

SUSTAINABLE COMMUNITIES SCRUTINY COMMITTEE – POLICY REVIEW PLAN  
APPENDIX 2

<b>Timeline</b>	<b>Review Task</b>	<b>Aims &amp; Objectives</b>	<b>Methodology</b>	<b>Contributors</b>
<b>20.10.09</b>	Sustainable Communities Scrutiny Committee Formal Meeting	To provide an update on review progress to all members of the committee	Written Report	Scrutiny Officer Health Housing and Adult Services
28 Oct 09	Meeting with working group and council officers	To provide an overview of access to housing in Sunderland	Working Group Meeting	Scrutiny Officer Health Housing and Adult Services
12 Nov 09	Meeting with Social Housing Providers	To discuss issues around housing allocations including barriers and simplifying application process	Focus Group	Scrutiny Officer Health Housing and Adult Services
Nov/Dec 09	Meeting with tenants & people on the waiting list	To discuss firsthand the experiences of applying for social housing	Focus Group	Scrutiny Officer Health Housing and Adult Services
<b>17.11.09</b>	Sustainable Communities Scrutiny Committee Formal Meeting	To provide an update on review progress to all members of the committee	Written Report	Scrutiny Officer Health Housing and Adult Services
Dec 09	Meeting with Portfolio Holder – Sustainable Communities	To discuss key themes with portfolio holder	Meeting (part of main committee meeting)	Scrutiny Officer Health Housing and Adult Services
<b>15.12.09</b>	Sustainable Communities Scrutiny Committee Formal Meeting	To provide an update on review progress to all members of the committee	Written Report	Scrutiny Officer Health Housing and Adult Services
Jan 10	Good Practice Visit	To look at examples from other local authorities / key stakeholders on how they have tackled access to housing	Site Visit	Scrutiny Officer Health Housing and Adult Services

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<b>19.01.10</b>	Sustainable Communities Scrutiny Committee Formal Meeting	To provide an update on review progress to all members of the committee	Written Report	Scrutiny Officer Health Housing and Adult Services
28 January 2010	Coventry City Council visit	To provide the opportunity to discuss similar themes with another LA who have progressed down similar lines	Meeting	Scrutiny Officer Health Housing and Adult Services Coventry City Council
Jan 10	Meeting with tenants and waiting list applicants	To look at the practicalities of a single entry into housing and the experiences of tenants and applicants alike.	Focus Group	Scrutiny Officer Health Housing and Adult Services General Public
Jan 10	Private Sector Landlords	To discuss issues around access to housing with landlords	Focus Group	Scrutiny Officer Health Housing and Adult Services
<b>16.02.10</b>	Sustainable Communities Scrutiny Committee Formal Meeting	To provide an update on review progress to all members of the committee	Written Report	Scrutiny Officer Health Housing and Adult Services
Feb/March10	Preparation of draft and final reports	To gather all the evidence together, draw conclusions and make recommendations	tba	Scrutiny Officer Health Housing and Adult Services