

# **MANAGEMENT SCRUTINY COMMITTEE**

## **WORK PROGRAMME 2009-10**

### **REPORT OF THE CHIEF EXECUTIVE**

**24 September 2009**

**Strategic Priority: ALL**

**Corporate Improvement Objective : ALL**

#### **1. Purpose of the Report**

- 1.1 The report attaches, for Members' information, the current work programme for the Committee's work during the 2009-10 Municipal Year.
- 1.1 Members of this Committee, carrying out their Overview and Scrutiny role, contribute to the development of the full range of work undertaken by the Council and its' partners across the City in delivering the Strategic Priorities of Prosperous, Healthy, Safe, Learning, Attractive and Inclusive City. Members' contribution supports the Council's corporate improvement objectives in assuring the delivery of customer focussed services (CI01), through One Council (CI02) working effectively and efficiently (CI03) and improving its ways of working with partners (CI04) to deliver improved quality of life for all across the City.

#### **2. Background**

- 2.1 The work programme is a working document which the Committee can develop throughout the year. The work programme allows Members and Officers to maintain an overview of work planned and undertaken during this Municipal Year.

#### **3. Current position**

- 3.1 The work programme reflects on-going discussions that have taken place during the last meeting of this Committee held on 16 July 2009. The current work programme is attached as **Appendix A** to this report.

#### **4. Conclusion**

- 4.1 The work programme developed from earlier committee meetings will form a flexible mechanism for managing the work of this Committee in 2009-10.

#### **5. Recommendation**

5.1 That Members note the information contained in the work programme .

## 6. Glossary

n/a

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**APPENDIX A**

<b>MANAGEMENT SCRUTINY COMMITTEE WORK PROGRAMME 2009/10</b>										
<b>REASON FOR INCLUSION</b>	<b>JUNE 23.6.09</b>	<b>JULY 16.7.09</b>	<b>SEPTEMBER 24.9.09</b>	<b>OCTOBER 22.10.09</b>	<b>NOVEMBER 19.11.09</b>	<b>DECEMBER 17.12.09</b>	<b>JANUARY 21.1.10</b>	<b>FEBRUARY 18.2.10</b>	<b>MARCH 18.3.010</b>	<b>APRIL 29.4.10</b>
<b>Policy Review</b>										
<b>Scrutiny</b>		Absence Management (SS)  Asset Management Review (CC)	Absence Management – Additional Information (SS)			Health & Safety Annual Report (SS)				
<b>Scrutiny (Performance)</b>			Performance & VfM Assessment (SR)				Performance Management Q2 (SR)			Performance Management (Q3) (SR)  Annual Audit Letter
<b>Ref Cabinet</b>			Proposal for Budget Consultation 2010/11 (KB)  Budget Variations 1 <sup>st</sup> Q (KB)	Budget Variations 2 <sup>nd</sup> Q (KB)  Budget Planning Framework (KB)	Comprehensive Area Assessment		Council Tax 2010/11 (KB)  Budget Variations 3 <sup>rd</sup> Q (KB)	Budget & Service Reports - RSG 09/10 - Council Tax - CIP  Ongoing CAA	Article 4: Sunderland Strategy  LAA	Ongoing CAA
<b>Committee business</b>	Annual Work Programme & Policy Review 2009/10 (CB)  Scrutiny Committee Work Programme 2009/10 (CB)	Feedback from conference (CB)  Refresh of Scrutiny Handbook (CB)  Relationship Building / INLOGOV (CB)  Forward Plan Pilot (CB)	Draft Protocol – Scrutiny and External Partners (CB)  Draft Protocol – Appointment of Co-opted Members to the Council's Scrutiny Committees (CB)	Relationship Building / INLOGOV: Finalised Proposals / Future Work with Tony Bovaird (CB)  Draft Role Descriptors for Scrutiny Chair, Vice Chair and Scrutiny Member (CB)  Finalised Protocol – appointment of Co-opted Members to the Council's Scrutiny Committees (CB)						
<b>CCFA/Members items/Petitions</b>										
<b>Other Business</b>			Forward Plan (CB)	7 x Scrutiny Chairs' Progress Reports						Annual Report (CB)