

## TYNE AND WEAR ECONOMIC DEVELOPMENT JOINT COMMITTEE

Minutes of the Meeting of the  
TYNE AND WEAR ECONOMIC  
DEVELOPMENT JOINT COMMITTEE  
held in the Board Room at the Company  
Offices of the Tyne and Wear  
Development Company Ltd., Investor  
House, Colima Avenue, Sunderland  
Enterprise Park, Sunderland on  
THURSDAY, 18<sup>TH</sup> MARCH, 2010 at 1.30  
pm

### PART I

#### Present:-

|                                   |                           |
|-----------------------------------|---------------------------|
| Councillor P. Watson in the Chair | - Sunderland City Council |
| Councillor F. Anderson            | - Sunderland City Council |
| Councillor I. Mearns              | - Gateshead Council       |
| Councillor R. Armstrong           | - Newcastle City Council  |
| Councillor H.E. McAtominey        | - South Tyneside MBC      |
| Councillor A. Kerr                | - South Tyneside MBC      |
| Councillor J. Wallace             | - North Tyneside MBC      |
| Councillor L. Goveas              | - North Tyneside MBC      |

#### Apologies for Absence

Apologies for absence were submitted to the meeting on behalf of Mayor Arkley and Councillors Allan and Henry.

#### Declarations of Interest

Councillor Kerr declared a personal interest in relation to item 8 (Schedule of Grants and Commitments agreed up to 28 February) as a Director on Tyneside Economic Development Company (TEDCO).

## **Minutes**

24. RESOLVED that the minutes of the last meeting of the Joint Committee held on 12 November 2009 be confirmed and signed as a correct record.

### **Retirement of Finance Officer**

The Secretary to the Joint Committee submitted a report advising of the retirement of Keith Beardmore, Finance Officer to the Committee.

Members were advised that Sunderland City Council had approved a request from Mr. Keith Beardmore for early retirement. This would take effect from 30<sup>th</sup> March, 2010.

It was:-

25. RESOLVED that the re-designation of Mr. G. Blyth as the Council's Interim Director of Financial Resources and the responsible officer under Section 151 Local Government Act 1972 be noted.

### **Date, Time and Venue of Future Meetings 2010/2011**

The Secretary to the Committee submitted a report to consider the under-mentioned dates for meetings of the Joint Committee, if required, for the year 2010/2011.

| <b>2010</b>  | <b>2011</b> |
|--------------|-------------|
| 24 June      | 17 March    |
| 23 September | 23 June     |
| 2 December   |             |

Such meetings were normally to be held in the Company Offices, Sunderland Enterprise Park.

It was:-

26. RESOLVED that the meeting dates be approved.

### **Internal Audit Operational Plan 2010/2011**

The Treasurer submitted a report to enable the Joint Committee to consider and comment on the Internal Audit Operational Audit Plan for 2010/2011.

Tracy Davis (Audit and Counter Fraud Manager) outlined the report and explained that a 'Certification Work Audit' of 8 days was planned as an annual review of the governance arrangements in place in relation to the Joint

Committee. This would also enable the Head of Internal Audit to complete an element of the 'small bodies annual return', a requirement of the Accounts and Audit Regulations. This included areas such as compliance with financial regulations, risk assessment process and payments.

Councillor Wallace referred to the 90% target for medium risk areas and suggested that this be increased to 100%. Board Members agreed therefore Mrs. Davis commented that she would action this amendment.

Consideration having been given to the matter, it was:-

27. RESOLVED that the Internal Audit Operational Plan be approved with the suggested amendment.

### **Local Government (Access to Information) (Variation) Order 2006**

28. RESOLVED that, in accordance with Section 100A(4) of the Local Government Act 1972, the public be excluded during consideration of the remaining business as it involved a likely disclosure of exempt information relating to the financial or business affairs of particular persons (including the Authority holding that information) (Local Government Act 1972, Schedule 12A, Part I, Paragraph 3).

(Signed) P. WATSON,  
Chairman.

### **Note:-**

The above minutes comprise only those relating to business during which the meeting was open to members of the public.

Additional minutes in respect of other items of business are included in Part II.

