

TYNE AND WEAR FIRE AND RESCUE AUTHORITY

Item No

MEETING: 15TH JUNE 2009

SUBJECT: DATE, TIME AND VENUE OF FUTURE MEETINGS

**JOINT REPORT OF THE CHIEF FIRE OFFICER, CLERK TO THE AUTHORITY,
THE FINANCE OFFICER AND PERSONNEL ADVISOR**

1 INTRODUCTION

1.1 Members are requested to consider and approve the undermentioned dates for meetings of the Authority and its Committees for the Year 2009/2010. Such meetings will normally be held at 10.30am (unless annotated) at Tyne and Wear Fire and Rescue Service Headquarters, Barmston Mere.

2 PROPOSED MEETING DATES

2.1 The proposed schedule of meetings is as follows:-

FIRE AUTHORITY MEETINGS

15th June 2009 (AGM)
20th July 2009
21st September 2009
23rd November 2009
21st December 2009
25th January 2010
22nd February 2010
29th March 2010
26th April 2010
14th June 2010 (AGM)

GOVERNANCE COMMITTEE

29th June 2009
28th September 2009
22nd March 2010

**CIVIL CONTINGENCIES
COMMITTEE**

6th July 2009
12th October 2009
18th January 2010
19th March 2010

**HUMAN RESOURCES
COMMITTEE**

13th July 2009
19th October 2009
1st March 2010

**PERFORMANCE AND REVIEW
COMMITTEE AND POLICY
ADVISORY COMMITTEE**

27th July 2009
26th October 2009
11th January 2010
7th June 2010

- 2.2 Members will note that an additional Fire Authority meeting has been scheduled for April 2010 bringing the total for the year to nine. This was felt to be appropriate in light of the fact that experience has shown over the preceding two years that there has been Authority business to transact between the March meeting and the AGM in June.
- 2.3 Attached in Appendix A is the schedule for the Learning and Development programme 2009/2010 for information. Further detailed agendas will be circulated in the near future. Members are requested to note the dates as attendance is essential.

3 RECOMMENDATIONS

- 3.1 The Authority is recommended to:
- a) approve the dates for all future Fire Authority and Committee meetings, and
 - b) note the Learning and Development Programme 2009/2010 dates.

BACKGROUND PAPERS

The under mentioned Background Papers refer to the subject matter of the above report:

- Strategic Community Safety Plan 2008 - 2013

Tyne and Wear Fire and Rescue Authority

Fire Authority Members Learning and Development Programme 2008 – 2009

Date and Time	Event Details
20 th July 2009	District Plans
21 st September 2009	IRMP Action Plan Strategy 2010/2011
23 rd November 2009	Strategic Plan Review and Development / Business Continuity
25 th January 2010	Visit to SafetyWorks!
22 nd February 2010	IRMP Action Plan 2009/2012 Consultation Responses
29 th March 2010	Partnership Working / CAA
26 th April 2010	Managing Our Performance