

MEMBERS' MONTHLY DIGEST

ISSUE 129

MARCH 2012

A BRIEFING FOR CITY COUNCILLORS

For Executive and Key Decisions made by Cabinet please see the Forward Plan and the Record of Executive Decisions.

Please note that electronic versions of the above documents are now available on the Council's Internet site <http://www.sunderland.gov.uk> - just click on "Council & Democracy" and scroll to "Council Meetings" for full Council, Cabinet and all Committee Minutes, the Forward Plan and Executive Decisions.

Decisions made under Delegated Powers

Ward	Date	Decision	Contact Point	Chief Officer
All Wards	27.02.12	Awarded a contract for the provision of Horticultural Supplies for City Services for a period of 12 months from 1 April 2012 – 31 March 2013 as follows: Amenity One for the supply of dressing sand, winter games renovation grass seed and Mendip loam selective herbicide for fine turf. GEM Amenity for the supply of autumn and winter turf fertiliser, spring and summer turf fertiliser, Bowling Green grass seed and Surry loam. Turfcare for the supply of soluble iron, carbendazim, contact fungicide, bowling green top dressing, root zone,	Les Clark (561 4501	Executive Director City Services

	<p>screened worm cast top soil, amenity grass seed, cricket wicket grass seed, cricket out field grass seed and selective herbicide for newly sown fine turf.</p>		
28.02.12	<p>This delegated decision updates the decision of 10th January 2012 to appoint short term external support services in preparation for the Safeguarding Announced Inspection, following feedback from the Unannounced Safeguarding Inspection (October 2011) and the Local Government information Unit (LGiU) Peer Review (December 2011).</p>	<p>Keith Moore (561 1355</p>	<p>Executive Director of Children's Services</p>
28.02.12	<p>Approval of purchase requisition PR029375 relating to the annual software maintenance licence (2012/2013) for the Client Caseload Information System (CCIS), from which statutory data is collected and produced on behalf of the five Tyne and Wear local authorities and Northumberland County Council, by the Connexions Hub.</p> <p>Cost of 2012/2013 software licence - £17,605 net of VAT</p> <p>Supplier: Microdec PLC.</p>	<p>Keith Moore (561 1355</p>	<p>Executive Director of Children's Services</p>
01.03.12	<p>Agreed to introduce charging for waiver certificates and suspension of parking places to allow vehicles to park on restricted streets and at suspended parking places.</p>	<p>Earl Belshaw (561 1575</p>	<p>Executive Director City Services</p>

	08.03.12	The Award of the “Parental Involvement and Transition into Employment” Contract to Sunderland North Community Business Centre for a period of one year with the availability of a one year extension.	Keith Moore (561 1355)	Executive Director of Children’s Services
All	13.3.12	To seek approval for the extension of contracts for youth activities for 12 months from April 2012 to March 2013. It is proposed that contracts are varied so that all providers also provide holiday activities (if this is not already the case). These additional sessions will need to be provided within existing resource levels.	Beverley Scanlon (561 1965)	Executive Director of Children’s Services
All	13.3.12	To seek approval for a series of changes as part of the review of the former Sure Start Early Years and Childcare Grant: <ul style="list-style-type: none"> • To amend the Children’s Centres school funding formula from September 2012 • To retain the existing level of resource but to deploy to focus on the most disadvantaged and therefore “narrow the gap” • To retain the 20 Children’s Centre settings designated as daycare as linked Children’s Centre daycare following de-designation of 12 centres • To implement changes in workforce development to secure savings of £144k by reducing associated costs (eg supply cover, refreshments, crèche provision on Saturdays), promoting e-learning and introducing a charge for non-statutory/non essential training (statutory and 	Sandra Mitchell (561 1438)	Executive Director of Children’s Services

		<p>essential training will continue to be offered free of charge)</p> <ul style="list-style-type: none"> • To increase the number of free childcare places for children subject to a child protection plan, CIN or with additional needs by 14.5 fte places at a cost of £151k • To retain the budget for inclusion bursaries at the existing level but to introduce a 3 tiered approach and increase the maximum level of grant available from £1,500 to £3,000 to support the inclusion of children with more complex needs 		
All	14.3.12	To approve the grant allocations to childcare settings who have met the criteria for Childcare Sufficiency Contingency Fund 2011. The purpose of the funding is to ensure sufficient childcare places are maintained within Sunderland.	Beverley Scanlon (561 1965	Executive Director of Children's Services
All	14.3.12	In accordance with the Council's procurement procedure rules permission is sought to extend the independent advice and mediation contract for a further year to the existing provider of the service "Foster Talk" within the terms of the current contract.	Meg Boustead (561 2356	Executive Director of Children's Services
All	14.3.12	To approve the extension and variation of the existing contract with NCH Action for Children to provide the Independent Visitor Scheme for an additional 3 months whilst a sub regional (NE6) tender takes place.	Meg Boustead (561 2456	Executive Director of Children's Services

Coalfield

Copthill Hetton	01.03.12	Agreed to appoint Caloo to install outdoor exercise equipment at the following Extra Care Housing Schemes: Bramble Hollow Cheery Tree Gardens Woodridge Gardens.	Julie Gray (561 7574)	Executive Director City Services
Copt Hill	23.02.12	<u>Granted lease for flats and shop at 15, 19, 21, 29, 29a Galashiels Road, 27, 31 Redmond Road, 140 Allendale Road, 42a Tadcaster Road, 25a Queensway, 108a The Drive, 28 and 29 Chiswick Square.</u> Granted lease to preferred bidder Paul Taylor for an investment portfolio of 12 x residential flats and 1 shop.	Sarah Wayman (561 2699)	Deputy Chief Executive
Copt Hill	24.02.12	Agreed to let Unit C29 Houghton Business Centre, Lake Road, Houghton-le-Spring, DH5 8BJ in line with Council policy to Mr. David Kevin Young of 34 Lime Road, Eaglescliffe and Michael Robert Waldron of 474 John Williamson Street, trading as The Fire and Safety Guys. Unit is currently vacant.	Nick Wood (561 2631)	Deputy Chief Executive
Copt Hill	27.02.12	Approved, Hetton Road, Houghton-le-Spring as a location for a Vehicle Activated Sign (VAS).	James Newell (561 1607)	Executive Director City Services
Hetton	24.02.12	Agreed to let the former interview room in Easington Lane Primary School to Northumbria Police Authority for a term of 5 years. Satisfactory application.	Nick Wood (561 2631)	Deputy Chief Executive

Hetton	24.02.12	Agreed to let Elemore Golf Club on terms agreed by Head of Planning & Property. Ensure the continued operation of the course.	Nick Wood (561 2631)	Deputy Chief Executive
Houghton	24.02.12	Agreed to a new lease at the Evolve Café Bistro to Alan Waters. Satisfactory application.	Nick Wood (561 2631)	Deputy Chief Executive
Shiney Row	16.02.12	Agreed to make an order under section 119 of the Highways Act 1980 to divert part of Houghton Footpath 71 at Low Lambton Farm, near Penshaw.	Graham Carr (561 1298)	Executive Director City Services
Sunderland East				
All	08.03.12	Agreed to adopt Roadlite Installations Ltd for amendments and repairs to in ground lighting and low level wall mounted feature lighting in Sunnyside Gardens Hendon.	Graham Carr (561 1298)	Executive Director City Services
Doxford	17.02.12	Approved to progress the introduction of 20 mph zones and limits in the Silksworth Area.	James Newell (561 1607)	Executive Director City Services
Hendon	24.02.12	Agreed to let Unit 3 / 4 The Parade to Lionheart Corporate Ltd. Satisfactory application for vacant unit.	Nick Wood (561 2631)	Deputy Chief Executive
Hendon	24.02.12	Agreed to let Unit 25 Stanfield Business Centre, Addison Street, Sunderland, SR2 8SZ in line with Council policy to John Standaloff, 3 The Green, Houghton-le-Spring. DH5 8AL trading as Standaloff Coaching. Unit is currently vacant.	Nick Wood (561 2631)	Deputy Chief Executive

Hendon	24.02.12	Agreed to let Units 31 & 32 Stanfield Business Centre, Addison Street, Sunderland, SR2 8SZ in line with Council policy to Velocity UK Ltd. Units are currently vacant.	Nick Wood (561 2631	Deputy Chief Executive
Hendon	24.02.12	Agreed to let Unit 16 Stanfield Business Centre, Addison Street, Sunderland, SR2 8SZ in line with Council policy to S & L Costumes Ltd. Unit is currently vacant.	Nick Wood (561 2631	Deputy Chief Executive
Hendon	28.02.12	Agreed to let Unit 302 The Place, Business Centre, Athenaeum Street in line with Council policy to Mark Simpson trading as Simpson Property Consultants Ltd. Unit is currently vacant.	Nick Wood (561 2631	Deputy Chief Executive
Hendon	02.03.12	<u>Agreed to grant a rent concession for Units 35-36 & 48 Jacky Whites Market, The Bridges, Sunderland.</u> Approved 50% rent concession in the sum of £805 in respect of the installation of two motorised roller shutters within Units 35-36 & 48 Jacky Whites Market.	Nick Wood (561 2631	Deputy Chief Executive
Hendon	06.03.12	Agreed to new letting of Cabin 19 Fish Quay to Mr. Phillip Smith. Application for lease received.	Nick Wood (561 2631	Deputy Chief Executive
Millfield	17.02.12	Approved to progress the installation of a scheme of traffic management measures on High Street West/ Crowtree Road and the introduction of an associated Experimental Traffic Regulation Order.	James Newell (561 1607	Executive Director City Services

Millfield	17.02.12	Authorised the issue of a notice under section 220 of the Highways Act 1980, following notification that building works are proposed fronting onto land bounded by Pallion New Road to the north and the metro lines to the south, on the site of the proposed Lisburn Terrace Triangle.	James Newell (561 1607	Executive Director City Services
Millfield	24.02.12	Agreed to the surrender of Units 15 and 41 Jacky Whites Market and the re-letting of Units 15, 41, 42, 66 - 67 Jacky Whites Market to Matthew Thoburn. Suitable application to expand business into vacant unit.	Nick Wood (561 2631	Deputy Chief Executive
Millfield	27.02.12	<u>Agreed to grant a rent concession for Unit 80-81 Jacky Whites Market, The Bridges, Sunderland.</u> Approved 50% rent concession in the sum of £577.50 in respect of the installation of a suspended ceiling and new flooring and a further 100% rent concession of £520.00 in respect of removing a fixed counter left by previous tenant.	Nick Wood (561 2631	Deputy Chief Executive
Millfield	27.02.12	<u>Agreed to grant a rent concession for Units 15, 41 – 42 and 66 – 67 Jacky Whites Market, The Bridges, Sunderland.</u> Approved 50% rent concession in the sum of £5,276.15 in respect of electrical works within the above units.	Louise Blakelock (561 4917	Deputy Chief Executive

St Michael's	15.02.12	Placed an order for the provision of Alarms Monitoring Equipment. I am seeking approval to place a direct order with Monitor Software Ltd for the provision of an order 24 hour Sentinel Plus Alarm Monitoring Support including Annual Informix 24 hour support to software installed within the City Alarm and Emergency Centre – Cost of works £7,329.00.	Barry Frost (561 2643)	Deputy Chief Executive
St Michael's	24.02.12	Agreed to rent review at 105/105a Stannington Grove, Ashbrooke. Lease provides for rent review every fifth anniversary of the commencement date.	Nick Wood (561 2631)	Deputy Chief Executive
Sunderland North				
Castle Redhill	23.02.12	Granted lease for flats and shop at 15, 19, 21, 29, 29a Galashiels Road, 27, 31 Redmond Road, 140 Allendale Road, 42a Tadcaster Road, 25a Queensway, 108a The Drive, 28 and 29 Chiswick Square. Granted lease to preferred bidder Paul Taylor for an investment portfolio of 12 x residential flats and 1 shop.	Sarah Wayman (561 2699)	Deputy Chief Executive
Redhill Southwick	29.02.12	Authorised the issue of a notice under Section 220 of the Highways Act 1980, following notification that building works are proposed fronting onto land bounded by Maplewood Avenue, on the site of the proposed Marley Potts development.	James Newell (561 1607)	Executive Director City Services

Fulwell	24.02.12	Agreed to the sub-lease of the Driving Range at Fulwell Quarry Golf Centre from Athenaeum Developments Limited to Sunderland Golf Centre Ltd. For a term of 10 years, commencing on 1 st September 2010. No reason to oppose. Council is protected by Headlease.	Nick Wood (561 2631)	Deputy Chief Executive
Southwick	16.02.12	Agreed to the sale of the Southwick Sports Hall, Kings Road, Sunderland. Agreed to the sale of Southwick Sports Hall to Newcastle Climbing Centre for a sum of £75,000 (Seventy Five thousand pounds)	Louise Blakelock (561 4917)	Deputy Chief Executive
Southwick	22.02.12	Considered a petition from residents objecting to Thompson Park facilities being used as a refuse collection depot and welfare facilities. Agreed to continue to operate the services from the Thompson Park compound in accordance with agreed restrictions. Operations in the park will be monitored closely to ensure impacts as minimised.	Les Clark (561 4501)	Executive Director City Services
Southwick	24.02.12	Agreed to the sale of Southwick Sports Hall to Newcastle Climbing Centre Ltd. Satisfactory tender bid.	Nick Wood (561 2631)	Deputy Chief Executive
St Peter's	14.02.12	Agreed to award the contract for the design, fabrication and installation of the Interpretation Trail along Marine Walk, Roker Beach to Chris Brammall Limited.	Zoe Channing (561 8459)	Executive Director City Services

Sunderland West

All	16.02.12	Appoint contractor to undertake landscape works to create a community space at Ford Oval , comprising of planting, fencing, play equipment, mounding, footpaths and informal play features. Appoint Contractor Brambledown Landscapes.	James Gordon (561 8794) Su Yip (561 4685)	Deputy Chief Executive
All	08.03.12	To rescind the original decision to approve the introduction of No Waiting At Any Time Restrictions on St Matthews View, New Silksworth. It is now proposed to take no action at this location.	James Newell (561 1607)	Executive Director City Services
Sandhill St Chad's	23.02.12	Granted lease for flats and shop at 15, 19, 21, 29, 29a Galashiels Road, 27, 31 Redmond Road, 140 Allendale Road, 42a Tadcaster Road, 25a Queensway, 108a The Drive, 28 and 29 Chiswick Square . Granted lease to preferred bidder Paul Taylor for an investment portfolio of 12 x residential flats and 1 shop.	Sarah Wayman (561 2699)	Deputy Chief Executive
Silksworth	17.02.12	Approved to progress the introduction of 20 mph zones and limits in the Silksworth Area.	James Newell 561 1607	Executive Director City Services
St Anne's	27.02.12	Agreed to let Unit 8 Pennywell Business Centre, Portsmouth Road, Sunderland, in line with Council policy to Ruth Foster, 49 Ferryboat Lane, Hylton Castle, Sunderland trading as Delicious Dinner. Delicious Dinners is expanding and unit is currently vacant.	Nick Wood (561 2631)	Deputy Chief Executive

St Anne's	01.03.12	Issued Certificate of Practical Completion for the construction of new highways and associated highway improvement works at Mayfield Road, Sunderland. The works are in accordance with the Agreement under Section 278 of the Highways Act 1980 and are detailed on drawing number 4178/948.	James Newell (561 1607	Executive Director City Services
Washington				
All	15.02.12	Approved funding to carry out 'Washington Road Safety Measures – Accident Cluster' Works.	James Newell (561 1607	Executive Director City Services
Washington Central	01.03.12	Agreed to appoint Caloo to install outdoor exercise equipment at the following Extra Care Housing Schemes: Bramble Hollow Cheery Tree Gardens Woodridge Gardens.	Julie Gray (561 7574	Executive Director City Services
Washington East	24.02.12	Agreed to rent review at 17 Birchfield, Washington. Lease provides for rent review every fifth anniversary of the commencement date.	Nick Wood (561 2631	Deputy Chief Executive
Washington North	23.02.12	Granted lease for flats and shop at 15, 19, 21, 29, 29a Galashiels Road, 27, 31 Redmond Road, 140 Allendale Road, 42a Tadcaster Road, 25a Queensway, 108a The Drive, 28 and 29 Chiswick Square. Granted lease to preferred bidder Paul Taylor for an investment portfolio of 12 x residential flats and 1 shop.	Sarah Wayman (561 2699	Deputy Chief Executive

Washington West	06.03.12	Agreed to vary lease terms of 3 Donwell Village Centre. Agreed under Para. 2.38 of the Delegation Scheme.	Nick Wood (561 2631)	Deputy Chief Executive
Washington West	06.03.12	Agreed to an assignment at Blackfell Nursery School from Sheila Turnbull and Robert Mein to Tyneside Early Education Ltd. Tenant has right to assign.	Nick Wood (561 2631)	Deputy Chief Executive
Wards Not Affected				
	09.12.11	Approved the Office of the Chief Executive's staffing proposal to make various changes within the External Communications and Media Relations Team.	Peter Cowen (561 1729)	Director of Human Resources and Organisational Development
	18.01.12	Approved the Office of the Chief Executive's staffing proposal to make various changes within the Strategic Programmes and Europe Team within Commercial and Corporate Services.	Peter Cowen (561 1729)	Director of Human Resources and Organisational Development
	27.01.12	Approved the Director of Health, Housing and Adult Services' staffing proposal to make permanent the post of Anti Social Behaviour Officer within the East Area Team.	Eric Grimes (561 1741)	Director of Human Resources and Organisational Development
	27.01.12	Approved the Director of Health, Housing and Adult Services' staffing proposal in relation to the post of Business Support Officer within the Tyne and Wear Care Alliance.	Eric Grimes (561 1741)	Director of Human Resources and Organisational Development
	27.01.12	Approved the Director of Health, Housing and Adult Services' staffing proposal to extend the post of Empty Properties Officer within the Neighbourhood Management Team.	Eric Grimes (561 1741)	Director of Human Resources and Organisational Development

31.01.12	Approved the Office of the Chief Executive's staffing proposal to make permanent the fixed term post of Relationship Manager and delimit the post of Communications Officer within the Communications Team.	Peter Cowen (561 1729	Director of Human Resources and Organisational Development
06.02.12	Approved the Director of City Services' staffing proposal to establish two fixed term posts of HGV Fitters from 1.2.12 to 31.12.12.	Kathryn Younger (561 1733	Director of Human Resources and Organisational Development
20.02.12	Considered a petition from residents of Hylton Castle requesting the provision of a skate park. Agreed in principle to provide a wheeled sports park as close to Hylton Castle as practicable subject to securing financial resources and completing appropriate consultation.	Julie Gray (561 7574	Executive Director City Services
21.02.12	CADCAP Property Management Data Experts have been appointed to undertake Intelligent Computer Aided Drawing (CAD) Surveys of nine key Council buildings at a cost of £20,400 to aid in future asset management activity and to inform the decision making process regarding property regionalisation and future the occupation of property.	James Hope (561 2640	Deputy Chief Executive
23.02.12	Approved the Director of City Services' staffing proposals to create a post of Democratic and Compliance Team Leader and delimit the post of Democratic and Compliance Manager within the Commissioning and Change Management Team.	Kathryn Younger (561 1733	Director of Human Resources and Organisational Development

23.02.12	Approved the Director of Health, Housing and Adult Services' staffing proposal to create a part time post of Day Centre Support Worker within Care and Support, Washington Multi Purpose Centre.	Eric Grimes (561 1741	Director of Human Resources and Organisational Development
23.02.12	Approved the Office of the Chief Executive's staffing proposal to make changes within the Energy Management Team.	Peter Cowen (561 1729	Director of Human Resources and Organisational Development
23.02.12	Approved the Director of Health, Housing and Adult Services' staffing proposal to make changes within the Customer Property and Affairs Team.	Eric Grimes (561 1741	Director of Human Resources and Organisational Development
23.02.12	Approved the Director of City Services' staffing proposal to make various changes within Streetscene.	Kathryn Younger (561 1733	Director of Human Resources and Organisational Development
23.02.12	Awarded contract to Transactional Analysts Ltd. To carry out an exercise to review the Council utility transactional data to see if any duplicate payments or other associated energy cost savings can be made. Payment for this service is on a no win – no fee basis.	Andrew Atkinson (561 2728	Deputy Chief Executive
23.02.12	Agreed to transfer Directorate assets in terms of the Suzuki DF40 TL fast craft boat, engine and trailer from Resorts section within City Services to the Port section within the Office of the Chief Executive with effect from 27 February 2012.	Zoe Channing (561 8459	Executive Director City Services

27.02.12	<p>Approved the contribution of £30,000 grant funding to the University of Sunderland over 3 years to undertake a detailed study into the use of low carbon vehicles through the Institute for Automotive and Manufacturing Advance Practice (AMAP). The total cost of the study will be £60,000 with the remaining £30,000 met equally by the University and Nexus.</p>	<p>Les Clark (561 4501</p>	<p>Executive Director City Services</p>
01.03.12	<p><u>Appointed a surveying practice to carry out electrical and mechanical surveys on various Council properties.</u> Appointed John Cullerton & Sons Ltd to carry out surveys on various school premises in relation to SLA's and competitive tendering exercise. The value of the tender is £18,345.50 and finance is available within current budgets.</p>	<p>Brian Hollis (561 2677</p>	<p>Deputy Chief Executive</p>
05.03.12	<p><u>Placed an order for the removal of CCTV equipment in Hendon.</u> I am seeking approval to place a direct order with Openview Gardene Ltd for the removal of specialist CCTV equipment located around the Hendon area which is linked to the City Alarm and Emergency Centre (CAEC). The works are valued at £5,010.</p>	<p>Barry Frost (561 2643</p>	<p>Deputy Chief Executive</p>

05.03.12	Approved the procurement of A1 mobile to provide specialist 14 bay recirc/mains wc's as a specialist provider for the Sunderland International Airshow 2012 being held between the Friday 20 to Sunday 22 July 2012.	Zoe Channing (561 8459	Executive Director City Services
06.03.12	Agreed to Licence to occupy land at Warden Law for planting, monitoring and harvesting of bio energy crops. Request received from BioRegen Ltd.	Nick Wood (561 2631	Deputy Chief Executive
06.03.12	Agreed to Licence to occupy land at Rainton Bridge for planting, monitoring and harvesting of bio energy crops. Request received from BioRegen Ltd.	Nick Wood (561 2631	Deputy Chief Executive
07.03.12	Appoint contractor to carry out landscape and footpath improvements around Doxford Park Lake . Appoint contractor Wharton Landscapes to carry out remedial works to existing trees, installation of coir rolls and oxygenating plants to the lake and replacing all footpaths around the lake. The total budget of the work is £41,000.	Philip Dorian (561 8781	Deputy Chief Executive
07.03.12	Approved the Office of the Chief Executive's staffing proposal to create two fixed term posts of Water Patrol Officer within The Port.	Peter Cowen (561 1729	Director of Human Resources and Organisational Development
08.03.12	Approved the continued use of AECOM to provide a Design Manager for the SSTC Project.	David Abdy (561 7895	Executive Director City Services

08.03.12	Agreed to enter into Basic Asset Project Agreement with Network Rail for the SSTC Project.	David Abdy (561 7895	Executive Director City Services
09.03.12	<u>Appointed consultants to assist in the examination of a planning application at Armstrong Industrial Estate, Washington</u> (Application Reference 12/00100/FUL). Appointed Holliss Vincent at the fee of £4,900 excl. VAT and reasonable expenses to assist the Council.	Vicky Irwin	Deputy Chief Executive
09.03.12	<u>Approved the acquisition of an additional module for the Technology Forge corporate property database.</u> Approve the further spend of £6,050 to arrange for Technology Forge to enter appropriate property data onto the system to enable CapitalAccounting Valuations to be completed.	Ian Crosby (561 2648	Deputy Chief Executive