

15<sup>th</sup> October 2015

REPORT OF THE CHIEF EXECUTIVE

Strategic Initiative Budget (SIB), Community Chest – Financial Statement and proposals for further allocation of resources

## Washington Young People's 'CAN DO' Fund

Are you part of a group of young people (11-19 years)?

Do you have an idea or project you need funding to do?

**We can help by providing up to £500 to enable you to do it**

### Introduction and background

The Washington Area People Board has developed a 'CAN DO' Fund available only to groups of young people who want to design and deliver a small project to benefit themselves, other young people and their local community (Washington Central, Washington East, Washington North, Washington South, Washington West only).

A group is four or more people (aged 11-19 years) and you must have one person in your group to act as the main contact (the applicant). You must have the support or backing of an organisation such as your school, youth club, sports club or similar who will help you to apply and will agree to receive any successful grant into their bank account on your behalf. If the application is approved, the supporting organisation will be sent an offer letter along with the full Terms and Conditions of grant. The grant will be paid within 14 days upon receipt of the signed Terms and Conditions

The attached funding application form must be completed by your group, and you will be asked to present your idea to the Washington Area People Board. Applications will be considered at the following Boards :

- (dates for board)
- (dates for board)
- (dates for board)

The deadlines for the first round of applications is (date)

The decision on which applications are successful will be made by the People Board and will be final. There is no right to appeal. Grants of £300-£500 are available and you should be able to demonstrate that you will ensure value for money and benefit the group and the local area.

**The project must contribute to ONE or more of the following -**

### **Increasing Participation and Involvement:**

Taking part in activities which can influence decision-making and bring about change

Or

### **Being healthy:**

Enjoying good physical and mental health and living a healthy lifestyle

**Or**

**Improving skills:**

Taking part in activities and learning to increase opportunities and achieve goals.

The project proposal can include a celebration event on successful completion but this fund is not intended to fund 'trips'. You will be required to show that any proposed event contributes to the proposed outcomes of the project.

**Next Steps**

If you are interested in applying to the fund please complete the attached form and send it by email to [Helen.Wardropper@sunderland.gov.uk](mailto:Helen.Wardropper@sunderland.gov.uk) (or by post to Helen Wardropper, Scrutiny and Area Arrangements, Room 3.98, Civic Centre, Sunderland SR2 7DN) by (date).

If you have any questions about the fund or would like to discuss please contact Karon Purvis, Washington Area Community Officer Email: [karon.purvis@sunderland.gov.uk](mailto:karon.purvis@sunderland.gov.uk) or telephone 0191 561 2449.

Applicants will be contacted to inform them when they are required to attend the People Board and when a decision will be made

## Process for Applications to the 'CAN DO' fund

Meet as a group and discuss your project idea. Find out how much it will cost and agree who will be involved

Complete an application form telling us what you will do, how much you need and what you will spend funding on. Remember the funding should benefit a wider group of young people and not be for the benefit of a few individuals

Come along to the People Board meeting to tell us about your idea and why you want to do it

We will then let you know if your request is successful and send an offer letter to your host organisation

Plan, arrange and deliver your idea using the funding we have given you

Tell us what you have done, how it went and who has benefited

## Washington 'CAN DO' Fund Application Form

<b>Name of group/team</b>	
<b>Number of people in your group/team</b>	
<b>Main contact name and age (applicant)</b>	
<b>Main contact's Email address</b>	
<b>Contact name and details of supporting organisation (e.g. your teacher, youth worker, sports coach). Please get their agreement and include telephone number and email address</b>	
<b>Name of project</b>	
<b>Description of what you will do</b>	
<b>Explain how this activity meets one or more of the following requirements:</b>  <b>Increasing participation:</b>  <b>Being healthy:</b>  <b>Improving skills:</b>	
<b>Total amount you are asking for</b>	
<b>What will the money be spent on?</b> Please provide detailed costs of each item/activity and the amount you are requesting. <b>Please include quantity and the description of goods</b>	

Itemised list of all goods/services	Cost
<b>Who will be involved and who will benefit from the project</b>	

**To be signed by the lead young person**

Name: ..... Signature: .....

**To be completed and signed by the 'host' organisation**

<b>Organisation Name</b> <b>Address</b>	
<b>Postcode</b>	
<b>Telephone Number</b>	
<b>Contact Name</b>	
<b>Position in Organisation</b>	
<b>Email/Website</b>	

**Declaration:**

The information contained in this application is accurate. I confirm that the organisation has/will have all of the relevant processes/procedures and governance arrangements in place in order to deliver the project, and agree to receive the grant on behalf of the applicant.

Name:

Signature:

Position in Organisation:

Date: