

CHILDREN, YOUNG PEOPLE AND LEARNING SCRUTINY COMMITTEE – POLICY REVIEW PLAN

Timeline	Review Task	Aims & Objectives	Methodology	Contributors
Jul/Sep 11	To gather a body of evidence around how EI services	To gain a good understanding, through research, of how EI services have and are currently delivered	Desktop Research	Scrutiny Officer Children's Services
08.09.11	Children, Young People and Learning Scrutiny Committee Formal Meeting	To provide an overview and introduction to the review into Early Intervention in Sunderland	Presentation	Scrutiny Officer Children's Services
7th Oct 11	Visit to Children's Centre (Options: Dubmire or Rainbow Centre)	To see first hand work conducted in a Children's Centre and hold a focus group with key representatives around EI	Visit/Focus Group/informal discussion	Scrutiny Officer Key Partners Children's Services
20.10.11	Children, Young People and Learning Scrutiny Committee Formal Meeting	To look at and understand the process involved in the Common Assessment Framework.	Briefing Meeting prior to Committee Meeting	Scrutiny Officer Children's Services
2 Nov 11	Visit to a Locality Team (North Area)	To visit a locality based office and meet operational managers and understand the role of locality teams and their role in EI	Visit/Focus Group/informal discussion	Scrutiny Officer Key Partners Children's Services
07.12.11	Children, Young People and Learning Scrutiny Committee Formal Meeting	To provide an update on review progress to all members of the committee	Written Report	Scrutiny Officer Children's Services
14 Dec 11	Expert Jury Day	To invite key witnesses to provide evidence to the committee on	Interviews	Scrutiny Officer Children's Services
Dec 11	Meeting with representatives of Department for Education	To understand central policy direction of Early Intervention with DfE	Meeting	Scrutiny Officer Department for Education

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Dec 11/Jan 12	Meeting with Key Stakeholders incl; Police, YOS, Gentoo, PCT	To consider multi-agency approach to EI and how the various partners work together	Focus Group	Scrutiny Officer Key Partners
Dec 11/Jan 12	Evidence Gathering from Parents and Young People	To gain an understanding of the experiences of parents and young people in relation to intervention.	Discussion Groups	Scrutiny Officer Children's Services
Dec 11/Jan 12	Visit into Community Setting	To visit an XL Village Youth Project Event to understand how such community sector projects integrate into EI approaches	Site Visit/Focus Group	Scrutiny Officer Children's Services
25 Jan 11	Best Practice Visit (Option: Durham County Council)	A visit to a neighbouring authority to look at how they tackle EI.	Visit	Scrutiny Officer Children's Services
12.01.11	Children, Young People and Learning Scrutiny Committee Formal Meeting	To provide an update on review progress to all members of the committee	Written Report	Scrutiny Officer Children's Services
Jan/Feb 11	The Reflection of Evidence	To look at the evidence gathered and discuss how the report is to be presented. Also look at potential recommendations from the evidence.	Meeting	Scrutiny Officer
23.02.11	Children, Young People and Learning Scrutiny Committee Formal Meeting	To provide an update on review progress to all members of the committee	Written Report	Scrutiny Officer Children's Services
March/April 11	Preparation of draft and final reports	To gather all the evidence together, draw conclusions and make recommendations	tba	Scrutiny Officer Children's Services

N.B. All members of the Children, Young People and Learning Scrutiny Committee are contributors at all stages of the review process.