



TYNE AND WEAR FIRE AND RESCUE AUTHORITY

Item No 10

MEETING: FIRE AUTHORITY 22 JANUARY 2024

SUBJECT: SCHEDULE OF PRECEPT INSTALMENTS 2024/2025

JOINT REPORT OF THE CHIEF FIRE OFFICER / CHIEF EXECUTIVE (CLERK TO THE AUTHORITY) AND THE FINANCE DIRECTOR

1. Introduction

- 1.1 Notifications are received from each of the Billing Authorities, upon which the Tyne and Wear Fire and Rescue Authority will precept, provided that they have agreed pre-determined schedules of instalments for the payments of those precepts.
- 1.2 Members are required to review and approve the precept instalments for the financial year 2024/2025.

2. Schedule of Instalments

- 2.1 The Billing Authorities require that payments should be made by twelve equal monthly instalments, commencing in April, payable on the last working day of each month, to continue the practice adopted in 1993/1994.

Tuesday	30th April 2024
Friday	31st May 2024
Friday	28th June 2024
Wednesday	31st July 2024
Friday	30th August 2024
Monday	30th September 2024
Thursday	31st October 2024
Friday	29th November 2024
Tuesday	31st December 2024
Friday	31st January 2025
Friday	28th February 2025
Monday	31st March 2025



3. Risk Management

- 3.1 A risk assessment has been undertaken to ensure that the risk to the Authority has been minimised as far as practicable. The assessment has considered an appropriate balance between risk and control, the realisation of efficiencies, the most appropriate use of limited resources and a comprehensive evaluation of the benefits. The risk to the authority has been assessed as low utilising the standard risk matrix based on control measures being in place.

4. Financial Implications

- 4.1 There are no financial implications in respect of this report.

5. Equality and Fairness Implications

- 5.1 There are no equality and fairness implications in respect of this report.

6. Health and Safety Implications

- 6.1 There are no health and safety implications in respect of this report.

7. Recommendations

- 7.1 The Authority is recommended to approve the schedule of instalments proposed under paragraph 4(4) of the Local Authorities (Funds) (England) Regulation 1992, as set out in paragraph 2.1 of the report.