

Project Brief for Call for Projects – North Area Committee

Activities for Young People – Easter & Summer Holiday Activities

CALL FOR PROJECTS

Sunderland North Area Committee would like to invite local Voluntary and Community Sector (VCS) groups and non profit making organisations to submit a full application that will develop and deliver activities for young people across all age groups in the Easter and Summer Holiday Period 2016. Applications will be considered from VCS groups who have a management committee, constitution and bank account with dual signatories. VCS groups must adhere to accounting requirements in accordance with the Companies Act.

1. Introduction and Background

- There is an opportunity for local VCS groups with a track record of working with children and young people in the North, across all age groups, to deliver a project on behalf of Sunderland North Area Committee.
- Sunderland North Area Committee has identified a need to provide a wide range of activities, including sports, play, arts, crafts, cookery, music, drama, environment, outdoor activities and regular beach themed events within the summer holiday period, for children and young people within the Easter & Summer holiday period 2016 utilising and accessing green spaces within the North area and using the beach/seafront as a venue.
- The Committee would like to offer an opportunity for the Local Voluntary and Community Sector (VCS) groups and non profit making organisations to submit proposals to:
 - Design, develop and deliver activities over the Easter and Summer Holiday Period 2016
- October 2015, Area Committee agreed to allocate funding and for the People Board to develop and agree a call for projects to be circulated to the North VCS Network.
- November 2015 People Board agreed the Call for Project Brief and recommended approval to December Area Committee

2. Key Outcomes

All proposals should:

- Increase the number of children and young people accessing positive activities by setting achievable targets
- Complement and add value to existing children and young people provision, for example, Sunderland City Council's commissioned youth contracts, XL mobile bus provision, local 'youth' sports clubs and uniformed youth groups
- Clearly demonstrate consultation with children and young people
- Clearly demonstrate successful delivery of school holiday activities including SIB funded projects.

- Be in addition to the applicants core offer over the school holiday period.
- Provide a creative and innovative programme of activities including details of how this will be promoted and acknowledge Sunderland City Council support
- Ensure beneficiaries of the project reside in the North Area
- Clearly identify usage of a wide range of green spaces covering the wards of North Sunderland – Castle, Southwick, Redhill, St. Peter’s and Fulwell
- Provide evidence of event management knowledge including health and safety, access permissions, licensing etc.
- Include a range of ideas which address issues of Holiday Hunger
- Identify and include details of match funding which could include income generation, linkages with projects/groups across the City and further external funding sources
- Provide a comprehensive breakdown of costs

3. Context and Broader Strategies to Consider

- To ensure a joined up approach links should be established with the following:
 - Sunderland City Council
 - Sport & Leisure
 - Heritage
 - Corporate Affairs & Communications
 - North Commissioned Youth Providers
 - Southwick Neighbourhood Youth Project (SNYP)
 - Sunderland North Community Business Centre (SNCBC)
 - Local VCS Organisations – via North VCS network

4. Budget

- There is a total of £40,000 available. Please note this is the total budget available for all projects which are successful **NOT** per project application.

5. Timescale

Deadline date for return	7th Jan 2016 NOON
Appraisal and consultation on application	8 th Jan 2016
Presented to People Board	10 th February 2016
Area Committee (decision made)	29 th February 2016

6. Return Date

SIB Full Applications, guidance notes and scoring matrix are available from 0191 561 1195 or by emailing louise.preece@sunderland.gov.uk or vivienne.metcalfe@sunderland.gov.uk

The deadline date to return the completed application (in two formats), along with necessary documents is **noon 7th January 2016**. **Two** formats will need to be submitted.

Format One: (Hard Copy)

A signed hard copy of the application form, along with all relevant paperwork should be posted into Sunderland City Council, Area Co-ordination, Room 3.98, Civic Centre, Burdon Road, Sunderland, SR2 7DN.

Version Two: (Electronic Copy)

An electronic copy of the application should be emailed to louise.preece@sunderland.gov.uk or vivienne.metcalfe@sunderland.gov.uk

- Only Voluntary and Community Sector (VCS) groups or statutory providers can apply, see guidance notes for further information.
- After the deadline date, all received applications will be assessed against a scoring matrix and consulted upon, with recommendations being presented to Sunderland North Area Committee to agree and endorse the recommendations outlined.

7. Queries

If you have any questions regarding the application process please do not hesitate to contact Louise Preece, Technical Support Officer on 0191 561 1195 or louise.preece@sunderland.gov.uk Additionally if you require any advice on the development of the project please contact vivienne.metcalfe@sunderland.gov.uk or telephone 0191 561 4577.

CLOSING DATE NOON 7th Jan 2016