

Coalfield Area Committee 2011/12 Work plan

Item 2 Annex 1

Priority	Issue	Local Action to Influence Services	Lead Agent	Progress Report	Area Committee's Influencing Role	Outcome Measure	RAG
Heritage	A co-ordinated approach required	Local Heritage Community Development Worker	Vicki Medhurst	The appointment of a temporary (1 year) Heritage worker will be taken forward in conjunction with HR and will seek to employ a full time worker with the responsibility of delivering the Coalfield and North area Heritage Action Plans. The worker's time will be split 50/50 between the two areas. An SIB application has been developed and is presented to this meeting.	Development of heritage projects	Community Development worker in post	A
	Lack of awareness/interest	Promote heritage within the Coalfield area	T&R Group	This has already begun through the VCS Network and the Coalfield Community Challenge and will be further developed once the Community Development worker is appointed.	Raising the profile of the area	Increase in heritage related enquiries and events	G
	Lots of uncaptured local knowledge and enthusiasm	Engage community groups and residents to work together to deliver heritage activities	Susan Brown	The VCS Network and partners have been involved in a number of heritage related activities. 18 local groups currently engaged. £5,000 of the heritage budget was allocated to the Coalfield Community Challenge project. The Heritage worker will develop this further.	Engagement of VCS and residents.	No of groups engaged	G
	Budget required to deliver small scale projects/ implement relevant recommendations	Allocate a proportion of SIB funding to address the heritage priority	Area Committee	A sum of £40,000 was 'ring fenced' for the Heritage priority. Individual projects are now being taken forward. £5,000 was awarded to Community Challenge project. An application for the remaining £35,000 is presented to this meeting	Influence budgets (Council/partners/external)	Projects being delivered	G
	Increase interest/participation of young people	Develop educational and participative heritage projects	Vicki Medhurst	The Community Development Worker, once appointed, will develop the education projects utilising the budget identified in the SIB project application	Engagement of young people	No of schools or youth groups involved	A
	Public transport	Identify venues which are accessible by public transport		Events and displays are being held in accessible venues using Community Transport to support this where necessary	Priorities events and services accessible by public transport	Increased community involvement	A
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Local Shopping Centres	No comprehensive area information available	Development of baseline information for three selected centres	Andrew Perkin	A report regarding the number, type and tenure of properties will be produced. Research is underway.	Engagement of stakeholders. Improvements suggested	Report produced	R
	Improve physical appearance of shopping centres	Target responsive local services to areas most in need	Dave Ellison	Area Response team are ensuring that street scene issues are tackled and queries and issues from residents are followed up. Without the outcome of the audit of the three centres this work has been delayed	Influence targeted service provision	Increase in satisfaction levels	R
	Support local traders	Carry out an audit to further investigate the current situation in local centres	Andrew Perkin	Audit underway. A meeting of the Task and Result group will be arranged for October 2011 to propose next steps	Consultation and engagement with local traders	No of local businesses supported	R
	Lack of new shoppers	Carry out a survey with local shoppers/non shoppers	Andrew Perkin	Survey designed and due to be carried out	Consultation with residents and visitors	Increase in shoppers	R
		Research best practice	Andrew Perkin	Research complete. Results will be provided as part of the final audit results	Identify new ways of working		A
	Public transport	Promote and use community and public transport			Identify issues and influence service provision		R
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Activities for Young People	Negative perceptions of young people in some areas	celebrate positive achievements	Pauline Tsentas	To be developed with Comms and via the Task and Result group. Some positive stories have emerged from the XL youth village activities and the additional provision through the Responsive Youth Provision (RYP) pilot.	Promote success	Positive news stories	A
	Hotspots of youth disorder	Provide targeted activity in areas most at risk	Pauline Tsentas	The Responsive Youth Provision (RYP) pilot project was set up with £10,000 SIB. The project has been successful and the police have reported an improvement in behaviour in the targeted areas. The budget has now been increased by a further £10,000 and Gentoo customer panel have also contributed £3,000 to the project	Influence service delivery and budgets	Reduction in youth disorder	G
	Relevant and adequate youth activities	Work with Youth Development Group to evaluate provision	Pauline Tsentas	This is done at each meeting of the Task and Result group (now part of XL Steering group). The group will help to identify issues and highlight gaps in provision in order to develop solutions.	Identify and review activities and services	Increase in use of contracted youth provision	G

Allocation of Children's Services budget	Area Committee (via Youth Task and Result Group) to identify areas of need	Pauline Tsentas	Area Committee agreed to develop a programme of holiday activity and also to extend the RYP pilot as above	Influence mainstream budgets	Funding allocated	G	
Lack of out of school activity for 8-12 year olds	Map provision of existing services	Children's Services locality team	This has been discussed with Children's Services and will now be explored along with 13-19 provision at future Task and Result group meetings	Identification of gaps in service	Audit of local provision	R	
Development of services for 8-12s required	Work with Youth Development Group to evaluate provision and target resources	Pauline Tsentas	Area Committee agreed to provide £30,000 SIB to match the budget from Children's Services. A programme of activities will be developed for 8-12 year olds (further information in attached SIB project application)	Target mainstream and area resources		A	
No identified lead on provision for 8-12s issue	Work with Children's Services to identify lead agent	Sandra Mitchell	This will be taken forward once the Children's Services locality team is in place. Sandra Mitchell, Head of Performance Improvement and Policy will update Committee at this meeting (September)	Review current arrangements	Identified lead	R	
Holiday provision	Evaluate current provision to identify what should continue	Pauline Tsentas	A comprehensive programme of activity for the summer holidays was developed and delivered. An evaluation has been carried out and forwarded to members. A programme is required for the rest of the financial year and is summarised in the SIB application attached. Gentoo customer panel have agreed to contribute £1,878 for October holiday provision	Influencing mainstream budgets	No of holiday activities provided	A	
Play parks and play areas	Promote and utilise existing sites	Victoria French	The lead agent will provide an update to the November Area Committee and work with members to develop and agree a way forward for the next phase of play site improvements. This follows previous consultation with members regarding the prioritising and funding of play areas as part of the Play and Urban Games Strategy (PUGS)	Influence the next stage of the Play and Urban Games Strategy (PUGS) including maximising S106 funding	Number of new play areas	A	
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Allotments and gardens	Inaccurate or incomplete baseline information	Audit of all sites required	Gerry Roll	SWITCH resources being utilised to carry out an in depth audit of all sites to include occupied, vacant and derelict plots	Review and update of current information	Plan of each allotment site	A

	Derelict plots	Pilot programme on two allotment sites	Gerry Roll	Two sites selected - Burnside and Britannia Terrace		Reduction in vacant/ unkempt plots	R
	Waiting lists	Correspond with those on waiting list to confirm still interested	Ethel Wilson	All on waiting list have been contacted. Waiting lists have been revised	Review and revise current waiting lists	Reduction in waiting lists	G
	Community gardens	Develop community allotment plots within existing sites	Ethel Wilson/ Susan Brown	To be developed once audit is complete	Support development of community use	Community spaces created	R
	Budgets and funding	Identify ring fenced and mainstream budgets	Gerry Roll		Influencing mainstream budgets		R
		External funding and partnership working	Pauline Hopper/ Susan Brown	Gentoo and Groundwork are part of Task and Result group	Attracting funding to area	External funding secured	A
		Allocation of area budgets to support work	Pauline Hopper	A budget of £35,665 SIB has been 'ring fenced' for this priority. An application for £3,382 to make improvements to the Burnside site is presented to this meeting.	Targeting of resources	SIB allocated	G
	Public transport						
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Child Poverty	Development of Child and Family Poverty Strategy	Neighbourhood model of service delivery	Raj Singh	Phase 2 of the Strategy has now been developed	Consultation and involvement during development	Strategy produced	G
	Child Poverty needs assessment	Neighbourhood model of service delivery	Raj Singh	Results of pilot will be reported to Area Committee	Initiatives delivered to meet local need	Development of local services	G
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Unadopted Roads	Policy regarding unadopted roads	Information and issues provided to Lead Agent	Stephen Pickering	A significant amount of work has been carried out to determine a baseline position in regard to private streets. An extensive desktop study together with on site photography exercise to identifying all the unadopted streets in the Coalfield Area and across the city has been undertaken. An officer from City Services will attend this meeting (September) to update Committee	Requested review of current arrangements	Report to Area Committee	A

	Poor road surfaces	Carry out minor repairs as part of area or mainstream budgets	Area Committee	A number of minor improvements have been undertaken using area SIP allocations. However, this one off budget is now fully spent	Ensure planned road and building works consider ways to improve roads	No of improved road surfaces	A
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Dangerous and speeding traffic	Co-ordinated or strategic approach required	Identification of road safety issues and development of an overall plan	Les Clark	The Lead Agent will attend the September meeting to provide an update regarding the strategic approach to traffic related issues. Information on accidents and other intelligence will form part of the information gathering exercise to inform next steps	Ensure services meet local requirements	Area action plan or strategy	A
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Support for Older People	Content and quality of current services	Audit of local services provided for older people	Steph Downey/ Victoria Brown	An audit of locally provided services (including statutory and voluntary sector) is underway. Coalfield Community Co-ordinator is assisting with this via the VCS network	Highlight areas of concern to HHAS	Improved service provision	A
	Accessibility to services	Audit of where local services are delivered/accessible	S Downey	As above			A
	Mobility and 'getting around' - including public transport	Highlight areas of concern and promote accessible services	S Downey	As above			A
	Money and debt advice – mobile and outreach services	Promote on line or telephone support. Develop outreach services -	Task and Result Group	Recent research has shown that there is an increased demand for advice. Locally delivered sessions are being reviewed e.g. SHARP	Partnership working e.g. DWP	More outreach and accessible advice	A
	Promote support available – market and advertise	Local groups to promote support to their members. VCS Network can assist in this	Task and Result Group	Once the audit is drafted the group will address these issues. An update will be given at the November 2011 Area Committee meeting.	Promote services to local people		A
	Volunteers for services available e.g. allotments	Encourage and develop local communities to become volunteers	Area Network Volunteer Centre		Identify volunteering opportunities and training available	Number of volunteers engaged	A
	Social interaction (especially those in residential care)	Promote and support services such as befriending and visiting schemes	Task and Result Group				A

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Empty properties	Planned approach	Development of an area based Empty Properties Action Plan	Liz McEvoy	A draft has been prepared and was presented to Area Committee by lead agent. Alan Caddick, Head of Housing, will attend the November 2011 meeting to update committee including further information on the Hetton Downs Area Action Plan. Final version of the Empty Property Action Plan will be presented to Cabinet for approval in November 2011.	Input into development of plan	Area Plan with targets agreed	G
	Enforcement	Identify nuisance properties	Liz McEvoy	nuisance properties identified using a matrix. Issues area addressed on an ongoing basis by the Empty Properties Assistant	part of matrix includes referrals from ward members	Number of notices issued	G
	Private landlords	Agree a date and hold a landlords' forum to discuss the Empty property Action Plan.	Liz McEvoy	Intend to use the next Landlord Forum to promote the Empty Property Action Plan with a particular focus on landlords with empty properties	Encourage local landlords to participate	Number of accredited landlords	A
	Learn from best practice (e.g. square root group)		Area Committee		Encourage partnership working and community ownership		A
	Identify 1 or 2 hotspots for improvement		Liz McEvoy	Statistics have shown which wards are above the City average for empty properties and these will be targeted. Additionally, areas that are displaying a number and range of problems with regards to the private rented sector will be targeted as "hot spots" such as "The Racecourse" are. These are agreed by SMT.	Develop improvements to meet local need	Properties brought back into use	A
	HCA funding - explore further and consider match		Liz McEvoy	An application for funding has been submitted to the HCA. The outcome should be known by September 2011	To help identify empty properties which are refurbished through the project.	Funding secured/ funding allocated	A
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Neglected land	Identify neglected land	Carry out audit of relevant sites	Dave Ellison	The lead agent has begun to prepare a portfolio of identified neglected sites which will be developed with the Task and Result group. An update report is presented to this meeting (September 2011)	Development of land use to meet resident need	Audit produced	A

Industrial sites/fly tipping	Report incidents	Dave Ellison	During the audit of sites some areas of regular fly tipping have been identified and measures are being put in place e.g. barriers and boulders to block access and the installation of flash cams where	Influence enforcement powers	Reduction in fly tipping	A
Ownership (SLM large and small plots)	Provide local intelligence to lead agent and Task and Result group	Craig Logue/Ian Crosby	The lead agent has been liaising with the SLM project staff and is in the process of setting up a system with Land Registry to identify ownership on specific pieces of	Development of land use	SLM system updated	A
Investigate adverse possession of appropriate sites	Provide local intelligence to lead agent and Task and Result group	Property Services	This issue will be addressed via the Task and Result group once the audit has further developed and been prioritised for action	Advise and influence policy regarding adverse possession	Identified sites	A
Involve Property Services in addressing issues		Colin Clark	The Head of Land and Property will be consulted where appropriate and will be invited to attend the Task and Result group once the audit is further developed	Development of land use		A
Work with landowners - eg Lambton Estates		Colin Clark	The Head of Land and Property will be consulted where appropriate and will be invited to attend the Task and Result group once the audit is further developed			R
Link with other priorities - greenspace, unadopted roads, empty properties etc..	Provide local intelligence to lead agent and Task and Result group	Pauline Hopper/Dave Ellison	The Task and Result group met with Clive Greenwood to discuss areas identified to date and how this would link to the work being carried out as part of the greenspace audit. The information collected will inform next steps for use of specific sites	Consider links to other strategies and identify joint working		A
Allocation of funding relating to Section 106 Agreements	Identify local community need	Area Committee	Area Committee are asked to agree to the 'referral' of this issue to the Head of Planning and Environment.	Influence allocation	Allocation of S106 influenced by Area	R
Unfinished developments		Building Control	The lead agent is liaising with the relevant officers who will be invited to attend the Task and Result group if required	Escalate relevant planning or policy issues		A