

Appendix 1

Date of meeting	Invitees/time of meeting	Information given	Beginning of consultation/Deadline for responses
Stage 1 22 November 2007	Headteachers - 5.30 pm Chairs of governing bodies-6.30pm	Data on current and projected pupil numbers and surplus places for the cluster	22 November 2007-20 December 2007
Stage 2 15 May 2008	Staff - 3.30pm Governors - 4.30pm Parents/carers - 6pm	i. Data on current and projected pupil numbers and surplus places across the City, by cluster and at individual school level ii. Principles	15 May 2008-13 June 2008
Stage 3 20 October 2008	Staff - 3.30pm Governors - 4.30pm Parents/carers - 6pm	Options for the cluster	9 October 2008-21 November 2008 (extended to 28 November 2008)
Stage 4 23 February 2009	Staff - 3.30pm Governors - 4.30pm Parents/carers - 6pm	Proposal for the school	12 February 2008-20 March 2009