

**ANNUAL REPORT 2012/13**

**REPORT OF THE CHIEF EXECUTIVE**

**1. Purpose of Report**

- 1.1 To provide the Scrutiny Committee with the opportunity to consider the draft Overview and Scrutiny Annual Report for the municipal year 2012/13.

**2. Background**

- 2.1 As outlined in the Council's Constitution, it is required of the Overview and Scrutiny Function to produce an Annual Report detailing the work of the Scrutiny Committee and supporting Panels during the preceding year. The report also contains proposed developments and improvements for the forthcoming year.

**3. Draft Report**

- 3.1 The draft report is attached as Appendix 1 for consultation and endorsement by the Scrutiny Committee.
- 3.2 Each Lead Scrutiny Member has contributed a short summary of their work over the year, including highlights from Panel meetings and the outcomes of major pieces of work commissioned by the Scrutiny Committee.
- 3.3 Following the endorsement of the report by members of the Scrutiny Committee at the meeting, the Annual Report will be presented to the first meeting of Council in the new Municipal Year and thereafter will be included on the Scrutiny web pages and circulated to key stakeholders for information.

**4. Conclusion & Recommendations**

- 4.1 It is recommended that the Scrutiny Committee:-
- (a) Considers the content of the draft Annual Report for 2012/13, and
  - (b) Endorses the report for submission to the first meeting of Council in the Municipal Year 2013/14 and for subsequent circulation to key stakeholders.

**5. Background Papers**

No background papers were used in the preparation of this report.

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