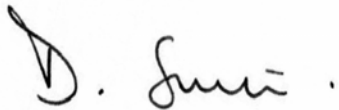


This matter is being dealt  
with by: Miss K. Cuthbert  
Ext: 5617881  
Direct Line: 0191 5617881  
Your Ref:  
Our Ref: KLC/PG  
Date: 4<sup>th</sup> September, 2008

Dear Councillor,

You are summoned to attend a meeting of the Authority to be held in the Main Authority Room, Fire and Rescue Headquarters, Barmston Mere on Monday, 15<sup>th</sup> September, 2008 at 10.30 a.m. when it is proposed to transact the business set out below.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'D. Smith'.

Dave Smith,  
Acting Clerk to the Authority.

# A G E N D A

## PART I

<u>ITEM</u>		<u>PAGE</u>
1.	<b>Apologies for Absence</b>	
2.	<b>Declarations of Interest</b>	
3.	<b>Minutes</b>	
	(i) Minutes of the Meeting of the Authority held on 21 <sup>st</sup> July, 2008, Part I (copy herewith) for confirmation;	1
	(ii) Minutes of the meeting of the Policy Advisory Committee held on 28 <sup>th</sup> July, 2008, Part I (copy herewith) for information;	11
	(iii) Minutes of the meeting of the Appointments Committee held on 28 <sup>th</sup> July, 2008, Part I (copy herewith) for information;	15
	(iv) Minutes of the meeting of the Appointments Committee held on 6 <sup>th</sup> August, 2008, Part I (copy herewith) for information.	17
4.	<b>Tyne and Wear Fire Authority v Ultimate Leisure Limited</b>	19
	Joint report of the Chief Fire Officer and the Acting Clerk to the Authority (copy attached).	
5.	<b>Medium Term Financial Strategy 2009/2010 to 2013/2014</b>	23
	Joint report of the Chief Fire Officer, the Clerk to the Authority, the Finance Officer and the Chief Emergency Planning Officer (copy herewith).	
6.	<b>Attendance Management in the Fire and Rescue Service</b>	63
	Joint report of the Chief Fire Officer, the Finance Officer, the Personnel Advisor and the Clerk to the Authority (copy herewith).	

7.	<b>Communications Strategy:- External Communications Strategy</b>	75
	Joint report of the Chief Fire Officer, the Clerk to the Authority and the Finance Officer (copy herewith).	
8.	<b>Operational Response Times</b>	79
	Joint report of the Chief Fire Officer, the Clerk to the Authority, the Finance Officer and the Personnel Advisor (copy herewith).	
9.	<b>Provision of Reinforcement Arrangements</b>	83
	Joint report of the Chief Fire Officer, the Clerk to the Authority, the Finance Officer and the Personnel Advisor (copy herewith).	
10.	<b>Draft Integrated Risk Management Plan for the Period April 2009 to March 2012 and the Associated 2009/10 Action Plan</b>	87
	Joint report of the Chief Fire Officer, the Clerk to the Authority and the Finance Officer (copy herewith).	
11.	<b>Emergency Planning Unit – ISO 9001/2000 Quality Management System Certification</b>	139
	Report of the Chief Emergency Planning Officer (copy herewith).	
12.	<b>Correspondence List</b>	145

**Note:**

**Local Government (Access to Information) (Variation) Order 2006**

The business contained in Part II of the Agenda is not for publication as the Authority is considered likely to exclude the public during consideration thereof as it contains information relating to consultations/negotiations in connection with any labour matter arising between the Authority and employees of the Authority (Local Government Act 1972, Schedule 12A, Part I, Paragraph 4).

## PART II

13.	<b>Minutes</b>	
	(i) Minutes of the Meeting of the Authority held on 21 <sup>st</sup> July, 2008, Part II (copy herewith) for confirmation;	147
	(ii) Minutes of the meeting of the Policy Advisory Committee held on 28 <sup>th</sup> July, 2008, Part II (copy herewith) for information;	149
	(iii) Minutes of the meeting of the Appointments Committee held on 28 <sup>th</sup> July, 2008, Part II a (copy herewith) for information;	151
	(iv) Minutes of the meeting of the Appointments Committee held on 6 <sup>th</sup> August, 2008, Part II (copy herewith) for information.	153
14.	<b>Update Regional Control Centre (RCC) and Fire Service Circular 41/2008 Cost Apportionment</b>	155
	Joint report of the Chief Fire Officer, the Clerk to the Authority, the Finance Officer and the Personnel Advisor to the Authority (copy herewith).	
15.	<b>Contingency Planning Update</b>	160
	Joint report of the Chief Fire Officer, the Clerk to the Authority and the Finance Officer (copy herewith).	