

**Coalfield Area Committee 2011/12 Workplan**

**Annex 1**

<b>Priority</b>	<b>Issue</b>	<b>Local Action to Influence Services</b>	<b>Lead Agent</b>	<b>Progress Report</b>	<b>Area Committee's Influencing Role</b>	<b>Outcome Measure</b>	<b>RAG</b>	
Support for Older People	Range of local services being delivered - need co-ordinated approach	Set up Task and Result Group	Pauline Hopper			T&R membership agreed		
	Content and quality of current services	Audit of local services provided for older people			Highlight areas of concern to HHAS	Improved service provision		
	Accessibility to services	Audit of where local services are delivered/accessible						
	Mobility and 'getting around'							
	Money and debt advice – mobile and outreach services	Promote on line or telephone support. Develop outreach services				Partnership working e.g. DWP	More outreach and accessible advice	
	Promote support available – market and advertise					Promote services to local people		
	Volunteers for services available e.g. allotments	Encourage and develop local communities to become volunteers	Area Network Volunteer Centre			Identify volunteering opportunities and training available	Number of volunteers engaged	
	Social interaction (especially those in residential care)							
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Empty properties	Planned approach	Development of an area based Empty Properties Action Plan	Graeme Wilson	A draft has been prepared and will be presented to Area Committee by lead agent	Input into development of plan	Area Plan with targets agreed		
	Enforcement	Identify nuisance properties	Liz McEvoy	The Empty Properties Officer has followed up properties highlighted to date	Support enforcement process	Number of notices issued		
	Private landlords	Develop landlord forum	Liz McEvoy		Encourage local landlords to participate	Number of accredited landlords		
	Learn from best practice (e.g. square root group)		Area Committee		Encourage partnership working and community ownership			

	Identify 1 or 2 hotspots for improvement		Graeme Wilson		Develop improvements to meet local need	Properties brought back into use	
	HCA funding - explore further and consider match		Graeme Wilson	An application for funding has been submitted to the HCA. Feedback will be given by lead agent at the next meeting	Add support to application	Funding secured/ funding allocated	
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Neglected land	Need co-ordinated approach/action plan	Set up Task and Result Group	Pauline Hopper			T&R membership agreed	
	Identify neglected land	Carry out audit of relevant sites	Dave Ellison		Development of land use to meet resident need	Audit produced	
	Industrial sites/fly		Dave Ellison				
	Ownership (SLM large and small plots)		Craig Logue/Ian Crosby		Development of land use	SLM system updated	
	Investigate adverse possession of appropriate sites		Property Services				
	Involve Property Services in addressing issues		Colin Clark				
	Work with landowners - eg Lambton Estates		Colin Clark				
	Link with other priorities - unadopted roads, empty properties etc..		Pauline Hopper/ Dave Ellison				
	Unfinished developments		Building Control				
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Public transport	Adequate service provision for local residents			It is proposed that this priority is removed from the action plan and added as an issue within each of the priorities above	James Third to attend each Area Committee as a key member. Area Committee to feed views etc.. Via James	Public transport considered when addressing all priorities	