

## NORTH SUNDERLAND AREA COMMITTEE

### AGENDA

Meeting to be held on Thursday, 20<sup>th</sup> June, 2013 at 5:30pm

**VENUE – Bunny Hill Centre, Hylton Lane, Sunderland,  
Tyne and Wear, SR5 4BW**

#### Membership

Cllrs R. Bell (Chair), D. Wilson (Vice Chair - Place), S. Foster (Vice Chair – People), S. Bonallie, R. Copeland, B. Curran, R. Davison, B. Francis, G. Howe, J. Jackson, D. MacKnight, C. Shattock, P. Stewart, J. Wiper, N. Wright.

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Information contained in this agenda can be made available in other languages and formats on request.

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\* Denotes an item relating to an executive function

**ELAINE WAUGH**  
Head of Law and Governance

**12<sup>th</sup> June, 2013**

**At a meeting of the NORTH SUNDERLAND AREA COMMITTEE held in the BUNNY HILL CENTRE, HYLTON LANE, SUNDERLAND on MONDAY, 22<sup>nd</sup> APRIL, 2013 at 5.30 p.m.**

**Present:-**

Councillor Bell in the Chair

Councillors Bonallie, Copeland, Davison, Foster, Francis, Jackson, MacKnight, Shattock, Stewart, D. Wilson, Wiper and N. Wright

**Also in Attendance:-**

- |                       |   |
|-----------------------|---|
| Mr. Steve Anderson    | - Tyne and Wear Fire and Rescue Service                                     |
| Insp. Tony Carty      | - Northumbria Police  |
| Ms. Gillian Gibson    | - Consultant in Public Health, STPCT  |
| Mr. Hugh McShane      | - SNCBC   |
| Ms. Viv Metcalfe      | - Area Community Coordinator, Sunderland City Council                       |
| Ms. Sandra Mitchell   | - Head of Early Intervention and Locality Services, Sunderland City Council |
| Ms. Ruth Oxley        | - SNYP  |
| Ms. Allison Patterson | - Scrutiny and Area Arrangements Manager, Sunderland City Council           |
| Mr. Alan Scott        | - North Locality Manager, Sunderland City Council                           |
| Ms. Sue Stanhope      | - Director of HR & OD, Sunderland City Council – ALE (Area Lead Executive)  |
| Ms. Joanne Stewart    | - Principal Governance Services Officer, Sunderland City Council            |

**Chairman's Welcome**

The Chairman welcomed everyone and opened the meeting, welcoming Ms. Metcalfe to her first meeting in her new role as Area Officer for the North Sunderland Area. He also welcomed Mr. Anderson to the North Area Committee as the new representative from the Tyne and Wear Fire and Rescue Service.

On behalf of the Committee the Chairman asked if letters of thanks could be sent to Ms. Gilly Stanley, Temporary Area Officer (North) and Mr. Gary Yates, Tyne and Wear Fire and Rescue Service for all of the work and contributions they had made to the North Sunderland Area Committee and wished them well for the future.

## **Apologies for Absence**

Apologies for absence were submitted to the meeting on behalf of Councillors Curran and Howe.

## **Declarations of Interest**

There were no declarations of interest made.

## **Minutes of the Last Meeting of the Committee held on 21<sup>st</sup> January, 2013 and of the Extraordinary Meeting held on 20<sup>th</sup> March, 2013**

1. RESOLVED that the minutes of the last meeting of the Committee held on 21<sup>st</sup> January, 2013 and of the extraordinary meeting held on 20<sup>th</sup> March, 2013 (copies circulated) be confirmed and signed as a correct record.

## **Annual Report 2012/2013**

The Chairman of the North Sunderland Area Committee submitted a report (copy circulated) for the second year, providing an update on how Area Arrangements has developed over the last year, in addition to providing an overview of the Committee's achievements during the year in line with the agreed work plans for 2012/13.

(for copy report – see original minutes)

Councillor Bell presented the report advising that the key areas the Area Committee had wanted to focus on were environmental and shopping centre improvements, encouraging heritage activity, improving job prospects for young people, activities for young people and continuing to work with partners to target anti-social behaviour.

Concerns were raised over the level of reliance on voluntary and community sector groups in helping to provide services in communities and the sustainability of those in meeting future needs and demand. Ms. Oxley, SNYP, referred to the level of service cuts the groups were needing to make themselves and how quite often groups did not have the capacity to meet demand and how they expected this to become a greater problem as further financial restrictions and further changes to funding were made.

Members having fully considered the report, it was:-

2. RESOLVED that the Annual Report be approved for inclusion in the combined Area Committees Annual Report for 2012/2013 to be presented to Full Council.

## **Place Board Progress Report**

The Chairman of the Place Board submitted a report (copy circulated) which provided an end of year performance update on the 2012/2013 Place Board work plan and the Board's proposed refresh of the work plan priorities for 2013/2014.

(for copy report – see original minutes)

Ms. Metcalfe, Area Officer presented the report informing Members that the Local Area Plan priorities associated with Place had been referred to the North Sunderland Area Place Board to action on behalf of the Committee. She took Members through the work plan for 2012/2013 advising of the work that had been carried out by the board to date and the proposals to be taken forward as part of the work plan for 2013/2014.

Following Member discussions, it was:-

### **3. RESOLVED that:-**

- i) the annual performance update with regard to the North Sunderland Area Place Board's work plan for 2012/2013 be noted; and
- ii) the North Sunderland Area Place Board work plan for 2013/2014 be agreed.

## **People Board – Progress Update**

The Chairman of the People Board submitted a report (copy circulated) which provided an end of year performance update on the 2012/2013 People Board work plan and the Board's proposed refresh of the work plan priorities for 2013/2014.

(for copy report – see original minutes)

Ms. Metcalfe, Area Officer presented the report informing Members that the Local Area Plan priorities associated with People had been referred to the North Sunderland Area People Board to action on behalf of the Committee. She took Members through the work plan for 2012/2013 advising of the work that had been carried out by the board to date and the proposals to be taken forward as part of the work plan for 2013/2014.

Following Member discussions, it was:-

### **4. RESOLVED that:-**

- iii) the annual performance update with regard to the North Sunderland Area People Board's work plan for 2012/2013 be noted; and
- iv) the North Sunderland Area People Board work plan for 2013/2014 be agreed.

**Community Chest, Strategic Initiatives Budget (SIB) and Healthy City Investment Fund (HCIF) – Financial Statement and Proposals for Further Allocation of Resources**

The Chief Executive submitted a report (copy circulated) which requested Members to give consideration to requests for funding from Community Chest and providing a financial statement as an up to date position in relation to the allocation of Strategic Initiatives Budget, Healthy City Investment Fund and Community Chest to support initiatives which would benefit the area.

(for copy report – see original minutes)

Ms. Metcalfe presented the report and advised Members of the confirmed allocations for funding for the new financial year 2013/2014.

Members having fully considered the report, it was:-

5. RESOLVED that:-

- the financial statement as set out in paragraph 2.1 of the report be noted;
- approval be given to the eleven proposals for support from the 2012/13 Community Chest, totalling £7,338.50, as set out in the annex to the report.

The Chairman thanked everyone for their attendance and closed the meeting.

(Signed) R. BELL,  
Chairman.

**20<sup>th</sup> June 2013**

**REPORT OF THE CHAIR OF THE PLACE BOARD**

**Place Board Progress Report**

**1. Purpose of Report**

1.1 The report seeks Area Committee approval of the Board’s membership for 2013-14 and provides an update of progress against the current year’s (2013/14) Place Board Work Plan.

**2 Background**

2.1 In April 2013 the Local Area Plan’s priorities associated with Place were referred to the North Place Board to action on behalf of the Area Committee. The Place Board has started to initiate action on those priorities and **Item 3 Annex 1** outlines progress to date.

**3 Area Governance Arrangements**

3.1 The Area Committees are part of the Council’s Executive Function and have two key roles:-

- (a) Influencing decisions on services delivered at a local level; and
- (b) Identification of key priorities for their areas, in the context of supporting the delivery of the Council’s Corporate Outcomes Framework at a local level and ensures maximum impact where necessary through utilising its own resources.

3.2 Area Committee are to review and agree board representation on an annual basis, each ward will have one elected member representative, whose role will be to liaise with their ward colleagues in between meetings and feedback collective views into the Board meetings. Members will work alongside key officers in what will be practical action orientated groups. It should be noted that the Board is not a decision making body and the work / recommendations of the Board will be presented to the Area Committees for final endorsement.

**4 Key Areas of Influence/Achievements 2013 - 2014**

4.1 Outlined below is a summary of the key areas of influence / achievements of the North Place Board 2013 - 2014.

<b>Action Taken</b>	<b>Outcome</b>
<b>Responsive Local Services Streetscene</b>	
Influence operational deployment of RLS Streetscene	<ul style="list-style-type: none"> <li>• RLS delivery/activity reports presented to May 2013 and June 2013 board for members to influence and target resources</li> </ul>
<b>Area Priority: Greenspace and Shopping Centre Improvements</b>	
Continue to develop and deliver programmes in partnership which will improve the physical and	<ul style="list-style-type: none"> <li>• Partnerships established with members, resident groups, probation service, local schools, businesses and volunteers to continue the Love Where You Live Campaign with the following volunteer days arranged:</li> </ul>

environmental appearance of the North	<ul style="list-style-type: none"> <li>• <b>13<sup>th</sup> June Sculpture Trail</b></li> <li>• <b>26<sup>th</sup> June Seafields/Morrisons</b></li> <li>• <b>7<sup>th</sup> July Seafront</b></li> <li>• <b>St Peters Sculpture Trail</b> – second phase of improvement works now complete and discussions underway to develop a third phase with proposals to be considered at a future board meeting.</li> <li>• <b>Hylton Dene Steps</b> – Improvement works now completed</li> <li>• Working group established to investigate feasibility of clock reinstatement at Wheatsheaf site.</li> <li>• Partnership developed through the North VCS Network to manage two Seafront Pods for educational/community use with expected delivery first week in July</li> <li>• The board have considered the CEED SIB application for physical and environmental improvements to Tyzack Nature Space and Roker Park to be presented to Area Committee</li> </ul>
<b>Area Priority: Accessibility of services, facilities, events and information</b>	
Receive information to consider and influence the accessibility of services, facilities, events and information	<ul style="list-style-type: none"> <li>• Report presented to People Board to discuss access to activities for young people within local schools. Issue of accessibility to schools to be transferred to Place Board along with the proposals to request members, as part of role as school governor, encourage the return of Sport and Leisure Service's request to provide an audit of school facilities. Next steps to include proposals to July Board on further work with schools to encourage community use of facilities.</li> </ul>
<b>Area Priority: Heritage</b>	
Influence and encourage heritage activity within the North	<ul style="list-style-type: none"> <li>• Timeline provided to Board on progression of HLF project for Hylton Castle</li> </ul>

## 5. Recommendations:

- 5.1 Members are requested to agree member representation for 2013/14 for the Place Board, as outlined in section 3.2.
- 5.2 Members are requested to consider the progress and performance update with regard to the North Place Board's Work Plan for 2013/14.
- 5.3 Members are requested to consider and agree the proposal:
  - 5.3.1 Elected members on governing bodies of the following schools to encourage return of audit information request to Sport and Leisure – those schools include Seaburn Dene Primary School, Bexhill Academy, Bishop Harland CE, Dame Dorothy, Hylton Red House, Redby, Southwick, Town End Academy and Willow Fields.

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	OUTCOME	ROLE FOR AREA COMMITTEES	ACTIONS	Lead Agent	Progress Update
1	<p><b>CORPORATE: An attractive modern city where people choose to invest, live, work and spend leisure time</b></p> <p><b>AREA: High quality built and natural environments in North Sunderland</b></p>	<p><b>Area Priority: Greenspace improvements and shopping centre improvements</b></p>	<p>1i. Continue to develop and deliver programmes in partnership which will improve the physical and environmental appearance of the North</p> <p>1ii. Continue to monitor develop and deliver programmes in partnership that will improve the physical appearance of Shopping Centres in the North</p>	<p>Andrew Old</p> <p>Andrew Old/Vivienne Metcalfe</p>	<ul style="list-style-type: none"> <li>• Partnerships established with Members, Resident Groups, Probation and Local Schools and Volunteer Days Agreed:               <ul style="list-style-type: none"> <li>○ 13th June at Sculpture Trail</li> <li>○ Volunteer day of action organised by Sea Front Forum on 7th July</li> <li>○ Volunteering Clear up at Seafields/Morrisons site to be held 26th June</li> </ul> </li> <li>• Day of action proposed for Ash Path/Bishop Harland Site</li> <li>• Seafront Strategy/ Developments update to board on works carried out, future works and influencing opportunities</li> <li>• Enforcement presentation delivered to board with proposal to receive report to future board on rolling out Voluntary Code of Practice to Southwick Shopping Centre</li> <li>• Clock Committee established to look at feasibility of reinstating clock at Wheatsheaf site.</li> <li>• Seafront Pods, delivery expected 1st wk in July partnership with CEED on 2 for educational/ community use established</li> <li>• Area Committee approved £36,000 of SIB to support Southwick Community Christmas Scheme. North VCS Network engagement ongoing in forming a steering group to engage with local business and the voluntar</li> </ul> <p>• LMAPs monitoring and receiving information on ASB in shopping centres and deploying 3g Cameras</p> <p>Ongoing</p>

		<b>Strategic Influencing Role</b>	2. Receive information to consider and influence the accessibility of services, facilities, events and information	Vivienne Metcalfe	<ul style="list-style-type: none"> <li>Links established with Creative People Creative Places "Cultural Spring" Project through Trina Murphy and Mark Adamson of Sunderland University to ensure influencing role in Redhill, Southwick &amp; Hylton Castle.</li> <li>Meeting arranged with Sustainable Communities project lead to discuss how Area Committee can influence and support delivery within the Southwick ward.</li> </ul>
2	<b>CORPORATE: A responsible well looked after city that is adaptable to change</b> <b>AREA: A North adaptable to change and with a strong sense of community: Continue to support the significant partnership working, influencing the redesign of services and development of facilities, and support community resilience, inclusion and involvement.</b>	<b>Area Priority: Accessibility of services, facilities, events and information</b>	3. Through VCS network encourage and support capacity building to deliver events and activities	Vivienne Metcalfe	<ul style="list-style-type: none"> <li>Ongoing support provided to the VCS via the North VCS Network</li> </ul>
		<b>Area Priority: Influencing Core Services devolved to Area Committee</b>	4i. Influence operational deployment of RLS Streetscene	Andrew Old	<ul style="list-style-type: none"> <li>Board receives RLS activity and delivery reports in order to influence.</li> <li>Shopping Centre Enforcement: Influenced the introduction of a Voluntary Code of Practice, enforcement presentation delivered to progress further areas for code of practice to be implemented</li> <li>Illegal Parking: Influenced the introduction of a city wide procedure, on enforcement powers the council can deliver against car dealers. Board influences and advises RLS of areas to target.</li> </ul>
			4ii Influence Highways Maintenance Programme	Les Clark	<ul style="list-style-type: none"> <li>Ongoing</li> </ul>
			4iii Further services/activity to be determined during 2013/14		<ul style="list-style-type: none"> <li>Proposals to be presented to a a future meeting.</li> <li>The place board has requested and received information in relation to S106, the following updates are to be provided to a future meeting <ul style="list-style-type: none"> <li>clarification on North locality funds</li> <li>clarification on legal arrangement for each development</li> <li>clarification of governance in how funds are used including Play and Urban Games Strategy</li> </ul> </li> </ul>
3	<b>CORPORATE: A well connected city</b> <b>AREA: A well</b>	<b>Strategic Influencing Role</b>	5 Influence approach to parking and highways issues in relation to future plans for the area.	Andrew Old	<ul style="list-style-type: none"> <li>Board discusses parking and highway issues and influences targeting of resources</li> </ul>
4	<b>CORPORATE: A city where cultural identify and vibrancy act as an attraction</b>	<b>Area Priority: Heritage</b>	6ii. Monitor and receive information relating to heritage celebrations, events and activities taking place throughout 2013/2014	Trina Murphy	<ul style="list-style-type: none"> <li>Events promoted through Sunderland Live</li> </ul>

<p><b>AREA: North's Cultural Identity: Continue to support activities and events which celebrate North's culture and identity.</b></p>		6iii. Encourage heritage activity in the North through the VCS Network	Vivienne Metcalfe	<ul style="list-style-type: none"> <li>• Ongoing support provided to the VCS via the North VCS Network</li> </ul>
	<p><b>Strategic Influencing Role</b></p>	7. Influence and encourage heritage activity within the North.	Trina Murphy	<ul style="list-style-type: none"> <li>• HLF Hylton Castle Project update provided to Place Board May 2013</li> <li>• Project Lead/Manager to be appointed</li> <li>• Project Board established and implemented May/June 2013</li> <li>• Design Brief works up to stage D and submission for statutory approval + appointment of design team June - Dec 2013</li> <li>• Ecology/Bat Survey Jul - Aug 2013</li> <li>• Activity Plan/Strategy Jul 2013 - Dec 2013</li> <li>• Interpretation Strategy Plan Jul 2013 - Dec 2013</li> <li>• Analysis/Recording of building Jul 2013 - Dec 2013</li> <li>• Marketing Plan/Strategy Jul 2013 - Dec 2013</li> <li>• Revision of Conservation Management Plan + Management &amp; Maintenance Plan Aug 2013 - Jan 2014</li> <li>• Youth Development and education work (incl. addressing anti social behaviour issues) Ongoing throughout stage 1</li> <li>• Volunteer Co-ordination/recruitment Ongoing throughout stage 1</li> <li>• Training Skills Development Ongoing throughout stage 1</li> <li>• Consultation Ongoing throughout stage 1</li> <li>• Establish and Implement necessary working groups including education/young people, community sub groups (i.e. management and governance, conservation, design and build, fundraising etc)</li> <li>• Preparation and Submission of stage 2 app Ma</li> <li>• Announcement of Stage 2 outcome (Aug - Oct</li> </ul>

**20 June 2013**

**REPORT OF THE CHAIR OF THE PEOPLE BOARD**

**People Board Progress Report**

**1. Purpose of Report**

1.1 The report provides an update of progress against the People Board’s Work Plan for 2013/14.

**2. Background**

2.1 In April 2013 the Local Area Plan’s priorities associated with People were referred to the North People Board to action on behalf of the Area Committee. The People Board has started to initiate action on those priorities and **Item 4 Annex 1** outlines progress to date.

**3 Area Governance Arrangements**

3.1 The Area Committees are part of the Council’s Executive Function and have two key roles:-

- (a) Influencing decisions on services delivered at a local level; and
- (b) Identification of key priorities for their areas, in the context of supporting the delivery of the Council’s Corporate Outcomes Framework at a local level and ensures maximum impact where necessary through utilising its own resources.

3.2 Area Committee are to review and agree board representation on an annual basis, each ward will have one elected member representative, whose role will be to liaise with their ward colleagues in between meetings and feedback collective views into the Board meetings. Members will work alongside key officers in what will be practical action orientated groups. It should be noted that the Board is not a decision making body and the work / recommendations of the Board will be presented to the Area Committees for final endorsement.

**4. Key Areas of Influence/Achievements**

4.1 Outlined below is a summary of the key areas of influence / achievements of the North People Board 2013 - 2014.

<b>Action Taken</b>	<b>Outcome</b>
<b>Influencing Core Services Devolved to Area Committee</b>	
Supporting the Delivery of the Health and Wellbeing Strategy: Transformation of Adult Social Care	People Board have agreed that HHAS look at the following in order to present proposals to September Area Committee: <ul style="list-style-type: none"> <li>• Develop an understanding of activities/services delivered in the North and identify gaps or opportunities to enhance</li> <li>• Potential to develop dementia/memory café in the North</li> </ul>
<b>Early Intervention Locality Services</b>	
Influence early years	Board receive early years intervention and locality working updates

intervention and locality services	on Children's Centres, Risk & Resilience, School Attendance, Connexions, and Youth Service
<b>Area Priority: Activities for young People</b>	
Monitor and influence the delivery of activities for young people	<ul style="list-style-type: none"> <li>• The people board requested that an update on the youth commissioned contracts was presented to Area Committee (Item 4 Annex 1) the update also includes proposals that require an Area Committee decision.</li> <li>• May's People Board received an update on the opportunity to influence the location of three sets of goal posts in the North Area, People Board requested input of young people in this decision making.</li> <li>• June People Board received the following proposals – Thompson Park, Fulwell Quarry, Downhill and New Derby Green Space to be presented to Area Committee for discussion and agreement.</li> </ul>
<b>Area Priority: Job Prospects and Activities for Young People</b>	
Develop a Programme to support employment opportunities for young people	<ul style="list-style-type: none"> <li>• Job Prospects Working Group established to develop a programme for consideration by the Board at its July meeting.</li> </ul>

## 5. Recommendations

- 5.1 Members are requested to agree the membership of the People Board, as outlined in section 3.2
- 5.2 Members are requested to consider the progress and performance update with regard to the North People Board's Work Plan for 2013/14.
- 5.3 Members are requested to agree the proposals within the report on youth provision, item 4 annex 2.
- 5.4 Members are requested to consider and agree the proposals for the location of goalposts within the North Area as detailed in item 4

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## PEOPLE

	OUTCOME	ROLE FOR AREA COMMITTEES	ACTIONS	Lead Agent	Progress Report
1	<p><b>CORPORATE:</b> A City where everyone is as healthy as they can be and enjoys a good standard of well being</p> <p><b>Area:</b> Contribute to ensuring North has healthy outcomes and lifestyles</p>	<p><b>Area Priority: Influencing Core Services devolved to Area Committee</b></p>	<p>1. Supporting the Delivery of the Health and Well Being Strategy: Transformation of Adult Social Care</p>	Julie Gray	<p>Board agreed for HHAS to look at:</p> <ul style="list-style-type: none"> <li>• Understanding of activities/services delivered in North and identifying gaps and opportunities to enhance..</li> <li>• Potential to develop dementia café in the area. Representatives of Dementia in Sunderland to attended June People Board to advise on Memory Cafe Concept</li> </ul>
2	<p><b>CORPORATE:</b> A City with high levels of skills, educational attainment and participation</p> <p><b>AREA:</b> Continue to support working to help local young people</p>	<p><b>Area Priority: Influencing Core Services devolved to Area Committee</b></p>	<p>2. Influence Early Years Intervention and Locality Services</p>	Alan Scott	<ul style="list-style-type: none"> <li>• Board receive Early Years Intervention and Locality Working Updates</li> </ul>
			<p>3. Further services/activity to be determined during 2013/14</p>	C Burnham, OCE	
		<p><b>Area Priority: Job Prospects and Activities for young people</b></p>	<p>4. Develop a programme to support employment opportunities for young people</p>	Alan Scott	<ul style="list-style-type: none"> <li>• Board agreed to set up a working group to develop proposals for a project to support employment opportunities for young people and to develop proposals to be considered by Area Committee</li> <li>• Job Prospects Working Group to discuss audit of local need</li> </ul>
			<p>5. Audit local need and processes to understand how education providers link with employers</p>	Alan Scott	
<p>6. Assess employers skills requirements compared to skills of local workforce</p>	Karen Alexander				

			7. Monitor and influence the delivery of activities for young people	Vivienne Metcalfe	<ul style="list-style-type: none"> <li>• Information presented to Board May 2013 on performance management, programme delivery and provision of banked sessions on youth provision contracts to be presented to Area Committee June 2013 for approval.</li> <li>• Youth Operational Group meets on a 4 weekly basis all members invited and receive minutes on provision of services for young people.</li> <li>• Report to June Board on feedback from schools on access to facilities for activities for young people to be referred to Place Board</li> <li>• Information to June Board on opportunity to influence location of goal posts for informal play within the North area.</li> </ul>
3	<p><b>CORPORATE:</b> A City which is and feels even safer and more secure</p> <p><b>AREA:</b> Continue to ensure key partnerships and collaboration maintains the good results achieved</p>	<p><b>Area Priority:</b> <b>Anti Social Behaviour</b></p>	8. Working through LMAPS ensure local issues and problems are addressed.	Clr Bell	<ul style="list-style-type: none"> <li>• LMAPS continues on a 6 weekly basis with new issues and updates being shared with members via the Chair of AC. Terms of Reference refresh will be reported to Area Committee</li> </ul>
			9. Monitor AC funded projects and programmes developed through LMAPS addressing crime and disorder issues	Vivienne Metcalfe	<ul style="list-style-type: none"> <li>• LMAPS awaiting confirmation of 2013-2014 budget</li> </ul>
		<p><b>Strategic Influencing Role</b></p>	10. Receive information to enable the influence of accessibility of services and facilities that divert from ASB	Vivienne Metcalfe	<ul style="list-style-type: none"> <li>• Ongoing</li> </ul>
4	<p><b>CORPORATE:</b> A City that ensures people are able to look after themselves</p> <p><b>AREA:</b> Contribute to safeguarding and promoting the welfare for North's most</p>	<p><b>Strategic Influencing Role</b></p>	11. Understand the impact of Welfare Reform and transfer of responsibilities	Fiona Brown	<ul style="list-style-type: none"> <li>• Bi Monthly briefings are provided to all elected members</li> <li>• Update on Welfare Reform and Impact on North to be provided to future Area Committee</li> </ul>

	<b>All outcomes</b>		12. Monitoring and receiving information in recognition of any new issue being raised and action that may need to be taken.		
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**North activities for 8-10 year olds and Youth Provision for 11-19**  
**Progress to date June 2013**

**Citywide**

- Completed review and consultation of commissioned youth provision
  - Developed service specification incorporating a delivery model to meet local requirements
  - Produced generic outcomes framework for universal delivery of activities for 8-10 and youth provision for 11-19 linked to key priorities of the council.
  - Provided community profiles to support decision making
  - Contracts were initially 18<sup>th</sup> January and as a result of a number of non-compliant submissions a decision was made to re-advertise the contract on 20<sup>th</sup> February, evaluations were completed March and new contracts were awarded with a 10<sup>th</sup> April start date (with the exception of 8-10 BME provision start date 29<sup>th</sup>).
- Commissioning officers have received information in relation to future service delivery and evidence to support sessions meetings are planned to discuss proposals.

**North specific**

**Activities for 8-10**

Provide 1 session 8-10 per week per ward. Based on information available from the contractor or Sunderland City Council (SCC) and within the local area to support service needs and local delivery

**Youth provision 11-19**

Provide 2 sessions of 11-19 youth work per week and 'bank' 3rd session to use to address additional needs across the ward or locality including school holidays. Based on information available from the contractor or Sunderland City Council (SCC) and within the local area to support service needs and local delivery.

In the North contract the identified locality outcomes for the first year are follows:

- More young people are in education, training or (paid or unpaid) employment
- Young people make informed choices about drug and alcohol use
- Young people access positive activities.

**Sessions/times/delivery method**

Service delivery will include a combination of service delivery methods which include the following:

- **Centre based** sessions are delivered from a static centre in the community
- **Outreach work** which involves reaching out with a view to encouraging young people to use a service or provision. Sometimes a mobile facility like a bus is used to support outreach.
- **Detached youth work** which takes place where young people meet, such as streets, cafes and parks at times that are appropriate to them and in ways that are agreed with them.
- **Banked sessions** will be used in some areas to meet local demand and offer flexibility of delivery which can include holiday provision (some areas only)

**2 providers were successful across the North delivery 8-10 and 11-19 provision as below:**

08-10 Years	North	Castle	SNCBC	Hylton Castle Muga Tues 4-6
08 - 10 Years	North	Fulwell	SNCBC	Seaburn Centre 1 hour Banked holiday 1 hour
08 - 10 Years	North	Redhill	SNCBC	Downhill Wed 4-6
08 - 10 Years	North	Southwick	SNCBC	Southwick Primary

				3.45-5.45
08 - 10 Years	North	St Peters	SNCBC	Session late to start – have banked hours.
11 - 19 Years	North	Castle	SNCBC	1. Castle Wed 7-9 2. TEF Thurs 6-8 3. Banked holiday
11 - 19 Years	North	Fulwell	SNCBC	1. SeaburnctrWed 6-8 2. SeaburnctrFri 7-9 3. Banked holiday
11 - 19 Years	North	Redhill	SNCBC	1. Downhill Wed 6-8 2. Downhill Sun 5-7 3. Detached Sat 5-7 4. Banked
11 - 19 Years	North	Southwick	SNYP	1. SNYP Tues 6-8.30 2. Detached 5.30-8.00 3. Monkwearmouth school 9.30-5.30(banked)requires further discussion
11 - 19 Years	North	St Peters	SNCBC	1. Detached Tues 6-8 2. Detached Sat 5-7 3. Banked holiday
<p>Additional information on delivery methods and needs analysis is available for each delivery session this information is held by commissioners as part of the performance monitoring arrangements for the contracts.</p> <p><b>Citywide</b> provider for the <b>BME</b> contract is Hendon Young Peoples project for 8-10 and 11-19 Further discussions are planned for June to confirm these sessions.</p>				
<b>Moving forward</b>				
<ul style="list-style-type: none"> <li>➤ All new contracts are now in place</li> <li>➤ Initial contact has been made with all providers and contract reviews dates are being set for the whole year</li> <li>➤ Commissioning officers have been aligned to Youth Leads and been allocated to localities</li> <li>➤ Karen Lightfoot Gencli is the Commissioning Officer and Dave Murray Youth Lead in the North.</li> <li>➤ Delivery throughout April has been a continuation of old contracts with a move to new arrangements</li> <li>➤ Performance Monitoring Framework has been updated to ensure information is captured accurately and in a format for contract management and reporting purposes</li> <li>➤ Documents for quarterly contract monitoring meetings have been produced by</li> </ul>				

commissioning officers.

- The IT System has been updated to include new service outcomes and target outputs
- It was agreed that elected members would feed all information via area officers who will

### **Proposals from People Boards**

- The provider for each ward will contact ward Councillors to have a discussion and reach agreement as to how and when the **third 'banked' session**/flexible days/hours within the holiday period will be used.
- Further discussion between the commissioning officer and the provider of Southwick's banked session. Proposal to be used to support the delivery of Monkwearmouth school based session between 9.30-5.30.
- Commissioning officer (Karen Lightfoot Gencli) would make contact with providers and encourage them to contact the elected members in their ward. Providers will be encouraged offer on-going communication via email and/or meet individually or as a small group.
- It was proposed that elected members would feed all information via Area Community Officers who will make direct contact with the Commissioning Officer (Karen Lightfoot Gencli) and Youth lead (Dave Murray). This process will support sharing information to make informed decisions about service delivery specifically around banked sessions and flexible delivery.
- Any proposed changes to delivery must be evidenced on session proposal proforma.
- Commissioning will provide Performance Monitoring information to the North People Board on a quarterly basis which will include:
  - Numbers of users
  - Impact of service
  - Elected member involvement
  - Contract compliance
  - Delivery against targets

### **Outstanding issues**

- Some outstanding issues remain in relation to the banked sessions further discussions are planned between providers, Cllrs, commissioning officer and youth lead.
- SNCBC to make contact with all ward Cllrs.
- Confirmation of BME citywide delivery

### **Action**

Commissioning Lead to arrange a meeting to include all People Board Chairs, Hendon Young Peoples Project (provider), Head of Scrutiny and Area arrangements, Youth Lead (BME) and Commissioning Officer (BME) to discuss the BME provision, crossover between areas and how we can improve joint working for the benefit of the children and young people across the city.

### **Timescale to complete by end of June**

**SUNDERLAND NORTH AREA COMMITTEE**  
**20<sup>th</sup> JUNE 2013**  
**EXECUTIVE SUMMARY SHEET – PART I**

**Title of Report:**

Strategic Initiative Budget (SIB), Community Chest and Healthy Cities Investment Fund – Financial Statement and proposals for further allocation of resources

**Author(s):**

Chief Executive

**Purpose of Report:**

Area Committee has delegated budgets to allocate to specific strategic priorities identified in the Local Area Plan, with the overall aim to benefit the wider community and to attract other funding into the area. The report provides a financial statement as an up date position on progress in relation to allocating SIB, Healthy City Investment Fund and Community Chest and presents proposals for further funding requests.

**Description of Decision:**

The Committee is requested to:-

1. Approve SIB proposal from the 2013/14 budget to CEED – SiGN (Sunderland Green Neighbourhoods) £4,582 as outlined in **Item 5 at Annex 2**
2. Approve the allocation of £5,500 SIB from the 2013/14 budget to support the delivery of Improvements to Greenspace Priority as outlined in section 2.3 (Subject to assessment of relevant project and financial information)
3. Note the 11 Community Chest approvals supported from 2013/2014 Community Chest as set out in **Annex 1**.

Is the decision consistent with the Budget/Policy Framework?

Yes

**Suggested reason(s) for Decision:**

The Area Committee has been allocated £288,548 per annum from the Strategic Initiatives Budget to promote action on key priorities identified in the relevant Local Area Plan and to attract other funding into the area.

**Alternative options to be considered and recommended to be rejected:**

The circumstances are such that there are no realistic alternatives that could be considered.

Is this a “Key Decision” as defined in the Constitution? No  
 Is it included in the Forward Plan?  
 No

Relevant Scrutiny Committees:



### 3 Healthy City Investment Fund

3.1 The table overleaf shows the financial position of HCIF following the September 2012 meeting.

	Committee Date	Allocated (not yet assessed)	Approvals	Balance
<b>Healthy City Investment Fund (approved to AC to award)</b>	19.03.12			<b>£31,079</b>
<b>Project Name</b>	-		-	-
Tackling Men's Health in the North	17.09.12		£31,000	£79
<b>New Balance</b>			<b>£31,079</b>	<b>£79</b>

3.2 £79 Healthy City Investment Fund remains to be allocated to special initiatives as agreed at March 2012 Committee.

### 4 Community Chest

4.1 The table below details the balances remaining following the last meeting in April 2013 and project approvals as detailed in **Annex 2** The table also includes the new allocation of £10,000 per ward from April 2013.

Ward	Budget Remainig	Project Approvals since last meeting April 2013	Grant returned	Balance
Castle	£10,097.80	£200.00	£0	£9,897.80
Fulwell	£19,086.49	£2,748.68	£0	£16,337.81
Redhill	£22,383.66	£0.00	£0	£22,383.66
Southwick	£16,594.28	£2,580.00	£0	£14,014.28
St Peter's	£17,432.30	£4,303.00	£0	£13,129.30
<b>Total</b>	<b>£85,594.53</b>	<b>£9,831.68</b>	<b>£0</b>	<b>£75,762.85</b>

### 5. Recommendations

5.1 Note the financial statements set out in sections 2.1, 3.1, 4.1.

5.2 Approve requests for funding as set out in sections 2.2 and 2.3

5.2 Note the 11 Community Chest approvals supported from 2012/2013 Community Chest as set out in **Annex 2**.

**Contact Officer:** Vivienne Metcalfe, Sunderland North Area Community Officer  
561 4577, vivienne.metcalfe@sunderland.gov.uk

**Application No 1- SIB**

<b>Name of Project</b>	SiGN (Sunderland Green Neighbourhoods)
<b>Lead Organisation</b>	CEED

<b>Total cost of Project</b>	<b>Total Match Funding</b>	<b>Total SIB requested</b>
£25,721	£21,139	£4,582
<b>Project Duration</b>	<b>Start Date</b>	<b>End Date</b>
4 Months	June 2013	September 2013

**The Project**

The project aims to give local people better access to the natural environment around them through practical improvements and activities. The project will carry out physical and environmental improvements at two sites in the North – Tyzacks Nature Space and Roker Park.

At both sites practical work will be carried out by volunteers which will provide exercise, training and skills development. Each site will also host school visits with curriculum linked sessions providing educational opportunities. Holiday activities will be provided to broaden the opportunity for local children to engage with the sites – providing fun and stimulating sessions promoting learning about the natural environment along with encouraging healthy outdoor play.

CEED with a volunteer team and with the support of local residents will develop Tyzacks Nature Space by reinstating footpaths, provide an outdoor classroom area, provide accessible ponds, enhance wildflower planting and prune or remove overgrown or invasive shrubs and vegetation, enabling the site to be brought back into community use.

In Roker Park CEED will focus on the park conservation areas and the sensory garden. The areas focused on will be behind the bandstand and the Fairy Dell by carrying out selective pruning and the planting of native wildflowers. Within the Sensory garden timber edging on beds will provide a deeper and better growing environment for the planting of further wildflowers and herbs.

Holiday activities and community events will be delivered on both sites aimed at under 8's and 8-13 years the sessions will include a variety of activities that encourage the exploration of nature and the environment. Sessions will also be aimed at wider family fun celebrating the work carried out and achievements at each site.

Interpretation resources will be produced that can be downloaded from the CEED website, these will provide information and identification of environmental features such as wildflowers, trees, insects and descriptions of self led activities.

**Need for Project**

Tyzacks was identified as in need of improvement through local residents, There is a group of keen residents, one of whom has always been involved in the site since its inception. The residents are fully supportive of bringing the site back into use and have been on site to discuss plans and ideas and supported the initial clearance. In addition Fulwell Day Centre has said it would use the site for recreation and informal training but could not to date because of the poor access.

During CEED's time based in Roker Park there have been informal conversations with the Parks staff regarding improving the conservation areas in addition as part of CEEDs feasibility study into the use of and renovation of the Lodge a survey was carried out of park users. This highlighted the demand for children's and family nature based activities.

## Partnership

The development of all plans at Roker Park will be agreed with the Parks Department, agreement to carry out the works has been reached and there is close liaison with the parks staff.

Maintenance at Tyzacks will predominantly be carried out through groups using the site, St. Benets Primary School is within walking distance, has already committed to education sessions and wishes to use the site into the future. CEED is also in discussions with Fulwell Day Care Centre staff who have expressed their wish to use the site once the ground conditions allow better access for people with mobility issues.

OASES delivers sustainability education work and is working with CEED on this project.

CEED volunteer group is also engaged and committed to support the future management of the sites.

## Outputs of the Project

Output Code	Description	Number
A1	No. improved community facilities	2
A4	Number of Events/Programmes of Work to Improve Appearance of Streets	20
A6 & P3	Number of Community or Education Events Held/Number of People Volunteering	112
L3 & L4	Number of Activities for Children and Young People being delivered during schools holidays/Number of additional children and young people participating in activities during school holidays	100

## Key Milestones for the Project

Site Improvement Works	31.07.13
School Programme Completed	31.07.13
Holiday Activity Programme Completed	31.08.13
Interpretation Written	31.08.13
On Site Interpretation Installed	30.09.13
Celebratory/Community Events	30.09.13

The Application supports the Priority – Environment & Shopping Centre Improvements

## Recommendation – Approve

## COMMUNITY CHEST 2013/2014 NORTH AREA - PROJECTS APPROVED April – May 2013

Ward	Project	Amount	Allocation 2013/2014	Project Proposals	Previous Approvals	Grants Returned (since April 2013)	Balance Remaining
Castle	Hylton Castle WMC FC - Purchase of Football Strips	£200		£200			
	<b>Total</b>		<b>£10,097.80</b>	<b>£200</b>	<b>£0</b>	<b>£0</b>	<b>£9,897.80</b>
Fulwell	<b>Fulwell Art Group</b> - Contribution towards the cost of hiring a professional artist to attend the group to help improve technique and style.	£100		£100			
	<b>Keep Kids Active</b> - Cost of 2 week summer holiday activity camp at Seaburn Dene Primary School includes room hire, coaching fees, medals and marketing.	£1,150		£1,150			
	<b>South Bent's TG</b> - Contribution towards the transport costs and entrance fees for a group trip to Alnwick Gardens on 24 July.	£450		£450			
	<b>St Andrews Rangers</b> - Contribution towards educational weekend trip to Edinburgh 16-18 August for 6 children and 4 adults includes transport, accommodation and entrance fees.	£250		£250			
	<b>Fulwell Toddler Group</b> - Purchase new tables for toddler group	£342		£342			
	<b>Fulwell Karate Club</b> - Purchase of new mats and other equipment for karate club	£456.68		£456.68			
	<b>Total</b>		<b>£19,086.49</b>	<b>£2,748.68</b>	<b>£0</b>	<b>£0</b>	<b>£16,337.81</b>

<b>Redhill</b>							
	<b>Total</b>		<b>£22,383.60</b>	<b>£0</b>	<b>£0</b>	<b>£0</b>	<b>£22,383.60</b>
<b>Southwick</b>	<b>Street Scene (Sunderland City Council)</b> – Purchase and installation of 3 benches in Thompson Park	£2,580		£2,580			
	<b>Total</b>		<b>£16,594.28</b>	<b>£2,580</b>	<b>£0</b>	<b>£0</b>	<b>£14,014.28</b>
<b>St Peters</b>	<b>ASSIGN -</b> Costs of hosting an Art Exhibition	£1,708		£1,708			
	<b>St Andrews Rangers -</b> Contribution towards educational weekend trip to Edinburgh 16-18 August for 6 children and 4 adults includes transport, accommodation and entrance fees.	£250		£250			
	<b>St Benet's School -</b> Contribution towards the cost an adventure trim trail in the grounds of the primary school. The Community Chest funding will be used for the safety Grasslock surface	£2,345		£2,345			
	<b>Total</b>		<b>£17,432.30</b>	<b>£4,303</b>	<b>£0</b>	<b>£0</b>	<b>£13,129.30</b>
<b>Totals</b>			<b>£85,594.53</b>	<b>£9,831.68</b>	<b>£0</b>	<b>£0</b>	<b>£75,762.85</b>