

Tyne and Wear Fire and Rescue Authority

2010/2011 Annual Review of Corporate Governance and Internal Control Arrangements

Action Plan for 2010/2011

Ref.	Corporate Improvement Objectives	Update	Responsible Officer
1	<ul style="list-style-type: none"> The Procurement Department will develop a Procurement Manual to compliment the standing orders and financial regulations. 	Ongoing – has been delayed somewhat by the primacy of the back office reviews	Procurement Manager
2	<ul style="list-style-type: none"> Gain accreditation under the British Standard for Business Continuity Management to ensure that services can be resumed in case of emergency. 	Pre-audit of the strategy and policy complete with full inspection due before the summer of 2011	AM Corporate Support
3	<ul style="list-style-type: none"> Raise a greater understanding of Corporate Governance with Middle Managers 	Complete	

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4	<ul style="list-style-type: none"> Review Members induction to the Authority 	December 2011	DCO
5	<ul style="list-style-type: none"> Review Member areas of training and development to maintain high standards 	December 2011	CFO
6	<ul style="list-style-type: none"> Deliver financial awareness training to better embed value for money principles in procurement decisions 	December 2011	Finance Manager