

## COALFIELD AREA COMMITTEE

Wednesday, 18<sup>th</sup> September, 2013 at 6:00pm

**VENUE – Bethany Christian Centre, Hetton Road, Houghton le Spring, DH5 8PF.**

### Membership

Cllrs Anderson, Blackburn, Ellis, Heron, Lawson (Alternate Vice Chair of the Area Committee and Chair of the People Board), D. Richardson (Chair), Scott (Vice Chair of the Area Committee and Chair of the Place Board), D. Smith, Speding, Tate, Taylor, Wakefield.

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(copy attached)	

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 Pauline Hopper, Coalfield Area Community Officer      Tel: 561 7912  
 Email: [Pauline.hopper@sunderland.gov.uk](mailto:Pauline.hopper@sunderland.gov.uk)

Information contained in this agenda can be made available in other languages and formats on request.

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\* Denotes an item relating to an executive function

**ELAINE WAUGH**

**Head of Law and Governance**

**10<sup>th</sup> September, 2013**

**At a Meeting of the COALFIELD AREA COMMITTEE held at EASINGTON LANE COMMUNITY ACCESS POINT, BRICK GARTH, EASINGTON LANE, HOUGHTON – LE - SPRING, DH5 0LE on WEDNESDAY, 20<sup>th</sup> JUNE, 2013 at 6.00 p.m.**

**Present:-**

Councillor Richardson in the Chair

Councillors Blackburn, Ellis, Heron, Lawson, Scott, Speding, Tate, Taylor and Wakefield

**Also in Attendance:-**

Ron Barrass	Member of the Public	
John Chapman	Head of Neighbourhood	Gentoo
Les Clark	Head of Street Scene	Sunderland City Council
Wendy Cook	Youth and Community Co-ordinator	SNCBC
Dave Ellison	Area Response Manager	Sunderland City Council
Juliana Heron	Councillor	Hetton Town Council
Pauline Hopper	Area Officer, Coalfield	Sunderland City Council
Matthew Jackson	Governance Services Officer	Sunderland City Council
Kasia Kurowska	Partnership Manager	Age UK Sunderland
Amelia Laverick	Member of the Public	
Malcolm Page	Executive Director of Commercial and Corporate Services & Area Lead Executive	Sunderland City Council
Rachel Putz	Coalfields Locality Manager, Children’s Services	Sunderland City Council
Kay Rowham	Member of the Public	
Gill Wake	Area Co-ordinator	Sunderland City Council
Glen Wilson	Public Health Registrar	Sunderland City Council

**Chairman’s Welcome**

The Chairman welcomed everyone to the meeting. He invited all those present to introduce themselves.

## **Apologies for Absence**

Apologies for absence were submitted on behalf of Councillors Anderson and D. Smith together with Lee Wardle.

## **Declarations of Interest**

Councillor Heron declared that he was a Member of Houghton Racecourse Community Association.

## **Minutes of the Last Meetings**

Councillor J. Heron advised that in the attendance her name had been spelled incorrectly.

1. RESOLVED that the minutes of the last meeting of the Committee held on 24<sup>th</sup> April, 2013 be confirmed and signed as a correct record subject to the inclusion of the above amendment.

## **Setting the Scene for 2013/14**

The Chairman introduced a presentation which set the scene for the work that would be done by the area committee during the coming year. He advised that the Council was committed to devolving decision making for local services to a local level; the Area Committees were responsible for these devolved powers and over the last year there had been a number of changes made to the way the area committees supported the decision making. The Place and People boards had been set up to identify areas of priority and develop actions in line with these priorities.

The priorities for 2013/14 had been agreed at the last meeting of the area committee and these were:-

Place: Influencing Responsive Local Services, Streetscene; Improving neglected land; Providing support to local shopping centres; Improving allotments; Local events and celebrations.

People: Influencing Early Intervention Locality Services; Influencing the transformation of adult social care; Healthy choices for young people; Support for older people, vulnerable adults and carers.

The area committee had access to both Strategic Initiatives Budget and Community Chest funding; there was £252,626 of SIB funding available and there was Community Chest funding totalling £45,982.

2. RESOLVED that the scene setting presentation be noted.

## **Place Board Progress Report**

The Chief Executive submitted a report (copy circulated) which provided the Committee with an update against the Place Board Work Plan for 2013/14.

(For copy report – see original minutes).

Councillor Scott, Chair of the Place Board, introduced the update on the progress made by the Place Board up to May 2013.

There had been a lot of work done around cleaning up of neglected land and work on the former Dubmire School site had been completed with seating, trees and shrubs and a footpath installed; young people from the school had been involved in this work.

There had also been a lot of work done around the local shopping centres which included a traders association having been set up in Houghton; there was a need for additional support to be provided and with the project due to end in September 2013 there would be a request for SIB funding to extend the project until March 2014.

On the allotments priority a significant amount of work had been done to bring allotments back into use; previously unlettable plots had been cleared and new fencing had been installed, the waiting lists had been reduced and existing tenants had given positive feedback about the improvements. Tenants who had not been using the allotments for cultivation had been evicted which had then allowed more sites to be offered to those on the waiting lists. Burnside and Britannia Terrace had been the main focus of the work on allotments.

Pauline Hopper advised the committee of the proposed membership of the board and advised that each ward was represented by one Member. She encouraged Members to communicate with each other within their ward so that information could be fed into the board and also back into the ward.

Councillor Wakefield queried whether any Member of the Committee would still be able to attend the boards. The Chairman confirmed that this was the case but that only the core members would be able to vote at the boards.

Councillor Tate queried the work around Flood Risk Planning and was informed by Les Clark that the scrutiny panel was doing work on this matter. The Coalfield area had a lot of flooding issues which needed to be addressed. There was information being collated and this would be fed into the development of the strategy.

Councillor Scott commented that the weather had been the wettest for over 100 years however it was still an issue that there had been flooding and there was a need to address the problem. He felt that the Environment Agency and Northumbrian Water needed to work together to address the issue.

### **3. RESOLVED that:-**

- a. Consideration be given to the progress and performance update with regard to the Place Board work plan for 2013/14
- b. The commencement of phase 1 at the Britannia Terrace allotment site be noted.

## **People Board Progress Report**

The Chief Executive submitted a report (copy circulated) which provided the Committee with an update on the progress made against the 2013/14 People Board Work Plan.

(For copy report – see original minutes).

The Chair of the People Board, Councillor Lawson, presented the report and advised the Committee of the composition of the board as well as inviting the other Members to attend if they wished. She also advised Members of the work that had been done by the board up to May 2013.

There had been work done on the GP Clinical Commissioning Group, initial meetings had taken place and it had been intended that representatives of the group would be attending the July meeting of the Board however this would now be taking place at a later date.

There had been a lot of work carried out under the Early Intervention and Locality Based Services priority and the contracts for youth commissioning had now been awarded; within each ward there would be 1 session per week for 8-10 year olds and 3 sessions per week for 11-19 year olds. An update was included at Annex 2 to the report.

Members were also given the opportunity to influence the location of 3 sets of goal posts which were being provided and the locations had been discussed by the board. The Committee were asked to agree the locations which were Collingwood Drive, Hetton Lyons Country Park and Success Playing Fields.

Work had also been done at Kirklee Field Play Area to install an area of hard standing which had been funded through SIB and would allow the XL mobile team to provide activities for young people at the site.

There had also been work done on the Transformation of Adult Social Care priority which had included work done to create a 'dementia friendly community' as part of this work Bernard Gilpin Primary School had been designated a 'dementia friendly school' due to the work done by staff and pupils to raise awareness of dementia; this was the only school north of Leicester to have been awarded this status.

As part of the Support for older people, vulnerable adults and carers priority there had been SIB funding provided to five local groups to provide activities and social support. A feedback report on this would be provided to the July meeting of the board.

Councillor Blackburn asked for clarification on where the goalposts at Hetton Lyons would be installed. Dave Ellison advised that they would be next to the formal football pitches.

Councillors Blackburn and Heron stated that they had seen the work done by Bernard Gilpin School; they both felt that the work that had been done by the school was excellent.

Pauline Hopper then provided an update from the VCS Network on the VCS Transformation Project. She advised that due to changes in the Councils structure it had been recognised that there was a need to change the way the council worked with the VCS network. Groups often did not know how they could feed information into the Area Committee and there would be work done to identify how the council communicated with organisations. There were plans to work more closely with organisations in order to more effectively deliver services. The terms of reference for the VCS network were currently being reviewed as it was felt that they were not fit for purpose. From September there would be an update from the VCS network included on the Area Committee agenda.

4. RESOLVED that:-
  - a. The progress and performance update with regard to the People Board work plan for 2013/14 be given consideration.
  - b. The recommendations for the locations of the goalposts be noted.
  - c. The youth contact delivery programme detailed at annex 2 be noted and the recommendations of the board be agreed.

### **Strategic Initiatives Budget (SIB) Financial Statement and Proposals for Further Allocation of Resources**

The Chief Executive submitted a report requesting the Area Committee's consideration of proposals for the allocation of Strategic Initiatives Budget (SIB) to support initiatives that will benefit the area.

(For copy report – see original minutes).

Pauline Hopper presented the report and advised that the SIB budget for the year was £252,626. To date there had not been any applications approved and at this meeting Members were being asked to approve two applications totalling £42,000. The full details of these two projects were set out in full in Annex 2 to the report. The applications were for to extend the Shopping Centres project at a cost of £40,000 and the installation of street lighting at Ross Lea at a cost of £2,000.

Ms Hopper then advised that there was Community Chest funding of £50,406 available in total for the year and the ward allocations were set out in the table at paragraph 4.1 of the report. The Committee was being asked to note the project approvals from the April and May panel meetings and was asked to give consideration to the approval of an application from Herrington Burn YMCA for £500 as a contribution towards a trip to Prague as part of the YMCA International

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Festival which had not been approved at the panel meeting as there had not been a unanimous decision reached.

Councillor Ellis advised that she had objected to this application as she did not see how it would have any benefit for the ward.

Members questioned the application and in response were advised that there would be 12 young people going on the trip which would allow them to meet with other young people from around the world. The YMCA would be providing £8,000 towards the cost of the trip.

Councillor Lawson, seconded by Councillor Scott, moved that the application be approved.

The Chairman advised that the mechanisms for approving Community Chest applications where there was not a unanimous decision at the panel meetings would be looked at as there was the possibility that if this situation arose again that the decision could be delayed beyond the proposed start of the project. Ms Hopper added that Members would be consulted before any changes were made and that there was a need to amend the Community Chest application forms to make it clear that projects should link into the Area Committee priorities.

Ms Hopper then informed the Committee that an extra £413 had been made available for the Healthy City Investment Fund. The People Board would be looking into how this funding could be spent.

Councillor Lawson added that there were a number of organisations in the area who did a lot of good work with very little money; she felt that this additional HCIF money should be given to one of these organisations. Councillor Wakefield suggested that Bernard Gilpin Primary School could be given this funding to help them continue the good work they had done around Dementia.

5. RESOLVED that:-
  - a. The financial statements and previously approved Community Chest applications be noted.
  - b. The SIB project applications totalling £42,000 be approved.
  - c. The application for Community Chest funding of £500 from the Houghton Ward budget for Herrington Burn YMCA be approved.

### **Coalfield State of the Area Event**

The Chairman of the Area Committee submitted a report (copy circulated) which presented the Area Committee with the issues collated from questions raised at the State of the Area event and how to progress the issues through the Place and People Boards.

(For copy report – see original minutes)



Pauline Hopper introduced the report and advised that this feedback was from the second annual State of the Area event which was held on 18<sup>th</sup> April 2013. There were 16 actions identified and these were detailed in the actions list which was included at annex 1 to the report.

Action 6 'Insufficient focus on environmental objectives within Area Committee Priorities' did not have any next steps identified and it was proposed that this be added to the list of priorities for the Place Board.

Councillor Tate stated that 'Simpson Grove' referred to in action 10 was actually known just as 'The Grove'.

Local resident Kay Rowham stated that it was good to see action 7 included and it was pleasing that residents would be consulted; she asked when and how residents would be consulted. She then referred to actions 6, 7 and 10 and stated that she felt that these actions were connected to each other and needed to be considered as one. She also stated that they were of importance to Hetton residents as the flooding problem in the area needed to be addressed. She also stated that she wanted to see brownfield sites redeveloped before Greenfield sites were developed.

Councillor Scott stated that the planning policy document was still being developed and once it had been developed there would be consultation with residents. Les Clark agreed to contact the Planning Policy department to find out the timescale for the work.

The Chairman stated that the Place Board would be asked to give consideration to the joining of action points 6, 7 and 10 into one action.

6. RESOLVED that:-
  - a. The issues outlined at annex 1 be noted.
  - b. The updates and actions against each issue be noted.
  - c. The next steps be agreed.
  - d. Action 6 be referred to the Place Board for consideration of the next steps.
  - e. The joining of actions 6, 7 and 10 to be considered by the Place Board.

The Chairman having thanked everyone for their attendance, then closed the meeting.

(Signed) D. RICHARDSON,  
Chairman.

**COALFIELD AREA COMMITTEE**

Item 3a

**18 SEPTEMBER 2013****REPORT OF COALFIELD AREA VOLUNTARY AND COMMUNITY SECTOR NETWORK****1. Purpose of the Report**

- 1.1 The report provides an update with regard to the Coalfield Area Voluntary and Community Sector Network

**2. Background**

- 2.1 To develop the capacity and influence of the Voluntary and Community Sector (VCS) across the City, Area Networks have been established and delegates represent each Area Network at Area Committee taking forward issues on behalf of the whole VCS in the area, reporting on area priority delivery by the VCS, and reporting back, providing a two-way flow of communication.
- 2.2 Coalfield Area Network delegates will present a report to each Area Committee meeting informing Members of activity, progress, issues and concerns of the sector.

**3. Coalfield Voluntary and Community Sector Network (VCSN) Progress Report**

The Coalfield VCSN has met twice since the last Area Committee in June 2013.

- VCS Area Networks have been consulted on the review of the library service to provide opportunities to inform new proposals for potential locations for book collections, reservations and outreach programmes and future use of community assets.
- The Network has been invited to contribute to discussions with regards to the City Council's VCS Relationship Transition Project. The project will consider how best the council can work with the sector to achieve joint objectives and priorities going forward.
- The Network has discussed the opportunity to become involved in the Area Committee priority of support for older and vulnerable people. The Network support the development and delivery of dementia awareness training and would welcome the chance to take part
- The Network has been involved in the Love Where You Live campaign and a number of organisations have developed their own projects. This will continue throughout the coming year in partnership with the Area Response Manager's programme of LWYL activity
- The Network is keen to develop a series of local activities and projects to commemorate World War 1 100 years in 2014. A partnership approach is being developed and Heritage Lottery Funds have been applied for. The Network requests the support and involvement of Area Committee
- The Network is supportive of the work of the People Board to provide additional initiatives to deliver healthy lifestyles for young people

**4. Recommendations**

## 4.1 Members are requested

- To note the contents of the report and consider the views of the Network in the influence and delivery of Area Priorities

Contact: Lee Wardle, Area Network Representative  
 Sam Gallilee, Area Network Representative.  
 Ann Owen, Area Network Representative

18 SEPTEMBER 2013

**REPORT OF THE TYNE AND WEAR FIRE SERVICE**

**1 Purpose of Report**

1.1 The following report gives Performance Monitoring details in relation to the Local Indicators for Coalfield Area Committee area from 1.6.2013 to 31.8.2013 compared with the same period in 2012/13.

**2 Background**

2.1 At its November 2012 meeting Area Committee agreed that regular updates on Crime and Community Safety would be presented to each Committee meeting.

**3. Tyne and Wear Fire Service Update**

**LI 2 Number of Deaths from all fires**

No Deaths were recorded during the time frame of this report

**LI 4 Number of injuries from accidental fires in dwellings**

Date	Time	Injury severity	Victim age	Victim Gender	Station ground	Street	Ward	Property level 4	Fire start location	Source of Ignition
05/08/2013	10:30	Victim went to hospital, injuries appear to be Slight	28	Female	Rainton Bridge (H)	FOUR LANE ENDS	Hetton Ward	House - single occupancy	Kitchen	Cooking appliance - Cooker incl. oven
13/08/2013	22:47	Precautionary check recommended	55	Male	Rainton Bridge (H)	MOORSLEY ROAD	Hetton Ward	Purpose Built Flat/Maisonette - multiple occupancy	Kitchen	Cooking appliance - Cooker incl. oven

This compares to 2 incidents in the Shiney Row ward in the time frame 01<sup>st</sup> June – 31<sup>st</sup> August 2012

**LI 14 Number of Deliberate primary fires excluding road vehicles**

Date	Time	Station	Street	Ward	Property level 4
17/06/2013	22:16	Washington (S)	DERWENT STREET	Shiney Row Ward	Garden equipment
29/06/2013	13:29	Rainton Bridge (H)	THE AVENUE	Hetton Ward	House - single occupancy
30/06/2013	14:44	Rainton Bridge (H)	FOUNTAINS CRESCENT	Houghton Ward	Private Garden Shed
31/07/2013	21:55	Rainton Bridge (H)	BLIND LANE	Houghton Ward	Residential Home
02/08/2013	10:52	Rainton Bridge (H)	LYONS	Hetton Ward	Sports pavilion/shower block/changing facility
14/08/2013	16:31	Rainton Bridge (H)	CATHEDRAL VIEW	Houghton Ward	Standing crop
19/08/2013	13:18	Rainton Bridge (H)	GARLAND TCE	Houghton Ward	Private garage

During the time frame of this report, there was 1 incident in Shiney Row, 2 in Hetton and 4 in Houghton.

This compares to 1 incident in Hetton ward during the same time frame in 2012.

## LI 15 Number of Deliberate primary road vehicle fires

Date	Time	Station	Street	Ward
22/08/2013	01:50	Rainton Bridge (H)	CLOVER AVENUE	Copt Hill Ward
22/08/2013	02:11	Rainton Bridge (H)	CHESTER STREET	Houghton Ward
22/08/2013	02:17	Rainton Bridge (H)	RUBY STREET	Houghton Ward
15/06/2013	02:34	Rainton Bridge (H)	BEATRICE TCE	Shiney Row Ward
15/06/2013	03:44	Washington (S)	LANGDALE ROAD	Shiney Row Ward
13/07/2013	02:03	Rainton Bridge (H)	WRIGHT TCE	Shiney Row Ward
22/08/2013	01:41	Rainton Bridge (H)	ASTER TCE	Shiney Row Ward
22/08/2013	01:53	Rainton Bridge (H)	BLOSSOM GROVE	Shiney Row Ward

In the same time frame 2012 we noted Copt Hill had 2 incidents, Hetton 1 and Shiney Row had 1 incident. As from the table above we note an increase in incidents in the Shiney row ward area this year.

## LI 16 Number of Deliberate secondary fires

Incidents by Ward and by Month:

Date	Copt Hill Ward	Hetton Ward	Houghton Ward	Shiney Row Ward	Grand Total
Jun	3	3	4	1	11
Jul	2	9	10	2	23
Aug	1	7	1	6	15
Grand Total	6	19	15	9	49

Type of items deliberately set on fire by ward area:

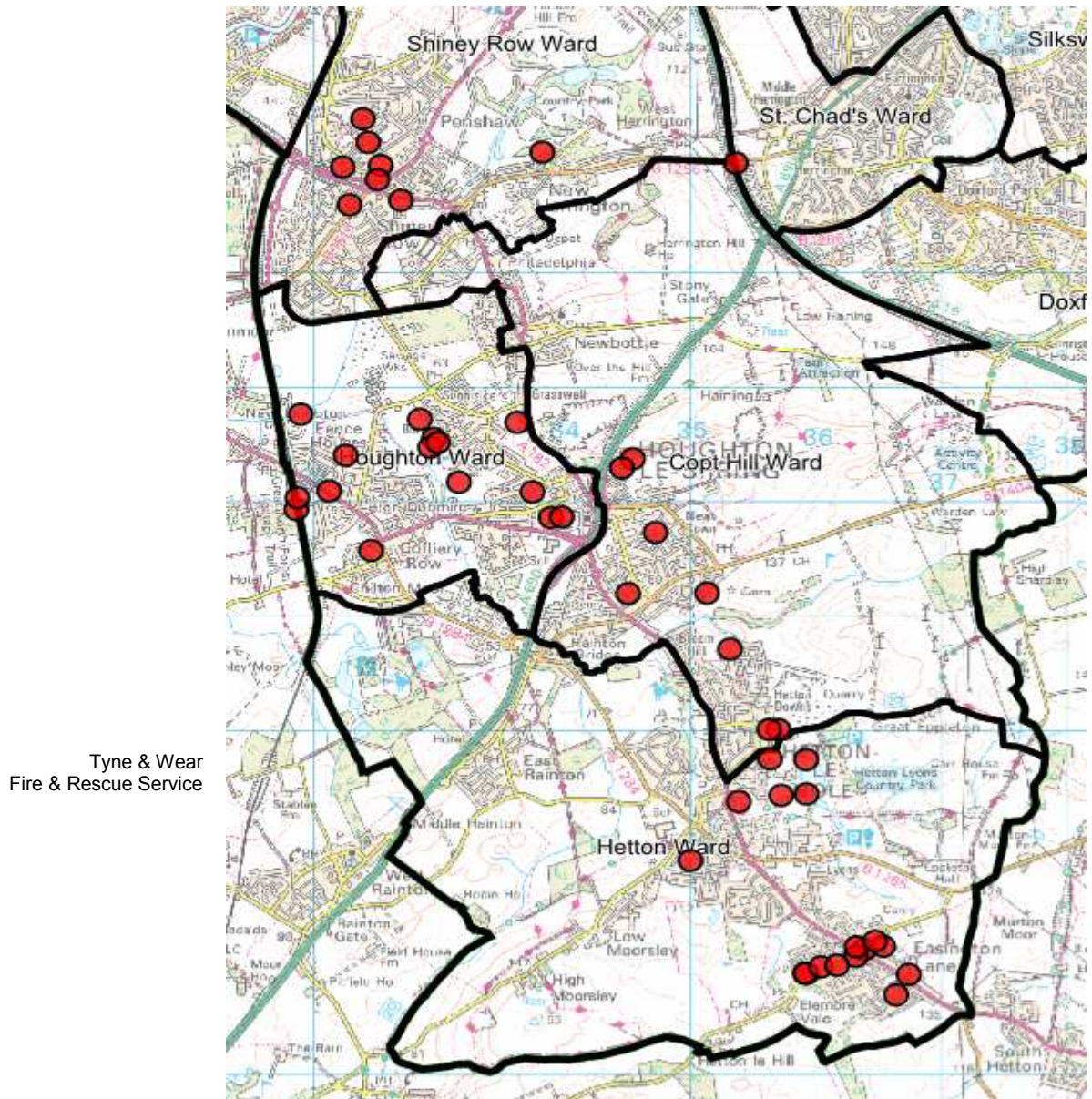
Property level 4	Copt Hill Ward	Hetton Ward	Houghton Ward	Shiney Row Ward	Grand Total
Loose refuse (incl in garden)	4	14	3	3	24
Grassland, pasture, grazing etc		1	4	1	6
Scrub land	1	2	1	1	5
Straw/stubble burning			3		3
Refuse/rubbish tip		1	1		2
Fence				2	2
Wheelie Bin				2	2
Other outdoor items including roadside furniture		1	1		2
Tree scrub (includes single trees not in garden)	1				1
Large refuse/rubbish container (eg skip)			1		1
Park			1		1
Grand Total	6	19	15	9	49

In 2012 the following ward count was:

Copt Hill 2, Hetton 8, Houghton 6 and Shiney Row 5. As can be seen Hetton & Houghton have seen the largest increase in incidents.

By time of day the deliberate fire incidents follow the national trend for this type of incident, with the majority of them taking place between 16:00 – 23:00

### Hot spot mapping of ASB Fires in Sunderland Coalfields Area 1<sup>st</sup> June – 31 August 2013



Tyne & Wear  
Fire & Rescue Service

Service Headquarters  
Nissan Way  
Barmston Mere  
Sunderland  
SR5 3QY

[www.twfire.gov.uk](http://www.twfire.gov.uk)  
Licence Number – 100018966

## 4. Recommendations

4.1 Note the content of the report.

**Contact Officer:** Jeff Wilkinson, Tyne and Wear Fire Service  
Tel 01914441188, Email: [jeff.wilkinson@twfire.gov.uk](mailto:jeff.wilkinson@twfire.gov.uk)

18 September 2013

**REPORT OF THE CHAIR OF THE PLACE BOARD**

**Place Board Progress Report**

**1. Purpose of Report**

1.1 To provide an update of progress against the current year’s (2013/14) Place Board Work Plan.

**2. Background**

2.1 Earlier this year the Local Area Plan’s priorities associated with Place were referred to the Coalfield Place Board to action on behalf of the Area Committee. The Place Board has started to initiate action on those priorities, the report set out below and **Annex 1** outlines progress to date.

**3. Area Governance Arrangements**

3.1 The Area Committees are part of the Council’s Executive Function and have two key roles:-

- (a) Influencing decisions on services delivered at a local level; and
- (b) Identification of key priorities for their areas, in the context of supporting the delivery of the Council’s Corporate Outcomes Framework at a local level and ensure maximum impact where necessary through utilising its own resources.

3.2 Each ward will have elected member representation, whose role will be to liaise with their ward colleagues in between meetings and feedback collective views into the Board meetings. Members will work alongside key officers in what will be practical action orientated groups. It should be noted that the Board is not a decision making body and the work / recommendations of the Board will be presented to the Area Committees for final endorsement. Elected member representation on the Place Board for this Area Committee is as follows:-

- Cllr John Scott (Chair)
- Cllr Mel Speding (Shiney Row)
- Cllr David Tate (Hetton)
- Cllr Sheila Ellis (Houghton)
- Cllr Bob Heron (Copt Hill)

3.3 Members are required to represent their ward and should liaise with ward colleagues on Place Board matters accordingly. Cllr Dennis Richardson attends Place Board as Chair of Area Committee to assist co-ordination between Place and People Boards.

**4. Key Areas of Influence/Achievements to date (September 2013)**

4.1 Outlined below is a summary of the key areas of influence / achievements of the Coalfield Place Board to date.

Action Taken	Outcome
<b>Strategic Influence: Responsive Local Services Streetscene</b>	
Influence operational deployment of RLS Streetscene	<ul style="list-style-type: none"> <li>• The Area Response Manager ensures regular communication with all elected members informs the street scene service delivery is appropriate to the local needs</li> </ul>

Place Board members requested that by-laws be reviewed to include more specific enforcement regulations around the control of dogs	<ul style="list-style-type: none"> <li>A Dog Control policy with five separate Orders has been developed. Members have been asked to identify specific locations of concern, which are attached at Annex 2 to this report. This information will be discussed by the Place Board at their September meeting and a verbal update will be given at the committee meeting.</li> </ul>
<b>Strategic Influence: Local Development Plan</b>	
Members received a presentation regarding the LDP/Core Strategy and Settlement Breaks within Coalfield	<ul style="list-style-type: none"> <li>Members received information on the Local Development Plan / Core Strategy and how this related to the Coalfield Area. Members have requested a workshop take place before the end of September in order to discuss the issue further based on their local knowledge</li> </ul>
<b>Local Priority: Neglected Land</b>	
A clean up of Council owned plots identified as neglected during the audit of land has now been completed	<ul style="list-style-type: none"> <li>Plots at Percy St, Wear St, West View, Langdale Rd, McLaren Way and Market Place have now been improved, completing the programme of works identified by the Working Group and Place Board</li> <li>Ward team leaders from Street Scene services are monitoring and maintaining all of the sites improved during the last 6 months to ensure they do not deteriorate</li> <li>Ongoing work with colleagues in Property Services will identify and influence future use or disposal of a number of plots in the area including Britannia Tce, Fencehouses and Forest Estate, Easington Lane</li> </ul>
The Love Where You Live project has been carried out on a number of sites	<ul style="list-style-type: none"> <li>Further involvement of partners from the voluntary and community sector (VCS) delivered more joint working</li> <li>An environmental education programme is being delivered in local primary schools</li> <li>In partnership with SNCBC as part of the DWP Work Programme, 17 people have been given work experience opportunities, supporting environmental improvements and gaining skills and confidence (A full report is provided to Area Committee under Item 6)</li> </ul>
<b>Local Priority: Local Shopping Centres</b>	
Business specialists are working with traders in Hetton, Houghton and Shiney Row to offer tailored support depending on each individual business need	<ul style="list-style-type: none"> <li>Houghton Traders' Association is now established. The committee has become constituted, designed a logo, supported Houghton Feast by providing sponsorship and established a website which will go live from October 2013</li> <li>Individual businesses supported by the project including Ground Coffee and Hetton Fruit and Veg, in Front Street, Hetton have praised the Council for their support to local shops and feature in the September 2013 Community News</li> <li>With the additional SIB funding agreed by Area Committee in June, the project will now continue until March 2014. The Place Board has requested an evaluation of the project in advance of this date to enable it to consider next steps</li> <li>Traders are being encouraged to participate in joint projects and are beginning to identify opportunities to work more closely with the Council and their local community to improve the local area. This will be further developed as part of LWYL</li> </ul>
The Communications Officer for the Coalfield area is working with the lead agent to promote Shop Local	<ul style="list-style-type: none"> <li>The September Community News featured the project. This will also be promoted in November with a Shop Local at Christmas campaign offering discounts in local shops</li> <li>A Shop Local advert was published in the Houghton Feast brochure which will be distributed to local shops, community venues and libraries.</li> </ul>

<b>Local Priority: Improving Allotments</b>	
At the request of the Working Group and Place Board, the feasibility of continuing to lease Seaham Rd site has been explored	<ul style="list-style-type: none"> <li>• It has been identified that high costs of managing the site (due to major fly tipping and inappropriate use), along with rent payable for the land is not cost effective for the Council</li> <li>• Property and Legal Services are investigating the option of formally terminating the agreement with the landowners.</li> </ul>
Enforcement action has been taken against those not using plots for cultivation purposes and tenancies terminated. The vacated plots have now been cleared	<ul style="list-style-type: none"> <li>• All potential tenants must now attend a site visit with Officers to ensure are in full agreement with the terms of their licence</li> <li>• 5 new tenants at Hutton Street reducing the waiting list to 0</li> <li>• 4 new tenants at Old Store Tce, reducing the waiting list to 5</li> <li>• 2 new plots at Girven Tce, will reduce the waiting list to 13</li> <li>• 5 new plots available at Urwin St, will reduce the waiting list to 24</li> <li>• 8 new plots at Elemore Vale, will reduce the waiting list to 12</li> </ul>
A 'masterplan' of Britannia Terrace Allotments, Fence Houses was drafted and phase 1 is now being implemented	<ul style="list-style-type: none"> <li>• Tenants using plots inappropriately have now vacated site</li> <li>• A series of meetings with those keeping horses on site has taken place. A solution for future arrangements is being developed</li> <li>• Letters have been sent to residents in Britannia Tce, informing them of the improvement works</li> <li>• Work to clear all plots at the rear of Britannia Tce has now commenced and is due to be completed by the end of September</li> <li>• Fencing for phase 1 has been procured and will be erected once plots are cleared</li> <li>• Tenants taking up the newly created plots will be met on site by the Allotments Officer to ensure they understand the terms of their licence and their responsibility in cultivating and maintaining the plot appropriately</li> </ul>
The process of letting and managing allotments has been reviewed as a result of the Working Group and Place Board requests and recommendations	<ul style="list-style-type: none"> <li>• Processes have been streamlined by relying less on a series of letters being sent out, and more on email, phone and text</li> <li>• All applicants are now met on site before any tenancy is offered. The applicants' plans for allotment use are investigated and discussed before they are given a licence</li> <li>• The Customer Services Network is developing a more streamlined application process to reduce administration, update waiting lists automatically and improve communication</li> <li>• New and existing tenants are being encouraged to form allotment associations or allotment committees in order to take on responsibility for the continued improvements of their sites. This will allow them to attract external support and funding</li> </ul>
<b>Local Priority: Flood Risk Planning</b>	
The Place Board discussed local issues with the Head of Street Scene	<ul style="list-style-type: none"> <li>• The Council, in its lead role as Lead Local Flood Authority are co-ordinating plans and actions with NWL and the Environment Agency to address flooding issues. A public meeting was held in July 2013 where all three organisations discussed issues and forward plans with residents. The issue is also subject to a scrutiny review during 2013/14</li> </ul>
<b>Local Priority: Events and Celebrations</b>	
Discussions with voluntary and community organisations has taken place with regard to delivering local events	<ul style="list-style-type: none"> <li>• The VCS Network wish to develop and deliver a series of events during 2014, to commemorate World War 1</li> <li>• Heritage Lottery Funding has been applied for via VCS Network members to support a wider programme of activity</li> </ul>

### 3. Recommendations

Members are requested to:

- Consider the progress and performance update with regard to Coalfield Place Board's Work Plan for 2013/14



- Discuss and agree the proposed locations for Dog Control Orders

Contact Officer: Pauline Hopper, Coalfield Area Community Officer  
Tel: 0191 561 7912 Email: [pauline.hopper@sunderland.gov.uk](mailto:pauline.hopper@sunderland.gov.uk)

**Annex 1:** Workplan

**Annex 2:** Dog Control Orders

## PLACE BOARD PRIORITIES - Area specific contribution to Corporate Outcome Framework and the Transformation of Council Services

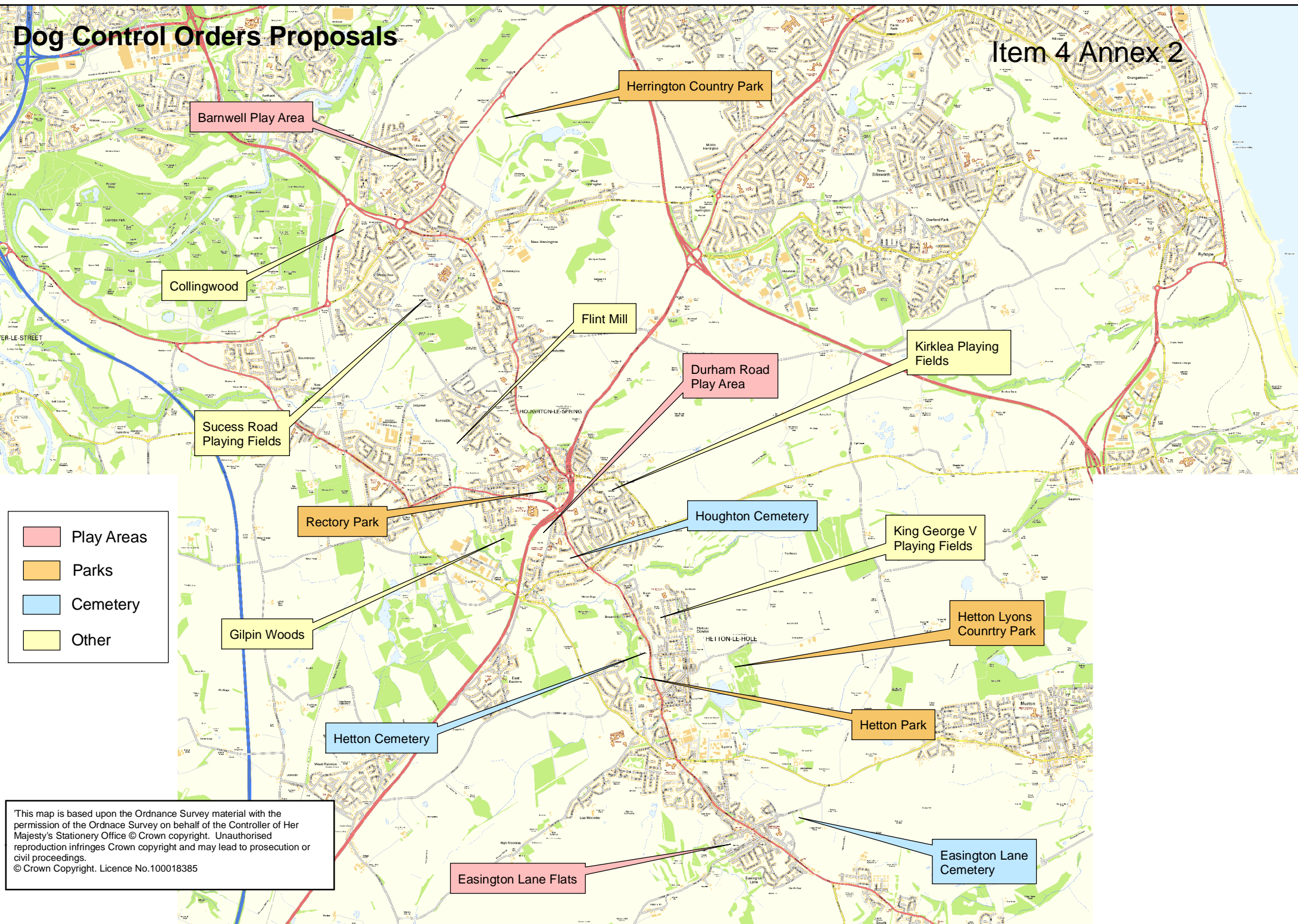
	<b>Influencing Core Services/Activities devolved to Area Committee</b>	<b>Why it is coming to the Board?</b>	<b>When will it come to the Board?</b>	<b>Action Required by the Board</b>	<b>When will Area Committee Decision be required</b>
1	Responsive Local Services - Streetscene	To influence delivery in the Coalfields	Monthly basis	Work with Area Response Manager to identify opportunities to influence service; Review existing service scope and re-consider how members can influence future delivery - particularly focusing on agreement of programmed activities and the implementation of Dog Control Orders	As required
2	Highways Maintenance	To influence usage of resources at an area level for inclusion in Capital Programme	Dec-13	Members to reflect upon success and influencing role of 2012/2013 Capital Programme; Members to feed in views to prioritise works for inclusion in the annual Capital Programme;	tbc
3	Public Protection and Regulatory Services	Consideration to be given to potential alignment of the services with the Board. Services in scope including trading standards, food standards, pollution control, pest control and licensing	Nov-13	Establish understanding of services delivered at a local level; Look to develop early intervention activities which support vulnerable groups within the locality	As required
4	Play and Urban Games Strategy	Influence the update of the strategy - consider with more relevance to board or ward basis	tbc	tbc	tbc
5	Section 106	Give consideration to how members can influence the refinement of policy in order that they are involved earlier to influence how S106 could be used and member involvement on individual cases thereafter	tbc	tbc	tbc
6	Parking Management Schemes	Members to be consulted on Parking Management Schemes should they be proposed	As required	As required	As required
7	Local Development Framework (LDF), Core Strategy and associated documents	Members to be consulted on process for the review of the Strategy, share views and feed into the public consultation process	Nov-13	Members to bring local knowledge to inform the development of the future policy	Not applicable
8	Housing Renewal	Consideration to be given to how the board could inform the development of annual delivery plans and identify local hot spots for target action	tbc	tbc	tbc
<b>Additional Area Priorities</b>					
			<b>When will it come to the Board?</b>	<b>Action Required by the Board</b>	<b>When will Area Committee Decision be required</b>
	<b>Local Priority</b>	<b>Why it is coming to the Board?</b>			
1	Improvement of areas of neglected land	To influence and support the improvement and management of Council owned sites across the area		Develop a programme of LWYL projects Support the improvements of identified Council owned sites Influence the maintenance programme including budgets Monitor SIB neglected land project	

2	Support to local shopping centres	To influence and support the physical and economic improvement of the three local shopping centres (Hetton, Houghton and Shiney Row)		To continue to monitor progress To direct the work of the lead agent and retail expert To bring local intelligence to ensure effective results	Jan-14
3	Improvement of allotments and community gardens	To influence the improvement and management of Council owned allotment sites across the area		Monitor progress of sites improved Support the development of a more robust management process Provide local knowledge on specific issues and sites Further develop the SIB funded project to improve sites	
4	Local events and celebrations (also on People work plan)	Identify opportunities to celebrate significant events and festivals		Continue to monitor and receive information relating to celebrations, events and activities taking place in the local area Develop local projects with VCS organisations via local celebrations SIB project Continue to build on successful heritage events and projects delivered locally	
5	Flood risk planning	Influence the development of a partnership approach to improving flood risk planning		Identify opportunities where members/officers/relevant partners can work together to address issues Provide local intelligence on problematic locations Receive and respond to updates from Street Scene Head of Service	
6	Empty properties	Influence empty properties action plan and enforcement powers to reduce negative impact on the area		Provide information on problematic empty properties to inform action plan Provide information and assurance to local residents regarding action taken	
7	Major developments in the Coalfield area (may link to item 7 on core service list above - to be agreed)	To be more informed about large developments and their impact on the local community in order to fulfill the Council's Community Leadership role		Receive information regarding significant developments in the area	

<b>G</b>	Progressing on target
<b>A</b>	Progressing but behind schedule (with plans in place to action)
<b>R</b>	Not progressing

# Dog Control Orders Proposals

Item 4 Annex 2



Legend:

- Play Areas (Pink)
- Parks (Orange)
- Cemetery (Blue)
- Other (Yellow)

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18 September 2013

**REPORT OF THE CHAIR OF THE PEOPLE BOARD**

**People Board Progress Report**

**1 Purpose of Report**

1.1 To provide an update of progress against the current year’s (2013/14) People Board Work Plan.

**2 Background**

2.1 Earlier this year the Local Area Plan’s priorities associated with People were referred to the Coalfield People Board to action on behalf of the Area Committee. The People Board has started to initiate action on those priorities, the report set out below and **Annex 1** outlines progress to date.

**3 Area Governance Arrangements**

3.1 The Area Committees are part of the Council’s Executive Function and have two key roles:-

- (a) Influencing decisions on services delivered at a local level; and
- (b) Identification of key priorities for their areas, in the context of supporting the delivery of the Council’s Corporate Outcomes Framework at a local level and ensure maximum impact where necessary through utilising its own resources.

3.2 Each ward will have elected member representation, whose role will be to liaise with their ward colleagues in between meetings and feedback collective views into the Board meetings. Members will work alongside key officers in what will be practical action orientated groups. It should be noted that the Board is not a decision making body and the work / recommendations of the Board will be presented to the Area Committees for final endorsement. Elected member representation on the People Board for this Area Committee is as follows:-

- Councillor Anne Lawson (Chair and Shiney Row ward)
- Councillor Derrick Smith (Copt Hill)
- Councillor Colin Wakefield (Copt Hill)
- Councillor James Blackburn (Hetton)
- Councillor Florence Anderson (Hetton)
- Councillor Gemma Taylor (Houghton)

Members are required to represent their ward and should liaise with ward colleagues on Place Board matters accordingly. Cllr Dennis Richardson attends People Board as Chair of Area Committee to assist co-ordination between Place and People Boards.

**4. Key Areas of Influence/Achievements to date**

4.1 Outlined below is a summary of the key areas of influence / achievements of the Coalfield People Board up to September 2013.

Action Taken	Outcome
<b>Strategic Influencing : Early Intervention and Locality Based Services</b>	
Influencing of early intervention and locality services	<ul style="list-style-type: none"> <li>• The board now receive regular performance updates from the Locality Manager with regard to attendance, CAF, Children’s Centres, Connexions and Risk and Resilience. Specific areas to note are highlighted for discussion. The next update will be</li> </ul>

	<p>provided to the October board.</p> <ul style="list-style-type: none"> <li>The board received a presentation on the re-commissioning of Childrens Centres and members given the opportunity to provide suggestions for services/programmes that can improve provision in the Coalfield area.</li> </ul>
Library Services have been reviewed	<ul style="list-style-type: none"> <li>Members have helped to influence the development of a new modern library service for the city. The proposals for the service included library hubs in each of the five areas of the city, supported by community libraries and a programme of community outreach activities to take services into neighbourhoods. Area Boards were asked to bring their own unique understanding of their communities and identify potential venues for community outreach programmes, community book reservation and collection service, any issues they are aware of in terms of residents accessing local provision in addition to potential use of closed buildings. The decision on the future provision of the service was made by the Council's Cabinet on 4th September and the changes are due to be implemented as from October 2013</li> </ul>
<b>Area Priority: Transformation of Adult Social Care</b>	
Raise awareness of services available for Older and vulnerable people	<ul style="list-style-type: none"> <li>A directory is being developed using information and knowledge from HHAS, public health, elected members, VCS network partners and residents. Members are encouraged to provide further intelligence to assist in the collection of accurate information</li> </ul>
People board have begun the development of a 'dementia friendly community'	<ul style="list-style-type: none"> <li>Work has begun with partners, including Age UK, HOPE and Bernard Gilpin School, to raise awareness and develop understanding of the challenges of those with dementia and their carers</li> <li>A 'dementia module' for the health champions training has been developed by public health colleagues and it is proposed that SIB funding of £5,750 be approved by Area Committee to deliver this training in the community and develop the 'community connectors' model. See finance report at item 7</li> </ul>
<b>Area Priority: Support for older people, vulnerable adults and carers</b>	
People Board developed a mechanism to provide small SIB grants to local organisations to support older people	<ul style="list-style-type: none"> <li>Five local groups were awarded funding to provide activities and social support to older people and vulnerable adults. An update will be provided at the January 2014 Area Committee</li> </ul>
The People Board has begun to work in partnership with Bernard Gilpin School, the only 'dementia friendly' school in the North. A community facility has been built at the school during the summer holidays	<ul style="list-style-type: none"> <li>The People Board has considered a request for SIB funding to provide equipment to enable delivery of 'singing for the brain', 'dementia café' and intergenerational choir at the school and recommend a contribution of £5,700 is made subject to consultation and appraisal. See finance report at item 7</li> <li>The Area Community Officer will work with the school to promote and support the activities being delivered</li> </ul>
<b>Area Priority: Health and young people</b>	
The People Board has considered current local services and projects to improve the mental and sexual wellbeing of young people, identifying	<ul style="list-style-type: none"> <li>The People Board propose to replicate the SIB small grants process, used previously, to support local organisations to deliver projects in the local community.</li> <li>A review of sexual health services across the City is underway. The People Board recommend that Area Committee is involved in the review to ensure what is delivered locally complements and supports citywide services and to influence future delivery.</li> </ul>

gaps and researching best practice	
The People Board has considered current local services and projects to address healthy weight in children, identifying gaps and researching best practice	<ul style="list-style-type: none"> <li>• The People Board propose to replicate the SIB small grants process, used previously, to support local organisations to deliver projects in the local community.</li> <li>• The Locality Manager and Public Health Registrar will support the People Board and Area Committee in the development of local projects to improve health of young people</li> <li>• The People Board recommends a budget of £30,000 SIB (with an upper limit of £5,000 per grant) is allocated against this priority. See finance report at item 7.</li> </ul>

## 5. Recommendations

- 5.1 Members are requested to consider the progress and performance update with regards to the Coalfield People Board Work Plan for 2013/2014
- 5.2 Members are requested to support the Area Community Officer in the development of 'One Directory' by providing local intelligence on a ward by ward basis
- 5.3 Members are requested to agree to be involved in the citywide Sexual Health review
- 5.4 Members are requested to agree recommendations for SIB funding as identified above, under finance report at Item 7

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 Email: [pauline.hopper@sunderland.gov.uk](mailto:pauline.hopper@sunderland.gov.uk)

## Annex 1 – workplan

## PEOPLE BOARD PRIORITIES - Area specific contribution to Corporate Outcome Framework and the Transformation of Council Services

	Influencing Core Services/Activities devolved to Area Committee	Why it is coming to the Board?	When will it come to the Board?	Action Required by the Board	When will Area Committee Decision be required
1	Support the Delivery of the Health and Well Being Strategy: Transformation of Adult Social Care	To influence the design and delivery of local services to support improvements in public health and adult social care	Sep-13	Develop community directory of services Identify gaps and opportunities to enhance community provision Consider potential to develop Dementia Cafés Develop dementia module of Health Champions Identify key individuals/organisations to act as 'community connectors'	Sep-13
2	Early Years Intervention and Locality Services	To influence service delivery in the Coalfields	Monthly basis	Work with Locality Manager to identify opportunities to influence services; Specifically monitor and influence the delivery of activities for young people	As required
3	Re-commissioning services in Children's Centres for 2014	To influence service provision in the Coalfields as of April 2014	Jul-13	Bring unique understanding of communities to identify options for future delivery	Sept 2013 (update only)
4	Influencing re-commissioning of Youth Contracts for 2015	Influence Youth Contract Provision from April 2015	July 2014 (tbc)	tbc	September 2014 (tbc)
5	LMAP's - review and links with Area Arrangements	To ensure the Board understand the outcome of the review and the impact on linkages with Area Arrangements	tbc	tbc	tbc
6	Library Services	Stage 2 consultation - opportunity for members to influence transformation of a reading and learning information service	Jun-13	Members to feed in potential venues in the area for Community Book collections and reservations, outreach programmes and use of buildings	September 2013 (update only)
7	Lifelong Learning	To consider how members can influence the commissioning of activity utilising Family Adult and Community Learning Funding (FACL) available in 2014/15	Nov-13	tbc	tbc
8	HHA Commissioned Grant	To consider how members can influence the commissioning process for 2015/16 grants	Jan-14	Work with HHAS during 2014/15 to contribute to the commissioning approach which will take place Sept-March 14/15	tbc
9	Child Health/Obesity	Consideration to be given to opportunities where members/officers/relevant partners can work together to understand the local context and how community leadership can help reduce obesity	tbc	tbc	tbc
10	Health Funding - £20k per area	To allocate against Health priorities	tbc	tbc	tbc



11	Intergrated Wellness Service Review	To input into forthcoming review	Oct-13	A stakeholder event is being arranged for November 2013 and as such it is proposed that the item is discussed at the October People Board meeting allowing members time to discuss and feed in views via Area Chair and People Board Chair who will be in turn invited to the stakeholder event	tbc
12	Strengthening Families - Family Focus	Consideration to be given to how the board could influence the Strengthening Families - Family Focus	tbc	tbc	tbc
13	Welfare Reform	Consideration to be given to how the board could influence/take actions	tbc	tbc	
14	Anti-social Behaviour	Consideration being given to how members can influence a more bespoke approach to ASB	tbc	tbc	tbc

#### Additional Area Priorities

	Local Priority	Why it is coming to the Board?	When will it come to the Board?	Action Required by the Board	When will Area Committee Decision be required
1	Healthy life choices for children and young people	Consideration to be given to opportunities where members/officers/relevant partners can work together to understand the local context and how community leadership can help promote and develop projects to address sexual health, mental health and healthy weight in children and young people.	Sep-13	Receive information on current projects and identify gaps Develop appropriate mechanism to engage local VCS organisations in the development and delivery of successful projects Identify how information sharing and promotion of services can be improved	Jan-14
2	Positive activities for young people focusing on holiday and under 13 provision	Influencing youth provision in line with the Youth Contract commissioning cycle (to be combined with 4 above once the approach has been agreed)	Oct-13	Consider future holiday provision once current SIB funding has ended Consider the use of Community Chest against current priorities	
3	Support for older people, vulnerable adults and their carers	To influence how services might be delivered in the future	Sep-13	Continue to monitor SIB funded projects Develop further relationships with local VCS organisations delivering local services Identify further opportunities for SIB allocation	Sep-13
4	Local Events and Celebrations (also on Place work plan)	Identify opportunities to celebrate significant events and festivals		Continue to monitor and receive information relating to celebrations events and activities taking place in the local area Develop local projects with VCS organisations via local celebrations SIB project Continue to build on successful heritage events and projects delivered locally	

<b>G</b>	Progressing on target
<b>A</b>	Progressing but behind schedule (with plans in place to action)
<b>R</b>	Not progressing

**18 September 2013**

**REPORT OF CHAIR OF AREA COMMITTEE**

**Love Where You Live Progress Report**

**1. Purpose of Report**

1.1 To provide an update of progress on the Love Where You Live project which cuts across the work of both the Place and People Boards and also the VCS Network.

**2. Background**

- 2.1 As an ongoing commitment to support all residents and groups who work, live and visit the Coalfields, Area Committee agreed that the Love Where You Live project would continue throughout 2013/14 with funding from SIB.
- 2.2 Area Committee approved £10,000 in April 2013 to buy equipment and materials and offer support to volunteers and partners to deliver environmental improvements. To date small hand shovels, spades, tree pruners, loppers, paint, paint brushes etc have been purchased to ensure all essential equipment required is available to carry out the work.
- 2.3 The Area Community Officer is lead agent on the project, being responsible for budgets, monitoring progress and working with the community to support the programme. The Area Response Manager is responsible for the operational delivery of the improvements. This was agreed by Area Committee in April 2013.
- 2.4 The work carried out by the project is in partnership with, and complements, the RLS Street Scene services. The project adds value to the work the Council carries out as part of its day to day activity and does not replace or duplicate mainstream services.

**3. Work Placements**

- 3.1 The main achievement during the period from 1 April 2013, to date, is the partnership working with SNCBC/Community Opportunities, giving clients claiming job seekers allowance the chance to gain work experience. During this period 17 clients (11 of who live within the Coalfield area) have gained a range of skills and experience by working alongside the Coalfield Area Response Team at Market Place Depot, Houghton le Spring, contributing to the Love Where you Live project and delivering improvements to the area.
- 3.2 8 of these clients were sent by the Job Centre to participate in Mandatory Work Activity. MWA is a 4 week programme to help clients develop work ethic skills such as attendance, punctuality, communication, team work, as well as any work experience skills they may pick up along the way. Of the 8 clients sent on MWA, 5 successfully completed the four week placement, 2 lasted 3 weeks and 3 days and only left due to changes in circumstances with their benefit, 1 lasted 1 day due and was exited from the programme due to illness. Of the 5 completers, all can update their CV's to include the duties they have performed whilst on their placement and be provided with a reference by Community Opportuntiiies to confirm their attendance, punctuality and participation in duties. 1 client has since gone into full time employment.
- 3.3 The others are Work Programme clients who are sent to SNCBC/Community Opportunities by the Job Centre on a 2 year programme. During those 2 years they are supported by an advisor who assists them with job search, job applications, training support such as offering interview techniques, confidence building and by gaining work

experience skills gained from the benefits of a work placement. If the client is successful in finding a job they are also supported to help sustain that employment.

- 3.4 All have successfully completed 4 weeks placement, and can now use the experience to update their CV's. The work placement officer at SNCBC/Community Opportunities is in regular contact with these clients who all thoroughly enjoyed their 4 weeks at Market Place. Four of them often ask her to send them back for another 4 weeks. Staff working with the clients have seen a huge change in confidence in the clients since first meeting with them and feel this is definitely as a result of them being in the working environment at Market Place Depot.
- 3.5 A great deal of work has been carried out by the work placement clients who have been mentored and supported by RLS Street Scene Ward Team Leaders and members of their teams. The opportunity has been mutually beneficial to the team and the clients and has enabled the achievement of improvements such as:
- Shiney Row town centre improvements - barriers, fence around cenotaph and planters.
  - Leyburn grove - perimeter fence and fence around pitch 'A' as well as planters and parts of the building, assist with general spring clean of dressing rooms.
  - Houghton Cemetery - water taps ,seats and various other improvements
  - Herrington Colliery welfare - various schemes such as dressing rooms, general maintenance
  - Houghton bowling green - painting of borders around green, planters and the building
  - Painting works at Redburn Row, Houghton le Spring
  - Environmental improvement works at the Flatts Youth Centre and surrounding area at Easington Lane
  - Working in areas assisting with litter picks and daily works in order to free up operatives to tackle some outstanding specialist works such as cycle ways and hedge trimming
- 3.6 The work placement officer is in regular contact with the Area Response Manager to monitor progress and ensure the work is compliant with all protocols and procedures (for all parties involved). Recent correspondence has highlighted that the partnership as described above is being recognised as successful and is showing results for the individuals involved. The programme provider has asked for a report to promote the work as good practice.

#### **4 Work with Schools**

- 4.1 From April 2013 to date the Love Where You Live project has been supported by Kepier Academy, New Penshaw Primary School and Burnside Primary School. City of Sunderland College has also been involved as part of their Citizenship programme.
- 4.2 A large scale clean up at Primrose Hill, adjacent Elba Park at Lambton Lane was carried out in June 2013, in partnership with Groundwork and Gentoo. Twelve pupils from Kepier and over 20 from New Penshaw carried out duties such as tree pruning, litter picking, railing painting and stream clearing, in addition to undertaking environmental education activities with the Park Ranger from Elba Park. All works were carried out alongside Sunderland City Council RLS Street Scene operatives.
- 4.3 Pupils from Kepier Academy worked together with Parks Staff to plant out displays, cut grass and pick litter in Rectory Park as part of the Northumbria in Bloom preparations.
- 4.4 Visits have been carried out with a further five primary schools who are developing their own ideas on how to become involved in the project and encouraging young people to consider the consequences of negative behaviour on the environment. The Area

Response Manager and Environmental Enforcement Officer will deliver educational sessions and activities as part of the curriculum and out of school environmental clubs. The programme will commence at the end of September 2013.

## **5 Working with the wider Community**

- 5.1 The project is beginning to develop relationships and forge stronger links within the community. Working with the lead agent on the Shop Local project, the Area Response Manager and Area Community Officer have begun to engage the recently formed Houghton Traders' Association to make improvements in the surrounding area.
- 5.2 Community Groups including the Friends of Rectory Park, Friends of Herrington Country Park and Herrington Burn YMCA carry out regular environmental improvement works in areas in need of attention. Further work will be developed with the VCS Network throughout the rest of the year to build upon successful partnership working to date.

## **6 Recommendations**

Members are requested to:

- 6.1 Continue to support and become involved in the project in their own ward and across the wider area
- 6.2 Discuss and agree to write formally to work placement clients to offer thanks and recognition for the work carried out
- 6.3 Agree to receive further reports on the progress of the project

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<b>COALFIELD AREA COMMITTEE</b> <b>18 SEPTEMBER 2013</b> <b>EXECUTIVE SUMMARY SHEET</b>							
<b>Title of Report:</b>  <b>Strategic Initiative Budget (SIB), Community Chest and Healthy Cities Investment Fund (HCIF) – Financial Statement and proposals for further allocation of resources</b>							
<b>Author(s):</b> Chief Executive							
<b>Purpose of Report:</b> This report provides a financial statement as an update position on progress in relation to allocating SIB, HCIF and Community Chest and presents proposals for further funding requests.							
<b>Description of Decision:</b> The Area Committee is requested to:- <ul style="list-style-type: none"> <li>• Note the financial information set out in sections 2, 3 and 4 and Annex 2</li> <li>• Approve SIB project applications listed in 2.2 and Annex 1                             <table style="margin-left: 20px; border: none;"> <tr> <td style="padding-left: 20px;">1. St Aidan’s Angling Training</td> <td style="text-align: right; padding-left: 20px;">£5,000</td> </tr> <tr> <td style="padding-left: 20px;">2. Dementia Training</td> <td style="text-align: right; padding-left: 20px;">£5,750</td> </tr> <tr> <td style="padding-left: 20px;">3. Bernard Gilpin School community project</td> <td style="text-align: right; padding-left: 20px;">£5,700</td> </tr> </table> </li> <li>• Agree to allocate £30,000 SIB to develop small projects to support the ‘health and young people’ priority</li> <li>• Agree to allocate £14,000 SIP to Houghton Rectory Park improvements as part of a larger project</li> <li>• Agree to allocate £413 HCIF to the existing Men’s Health Project</li> </ul>		1. St Aidan’s Angling Training	£5,000	2. Dementia Training	£5,750	3. Bernard Gilpin School community project	£5,700
1. St Aidan’s Angling Training	£5,000						
2. Dementia Training	£5,750						
3. Bernard Gilpin School community project	£5,700						
Is the decision consistent with the Budget/Policy Framework? <span style="float: right;">Yes</span>							
<b>Suggested reason(s) for Decision:</b> SIB and SIP are budgets delegated to Area Committee in order to commission activity that delivers actions against the key strategic priorities identified in the Coalfield Work Plan.							
<b>Alternative options to be considered and recommended to be rejected:</b> The circumstances are such that there are no realistic alternatives that could be considered.							
Is this a “Key Decision” as defined in the Constitution? No	Relevant Scrutiny Committees:						
Is it included in the Forward Plan?							

18 SEPTEMBER 2013

**REPORT OF THE CHIEF EXECUTIVE**

**Strategic Initiative Budget (SIB), Community Chest and Healthy Cities Investment Fund (HCIF) – Financial Statement and proposals for further allocation of resources**

**1. Purpose of Report**

1.1 Area Committee has delegated budgets to allocate to specific strategic priorities identified in the Work Plan, with the overall aim to benefit the wider community and to attract other funding into the area. This report provides a financial statement as an update position on progress in relation to allocating SIB, HCIF and Community Chest and presents proposals for further funding requests.

**2 Strategic Initiatives Budget (SIB)**

2.1 The table below shows the financial position of SIB following the June 2013 meeting of Area Committee.

The allocation for 2013/14 is £241,514. A balance of £15,933 is carried over from 2012/13, giving a total opening balance of £257,447				
Project Name	Committee Date	Allocated (not yet assessed)	Approvals	Balance
	-	-	-	<b>£257,447</b>
Business Support Project	20.06.2013	-	£40,000	£217,447
Lighting for footpath at Ross Lea, Shiney Row	20.06.2013	-	£2,000	£215,447
				<b>£215,447</b>

2.2

The following projects (further details in Annex 1) are recommended by the People Board for approval, with the St Aidan’s Fishing project also being considered by the Place Board at their September meeting.

- St Aidan’s Angling Training £5,000
- Dementia Training £5,750
- Bernard Gilpin School community project £5,700

2.3

The People Board also recommends that £30,000 SIB be allocated for the development of a call for projects to support the ‘health and young people’ priority as already discussed in the People Board report at Item 5. The total requested is £46,450 and should Committee approve all requests a balance of £168,997 will remain.

**3 Strategic Investment Plan (SIP)**

3.1

A balance of £14,000 remains for the Houghton ward. It is recommended that this sum be allocated to improvements in Houghton Rectory Park. Details of the project to be developed in conjunction with the Head of Street Scene and become part of any wider improvement project to the park.

**4 Healthy City Investment Fund: Financial statement and proposals**

4.1 A balance of £413 remains in the HCIF. It is recommended that this sum be allocated to existing Men's Health project and become part of the capacity fund available to local Voluntary and Community Sector organisations.

**5 Community Chest**

5.1 The table below details the balances remaining following the last meeting in June 2013 and includes project approvals from the July and August 2013 community chest panel meetings as detailed in **Annex 2** for information only. An allocation of £10,000 per ward was made available for 2013/14.

<b>Ward</b>	<b>Budget Remaining</b>	<b>Project Approvals</b>	<b>Balance</b>
Copt Hill	£9,578	£2,656	£6,922
Hetton	£14,206	£4,309	£9,897
Houghton	£11,762	£3,105	£8,657
Shiney Row	£10,436	£2,410	£8,026
<b>Total</b>	<b>£45,982</b>	<b>£12,480</b>	<b>£33,502</b>

**Recommendations:**

Committee is requested to:

- Note the financial information set out in sections 2, 3 and 4 and Annex 2
- Approve the SIB project applications listed in 2.2 and Annex 1
- Approve a sum of £30,000 for small projects to address the young people and health priority
- Agree to allocate £14,000 SIP to Houghton Rectory Park improvements as part of a larger project
- Agree to allocate £413 HCIF to the existing Men's Health Project

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**Annex 1** SIB Applications recommended for approval

**Annex 2** Community Chest approvals

## Requests for SIB funding

### Junior Angling Coaching

St Aidans Community group/Washington & Harraton Angling Club will set up in partnership with the Angling Development Board to deliver a series of angling training courses to engage with young people from the Coalfield area. The activity will deter them from anti social behavior and help them to explore the many alternative pathways available to them. The partnership anticipates they will work with around 80 young people during the first year of the project.

The project will take the form of a structured course which will not only teach the art of angling but will include conservation of the fishing lake. Participants in the project will receive an Angling and Conservation Certificate on satisfactory completion of the course

The project will deliver a year long programme of 10-session courses during school holiday breaks and will be managed by qualified coaches from the Angling Development Board

Participants will be taught the benefits of adopting a traditional conservation management technique for the lake, of infrequent mowing, be encouraged to tolerate bats, keep scrub in check and be aware of the dangers of disturbing amphibians and reptiles

The project will be delivered at Herrington Country Park and has been developed with the Environment Agency, the Angling Development Board, the Friends of Herrington Country Park, Tyne & Wear Sports and the City Council Parks Department. A licence has been developed by Property Services to allow the partnership to deliver the sessions at the lake in the Country Park.

The project will commence in October 2013 and SIB funding will pay for equipment and coaching fees to ensure the project is delivered for 1 year. The project will be sustained after that period of time using alternative sources of income.

SIB funding requested: **£5,000**

Recommendation from Place and People Board: **Approve with recommendations that:**

- The project reach out to young people who are at risk of offending or are vulnerable, e.g. live in looked after accommodation or are poor attenders at school or are NEET
- The project links with existing youth providers to ensure that information about the opportunity to take part is advertised in youth groups.

### Dementia Awareness Training

SIB funding will enable delivery of training within the local community to improve awareness and understanding of dementia. Public Health is currently working with the Clinical Commissioning Groups Dementia Champion to finalise the content of the dementia awareness module. The workshop is a half-day session delivered via community venues aimed at non-health frontline workers, community and voluntary workers, and carers in the community.

The aim of the workshop is to improve awareness of dementia in our community in order to improve levels of early diagnosis and improve people's knowledge around current local services to support people with dementia.

The course will be commissioned through Buy Sunderland First which is the same way the other health champion courses are commissioned. The aim is to deliver one session per month to individuals and organisations within the Coalfield. Costs to deliver 10 courses, each with 18 participants from the Coalfield area (180 in total) are £5750.

- The course would be open to anyone living, working or volunteering in the Coalfield area and



would be administrated through the Health Champion Programme.

- The individual would not need to be connected to an organisation or be a Health Champion to access the training.
- The offer would initially be made to members of Area Committee and to the VCS Network

SIB funding requested: **£5,750**

Recommendation from People Board: **Approve**

### **Bernard Gilpin Community Support**

Bernard Gilpin School is the only Dementia Friendly School in the North of England and over the summer holidays has developed a community facility at the School to deliver activities with the wider community. A sound system, piano, IT equipment and other resources have been purchased and SIB support is requested to purchase furniture, crockery and cutlery and other equipment to enable the school to deliver activities for older and vulnerable people and those experiencing dementia. Planned activities are intergenerational choir, singing for the brain and dementia cafe.

SIB funding requested: **£5,700**

Recommendation from People Board: **Approve subject to standard appraisal and consultation**

## COMMUNITY CHEST 2013/2014 COALFIELD AREA - PROJECTS APPROVED

<b>Copt Hill Ward</b>	<b>Project</b>	<b>Amount</b>	<b>Balance at June 2013</b>	<b>Project approvals</b>	<b>Balance Remaining</b>
	21.05.2013 Eppleton Durham Gala Fund Band fees and bus hire for the Durham Gala	£880		£880	
	17.06.2013 2 <sup>nd</sup> Houghton Brownies (Split with Houghton). Cost for brownie packs including food, travel, craft materials and hire of hall	£390		£390	
	17.06.2013 The Castles Housing Association for purchase of a bingo machine and trip costs to Whitby	£359		£359	
	22.07.2013 Groundworks North East Cost of hiring company to bring birds of prey to Summer Fun Day 24 August	£450		£450	
	22.07.2013 Hetton Lyons FC (Split with Hetton) Cost of new equipment for community football team for 5-18 year olds based at Eppleton Primary School	£577		£577	
	<b>Total</b>	<b>£2,656</b>	<b>£9,578</b>	<b>£2,656</b>	<b>£6,922</b>
<b>Hetton Ward</b>	<b>Project</b>	<b>Amount</b>	<b>Balance at June 2013</b>	<b>Project approvals</b>	<b>Balance Remaining</b>
	17.06.2013 East Rainton Friendship Group for Birthday and Christmas event costs	£375		£375	
	17.06.2013 Easington Lane and Hetton Disabled for a day trip to Millstones Harrogate -lunch and transport costs	£395		£395	
	22.07.13 Creative Learning - Costs of supporting 1 young person from the Hetton ward to attend the Stage Experience 2013	£200		£200	
	22.07.13 Moorsley Care of the Aged Cost of Christmas party plus summer trip transport costs	£889		£889	

	22.07.2013 Hetton & Lyons Mothers Union Cost of Xmas Lunch for 70 people	£700		£700	
	22.07.2013 Thursday Bingo Club Cost of Xmas Lunch for 30-35 people	£250		£250	
	22.07.2013 Easington Lane Senior Citizens Club Christmas party meal, raffle and entertainer	£1,000		£1,000	
	22.07.2013 Hetton Lyons FC (Split with Copt Hill) Cost of new equipment for community football team for 5-18 year olds based at Eppleton Primary School	£500		£500	
	<b>Total</b>	<b>£4,309</b>	<b>£14,206</b>	<b>£4,309</b>	<b>£9,897</b>
<b>Houghton Ward</b>	<b>Project</b>	<b>Amount</b>	<b>Balance at June 2013</b>	<b>Project approvals</b>	<b>Balance Remaining</b>
	17.06.2013 Homelands Estate Reunion Group	£650		£650	
	17.06.2013 2 <sup>nd</sup> Houghton Brownies	£390		£390	
	20.06.2013 <b>Approved at Area Committee</b> Herrington Burn YMCA-contribution towards a trip to Prague	£500		£500	
	22.07.2013 Groundworks North East(50% with Shiney Row) Cost of Marquee Hire for Summer Fun Day 24 August	£315		£315	
	22.07.2013 Houghton Heritage Society Costs for printing, postage, room hire, photocopying and stationary	£500		£500	
	12.08.2013 Gentoo (LMAPS) Contribution towards cost of erecting a fence to prevent anti-social behaviour	£750		£750	
	<b>Total</b>	<b>£3,105</b>	<b>£11,762</b>	<b>£3,105</b>	<b>£8,657</b>
<b>Shiney Row Ward</b>	<b>Project</b>	<b>Amount</b>	<b>Balance at June 2013</b>	<b>Project approvals</b>	<b>Balance Remaining</b>
	17.06.2013 St Aidan's Community Group for the set-up of junior angling club, bait costs, equipment and coaching	£570		£570	
	22.07.2013 Groundwork North East (50% with Houghton) Cost of Marquee Hire for Summer Fun Day 24 August	£315		£315	
	22.07.2013 Friends of Gillwood Court Cost of 20 week Health & Wellbeing course	£525		£525	

	22.07.2013 Penshaw Catholic Women's Guild Christmas meal for members	£500		£500	
	22.07.2013 Penshaw CA Insurance, refreshments and programme printing costs for Penshaw Scarecrow Trail	£500		£500	
	<b>Total</b>	<b>£2,410</b>	<b>£10,436</b>	<b>£2,410</b>	<b>£8,026</b>
<b>Overall Totals</b>		£12,480	£45,982	£12,480	£33,502