

Tyne and Wear Fire and Rescue Authority



This matter is being dealt
with by: Kate Kirton
Email: Kate.Kirton@sunderland.gov.uk

Direct Line:
Your Ref:
Our Ref:
Date: 12 June 2024

Dear Councillor

You are summoned to attend the Annual Meeting of the Authority to be held in the Main Conference Room, Fire and Rescue Headquarters, Barmston Mere on **Monday 24 June 2024** at **10.30am** when it is proposed to transact the business set out below.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Peter Heath', written over a vertical line.

Peter Heath
Chief Fire Officer and Chief Executive
Clerk to the Authority

Service Headquarters Nissan Way Barmston Mere Sunderland SR5 3QY
Telephone 0191 444 1500 Fax 0191 444 1512



INVESTOR IN PEOPLE



AGENDA

PART I

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1.	Appointment of Chair	
2.	Apologies for Absence	-
3.	Appointment of Vice-Chair	-
4.	Declarations of Interest	
5.	Minutes	
	(i) Minutes of the Meeting of the Authority held on 11 March 2024, Part I (copy attached) for confirmation;	1
	(ii) Minutes of the Meeting of the Human Resources Committee held on 5 February 2024 (copy attached) for information;	11
	(iii) Minutes of the Meeting of the Governance Committee held on 26 February 2024 (copy attached) for information; and	19
	(iv) Minutes of the Meeting of the Governance Committee held on 31 May 2024 (copy attached) for information.	29
6.	Membership of Authority, Appointment to Committees and Appointment of Spokespersons for 2024/2025	37
	Report of the Deputy Clerk to the Authority (copy attached).	
7.	Dates, Times and Venues of Future Meetings	49
	Joint report of the Chief Fire Officer/Chief Executive (the Clerk to the Authority), the Deputy Clerk to the Authority, the Finance Director and the Personnel Advisor to the Authority (copy attached).	

8.	Members' Allowances Scheme for the Financial Year 2024-2025	53
	Joint report of the Chief Fire Officer/Chief Executive (the Clerk to the Authority), and the Director of Finance, Estates and Facilities (copy attached).	
9.	Appointment of Independent Person	57
	Joint report of the Chief Fire Officer/Chief Executive (the Clerk to the Authority) and the Clerk to the Authority (copy attached).	
10.	Pay Policy Statement 2024/25	59
	Joint Report of the Chief Fire Officer / Chief Executive (Clerk to the Authority) and Director of Finance, Estates and Facilities (copy attached)	
11.	Authority's Status as a Going Concern	81
	Joint Report of the Chief Fire Officer / Chief Executive (Clerk to the Authority) and Director of Finance, Estates and Facilities (copy attached).	
12.	Auditor's Annual Report 2022-2023	89
	Joint Report of the Chief Fire Officer / Chief Executive (Clerk to the Authority) and Director of Finance, Estates and Facilities (Copy attached).	
13.	Reserves Policy 2024/25- 2027-2028	125
	Joint Report of the Chief Fire Officer / Chief Executive (Clerk to the Authority) and Director of Finance, Estates and Facilities (Copy attached).	
14.	Capital Programme Outturn 2023-2024 and First Quarterly Review 2024-2025	149
	Joint Report of the Chief Fire Officer / Chief Executive (Clerk to the Authority) and Director of Finance, Estates and Facilities (Copy attached).	

15.	Revenue Budget Outturn 2023-2024 and First Quarterly Review 2024-2025	157
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Joint Report of the Chief Fire Officer / Chief Executive (Clerk to the Authority) and Director of Finance, Estates and Facilities (copy attached).

Local Government (Access to Information) (Variation) Order 2006

The following is not for publication as the Committee is likely to exclude the public during consideration thereof as it contains information relating to the financial or business affairs of any particular person (including the Authority holding that information) and/or consultations/negotiations in connection with any labour matter arising between the Authority and employees of the Authority (including the Authority holding that information). (Local Government Act 1972, Schedule 12A, Part I, Paragraphs 3 and 4).

PART II

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16.	Minutes	
	(i) Minutes of the Meeting of the Authority held on 11 March 2024, Part II (copy attached) for confirmation; and	167
	(ii) Minutes of the Governance Committee held on 26 February 2024, Part II (copy attached) for information.	171
17.	Community Risk Management Plan (CRMP) 2024-2027: Implementation Update	173
	Joint Report of the Chief Fire Officer / Chief Executive (Clerk to the Authority) and Director of Finance, Estates and Facilities (copy attached).	