

MANAGEMENT SCRUTINY COMMITTEE

SCRUTINY COMMITTEES WORK PROGRAMMES FOR 2009-10

REPORT OF THE CHIEF EXECUTIVE

21 January 2010

Strategic Priority: ALL

Corporate Improvement Objective : ALL

1. Purpose of the Report

- 1.1 The report attaches, for Members' information, the variations to the Scrutiny Committees work programmes for 2009/10 and provides an opportunity to review the Committee's own work programme for the remainder of this Municipal Year.

2. Background

- 2.1 The role of the Management Scrutiny Committee is two-fold, firstly it has a role in co-ordinating efficient business across the seven Scrutiny Committees and manage the overall Scrutiny Work Programme and secondly to consider the Council's corporate policies, performance and financial issues.
- 2.2 The aim of its co-ordinating role is to avoid duplication, make best use of resources and to provide a corporate overview of the Overview and Scrutiny Function. As such the remainder of this report outlines the current work programmes of the Scrutiny Committees.

3. Scrutiny Committees Work Programmes

- 3.1 **Appendix 1** sets out the changes this month to the Scrutiny Committee work programmes from those endorsed at the start of the municipal year. Each Scrutiny Committee receives its own work programme in full each month in order to review progress.

4. Management Scrutiny Committee's Work Programme

- 4.1 **Appendix 2** outlines this Committee's full work programme for the year, updated to reflect new additions and amendments requested by Committee as the year has progressed.

5. Recommendation

- 5.1 That the Committee notes the variations to the Scrutiny Committees Work Programmes for 2009-10 and to its own work programme.

6. Background Papers

Scrutiny Committee Agendas – January 2010 cycle of meetings.

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CHILDREN, YOUNG PEOPLE & LEARNING SCRUTINY COMMITTEE WORK PROGRAMME 2009-10

| | JUNE 18.6.09 | JULY 9.7.09 | SEPTEMBER 17.9.09 | OCTOBER 15.10.09 | NOVEMBER 12.11.09 | DECEMBER 10.12.09 | DECEMBER 18.12.09 | JANUARY 14.1.10 | FEBRUARY 11.2.10 | MARCH 11.3.10 | APRIL 22.4.10 |
|-------------------------------------|---|---|--|--|--|--|----------------------------|--------------------------------|--|---|--|
| Policy Review | Proposals for policy reviews (KB) | Scope of review – Commissioning 16-19 learning Looked After Children – Progress on recommendations | | | 16-19 Learning – Setting the Scene (LB) | Achieving Educational Inclusion (MF) | Evidence Gathering Meeting | Youth Work Commissioning (AN) | Gender & Attainment – Progress on recommendations YOS Improvement Plan (JH) | | Final Report |
| Scrutiny | Workforce Innovation & Reform Strategy consultation (PC/PT) Health Notice : Measles Outbreak (KM) | Laming Report Action Plan (KM) Health Notice : Swine Flu / Measles Outbreak (NC) | Library Plan (JH) HRH Primary – Improvement Plan (SM/MF) | Ofsted Inspection Framework / Schools Performance 2008/09 (LB) | Young Persons Supported Housing Project (PB) | Library Services Pricing Review (JH) Behaviour & Attendance Strategy (PH) | | Schools Concerns Policy (LB) | Corporate Parenting Annual Report Library Services Pricing Review | Initial Response Team Annual Report (MB) Social Worker Roles & Responsibilities (MB) | Annual Report (KB) Schools Performance (LB) |
| Scrutiny (Performance) | HRH Primary – Improvement Plan (SM/MF) Ofsted 12 months progress Plains Farm Primary | Castle View Monitoring Visit (MF) | Provisional KS Results (MF/AB) Performance & VfM Annual Report (SM) | Complaints Annual Report 08/09 (SM) LDD Strategy (SF) | Audit Commission School Survey 2009 (SM) | HRH Primary Improvement Plan (MF/SM) | | Performance Q2 April – Sept 09 | Attainment of C&YP (LB) Tellus4survey (SM) | LDD Improvement Plan (SF) | Performance Framework Q3 |
| Cabinet | Article 4: Youth Justice Plan 09/10 (JH/GK) | | | | | | | Strategic Planning Process | Article 4: CYPP 2009-11 LSP Delivery Report | | |
| Committee Business | Work Programme 2009/10 (KB) Children's Homes Inspections Parenting Strategy | Libraries Conference | Ofsted Safeguarding Inspections Final Draft Work Programme | Co-opted Review (KB) | Libraries Conference Feedback (GH/TM) | | | CCfA revisions | | | |
| CCFA/Members items/Petitions | | | | | | | | | | | |

To be scheduled: Academy Schools Vision & Future
Children's Trust Annual Report
Teaching & Take up of MFL
Children's Centres / Sure Start

At every meeting: Forward Plan items within the remit of this committee
Work Programme update

COMMUNITY AND SAFER CITY SCRUTINY COMMITTEE WORK PROGRAMME 2009-10

| | JUNE 15.6.09 | JULY 7.7.09 | SEPTEMBER 15.9.09 | OCTOBER 13.10.09 | NOVEMBER 10.11.09 | DECEMBER 8.12.09 | JANUARY 12.1.10 | FEBRUARY 9.2.10 | MARCH 9.3.10 | APRIL 20.4.10 |
|-------------------------------|---|---|---|--|--|--|---|--|---|---|
| Policy Review | Proposals for policy review (Jim Diamond) | Scope of review – Anti Social Behaviour and Alcohol (Jim Diamond/Stuart Douglass) | Approach to review (JD) Impact of Deprivation – Visit) | Evidence Gathering | Evidence Gathering – Anti Social Behaviour and Housing (Stuart Douglass) Feedback from Conference (Members) Feedback from Safer Sunderland Forum (J Diamond) | Evidence Gathering Tackling Deliberate Fires (John Allison) Neighbourhood Helpline (Liz St Louis) Safer Sunderland Forum – Feedback | Evidence Gathering Nexus (Ken Wilson) Home Office Advice on Tackling Anti Social Behaviour (Bill Blackett) Youth Villages Environmental Enforcement Teams (Norma Johnson) | Evidence Gathering Magistrates Court Not in my Neighbourhood Week – Feedback (Bill Blackett) Visit to City Police Teams (Jim Diamond) | Draft report (JD) | Final Report |
| Scrutiny | | Polycarbonate Drinking Vessels – City Centre Pilot (Stuart Douglass) | | National Drug Strategy (Stuart Douglass) Poverty of Place – Visit (Sal Buckler) | | Tackling Violent Crime (Stuart Douglass) | | Reducing Reoffending (Stuart Douglass) | Scrutinising the Policing Pledge (Stuart Douglass) Powers of CSO's (Stuart Douglass) | Fear of Crime – Update report (Stuart Douglass) |
| Scrutiny (Performance) | | | Performance Q1 (Mike Lowe) | | | | Performance Q2 (Mike Lowe) Fear of Crime Study – Update report (Stuart Douglass) | Annual Delivery Plan (Andy Neal) | | Performance Framework Q3 (Mike Lowe) |
| Ref Cabinet | | | | Gambling Act – Amendments to Statement of Principles (Norma Johnston) | | | | | | |

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ENVIRONMENT AND ATTRACTIVE CITY WORK PROGRAMME 2009 -10

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|-------------------------------|---------------------------------------|---------------------------------------|---|--|---------------------------------------|--|---------------------------------------|---------------------------------------|---------------------------------------|---------------------------------------|
| Committee business | Work Programme 2009/10 (Review Coord) | Work Programme 2009/10 (Review Coord) | Work Programme 2009/10 (Review Coord) | Work Programme 2009/10 (Review Coord) Cooption Report | Work Programme 2009/10 (Review Coord) | Work Programme 2009/10 (Review Coord) | Work Programme 2009/10 (Review Coord) | Work Programme 2009/10 (Review Coord) | Work Programme 2009/10 (Review Coord) | Work Programme 2009/10 (Review Coord) |
| CCFA/ Members items/Petitions | | | | | | | Review of CCfA | | | |
| Information | | Forward Plan | Conference Attendance CfPS Bid Forward Plan | Forward Plan | Forward Plan | Forward Plan Joint Scrutiny Proposals | Forward Plan | Forward Plan | Forward Plan | Forward Plan |

Scrutiny Items – Carried Forward

Crisis Resolution Team Update – A further update to come back to committee (Sept 10)

Intensive Rehabilitation & Recovery Services for Men & Women (Sept 10)

PROSPERITY & ECONOMIC DEVELOPMENT SCRUTINY COMMITTEE WORK PROGRAMME 2009-10

| PROSPERITY & ECONOMIC DEVELOPMENT SCRUTINY COMMITTEE WORK PROGRAMME 2009-10 | | | | | | | | | | |
|---|---|---|--|---|---|---|--|---|---|--|
| REASON FOR INCLUSION | JUNE 17.6.09 | JULY 15.7.09 | SEPTEMBER 23.9.09 | OCTOBER 21.10.09 | NOVEMBER 18.11.09 | DECEMBER 16.12.09 | JANUARY 20.1.10 | FEBRUARY 17.2.10 | MARCH 17.3.10 | APRIL 28.4.10 |
| Policy Review | Proposals for reviews (KJB) | Scope review (Cabinet Member Attendance) (KJB) | | | Major Projects Overview (JJ) WNS Use of Budget | | City Centre Developments (LH) | Major Projects Overview (JJ) | Draft Final Report (KJB) Major Projects Overview | Final Report (KJB) |
| Scrutiny | Overview of the Working Neighbourhood Strategy (Cllr BC/VT) | Overview of Tourism & Marketing (KM) | Economic Masterplan (VT/CR) Tourism Submission to Select Committee (KM) | Sunderland Retail Needs Assessment (NC/GC) Industrial Property Review (CC) | Connexions – NEETs (AC) Future Jobs Fund (GB) | Arc strategy (DW) Economic Masterplan Aims & Values (VT) | Seafront Regeneration Strategy & Marine Walk Masterplan (CJ) Sunnyside Partnership (BH) | Delivering and Resourcing Projects and Programmes Port Development Job Centre Plus (DP) SCVS Survey Results (GM) | Destination Management Plan (KM) Lambton Cokeworks Development (HCA) | Future Jobs Fund (GB) Draft Final Economic Masterplan |
| Scrutiny (Performance) | | | Performance Q1 & Vfm (GR) | | | | Performance Q2 | | | Performance Q3 |
| Ref Cabinet | | | | | | | Strategic Planning Process | LSP Delivery Report | | |
| Committee business | Draft Work Programme 09/10 (KJB) | | Work Programme (KB) | Grand Committee Feedback (KR) High Streets Feedback (KR) Coopted Member Protocol (KB) | WNS – Use of Scrutiny Budget | Working Groups – Progress report | CCfA Guidance | | | |
| CCFA/Members items/Petitions | | | | | | | | | | |
| Information | | Forward Plan Pilot | | | | | | LSP Delivery Group Report (JS) | | |

At every meeting Forward Plan items with the remit of this Scrutiny Committee and Work Programme Update

SUSTAINABLE COMMUNITIES SCRUTINY COMMITTEE WORK PROGRAMME 2009-10

| | JUNE 15.06.09 | JULY 14.07.09 | SEPTEMBER 22.09.09 | OCTOBER 20.10.09 | NOVEMBER 17.11.09 | DECEMBER 15.12.09 | JANUARY 19.01.10 | FEBRUARY 16.02.10 | MARCH 16.03.10 | APRIL 27.04.10 |
|--------------------------------------|--|--|---|---|--|---|---|--|---------------------------------------|---|
| Policy Review | Proposals for policy review (Review Coord) | Scope of review (Review Coord) | Approach to review (Review Coord) | Progress on Review (Review Coord) | Progress on Review (Review Coord) | Progress on Review (Review Coord) | Progress on Review (Review Coord) | Progress on Review (Review Coord) | Draft report (Review Coord) | Final Report |
| Scrutiny | Proposals for policy review (Review Coord) | Scope of review (Review Coord) | Approach to review (Review Coord) | Progress on Review (Review Coord) | Progress on Review (Review Coord) | Progress on Review (Review Coord) | Progress on Review (Review Coord) | Progress on Review (Review Coord) | Draft report (Review Coord) | Final Report |
| Scrutiny (Performance) | | Empire Theatre Annual Report Forward Plan | Forward Plan | Climate Change (JG) Homelessness Report (PB/DS) Young Persons Supported Housing Project (PB/DS) Forward Plan | Major Projects Report (JB) Football Investment Strategy (JR) Britain in Bloom(IC/NA) Forward Plan | Review of Local Studies in Sunderland (NC/HL) Forward Plan | Climate Change (JG) Sustainability Appraisals (NCo) Review of Local Studies – Setting the Scene (VM) Forward Plan Bowes Railway Report (VM) | Accommodation with Support Design Guide (AC) Forward Plan | Forward Plan | Annual Report (Review Coord) Climate Change (JG) Forward Plan |
| Ref Cabinet | | | Performance & VfM Assessment Progress on Policy Review 08/09 – A Place to Play | | Heritage Update (JH) | Progress on Policy Review 08/09 – A Place to Play | Performance Framework Q2 Strategic Planning Process | Annual Delivery Plan | | Performance Framework Q3 Progress on Policy Review 08/09 – A Place to Play |
| Committee business | Work Programme 2009/10 (Review Coord) | Work Programme 2009/10 (Review Coord) | Work Programme 2009/10 (Review Coord) Conference Attendance | Work Programme 2009/10 (Review Coord) Cooption Report | Work Programme 2009/10 (Review Coord) | Work Programme 2009/10 (Review Coord) | Work Programme 2009/10 (Review Coord) | Work Programme 2009/10 (Review Coord) | Work Programme 2009/10 (Review Coord) | Work Programme 2009/10 (Review Coord) |
| CCFA/ Members items/Petitions | | | | | | | Review of CCfA Mechanism | | | |

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MANAGEMENT SCRUTINY COMMITTEE WORK PROGRAMME 2009/10

| REASON FOR INCLUSION | JUNE 23.6.09 | JULY 16.7.09 | SEPTEMBER 24.9.09 | OCTOBER 22.10.09 | NOVEMBER 20.11.09 | DECEMBER 17.12.09 | JANUARY 21.1.10 | FEBRUARY 18.2.10 | MARCH 18.3.010 | APRIL 29.4.10 |
|------------------------|--|---|--|---|---|--|---|--|--|--|
| Scrutiny | | Absence Management (SS) Asset Management Review (CC) | Absence Management – Additional Information (SS) | | Gentoo – Request to Extend Borrowing Powers (KB) Strategy for Surplus Assets (CC) | Health & Safety Annual Report (SS) | | | | |
| Scrutiny (Performance) | | | Performance & VfM Assessment (SR) | | | Service Planning Arrangements for 2010/11 | Performance Management Q2 (SR) | | | Performance Management (Q3) (SR) Annual Audit Letter |
| Ref Cabinet | | | Proposal for Budget Consultation 2010/11 (KB) Budget Variations 1 st Q (KB) | Budget Variations 2 nd Q (KB) Budget Planning Framework (KB) | | | Council Tax 2010/11 (KB) Budget Variations 3 rd Q (KB) CAA Formal Feedback (SR) | Budget & Service Reports - RSG 09/10 - Council Tax - CIP Ongoing CAA | Article 4: Sunderland Strategy LAA | Ongoing CAA |
| Committee business | Annual Work Programme & Policy Review 2009/10 (CB) Scrutiny Committee Work Programme 2009/10 (CB) | Feedback from conference (CB) Refresh of Scrutiny Handbook (CB) Relationship Building / INLOGOV (CB) Forward Plan Pilot (CB) | Draft Protocol – Scrutiny and External Partners (CB) Draft Protocol – Appointment of Co-opted Members to the Council's Scrutiny Committees (CB) | Tony Bovaird Workshops (CB) Draft Role Descriptors for Scrutiny Chair, Vice Chair and Scrutiny Member (CB) Finalised Protocol – appointment of Co-opted Members to the Council's Scrutiny Committees (CB) Review of CCfA Mechanism & Proposal for Introduction of Selection Criteria for Dealing with issues of Local Concern (CB) | Chairs Six Month Progress Reports Pilot (CB) Forward Plan (CB) Work Programmes of all Scrutiny Committees (CB) Feedback from Seminar: NEREO Seminar on Performance Management (Cllrs Tate and Wright) (CB) | Future Monitoring of Scrutiny Recommendations Pilot (CB) Forward Plan (CB) Work Programmes of all Scrutiny Committees (CB) Feedback from Parliamentary Seminar of 1 Dec 09 from Cllr Wright (CB) Further Revisions to the CCfA Mechanism / Proposal for Introduction of Selection Criteria for Dealing with issues of Local Concern (CB) | Forward Plan (CB) Work Programmes of all Scrutiny Committees (CB) Future Monitoring of Scrutiny Recommendations Pilot (CB) IDeA Peer Review of Scrutiny Health Check 15+16 February 2010 (CB) – Finalised Timetable. | Forward Plan (CB) Work Programmes of all Scrutiny Committees (CB) Annual Scrutiny Conference 2010 – Draft Programme Outline (CB) | Forward Plan (CB) Work Programmes of all Scrutiny Committees (CB) | Draft Annual Report (CB) Forward Plan (CB) Work Programmes of all Scrutiny Committees (CB) |