### MANAGEMENT SCRUTINY COMMITTEE

#### **SCRUTINY COMMITTEES WORK PROGRAMMES FOR 2009-10**

#### REPORT OF THE CHIEF EXECUTIVE

21 January 2010

**Strategic Priority: ALL** 

**Corporate Improvement Objective : ALL** 

#### 1. Purpose of the Report

1.1 The report attaches, for Members' information, the variations to the Scrutiny Committees work programmes for 2009/10 and provides an opportunity to review the Committee's own work programme for the remainder of this Municipal Year.

### 2. Background

- 2.1 The role of the Management Scrutiny Committee is two-fold, firstly it has a role in co-ordinating efficient business across the seven Scrutiny Committees and manage the overall Scrutiny Work Programme and secondly to consider the Council's corporate policies, performance and financial issues.
- 2.2 The aim of its co-ordinating role is to avoid duplication, make best use of resources and to provide a corporate overview of the Overview and Scrutiny Function. As such the remainder of this report outlines the current work programmes of the Scrutiny Committees.

#### 3. Scrutiny Committees Work Programmes

3.1 **Appendix 1** sets out the changes this month to the Scrutiny Committee work programmes from those endorsed at the start of the municipal year. Each Scrutiny Committee receives its own work programme in full each month in order to review progress.

#### 4. Management Scrutiny Committee's Work Programme

4.1 **Appendix 2** outlines this Committee's full work programme for the year, updated to reflect new additions and amendments requested by Committee as the year has progressed.

# 5. Recommendation

5.1 That the Committee notes the variations to the Scrutiny Committees Work Programmes for 2009-10 and to its own work programme.

# 6. Background Papers

Scrutiny Committee Agendas – January 2010 cycle of meetings.

**Contact Officer:** Charlotte Burnham, Head of Overview and Scrutiny

(0191 561 1147)

Charlotte.burnham@sunderland.gov.uk

### **APPENDIX 1**

### CHILDREN, YOUNG PEOPLE & LEARNING SCRUTINY COMMITTEE WORK PROGRAMME 2009-10

	JUNE 10 / 00	JULY	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL
Policy Review	18.6.09  Proposals for policy reviews (KB)	9.7.09  Scope of review – Commissioning 16- 19 learning  Looked After Children – Progress on recommendations	17.9.09	15.10.09	12.11.09 16-19 Learning – Setting the Scene (LB)	Achieving Educational Inclusion (MF)	18.12.09 Evidence Gathering Meeting	Youth Work Commissioning (AN)	11.2.10  Gender & Attainment – Progress on recommendations  YOS Improvement Plan (JH)	11.3.10	22.4.10 Final Report
Scrutiny	Workforce Innovation & Reform Strategy consultation (PC/PT) Health Notice : Measles Outbreak (KM)	Laming Report Action Plan (KM) Health Notice : Swine Flu / Measles Outbreak (NC)	Library Plan (JH) HRH Primary – Improvement Plan (SM/MF)	Ofsted Inspection Framework / Schools Performance 2008/09 (LB)	Young Persons Supported Housing Project (PB)	Library Services Pricing Review (JH) Behaviour & Attendance Strategy (PH)		Schools Concerns Policy (LB)	Corporate Parenting Annual Report Library Services Pricing Review	Initial Response Team Annual Report (MB)  Social Worker Roles & Responsibilities (MB)	Annual Report (KB) Schools Performance (LB)
Scrutiny (Performance)	HRH Primary – Improvement Plan (SM/MF)  Ofsted 12 months progress  Plains Farm Primary	Castle View Monitoring Visit (MF)	Provisional KS Results (MF/AB)  Performance & VfM Annual Report (SM)	Complaints Annual Report 08/09 (SM) LDD Strategy (SF)	Audit Commission School Survey 2009 (SM)	HRH Primary Improvement Plan (MF/SM)		Performance Q2 April – Sept 09	Attainment of C&YP (LB) Tellus4survey (SM)	LDD Improvement Plan (SF)	Performance Framework Q3
Cabinet	Article 4: Youth Justice Plan 09/10 (JH/GK)							Strategic Planning Process	Article 4: CYPP 2009-11 LSP Delivery Report		
Committee Business	Work Programme 2009/10 (KB) Children's Homes Inspections Parenting Strategy	Libraries Conference	Ofsted Safeguarding Inspections Final Draft Work Programme	Co-opted Review (KB)	Libraries Conference Feedback (GH/TM)			CCfA revisions			
CCFA/Members items/Petitions											

To be scheduled:

Academy Schools Vision & Future Children's Trust Annual Report Teaching & Take up of MFL Children's Centres / Sure Start

At every meeting:

Forward Plan items within the remit of this committee Work Programme update

### COMMUNITY AND SAFER CITY SCRUTINY COMMITTEE WORK PROGRAMME 2009-10

	JUNE	JULY	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL
·	15.6.09	7.7.09	15.9.09	13.10.09	10.11.09	8.12.09	12.1.10	9.2.10	9.3.10	20.4.10
Policy Review	Proposals for policy review (Jim Diamond)	Scope of review – Anti Social Behaviour and Alcohol (Jim Diamond/Stuart	Approach to review (JD)  Impact of	Evidence Gathering	Evidence Gathering – Anti Social Behaviour and Housing (Stuart Douglass)	Evidence Gathering Tackling	Evidence Gathering Nexus (Ken	Evidence Gathering Magistrates Court	Draft report (JD)	Final Report
		Douglass)	Deprivation – Visit)		Feedback from Conference (Members) Feedback from Safer Sunderland Forum (J Diamond)	Deliberate Fires (John Allison)  Neighbourhood Helpline (Liz St Louis)  Safer Sunderland Forum –	Wilson)  Home Office Advice on Tackling Anti Social Behaviour (Bill Blackett)  Youth Villages Environmental	Not in my Neighbourhood Week – Feedback (Bill Blackett) Visit to City Police Teams (Jim Diamond)		
						Feedback	Enforcement Teams (Norma Johnson)			
Scrutiny		Polycarbonate Drinking Vessels – City Centre Pilot (Stuart Douglass)		National Drug Strategy (Stuart Douglass) Poverty of Place – Visit (Sal Buckler)		Tackling Violent Crime (Stuart Douglass)		Reducing Reoffending (Stuart Douglass)	Scrutinising the Policing Pledge (Stuart Douglass)  Powers of CSO's (Stuart Douglass)	Fear of Crime  - Update report (Stuart Douglass)
Scrutiny (Performance)			Performance Q1 (Mike Lowe)				Performance Q2 (Mike Lowe) Fear of Crime Study – Update report (Stuart Douglass)	Annual Delivery Plan (Andy Neal)		Performance Framework Q3 (Mike Lowe)
Ref Cabinet				Gambling Act – Amendments to Statement of Principles (Norma Johnston)						

Committee Business	Work Programme 2008/09 (JD)		Request to Attend Conference (J Diamond)			
CCFA/Members items/Petitions						
Information						

# **ENVIRONMENT AND ATTRACTIIVE CITY WORK PROGRAMME 2009 -10**

	JUNE 18.6.09	JULY 13.7.09	SEPTEMBER 21.9.09	OCTOBER 19.10.09	NOVEMBER 16.11.09	DECEMBER 14.12.09	JANUARY 18.1.10	FEBRUARY 15.2.10	MARCH 15.3.10	APRIL 26.4.10
Policy Review	Proposals for policy review (JD	Scope of review – Highways and Network Management (Jim Diamond)	Baseline Report (JD)	Evidence Gathering	Evidence Gathering	Evidence Gathering	Evidence Gathering	Evidence Gathering	Draft report (JD)	Final Report
Scrutiny		LisburnTerrace Triangle Development Framework – Cabinet Consultation(Keith Lowes)  Highways Maintenance Contingency- Prioritisation (Burney Johnson)	Parking Enforcement (B Johnson) Stadium Village Development Framework – Cabinet Consultation (Keith Lowes)	Civil Parking Enforcement (B Johnson)  Holmeside Triangle Development Framework (K Lowes)  Sunniside Conservation Area (K Lowes)	Public Transport Issues/Bus Network Redesign (NEXUS)	Local Development Framework – Progress Report (Neil Cole) Flood Defence(Andy Hindhaugh)	Local Transport Plan – Progress on Action Plan (Stephen Pickering)  Waste Management and Recycling (Peter High)  Seafront Masterplan (Keith Lowes)	Public Realm and Streetscene – Feedback from Review) Public Toilets (Les Clark) Bus Network Redesign (NEXUS)	Cemeteries (Peter High) Cycling – Feedback from Review (Clive Greenwood) Fawcett Street – Cllr Wood Item (Keith Lowes)	Streetlighting (Aurora)  Legible City – Better Signposting of the Gateways (Graeme Farnworth)  Stadium Development Village Development Framework (K Lowes)
Scrutiny (Performance)			Performance Q1 (Mike Lowe)				Performance Q2 (Mike Lowe)	Environment and Attractive City Annual Delivery Plan		Performance Framework Q3 (Mike Lowe)
Ref Cabinet										
Committee Business	Work Programme 2008/09 (JD)									
CCFA/Members items/Petitions										
Information										

# HEALTH AND WELLBEING SCRUTINY COMMITTEE WORK PROGRAMME 2009-10

	JUNE 17.06.09	JULY 08.07.09	SEPTEMBER 16.09.09	OCTOBER 14.10.09	NOVEMBER 11.11.09	DECEMBER 9.12.09	JANUARY 13.01.10	FEBRUARY 10.02.10	MARCH 10.03.10	APRIL 21.04.10
Policy Review	Proposals for policy review (Review Coord)	Scope of review (Review Coord)	Approach to Review (Review Coord)	Progress on Review (Review Coord)	Progress on Review (Review Coord)	Progress on Review (Review Coord)	Progress on Review (Review Coord)	Progress on Review (Review Coord)	Draft report (Review Coord)	Final Report
Scrutiny	Proposed Restructuring of Community Nurse Teams in Sunderland (TQ)  Workforce Development in the Independent Care Sector (TWCA)  Health and Wellbeing Inequalities (NCx)  Food Law Enforcement Safety Plan. (NJ)	Position Statement on Autism (SL)  Pandemic Influenza & Measles – Update (NCx)	Beacon Award – Reducing Health Inequalities	NTW Crisis Resolution Team (RP)  Intensive Rehabilitation & Recovery Services for Men & Women (CW/MW)  Washington MPC (GK)  Integrated Care Pilot Scheme (SL)	Annual Home Care Report including Home Care Services Progress Report (SL) Shop Mobility Scheme (PB) Barmston Medical Practice (LA) Ocular Oncology	Quality Standards for Residential and Nursing Homes for Older People (GK)  Total Place (LC)  Redesign of Drug and Alcohol Programmes (BS)  District Nursing Review (CB)	Electronic Prescriptions (LA) NHS Constitution (LA)	Provision of Public Services to People with Learning Disabilities (GK/JF) Response to Out of Hours Care Query (GK)		Annual Report (Review Coord)
Scrutiny (Performan ce)		Acute MH care – bed numbers	Performance & VfM Assessment (Paul Allen)  Dementia Care in Sunderland Policy Review 08/09 – Progress (SL)  Quality Commissioning Progress Monitor 07/08 Policy review SL	Acute MH care – bed numbers	Day Opportunities Update		Dementia Care in Sunderland Policy Review 08/09 – Progress (SL) Performance Framework Q2 (GR) Strategic Planning Process 2010/11 (JB)	Home Care Services Progress Report (SL) Annual Delivery Plan	Quality Commissioning Progress Monitor 07/08 Policy review SL  Annual Health Check  Acute MH care – bed numbers	Performance Framework Q3 (Paul Allen)
Ref Cabinet	Cabinet Response to the Policy Review- Dementia Care in Sunderland	Dea Hambers		Dea Hambers			Ded Humbers		Dea numbers	

Committee business	Work Programme 2009/10 (Review Coord)	Work Programme 2009/10 (Review Coord)	Work Programme 2009/10 (Review Coord)	Work Programme 2009/10 (Review Coord) Cooption Report	Work Programme 2009/10 (Review Coord)	Work Programme 2009/10 (Review Coord)				
CCFA/ Members items/Petitions							Review of CCfA			
Information		Forward Plan	Conference Attendance CfPS Bid Forward Plan	Forward Plan	Forward Plan	Forward Plan Joint Scrutiny Proposals	Forward Plan	Forward Plan	Forward Plan	Forward Plan

Scrutiny Items - Carried Forward

Crisis Resolution Team Update – A further update to come back to committee (Sept 10) Intensive Rehabilitation & Recovery Services for Men & Women (Sept 10)

# PROSPERITY & ECONOMIC DEVELOPMENT SCRUTINY COMMITTEE WORK PROGRAMME 2009-10

PROSPERITY & EC	CONOMIC DEVELOP	MENT SCRUTIN	IY COMMITTEE WOR	RK PROGRAMME 2009-10	0					
REASON FOR INCLUSION	JUNE 17.6.09	JULY 15 .7.09	SEPTEMBER 23.9.09	OCTOBER 21.10.09	NOVEMBER 18.11.09	DECEMBER 16.12.09	JANUARY 20.1.10	FEBRUARY 17.2.10	MARCH 17.3.10	APRIL 28.4.10
Policy Review	Proposals for reviews (KJB)	Scope review ( Cabinet Member Attendance) (KJB)			Major Projects Overview (JJ) WNS Use of Budget		City Centre Developments (LH)	Major Projects Overview (JJ	Draft Final Report (KJB) Major Projects Overview	Final Report (KJB)
Scrutiny	Overview of the Working Neighbourhood Strategy (Cllr BC/VT)	Overview of Tourism & Marketing (KM)	Economic Masterplan (VT/CR)  Tourism Submission to Select Committee (KM)	Sunderland Retail Needs Assessment (NC/GC) Industrial Property Review (CC)	Connexions – NEETs (AC) Future Jobs Fund (GB)	Arc strategy (DW)  Economic  Masterplan Aims & Values (VT)	Seafront Regeneration Strategy & Marine Walk Masterplan (CJ) Sunniside Partnershiip (BH)	Delivering and Resourcing Projects and Programmes Port Development Job Centre Plus (DP) SCVS Survey Results (GM)	Destination Management Plan (KM)  Lambton Cokeworks Development (HCA)	Future Jobs Fund (GB) Draft Final Economic Masterplan
Scrutiny (Performance)			Performance Q1 & VfM (GR)				Performance Q2			Performance Q3
Ref Cabinet							Strategic Planning Process	LSP Delivery Report		
Committee business	Draft Work Programme 09/10 (KJB)		Work Programme (KB)	Grand Committee Feedback (KR)  High Streets Feedback (KR)  Coopted Member Protocol (KB)	WNS – Use of Scrutiny Budget	Working Groups – Progress report	CCfA Guidance			
CCFA/Members items/Petitions										
Information		Forward Plan Pilot						LSP Delivery Group Report (JS)		

At every meeting Forward Plan items with the remit of this Scrutiny Committee and Work Programme Update

# SUSTAINABLE COMMUNITIES SCRUTINY COMMITTEE WORK PROGRAMME 2009-10

	JUNE 15.06.09	JULY 14.07.09	SEPTEMBER 22.09.09	OCTOBER 20.10.09	NOVEMBER 17.11.09	DECEMBER 15.12.09	JANUARY 19.01.10	FEBRUARY 16.02.10	MARCH 16.03.10	APRIL 27.04.10
Policy Review	Proposals for policy review (Review Coord)	Scope of review (Review Coord)	Approach to review (Review Coord)	Progress on Review (Review Coord)	Progress on Review (Review Coord)	Progress on Review (Review Coord)	Progress on Review (Review Coord)	Progress on Review (Review Coord)	Draft report (Review Coord)	Final Report
Scrutiny	Proposals for policy review (Review Coord)	Scope of review (Review Coord)	Approach to review (Review Coord)	Progress on Review (Review Coord)	Progress on Review (Review Coord)	Progress on Review (Review Coord)	Progress on Review (Review Coord)	Progress on Review (Review Coord)	Draft report (Review Coord)	Final Report
Scrutiny (Performan ce)		Empire Theatre Annual Report Forward Plan	Forward Plan	Climate Change (JG) Homelessness Report (PB/DS) Young Persons Supported Housing Project (PB/DS)	Major Projects Report (JB)  Football Investment Strategy (JR)  Britain in Bloom(IC/NA)	Review of Local Studies in Sunderland (NC/HL)	Climate Change (JG) Sustainability Appraisals (NCo) Review of Local Studies – Setting the Scene (VM) Forward Plan	Accommodation with Support Design Guide (AC)	Forward Plan	Annual Report (Review Coord) Climate Change (JG) Forward Plan
				Forward Plan	Forward Plan		Bowes Railway Report (VM)			
Ref Cabinet			Performance & VfM Assessment  Progress on Policy Review 08/09 – A Place to Play		Heritage Update (JH)	Progress on Policy Review 08/09 – A Place to Play	Performance Framework Q2 Strategic Planning Process	Annual Delivery Plan		Performance Framework Q3 Progress on Policy Review 08/09 – A Place to Play
Committee business	Work Programme 2009/10 (Review Coord)	Work Programme 2009/10 (Review Coord)	Work Programme 2009/10 (Review Coord)  Conference Attendance	Work Programme 2009/10 (Review Coord) Cooption Report	Work Programme 2009/10 (Review Coord)	Work Programme 2009/10 (Review Coord)	Work Programme 2009/10 (Review Coord)	Work Programme 2009/10 (Review Coord)	Work Programme 2009/10 (Review Coord)	Work Programme 2009/10 (Review Coord)
CCFA/ Members items/Petitions							Review of CCfA Mechanism			

Information					

# MANAGEMENT SCRUTINY COMMITTEE WORK PROGRAMME 2009/10

REASON FOR INCLUSION	JUNE 23.6.09	JULY 16.7.09	SEPTEMBER 24.9.09	OCTOBER 22.10.09	NOVEMBER 20.11.09	DECEMBER 17.12.09	JANUARY 21.1.10	FEBRUARY 18.2.10	MARCH 18.3.010	APRIL 29.4.10
Scrutiny	23.0.07	Absence Management (SS)  Asset Management Review (CC)	Absence Management – Additional Information (SS)	22.10.07	Gentoo – Request to Extend Borrowing Powers (KB) Strategy for Surplus Assets (CC)	Health & Safety Annual Report (SS)	21.1.10	10.2.10	16.3.010	27.4.10
Scrutiny (Performance)			Performance & VfM Assessment (SR)			Service Planning Arrangements for 2010/11	Performance Management Q2 (SR)			Performance Management (Q3) (SR) Annual Audit
Ref Cabinet			Proposal for Budget Consultation 2010/11 (KB) Budget Variations 1st Q (KB)	Budget Variations 2 <sup>nd</sup> Q (KB) Budget Planning Framework (KB)			Council Tax 2010/11 (KB) Budget Variations 3 <sup>rd</sup> Q (KB) CAA Formal Feedback (SR)	Budget & Service Reports - RSG 09/10 - Council Tax - CIP Ongoing CAA	Article 4: Sunderland Strategy LAA	Letter Ongoing CAA
Committee business	Annual Work Programme & Policy Review 2009/10 (CB)  Scrutiny Committee Work Programme 2009/10 (CB)	Feedback from conference (CB)  Refresh of Scrutiny Handbook (CB)  Relationship Building / INLOGOV (CB)  Forward Plan Pilot (CB)	Draft Protocol – Scrutiny and External Partners (CB)  Draft Protocol – Appointment of Co-opted Members to the Council's Scrutiny Committees (CB)	Tony Bovaird Workshops (CB)  Draft Role Descriptors for Scrutiny Chair, Vice Chair and Scrutiny Member (CB)  Finalised Protocol – appointment of Co-opted Members to the Council's Scrutiny Committees (CB)  Review of CCfA Mechanism & Proposal for Introduction of Selection Criteria for Dealing with issues of Local Concern (CB)	Chairs Six Month Progress Reports Pilot (CB)  Forward Plan (CB)  Work Programmes of all Scrutiny Committees (CB)  Feedback from Seminar: NEREO Seminar on Performance Management (Cllrs Tate and Wright) (CB)	Future Monitoring of Scrutiny Recommendations Pilot (CB)  Forward Plan (CB)  Work Programmes of all Scrutiny Committees (CB)  Feedback from Parliamentary Seminar of 1 Dec 09 from Cllr Wright (CB)  Further Revisions to the CCfA Mechanism / Proposal for Introduction of Selection Criteria for Dealing with issues of Local Concern (CB)	Forward Plan (CB)  Work Programmes of all Scrutiny Committees (CB)  Future Monitoring of Scrutiny Recommendations Pilot (CB)  IDeA Peer Review of Scrutiny Health Check 15+16 February 2010 (CB) – Finalised Timetable.	Forward Plan (CB)  Work Programmes of all Scrutiny Committees (CB)  Annual Scrutiny Conference 2010 – Draft Programme Outline (CB)	Forward Plan (CB)  Work Programmes of all Scrutiny Committees (CB)	Draft Scrutiny Annual Report (CB)  Forward Plan (CB)  Work Programmes of all Scrutiny Committees (CB)