

**Position in Organisation:**

SITE CONTACT

**Date:**

14 JUNE 2007