

WASHINGTON AREA COMMITTEE

AGENDA

Meeting to be held at the Community Fire Station, Glover Industrial Estate, Washington on Wednesday, 4th October, 2006 at 6.30 p.m.

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**This information can be made available on request in other languages.
If you require this, please telephone 0191 553 7994**

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14. * **Strategic Initiatives Budget : 2006/07 Ward-Based Community Chest**

Report of the Director of Development and Regeneration (copy to follow).

R.C. RAYNER,
City Solicitor

Civic Centre,
SUNDERLAND.

25th September, 2006

At a meeting of the WASHINGTON AREA COMMITTEE held at the MILLENNIUM CENTRE, CONCORD, WASHINGTON on WEDNESDAY, 5TH JULY, 2006 at 6.30 p.m.

Present:-

Councillor Sleightholme in the Chair

Councillors Fletcher, Grey, MacKnight, Miller, Sleightholme, J. Stephenson, W. Stephenson, Timmins, Trueman, J. Walker, P. Walker, Whalen, L. Williams and Young.

Apologies for Absence

Apologies for absence were submitted to the meeting on behalf of Councillor B. Williams.

Minutes of the Last Meeting of the Committee held on 5th April, 2006

1. RESOLVED that the minutes of the last meeting of the Committee held on 5th April, 2006 (copy circulated) be confirmed and signed as a correct record.

Declarations of Interest

Item 7 - The Development of Primary Care Centres in Sunderland

Councillor Timmins declared a personal interest in the above item as a Governor of City Hospitals Foundation Trust.

Item 8 - Housing and Council Tax Benefit Progress Report

Councillor Grey declared a personal interest in the above item as a Director of Washington Housing Group.

Item 10 - Strategic Initiatives Budget (SIB) : Regeneration Issues Report

The following Councillors declared personal interests in the item:-

Councillor Timmins as he was known to a member of staff at the Washington Asylum Seekers project.

Councillor Grey as a member of Glebe Bowling Club.

Crime Rates relating to the Washington Area from Northumbria Police

Due to the Washington Police Community Forum being held that night, no Officers from Northumbria Police were in attendance.

2. RESOLVED that the Democratic Services Officer write a letter to Northumbria Police Authority on behalf of the Committee requesting that a representative attends all future meetings at which the Authority is presenting a report.

Variation in the Order of Business

At this juncture the Chairman proposed that prior to Item 6 on the agenda, the Committee hear a presentation from Sheila Rooney, Trustee, Washington Citizens Advice Bureau.

The Chairman welcomed Ms. Rooney to the Committee and invited her to speak.

Ms. Rooney updated the Committee on the progress of the Arndale House Office development and Washington CAB website. The Committee were informed that the two projects supported by the Washington Area Committee have ensured that Washington CAB could continue to develop and extend services to the community.

In response to Members' questions Ms. Rooney informed the Committee that website interest and the telephone query service does record the demographics of enquirers. The Washington CAB can accept people from anywhere in the area and would never turn people away. The CAB would try and answer any question in the first instance and then refer the enquiry on to the appropriate CAB office should this be necessary.

3. RESOLVED that the progress report be received and noted.

Washington 'F' Pit

The Director of Community and Cultural Services submitted a report (copy circulated) providing information to the Committee on the future of Washington 'F' Pit.

(For copy report – see original minutes).

The Chairman invited Jane Hall, Assistant Head of Culture and Tourism to give her presentation.

The Chairman emphasised the importance of increased awareness of the existence of 'F' Pit through support learning and the use of the CD-ROM.

In response to a question from Councillor MacKnight regarding Tyne and Wear Museums promotion of 'F' Pit, Ms. Hall confirmed that Tyne and Wear Museums send regular newsletters to educational establishments informing them of the local museums, galleries, exhibitions and heritage attractions available to visit. Councillor Linda Williams explained the need for local school children to be taught more about the history and culture of their own locality, and this should be addressed within the curriculum.

4. RESOLVED that:-

- (i) Members approve the report; and
- (ii) Members accept further reports, including SIB funding applications.

Presentation from Nexus

The City Solicitor submitted a report (copy circulated) to receive a presentation from Nexus on two new community based transport services, TaxiLink and LinkUp.

(For copy report – see original minutes).

The Chairman introduced John Usher, Head of Transport Integration at Nexus and Vince Hills, District Bus Manager (Sunderland).

Mr. Usher informed Members that the current 'Care Service' is receiving a major overhaul with a new service promising to deliver more personal, convenient and efficient travel to users. The change, taking place on 30th July, 2006, will see the service replaced by 'TaxiLink' – wheelchair-friendly taxis. At the same time demand responsive transport will be replaced by a new LinkUp network of 'buses you can book' filling the gaps in the existing transport network. Together with TaxiLink this will mean more vehicles, more hours of operation and more personalised travel journeys, with bookings handled by call centre staff.

The Chairman commended John Usher and team for the hard work that had gone into developing the two services.

In response to a question from Councillor Linda Williams, Mr. Usher informed the Committee that the LinkUp service could be booked any time between 8 days and up to 45 minutes prior to a journey. The TaxiLink service requires 24 hours notice.

In response to a question from Councillor James Walker regarding the catchment areas for services, Mr. Usher advised that the transport was meant to be community based and could not cater for long distance journeys.

Mr. Usher went on to explain that TSETT – Tackling Social Exclusion through Transport – the Nexus grant funded programme of activity designed to reduce levels

of social exclusion either caused or worsened by problems of access to appropriate public transport was, in partnership with Sunderland Council, looking into the idea of community group booking and vehicle brokering. This would ensure that resources are pooled around the City and available to community groups etc. when necessary.

At this juncture, the Chairman reminded Members of the proposed changes to the Go North East bus services in the Washington Area. He advised the Committee that representatives from the Go-Ahead group would be present at the Washington Pride meeting on 28th July, 2006.

5. RESOLVED that the report be received and noted.

The Development of Primary Care Centres in Sunderland

The Chief Executive, Sunderland Teaching Primary Care Trust submitted a report (copy circulated) for comment as the local Area Committee, on a 'Strategic Outline Case' for a third Primary Care Centre (PCC) at Washington.

(For copy report – see original minutes).

The Chairman invited Helen Steadman and Ken Richardson from Sunderland Teaching Primary Care Trust to give their presentation.

Ms. Steadman addressed the Committee.

Ms. Steadman informed the Committee of the proposals for Washington. These suggest the inclusion of locality-based services – such as GPs, minor injuries unit, outreach outpatient services and diagnostics and intermediate level services to provide a hybrid model of care based on local need. Mr. Richardson explained that a list of planned services would take into account local priorities identified by City Hospital and recommendations from the White Paper '*Our Health, Our Care, Our Say*' on six specialities leading the way in developments of models of care to be provided in a primary care setting. It was noted that some of the identified specialities are already being delivered from PCCs in Sunderland, i.e. Dermatology.

In response to a question from Councillor MacKnight regarding whether there would be the facility for an Out of Hours GP facility, Ms. Steadman advised the Committee that the contract with the existing provider would be maintained and any Out of Hours requests could be directed to the minor injuries unit.

Councillor Linda Williams was keen to establish whether the existing G.P services at The Galleries would remain. Ms. Steadman informed the Committee that two models of provision would be considered for potential services, these were:-

- (i) The Community Based Model – comprising of services for the locality in which a PCC is located.
- (ii) Services for a speciality, client group or disease category from one site to the whole City.

Ms Steadman stated that it is hoped that all the PCC's in Sunderland will have their own specialisms alongside core services.

In response to a question from Councillor Timmins regarding the provision of an on-site pharmacy, Ms. Steadman informed Members that staff at the PCC will have the ability to prescribe certain medicines.

Consideration having been given to the report, it was:-

6. RESOLVED that the report be received and noted.

Housing and Council Tax Benefit Progress Report

The City Treasurer submitted a report (copy circulated) to inform Members of the performance of the Benefits Section in processing new claims for Housing and Council Tax Benefit in the Washington area for the period 1st April, 2005 to 31st March, 2006.

(For copy report – see original minutes).

Consideration having been given to the report, it was:-

7. RESOLVED that the report be received and noted.

Regeneration Issues Report : Feedback on Projects Previously Funded Through Strategic Initiatives Budget (SIB)

The Director of Development and Regeneration submitted a report (copy circulated) to provide information to the Area Committee on expenditure from the Strategic Initiatives Budget (SIB) on projects it had previously funded.

- Usworth Park Bowls Pavilion Refurbishment

(For copy report – see original minutes).

The Chairman introduced Steve Gales in respect of Usworth Park Bowls Pavilion and also advised Members that the Bowes Railway feedback item had been deferred to the next meeting.

The representative having answered Members questions in respect of his project, it was:-

8. RESOLVED that the presentation of the feedback report be received and noted.

Strategic Initiatives Budget (SIB) : Regeneration Issues Report

The Director of Development and Regeneration submitted a report (copy circulated) outlining current expenditure from the SIB and applications for funding from this budget in order to support new initiatives to benefit the area:-

- (i) Sit 'n' 'b' Fit Limited;
- (ii) Fence extension at Washington FC;
- (iii) SAFC Washington Outreach project;
- (iv) Improvement of school grounds at Usworth Grange Primary School;
- (v) Gap funding contribution - Washington Asylum Seekers project;
- (vi) On Track project – Anti-Bullying Cards;
- (vii) Battle of the Bands project.

(For copy report – see original minutes).

Lynn Summerside presented the application for Sit 'n' 'b' Fit; David Armstrong in respect of Washington FC; Lesley Spuhler in respect of SAFC Washington Outreach project; John Busfield in respect of Usworth Grange Primary School; Pauline Taylor and Elaine Harbron in respect of Washington Asylum Seekers; Alan Scott in respect of Anti-Bullying Cards and Kari Vickers in respect of Battle of the Bands. The representatives addressed questions Members had in respect of the applications.

9. RESOLVED that approval be given to the allocation of Strategic Initiatives Budget funding of:-

- (i) £3,120 from the 2006/07 budget as a contribution to improving the health and independent living of Sunderland's elderly people;
- (ii) £12,200 from the 2006/07 budget as a contribution to the fence extension at Washington FC;
- (iii) £22,015 from the 2006/07 budget and £17,157 from the 2007/08 budget, subject to budget approval, for the SAFC Washington Outreach project;
- (iv) £13,000 from the 2006/07 budget as a contribution to the improvement of school grounds project at Usworth Grange Primary School;
- (v) £6,676 from the 2006/07 budget as a gap funding contribution to the Washington Asylum Seekers project;

- (vi) £4,100 from the 2006/07 budget to fund the production of anti-bullying cards for the On Track project; and
- (vii) £2,000 from the 2006/07 budget for a contribution to the Battle of the Bands project.

Strategic Initiatives Budget Update

The Director of Development and Regeneration submitted a report (copy circulated) to provide Members with an update on live projects for which the Washington Area Committee has previously approved funding through its Strategic Initiatives Budget.

(For copy report – see original minutes).

10. RESOLVED that the report be received and noted.

Strategic Initiatives Budget : 2006/07 Ward Based Community Chest

The Director of Development and Regeneration submitted a report (copy circulated) on 15 proposals recommended for support from 2006/07 Community Chest in respect of Washington Central, East, North, South and West Wards.

(For copy report – see original minutes).

11. RESOLVED that approval be given to the 15 projects recommended for support from the 2006/07 budget with a total value of £7,550.00 as detailed in Annex 1 to the report.

The Chairman thanked everyone for their attendance and closed the meeting.

(Signed) D. SLEIGHTHOLME,
Chairman.

Item No. 3

**Notes of the WASHINGTON PRIDE MEETING held at The Millennium
Centre, Washington on Friday, 28th July 2006 at 2pm**

Present:-

Councillor Sleightholme in the chair
Councillors P Walker, Trueman, W Stephenson, Whalen, Timmins
Fraser Kemp M.P.
George Thompson – Northumbria Police
Karen Graham – Development and Regeneration. Sunderland City Council
Martin Harris – GO NE
Tom Pinder, Vince Hills, Tony Nelson – NEXUS

Apologies

Apologies for absence were received on behalf of Sharon Hodgson, Jean Stephenson, James Walker, Jill Fletcher, Inspector Reay, Sergeant Robinson

Notes of the Last Meeting

The notes of the last meeting were accepted as a true record.

Chairman's Report

It was with sadness that the Chair reported the recent death of Campbell Barrow. A minutes silence was held in his memory.

Police Report

Police Constable George Thompson gave an update on crime and disorder in the area. He reported that Sunderland as a whole was reporting the lowest crime rates since 1994. Comparing figures from June 05 to June 06, Washington was showing a total increase in crime of 3%, equating to 9 more crimes.

A full statistical breakdown of crime figures is available from PC Thompson on request.

PC Thompson reported that work to remove excess shrubbery from the village centres and in the vicinity of underpasses had been a great success and that although crime rates were not especially high in these areas, that fear of crime was being reduced.

CCTV in Concord was being reduced.

They have been attending training sessions for new asylum seekers every 6 weeks to explain police issues to asylum seekers. This has been a great success

Questions received from the community and responses were as follows;

- Cllr Trueman raised concerns over the increasing use of off road motorbikes.

Although the police recognise that the increased use of off road motorbikes is a problem, they do not want to end up in a chase situation where injuries might happen. They are piloting an operation in the North of Sunderland that will address off road motorbikes and will report the findings of this at a later meeting.

They have also done a leaflet drop in Blackfell and Albany.

- Cllr Trueman reported that he had recently shadowed a night time patrol in Sunderland city centre. Are there similar patrols in Concord or plans to introduce one?

For the last 6 months, the force has introduced a new shift pattern so that night time patrols can be covered. Patrols are operating in Concord. CCTV in Concord is helping to improve safety.

- Is there any plan to introduce an airgun amnesty?

Fraser Kemp MP responded that there have been a number of attacks in recent times and that this has been raised on the floor of the House of Commons.

- The issue with contractors at Oxclose School remains even after the children have broken up

Cllr Williams has met with the contractors and the school and has been assured that the contractors should finish on site by the end of September.

Bus Operators Proposals for Bus Changes

Martin Harris from Go NE, Vince Hills and Tom Pinder from Nexus were present.

It was highlighted that changes were happening across the region in relation to bus services. This is in part due to cut backs that are needed to meet rising fuel costs and in part due to cut backs at Nexus to meet the cost of providing free travel for pensioners.

There will be uniformed staff on hand at the Galleries and Concord to help people get used to new bus routes.

The following questions were taken from the community;

- Why has teen travel been scrapped?

Nexus have a legal obligation to provide free transport to the elderly but have not been given enough money to fully cover the costs. As such the subsidies available in other areas, for example un-profitable routes and teen discounts have had to be cut back.

There is to be a new teen travel scheme introduced before return to school, which gives a 25% subsidy on bus travel.

There is also a £9 weekly summer travel ticket that is provided by Go-NE.

- Why are North East bus fares much higher than London?

London has a different subsidy, which is 4 times higher than any other area in the country.

Fraser Kemp MP stated that he has sponsored a bill into the House of Commons to move to regulate all bus companies in the same way and to revise the formula by which grants are allocated.

- Why has the route between Barmston and Hylton college been removed?

They have revised routes on the basis of usage and now make sure that there are alternative routes available that might require a change. They are looking at the issues of helping address travel in specific cases including travel to school, college or hospitals.

- Bus routes that cover Donwell especially in relation to getting children to school without having to change buses are poor and there are no transfares available for children.

There is no way to cover all areas with direct bus services and they are working to make the interchanges as safe as possible and with frequent links and better facilities. There is also a move to address ticketing issues.

- What are the criteria to provide a school bus service?

There is a criteria that 95% of children should be able to get to schools within 40 minutes. They ask that children use commercial buses whenever possible and Nexus buy in additional services where the existing network can not cope. They are reviewing how the changes to bus services that are being introduced on the 1st August will affect school travel and will respond before the school year starts. For specific enquiries, the nexus school bus coordinator will respond directly if a request is put in.

- There are 3 key locations to which it is hard to get to from Washington for work – Team Valley, the Metro Centre and Boldon Asda.

They have a new express service that connects to Gateshead interchange where buses to the Metro Centre and Team Valley can be connected to. They also operate a number of 'work specials' which connect early in the morning with Team Valley.

Link Up TaxiLink

Tom Pinder from Nexus outlined the new taxi link service. This is to link people into the public transport system where usual services can't meet their needs.

The enquiry and booking number is 0191 2020666 and it starts on August 1st.

Community Transport Development

Tony Nelson introduced the TSETT project – Tackling Social Exclusion Through Transport.

The remit of TSETT is to coordinate community transport across Sunderland and act as a central point of contact to broker access to mini buses etc.

They also focus on young people with transport issues for getting to jobs or to training – wheels to work and wheels to education. This includes loaning

young people a scooter for £5 per week to help the transition into work or training.

A questionnaire has been sent asking what community transport their group owns or has access to. If groups have not received this, please contact Tony Nelson at the civic centre.

Partnerships Report

Sue Ord highlighted that Sure Start is now known as Sure Start Children's Centres. They deal with 1200 under 5s in the North Washington area, but there are plans to extend the coverage to the whole of Washington by 2010. They are at the design stage at Oxclose and plan to open the capital build in January to open to 600 more children and their families. This will only leave 500 children not covered but this will be addressed by 2010.

Fraser Kemp MP - Update

Thanks were expressed for the work community, public and voluntary organisations do for the people of Washington including the unveiling of the new f-pit banner, the new sign for Washington village – both of which attracted a large number of people.

The changes to the compensation rules for asbestosis sufferers were highlighted and their significance to the Washington chemical works and their families.

The Us Ambassador has been invited to visit Washington to celebrate the twinning arrangement and look at some of the 6000 jobs created in Sunderland by US firms.

Other Business

The Concord project is nearing completion – but it was requested that disabled parking bays be provided outside the funeral home instead of the post office.

Cllr Walker was signposted as the most appropriate contact.

The problems of seating in Concord for people with visual impairments was raised as the seats are made from the same material as the paving and almost invisible.

All elected members have been contacted asking to identify priorities for a city-wide dropped kerb scheme. This is to be reported at the next Area Committee in October.

- Concord has no dropped kerbs to allow access to the library from the bus station.
- There are no dropped kerbs at the Oval around the Millennium Centre

Date and Time of the next meeting to be arranged.

**TACKLING SOCIAL EXCLUSION THROUGH TRANSPORT (TSETT) INITIATIVE –
DROPPED CROSSINGS AND RAISED KERBS**

Report of the Director of Development and Regeneration

1.0 Purpose of the Report

- 1.1 To request the Committee to consider nominating locations for inclusion in the TSETT Dropped Crossings and Raised Kerbs Initiative.

2.0 Background

- 2.1 The Tackling Social Exclusion Through Transport (TSETT) initiative is a partnership between Sunderland City Council and Nexus, the PTA for Tyne and Wear, with the aim of reducing levels of social exclusion either caused or worsened by problems of access to appropriate public transport.
- 2.2 In July 2006, all Members were sent a memo (copy attached at Appendix 1) which provided details of the initiative and advised that each Area Committee during the September/October cycle would be asked to nominate locations where they were aware of physical access problems that prevented residents from using public transport. These locations must be on pathways that lead to bus or metro stops that enable access to key services in the area (e.g. health, education, employment or City Council Services).
- 2.3 A member of TSETT working group will be in attendance to receive Members' suggestions and address any questions.

3.0 Recommendation

- 3.1 Members are asked to nominate proposed locations from within the Washington Area, for inclusion in the TSETT Dropped Crossings and Raised Kerbs Initiative.

Background Papers

There were no background papers

Memo

My ref
Your ref

From	Stephanie Blayney	Date	24.07.06
Title	Projects Officer	Ext	7803
Service	Area Coordination, Development & Regeneration Services		
Subject	TACKLING SOCIAL EXCLUSION THROUGH TRANSPORT (TSETT) INITIATIVE – DROPPED CROSSINGS & RAISED KERBS		
To	All members		
Copied to	Area Regeneration Officers: Karen Graham, Bill Blackett, Richard Parry		

Background

The Tackling Social Exclusion Through Transport (TSETT) initiative is a partnership between Sunderland City Council and Nexus, the PTA for Tyne & Wear, with the aim of reducing levels of social exclusion either caused or worsened by problems of access to appropriate public transport.

In order to establish the level of need a Communities of Interest study was commissioned and carried out by BoW-GURU consultants. From this consultation an action plan of pilot projects was established and agreed by the TSETT steering group (comprised of representatives from Nexus, Sunderland City Council, other public agencies and the community & voluntary sector), EMT and Nexus' Management Committee.

One of the agreed pilot projects is to carry out a review of dropped crossings and raised kerbs near public transport stops. This will enable improved access to public transport and will compliment the use of low floor buses. A budget of £60,000 has been allocated for this project (less the fee from the Highways Maintenance Team for arranging/supervising the work).

Cost

Graham Carr (Highways Maintenance Manager, Development & Regeneration Services) is coordinating the implementation work on behalf of the TSETT initiative. The cost for each dropped crossing is between £250 - £385 (due to the level of work that may need to be carried out around the crossing). At present there are no costs available for putting in a raised kerb as the level of engineering work required is unique to each location.

Locations – Area Input Required

In order to identify the location of the works we are asking that each Area Committee nominate locations where they are aware of physical access problems that prevent residents from using public transport. These locations must be on pathways that lead to bus or metro stops that enable access to key services in the area (e.g. health, education, employment, City Council services). Once each Area Committee has forwarded suggestions the TSETT working group will work with City of Sunderland Council for the Disabled & the Highways Maintenance department to prioritise a work schedule based on access needs and workforce capacity.

Due to the variation in cost it is not possible to give a final or estimated number of raised kerbs & dropped crossings to be implemented, rather we will seek to maximise the level of improvements that can be made through the TSETT initiative. As the final scheme will be decided on a needs basis we are not able to guarantee that all Area recommendations will be included in the works schedule. Any recommendations that we cannot include in the final TSETT works schedule will be passed to the Highways Maintenance Team for consideration at a later date. The final schedule of works will be reported to Area Committees for information. It is envisaged that implementation will be undertaken by March 2007.

Next steps

This issue has been put on the agenda of the Area Committees for the September/October cycle and we would therefore ask that Members feed back their suggestions to the committees. A member of the TSETT working group will be in attendance at the meetings. If in the meantime you require any further information please contact:

Stephanie Blayney

Projects Officer
Area Coordination
Development & Regeneration Services

0191 553 7803

Stephanie.blayney@sunderland.gov.uk

4 OCTOBER 2006

Item No. 7

REPORT OF THE DIRECTOR OF COMMUNITY AND CULTURAL SERVICES

WASHINGTON LEISURE CENTRE: SUMMER HOLIDAY PROGRAMME 2006

1.0 PURPOSE OF THE REPORT

1.1 The purpose of the paper is to advise the Area Committee of the success of the Summer Holiday Promotion, which was introduced throughout the City's leisure complexes in 2006, including Washington Leisure Centre.

2.0 BACKGROUND

2.1 The Area Committee may recall the "Life. Leisure. Live it." promotion in the City's leisure complexes in previous years. Following the success of this promotion, customers were given the opportunity to participate in a similar Summer Activity Programme this year.

2.2 This year's activity programme aimed to provide children and their families with a wide range of sporting and leisure opportunities offering excellent value for money.

3.0 SUMMER PROGRAMME EVALUATION 2006

3.1 The Summer Holiday Programme for 2006 was considered a success with almost 100,000 residents and visitors engaged in activities. The table below shows attendances by Centre, with a variance calculation with the previous year.

Centre	2006	2005	Variance
Washington Leisure Centre	19,331	17,521	+1,810
Crowtree Leisure Centre	49,977	49,539	+438
Puma Tennis Centre	1,159	1,238	-79
Silksworth Sports Complex	4,660	3,603	+1057
Houghton Sports Centre	11,746	11,565	+181
Newcastle Road Baths	7,393	6,121	+1272
Seaburn Centre	3,578	3,282	+296
Overall Attendance	97,844	92,869	+4,975

3.2 In respect of customer research undertaken, the information gathered will be used to structure next year's Summer Holiday Programme and influence the methods of marketing to be undertaken.

4.0 CENTRE SUMMARY

4.1 Washington Leisure Centre offered the following activities over the summer holiday period:

- Learn to Swim courses
- Snorkel and Fin Fun sessions
- Junior Sport Special activities
- Trampoline coaching

- Mad Monday activities
- Krafty Kidz sessions
- Soft Play fun

Washington Leisure Centre saw an increase of 1,810 attendances on the previous year. The sessions were extremely well attended with attendances up on the previous year. Junior swimming was particularly well attended, together with specialist courses such as 'snorkel and fin' sessions and trampolining.

5.0 SUNDERLAND'S NUMBER ONE

5.1 Sunderland's No. 1 talent contest proved to be another successful event this year. With over 300 people in attendance, the winner was 15 year old Dionne Slater. The competition was changed this year to make just one person be the overall winner. The competition was also open to bands for the first time. There were a total of 67 entries, of which 13 were bands. Finalists were chosen on their vocal ability as well as their presentation and originality. The age range of the contestants was 9 - 18 years. Last years winners Mica Denila and Anna Reed also came back to perform on the evening.

6.0 CONCLUSION

6.1 The Area Committee is invited to note the content of this report and the outcome of the Summer Holiday Programme for 2006.

7.0 BACKGROUND PAPERS

7.1 The background papers relied upon to compile this report are as follows:

1. Promotional material from the Summer Holiday Promotion leaflet
2. Income and attendance figures from Leisure Complexes Summer Holiday Programme
3. Summer Programme Analysis reports by respective Centre Managers

4 OCTOBER 2006

REPORT OF THE DIRECTOR OF COMMUNITY AND CULTURAL SERVICES

WASHINGTON LEISURE CENTRE: EVERY SCHOOLDAY COUNTS INITIATIVE

1.0 PURPOSE OF THE REPORT

1.1 The purpose of this paper is to advise the Area Committee with regard to a partnership that has recently been developed between Washington Leisure Centre and Children's Services, to contribute towards the Government agenda of improving school attendances.

2.0 BACKGROUND

2.1 Every Schoolday Counts is a proactive initiative that actively promotes the benefits of primary school attendances to children and families.

2.2 The project offers a citywide service, which helps 88 primary and primary aged Special Schools, to increase attendance levels and fall in line with the Government's target of 94%.

3.0 SWIMMING COMPETITION PILOT

3.1 Prior to this partnership arrangement, Primary Schools throughout the City took part in a competition to win family swimming passes for one full class within their school. Community Services donated swimming passes for the competition. The nature of the prize encouraged children to come together in a sporting activity and contributed towards families attending leisure complexes on a regular basis.

3.2 The competition ran from Monday 20 February to Friday 31 March 2006. Visual displays were erected in the schools and every week the class with the best attendance record was recognised on the display board. The winning class was the one that achieved the best attendance over a six-week period.

3.3 The visual displays generated a lot of interest and the competition was a major talking point within the school. There was a noticeable increase in team spirit in classes and friendly rivalry, with teachers and school staff being very supportive of the initiative.

3.4 Some significant improvements were made with regard to school attendances over the competition period. Whole school attendance at Usworth Grange rose by an impressive 1.3%. Whilst it would be difficult to attribute the improvement in attendances specifically to the competition, the statistical trend would suggest that it was a major influence.

4.0 CURRENT POSITION

4.1 Washington Leisure Centre is currently working with Children's Services to provide an incentive for children to strive towards excellent school attendance. The Centre are providing 30 swimming passes, so that families from all areas of Sunderland can access the City's swimming facilities.

4.2 With the swim passes being provided on a 'term basis', more families in Sunderland will have the opportunity to access leisure facilities and young people rewarded for attending school regularly. This partnership has been developed following the pilot study detailed in Section 3.

5.0 **BACKGROUND PAPERS**

5.1 The following background papers were relied upon to compile this report:

- Information supplied by the Every Schoolday Counts Team (Children's Services)

REPORT OF THE DIRECTOR OF COMMUNITY AND CULTURAL SERVICES

WASHINGTON AREA COMMITTEE

4 OCTOBER 2006

FOOD IN SCHOOLS PROGRAMME

1. PURPOSE OF THE REPORT

- 1.1 The purpose of the report is to advise the Area Committee of the exciting work undertaken by the Food in Schools team as part of the citywide strategy for the DfES transitional school meals funding.

2. DESCRIPTION OF THE DECISION (RECOMMENDATIONS)

- 2.1 The Director is delighted to advise the Area Committee of the innovative work undertaken by the Food in Schools team to increase the knowledge and skills of children.

3. BACKGROUND

- 3.1 The provision of the DfES transitional school meals funding has enhanced the delivery of a high quality sustainable school meals service.
- 3.2 However, by simply focusing on school meals the DfES Funding Strategy would be unlikely to have the wider cultural impact needed to make the inroads on tackling obesity levels. A report published recently stated those more than twelve million adults and one million children would be obese by 2010 if no action were taken.
- 3.3 Therefore, the strategy forms a strong link to wider agenda's, including the Healthy Schools Programme, of which the Food in Schools Programme is a fundamental element.
- 3.4 This has led to the development of the Food in Schools team as an integral part of Sunderland's DfES Funding Strategy.

4. FOOD IN SCHOOLS PROGRAMME

- 4.1 The Food in Schools Programme aims to ensure children have access to healthy food choices in schools and in doing so lay the foundations to help prevent obesity and disease in later life.
- 4.2 The programme will enable schools to:
- ✓ Improve the health and well-being of pupils, staff and the school community

- ✓ Achieve the National Healthy Schools Standard through the theme of healthy eating
 - ✓ Give clear and consistent messages about food throughout the school day
 - ✓ Provide food education through cross curricular subjects
 - ✓ Engage pupils in making informed choices about their diet
 - ✓ Promote working with partnerships between schools, pupils and parents
- 4.3 In addition, the objectives of the programme are contributing to the outcomes stipulated by the Every Child Matters agenda, by providing rigorous evidence needed to meet Ofsted requirements.

5. FOOD IN SCHOOLS TEAM

- 5.1 The Food in Schools team consists of a Food in Schools Co-ordinator and four interactive Food in Schools Workers, who will all work with schools to develop a whole school approach to healthy eating.
- 5.2 Each Food in Schools Worker has an allocated group of schools. Workload prioritisation is based on schools with the highest child obesity rate and low free school meal uptake.
- 5.3 Children will profit from fun, practical and interactive school-based sessions and activities that promote the benefits of healthy eating and lifestyle choices.
- 5.4 See Appendix A for a summary of the activities that have been carried out to date, together with a letter and timetable advising schools of their allocated officers.
- 5.5 The role of the Food in Schools Coordinator is to support schools through the development of whole school food policies, which are based on the requirements of the Food in School and Healthy School Programmes, as well as the desired outcomes of schools that are derived from comprehensive auditing and consultation processes with individual schools.
- 5.6 In addition the Food in Schools work is underpinned by the role of the Specialist Dietician, who will:
- Ensure that all schools in Sunderland meet the Government's challenging new nutritional standards for school lunches.
 - Manage the nutritional analysis software package (CRISp).
 - Work with school nurses to give guidance and training on nutrition, healthy eating and dietary requirements.
 - Work with other health providers to implement the obesity management protocol in conjunction with other professionals within the city.

6. RECOMMENDATIONS

- 6.1 The Director wishes to advise the Area Committee of the innovative and exciting work the Food in Schools team is carrying out, as part of the city wide partnership, to give children and young people the skills and knowledge to make informed choices about healthy eating and an active lifestyle.

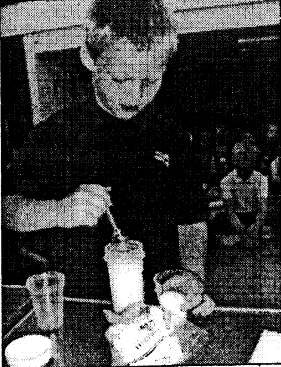


7. CONCLUSION

- 7.1 The Food in Schools Programme gives the school meals service an excellent opportunity to carry out work which will improve children's health and well being, as well as supporting schools in their targets of achieving Healthy School Status and meeting Ofsted requirements.
- 7.2 The work will also enhance the knowledge and levels of healthy eating amongst children in Sunderland, and contribute to the culture shift in attitudes to healthy eating, that is recognised, make a long term and sustainable impact on obesity levels.

8. BACKGROUND PAPERS

The White Paper: 'Every Child Matters'
Healthy Schools Programme

APPENDIX A

School	Dates visited	Year groups	Activities	Photos
<p>Albany Village Primary School Crossgill Albany Village Washington NE37 1UA</p>	<p>5/7/06 14/7/06</p>	<p>Nursery Reception Years 1-6</p>	<p>-Balance of Good Health -Exercise is important -Tasters -Guess that food -Six Dinner Sid</p>	
<p>St Bede's RC Voluntary Aided Primary School Hampshire Place Washington NE37 2NP</p>	<p>26/7/06 27/7/06 29/7/06</p>	<p>Nursery Reception Years 1-5</p>	<p>-Food Tasting -Exercise in the playground -The Balance of Good Health</p>	
<p>St Roberts of Newminster RC School Biddick Lane Washington NE38 8AF</p>	<p>3/7/06 4/7/06 5/7/06</p>	<p>Years 7-10 Lower 6th form</p>	<p>-healthy eating messages -Water provision -Physical activity -packed lunches</p>	

REPORT OF DIRECTOR OF COMMUNITY AND CULTURAL SERVICES

WASHINGTON AREA COMMITTEE

4 OCTOBER 2006

SUNDERLAND INTERNATIONAL KITE FESTIVAL 2006

1.0 PURPOSE OF REPORT

- 1.1 The purpose of the report is to appraise members of the extremely successful Sunderland International Kite Festival 2006.

2.0 BACKGROUND

- 2.1 The Sunderland International Kite Festival is now in its 21st year and took place on the 1 and 2 July 2006 at the Northern Area Playing Fields, Stephenson, Washington.
- 2.2 The festival is the biggest kite event in the UK and one of the best known in the world. Each year the festival attracts thousands of people who come to see the famous kite fliers and makers from right across the globe.

3.0 THE 2006 EVENT

- 3.1 This year's event attracted visitors in excess of 30,000 over the two days. The superb weather added greatly to the general ambience.

In partnership with Culture 10 and with additional funding from them it was possible to produce an enhanced programme of arts activities which included music, kite flying and street theatre.

The programme consisted of:

- International Kite flying – this year the event attracted international kite fliers from all over the world, including Japan, China, India, Ghana, USA and many countries in Europe.
- John Burkhadt, from Washington D.C., took part in this year's programme as part of the celebrations on the signing of the Friendship Agreement with Washington D.C. He also attended the 4 July celebrations at Washington Old Hall.
- Music Programme - This year an exciting line up of World and Folk Music was performed for the first time in many years on an outdoor stage which proved very popular and showcased the performers very well. This stage enhanced the event with a more festive atmosphere and a focal point for the musical programme. It will only be possible to provide this stage if additional funding is secured next year. The programme also featured choirs and music

from City Sings III Winners, Hill View Junior School, and City Sings III finalists Castletown Primary School. Other schools were involved in the music workshops outreach programme, which was co-ordinated by The Sage, Gateshead.

- Arts and Crafts Marquee.
- Street Theatre – the Street Theatre was very well received and included the Bread and Butter Theatre Company who presented the Elvis Parsley twins, Wanna Bee TV and Lord of the Bins, which followed our recycling theme. The Grand Theatre of Lemmings brought the Tub Men and Rhythm Warriors.
- Arts Projects – an innovative outdoor structure ‘What Floats your Boat’ delighted the crowds with the rippling river of blue flags over the amusing and often poignant messages from people relaying what made them happy.
- Children’s Activities – Including kite making with professional artists, a professional storyteller, arts workshops with artists from the Northern Gallery for Contemporary Art and Cyberchaos, with computers.

4.0 MARKET RESEARCH

- 4.1 Over the weekend, ‘North East One’ carried out research into visitors’ perceptions of the Festival. The findings were that 40% of people who visited the Festival were local; many were from the North East in general with several national and international visitors.
- 4.2 Research has shown that reactions from the general public stated that the programme was very popular and people had enjoyed the experience of attending the Festival. The Event remains a popular event for both residents of Sunderland and visitors to the region.

5.0 MEDIA COVERAGE

- 5.1 The event attracted significant coverage in all areas of the media – television, radio and press.
- 5.2 Publicity included Tyne Tees News, BBC News, Sun FM, Metro Radio, Century Radio, Sunderland Echo, Evening Chronicle, Northern Echo, The Journal, The Guardian Travel Supplement and Living North magazine. BBC Radio Newcastle was on site for 3 hours on Saturday carrying out live interviews.
- 5.3 The Microsite Website which was set up for events was used as follows:
The first week the new website was live (w/c 12th June) 202 hits
2nd week (w/c 19th June) 1,874 hits
3rd week (w/c 29th June) 8,095 hits – the most recorded hits for the Kite Festival since the inception of the website.

6.0 FUNDING

- 6.1 In addition to the core budget, funding was secured from Culture 10 and Arts Council North East as well as sponsorship from the Sunderland Echo and Chromazone.

7.0 CONCLUSION

- 7.1 The Festival was one of the most successful since the event began in 1986. The Festival achieved its aims of raising the profile of the City and providing a safe and enjoyable event for the residents of the City and visitors.

8.0 RECOMMENDATIONS

- 8.1 Members are asked to note the contents of this report.
- 8.2 Members are asked to note that the Festival will take place on Saturday 30 June and Sunday 1 July 2007.

9.0 BACKGROUND PAPERS

- 9.1 Sunderland International Kite Festival 2006 Publicity Leaflet.
Sunderland International Kite Festival 2006 Marketing Report

WASHINGTON AREA COMMITTEE

4 OCTOBER 2006

**ADULTS SOCIAL SERVICES – WARD-BASED DATA ANALYSIS –
FEBRUARY 2006**

REPORT BY DEPUTY CHIEF EXECUTIVE

1. Introduction

- 1.1 The purpose of this report is to provide ward-based intelligence about key areas in Adult Social Services. The report looks at information that covers the cycle from referrals of clients aged 18 and over through the assessment process to services delivered.

2. Background

- 2.1 Ward-based information allows us to ascertain the wards with the highest referral rates and whether the reason for referral differs amongst wards. For assessments, ward information allows an analysis on numbers of assessments completed per 1,000 population, types of assessments and outcomes of assessments. Ward-based information enables a breakdown of type and level of services, which will determine any difference between the numbers of people receiving certain services across wards and the amount of service they receive. It is our intention to produce this information on a regular basis and to build on the information currently with more breakdown regarding operational service areas.

3. Referrals Received

- 3.1 This looks at the number of referrals received in the City between 1st January 2005 and 31st December 2005 of clients aged 18 and over. There were a total of 14,134 referrals received in the City during the specified period, which equates to 65 per 1,000 population. Of those, the Sandhill ward had the greatest number of referrals with 724 (equating to 8.4% of the Sandhill adult population) and Washington South had the lowest number of referrals with 389 (equating to 4.8% of the Washing South adult population (see Appendix Tables 1 and 2). It is also worth noting that adults may be referred to Adult Services potentially more than once during the year.

4. Assessments Undertaken

- 4.1 This looks at the number of assessment/reviews or reassessment/review episodes carried out between 1st January 2005 and 31st December 2005 of clients aged 18 and over (see Appendix

Table 3). There were 29,992 assessment or reassessment episodes carried out during the specified period (equating to 13.8% of the population). The Sunderland North area had the highest number of assessments undertaken with 6,665 (equating to 14.9% of Sunderland North adult population). Sunderland North also has the highest estimated number of residents in Sunderland with 44,766 (20% of the estimated population aged 18 and over). Of the individual wards, Southwick (within Sunderland North area) had the greatest number of assessments undertaken with 1,528 (equating to 16.8% of the Southwick adult population). Washington South had the least number of assessments with 654 (8% of the Washington South population).

5. **Assessment Outcomes**

5.1 Almost two thirds of assessments carried out between the specified dates had an outcome of 'Service Provided' recorded against them (21,261 assessments). The ward with the greatest number of assessment outcomes with 'Service Provided' was Southwick (1,099) who also had the highest number of assessments undertaken over the same period. Although it is shown that in the outcomes, either 'No Service Provided' or 'No Further Action' being taken, this does include reassessments undertaken, where there has been on additional identified as being required. The remaining 6% of assessment outcomes had 'Other Outcome' recorded, which could be along the lines of advice being provided to the client or the assessment being cancelled (see Appendix Table 4).

6. **Overall Findings**

6.1 There seems parity between the different wards in those receiving both referrals, with percentage of population ranging from the lowest percentage in the Washington area of 5.8%, to 7.5% in South Sunderland.

6.2 The number of assessments undertaken per ward was proportionate to the estimated number of clients resident in each ward. Of those assessments with an outcome recorded, 63% went on to receive a service of some description.

6.3 As can be seen from the attached indices of Deprivation 2004 (Appendix 2) there would appear to be definite correlation between the number of referrals received and deprivation levels, for example, Sandhill is one of the areas within the upper 5% of the Indices of Multiple Deprivation ranking level, and has one of the highest number of referrals (724 referrals), as well as Sandhill (724 referrals) and Hendon (710 referrals).

7. **Appendices**

7.1 Appendix 1 – Tables 1 to 4 Referral and Assessment Data to Adult Services

7.2 Appendix 2 – Indices of Multiple Deprivation Graph

APPENDIX ONE

Table 1

Clients Receiving Referrals Between 1st Jan 05 and 31st Dec 05 by Ward						
Area	Ward	No. of Referrals Per Ward	No. of Referrals Per Ward as % of Population	No of Referrals Per Area	No of Referrals Per Area as % of Population	Estimated Population Aged 18 & Over Per Area
South Sunderland	Doxford	527	6.4%	1,845	7.5%	8,260
	Silksworth	679	8.1%			8,402
	St Chads	639	7.9%			8,069
West Sunderland	Barnes	564	6.0%	2,354	6.8%	9,475
	Pallion	583	6.5%			8,947
	Sandhill	724	8.4%			8,575
	St Annes	483	6.2%			7,793
	Hendon	710	7.4%			9,624
East Sunderland	Millfield	441	4.8%	2,252	6.6%	9,240
	Ryhope	582	7.5%			7,743
	St Michaels	520	6.8%			7,618
	Castle	587	6.6%			8,905
	Fulwell	444	4.9%			8,992
North Sunderland	Redhill	597	6.7%	2,752	6.1%	8,954
	Southwick	608	6.7%			9,083
	St Peters	517	5.9%			8,832
	Washington Central	519	5.7%			9,176
	Washington East	496	5.9%			8,465
Washington	Washington North	626	7.2%	2,482	5.7%	8,656
	Washington South	389	4.8%			8,160
	Washington West	452	5.2%			8,749
	Copt Hill	666	7.3%			9,167
	Helton	548	6.2%			8,835
Coalfields	Houghton	653	7.4%	2,448	6.8%	8,807
	Shiney Row	582	6.2%			9,337
	Total					14,134

Table 2

Estimated Population of Sunderland Residents Aged 18 & Over by Ward		
Ward	Estimated Population Aged 18 & Over	% of the Population Aged 18 & Over
Hendon	9,624	4.42%
Barnes	9,475	4.35%
Shiney Row	9,337	4.29%
Millfield	9,240	4.24%
Washington Central	9,176	4.21%
Copt Hill	9,167	4.21%
Southwick	9,083	4.17%
Fulwell	8,992	4.13%
Redhill	8,954	4.11%
Pallion	8,947	4.11%
Castle	8,905	4.09%
Helton	8,835	4.06%
St Peters	8,832	4.05%
Houghton	8,807	4.04%
Washington West	8,749	4.02%
Washington North	8,656	3.97%
Sandhill	8,575	3.94%
Washington East	8,465	3.89%
Silksworth	8,402	3.86%
Doxford	8,260	3.79%
Washington South	8,160	3.75%
St Chads	8,069	3.70%
St Annes	7,793	3.58%
Ryhope	7,743	3.55%
St Michaels	7,618	3.50%
Total	217,864	100.00%

Table 3

Clients Receiving Assessments & Reassessments Between 01 Jan 05 and 31 Dec 05 by Ward

Area	Ward	No. of Assessments & Reassessments Per Ward	No. of Assessments & Reassessments Per Ward as % of ward population	No. of Assessments Per Area	No. of Assessments Per Area as a % of ward population	Estimated Population Aged 18 & Over Per Ward	Estimated Population Aged 18 & Over Per Area
South Sunderland	Doxford	877	10.6%	3,527	14.3%	8,260	24,731
	Silkworth	1,268	15.1%			8,402	
	St Chads	1,381	17.1%			8,069	
West Sunderland	Barnes	1,334	14.1%	5,182	14.9%	9,475	34,790
	Pallion	1,302	14.5%			8,947	
	Sandhill	1,463	17.1%			8,575	
	St Annes	1,083	13.9%			7,793	
	Hendon	1,375	14.3%			9,624	
East Sunderland	Milfield	1,287	13.9%	4,944	14.4%	9,240	34,225
	Ryhope	1,082	14.0%			7,743	
	St Michael's	1,199	15.7%			7,618	
	Castle	1,410	15.8%			8,905	
	Fulwell	1,220	13.6%			8,982	
North Sunderland	Redhill	1,323	14.8%	6,655	14.9%	8,954	44,766
	Southwick	1,528	16.8%			9,083	
	St Peters	1,172	13.3%			8,832	
	Washington Central	1,009	11.0%			9,176	
	Washington East	819	9.7%			8,465	
Washington	Washington North	1,092	12.6%	4,522	10.5%	8,656	43,206
	Washington South	654	8.0%			8,160	
	Washington West	949	10.8%			8,749	
	Copt Hill	1,404	15.3%			9,167	
Coalfields	Hetton	1,329	15.0%	5,163	14.3%	8,835	36,146
	Houghton	1,321	15.0%			8,807	
	Shiney Row	1,108	11.9%			9,337	
Grand Total		29,992		217,864			

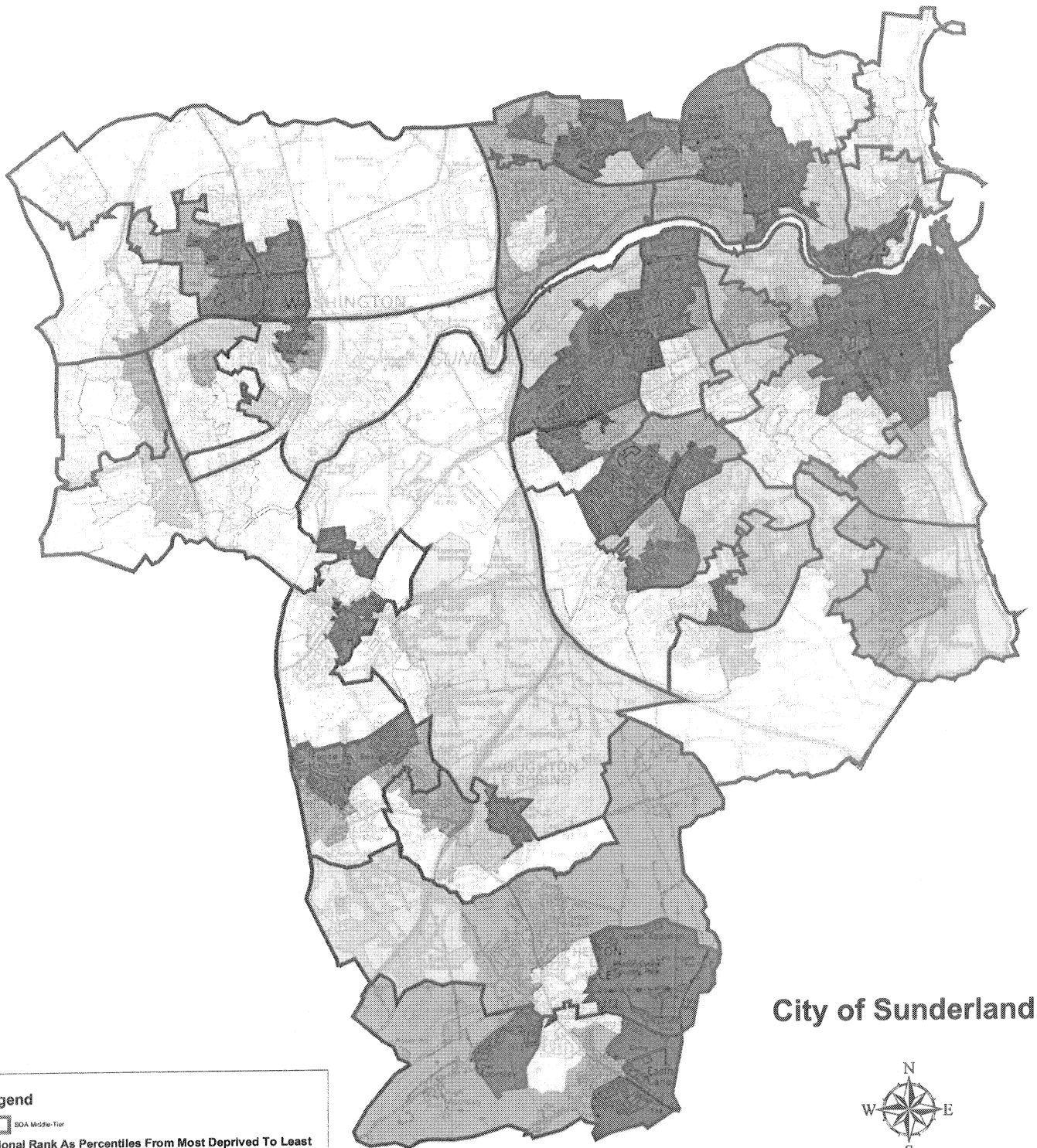
Table 4

Outcomes of Client Assessments and Reassessments Between 01 Jan 05 and 31 Dec 05 By Ward

Area	Ward	1. Services Provided as %	2. No New Services Provided as %	3. No Further Action as %	4. Other Outcome as %	Total No of Assessment Outcomes Per Ward
South Sunderland	Doxford	61.2%	20.2%	12.1%	6.5%	984
	Silksworth	64.0%	17.7%	10.9%	7.3%	1,410
	St Chads	63.2%	20.4%	11.3%	5.1%	1,527
	Barnes	66.0%	19.3%	7.6%	7.1%	1,478
West Sunderland	Pallion	64.8%	20.7%	8.3%	6.2%	1,447
	Sandhill	65.3%	16.4%	11.1%	7.1%	1,655
	St Annes	64.4%	20.5%	10.0%	5.1%	1,201
	Hendon	64.0%	17.2%	11.4%	7.4%	1,558
East Sunderland	Millfield	61.0%	19.2%	11.3%	8.5%	1,408
	Ryhope	61.5%	19.1%	10.5%	8.8%	1,222
	St Michaels	66.5%	21.0%	7.1%	5.4%	1,345
	Castle	59.7%	24.0%	10.8%	5.5%	1,551
North Sunderland	Fulwell	68.6%	15.4%	9.0%	7.0%	1,361
	Redhill	57.0%	26.2%	10.6%	6.2%	1,431
	Southwick	65.8%	18.0%	9.9%	6.2%	1,669
	St Peters	69.6%	14.0%	10.7%	5.8%	1,285
Washington	Washington Central	67.5%	15.8%	11.2%	5.5%	1,162
	Washington East	64.2%	19.3%	10.5%	6.0%	936
	Washington North	60.9%	23.7%	10.2%	5.3%	1,229
	Washington South	64.3%	20.9%	9.1%	5.7%	760
Coalfields	Washington West	62.2%	23.3%	8.8%	5.7%	1,074
	Copt Hill	57.8%	22.9%	12.3%	7.0%	1,596
	Hepton	61.6%	21.2%	11.5%	5.7%	1,524
	Houghton	56.7%	24.5%	12.8%	6.1%	1,503
Total	Shiney Row	67.9%	15.4%	11.4%	5.4%	1,250
	Total	63.3%	19.9%	10.5%	6.3%	33,566

APPENDIX 2 Indices of Multiple Deprivation 2004

The Index of Multiple Deprivation



City of Sunderland



0 0.5 1 1.5 2 Miles

Legend

□ SDA Middle-Tier

National Rank As Percentiles From Most Deprived To Least

- Upper 5%
- > 5% - 10%
- > 10% - 20%
- > 20% - 30%
- > 30% - 50%
- > 50% - 100%

Source: Office of the Deputy Prime Minister - Indices of Deprivation 2004

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Produced by Peter Lowdon, Housing Strategy Team. E-mail: peter.lowdon@sunderland.gov.uk

WASHINGTON AREA COMMITTEE
4th October 2006

**REGENERATION ISSUES REPORT: FEEDBACK ON PROJECTS
PREVIOUSLY FUNDED THROUGH STRATEGIC INITIATIVES BUDGET (SIB)**
Report of the Director of Development and Regeneration

1.0 Purpose Of The Report

- 1.1 This report provides information to the Area Committee on expenditure from the Strategic Initiatives Budget (SIB) on projects it has previously funded

2.0 Background

- 2.1 Each Regeneration Framework area has been allocated a minimum of £200,000 per annum over the last eleven years, from the Strategic Initiatives Budget, to promote action on key priorities identified in the relevant Area Regeneration Frameworks, and to attract other funding into the area. Over this period, therefore, the Framework area has been allocated £2,124,922 in this way.
- 2.2 In order that the Area Committee can be kept informed of progress on projects it has previously funded as part of the SIB monitoring process, a programme of report backs has been scheduled.

3.0 Purpose of the Feedback Reports

- 3.1 The aim of the reports is to inform the Area Committee how the money it has been allocated through SIB has been used, how successful it has been in achieving its original objectives, and how the project will continue. Specifically, the reports have been asked to address the following key questions :
- How has the money has been used? How much was capital and revenue?
 - What were the outcomes of the project? How has it helped to achieve the objectives identified in the original submission? Are there any statistics that will support the outcomes?
 - What other funding the SIB allocation helped to attract?
 - What are the key lessons learnt? What difference has the project made in comparison to other areas that did not have such funding? What added

value did the project provide? Are there implications for existing service provision?

- Does the project need to continue? Has it come to its natural end? If not, how will it be funded? Has it been considered for mainstream funding? Have other funding sources been approached?

3.2 Once the presentation has been completed, Elected Members will be invited to ask any questions or offer comments concerning the project.

4.0 Feedback to this Committee

4.1 At this Committee meeting, the following feedback reports will be presented:

- Rhyme Around the Nursery
- Sunderland Astronomical Society

4.2 Extracts from the original applications are attached as Annex 1. Update reports are included as Annex 2 and the schedule for Feedback Reports to future Committee Meetings is included as Annex 3

5.0 Recommendations

5.1 That this report be noted.

Background Papers

Strategic Initiatives Budget (SIB): Regeneration Issues Reports to previous Area Committees

Regeneration Framework File, Washington

**REGENERATION ISSUES REPORT: FEEDBACK ON PROJECTS
PREVIOUSLY FUNDED THROUGH STRATEGIC INITIATIVES BUDGET (SIB)**

Report of the Director of Development and Regeneration

Original Applications

Sunderland Astronomical Society

PROJECT TITLE: Cygnus Public Observatory Upgrade												
SIB Requested: £5,965												
Section 1: Application Requirements												
<p>1.1: Please note that this application will be presented to the relevant Area Committee for its consideration when determining your SIB Grant Application. The Agenda and the Minutes of the Area Committee Meeting will be available for inspection by members of the public. Please therefore ensure that your organisation is agreeable to the content of the information that is set out in the form.</p> <p>The Application Form should be provided in either electronic (e-mail or floppy disc) or typed format.</p> <p>If you have a problem with returning this form in either electronic or typed format, please contact the appropriate Area Regeneration Officer. Contact / address details are provided on the covering letter and in the Guidance Notes and Criteria and Project Guidelines</p> <p>Please note that a representative of your organisation must be available to attend the pre-agenda and main committee meeting(s) to which this application is presented, as they may be required to answer questions. Failure to attend the meeting(s) may result in your application being deferred or rejected. Dates and Venues of future meetings are provided as supporting information.</p>												
<p>1.2 Which Area Regeneration Framework(s) does the project cover? (please tick)</p> <table><tr><td>Coalfield</td><td>[]</td><td>East</td><td>[]</td><td>North</td><td>[]</td></tr><tr><td>Washington</td><td>[x]</td><td>West</td><td>[]</td><td>South</td><td>[]</td></tr></table>	Coalfield	[]	East	[]	North	[]	Washington	[x]	West	[]	South	[]
Coalfield	[]	East	[]	North	[]							
Washington	[x]	West	[]	South	[]							

Section 2: Sponsor Details	
2.1 Name of Lead Organisation / Group: Sunderland Astronomical Society	
2.2 Address of Lead Organisation / Group: Wildfowl & Wetlands Trust, District 15, Washington, Tyne & Wear	
2.3 Contact Name for Project: Graham Darke	2.4 Position in Organisation: Chairman
Section 3 : Project Details	
3.1 Project Title: (Please re-state title as per front sheet) Cygnus Public Observatory Upgrade	
3.2 Project Start Date: As soon as funding secured	3.3 Project End Date: Within 2 months of funding
3.4 Please describe the project: Sunderland Astronomical Society constructed the Cygnus Public Observatory within the grounds of the Wildfowl and Wetlands Trust in Washington in 2002. The observatory was constructed by the members of the Society who volunteered their time without charge. All materials and equipment were either donated or purchased with funds raised by the members themselves. Since then we have hosted thousands of people. The project is to upgrade the telescope at the Cygnus Public Observatory and to change the way the public enjoys the night sky. We wish to see new people actively participating rather than "just looking". Our current telescope, whilst being of good quality is an instrument of some 30 years of age. It is difficult for all but the best trained astronomers to operate and typically a session involving school children will involve one of the Society's astronomers pointing the telescope, then centring and focusing the celestial object to be observed. This leaves the visitor simply to look through the telescope. We are seeking funding to replace the telescope with an up to date fully computer controlled instrument. A modern fully computerised telescope of the type proposed would allow the children (or other visitors to the observatory) to call up a celestial object from a database and then command the telescope themselves to find the object. They would actually be in control of the telescope and be the astronomers themselves. With the new equipment, visitors would be able to take a digital picture of the object(s) they observed to take away with them to remember their visit by. Our current telescope does not allow this. These developments will be most beneficial to those people with disabilities and will allow them to join in more.	
3.5 What service does the organisation currently provide and how will this be complemented by the project? The Society currently hold regular open evenings for the general public to introduce them to the wonders of the night sky. We also regularly host school and community groups at our observatory at the Wildfowl & Wetlands Trust in	

Washington. Our purpose is to educate across all age groups. The project will allow visits to the observatory to be much more rewarding as the experience will be so much more “hands on” and practical.

3.6 What additional activity will SIB funding allow to happen?

(Please tick the appropriate statement)

- a) A project will go ahead which otherwise would not happen at all []
- b) A project will be provided to a higher quality / on a greater scale [x]
- c) The funding will accelerate the implementation of the project by 12+ months [x]
- d) A gap in funding will be filled pending other funding being secured []
- e) Other reason []

Please explain your answer:

The project will provide a much higher quality experience for visitors to the observatory who will be able to assume the role of “astronomer” for the evening, having at their disposal an instrument of very high sophistication but at the same time, easy to use. As the telescope will do all of the hard work of finding the object for the observer, now people with disabilities will be able to command the telescope just like anyone else. The imaging equipment which is also applied for will allow live “on screen” observing of celestial objects for anyone who is unable to reach the eyepiece position of the telescope by reason of being in a wheelchair.

A permanent record of the trip can be taken away in the form of a photograph of the visitor’s favourite celestial body which they took themselves.

Section 4: Equal Opportunities

4.1 Does your organisation have an Equal Opportunities Policy?

Yes

If yes, please describe how the project will comply with the Policy:

This is a public facility. No-one is excluded and all are encouraged to participate. Science transcends all boundaries, be they sexual, ethnic, racial or any other methods of categorising people. To us, everyone is a potential new astronomer, no more, no less.

If no, please describe how your organisation addresses equal opportunities issues:

4.2 Does your project specifically address any of the following issues?

Ethnic Issues Yes

If yes, please provide details as to how the project is in line with the Race Relations Act 1976:

As our main purpose is educational, we do not discriminate against anyone. Our constitution contains a statement to this effect.

Gender Issues Yes

If yes, please provide details as to how the project is in line with the Sex Discrimination Act 1975:

See answer immediately above

Disability Issues Yes

If yes, please provide details as to how the project is in line with the Disability Discrimination Act 1995

Our observatory was purpose built to be fully accessible to the disabled. It is in fact the only such example in the North East to have such access. The project will allow people with disabilities to participate equally with everyone else. Presently, the disabled have full access to the dome but they cannot control the telescope which is currently installed.

Section 5: Relationship of Project to the Area Framework(s)

5.1 Identify which Area Regeneration Framework Action Plan Strategic Priorities this project will address through the use of SIB, and demonstrate how these will be achieved:

Extending Cultural Opportunities – our observatory already does this but the project will improve what we have to offer. The project will help to develop a regional facility that is available to all.

It will encourage local people to participate in events in their area and make more use of the provided facility.

Raising standards and improving access and participation in learning. – Learning should be fun and it should be practical. We cater for all age groups having had visitors at our observatory aged 3 and 93, true life-long learning opportunities are here! An approach to learning where people are “guided” to do it for themselves rather than having it done for them will be more fun, rewarding and effective.

Many of our visitors are children attending with their parents and grandparents. Learning together as a family cannot be underestimated and we encourage this.

Creating inclusive communities – The science of astronomy transcends all

traditional boundaries and it is a way for everyone to share together in one of the most amazing “free shows” in nature.

5.2 Identify outputs / outcomes against which the delivery of the project can be evaluated. Demonstrate how these will contribute to the Area Regeneration Framework(s).

We hope that increased numbers of people will use the facility as the quality of the experience increases. We also hope to receive feedback to the effect that the project has improved the facility.

5.3 If the project relates to two or more Framework Areas, on what basis have you decided how to share the costs?

The project is one which meets a number of Framework Areas in one go. All are equally important but there is no requirement to apportion the funding, all will be achieved naturally by completing the project.

Section 6: Management Arrangements

6.1 Describe how the project will be managed:

The project will be managed by the management committee of Sunderland Astronomical Society which consists of 6 people operating under the Society's constitution. Overall responsibility for the facility is vested in this committee who manage it with the assistance of volunteers from the Society. The project is very straightforward. Once the necessary funding is secured, an order will be placed for the equipment needed and it will be installed in the observatory by the Society members, all being overseen by the Committee.

6.2 Are there any significant risks or uncertainties that may affect either the timetable of the project, or whether it achieves its objectives?

No

Section 7: Financial Information

7.1 How much SIB funding is requested?

£5,965

7.2 Indicate the type of funding requested: (Please tick)

Capital Revenue Both

7.3 Has funding been requested / allocated from any other sources, including Council Directorates and if so how much?

No

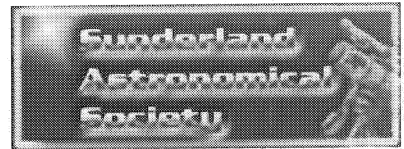
7.4 What other funding alternatives have been considered and why were these not appropriate?

Previous unsuccessful applications have been submitted to the Lottery Charities Board and to the Particle Physics and Astronomy Research Council. Our project is regional in nature and we feel that it fits in with SIB's criteria and objectives.

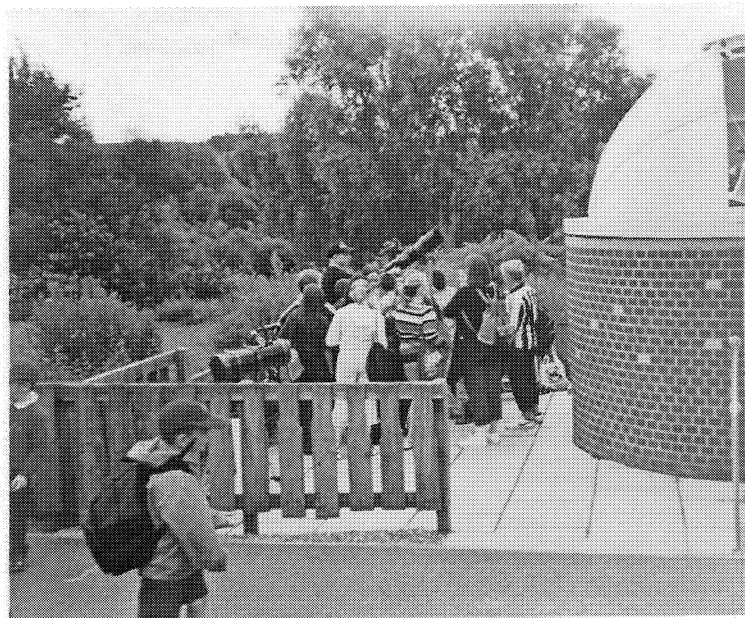
7.5 What are the financial implications for the project should it not receive SIB funding?

It will delay the project at best and at worst will prevent it from taking place.

<p>7.6 When SIB expenditure is complete how do you intend to continue this project? SIB funding is sought for capital costs only. Volunteers will continue to ensure that the project carry on into the future. The Society will be responsible for any ongoing maintenance.</p>				
<p>7.7 Provide a profile of projected costs:</p>				
Funding Source	2005/06	2006/07	2007/08	Total Cost
SIB :				
Coalfield				
East				
North				
South				
West				
Washington	5,965			5,965
Other Sources: (Please state) 1) 2) 3)				
Total Cost:	5,965			5,965
<p>7.8 Please provide details of any 'in-kind funding (e.g Peppercorn rents), if included within the 'Other Sources' of funding shown above.</p>				
<p>7.9 Please provide a breakdown of the Total cost to show the main areas of expenditure: 14 inch Meade LX200 telescope £4,699 Astro Engineering Mega Wedge £499 Meade f6.3 focal reducer £149 Meade f3 focal reducer £149 Watec 120N Deep Sky Camera £469</p>				
<p>7.10 Please provide details of how you will ensure that the procurement and purchasing of services and equipment will be managed in accordance with requirements as detailed in the guidance notes and guidelines. Include any estimates that you have and details of any contractors or suppliers to be used. The equipment required is manufactured/imported by a sole UK agent who distributes it through a network of dealers. The equipment will cost exactly the same, regardless of whom it is ordered through. There are therefore no advantages to seeking multiple quotations.</p>				



Update report to SIB Washington Area Committee



Report to the Washington Area Committee of SIB

The Committee will recall that our application for SIB funding was allow the purchase of state of the art equipment for the Cygnus Public Observatory located in Washington, primarily a new computer controlled telescope.

How the money has been spent

The equipment listed below was purchased from Pulsar Optical of Cambridgeshire.

1 - 14inch Meade LX200 telescope

1 – Astro Engineering Mega Wedge

1 – Watec 120N deep sky camera

1 – Meade f3.3 focal reducer

1 – Meade f6.3 focal reducer

1 – Meade anti-dew shield

Total cost £5,965

An invoice was provided to the City of Sunderland and payment was made directly to the supplier.

Outcomes of the project

The equipment was supplied and then duly installed during November and December 2005 by the members of the Astronomical Society. Modifications were carried out to the telescope support pier to take the new instrument. The steel plate upon which the telescope wedge is attached was drilled and tapped to accept bolts from the wedge support brackets which were themselves manufactured by a Society member.

This work was done on a voluntary basis, as all work primarily is, on behalf of the Society. Training in the use of the new instrument took place during February and March. A short period of testing followed. All schools within Tyne & Wear are gradually being contacted to inform them of the new equipment and the improvement in the experience.

Testing has gone very well indeed and the new equipment has been found, as expected, to be extremely user friendly and powerful. During the Winter months the new instrument was used every clear Wednesday and Sunday evenings by club members and the general public. As installation, familiarisation and testing took up most of last Winter, it will be the new observing season starting on 1st October when we are able to gauge how effective the new equipment will be in delivering the improved observing experience that we know it can. At the time of writing this report, we are extremely encouraged at the number of enquiries that we are now receiving regarding visits and the diary for the next quarter is filling nicely. One area we are keen to explore is how well the new set up will work for visitors with disabilities and we expect to have an answer to this question this Winter.

As testament to how some visitors have found their visits so far, below are a couple of quotes from visitors;

"This was the first time I had ever looked through a telescope like this and I couldn't believe what I could see. The view of Saturn and its rings and moons has hooked me on astronomy. Since my visit I have bought a telescope and joined the Astronomical Society! This is a very worthwhile venture and I would whole-heartedly recommend this to anyone. A number of my friends are interested in going along."

Lee Eggen

Thanks for letting us all have a look through your scope. We've found an observatory down here. If the observatory here in Nelson is half as good as your set up in Washington, we'll be visiting as a family (don't think we'll see the North star though!). We all enjoyed looking at Mars and the Moon. I didn't realise how technical star gazing can be and it was fascinating when you explained the scope can automatically locate any star or planet, at any one time. The kids loved it, especially when you let them play with the controls. There's a definite "atmosphere" being in and around the observatory when it's dark. Kind of relaxing I guess, but definitely a really enjoyable experience and a fascinating subject, both for me and the curious young minds of the kids. Keep up the good work and we'd love to come and visit again when we're back in at Sunderland at Christmas / New Year.

Here's hoping for some clear winter nights!

Regards,

*Chris Barrett
Nelson, New Zealand*

The observatory visit was great. I thought the telescope was really clever, how it could pinpoint specific things in space. Looking out at the moon was even better, it certainly was impressive how clearly you could see it. I also thought your talk was very interesting, I learned quite a bit about the universe that I didn't know. You should come and teach in our science lessons over here. Apparently we do astronomy next year! The bit I remember the

most was definitely the moon. I couldn't believe you could see it in that much detail. Real cool.

Yeah so I really enjoyed that visit to the observatory. Hopefully I'll be able to see it again.

Thanks

*Matthew Barrett
Nelson, New Zealand*

I thought the observatory was quite good. Seeing the moon up close was amazing and it's not everyday you get to see Mars either. I thought the telescope was excellent, the way it co-ordinated itself and stuff was really cool. You talked about interesting stuff about the stars before we went to the telescope, I definitely know more about it now!

*Jessica Barrett
Nelson, New Zealand*

Other funding

The application to SIB was made due to difficulties in securing funding from other sources. The SIB grant has allowed the project to be completed without other financial assistance. Voluntary labour was provided by the Astronomical Society. We are confident that SIB's support of our project will encourage alternative sources of funding in the future should this need to be sought.

Key Lessons and issues from the project

All members of the community in Sunderland and Washington now have a cutting edge teaching facility at their disposal. Everyone including children are now able to produce for themselves images such as the examples in the photograph appendix. This simply was not possible previously. The experience is now much more "hands on" with visitors taking the lead in telescope control. Feedback regarding the facility is very positive.

The ageing telescope that was removed from the observatory prior to the new one being installed has been donated to York Astronomical Society so that their dream of opening an observatory of their own can be realised. When the old telescope was removed, the ultimate destiny of this instrument was discussed by the Society Committee. The cash value of such an instrument would have been very low and it was felt that an instrument of this type would not suit an individual but would rather be better utilised for another astronomical society. Contact was made with several local societies in the North East and York AS were identified as having a need for such an instrument. The original telescope was duly gifted to a very grateful society in York. Inadvertently, SIB funding has helped a similar group to ourselves in another region.

Future Planning

The project will continue indefinitely with the assistance of volunteers provided by the Astronomical Society. The improved facility is already encouraging a new generation of volunteers to show even more people the wonders of the universe in which they live. There are no major ongoing funding issues at present. The facility is self financing as far as the

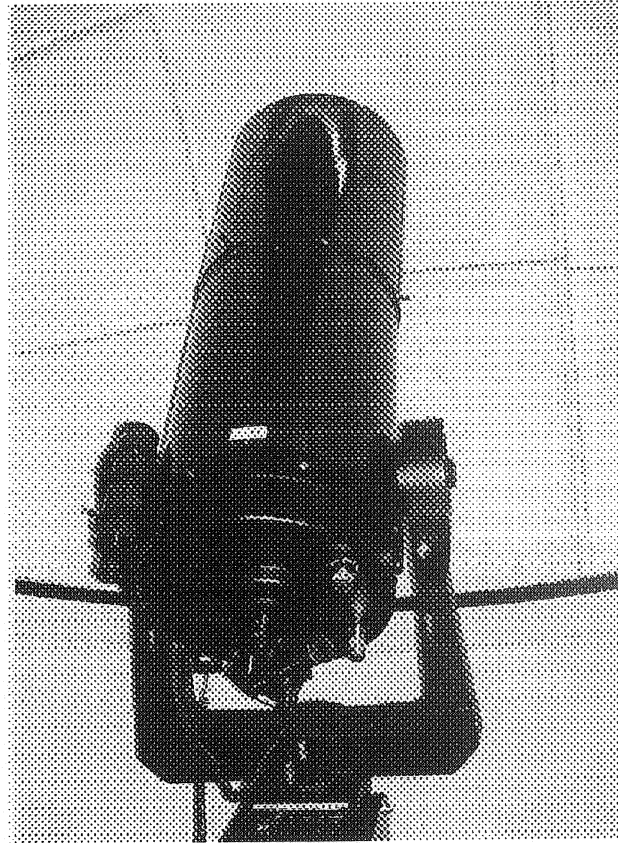
limited running costs are concerned. All labour is provided ex gratis. As a direct result of the project, a new project has been kick started, to allow remote operation of the telescope and remote observing via the Watec camera funded by SIB. Over the Summer of 2006, cabling was laid between the observatory and the nearby visitor centre of the Wildfowl Trust. The completion date for this project is November 2006. This project is being funded by the Astronomical Society. Once completed, a live image of whichever celestial object the telescope is pointed at can be sent to a digital projector in the visitor centre for projection onto a large screen allowing large simultaneous group observing to be possible. This would not have been possible with the equipment originally installed at the observatory and therefore the equipment purchased with SIB funding is allowing new possibilities not even considered when the funding application was initially submitted.

Prepared by Graham Darke
Chairman
Sunderland Astronomical Society

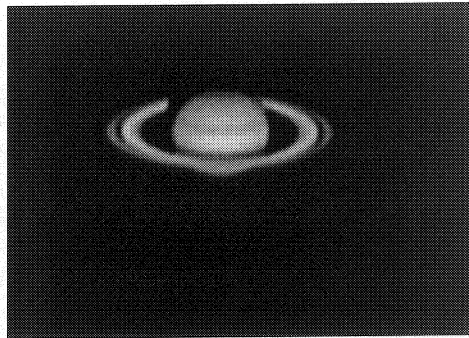
Photographic Appendix



Photograph shows wedge being attached to steel base plate by Society members.



The new telescope in place in the observatory.



The Planet Saturn taken through the new Cygnus Observatory telescope. Picture acquired during a session involving members of the public in March 2006.

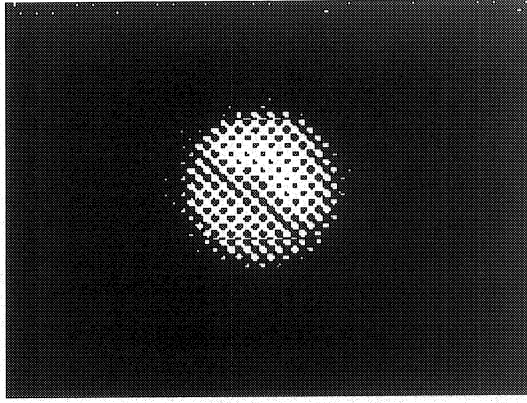


Image of Mars taken by Society members during testing in November 2005.

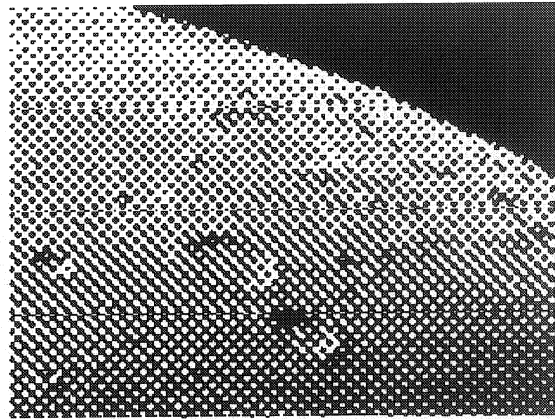


Image of the Moon taken with the new telescope

Rhyme around the Nursery

PROJECT TITLE: Rhyme around the Nursery		
Section 1: Application Requirements		
1.2 Which Area Regeneration Framework(s) does the project cover? <i>(please tick)</i>		
Coalfield <input type="checkbox"/>	East <input type="checkbox"/>	North <input type="checkbox"/>
Washington <input checked="" type="checkbox"/>	West <input type="checkbox"/>	South <input type="checkbox"/>
Section 2: Sponsor Details		
2.1 Name of Lead Organisation / Group: Flabagast Arts Ltd		
2.2 Address of Lead Organisation / Group: Unit 9, The Stables, Washington Arts Centre Biddick Lane Washington NE38 8AB		
2.3 Contact Name for Project: Beverly Quinn	2.4 Position in Organisation: Company Secretary	
Section 3 : Project Details		
Project Title: Rhyme around the Nursery		
3.2 Project Start Date: September 2005	3.3 Project End Date: July 2006	
3.4 Please describe the project: Rhyme around the Nursery is an interactive performance comprising of two actor/facilitators in role as Old Mother Hubbard and her Dog. The characters will bring to life a selection of short nursery rhymes and encourage the children to participate in the performance using colourful props, costumes and simple puppets. In amongst the fun and games is an uncomplicated moral tale woven between the two characters designed to provoke discussion and thinking between the children and the characters. This performance is aimed at Early Years and as well as enhancing the Early Years provision and encouraging productive play within Washington schools it also works towards meeting three of the "six areas of learning" set out within the Early learning goals linked to the curriculum. The project would allow us to take the performance to every nursery, reception and year one class within the Washington area over the course of an academic year. Thus allowing each group to have access to the piece at a time that suits them and their curriculum.		
3.5 What service does the organisation currently provide and how will this be complemented by the project? Flabagast Arts Ltd currently provided a variety of arts services to community and		

schools groups through out Sunderland, Durham, Gateshead and South Tyneside. The main body of our work is using Drama facilitation and performance linked to the curriculum as well as running other creative projects along side groups such as Tyne and Wear museums. Due to the nature of the project it will work very well along side our regular activities, allowing us to work with old and new clients in a field in which we are experienced.

3.6 What additional activity will SIB funding allow to happen?

(Please tick the appropriate statement)

- a) A project will go ahead which otherwise would not happen at all
- b) A project will be provided to a higher quality / on a greater scale
- c) The funding will accelerate the implementation of the project by 12+ months
- d) A gap in funding will be filled pending other funding being secured
- e) Other reason

Please explain your answer:

This is an initiative that the Area Framework Committee can choose to support. If their support is granted then the project will be taken to the Early Years groups through out Washington at no cost to the educational establishment. If they do not, the schools will not receive the provision.

Section 7: Financial Information

7.1 How much SIB funding is requested?

£10,000

7.2 Indicate the type of funding requested: *(Please tick)*

Capital Revenue Both

7.3 Has funding been requested / allocated from any other sources, including Council Directorates and if so how much?

No

7.4 What other funding alternatives have been considered and why were these not appropriate?

We considered applying to the Arts Council but rejected the idea because they do not have an appropriate funding scheme for this kind of work.

7.5 What are the financial implications for the project should it not receive SIB funding?

The project will not go ahead.

7.6 When SIB expenditure is complete how do you intend to continue this project?

We intended to apply for funding from the different Area Regeneration Frameworks.

7.7 Provide a profile of projected costs:

Funding Source	2004/05	2005/06	2006/07	Total Cost
SIB :				
Coalfield				

East			
North			
South			
West			
Washington		£10000	£10000
Other Sources: (Please state)			
1) Work in kind		£5350	£5350
2)			
3)			
Total Cost:		£15350	£15350

7.8 Please provide details of any 'in-kind funding (e.g. Peppercorn rents), if included within the 'Other Sources' of funding shown above.

Flabagast Arts Ltd will contribute the value of the Scenery, props, costume and script, as well as a share of the running costs to a total value of £5350.

7.9 Please provide a breakdown of the Total cost to show the main areas of expenditure:

There are 19 schools and 2 nurseries within the catchment area, which provides us with a total of 21 venues. Due to the intake of each venue we estimate an average of 3.5 performances per venue. Totalling between 65 and 70 performances and approximately 35 full day's work.

Daily Rate (inc. actors, van, and % of running costs etc...) = £320 per day

£320 per day X 35 days = £11200

Use of : Scenery = £ 500
 Props = £2300
 Costumes = £ 350
 Script = £1000

Total cost of project = £15350.00

Flabagast Contribution = £ 5350.00

Required contribution = £10000.00

Washington Area Committee

Strategic Initiatives Budget (SIB)

Rhyme Around The Nursery

How the money has been spent

Two actors took a performance of Rhyme Around The Nursery into all 21 primary schools and nurseries in Washington, delivering 79 x 45-minute performances to nursery, reception and Year 1 children. The cost, at £127 per performance, included actors' costs, transportation, and administration costs related to booking performances.

Outcomes of the project

We exceeded the objective set out in the application - of completing 72 performances - and actually performed 79 times in order to accommodate all schools adequately. The impact of our work is evident in the comments of teachers and other staff from every school. The project has indeed enhanced the Early Years provision for the area. (See attached examples)

Other funding

Flabagast contributed funding in kind to the value of £5350 as scenery, props, costume and script, as well as a percentage of touring costs including cleaning and maintenance.

Key Lessons

The schools in Washington greatly appreciated the provision of such a large number of performances by a professional Theatre in Education company as the cost to them would have been far too great, especially in schools where 6 performances were given. It allowed the children to experience the wonderful opportunity to participate in live performance, enhancing their studies that year and encouraging expression and confidence.

Future Planning

In the original application we made clear that we would not return to Washington SIB for further funding as the aim was to make performances affordable for schools in the future. The vast majority of children in Early Years in Washington have now seen the show, so the schools need only pay for one or two performances for their new nursery intake in the coming year.

Other SIB areas have already been successfully applied to and have either had or are beginning a tour of their schools.

Our hope was to provide Rhyme Around the Nursery to the entire city, however this may not be possible as Flabagast's future is uncertain. One Washington school has already booked for this new academic year before Flabagast leave their Arts Centre premises, however; a strong indicator that the project was successful and could continue to be so.

21st September 2006

Evaluation Form

In order to ensure that we are delivering the best possible service, Flabagast Arts Ltd would like to ask you to take a minute or two to fill in this short questionnaire about the show you have just seen.

Name: Linda Robson for Fatfield Busy Bees Nursery
 Organisation: c/o Fatfield Primary.
 Position: Nursery Nurse.

Please indicate how successful you feel Flabagast Arts have been in fulfilling each of the following criteria:

	Excellent				Poor
	5	4	3	2	1
Show's suitability for audience/participants:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Clarity of information/message:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Entertainment value:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Visual effect of performance:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Staff conduct:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Please use this space to write any comments you would like to make:

The performance was age and stage appropriate for the development of the children. I also feel the staff encouraged participation from all of the children.

Thank you for taking the time to complete this questionnaire. Please hand your completed form to any member of Flabagast staff, or post to:

Evaluation Dept, Flabagast Arts Ltd, Unit 9, Arts Centre Washington, Biddick Lane, Washington NE38 8AB.

Rhyme Around The Nursery

Evaluation Form

In order to ensure that we are delivering the best possible service, Flabagast Arts Ltd would like to ask you to take a minute or two to fill in this short questionnaire about the show you have just seen.

Name:

Lynda Britton

Organisation:

John F. Kennedy Primary sch.

Position:

Foundation Stage Manager.

Please indicate how successful you feel Flabagast Arts have been in fulfilling each of the following criteria:

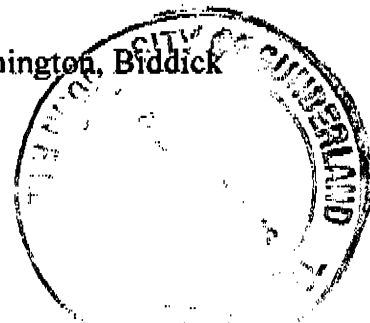
	Excellent					Poor				
	5	4	3	2	1					
Show's suitability for audience/participants:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					
Clarity of information/message:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					
Entertainment value:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					
Visual effect of performance (eg costumes):	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					
Staff conduct:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					

Please use this space to write any comments you would like to make:

Always really enjoy having Flabagast into school. Children love it!

Thank you for taking the time to complete this questionnaire. Please hand your completed form to any member of Flabagast staff, or post to:

Evaluation Dept, Flabagast Arts Ltd, Unit 9, Arts Centre Washington, Biddick
Lanc, Washington NE38 8AB.



WASHINGTON AREA COMMITTEE

**SCHEDULE FOR FEEDBACK REPORTS
(PREVIOUSLY FUNDED STRATEGIC INITIATIVES BUDGET)**

COMMITTEE DATE	PROPOSED PROJECTS
July	Usworth Park Bowls Pavilion Refurbishment Bowes Railway Repairs and Maintenance
October	Sunderland Astronomical Society Rhyme around the Nursery
November	Concord Shopping Centre Improvements Language Laboratory – Washington Church of Christ
February	Family Room JFK Primary School People's Pedal Power

WASHINGTON AREA COMMITTEE MEETING
4th October 2006

EXECUTIVE SUMMARY SHEET

Title of Report:

STRATEGIC INITIATIVES BUDGET (SIB): REGENERATION ISSUES
REPORT SIB APPLICATIONS

Author(s):

DIRECTOR OF DEVELOPMENT AND REGENERATION

Purpose of Report:

This report requests Area Committee consideration of proposals for the allocation of Strategic Initiatives Budget (SIB) to support a variety of new initiatives that will benefit the area.

Description of Decision:

The Committee is requested to approve:

- i) £7,500 from the 2006/7 budget as a contribution to re-roofing the 1st Washington Scout Hut;
- ii) £3,100 from the 2006/7 budget as a contribution to access improvements at North East Aircraft Museum;
- iii) the virement of £5,585 for the ISIS project

Is the decision consistent with the Budget/Policy Framework? Yes

If not, Council approval is required to change the Budget/Policy Framework

Suggested reason(s) for Decision:

Each Regeneration Framework area has been allocated a minimum of £200,000 per annum over the last ten years from the Strategic Initiatives Budget to promote action on key priorities identified in the relevant Area Regeneration Frameworks, and to attract other funding into the area.

Alternative options to be considered and recommended to be rejected:

None

Is this a "Key Decision" as defined in the Constitution?

No

Relevant Review Committee:

Regeneration Review Committee

Is it included in the Forward Plan?

No

WASHINGTON AREA COMMITTEE

4th October 2006

STRATEGIC INITIATIVES BUDGET (SIB): REGENERATION ISSUES REPORT

Report of the Director of Development and Regeneration

1.0 Purpose Of The Report

- 1.1 This report outlines current expenditure from the Strategic Initiatives Budget (SIB) and applications for funding from this budget in order to support new initiatives, which will benefit the area.

2.0 Description of Decision (Recommendation)

- 2.1 The Committee is requested to approve the following:
- Funding to support proposals for new projects. Full applications are included in Annex 1.
 - Virement of Funding as detailed in Annex 2.

3.0 Background

- 3.1 Each Regeneration Framework area has been allocated a minimum budget of £200,000 per annum over the last eleven years. Over this period, therefore, the Framework area has been allocated £2,324,922 in this way.
- 3.2 Criteria for SIB funding is included in Annex 3.
- 3.3 Annex 4 gives a full breakdown of individual projects since 2003/4

4.0 Current Position

- 4.1 At the last Committee meeting on 5th July, it was reported that £76,159 was committed from the 2006/07 budget. Applications of £63,111 were approved at that meeting meaning a total of £139,270 has been committed from the 2006/07 budget. A further £17,157 was allocated from the 2007/8 budget, subject to budget approval.
- 4.2 In the interim period, £2,422 has been returned to the budget from the Oxclose & District Young people's project. The total amount currently available for commitment from the 2006/07 budget therefore stands at £125,613.
- 4.2 There are 2 applications to this Committee requesting £10,600 from the 2006/07 allocation. Should the Committee grant these requests, £149,870 of the 2006/07 allocation will be committed and £17,157 from

the 2007/08 budget subject to budget approval. This will leave a balance of £115,013 from the 2006/07 budget.

5.0 Reasons for the Decision

- 5.1 SIB was established to promote action on key priorities identified in the relevant Area Regeneration Frameworks, and to attract other funding into the area. Applications for SIB funding should demonstrate the potential benefits to local communities the proposed project would bring, and subsequently be able to provide evidence and statistics that can illustrate these benefits.

6.0 Alternative Options

- 6.1 Each project is required to indicate what alternative options they have considered in section 7.4 of its application form, which is attached as Annex 1.

7.0 Relevant Consultations

7.1 Financial Implications

Each project is required to indicate what financial implications there may be in section 7.5 of its application form, which is attached as Annex 1.

7.2 Implications for Other Services

Each project is required to indicate what implications there may be for other services in section 3.11 of its application form, which is attached as Annex 1.

7.3 The Public

Each project is required to indicate what consultation it has undertaken and other documentary evidence it has to support its proposal in sections 3.8 and 3.9 of its application form, which is attached as Annex 1.

7.4 The Race Relations (Amendment) Act 2000 and the Councils Race Equality Scheme.

Each project is required to indicate whether it has an equal opportunities policy, or what measures it employs to address equal opportunity issues, in section 4 of its application form, which is attached as Annex 1.

7.5 Public Relations and Publicity

Each project is required to indicate how it will promote SIB via project publicity in Section 3.7 of the application form. The Marketing and Communications Co-ordinator for the City of Sunderland Council implements the publicity and public relations schedule on behalf of the Area Committee.

8.0 List of Appendices

- 8.1 Annex 1. Proposals to this Area Committee meeting for SIB funding
- 8.2 Annex 2. Details of Virement of Funding
- 8.3 Annex 3. SIB Criteria and guidelines
- 8.4 Annex 4. A full breakdown of projects since 2003/4

9.0 Background Papers

- 9.1 Strategic Initiatives Budget (SIB): Regeneration Issues Reports to previous Area Committees
- 9.2 Regeneration Framework Files Washington

WASHINGTON AREA COMMITTEE

4th October 2006

STRATEGIC INITIATIVES BUDGET (SIB) : REGENERATION ISSUES REPORT

APPLICATIONS FOR SIB

1. 1st Washington Scouts – Re-roofing HQ Building

<u>PROJECT TITLE: 1st Washington Scouts – Re-roofing HQ Building</u>														
<u>SIB Requested: £7,500</u>														
<u>Section 1: Application Requirements</u>														
<p>1.1: Please note that this application will be presented to the relevant Area Committee for its consideration when determining your SIB Grant Application. The Agenda and the Minutes of the Area Committee Meeting will be available for inspection by members of the public. Please therefore ensure that your organisation is agreeable to the content of the information that is set out in the form.</p> <p>The Application Form should be provided in either electronic (e-mail or floppy disc) or typed format.</p> <p>If you have a problem with returning this form in either electronic or typed format, please contact the appropriate Area Regeneration Officer. Contact / address details are provided on the covering letter and in the Guidance Notes and Criteria and Project Guidelines</p> <p>Please note that a representative of your organisation must be available to attend the pre-agenda and main committee meeting(s) to which this application is presented, as they may be required to answer questions. Failure to attend the meeting(s) may result in your application being deferred or rejected. Dates and Venues of future meetings are provided as supporting information.</p>														
<p>1.2 Which Area Regeneration Framework(s) does the project cover? (please tick)</p> <table> <tr> <td>Coalfield</td> <td><input type="checkbox"/></td> <td>East</td> <td><input type="checkbox"/></td> <td>North</td> <td><input type="checkbox"/></td> </tr> <tr> <td>Washington</td> <td><input checked="" type="checkbox"/></td> <td>West</td> <td><input type="checkbox"/></td> <td>South</td> <td><input type="checkbox"/></td> </tr> </table>			Coalfield	<input type="checkbox"/>	East	<input type="checkbox"/>	North	<input type="checkbox"/>	Washington	<input checked="" type="checkbox"/>	West	<input type="checkbox"/>	South	<input type="checkbox"/>
Coalfield	<input type="checkbox"/>	East	<input type="checkbox"/>	North	<input type="checkbox"/>									
Washington	<input checked="" type="checkbox"/>	West	<input type="checkbox"/>	South	<input type="checkbox"/>									

<u>Section 2: Sponsor Details</u>
<p>2.1 Name of Lead Organisation / Group: 1st Washington Scout Group</p>
<p>2.2 Address of Lead Organisation / Group:</p>

c/o 59 Burnhope Road, Barmston, Washington, Tyne & Wear. NE38 8DZ		
2.3 Contact Name for Project: Douglas McIntyre		2.4 Position in Organisation: Group Scout Leader
2.5 Tel. Number: 07778198889	2.6 Fax Number: 01914193995	2.7 E-mail Address: d.jm47@btinternet.com
2.8 Day to Day Contact Name / Details (if different to 2.3 above):		
2.9 Legal Status of Organisation:		2.10 Registered Charity Number (if applicable): 520716
2.11 Does your organisation have a bank account into which funds can be paid? yes		
2.12 Has the organisation received SIB support previously? no If 'Yes' please provide details:		
2.13 Are any trustees / members of the organisation employed by the City Council? No If 'Yes' please provide details :		

<u>Section 3 : Project Details</u>	
3.1 Project Title: (Please re-state title as per front sheet) REROOFING HEADQUARTERS BUILDING	
3.2 Project Start Date: October 2006	3.3 Project End Date: October 2008
3.4 Please describe the project: The building has a shallow pitch felt roof which has failed for the second time in less than 15 years. The only way to provide for a longer life expectancy is to remove and replace the existing support structure, lay new roof boards and re-felt.	
3.5 What service does the organisation currently provide and how will this be complemented by the project? As a Scout Group we provide training and personal development to children in the age range 6 to 14. In addition our building is used by the Explorer unit of Houghton Scout District. Further to that we have allowed the Bridge	

educational organisation the use of our premises for teaching during the day. Last term was the first time they have done this and were running two classes per week. I have not yet been approached for next term.

3.6 What additional activity will SIB funding allow to happen?

(Please tick the appropriate statement)

- a) A project will go ahead which otherwise would not happen at all
- b) A project will be provided to a higher quality / on a greater scale
- c) The funding will accelerate the implementation of the project by 12+ months
- d) A gap in funding will be filled pending other funding being secured
- e) Other reason

Please explain your answer:

Clearly without weather tight premises we cannot function.

3.7 How will you publicise that you have received support from SIB?

(please refer to Section 3 of the guidance notes)

This will be incorporated into our AGM report

3.8 Has there been any consultations concerning the need for this project?

No

If 'Yes' please provide details :

3.9 Is there any documentary evidence available to support the need for this project?

Yes

If 'Yes' please provide details :

I can provide photographs of the roof and where it is leaking in the building – taken recently following a short spell of prolonged rain.

3.10 Who will benefit from the services provided by the project?

All of our members and regular users of the building. We run 3 sections of our own – Beavers, Cubs and Scouts

3.11 Will there be any implications for Council Services arising from this project?

No

If 'Yes' please provide details :

3.12 Does this project require the support or sponsorship of a City of Sunderland Council Directorate?

No

If 'Yes' please provide details :

<p>3.13 Are any legal and other approvals required? No If 'Yes' provide details of type of approval, date secured, or date expected to be secured:</p>

<p><u>Section 4: Equal Opportunities</u></p>

<p>4.1 Does your organisation have an Equal Opportunities Policy? Yes (please delete) <u>If yes, please describe how the project will comply with the Policy:</u> Our Organisation is quite simply open to all per Scout Association policy <u>If no, please describe how your organisation addresses equal opportunities issues:</u></p>

<p>4.2 Does your project specifically address any of the following issues? Ethnic Issues Yes <u>If yes, please provide details as to how the project is in line with the Race Relations Act 1976:</u> Ethnic origins are not a bar to becoming a member of our Group/ Organisation. We are predominantly white but that is more to do with catchment area. We have in the past had members from differing ethnic backgrounds Gender Issues Yes <u>If yes, please provide details as to how the project is in line with the Sex Discrimination Act 1975:</u> Scouting is coeducational Disability Issues Yes <u>If yes, please provide details as to how the project is in line with the Disability Discrimination Act 1995</u> We have wheelchair access and an escape ramp from rear fire doors. We also carried out a conversion of a former boiler room to provide a combined ladies/disabled toilet and shower facility.</p>

<p><u>Section 5: Relationship of Project to the Area Framework(s)</u></p>

<p>5.1 Identify which Area Regeneration Framework Action Plan Strategic</p>

<p>Priorities this project will address through the use of SIB, and demonstrate how these will be achieved:</p> <p>With the highest percentage of young people per head of population in the City, there is a need to ensure the development of an integrated network of high standard youth facilities and resources across Washington and to invest in existing infrastructure to ensure access to local youth facilities</p>
<p>5.2 Identify outputs / outcomes against which the delivery of the project can be evaluated. Demonstrate how these will contribute to the Area Regeneration Framework(s).</p> <p>Completion of the roofing works Re-opening of the facility to young people and groups.</p>
<p>5.3 If the project relates to two or more Framework Areas, on what basis have you decided how to share the costs?</p> <p>N/A</p>

<p><u>Section 6: Management Arrangements</u></p>
<p>6.1 Describe how the project will be managed:</p> <p>The project will be managed by myself and my team</p>
<p>6.2 Are there any significant risks or uncertainties that may affect either the timetable of the project, or whether it achieves its objectives?</p> <p>Weather and availability of manpower</p>

<p><u>Section 7: Financial Information</u></p>
<p>7.1 How much SIB funding is requested?</p> <p>£7,500</p>
<p>7.2 Indicate the type of funding requested: (Please tick)</p> <p>Capital <input checked="" type="checkbox"/> Revenue <input type="checkbox"/> Both <input type="checkbox"/></p>
<p>7.3 Has funding been requested / allocated from any other sources, including Council Directorates and if so how much?</p> <p>I have placed a grant application with our Scout County .</p>
<p>7.4 What other funding alternatives have been considered and why were these not appropriate?</p> <p>The Scout County has insufficient funds at this time to meet the requirements of this project.</p>
<p>7.5 What are the financial implications for the project should it not receive SIB funding?</p> <p>The project will not go ahead to the level that is planned through this application and any capital reserves built up through persistent fundraising projects would have to be used entirely simply for minor repairs.</p>

7.6 When SIB expenditure is complete how do you intend to continue this project?				
Our Organisation will, hopefully, continue to flourish and provide for children within our area including greater Community use also				
7.7 Provide a profile of projected costs:				
Funding Source	2006/07	2007/08	2008/09	Total Cost
SIB :				
Coalfield				
East				
North				
South				
West				
Washington	7,500			7,500
Other Sources: (Please state)				
1) In kind	4,744			4,744
2)				
3)				
Total Cost:	12,244			12,244

7.8 Please provide details of any 'in-kind funding (e.g Peppercorn rents), if included within the 'Other Sources' of funding shown above.

Volunteers will be undertaking a level of work themselves including joist work and some joinery.
The total project cost has been estimated by a quantity surveyor to be a minimum of £12,244, of which the joist work, joinery and materials would cost in the region of £4,744 if provided externally.

7.9 Please provide a breakdown of the Total cost to show the main areas of expenditure:

Written estimates have been received from a number of contractors, the cheapest of which is as follows;
Re-felting scout hut – 2795
Joinery – 4330
Skips – 375
Total - £7,500

7.10 Please provide details of how you will ensure that the procurement and purchasing of services and equipment will be managed in accordance with requirements as detailed in the guidance notes and guidelines.
Include any estimates that you have and details of any contractors or

suppliers to be used.

We have endeavoured to get competitive estimates from reliable local contractors but intend to mitigate cost by doing all the joinery work ourselves at material cost only.

Section 8: Additional Information

8.1 Please provide any additional information that may be of use in support of your project proposal (Please append additional sheets if required):

As a voluntary organisation we are totally self financing. Subscriptions only scratch the surface of our needs. There is a constant need for us to fundraise at which we work extremely hard, as an examination of our annual accounts will clearly demonstrate. This is made more so by the fact that we own our own building (held in trust by the Scout Association) and the basic overheads are expensive.

Since I took over as Group Scout Leader I have endeavoured to upgrade the building and its facilities for the benefit of our members and guests alike. We have already achieved much but there is still a great deal to be done to ensure that scouting continues at 1st Washington supported by the best facilities I can provide.

Section 9: Declaration

I declare that the information provided is correct and accurate and that, should this application be successful, the organisation will agree to the terms and conditions of SIB:

Name:
Douglas McIntyre

Position in Organisation:
Group Scout Leader

Date:
7th September 2006

2. North East Aircraft Museum – Access Improvements

PROJECT TITLE: <u>North East Aircraft Museum – Access Improvements</u>		
SIB Requested: £6,200		
Section 1: <u>Application Requirements</u>		
<p>1.1: Please note that this application will be presented to the relevant Area Committee for its consideration when determining your SIB Grant Application. The Agenda and the Minutes of the Area Committee Meeting will be available for inspection by members of the public. Please therefore ensure that your organisation is agreeable to the content of the information that is set out in the form.</p> <p>The Application Form should be provided in either electronic (e-mail or floppy disc) or typed format.</p> <p>If you have a problem with returning this form in either electronic or typed format, please contact the appropriate Area Regeneration Officer. Contact / address details are provided on the covering letter and in the Guidance Notes and Criteria and Project Guidelines</p> <p>Please note that a representative of your organisation must be available to attend the pre-agenda and main committee meeting(s) to which this application is presented, as they may be required to answer questions. Failure to attend the meeting(s) may result in your application being deferred or rejected. Dates and Venues of future meetings are provided as supporting information.</p>		
1.2 Which Area Regeneration Framework(s) does the project cover? (please tick)		
Coalfield []	East []	North [x]
Washington [x]	West []	South []

Section 2: <u>Sponsor Details</u>		
2.1 Name of Lead Organisation / Group: NE Aircraft Museum		
2.2 Address of Lead Organisation / Group: Old Washington Road, Sunderland SR53HZ		
2.3 Contact Name for Project: Bill Fulton / Chris Johnson	2.4 Position in Organisation: Museum Superintendent	
2.5 Tel. Number: 5190662	2.6 Fax Number:	2.7 E-mail Address:
2.8 Day to Day Contact Name / Details (if different to 2.3 above):		

2.9 Legal Status of Organisation: Charity	2.10 Registered Charity Number (if applicable): 515254
2.11 Does your organisation have a bank account into which funds can be paid? Yes	
2.12 Has the organisation received SIB support previously? no <u>If 'Yes' please provide details:</u>	
2.13 Are any trustees / members of the organisation employed by the City Council? No If 'Yes' please provide details :	

<u>Section 3 : Project Details</u>	
3.2 Project Title: (Please re-state title as per front sheet) North East Aircraft Museum – Access Improvements	
3.2 Project Start Date: November 2006	3.3 Project End Date: October 2008
3.4 Please describe the project: To improve access to the NE Aircraft Museum through the provision of 2 disabled parking spaces and a tarmac path between the car park and the entrance.	
3.5 What service does the organisation currently provide and how will this be complemented by the project? The aircraft museum is a regional visitor attraction showcasing aircraft. These improvements will ensure that all members of the public have equal access to the museum	
3.6 What additional activity will SIB funding allow to happen? (Please tick the appropriate statement) f) A project will go ahead which otherwise would not happen at all [<input checked="" type="checkbox"/>] g) A project will be provided to a higher quality / on a greater scale [<input type="checkbox"/>] h) The funding will accelerate the implementation of the project by 12+ months [<input type="checkbox"/>] i) A gap in funding will be filled pending other funding being secured [<input type="checkbox"/>] j) Other reason [<input type="checkbox"/>]	
Please explain your answer:	

Without SIB funding, the improvements will not be able to go ahead
3.7 How will you publicise that you have received support from SIB? <i>(please refer to Section 3 of the guidance notes)</i> Through newsletters and the Regeneration Marketing team
3.8 Has there been any consultations concerning the need for this project? No If 'Yes' please provide details :
3.9 Is there any documentary evidence available to support the need for this project? No If 'Yes' please provide details :
3.10 Who will benefit from the services provided by the project? Residents of Sunderland and visitors to the aircraft museum
3.11 Will there be any implications for Council Services arising from this project? No If 'Yes' please provide details :
3.13 Does this project require the support or sponsorship of a City of Sunderland Council Directorate? No If 'Yes' please provide details :
3.13 Are any legal and other approvals required? No If 'Yes' provide details of type of approval, date secured, or date expected to be secured:

<u>Section 4: Equal Opportunities</u>
4.1 Does your organisation have an Equal Opportunities Policy? No <u>If yes, please describe how the project will comply with the Policy:</u> If no, please describe how your organisation addresses equal opportunities issues: The museum is open to all members of the community and this project will allow for better access to the site for all members regardless of disability.

4.2 Does your project specifically address any of the following issues?

Ethnic Issues No

If yes, please provide details as to how the project is in line with the Race Relations Act 1976:

Gender Issues No

If yes, please provide details as to how the project is in line with the Sex Discrimination Act 1975:

Disability Issues Yes

If yes, please provide details as to how the project is in line with the Disability Discrimination Act 1995

The project provides for full wheelchair and mobility access to the museum. The interior of the museum has already been modified to allow wheelchair access.

Section 5: Relationship of Project to the Area Framework(s)

5.1 Identify which Area Regeneration Framework Action Plan Strategic Priorities this project will address through the use of SIB, and demonstrate how these will be achieved:

Encourage local people and groups to participate in local cultural services and provision

Improved access to facilities particularly for people with disabilities

These will be achieved through ensuring access into the museum is suitable for people with mobility problems

5.2 Identify outputs / outcomes against which the delivery of the project can be evaluated. Demonstrate how these will contribute to the Area Regeneration Framework(s).

Completion of the building works

5.4 If the project relates to two or more Framework Areas, on what basis have you decided how to share the costs?

As the project is geographically located on the boundary of the north and Washington areas, the finances have been split equally between the two areas.

Section 6: Management Arrangements

6.1 Describe how the project will be managed:

The project will be managed by staff and volunteers at the aircraft museum.

6.2 Are there any significant risks or uncertainties that may affect either the timetable of the project, or whether it achieves its objectives?

none

Section 7: Financial Information

7.1 How much SIB funding is requested?

£6,200

7.2 Indicate the type of funding requested: (Please tick)

Capital [x]

Revenue []

Both []

7.3 Has funding been requested / allocated from any other sources, including Council Directorates and if so how much?

No

7.4 What other funding alternatives have been considered and why were these not appropriate?

none

7.5 What are the financial implications for the project should it not receive SIB funding?

The project will not go ahead

7.6 When SIB expenditure is complete how do you intend to continue this project?

The project is for one off capital expenditure

7.7 Provide a profile of projected costs:

Funding Source	2006/07	2007/08	2008/09	Total Cost
SIB :				
Coalfield				
East				
North	3100			3100
South				
West				
Washington	3100			3100
Other Sources: (Please state) 1)In kind 2) 3)				
Total Cost:	6200			6200

7.8 Please provide details of any 'in-kind funding (e.g Peppercorn rents), if included within the 'Other Sources' of funding shown above.

N/a

7.9 Please provide a breakdown of the Total cost to show the main areas of expenditure:

The cost is the cheapest of 3 quotes for the provision of parking spaces and a tarmac & concrete path.

7.10 Please provide details of how you will ensure that the procurement and purchasing of services and equipment will be managed in accordance with requirements as detailed in the guidance notes and guidelines.

Include any estimates that you have and details of any contractors or suppliers to be used.

We have received 3 comparative quotes and have chosen the cheapest suppliers.

Section 8: Additional Information

8.1 Please provide any additional information that may be of use in support of your project proposal (Please append additional sheets if required):

The bid includes the cost of the cheapest quote plus VAT at 17.5%.

The contractor currently is not VAT registered although is in the process of registering.

Should the final cost be VAT exclusive, then the amount invoiced to SIB will be £5250, the amount exclusive of VAT. This will be split evenly between the 2 area.

Section 9: Declaration

I declare that the information provided is correct and accurate and that, should this application be successful, the organisation will agree to the terms and conditions of SIB:

Name:

Bill Fulton

Position in Organisation:

Museum Superintendent

Date:

12th September 2006

REQUESTS FOR VIREMENT OF FUNDING

ISIS Project

In October 2005, the ISIS project was allocated £10,000 for the research and production of a feasibility study looking at the premises needs of the project.

The study has been completed and an in depth feasibility study carried out, but the total amount to be claimed for the work only totalled £4,415.

The ISIS project request the virement of the remaining £5,585 to go towards developing and extending the current wellness programme to bring in the new elements to the service.

These will include working alongside a qualified nurse to complete personal health plans including health monitoring, diet and exercise plans.

The Area Committee is requested to agree the virement of £5,585.

STRATEGIC INITIATIVES BUDGET (SIB)
CRITERIA AND PROJECT GUIDELINES

1 ABOUT THE SIB FUND

- 1.1 SIB was established in 1996/7 to promote action on key priorities identified in the relevant Area Regeneration Frameworks, and to attract other funding into the area. Each Regeneration Framework area is currently allocated a minimum of £200,000 per year. Applications for funding are approved by the relevant Area Committee or Cabinet.
- 1.2 SIB is approved on an annual basis as part of the full Council budget process in February or March each year. It is possible that due to financial constraints in a particular year, the allocation may be reduced or withdrawn. Approvals from future years' SIB allocations are therefore subject to this budget process and cannot be guaranteed.
- 1.3 Applications therefore will only be approved for the current year unless exceptional circumstances can be established, such as the need to secure other funding over a period of time or enable the recruitment or retention of staff to proceed. Projects that apply for funding from future years' allocations do so at their own risk.

2 APPLYING FOR SIB

- 2.1 The Council's Development and Regeneration Directorate administers SIB through its Regeneration and Housing Service. Any project wishing to enquire about a possible application, or who have any queries regarding the process, should in the first instance, contact the relevant Area Regeneration Officer below :

Bill Blackett Sunderland East, and the Coalfields
Telephone 553 1162 Fax 553 1599
e-mail bill.blackett@sunderland.gov.uk

Karen Gillard Sunderland North, and Washington
Telephone 553 1214 Fax 553 1599
e-mail karen.gillard@sunderland.gov.uk

Richard Parry Sunderland South and Sunderland West
Telephone 553 1217 Fax 553 1599
e-mail richard.parry@sunderland.gov.uk

- 2.2 Once the suitability of the project has been established, an application form will be sent out electronically or by post accompanied by these guidelines, guidance notes for filling in the application form, and a copy

of the relevant Framework(s) and Action Plans. As a copy of the completed application form will be attached to a covering report as part of the Area Committee's agenda, we would appreciate it if the form could be returned electronically to the relevant Area Regeneration Officer at the appropriate e-mail address provided above. If this is not possible, a typed copy can be sent to the address shown on the covering letter. The covering letter will also provide the date of the next pre-agenda and the full Area Committee meetings, and the deadline for returning the completed application form.

- 2.3 Where an SIB application refers to inputs or support from other Council Directorates, either financial or otherwise, the Lead Agent should seek the agreement of the relevant Directorate. Agreement should be at the appropriate level within the Directorate and should be in place prior to the application being placed on the pre agenda. The appropriate Directorate contact name will be supplied and support or authorisation will be included in the application.
- 2.4 Where possible, a representative of the project must attend the pre agenda and the full Area Committee meetings in order to respond to any queries the Elected Members may have. Please note however, that attendees will not be expected to speak on behalf of the application but to respond to any questions there may be regarding the application
- 2.5 An application to the Area Committee should not be interpreted as a guarantee of its approval. The Committee reserves the right to defer or reject any submission on the basis of available SIB funding in the current financial year and the project's suitability in the light of Area Framework priorities and SIB criteria. However, it will make a decision at the meeting whether to grant the full amount being requested, make a contribution of a lesser amount, defer the request or refuse the application.

3. CRITERIA FOR ELIGIBILITY

- 3.1 SIB is intended to address the Area Regeneration Framework priorities, which are identified in the Action plan . Although an application does not need to address these priorities in order to receive approval, preference will be given to those proposals that clearly demonstrate a link with the Action Plan.
- 3.2 Applications should also demonstrate the potential benefits to local communities the proposed project would bring, and subsequently be able to provide evidence and statistics that can illustrate these benefits.
- 3.3 SIB is mainly intended for one off projects, capital expenditure and "pump priming" of new initiatives. Revenue support can be included in any application, but this will only be at the commencement of a new project or as "gap funding" to enable a project to continue while other funding is being sought. Ongoing or repeat revenue or maintenance

costs, such as electricity or rent, will not normally be considered for SIB funding.

- 3.4 A major aim of SIB is to attract other funding into the area. While the lack of other funding would not disqualify any application, priority is given to those projects that are seeking or have secured additional funding from other sources such as Single Regeneration Budget, Lottery, European funding, sponsorship or grants from charitable institutions.
- 3.5 Applicants are normally expected to make a contribution towards overall project costs, although this is not essential for SIB support to be considered.
- 3.6 Applications will normally only be approved for the current year unless exceptional circumstances can be established, such as the need to secure other funding or enabling the recruitment or retention of staff to proceed. In such cases, future years' allocations would therefore become 'active' once the full Council's budget for that year had been formally approved.
- 3.7 Any project applying for SIB funding must have a management committee, some form of written constitution and a dual signatory bank/building society account.

4 NON-ELIGIBILITY

- 4.1 Individuals or groups that are not formally constituted are ineligible for SIB funding.
- 4.2 SIB should not be used to finance projects that would normally be funded through other sources or to compensate for budget reductions in mainstream provision.
- 4.3 SIB cannot provide ongoing revenue or maintenance support to projects (see 3.3 above) or for payments for redundancy.
- 4.4 SIB cannot be used for activities of a political or exclusively religious nature.
- 4.5 SIB cannot be used to fund retrospectively i.e. for expenditure already incurred before the application has been approved.

5 APPROVAL AND PAYMENT

- 5.1 If the application is approved in full or in part, an offer letter confirming the allocation will be sent out to the nominated contact person within a week. Funding will only become available once the terms and conditions accompanying the offer letter have been signed and returned. ***These terms and conditions that accompany the offer letter should be***

read carefully, as this constitutes a contract between Sunderland City Council and the project.

- 5.2 The grant will not be released as a “lump sum”. Funding will be released to cover appropriate expenses as they occur and not in advance or anticipation of need. Relevant documentation (e.g. invoice, receipt) must be produced before payment is made.
- 5.3 There is not the facility to overspend on specific allocations. It is the project’s responsibility to have estimated the costs correctly, and the Council does not accept any liability should these estimates prove inaccurate or insufficient. Should the available funding prove inadequate to meet the project’s aims, it will be the project’s responsibility to seek additional funding. If this is not possible, the Lead Agent should seek advice from the relevant Area Regeneration Officer regarding the current status of their SIB allocation. Any project that exceeds the original allocation will be required to find the overspend from their own resources.

6 CONDITIONS

- 6.1 Projects must be managed in accordance with all appropriate statutory requirements and employment legislation and must not be conducted in any way as to bring Sunderland City Council into disrepute
- 6.2 **Purchasing / Procurement requirements**

The Council has a duty to ensure that, where it awards public monies to external organisations, value for money and probity is demonstrated as monies are expended.

Where any such monies are used to procure goods, materials, services or works the following procurement requirements must be applied.

Procurement up to £10,000

Records must be kept to demonstrate that value for money has been achieved, by keeping suitable records. For example, if all or part of a grant was to be used to purchase computer equipment it would be appropriate to contact at least four suppliers of the equipment concerned and ask for a price from each supplier. A note should be retained of the price and specification quoted in each case. If the supplier used is not the supplier quoting the lowest purchase price, a record should be kept with the quotes to explain why the chosen supplier was used. This would normally be on the grounds of quality. This process would also apply to suppliers of services. This process would also apply to suppliers of services, e.g. consultancy services for feasibility studies and for purchases classified as capital works.

Procurement Between £10,000 and £50,000

For procurement of this value, at least four written quotations must be obtained and kept for inspection from suitable contractors or suppliers. If less than four quotations are obtained (e.g. because the work is specialised) or considered the reason for this should also be recorded. Finally, if the supplier used is not the supplier quoting the lowest purchase price, a record should be kept with the quotes to explain why the chosen supplier was used.

Procurement Over £50,000

A formal tender process must be used for all procurement exceeding £50,000.

This means that at least six suitable contractors or suppliers should be invited to tender for the contract on the basis of a clear detailed specification. A deadline should be set for receipt of the tenders from those invited, and tenders received after the deadline should not be considered. Tenders received by the deadline should be opened together in the presence of at least two responsible people. The value of each tender should be recorded and the record signed by both persons present. If the supplier used did not tender the lowest price, a record should be kept to explain why the chosen supplier was used.

Potential conflicts of Interest

Any potential conflicts of interest (e.g. the supplier is a friend or relative of the person procuring the service, goods or works) should be declared and those affected should not participate in the procurement process or decision.

Retention of Records

Records of all of the above processes should be retained for a period of three years and must be available for inspection by representatives of the Council if required.

Failure to comply with any of the above conditions could result in clawback of monies and further claims or awards not being approved.

Please note: Projects will be required to submit all relevant documentation with regard to the appointment of a contractor or supplier with the first Quarterly Monitoring Return (or the most appropriate).

- 6.3 Projects are required to provide accurate and verifiable information for monitoring, evaluation and reporting purposes, and must fill in and return the quarterly monitoring return form that is sent requesting information on

projects' progress. Additionally, projects are subject to audit and monitoring throughout their duration by officers of the Development and Regeneration Directorate. Failure to return monitoring forms or comply with any other financial requests made may result in the remainder of the allocation being withheld or future applications being refused.

- 6.4 Once a project has used its full SIB allocation, projects will be required to submit a written report and attend a future Area Committee meeting to discuss the project's impact. Lead Agents will be informed of when this report and presentation will be required by the relevant Area Regeneration Officer.
- 6.5 It is the project's responsibility to keep the relevant Area Regeneration Officer informed of any changes that may affect its SIB allocation. In this respect it should be noted that:
- The normal practice will be to make SIB funding available for the period indicated in the funding profile in Section 7 of the application form. If funding is not claimed in accordance with the profile of projected costs in Section 7 of the application form or once the projected completion date has been reached, any unused allocation may be reclaimed, unless the project has indicated a reason for the delay and requested an extension to their funding period.
 - No project will be allowed to access SIB funding beyond 2 years from the date of the original offer letter, unless it has received approval for funding over several years. Beyond this period, any unused allocation will be returned to SIB and any project still requiring the funding would need to submit a new application.
 - SIB can only be used for the purposes outlined in section 3.4 and section 7 of the application form. If a project for any reason wishes to use their allocation for purposes other than the ones originally proposed, they would need either to return the unused allocation and submit a new proposal to the Area Committee or make a formal request to the Area Committee to vire the allocation.
- 6.6 The project should ensure that, wherever appropriate, publicity generated by the project acknowledges SIB support. It is a condition of SIB that any press releases be made via the SIB Marketing and Communications team (Tel 0191 553 1933). Please note that in cases where SIB has provided support for the feasibility stage of a capital build project, SIB support will need to be acknowledged on site billboards at the construction stage. The SIB logo can be obtained from the SIB Marketing and Communications team.

SIB ARF Allocation : Washington

SIB Resources Statement as at 4th October 2006

	Approval	Allocations £000's	Approvals £000's	ANNEX 4 Unallocated £000's
Total SIB Allocation Pre 2003/2004		1,400.000	1,308.487	91.513
<u>2003/2004 Approvals</u>				
<u>Budget allocation</u>		200.000		
Eco Rangers 2003/2004	05.02.03		1	
Youth Inclusion Project	05.02.03		40	
Play Area Development	02.04.03		30	
Silksworth Sports Complex	02.04.03		2.5	
Washington Business Forum 2002/2004	02.04.03		15	
Washington Executive Partnership 2003/2004	02.04.03		3	
Washington Glebe Bowling Club	02.07.03		7	
Refurbishment of Strang Riding Centre	02.07.03		10	
Concord Shopping Improvements	02.07.03		20	
Graffiti Project at Washington Millennium Centre	02.07.03		2.16	
Graffiti Project at Pitstop Youth Club	02.07.03		2.8	
Developing Youth Committee in Donwell	02.07.03		1.5	
Anne Frank Exhibition	01.10.03		7.27	
Manor View Landscaping	01.10.03		6	
Usworth Partnership	01.10.03		11.03	
Washington Asylum Seekers Project	01.10.03		7	
North Washington Health & Education Centre	01.10.03		25	
Bridge Woman's Education & Support Centre	01.10.03		10	
Oxclose & District Young People's Mountain Bikes	01.10.03		8.55	
Wash. Post 16 Research / Feasibility Study	01.10.03		9	
CCTV Fatfield School	26.11.03		10	
Stepping Out - HLC Washington	26.11.03		5.18	
F Pit Museum Feasibility Study	26.11.03		10	
Barmston Primary - Community Provision & Protection	04.02.04		10	
F Pit Museum - Repairs & Maintenance	04.02.04		32.85	
Barmston CA Heating Replacement	31.03.04		3.5	
Washington Business Forum 2002/2004	31.03.04		4.979	

SIB ARF Allocation : Washington

Returned Funding 2003/2004

Youth Strategy	(13.07.00)	3.806		
North Washington Health & Education Centre	(01.10.03)	25		
		228.806	295.319	-66.513
Total Resources Available				25.000

<u>2004/2005 Approvals</u>	Approval	Allocations £000's	Approvals £000's	Unallocated £000's
<u>Budget allocation</u>		200.000		
Youth Inclusion Project	05.02.03		40	
Concord Shopping Improvements	02.07.03		30	
Washington Asylum Seekers Project	01.10.03		21.501	
North Washington Health & Education Centre	01.10.03		18	
Barmston Primary - Community Provision & Protection	04.02.04		10	
Washington Business Forum	31.03.04		2.021	
Eco Rangers	31.03.04		1	
Development of Playing Facilities at Harraton Cricket Ground	31.03.04		2.5	
Washington Drugs Forum Communication Events	31.03.04		2.17	
Blackfell Bridge Lighting	31.03.04		1.5	
Princess Anne Park Countryside Ranger	31.03.04		13.6	
Sunderland Support for Parents with Disabilities	07.07.04		2	
Development of Hydrotherapy Pool at Fulwell Day Centre	07.07.04		2.5	
Barmston CA - Peoplefirst	07.07.04		10	
Community Cohesion Centre Development - WASP	07.07.04		11.5	
City - Wide 5-a-Side Leagues Project	06.10.04		8.029	
Washington Millennium Centre	06.10.04		15	
Barmston School	06.10.04		3	
Strand Riding Centre for the Disabled - Gap funding	01.12.04		18	
Washington Citizens Advice Bureau - Social Inclusion Project	09.02.05		15.941	
Environmental improvements at Ayton Allotments	09.02.05		13	

SIB ARF Allocation : Washington

Area Committee Marketing Project	09.02.05		1.37
The ISIS Project - Complementary Health & Education	09.02.05		2
Washington Sport & Leisure Newsletter	13.04.05		0.813
Washington School Project	(03.07.02)	1.129	
North Washington Health & Education Centre	(01.10.03)	18	
Graffiti Project at Washington Millennium Centre	(02.07.03)	1.316	
		220.445	245.445
			-25.000

Total Resources Available

0

<u>2005/2006 Approvals</u>	Approval	Allocations £000's	Approvals £000's	Unallocated £000's
<u>Budget allocation</u>		262.461		
Youth Inclusion Project	05.02.03		40	
Concord Shopping Improvements	02.07.03		30	
Area Committee Marketing Project	09.02.05		2.630	
Eco Rangers	09.02.05		1.5	
The ISIS Project - Complementary Health & Education	09.02.05		8	
Mental Health Drop in Facility - Washington MIND	13.04.05		30	
Washington Sport & Leisure Newsletter	13.04.05		3.387	
Wearable - Gap Funding	13.04.05		2.518	
Rhyme Around The Nursery	13.04.05		10	
Family Room - John F Kennedy Primary School	13.04.05		10	
Usworth Park Bowls Pavilion Refurbishment	13.04.05		14.64	
Bowes Railway Repairs & Maintenance	13.04.05		15.173	
Washington Citizens Advice Bureau - Web Site	06.07.05		4.8	
Language Laboratory - Washington Church of Christ	06.07.05		14.392	
Community Facilities - Wessington Primary School	06.07.05		10	
Volunteer Outreach Project	06.07.05		3.333	
Horticultural Training Project	05.10.05		1.5	
Physical Disabilities Alliance Project	05.10.05		2	
People's Pedal Power	05.10.05		2.15	

SIB ARF Allocation : Washington

Washington Village Community Association	05.10.05	5
ISIS Project - Feasibility Study	05.10.05	10
Sunderland Astronomical Society	05.10.05	5.965
Sunderland Training & Education Farm	05.10.05	1.5
Sulgrave Centre - CCTV Provision	05.10.05	2.5
Compass Community Transport	05.10.05	2
Construction Challenge Project	30.11.05	6.5
Phoenix Project - Community Outreach Programme	30.11.05	6
Harraton Cricket Club	30.11.05	2.5
Washington Events Budget	30.11.05	0.841
Sunderland Juvenile Service Project	30.11.05	10.8
Washington Boxing Club	30.11.05	15.7

Returned Funding in 2005/2006

Barmston School	(06.10.04)	0.100		
Washington Sport & Leisure Forum	(13.04.05)	0.618		
Sunderland Support for Parents with Disabilities	(07.07.04)	0.830		
Stepping Out - HLC North Washington	(26.11.03)	4.580		
Physical Disabilities Alliance Project	(05.10.05)	0.666		
Washington Executive Partnership	(02.04.03)	2.684		
Washington Forum	(01.10.03)	3.390		
		275.329	275.329	0

Total Resources Available

<u>2006/2007 Approvals</u>	Approval	Allocations £000's	Approvals £000's	Unallocated £000's
<u>Budget allocation</u>		262.461		
Construction Challenge Project	30.11.05		5	
Washington Cricket Club	30.11.05		2.5	
Washington Events Budget	30.11.05		9.159	

SIB ARF Allocation : Washington

Eco Rangers	08.02.06		1.5	
Washington Citizens Advice Bureau - Extension Programme	05.04.06		18	
Youth Inclusion Project	05.04.06		40	
Sit 'n b' Fit - Improving the Health & Independent living of Sunderland's Elderly People	05.07.06		3.120	
Improvements to Washington FC	05.07.06		12.2	
SAFC Washington Outreach Project	05.07.06		22.015	
Usworth Grange Primary School - Ground Improvements	05.07.06		13	
Washington Asylum Seekers Project - Gap Funding	05.07.06		6.676	
Anti - Bullying Cards - On Track	05.07.06		4.1	
School Battle of the Bands 2006	05.07.06		2	
Returned Funding 2006/2007				
Oxclose & District Young People's Mountain Bikes	01.10.03	2.422		
		264.883	139.27	125.613
Total Resources Available				125.613

WASHINGTON AREA COMMITTEE MEETING
4th October, 2006

Title of Report:

STRATEGIC INITIATIVES BUDGET : 2006/07 WARD BASED COMMUNITY CHEST

Author(s):

Director of Development and Regeneration

Purpose of Report:

The purpose of this report is to bring forward 2 recommendations relating to the 2006/07 Community Chest Scheme.

Description of Decision:

The Committee is requested to:

- i. approve all 2 proposals for support from the 2006/07 Community Chest as detailed in Annex 1

Is the decision consistent with the Budget/Policy Framework?

***Yes**

If not, Council approval is required to change the Budget/Policy Framework

Suggested reason(s) for Decision:

The Community Chest forms part of the Strategic Initiatives Budget and that £250,000 is available for the scheme in 2006/2007, £10,000 for each Ward. This scheme is operated under Section 137 of the Local Government Act 1972.

Alternative options to be considered and recommended to be rejected:

The circumstances are such that there are no realistic alternatives that could be considered.

Is this a "Key Decision" as defined in the Constitution?

No

Is it included in the Forward Plan?

No

Relevant Review Committee:

Regeneration and Community Review Committee

**STRATEGIC INITIATIVES BUDGET :
2006/2007 WARD-BASED COMMUNITY CHEST**

Report of the Director of Development and Regeneration

1.0 Purpose of the Report

1.1 The purpose of this report is to bring forward 2 recommendations relating to the 2006/2007 Community Chest Scheme.

2.0 Description of Decision

2.1 The Committee is requested to approve all 2 proposals for support from the 2006/07 Community Chest as detailed in Annex I.

3.0 Background

3.1 The Committee will be aware that the Community Chest forms part of the Strategic Initiatives Budget and that £250,000 is available for the scheme in 2006/2007, £10,000 for each Ward. This scheme is operated under Section 137 of the Local Government Act.

4.0 Current Position

4.1 To date approvals for each of the Wards total:

Washington Central	£1700
Washington East	£900
Washington North	£1400
Washington South	£1150
Washington West	£2400

5.0 Reason for Decision

5.1 Community Chest support is given to projects which clearly demonstrate that they will address identified local needs, as detailed in Area Regeneration Frameworks, normally providing genuine community benefit and which can subsequently provide evidence/measurement of success in this respect.

6.0 Alternative Options

6.1 The circumstances are such that there are no realistic alternatives that could be considered.

7.0 Relevant Consultation

7.1 Members have been consulted on all applications for Community Chest support.

7.2 The City Treasurer has been consulted on this report, all costs associated with developing Community Chest applications are resourced by the Strategic Initiatives Budget admin fee.

7.3 Residents have been consulted about the priorities in the Area Regeneration Frameworks Community Chest grants support these identified priorities.

8.0 **Background Papers**

8.1 The following background papers were used:

- Community Chest Application Forms
- Schedule of projects circulated at the panel meeting held on Wednesday 27th September, 2006.

ANNEX 1

COMMUNITY CHEST 2006/2007

PROJECTS PROPOSED FOR APPROVAL

	Recommended Grant subject to final estimates, invoices, up to:
WASHINGTON NORTH	
St. Bede's Ladies Friendship Club – Contribution towards Christmas dinner.	500
Total	500
WASHINGTON SOUTH	
Oxclose Community School – Purchase of rowing machine.	950
Total	950
Total of Projects	1450