

AUDIT AND GOVERNANCE COMMITTEE

27 March 2015

Proposed Forward Plan of Reports for 2015/16

Report of the Director of Finance

1. Purpose of Report

- 1.1 To enable the Committee to consider and comment on the proposed Forward Plan of reports for 2015/16.
- 1.2 During the year there will be 4 quarterly meetings – at which the Committee will consider the Corporate Assurance Map alongside other reports. An additional meeting is scheduled for February in order to consider the Treasury Management Policy and Strategy for the following financial year so that it can be agreed by Cabinet in February and then by Council in March of each year in line with the regulations and best practice.

2. Recommendations

- 2.1 Members are asked to consider and agree to the attached proposed Forward Plan of reports.

**Forward Plan of Reports
Audit and Governance Committee 2015/16**

Month	Brief Description	Report of
26 th June 2015	Annual Review of Governance Arrangements / Annual Governance Statement (including Annual Report covering work of Internal Audit and Risk and Assurance teams)	Director of Finance
	Corporate Assurance Map - update	Head of Assurance, Procurement and Projects
	Audit Progress Report	External Auditor
	Annual Report on the Work of the Committee	Director of Finance
	Unaudited Statement of Accounts 2014/15	Director of Finance
	Treasury Management Annual Review 2014/15	Director of Finance
	Treasury Management 2015/16 - First Quarterly Review	Director of Finance
25 th September 2015	Corporate Assurance Map – update	Head of Assurance, Procurement and Projects
	Treasury Management 2015/16 – Second Quarterly Review	Director of Finance
	Audit Completion Report 2014/15	External Auditor
	Audited Statement of Accounts 2014/15	Director of Finance
11 th December 2015	Treasury Management 2015/16 – Third Quarterly Review	Director of Finance
	Corporate Assurance Map – update	Head of Assurance, Procurement and Projects
	Corporate Assurance Map Consultation 2016/17	Head of Assurance, Procurement and Projects
	Annual Audit Letter 2014/15	External Auditor
	Audit Progress Report	External Auditor
	Certification of Claims and Returns 2014/15	External Auditor
5 th February 2016	Treasury Management Strategy and Policy for 2016/17 including Treasury Management Prudential Indicators for 2016/2017 to 2018/2019	Director of Finance
	Audit Progress Report	External Auditor

**Forward Plan of Reports
Audit and Governance Committee 2015/16**

Month	Brief Description	Report of
18 th March 2016	Corporate Assurance Map - update	Head of Assurance, Procurement and Projects
	Corporate Assurance Map – 2016/17 (including Internal Audit Plan, and Risk and Assurance team plan)	Head of Assurance, Procurement and Projects
	Proposed Forward Plan of Reports 2016/17	Director of Finance
	Member Training and Development	Director of Finance
	Audit Strategy Memorandum 2015/16	External Auditor
	Audit Progress Report	External Auditor

Note: Other ad-hoc reports/items shall be added to the Agenda where considered necessary