

Appendix 15

Scott Lawrence

From: Scott Lawrence
Sent: 21 February 2024 11:46
Subject: Licensing Act 2003 Application for a Premises Licence - Newcastle Road Mini Mart, 138 Newcastle Road, Sunderland

Good Morning,

I write to further in relation the application for grant of a Premises Licence for the above.

Following the adjournment of the Sub- Committee Hearing on 18th January 2024, the applicant has reviewed the representations made by all interested parties and the ones submitted by the Responsible Authorities.

The applicant would like to confirm that the premises will be a convenience store where all types of convenience products will be sold including fresh & frozen food, toiletries, household, newspapers etc. Other services will also be offered to customers such as the ability to pay bills & buy lottery tickets.

Alcohol is not the intended focus of the business. Alcohol is a small part of the business and the intention is to focus more on convenience products.

The applicant has also agreed to reduce the hours for the sale of alcohol to Monday to Saturday 7am -11pm and Sunday 8am to 10pm.

The provision of late-night refreshment will be removed from the proposed application.

In addition, the applicant has agreed to the following conditions:

1. On first appointment, all staff employed at the premises will receive training on the Licensing Act 2003 including input on preventing underage sales, preventing sales of alcohol to people who are drunk, proxy sales and any other relevant matters. Training shall be regularly refreshed every six months. The training must be recorded and be accessible on the premises and made available for inspection upon request of a Police Officer or an authorised officer of a Responsible Authority or (in the case of online training) within 48 hours.
2. A CCTV system will be in operation at the premises and recorded images shall be retained for a period of 31 days. CCTV images will be provided to the police and other responsible authorities as soon as practicable and in any case within 48 hours of a request for such images, subject of the provisions of the DPA. CCTV shall cover all external areas of the premises.
3. An incident register will be maintained at the premises and made available to the authorities on request.

The incident log will record the following:

- (a) all crimes reported to the venue,
- (b) any complaints received,

(c) any incidents of disorder and any visit by a relevant authority or emergency service.

(d) any other relevant incidents to be recorded.

4. A register of refusals of alcohol will be maintained at the premises. The register will be made available for inspection by the Police and an authorised officer of a Responsible Authority.

The record shall;

Give the date and time of the occasion; a brief description of the customer and the name of the member of staff who refused to sell the alcohol.

5. Notices will be displayed at the entrance/exit to the premises asking customers to leave the store quietly and respect local residents.
6. The premises will adopt a 'Challenge 25' policy. This means that if a customer purchasing alcohol appears to be under the age of 25, they will be asked for proof of their age, to prove that they are 18 years or older.
7. Posters will be on display advising customers of the 'Challenge 25' policy.
8. The only forms of identification that will be accepted will bear their photograph, date of birth and a holographic mark and/or ultraviolet feature. Examples of appropriate identification include a passport, photocard driving licence, military ID, and Home Office approved proof of age ID card bearing the PASS hologram.
9. The premises will not stock, display or sell any lager, beer, cider or perry products with an ABV content above 5.5%. The restriction shall not apply to premium products such as craft or speciality beer, lager or cider.
10. The premises will not sell any single cans of lager, beer, cider or perry products, all such products shall only be sold as a multi-pack. The restriction shall not apply to premium products such as craft or speciality beer, lager or cider.
11. The premises will display posters informing customers of any Public Space Protection Order (PSPO) in place.
12. The premises licence holder and designated premises supervisor shall cooperate with any crime prevention initiatives which are promoted by the Licensing Authority or Northumbria Police.
13. The premises shall be illuminated externally during opening hours following sundown to discourage congregation and anti-social behaviour.

Delivery Conditions

1. All persons responsible for the delivery of alcohol will be trained in all elements of Challenge 25, acceptable identification and identifying people who are drunk. They will also be trained in the process for refusing a delivery in the event of a person being unable to prove their age. Training will be recorded and provided to the authorities for inspection upon request.

2. At the time of the order the customer will be informed that the person accepting the delivery will need to provide an acceptable form of photographic ID proving that they are 18 years of age or over in line with the Challenge 25 requirements. They will also be informed that the delivery of alcohol will be declined to a person who cannot prove their age upon request.
3. Delivery will only be made to a home or business address given at the time of the order & not to any public place such as parks, roadsides, or landmarks.
4. The person making the delivery will make the appropriate ID checks at the door of the address according to the Challenge 25 Scheme requirements.
5. The only forms of identification that will be accepted will bear their photograph, date of birth and a holographic mark and/or ultraviolet feature. Examples of appropriate identification include a passport, photocard driving licence, military ID, and Home Office approved proof of age ID card bearing the PASS hologram.
6. If a third-party delivery service is utilised, they will have in place a written contract showing that an ID check is required by the delivery driver at the point of delivery.

With the reduction in licensable hours and the agreement of the conditions listed above, would it be possible to review your position and confirm whether you wish to uphold your representation (objection).

Please note that any comments must be provided **no later than 27th February, 2024.**

Should you wish to uphold your objection then the matter will be referred to Licensing Sub-Committee for determination where you would be required to attend and asked to explain the reason for your objection.

Should you wish to discuss this matter further, please do not hesitate to contact the team.

Regards

Licensing
Sunderland City Council
City Development Directorate
www.sunderland.gov.uk

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City Council**