

**Record of
Executive
Decisions
published
16/Apr/2010**



R.C. Rayner,
Chief Solicitor.

Civic Centre,
Sunderland.

16 April 2010.

Record of Executive Decisions Published: 16/Apr/2010

Decision Taker: Cabinet
Appropriate Review Committee: Management

Date decision in force:

26/Apr/2010

Date of decision:

14/Apr/2010

Full description of decision:

To: - (i) Recommend to full Council for its approval, the terms of reference for the Port Board and the proposed composition of 5 Council Members (on a politically balanced basis including the Leader of the Council and the Resources Portfolio Holder acting as Chairman and Vice Chairman) and at least 2 co-opted appointees with suitable experience, to operate in the new Civic Year 2010/11. (ii) Authorise the Deputy Chief Executive to assess the expressions of interest received for the positions of co-opted Board members and to make recommendations to full Council in due course for the formal appointment of the relevant individuals.

Reasons for decision:

To ensure that the governance and business management arrangements in respect of the Port are fit for purpose and accord with best practice recommendations as set out in the Municipal Ports Review.

Alternative options considered and rejected:

The alternative options were set out and fully explored in the Cabinet report of the 25th June 2009.

Title and author(s) of written report:

Port of Sunderland Governance Arrangements - report of the Deputy Chief Executive

Contact Officer:

Janet Johnson

Extension:

5611134

Email:

janet.johnson@sunderland.gov.uk

Is this a key decision: Yes

Does the Decision contain Confidential/Exempt Information: No

Declarations of Interest and Dispensations:

None.

Record of Executive Decisions Published: 16/Apr/2010

Decision Taker: Cabinet
Appropriate Review Committee: Management

Date decision in force:

26/Apr/2010

Date of decision:

14/Apr/2010

Full description of decision:

To agree to the disposal of the Council's freehold interest in 1.29 acres of land at Camberwell Way, Doxford International Business Park, Sunderland to Cloverleaf Restaurants Limited for the price set out in the report on Part II of the agenda and otherwise on terms to be agreed by the Deputy Chief Executive.

Reasons for decision:

To enable the development of a site for a use that is complementary to adjacent business park uses, and to secure further investment in the City.

Alternative options considered and rejected:

The alternative options are: - (i) To decline the application whereupon the development will not proceed; (ii) To release the site on the open market which may lead to the proposed development not proceeding. Both of these options have been considered and are not recommended.

Title and author(s) of written report:

Disposal of Land at Camberwell Way, Doxford International Business Park, Sunderland - report of the Deputy Chief Executive

Contact Officer:

Colin Clark

Extension:

5617849

Email:

colin.clark@sunderland.gov.uk

Is this a key decision: Yes

Does the Decision contain Confidential/Exempt Information: No

Declarations of Interest and Dispensations:

None.

Record of Executive Decisions Published: 16/Apr/2010

Decision Taker: Cabinet
Appropriate Review Committee: Environment and Attractive City

Date decision in force:

26/Apr/2010

Date of decision:

14/Apr/2010

Full description of decision:

To authorise the Deputy Chief Executive to commence the procurement of a CHP unit under a no capital cost discount energy purchasing arrangement as part of the planned refurbishment programme at Washington Leisure Centre.

Reasons for decision:

The existing leased unit at Washington Leisure Centre is 17 years old is coming to the end of its useful life and is to be removed by the leasing company.

Alternative options considered and rejected:

To retain the existing equipment. This is not an option as the leasing company is to remove the existing equipment. Capital purchase is not recommended as it transfers the operation risk of the specialist equipment to the Council.

Title and author(s) of written report:

Procurement of Combined Heat and Power Unit at Washington Leisure Centre - report of the Deputy Chief Executive

Contact Officer:

Colin Clark

Extension:

5617849

Email:

colin.clark@sunderland.gov.uk

Is this a key decision: Yes

Does the Decision contain Confidential/Exempt Information: No

Declarations of Interest and Dispensations:

None.

Record of Executive Decisions Published: 16/Apr/2010

Decision Taker: Cabinet
Appropriate Review Committee: Sustainable Communities

Date decision in force:

14/Apr/2010

Date of decision:

14/Apr/2010

Full description of decision:

To approve expenditure of £100,000 to meet the costs of the Building Management System upgrade programme.

Reasons for decision:

Approval of the expenditure will progress the programme to meet funding external deadlines. The proposed system upgrades will deliver efficiency savings through reduced maintenance and energy costs. The installation of the new Building Management System will also contribute to the Council's long term carbon reduction target of a 30% reduction in emissions by 2020.

Alternative options considered and rejected:

Alternative options, in terms of financing the development of the Building Management System sites have been appraised. The proposed option to be taken forward represents the best approach in terms of long term financial and environmental gains.

Title and author(s) of written report:

Strategic Investment Plan - Building Management System - report of the Deputy Chief Executive

Contact Officer:

Colin Clark

Extension:

5617849

Email:

colin.clark@sunderland.gov.uk

Is this a key decision: No

Does the Decision contain Confidential/Exempt Information: No

Declarations of Interest and Dispensations:

None.

Record of Executive Decisions Published: 16/Apr/2010

Decision Taker: Cabinet
Appropriate Review Committee: Environment and Attractive City Scrutiny Committee and also the Planning and Highways Committee

Date decision in force:

14/Apr/2010

Date of decision:

14/Apr/2010

Full description of decision:

To accept the Hendon and East End Regeneration Framework as a community plan to be considered in the preparation of the City's Local Development Framework.

Reasons for decision:

Accepting the Hendon and East End Regeneration Framework as a community plan will enable its contents to be taken into account in the preparation of relevant documents as part of the City's Local Development Framework - in accordance with Government's Planning Policy Statement 12 - giving it the potential to influence proposals and land uses in the area to help realise the framework's vision and objectives.

Alternative options considered and rejected:

The alternative option is not to accept the Hendon and East End Regeneration Framework as a community plan. This will mean the framework will have very little weight in influencing the future planning policy of the area and could be interpreted as not reflecting the wishes and aspirations of the local community, contrary to the Council's duties relating to community involvement.

Title and author(s) of written report:

Hendon and East End Regeneration Framework - report of the Deputy Chief Executive

Contact Officer:

Keith Lowes

Extension:

5611564

Email:

keith.lowes@sunderland.gov.uk

Is this a key decision: No

Does the Decision contain Confidential/Exempt Information: No

Declarations of Interest and Dispensations:

None.

Record of Executive Decisions Published: 16/Apr/2010

Decision Taker: Cabinet
Appropriate Review Committee: Management

Date decision in force:

26/Apr/2010

Date of decision:

14/Apr/2010

Full description of decision:

To: - (a) agree to a Council contribution of £1 million towards the cost of the provision of new electrical infrastructure in the Washington area, matched by a £1 million Single Programme Grant from One North East (ONE). (b) authorise the Chief Executive and the Director of Financial Resources to agree suitable contract terms with the Council's delivery partner, Nissan, in relation to the procurement of the infrastructure.

Reasons for decision:

The City Council has consistently placed a high priority on economic prosperity in the City and has for many years invested in infrastructure developments to enable business expansion and jobs growth. The need for an additional electricity supply capacity of 14MVA in the Washington area has been established through a survey commissioned by ONE of existing and future electricity requirements in the area. The proposed facility will meet the anticipated future electricity needs of the local area as identified in the survey in order to support future development in the locality and also facilitate the expansion plans of Nissan and other private sector organisations, which will create further job opportunities for Sunderland residents in the current difficult economic environment.

Alternative options considered and rejected:

Not to provide the infrastructure would mean that the established need for additional electricity supply to the Washington area in order to facilitate future development in the area would not be met. Accordingly the option of not investing in the requisite electrical infrastructure is not recommended. In addition, the option of procuring this electrical infrastructure separately and not through a joint venture with Nissan has also been rejected as this would not achieve the same economies of scale as the proposed collaborative procurement.

Title and author(s) of written report:

Electricity Supply for the Low Carbon Economic Area in Washington - joint report of the Chief Executive and the Director of Financial Resources

Contact Officer:

Janet Snaith

Extension:

5611166

Email:

janet.snaith@sunderland.gov.uk

Is this a key decision: Yes

Does the Decision contain Confidential/Exempt Information: No

Declarations of Interest and Dispensations:

None.

Record of Executive Decisions Published: 16/Apr/2010

Decision Taker: Cabinet
Appropriate Review Committee: Management Scrutiny Committee

Date decision in force:
14/Apr/2010

Date of decision:
14/Apr/2010

Full description of decision:

To note the report of the meeting of Personnel Committee held on 25th March 2010, Part II, and to approve the following staffing proposals: -

(i) Office of the Chief Executive

- To make permanent the post of Programme Manager and re-grade the post from POK+10% to POK/L);
- To make permanent the post of Benefits Realisation Manager POG/H;
- To make permanent two posts of Design Manager (Career grade) Scale SO1 to POG/H;
- To create an additional three posts of Design Manager (Career grade) Scale SO1 to POG/H;
- To re-designate and re-grade the posts of Business Systems Analysis SO1-POD to Design Manager (Career grade) Scale SO1 to POG/H;
- To transfer two posts of Project Manager from HR & OD;
- To establish the post of Assistant Programme Manager (career grade) POE – POG;
- To delete the post of Business Design Manager POK;
- To create an additional post of Finance Manager (Improvement and Efficiency) POL;
- To create an additional post of Finance Manager (Major Projects and Programmes) POL.

(ii) Office of the Chief Executive (ICT Unit)

- To re-designate the post of Assistant Corporate Head of ICT (Delivery) Band 4 to Assistant Corporate Head of ICT Band 4;
- To re-designate the post of Operations Manager POK/L to Service Delivery Manager POK/L;
- To re-designate four posts of Programme Manager POJ to four posts of Relationship Manager POJ;

- To re-designate the post of Network Manager POJ to Network Operations Manager POJ;
- To re-designate the post of GIS Project Manager POG/H to Technical Specialist (GIS) POG/H;
- To re-designate the post of Database Administrator POG/H to Database Support Technical Specialist POG/H;
- To re-designate the post of Information Security Manager POG/H to ICT Security Manager POG/H;
- To create the post of Project Manager Team Leader POH/I. The post will be ring fenced to Project Managers within the unit at grade POG/H with the successful applicant's substantive post deleted;
- To re-designate the post of SAP Support Manager POG/H to Technical Specialist (SAP BASIS) POG/H;
- To create the post of ICT Build & Operate Manager POK/L. The post will be ring fenced within the ICT department at grades POH/I and above with the successful applicant's substantive post deleted;
- To create the post of Relationship Manager POJ achieved through the centralisation of ICT resources as part of the Sunderland Way of Working;
- To create the post of Solution Architect Band, grade is subject to review by Aquarius;
- To delimit the post of Head of Architecture Band 4;
- To delimit the post of Business Support Manager POJ (this post was given up for efficiencies but needs removing from the establishment).

(iii) Children's Services

- To establish 1 post of Health and Wellbeing Lead/Personal, Social, Health and Education (PSHE) Lead, POJ, on a fixed term basis until March 2012;
- To establish 1 post of PSHE Lead Teacher, up to Upper Pay Scale 3 (UPS 3) - on a fixed term basis until July 2011 to cover academic year 2010 – 2011;
- To establish 1 post of Sexual Health Commissioning Lead, POG on a fixed term basis until March 2012.

(iv) Health, Housing & Adult Services

- To create the permanent post of Neighbourhood Renewal Manager, POG.

Reasons for decision:

To reflect additional duties and responsibilities being undertaken by the postholders and to provide an appropriate response to the development of services.

Alternative options considered and rejected:

The proposals are an appropriate response to meet the requirements of the services and the proposed grades are commensurate with the duties and responsibilities of the posts.

Title and author(s) of written report:

Report of the meeting of the Personnel Committee, Part II held on 25th March, 2010 - report of the Chief Solicitor

Contact Officer:

Kate Cuthbert

Extension:

561 7881

Email:

kate.cuthbert@sunderland.gov.uk

Is this a key decision: No

Does the Decision contain Confidential/Exempt Information: Yes

Declarations of Interest and Dispensations:

None.

Record of Executive Decisions Published: 16/Apr/2010

Decision Taker: Cabinet

Appropriate Review Committee:
Prosperity and Economic Development

Date decision in force:
26/Apr/2010

Date of decision:
14/Apr/2010

Full description of decision:

To approve the Council's role in developing and managing Phase 2 of the Future Jobs Fund programme. Phase 2 will provide an estimated £1,547,000 funding which will be additional to the £2,034,500 that was allocated under Phase 1 of the programme, approved by Cabinet on 4 November 2009. The programme will be managed by the Council in agreement with North Tyneside Council which is the accountable body for the Tyne and Wear City Region. The Future Jobs Fund programme is managed nationally by the Department for Work and Pensions (DWP).

Reasons for decision:

Phase 2 of the Future Jobs Fund programme will enable an additional 238 six month jobs to be created in Sunderland during the period April 2010 - March 2011. This is in addition to the 313 opportunities under Phase 1. The beneficiaries of this programme will have stronger prospects of obtaining longer term employment having been employed in these jobs.

Alternative options considered and rejected:

The alternative option of North Tyneside Council undertaking all management duties was rejected during the development of the programme as the workload and responsibility was considered excessive.

Title and author(s) of written report:

Future Jobs Fund Phase 2 - report of the Deputy Chief Executive

Contact Officer:

Gordon Bell

Extension:

5611155

Email:

gordon.bell@sunderland.gov.uk

Is this a key decision: Yes

Does the Decision contain Confidential/Exempt Information: No

Declarations of Interest and Dispensations:

None.

Record of Executive Decisions Published: 16/Apr/2010

Decision Taker: Cabinet

Appropriate Review Committee:
Management

Date decision in force:

14/Apr/2010

Date of decision:

14/Apr/2010

Full description of decision:

To note the summary and the steps which are being taken to implement the provisions of the Act and that a further report will be prepared for Council to consider a petitions scheme.

Reasons for decision:

To ensure Members are informed of pertinent developments under the Act and of the steps which have been and are being taken to give effect to its provision.

Alternative options considered and rejected:

The Council is obliged to comply with the legislation as it is implemented.

Title and author(s) of written report:

Local Democracy, Economic Development and Construction Act 2009 - report of the Chief Solicitor.

Contact Officer:

Bob Rayner

Extension:

5611003

Email:

bob.rayner@sunderland.gov.uk

Is this a key decision: No

Does the Decision contain Confidential/Exempt Information: No

Declarations of Interest and Dispensations:

None.

Record of Executive Decisions Published: 16/Apr/2010

Decision Taker: Cabinet

Appropriate Review Committee:
Environment and Attractive City

Date decision in force:

26/Apr/2010

Date of decision:

14/Apr/2010

Full description of decision:

To approve the variation order of approximately £700,000 for the Carriageway Reconstruction and Surfacing Contract.

Reasons for decision:

In accordance with the Constitution, Cabinet approval is required to approve contract variations exceeding £250,000 in value.

Alternative options considered and rejected:

No alternative options are offered for consideration.

Title and author(s) of written report:

Carriageway Reconstruction and Surfacing Contract 2010 to 2014 - Approval to Variation Order - report of the Executive Director of City Services

Contact Officer:

Graham Carr

Extension:

5611298

Email:

graham.carr@sunderland.gov.uk

Is this a key decision: Yes

Does the Decision contain Confidential/Exempt Information: No

Declarations of Interest and Dispensations:

None.

Record of Executive Decisions Published: 16/Apr/2010

Decision Taker: Cabinet

Appropriate Review Committee:
Environment and Attractive City

Date decision in force:
26/Apr/2010

Date of decision:
14/Apr/2010

Full description of decision:

To: - (i) Approve full participation in the NESTI project. (ii) Authorise the completion of the Collaboration Agreement with the other Councils.

Reasons for decision:

The introduction of smart ticketing in the North East will improve the overall experience of using public transport and by removing one of the perceived barriers encourage greater use of public transport. It is important that the City Council is fully involved with the NESTI project.

Alternative options considered and rejected:

The City Council is not obliged to sign the collaborative agreement but if it does not then the opportunity for direct involvement in delivery of the project and the opportunity to influence project outcomes will be lost.

Title and author(s) of written report:

North East Smart Ticketing Initiative - Collaboration Agreement - report of the Executive Director of City Services

Contact Officer:

Ron Odunaiya

Extension:

5617556

Email:

ron.odunaiya@sunderland.gov.uk

Is this a key decision: Yes

Does the Decision contain Confidential/Exempt Information: No

Declarations of Interest and Dispensations:

Councillor Blackburn declared a personal interest as a Member of Tyne and Wear Integrated Transport Authority/Nexus.

Record of Executive Decisions Published: 16/Apr/2010

Decision Taker: Cabinet

Appropriate Review Committee:
Health and Well-Being

Date decision in force:
26/Apr/2010

Date of decision:
14/Apr/2010

Full description of decision:

To endorse the decision to procure replacement telecare equipment to ensure Sunderland Telecare services are compatible with BT new communications network, the '21CN Programme'.

Reasons for decision:

Approval of decision to procure replacement telecare equipment from Tunstall to ensure that services to customers are compatible with BT 21CN Programme and the required deadlines. Tunstall were selected after a 'Mini Competition' was undertaken by the Northern Housing Consortium (NHC) with all Suppliers on the NHS PASA Telecare Framework, that was over £250,000.

Alternative options considered and rejected:

The BT 21CN Programme is being implemented by BT throughout the UK, to replace its entire communications network, therefore Sunderland Telecare must provide equipment to citizens of Sunderland which is compatible with 21CN. To ensure a safe and effective response to customers, Sunderland Telecare must replace significant numbers of telecare units. The replacement equipment must be procured from the existing provider, Tunstall (in accordance with the NHC 'Mini Competition') to ensure the best service to customers; at a discounted price to the Council; and in line with timescales.

Title and author(s) of written report:

Procurement of Replacement Equipment for Sunderland Telecare - report of the Executive Director of Health, Housing and Adult Services

Contact Officer:

Neil Revely

Extension:

5661882

Email:

neil.revely@sunderland.gov.uk

Is this a key decision: Yes

Does the Decision contain Confidential/Exempt Information: No

Declarations of Interest and Dispensations:

None.

Record of Executive Decisions Published: 16/Apr/2010

Decision Taker: Cabinet

Appropriate Review Committee:
Health and Well-Being

Date decision in force:
26/Apr/2010

Date of decision:
14/Apr/2010

Full description of decision:

To approve arrangements for the procurement of a Companionship Service (Carer Relief) and to seek Cabinet approval to undertake a tender process and to award the contract to the successful bidder(s) providing that they can demonstrate a value for money proposal.

Reasons for decision:

The current contracts ends on the 31 August 2010, therefore by undertaking this procurement exercise the Council can continue to commission the appropriate services necessary to meet individual's needs.

Alternative options considered and rejected:

Do nothing is not viable as the current contract ends on 31 August and therefore service provision will cease. For the Council to provide the services in house - this option is not recommended as the Council does not currently provide in house companionship services, and current home care provision, which may be used as a Companionship Service, is focused on specialist provision. Furthermore, the Council's strategy is to build capacity in the market and therefore commissioning this service from an independent provider will contribute to this strategy.

Title and author(s) of written report:

Procurement of the Provision of a Companionship Service (Carer Relief) - report of the Executive Director of Health, Housing and Adult Services

Contact Officer:

Neil Revely

Extension:

5661882

Email:

neil.revely@sunderland.gov.uk

Is this a key decision: Yes

Does the Decision contain Confidential/Exempt Information: No

Declarations of Interest and Dispensations:

None.

Record of Executive Decisions Published: 16/Apr/2010

Decision Taker: Cabinet

Appropriate Review Committee:
Health and Well-Being

Date decision in force:
26/Apr/2010

Date of decision:
14/Apr/2010

Full description of decision:

To approve arrangements for the procurement of the provision of social care for adults with a learning disability in nine homes within the City of Sunderland and to undertake a restricted tender process.

Reasons for decision:

By undertaking this procurement exercise the Council can commission the appropriate services necessary to meet individual's needs and secure contracts with suitable social care providers at a price that reflects best value. The specification for service providers will include deregistration as care homes to assured tenancies with care provided on a domiciliary (24 hour) basis. This will give more choice and control to residents and more personal income from housing benefits.

Alternative options considered and rejected:

Do nothing and continue with the present arrangements is not viable in light of the issue of contestability, alongside the uncertainty as to whether these services will be part of Northumberland Tyne and Wear NHS Trusts future core business. To move to alternative accommodation would be potentially inappropriate to residents' needs and could be disruptive to lives. For the Council to manage and provide the social care services - this option is not recommended as the Council does not intend to increase its portfolio.

Title and author(s) of written report:

Procurement of the Provision of Social Care for Adults with a Learning Disability - report of the Executive Director of Health, Housing and Adult Services

Contact Officer:

Neil Revely

Extension:

5661882

Email:

neil.revely@sunderland.gov.uk

Is this a key decision: Yes

Does the Decision contain Confidential/Exempt Information: No

Declarations of Interest and Dispensations:

None.