

WEST SUNDERLAND AREA COMMITTEE

AGENDA

Meeting to be held in the Civic Centre (Committee Room 1) on
Thursday, 5th October, 2006 at 5.00 p.m.

ITEM	(* Denotes an item relating to an executive function)	PAGE
1.	Apologies for Absence	
2.	Minutes of the last meeting of the Committee held on 6th July, 2006 and of the Extraordinary meeting held on 25th July, 2006 (Copies herewith).	1
3.	Declarations of Interest	
4.	Presentation from Northumbria Police on Crime Rates Relating to the West Sunderland Area	
5.	Tackling Social Exclusion Through Transport (TSETT) Initiative Dropped Crossings and Raised Kerbs Report of the Director of Development and Regeneration (copy herewith).	9
6.	Regeneration Issues Report : Feedback on Projects Previously Funded through Strategic Initiatives Budget (SIB) Report of the Director of Development and Regeneration (copy herewith).	12

This information can be made available on request in other languages.
If you require this, please telephone 1008

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	Report of the Director of Development and Regeneration (copy herewith).	
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	Report of the Director of Community and Cultural Services (copy herewith).	

R.C. RAYNER,
City Solicitor.

Civic Centre,
SUNDERLAND.

27th September, 2006.

At a meeting of the WEST SUNDERLAND AREA COMMITTEE held in the CIVIC CENTRE, SUNDERLAND on THURSDAY, 6TH JULY, 2006 at 5.00 p.m.

Present:-

Councillor D. Forbes in the Chair

Councillors Allan, Arnott, Gofton, L. Martin, J.B. Scott, S. Watson, Wilson and T. Wright

Apologies for Absence

Apologies for absence were submitted to the meeting on behalf of Councillors Bates, Morrissey and P. Watson.

Minutes

1. RESOLVED that the minutes of the last meeting of the Committee held on 6th April, 2006 and of the extraordinary meeting held on 29th March, 2006 (copies circulated) be confirmed and signed as correct records.

Declarations of Interest

Item 9 - Strategic Initiatives Budget (SIB) : Regeneration Issues Report

Councillor T. Wright declared a personal interest as a member of Pennywell C.A.

Councillor S. Watson declared a personal interest as a Council appointed representative on the Board of Pennywell C.A.

Presentation from Northumbria Police on Crime Rates relating to the West Sunderland Area

Inspector John Parish was in attendance and circulated for Members' information details of crimes committed in the West Sunderland Area for the period April to June 2006 in comparison with the same period in 2005 together with the number of juvenile disorder reports from each of the West Area Wards.

(For copy statistics – see original minutes)

In addition Members were informed of a two day operation to combat persistent problems with off road motor cycles which was carried out over the weekend of 17th/18th June, 2006. The operation had been deemed a success with a number of arrests made, warnings issued and vehicles seized. An application had been made to the Home Office via the respective programme to fund a repeat operation which was now on hold pending the launch of the national campaign.

2. RESOLVED that the information from Inspector Parish be received and noted.

Presentation from Nexus on Taxi Link and Link Up Services

The Chairman welcomed and introduced Vince Hills, Nexus District Bus Manager (Sunderland) who informed Members of the Link Up and Taxi Link Services which formed part of the Nexus Social Inclusion Network.

Link Up was due to commence on 30th July, 2006 and would be a demand responsive service available to everyone in Tyne and Wear. Its purpose was to provide journeys at times when regular services were not operating or where direct services were not available.

The service would operate in each of the 4 contract areas using 4 to 5 brand new, DDA compliant vehicles. The service would be free to concessionary travel pass holders. There would be a premium fare of 50p for a door to door service.

The Taxi Link Service was intended for people with severe mobility or sensory impairment and would replace the Nexus Care Services. There would be a revised eligibility criteria. People in receipt of high rate mobility component of disability allowance, attendance allowance, registered blind or severely visually impaired would automatically qualify for the scheme. Taxis would be wheelchair accessible and there would be a £1 charge per single journey.

The Services would be publicised through press releases, posters and leaflets which should be available in Travel Centres and Stations within the next two weeks. Copies of the promotional material were circulated for Members' information.

The Chairman having thanked Mr. Hills for his attendance, it was:-

3. RESOLVED that the presentation be received and noted.

Housing and Council Tax Benefit Progress Report

The City Treasurer submitted a report (copy circulated) which informed Members of the performance of the Benefits Section in processing new claims for Housing and Council Tax Benefit in the West Area of Sunderland. The report covered the period 1st April, 2005 to 31st March, 2006.

(For copy report – see original minutes)

Steve Atkinson, Benefits Manager, presented the report and drew Members' attention to page 13 of the agenda papers which contained details of the Section's actual performance against targets for 2005-2006 together with the targets set for 2006-2007. With regard to the report, Members were informed that exercises undertaken throughout 2005-2006 to encourage benefit take up had resulted in more than 2,250 enquiries and had led to 360 successful claims. In addition Members were advised of the implementation of a new benefits system which would be followed by an upgrade of the Section's Document Image Processing System.

Mr. Atkinson having addressed various comments from Members, it was:-

4. RESOLVED that the report be received and noted.

Adults Social Services – Ward-Based Data Analysis – February 2006

The Deputy Chief Executive submitted a report (copy circulated) which aimed to provide the Committee with ward-based intelligence about key areas within the purview of Adult Social Services.

(For copy report – see original minutes)

Les Pickering, General Manager, presented the report and advised that the item was the first in a series of reports and would look at information that covered the cycle from referrals of clients aged 18 and over through the assessment process to services delivered.

The Chairman having thanked Mr. Pickering for his attendance, it was:-

5. RESOLVED that the report be received and noted.

Regeneration Report : Feedback on Projects Funded Through Strategic Initiative Budget (SIB)

The Director of Development and Regeneration submitted a report (copy circulated) which provided the Committee with information on the following

projects which it had previously funded through its SIB allocation:-

- Area Committee, Marketing Project;
- Fulwell Day Centre, Hydrotherapy Pool.

Karen Graham, Area Regeneration Officer, introduced Norman Tween, Senior Communications Officer, in respect of the Area Committee, Marketing Project, and Ged Donkin, Assistant Manager, in respect of the Fulwell Day Centre, Hydrotherapy Pool, who proceeded to provide Members with a commentary on their feedback reports and answer questions thereon.

The Chairman having thanked Mr. Tween and Mr. Donkin for their presentations, it was:-

6. RESOLVED that the feedback reports in respect of the Area Committee, Marketing Project and the Fulwell Day Centre, Hydrotherapy Pool be received and noted.

Strategic Initiatives Budget (SIB) : Regeneration Issues Report

The Director of Development and Regeneration submitted a report (copy circulated) on the proposed allocation of Strategic Initiatives Budget (SIB) funding to support the following initiatives of benefit to the area.

- (i) Sit-n-b Fit Project;
- (ii) Pennywell Community Centre, Centre Development Project;
- (iii) Rhyme Around the Nursery Project;
- (iv) Wearable Service Development and Capacity Building Project.

(For copy report – see original minutes)

Karen Graham, Area Regeneration Officer, presented the report and advised that following the publication of the agenda, the application received in respect of the Rhyme Around the Nursery Project had been withdrawn as the company had become bankrupt. As a result and with regard to paragraph 4.3 of the report there were now only three applications for funding before the Committee requesting £30,772 from the 2006/07 budget. Should the Committee grant these requests, £101,021 would be committed from the 2006/07 budget leaving a balance of £132,209.

Ms. Graham then introduced representatives from the projects who provided Members with a brief presentation in respect of their applications and addressed comments and questions thereon.

Consideration having been given to the application, it was:-

7. RESOLVED that:-

- (i) approval be given to the allocation of Strategic Initiatives Budget Funding of:-
- £3,120 as a contribution to the Sit-n-b Fit Project;
 - £17,032 to Pennywell Community Centre as a contribution to the Centre Development Project;
 - £10,620 to Wearable as a contribution to the Service Development and Capacity Building Project.
- (ii) the withdrawal of the application in respect of the Rhyme around the Nursery Project be noted.

Strategic Initiatives Budget Update

The Director of Development and Regeneration submitted a report (copy circulated) which provided Members with an update on live projects for which the Area Committee had previously approved funding through its Strategic Initiatives Budget.

(For copy report – see original minutes)

8. RESOLVED that the report be received and noted.

Strategic Initiatives Budget : 2006/07 Ward-Based Community Chest

The Director of Development and Regeneration submitted a report (copy circulated) on 12 projects recommended for support from the 2006/07 Community Chest in respect of Pallion, Sandhill and St. Anne's Wards.

(For copy report – see original minutes)

Consideration having been given to the projects, it was:-

9. RESOLVED that approval be given to the 12 projects recommended for support from the 2006/07 Community Chest as detailed in Annex 1 to the report.

The Chairman closed the meeting having thanked Members and Officers for their attendance.

(Signed) D. FORBES,
Chairman.

At an Extraordinary meeting of the WEST SUNDERLAND AREA COMMITTEE held in the CIVIC CENTRE, SUNDERLAND on TUESDAY, 25TH JULY, 2006 at 4.15 p.m.

Present:-

Councillor D. Forbes in the Chair

Councillors Allan, Gofton, J.B. Scott, S. Watson and Wilson

Apologies for Absence

Apologies for absence were submitted to the meeting on behalf of Councillors Arnott, Bates, L. Martin, Morrissey, P. Watson and T. Wright.

Declarations of Interest

There were no declarations of interest.

Strategic Initiatives Budget : 2006/07 Ward-Based Community Chest

The Director of Development and Regeneration submitted a report (copy circulated) on five projects recommended for support from the 2006/07 Community Chest in respect of the Barnes and Pallion Wards.

(For copy report – see original minutes)

Consideration having been given to the projects it was:-

1. RESOLVED that approval be given to the five projects recommended for support from the 2006/07 Community Chest as detailed in Annex 1 and Annex 1A to the report.

Strategic Initiatives Budget (SIB) Regeneration Issues Report

The Director of Development and Regeneration submitted a report (copy circulated) on a request received from the West Access Fund to extend its funding deadline until 31st March, 2007.

(For copy report – see original minutes)

Bill Blackett, Area Regeneration Officer, presented the report informing Members that the Committee at its meeting held in March, 2003 agreed to grant funding of £13,615 to the West Access Fund over a three year period to be used as match funding to SRB and other funding sources for a project to improve access to facilities.

Mr. Blackett advised that the funding had not been fully committed as SIB was used only when other funds had been exhausted. There were a number of projects in the pre application stage who were to submit capital bids before the end of March 2007 and therefore the request had been made to extend the funding deadline accordingly.

Consideration having been given to the request, it was:-

2. RESOLVED that approval be given to the request to extend SIB funding to the West Access Fund until 31st March, 2007.

The Chairman then closed the meeting having thanked Members and Officers for their attendance.

(Signed) D. FORBES,
Chairman.

**TACKLING SOCIAL EXCLUSION THROUGH TRANSPORT (TSETT) INITIATIVE –
DROPPED CROSSINGS AND RAISED KERBS****Report of the Director of Development and Regeneration****1.0 Purpose of the Report**

- 1.1 To request the Committee to consider nominating locations for inclusion in the TSETT Dropped Crossings and Raised Kerbs Initiative.

2.0 Background

- 2.1 The Tackling Social Exclusion Through Transport (TSETT) initiative is a partnership between Sunderland City Council and Nexus, the PTA for Tyne and Wear, with the aim of reducing levels of social exclusion either caused or worsened by problems of access to appropriate public transport.
- 2.2 In July 2006, all Members were sent a memo (copy attached at Appendix 1) which provided details of the initiative and advised that each Area Committee during the September/October cycle would be asked to nominate locations where they were aware of physical access problems that prevented residents from using public transport. These locations must be on pathways that lead to bus or metro stops that enable access to key services in the area (e.g. health, education, employment or City Council Services).
- 2.3 A member of TSETT working group will be in attendance to receive Members' suggestions and address any questions.

3.0 Recommendation

- 3.1 Members are asked to nominate proposed locations from within the West Area, for inclusion in the TSETT Dropped Crossings and Raised Kerbs Initiative.

Background Papers

There were no background papers

Memo

My ref
Your ref

From	Stephanie Blayney	Date	24.07.06
Title	Projects Officer	Ext	7803
Service	Area Coordination, Development & Regeneration Services		
Subject	TACKLING SOCIAL EXCLUSION THROUGH TRANSPORT (TSETT) INITIATIVE – DROPPED CROSSINGS & RAISED KERBS		
To	All members		
Copied to	Area Regeneration Officers: Karen Graham, Bill Blackett, Richard Parry		

Background

The Tackling Social Exclusion Through Transport (TSETT) initiative is a partnership between Sunderland City Council and Nexus, the PTA for Tyne & Wear, with the aim of reducing levels of social exclusion either caused or worsened by problems of access to appropriate public transport.

In order to establish the level of need a Communities of Interest study was commissioned and carried out by BoW-GURU consultants. From this consultation an action plan of pilot projects was established and agreed by the TSETT steering group (comprised of representatives from Nexus, Sunderland City Council, other public agencies and the community & voluntary sector), EMT and Nexus' Management Committee.

One of the agreed pilot projects is to carry out a review of dropped crossings and raised kerbs near public transport stops. This will enable improved access to public transport and will compliment the use of low floor buses. A budget of £60,000 has been allocated for this project (less the fee from the Highways Maintenance Team for arranging/supervising the work).

Cost

Graham Carr (Highways Maintenance Manager, Development & Regeneration Services) is coordinating the implementation work on behalf of the TSETT initiative. The cost for each dropped crossing is between £250 - £385 (due to the level of work that may need to be carried out around the crossing). At present there are no costs available for putting in a raised kerb as the level of engineering work required is unique to each location.

Locations – Area Input Required

In order to identify the location of the works we are asking that each Area Committee nominate locations where they are aware of physical access problems that prevent residents from using public transport. These locations must be on pathways that lead to bus or metro stops that enable access to key services in the area (e.g. health, education, employment, City Council services). Once each Area Committee has forwarded suggestions the TSETT working group will work with City of Sunderland Council for the Disabled & the Highways Maintenance department to prioritise a work schedule based on access needs and workforce capacity.

Due to the variation in cost it is not possible to give a final or estimated number of raised kerbs & dropped crossings to be implemented, rather we will seek to maximise the level of improvements that can be made through the TSETT initiative. As the final scheme will be decided on a needs basis we are not able to guarantee that all Area recommendations will be included in the works schedule. Any recommendations that we cannot include in the final TSETT works schedule will be passed to the Highways Maintenance Team for consideration at a later date. The final schedule of works will be reported to Area Committees for information. It is envisaged that implementation will be undertaken by March 2007.

Next steps

This issue has been put on the agenda of the Area Committees for the September/October cycle and we would therefore ask that Members feed back their suggestions to the committees. A member of the TSETT working group will be in attendance at the meetings. If in the meantime you require any further information please contact:

Stephanie Blayney

Projects Officer
Area Coordination
Development & Regeneration Services

0191 553 7803

Stephanie.blayney@sunderland.gov.uk

Item No.6

**WEST AREA COMMITTEE
5th October 2006**

**REGENERATION ISSUES REPORT: FEEDBACK ON PROJECTS
PREVIOUSLY FUNDED THROUGH STRATEGIC INITIATIVES BUDGET (SIB)
Report of the Director of Development and Regeneration**

1.0 Purpose Of The Report

- 1.1 This report provides information to the Area Committee on expenditure from the Strategic Initiatives Budget (SIB) on projects it has previously funded

2.0 Background

- 2.1 Each Regeneration Framework area has been allocated a minimum of £200,000 per annum over the last eleven years from the Strategic Initiatives Budget to promote action on key priorities identified in the relevant Area Regeneration Frameworks, and to attract other funding into the area. Over this period, therefore, the Framework area has been allocated £2,266,460 in this way.
- 2.2 In order that the Area Committee can be kept informed of progress on projects it has previously funded as part of the SIB monitoring process, a programme of report backs has been scheduled.

3.0 Purpose of the Feedback Reports

- 3.1 The aim of the reports is to inform the Area Committee how the money it has been allocated through SIB has been used, how successful it has been in achieving its original objectives, and how the project will continue. Specifically, the reports have been asked to address the following key questions:
- How has the money has been used? How much was capital and revenue?
 - What were the outcomes of the project? How has it helped to achieve the objectives identified in the original submission? Are there any statistics that will support the outcomes?
 - What other funding the SIB allocation helped to attract?
 - What are the key lessons learnt? What difference has the project made in comparison to other areas that did not have such funding? What added

value did the project provide? Are there implications for existing service provision?

- Does the project need to continue? Has it come to its natural end? If not, how will it be funded? Has it been considered for mainstream funding? Have other funding sources been approached?

3.2 Once the presentation has been completed, Elected Members will be invited to ask any questions or offer comments concerning the project.

4.0 Feedback to this Committee

4.1 At this Committee meeting, the following feedback reports will be presented:

- Relocation of Childcare Project at Pennywell Neighbourhood Centre, which was awarded £12,187 in February 2005;
- Horticultural Training at Doxford Park Project, which was awarded £1,500 in July 2005.

4.2 Extracts from the original applications are attached as Annex 1. The schedule for Feedback Reports is attached at Annex 2.

5.0 Recommendations

5.1 That this report be noted.

Background Papers

Strategic Initiatives Budget (SIB): Regeneration Issues Reports to previous Area Committees

Regeneration Framework File, West

ORIGINAL APPLICATIONS FOR FUNDING TO WEST AREA COMMITTEE**1 Relocation of Community Childcare Project****STRATEGIC INITIATIVES BUDGET - GRANT APPLICATION FORM****PROJECT TITLE: Relocation of Community Childcare Project****Section 1: Application Requirements**

1.1: Please note that this application will be presented to the relevant Area Committee for its consideration when determining your SIB Grant Application. The Agenda and the Minutes of the Area Committee Meeting will be available for inspection by members of the public. Please therefore ensure that your organisation is agreeable to the content of the information that is set out in the form.

The Application Form should be provided in either electronic (e-mail or floppy disc) or typed format.

If you have a problem with returning this form in either electronic or typed format, please contact the appropriate Area Regeneration Officer. Contact / address details are provided on the covering letter.

1.2 Which Area Regeneration Framework(s) does the project cover?

(Please tick)

Coalfield []

East []

North []

Washington []

West [X]

South []

Section 2: Sponsor Details

2.1 Name of Lead Organisation / Group:

Pennywell Neighbourhood Centre

2.2 Address of Lead Organisation / Group:

Portsmouth Rd, Pennywell, Sunderland SR4 9AS

2.3 Contact Name for Project: Maggie Perry		2.4 Position in Organisation: General Manager	
2.5 Tel. Number: 0191 534 1477	2.6 Fax Number: 0191 534 4143	2.7 E-mail Address: maggie@perry6398.fsnet.co.uk	

Section 3: Project Details

3.1 Project Title: (Please re-state title as per front sheet)

Relocation of Community Childcare Project

3.2 Project Start Date:

Feb 2005

3.3 Project End Date:

March 2005

3.4 Please describe the project:

The aim of this project is to make internal changes to the layout of Pennywell Neighbourhood Centre to accommodate the relocation of All Seasons Daycare within the premises. All Seasons Daycare is one of three sites currently operated by the Centre's Community Childcare Project. It provides full daycare for nineteen children aged 0-4years, which is comprised of nine places for under 2s and eleven wraparound places for children aged 3-4 years. The nursery is currently based at a converted semi detached house in Parkhurst Road, Pennywell, and has been situated there for just over two years. This property is owned by Sunderland Housing Group and was formerly a Social Services Nursery. It is now scheduled for demolition in spring 2005, and as a consequence the nursery urgently needs to relocate. It had previously been proposed to move into the newly refurbished Pennywell Community Centre, but the cost of that renovation has meant that this has not been possible, and other suitable sites have not been available. Under the current proposal the nursery would be housed within the Neighbourhood Centre, but to achieve this some internal alterations need to be made to ensure that the site reaches Ofsted standards for full daycare. The family support service that currently occupies the space where the nursery will be located also needs to move to another part of the building. These changes require alterations to three internal walls, and relocation of double doors in the corridor. As the plans will effect the fire escape arrangements some upgrading will be needed to the system and an extra fire exit will need to be created at the bottom of the stairs. This plan is subject to approval by building control, which has been applied for.

3.5 What service does the organisation currently provide and how will this be complemented by the project?

The Community Childcare Project has existed since 2000. It currently provides childcare at All Seasons Daycare as stated above, and at St Anne's Out of School Club where it offers before, after school and holiday care for up to twenty four children ages 5-11 years. This involves picking up and dropping off children from various primary schools in the area. Since March 2004 the project has also provided childcare at Sunshine Daycare , a twenty six place

Neighbourhood Nursery based with Ford Sure Start. The service aims to support working parents in the area and others who work in the locality. It is able to do this by offering an affordable rate. Many parents receive Working Families Tax Credits, which can cover up to 70% of the cost. The service is also popular as it offers a flexible week on week hourly booking service instead of the normal sessional rates used at many private nurseries, and this particularly suits shift workers and those whose hours are subject to frequent change. In addition both the Daycare sites offer free care to parents doing courses at the Neighbourhood Centre and at Ford Sure Start. All the sites are Ofsted registered and are working towards the Investor's in Children award. There is an extensive NVQ training programme for staff, as well as in-house training and access to courses to meet individual needs. The staff team includes two modern apprentices, based respectively in the Daycare settings. Remaining based in the heart of Pennywell is critical as it means the needs of local people can continue to be met and work with partners to develop the service further can be maintained. The service will also benefit from being based within the Neighbourhood Centre as staff will be able to deliver services in a more integrated way and parents will be able to more easily access such services as the toy library, children's safety equipment scheme and family support.

Section 7: Financial Information

7.3 Has funding been requested / allocated from any other sources, including Council Directorates and if so how much?

£3600 has been applied for from the Community Foundation's Community Chest. The decision is pending and if successful will reduce, by the same, the amount of SIB required.

7.4 What other funding alternatives have been considered and why were these not appropriate?

As this is a relatively small building alteration that will nonetheless help PNC to maintain its strategic position as a provider of childcare service in the area an application for SIB would seem to be appropriate, complimented with another local fund.

7.5 What are the financial implications for the project should it not receive SIB funding?

All Seasons needs to relocate because of the demolition of its current premises by spring 2005. Without funding the reshaping of the Neighbourhood Centre cannot take place and the project will cease operation.

7.6 When SIB expenditure is complete how do you intend to continue this project?

The SIB allocation is for a discrete capital element for the project. Revenue funding for the Childcare Project comes from user contributions, Sure Start, and applications to trusts and charities. An application is currently being submitted to the Included Communities fund

7.7 Provide a profile of projected costs:

Funding Source	2003/04	2004/05	2005/06	Total Cost
SIB:				
Coalfield				
East				
North				
South				
West		12,187		
Washington				
Other Sources: (Please state) 1) PNC 2) 3)		681		
Total Cost:		12,868		

7.8 Please provide a breakdown of the Total cost to show the main areas of expenditure:

Building alteration work-	
Architect's fee-	470
Structural Engineer's fee	147
Building control plan fee	64
Building control inspection fee	193
Building work	8436
Upgrade of fire alarm system	2395
Flooring	401
Storage- external	662
Paint	100
TOTAL	12,868

West Area Committee- Strategic Initiative Budget

Relocation of the Community Childcare Project

This is a report concerning a grant of £12,187, which was given to Pennywell Neighbourhood Centre in February 2005

How the money has been spent

The purpose of this grant was to facilitate the relocation of All Seasons Daycare, a nursery operated by PNC's Community Childcare Project, into the Centre. All Season's Daycare provides full daycare for children aged 0-4 years. At that time the nursery was based within a converted semi-detached house on the Pennywell estate, and had been based there for about two years. The house was owned by Sunderland Housing Group and was scheduled for demolition, and as a consequence of this the nursery needed to relocate urgently. Other venues had been explored but had not proved viable and a move to the Centre was deemed to be the best option. This however required some internal changes to be made to ensure that the facility would meet Ofsted standards and fire regulations.

The Committee provided a grant of £12,187 of which £8,587 was for building works and £3,600 for the cost of equipment. The building works included the demolition of several internal walls to convert office space into a nursery area, and the relocation of internal doors, and creation of a new fire escape. The equipment needed included external storage and wooden room dividers and gates as the nursery is essentially an open plan space, and specific areas need to be secured for different ages of children for health and safety reasons.

Outcomes of the project

As a result of this grant All Seasons Daycare was able to relocate into the Centre at the beginning of April 2005 and, due to the voluntary support of our staff this was achieved over a weekend period so that not a single day's service was lost to our users. Later in the year the facility underwent an Ofsted inspection and achieved a "good" rating which was an improvement on the previous "satisfactory" one.

The relocation also resulted in increased availability and an improved service for working parents and others undertaking training. The number of registered places available has been increased from nineteen to twenty-one, and prior to the opening of the planned Children's Centre the nursery offers the only full daycare for under 2s in the area. The facility is now totally on the ground floor giving improved access, and parents have found it easier to use other Centre services such as the toy library, equipment scheme and family support service. They can also be signposted to the in-house medical team if they have any health concerns.

The relocation has helped to safeguard the employment and career progression of local people. In the past year three residents from Pennywell and the neighbouring area have begun work within All Seasons and will be working towards a level 3 Early Years qualification. The modern apprentice has achieved NVQ level 2 and the co-ordinator achieved a level 4

management qualification. The project has also continued to offer placements to students from organisations like Springboard and Pennywell School. At the present time All Seasons is accessed by 32 children per week and although the majority of families are local working parents the facility is also used by others working in the area such as health workers, housing officers and teachers.

Other funding

In the first instance the SIB grant helped to secure £3,600 from the Community Chest to help with re-location costs.

Since the relocation other funding sources have been accessed, namely the Rothley Trust[£200], the William Webster Trust {£1,000 }, the Barbour Trust[£1,000], the Joicey Trust[£750] and the Catherine Cookson Trust[£100] for renewing toys and equipment.

Towards the end of 2005 there was however a drop in fee income and the project received £18,500 from the Sustainability Fund to help support it through this period. This was a critical contribution, which allowed time for promotional activity undertaken by all staff, and since this time fee income has increased with more babies using the facility.

Key Lessons

The relocation of All Seasons and its continuation as a facility in Pennywell has contributed to the longer-term sustainability of the Community Childcare Project. Building upon this success the Project now delivers childcare services at Sunshine Daycare, a twenty six-place nursery within Ford Sure Start. This facility will itself be relocating early in 2007 to the new build Children's Centre at Highfield and PNC staff will be providing the early years care in a service that will integrate with education staff. In this way PNC has been able to establish itself as a recognised voluntary sector provider of childcare within mainstream programmes.

The relocation has also meant that All Seasons helped PNC to begin to develop its educational role. Students undertaking the Childs Play Matter course at the Centre have been able to access the nursery to gain practical experience and one of them has been successful in obtaining a post within the team.

Future Planning

The relocation of All Seasons was a discreet piece of work, which has successfully been completed. Securing the sustainability of the Childcare Project overall remains an on-going issue, and All Seasons, in particular, faces a particular challenge later this year when the Children's Centre at Pennywell begins to offer places for under twos. The development at Highfield, the provision of mobile childcare services, increased training provision, links with extended schools, and on-going fund raising and promotional activity are all areas of activity that are expected to contribute to the project's future plans.

MAGGIE PERRY- General Manager
September 2006

2. Horticultural Training Project

STRATEGIC INITIATIVES BUDGET - GRANT APPLICATION FORM

PROJECT TITLE: Horticultural Training Project												
Section 1: Application Requirements												
<p>1.1: Please note that this application will be presented to the relevant Area Committee for its consideration when determining your SIB Grant Application. The Agenda and the Minutes of the Area Committee Meeting will be available for inspection by members of the public. Please therefore ensure that your organisation is agreeable to the content of the information that is set out in the form.</p> <p>The Application Form should be provided in either electronic (e-mail or floppy disc) or typed format.</p> <p>If you have a problem with returning this form in either electronic or typed format, please contact the appropriate Area Regeneration Officer. Contact / address details are provided on the covering letter.</p> <p>Please note that a representative of your organisation must be available to attend the pre-agenda and main committee meeting(s) to which this application is presented, as they may be required to answer questions. Failure to attend the meeting(s) may result in your application being deferred or rejected. Dates and Venues of future meetings are provided in section 7 of the SIB guidelines.</p>												
<p>1.2 Which Area Regeneration Framework(s) does the project cover? <i>(Please tick)</i></p> <table><tr><td>Coalfield</td><td><input checked="" type="checkbox"/></td><td>East</td><td><input checked="" type="checkbox"/></td><td>North</td><td><input checked="" type="checkbox"/></td></tr><tr><td>Washington</td><td><input checked="" type="checkbox"/></td><td>West</td><td><input checked="" type="checkbox"/></td><td>South</td><td><input checked="" type="checkbox"/></td></tr></table>	Coalfield	<input checked="" type="checkbox"/>	East	<input checked="" type="checkbox"/>	North	<input checked="" type="checkbox"/>	Washington	<input checked="" type="checkbox"/>	West	<input checked="" type="checkbox"/>	South	<input checked="" type="checkbox"/>
Coalfield	<input checked="" type="checkbox"/>	East	<input checked="" type="checkbox"/>	North	<input checked="" type="checkbox"/>							
Washington	<input checked="" type="checkbox"/>	West	<input checked="" type="checkbox"/>	South	<input checked="" type="checkbox"/>							

Section 2: Sponsor Details
<p>2.1 Name of Lead Organisation/Group Bishopwearmouth Horticultural Nursery Social Services Directorate, City of Sunderland Council</p>
<p>2.2 Address of Lead Organisation/Group Bishopwearmouth Horticultural Nursery</p>

Chester Road Sunderland SR7 7RF		
2.3 Contact Name for Project: John Grabham		2.4 Position in Organisation: Horticultural Manager
2.5 Tel. Number: 5532811	2.6 Fax Number: 5532814	2.7 E-mail Address: John.Grabham@ssd.sunderland.gov.uk

Section 3: Project Details

3.1 Project Title: (Please re-state title as per front sheet)

Horticultural Training Project

3.2 Project Start Date:

June 2005

3.2 Project End Date:

June 2006

3.4 Please describe the project:

The project is a partnership between the Council and NHS Mental Health Trust to provide horticultural training, leading to pre-NVQ qualifications, for, initially, 26 people with Learning Disabilities currently using City of Sunderland and Trust Day Service facilities. People accessing the project live in areas across the City, including Washington, Houghton and Hetton, Monkwearmouth, Town End Farm, Hylton Castle, Shiney Row, Silksworth, Herrington Burn and Tunstall. Those undertaking the project will be continually assessed on a pre NVQ Qualification in Horticulture (9383 Horticultural Skills tests).

Doxford Park is ideal for this project as it provides a safe and sheltered environment for the trainees. The project is a pilot to assess the sustainability of such provision and, if successful, will be developed as integral to park regeneration plans. As part of this future training provision it is proposed to include a café, garden centre and small workshop through Supported Employment and Micro-enterprise and develop these as community enterprises. The project will be undertaken in the Walled Garden within Doxford Park, providing four themed gardens, a community orchard, fencing and accessible footpaths to facilitate public access in the walled garden and a greater interest in the park.

This would inevitably upgrade the facility of this historic park, thus attracting the residents of the City of Sunderland and surrounding areas. In addition, the project will assist in the overall regeneration of the park area and contribute to a proposed lottery bid for this purpose by demonstrating inclusive community use

and sustainability.
 The split in the funding requested reflects the benefit accruing to the locality where the project will be based.

3.5 What service does the organisation currently provide and how will this be complemented by the project?

Bishopwearmouth Horticultural Nursery, Washington Learning Disability Service (City of Sunderland Council) and The Acorn Centre (South of Tyne and Wear side NHS Mental Health Trust) currently provide training/day care opportunities for people with Learning Disabilities within the City of Sunderland. In line with the Government's Modernisation Agenda and Valuing People White Paper it has long been identified that people should be involved within community activities and be integral within those communities. The project within Doxford Park seeks to further enhance this.

Section 7: Financial Information				
7.7 Provide a profile of projected costs:				
Funding Source	2004/05	2005/06	2006/07	Total Cost
<i>SIB:</i>				
Coalfield		£1,500		
East		£1,500		
North		£1,500		
South		£12,500		
West		£1,500		
Washington		£1,500		
Other Sources: (Please state) 1) City of Sunderland 2) L D Development Fund		£20,000 £6,138		
Total Cost:		£46,138		

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7.8 Please provide details of any 'in-kind funding (e.g Peppercorn rents), if included within the 'Other Sources' of funding shown above.

The South of Tyne and Wearside NHS Mental Health Trust will provide additional staff input.

7.9 Please provide a breakdown of the Total cost to show the main areas of expenditure:

- £7000 - Provision of 4 themed gardens within the walled garden (Mediterranean garden, Community Herb garden, Victorian garden and another designed by local children);
- £2000 - Provision of a community orchard (Rear of the walled garden providing public access for fruit picking);
- £1500 - Construction of accessible footpaths within the walled garden (Enabling unrestricted access);
- £2500 – Fencing (Providing a safe working environment and separating the existing contractors compound currently on site);
- £3500 - Equipment hire/purchase (Hire of rollers, rotivators and cement mixers; Purchase of grass cutters, strimmers and miscellaneous items);
- £1000 – Secure access gate (Side entrance which is the main public access);
- £1500 – Seating (Individually designed for Doxford Park by the local community/schools);
- £1000 – Signage (Accessible information informing all users of works undertaken);
- £6,138 – protective clothing and tools;
- £20,000 – Supervisory and training staff.

DOXFORD PARK PROJECT

Feedback report to West Area Committee

Doxford Park Project

The project is progressing well and additional work has been undertaken at no additional cost to the authority, 23 people with Learning Disabilities from across the City have been involved in the project.

On the 1st December 2005 as part of National Tree Planting week, over 300 children from five local schools attended the event in Doxford Park and supported by staff from Community and Cultural Services, the Project and the Doxford Park Friends Group, they planted 30 oak trees and 1000 spring bulbs, together with 50 fruit trees behind the walled garden providing a community orchard. Stories and pictures were featured in the Sunderland Echo and the day was hailed a great success by everyone involved.

During the winter months when work was hampered due to inclement weather, refurbishment of the lodge was undertaken, this work was not part of the original bid, however, a new kitchen was fitted, walls in 3 rooms were plastered and painted and new floor coverings were fitted.

Additional works have also been carried out on the boundary wall of the walled garden incorporating seats in the existing doorways and repairs to the wall itself.

The provision and fitting of a new metal security access door to the North side of the garden has been completed together with a wooden fence to separate the garden from the existing Parks depot.

Within the garden all paths have had the wooden edge boards repaired/replaced and sub base to the paths have been restored, a new top dressing has been ordered and work commenced 11th July 06 to complete this work.

Landscaping has started with 100 tonne of topsoil being spread and grass seed sown in the boundary area's, all area's have been cultivated and 120 fruit bushes have been purchased and planted to create a community fruit garden, together with 1 of the 3 ornamental area's (70% completed).

Four garden seats have been purchased and will be installed on the by the end of August 06, the seats were designed in conjunction with the Doxford Park Friends Group and have a specific design logo unique to Doxford Park.

Five Display panels designed by local Primary schools will be erected during an event week commencing 17th July 06, this work was undertaken by the Doxford Park Friends Group, and they will hold the event to celebrate the involvement of the children.

Seven people have started to travel independently to and from the project and 20 people have been enrolled in the City and Guilds 9352 Horticultural Skills tests and are progressing through this award.

I attach a copy of the current financial situation regarding Doxford Park.

Should you require any further information on this subject please contact me.

John Grabham
Horticultural Manager

WEST AREA COMMITTEE

**SCHEDULE FOR FEEDBACK REPORTS
(PREVIOUSLY FUNDED STRATEGIC INITIATIVES BUDGET)**

COMMITTEE DATE	PROPOSED PROJECTS
November 2006	Peoples Pedal Power Compass Community Transport
February 2007	Neighbourhood Warden Project St Mary and St Peter's Community Project
March 2007	Building Learning Power in the Community Volunteer Outreach Project

WEST AREA COMMITTEE MEETING
5th October 2006

EXECUTIVE SUMMARY SHEET – PART I

Title of Report: STRATEGIC INITIATIVES BUDGET (SIB): REGENERATION ISSUES REPORT	
Author(s): DIRECTOR OF DEVELOPMENT AND REGENERATION	
Purpose of Report: This report requests Area Committee consideration of proposals for the allocation of Strategic Initiatives Budget (SIB) to support a variety of new initiatives that will benefit the area.	
Description of Decision: The Committee is requested to approve from the 2006/7 budget: <ul style="list-style-type: none"> i) £22,045 as a contribution to the Pallion Action Group's Pre Employment Support Project; ii) £13,895 as a contribution to Pennywell Neighbourhood Centre's Community Education Project; iii) £10,880 as a contribution to the Flabagast's Rhyme Around the Nursery Project; iv) £12,500 as a contribution to the Ford, Pallion and Millfield Community Development Project 	
Is the decision consistent with the Budget/Policy Framework? Yes	
If not, Council approval is required to change the Budget/Policy Framework	
Suggested reason(s) for Decision: Each Regeneration Framework area has been allocated a minimum of £200,000 per annum over the last eleven years from the Strategic Initiatives Budget to promote action on key priorities identified in the relevant Area Regeneration Frameworks, and to attract other funding into the area.	
Alternative options to be considered and recommended to be rejected: None	
Is this a "Key Decision" as defined in the Constitution? No	Relevant Review Committee: Regeneration Review Committee
Is it included in the Forward Plan? No	

WEST SUNDERLAND AREA COMMITTEE

5th October 2006

STRATEGIC INITIATIVES BUDGET (SIB): REGENERATION ISSUES REPORT

Report of the Director of Development and Regeneration

1.0 Purpose Of The Report

1.1 This report outlines current expenditure from the Strategic Initiatives Budget (SIB) and applications for funding from this budget in order to support new initiatives that will benefit the area.

2.0 Description of Decision (Recommendation)

2.1 The Committee is requested to approve funding to support proposals for new projects as included in Annex 1.

3.0 Background

3.1 Each Regeneration Framework area has been allocated a minimum of £200,000 per annum over the last eleven years. Over this period, therefore, the Framework area has been allocated a minimum of £2,266,460 in this way.

3.2 Annex 2 gives a summary of allocations since its creation in 1996/7 and a full breakdown of individual projects since 2001/2.

4.0 Current Position

4.1 At the last Committee meeting on 6th April 2006, it was reported that £162,981 was uncommitted from the 2006/7 budget.

4.2 At that meeting, the Committee agreed to further proposals for funding of £30,772 from the 2006/7 budget, leaving a balance of £132,209.

4.3 There are four applications for funding to this Committee requesting £59,320 from the 2006/7 budget. Should the Committee grant these requests £160,341 will be committed from the 2006/7 budget leaving a balance of £72,889.

5.0 Reasons for the Decision

5.1 SIB was established to promote action on key priorities identified in the relevant Area Regeneration Frameworks, and to attract other funding into the area. Applications for SIB funding should demonstrate the potential benefits to local communities the proposed project would

bring, and subsequently be able to provide evidence and statistics that can illustrate these benefits.

6.0 Alternative Options

- 6.1 Each project is required to indicate what alternative options they have considered in section 7.4 of its application form, which is attached as Annex 1.

7.0 Relevant Consultations

7.1 Financial Implications

Each project is required to indicate what financial implications there may be in section 7.5 of its application form, which is attached as Annex 1.

7.2 Implications for Other Services

Each project is required to indicate what implications there may be for other services in section 3.9 of its application form, which is attached as Annex 1.

7.3 The Public

Each project is required to indicate the consultation undertaken and other documentary evidence it has to support its proposal in sections 3.6 and 3.7 of its application form, which is attached as Annex 1.

7.4 The Race Relations (Amendment) Act 2000 and the Councils Race Equality Scheme.

Each project is required to indicate whether it has an equal opportunities policy, or what measures it employs to address equal opportunity issues, in section 4 of its application form, which is attached as Annex 1.

7.5 Public Relations and Publicity

Each project is required to indicate how it will promote SIB via project publicity in Section 3.7 of the application form. The Marketing and Communications Co-ordinator for the Sunderland City Council implements the publicity and public relations schedule on behalf of the Area Committee.

8.0 List of Appendices

- 8.1 Annex 1. Proposal to this Area Committee meeting for SIB funding.

8.2 Annex 2. Summary of SIB allocations since 1996/7 and a full breakdown of individual projects since 2001/2.

8.3 Annex 3. SIB Guidelines and Procedures

9.0 Background Papers

9.1 Strategic Initiatives Budget (SIB): Regeneration Issues Reports to previous Area Committees

9.2 Regeneration Framework Files, West Sunderland

1 Pre Employment Support Project

STRATEGIC INITIATIVES BUDGET - GRANT APPLICATION FORM

PROJECT TITLE: Pre-employment Support Project												
SIB Requested: £22,045												
Section 1: Application Requirements												
<p>1.1: Please note that this application will be presented to the relevant Area Committee for its consideration when determining your SIB Grant Application. The Agenda and the Minutes of the Area Committee Meeting will be available for inspection by members of the public. Please therefore ensure that your organisation is agreeable to the content of the information that is set out in the form.</p> <p>The Application Form should be provided in either electronic (e-mail or floppy disc) or typed format.</p> <p>If you have a problem with returning this form in either electronic or typed format, please contact the appropriate Area Regeneration Officer. Contact / address details are provided on the covering letter and in the Guidance Notes and Criteria and Project Guidelines</p> <p>Please note that a representative of your organisation must be available to attend the pre-agenda and main committee meeting(s) to which this application is presented, as they may be required to answer questions. Failure to attend the meeting(s) may result in your application being deferred or rejected. Dates and Venues of future meetings are provided as supporting information.</p>												
<p>1.2 Which Area Regeneration Framework(s) does the project cover? (please tick)</p> <table> <tr> <td>Coalfield</td> <td><input type="checkbox"/></td> <td>East</td> <td><input type="checkbox"/></td> <td>North</td> <td><input type="checkbox"/></td> </tr> <tr> <td>Washington</td> <td><input type="checkbox"/></td> <td>West</td> <td><input checked="" type="checkbox"/></td> <td>South</td> <td><input type="checkbox"/></td> </tr> </table>	Coalfield	<input type="checkbox"/>	East	<input type="checkbox"/>	North	<input type="checkbox"/>	Washington	<input type="checkbox"/>	West	<input checked="" type="checkbox"/>	South	<input type="checkbox"/>
Coalfield	<input type="checkbox"/>	East	<input type="checkbox"/>	North	<input type="checkbox"/>							
Washington	<input type="checkbox"/>	West	<input checked="" type="checkbox"/>	South	<input type="checkbox"/>							
Section 2: Sponsor Details												
<p>2.1 Name of Lead Organisation / Group: Pallion Action Group</p>												
<p>2.2 Address of Lead Organisation / Group: 5, Eastmoor Road, Pallion, Sunderland, Tyne & Wear SR4 6QW</p>												

2.3 Contact Name for Project: Doreen Buckingham		2.4 Position in Organisation: Centre Manager	
2.5 Tel. Number: 0191 5142011	2.6 Fax Number: 0191 5657496	2.7 E-mail Address: Pag5uk@yahoo.co.uk	
2.8 Day to Day Contact Name / Details (if different to 2.3 above):			
2.9 Legal Status of Organisation: Registered Charity Limited by Guarantee		2.10 Registered Charity Number (if applicable): 1064481	
2.11 Does your organisation have a bank account into which funds can be paid? Yes			
2.12 Has the organisation received SIB support previously? Yes <u>If 'Yes' please provide details:</u> Youth Work Ewesley Road and Outreach Welfare Rights Project			
2.13 Are any trustees / members of the organisation employed by or are Elected Members of the City Council? Yes <u>If 'Yes' please provide details:</u> Cllr Paul Watson is a member of PAG's Management Committee.			

<u>Section 3: Project Details</u>	
3.1 Project Title: (Please re-state title as per front sheet) Pre employment Support Project	
3.2 Project Start Date: 1 st November 2006	3.3 Project End Date: 31 st October 2007
3.4 Please describe the project: The project is to develop and expand an existing service into an area wide provision, following increasing usage of the from the wider west area. The Northern Rock Foundation has agreed to fund the existing service and the project is to provide an additional worker and additional project costs to expand the local PAG service into a West area project in order to meet demands on it. The project will actively target the hardest to reach young adults within the West, in particular, Ford, Pallion, Barnes and Pennywell, aged between 15-24 who are in the NEET category (not in employment, education or training). These young people are not accessing current provision and are not maintaining contact with mainstream providers or are at risk of breaking contact due to a	

number of socio economic issues and chaotic or alternative lifestyles. The project will search out clients to engage with (through out reach work as well as pre employment clubs, partnership activities with youth projects and diversionary activities). A Connexions Advisor will refer young adults to the project as well as taking referrals from the project and will be attached to the project once a week to deal with questions and queries from young people. This is a means of re-introducing the young person to the Connexions service by building trust and confidence and other mainstream services.

The project will develop further links with training providers including Team Wearside, Springboard and Connect to name a few. Since PAG started the Pre employment support in April 04, 150 young people from the area have received advice and guidance 120 going onto education, employment or training and 30 being referred to other partner organisations or projects. The work also focused on personal development through outdoor activities supported by the pre employment support workers and a back to work fund (previously funded by SRB 5) has to help young adults with interview clothing travel expenses and essential work equipment.

PAG has organised a number of training events for young people, which the project will expand and develop, funded by and delivered in partnership with Connexions, such as: first aid, fire wardens course, health and safety at work, CSCS site safety card (essential to work on building sites), Drugs Awareness, Racial Awareness, Personal Development Courses for young people in the NEET category. These had a one hundred percent success rate for young people moving from the course to education, employment or training. The project will be needs led, an example being, work with young women who have been identified by PAG and the Connexions Service as having personal development issues. This programme will concentrate on hard to reach young women and will cover a host of issues identified by young women themselves i.e. pregnancy, grooming, sexual transmitted infections, dress codes for the work place, healthy eating and exercise etc over a period of 12 weeks.

The Project is an essential way of engaging with young people who have not been able or unwilling to engage with any other type of provision, and will develop across the West in both numbers of young people using this provision and positive outcomes for the young people.

3.5 What service does the organisation currently provide and how will this be complemented by the project?

The organisation has a strong young adults agenda, all of the projects interlink to benefit the young people and move them forward with their lives i.e.

Learn Direct Computer Courses

Young adults are actively encouraged to improve their basic skills in numeracy and literacy as well as basic IT skills.

The centre delivers OCR level 1 / 2 in numeracy & literacy (basic skills) and progression courses in a host of subjects to residence of the area. This project started September 2005 and has gained funding from UFI and SRB at present 7 young adults have taken initial assessments in numeracy and literacy referred from W.A.P.P. (West Area Pre-employment Project)

Millennium Volunteers in the Community

Young adults are encouraged to volunteer to gain work experience to improve their CV's as many have no qualifications or past work record, supported by the

pre – employment and MV worker. This project actively targets hard to reach young people to build their confidence, self-esteem, personal development and instil community spirit, as they are encouraged to volunteer in local community buildings. At present the project has 156 young adults registered with 68 completing the award of excellence (200 hours volunteering) and a further 98 working towards the award of excellence, twenty hard to reach young adults have completed 200 hours volunteering.

U Project (Connexions Service)

Six week programme to impart team building, confidence, and motivation and to allow young people to improve their own learning and performance. This project concentrated on a group of 12 hard to reach young people aged 15-16 who were not engaged by the main stream education system or are offenders or at risk of offending, the aim of the project was to integrate these young people into the Connexions service and to introduce them to training providers and identify any basic skills needs and problems they may have been experiencing. The project had a 100% success rate both for young people completing the course and for young people access training or education (these young people were identified by the Pre employment workers and were given support and advice throughout the course by the employment workers) The Pre employment workers also worked on this course delivering various sessions on interview techniques, dress codes, compiling C.Vs and job search techniques.

S.H.O.W.T. (Sexual Health Outreach With Teenagers)

A city wide initiative, in partnership with Priority Health Care Trust, to address the issues surrounding young adults who are sexually active these young people are given advice on a number of issues including sexually transmitted infections and teenage pregnancy the centre is also authorised to give out free condoms to teenagers after they have attended a one to one session with a trained worker, who explain the different types of Sexually transmitted infections and hopefully reduce the numbers of infections and teenage pregnancies. 50 young people have registered on this project and many are repeat users. Staff, within existing projects based at PAG, volunteer to run this project, both employment workers are SHOWT trained and volunteer on the project.

3.6 What additional activity will SIB funding allow to happen?

(Please tick the appropriate statement)

- a) A project will go ahead which otherwise would not happen at all []
- b) A project will be provided to a higher quality / on a greater scale []
- c) The funding will accelerate the implementation of the project by 12+ months []
- d) A gap in funding will be filled pending other funding being secured []
- e) Other reason []

Please explain your answer:

- a) This extra funding will allow the project to grow and expand across the west and allow more time for networking to form stronger relationships with other youth projects and service providers including Job Centre Plus, Lambton Street Fellowship Centre, Education Social Workers, health and welfare professionals (Sunderland Health Authority etc.
- b) Other funding opportunities will be sought to secure the long-term

future of this the project. If funding is secured from SIB then this will allow the Centre Manager to fully evidence a west area business case to various trusts and foundations as well as negotiating with statutory organisations such as Job Centre Plus and local government to attract funding over the long term i.e. Contacting Services from local government (Single Pot) etc.

- c) This project will build on the existing PAG provision to work directly with the young people to build confidence and motivation and engage with young people who do not want to engage with statutory services or drop out of statutory provision. This service and this project are unique and without this provision many young people will not access current provision or make their problems known so that they can be dealt with by appropriate agencies if not by the project staff themselves acting as advocates on behalf of the young people.

3.7 How will you publicise that you have received support from SIB?

(Please refer to Section 3 of the guidance notes)

A publicity strategy will be agreed with the Development and Regeneration Directorate's Marketing and Communication Team.

In addition, the SIB West logo will be added to letterheads as well as to any related publicity.

3.8 Has there been any consultations concerning the need for this project?

Yes

If 'Yes' please provide details:

PAG has been providing a service for two years. Throughout this time young people have been consulted, using project evaluation sheets, one to one interviews, mid term and full evaluations by an independent firm on the effectiveness of pre employment support. These evaluations also involved consultation events to gather the views of the young people. Residents of the area have also been consulted on a number of occasions about the priorities within the area, employment has been a major issue throughout these consultations as well as education and anti social behaviour, which Pallion Action Group have made priorities in direct response to the residents wishes.

3.9 Is there any documentary evidence available to support the need for this project?

Yes

If 'Yes' please provide details:

SRB Mid term evaluation 2002-2003
SRB End of Project evaluation 2005-2006
Community 'At Grass Roots Level' 2006
Ford & Pallion Youth Strategy 2002
A690 Youth Strategy 2004

3.10 Who will benefit from the services provided by the project?

Directly Benefit

The Project will be mainly aimed at young people 16-24, throughout the west, in the NEET (not in education employment or training) category and who have a number of social and personal problems. Many of the client group (from experience) will have no direction, live alternative life styles and are affected by drink and or drugs.

Indirect Beneficiaries

The whole community benefits from young adults having a direction in life, accessing employment or training opportunities and who are given the opportunity to build on their personal development and education whether on short courses or full time accredited courses.

3.11 Will there be any implications for Council Services arising from this project?

No

If 'Yes' please provide details:

N/A

3.12 Does this project require the support or sponsorship of a City of Sunderland Council Directorate?

No

If 'Yes' please provide details:

N/A

3.13 Are any legal and other approvals required?

No

If 'Yes' provide details of type of approval, date secured, or date expected to be secured:

N/A

Section 4: Equal Opportunities

4.1 Does your organisation have an Equal Opportunities Policy?

Yes

If yes, please describe how the project will comply with the Policy:

Pre employment provision will be available to all young people, but targeted to those most excluded. The services that the project provides will be advertised in accordance with the equal opportunities policy of Pallion Action Group and City of Sunderland. Pallion Action Group operates an open door policy to all members of the community.

If no, please describe how your organisation addresses equal opportunities issues:

N/A

4.2 Does your project specifically address any of the following issues?

Ethnic Issues No

If yes, please provide details as to how the project is in line with the Race Relations Act 1976:

Gender Issues No

If yes, please provide details as to how the project is in line with the Sex Discrimination Act 1975:

Disability Issues No

If yes, please provide details as to how the project is in line with the Disability Discrimination Act 1995

Section 5: Relationship of Project to the Area Framework(s)

5.1 Identify which Area Regeneration Framework Action Plan Strategic Priorities this project will address through the use of SIB, and demonstrate how these will be achieved:

The project directly contributes to the cities strategic objectives by :

Generating Benefits for all our Residents

- Increasing job opportunities for local residents

Working with Young Adults aged between 16-24, to find work, access training or educational opportunities this is achieved by working with the young adults to overcome a number of personal and economic problems they may be experiencing i.e. lack of motivation, behavioural, money / debt problems etc. The project will work with a number of partner organisations to overcome these problems

- Increasing access to employment advice and guidance

Offering employment advice and guidance to young adults that they do not access elsewhere. New View work in the area and PAG works in partnership with them to re-connect the young people to mainline services.

- Improving prospects for local people to gain and access employment
- Improving the prospects of the client group through a number of initiatives and measures which include:

Diversionsary Activities: improving motivation, working within a team, confidence and taking responsibility, all of the essential requirements to adapt to a work situation.

Learn Direct Courses: linking in with existing projects to improve the prospects of young adults accessing employment i.e basic numeracy and literacy courses offered by Pallion Action Group in partnership with Portman College.

Millennium Volunteers in the Community Project: clients are encouraged to take up volunteering opportunities to gain valuable work experience to improve the prospects of the young adult gaining employment. This also allows the client to build essential work skills and gives the pre-employment workers a starting point to compile a C.V on behalf of the young person.

Short Courses: responding to the needs of the individual and groups through the pre employment workers who have identified the courses needed for the clients to progress

along their chosen career path. These have been varied and have included, personal development courses, CSCS (construction site safety certificate) training and test, Health and Safety, first aid etc.

Improve Range of provision for 16-19 year olds

Targeting young people through partnership working with other voluntary and statutory organisations and holding pre employment clubs.

Connexions service: referring young people onto the project as well as taking referrals from the project, a connexions advisor attends the pre employment clubs to form informal relationships with young people who are not accessing any statutory provision and are in the NEET category. This is an excellent way of re introducing the young person into the statutory services. **Target the employment and training needs of young people and encourage young people into employment and training**

As above

Participation of the unemployed in life long learning opportunities

Learn Direct and short courses accredited and non-accredited.

Provide opportunities to improve literacy, numeracy and IT skills

Learn direct in partnership with Pallion Action Group

Encourage participation by young people in voting and consultation

The young people have been consulted on the development of the project to make it pro-active rather than re-active, after each session the young person is given an evaluation sheet so that they can comment on the service provided and any changes that could be made to improve the service provided. The young people have also been consulted on the design of personal development projects and short courses they would like to participate in.

Working towards social inclusion

The project will target young people who are socially excluded or in danger of becoming socially excluded, the project will be pro-active in seeking out these young people, with the use of outreach and detached work. Young people who are then encouraged to participate in mainstream activities through the use of diversionary activities and then moved forward to engage with mainstream services.

Reducing youth crime and disorder

Evidence shows many excluded young people are involved in anti social behaviour, the project offers these young people an alternative to crime and disorder by encouraging them and offering them some other constructive activity i.e. volunteering opportunities, training opportunities or diversionary activities etc.

Working with those communities and groups who experience higher levels of ill health to ensure we can respond in ways, which are most relevant to their needs.

The health needs of young people are being tackled through a number of initiatives within PAG through links with the SHOWT Project (sexual health outreach with teenagers) which allows trained workers to give out condoms, to young people after a one to one discussion on the dangers of STIs (Sexually Transmitted Infections) This scheme also helps to reduce teenage pregnancies. The project will also develop work on healthy eating and fitness through personal development programmes.

5.2 Identify outputs / outcomes against which the delivery of the project can be evaluated. Demonstrate how these will contribute to the Area Regeneration Framework

Outputs	Outcome	Measurement Against Area Framework	
Number of young adults accessing the project for employment advice and guidance	Young Adults moving into education employment and training.	Contribute towards narrowing the gap in employment rates between disadvantaged areas and groups, and the city average and reduce inactivity rates	
Numbers of local young people gaining access to employment opportunities	Numbers of local young adults gaining employment and access to employment opportunities	Contribute towards the City target of gaining 5,000 jobs ensuring 75% are secured by Sunderland residents. Increase the number of SMEs by 20% by 2007 particularly focusing on disadvantaged areas.	
Numbers of young adults taking advantage of education/training opportunities both credited / non accredited courses and training opportunities.	Numbers of young adults obtaining a qualification.	Contribute towards narrowing the gap in employment rates between disadvantaged areas and groups, and the city average and reduce inactivity rates.	
Number of disadvantaged / marginalised young adults engaged with to actively promote personal development	Number of young adults engaged with through outreach provision and taking up diversionary activity opportunities to promote personal development.	Reduce the number of young people at risk of offending, committing offences. (Pallion has the highest crime rates in the west area of Sunderland (police statistics))	

Description	Qtr 1	Qtr 2	Qtr 3	Qtr 4
Number of young people accessing and benefiting from project	40	40	40	40
Numbers of young adults working towards social inclusion	8	8	10	15
Number of young adults gaining employment	5	7	10	10

Number of young people engaged and appropriately referred	15	15	15	15
Number of disadvantaged who obtain employment or move into training or educational opportunities	30	30	30	30
Number of young adults engaged with to promote personal development	30	30	30	30

Outputs based on young adults who will access the pre employment project, estimated from previous figures.

Output Calculations.

How were outputs/outcomes arrived at?

Calculation
Detached teams from Pallion Action Group engaging with the young people
Previous PAG pre employment figures
Support for new initiatives that will encompass a wider geographical area
Support for residents within the surrounding area.
Connexions Service figures and referrals
Unemployment figures for west area of Sunderland

If the project relates to two or more Framework Areas, on what basis have you decided how to share the costs?

N/a

Section 6: Management Arrangements

6.1 Describe how the project will be managed:

The Manager of Pallion Action Group will be responsible for managing staff, providing the youth sessions and managing the budgets. The Manager will supply the Regeneration Team with all financial outputs and returns for the Pre

employment Project.
 Any underperformance in the take up of the, service and / or outputs will be addressed at the earliest possible moment. The Pre - employment staff, will record drop in and appointment clients and each client will have his /her own folder recording number of attendances, client evaluation sheet, referral sheet in and out, action taken sheet and an action plan for the client to work towards. The project will be evaluated and monitored on a monthly basis with detailed figures kept on the outputs and outcomes of the project. This information will be transferred and given on a quarterly basis, the expenditure of the project will also be monitored on a monthly basis and all figures will be given to the SIB Officer quarterly this will allow the project to spent to the predicted targets and any over or under spend addressed immediately. This information will be discussed in regular updates at Management Committee and Staff meetings, also with the West Area Employment Forum.

6.2 Are there any significant risks or uncertainties that may affect either the timetable of the project, or whether it achieves its objectives?

Section 7: Financial Information

7.1 How much SIB funding is requested?

£22,421

7.2 Indicate the type of funding requested: (Please tick)

Capital []

Revenue [x]

Both []

7.3 Has funding been requested / allocated from any other sources, including Council Directorates and if so how much?

Northern Rock Foundation granted 18,015

Barbour Trust 20,000 awaiting decision end October

Sir James Knott Trust 9,654 refused

The Rayne Foundation 7,500 refused

Greggs Trust 15,000 refused

7.4 What other funding alternatives have been considered and why were these not appropriate?

National Lottery: the centre has applied for the centre manager administrator and cleaner position as well as support costs which has eliminated another bid. With the end of SRB many of the charitable foundations and trusts have been overwhelmed for requests for money therefore the competition for these funds have made it harder to gain this type of funding.

Single Pot (contracting services): this funding regime has not materialised as yet however the situation is being monitored so that when it does become available the project will be in a favourable position to take advantage of this funding.

Many of the major funding streams have been targeted in the event of the centre not been able to acquire national lottery funding.

7.5 What are the financial implications for the project should it not receive SIB funding?

If PAG were not able to secure this funding the project it would be unable to offer a quality service to the young people of the west area of Sunderland.

7.6 When SIB expenditure is complete how do you intend to continue this project?

Northern Rock Foundation funds are secure for two years. Funding sources have been and will continue to be sought from charitable trusts and foundations, the Single Pot will also be investigated to contract services from the local authority. Discussions will be held with the connexions service (however uncertainty over the future of this body i.e. changing to the children services is making discussions difficult)

7.7 Provide a profile of projected costs:

	2006/07	2007/08	2008/09	Total Cost
SIB:				
Coalfield				
East				
North				
South				
West	£22,045			£22,045
Washington				
Other Sources: (Please state) 1) Northern Rock Foundation 2)	£9,008			£9,008
Total Cost:	£31,053			£31,053

7.8 Please provide details of any 'in-kind funding (e.g. Peppercorn rents), if included within the 'Other Sources' of funding shown above.

7.9 Please provide a breakdown of the Total cost to show the main areas of expenditure:

Pre Employment Support Workers x 1 @20hrs / wk	9,625
52 weeks per year, Inc Emp NI @ 13%	
Pre Employment Support Workers x 1 @20hrs / wk	9,625
52 weeks per year, Inc Emp NI @ 13%	
Holiday Cover	1,462

Room Hire	1,800
Stationary and postage	200
Staff Travel	218
Utilities	300
Mobile Phone Top Ups	200
Access to Employment	2,000
Client Activities / Training Budget	2,000
Staff Training	800
Management Costs 10% of project cost	2,823
	31,053

7.10 Please provide details of how you will ensure that the procurement and purchasing of services and equipment will be managed in accordance with requirements as detailed in the guidance notes and guidelines. Include any estimates that you have and details of any contractors or suppliers to be used.
N/A

Section 8: Additional Information

8.1 Please provide any additional information that may be of use in support of your project proposal (Please append additional sheets if required):
Parents of young people have given anecdotal evidence of the difference that pre employment work has made in motivating their children to access employment, training, volunteering and educational opportunities. There are a number of reports and evaluations, which are area specific and highlight the problems the project will work towards addressing however the strongest evidence which is as valid as any report are the anecdotal accounts from young adults of the area and the success stories in improving the prospects of young adults so that they can reach their full potential.

Section 9: Declaration

I declare that the information provided is correct and accurate and that, should this application be successful, the organisation will agree to the terms and conditions of SIB:

Name: Doreen Buckingham

Position in Organisation: Centre Manager

Date: 25 August 2006

2 Community Education Project

STRATEGIC INITIATIVES BUDGET - GRANT APPLICATION FORM

<u>PROJECT TITLE:</u> Community Education Project
<u>SIB Requested:</u> £13, 895
<u>Section 1: Application Requirements</u>
<p>1.1: Please note that this application will be presented to the relevant Area Committee for its consideration when determining your SIB Grant Application. The Agenda and the Minutes of the Area Committee Meeting will be available for inspection by members of the public. Please therefore ensure that your organisation is agreeable to the content of the information that is set out in the form.</p> <p>The Application Form should be provided in either electronic (e-mail or floppy disc) or typed format.</p> <p>If you have a problem with returning this form in either electronic or typed format, please contact the appropriate Area Regeneration Officer. Contact / address details are provided on the covering letter and in the Guidance Notes and Criteria and Project Guidelines</p> <p>Please note that a representative of your organisation must be available to attend the pre-agenda and main committee meeting(s) to which this application is presented, as they may be required to answer questions. Failure to attend the meeting(s) may result in your application being deferred or rejected. Dates and Venues of future meetings are provided as supporting information.</p>
<p>1.2 Which Area Regeneration Framework(s) does the project cover? (Please tick)</p> <p>Sunderland West <input checked="" type="checkbox"/></p>

<u>Section 2: Sponsor Details</u>		
2.1 Name of Lead Organisation / Group: Pennywell Neighbourhood Centre		
2.2 Address of Lead Organisation / Group: Portsmouth Road Pennywell Sunderland SR4 9AS		
2.3 Contact Name for Project: Maggie Perry	2.4 Position in Organisation General Manager	
0191 534 1477	0191 534 4143	maggie@perry6398.fsnet.co.uk

2.8 Day to Day Contact Name / Details (if different to 2.3 above): N/a	
2.9 Legal Status of Organisation: Registered Charity	2.10 Registered Charity Number (if applicable): 1005148
2.11 Does your organisation have a bank account into which funds can be paid? Yes	
2.12 Has the organisation received SIB support previously? Yes <u>If 'Yes' please provide details:</u> £12, 187 received in Feb 05 to assist with building conversion £10,365 received in Dec 04 for equipment for community safety scheme £2,026 received in 2004 from Ford SIB fund for holiday activities for young people	
2.13 Are any trustees / members of the organisation employed by the City Council? Yes <u>If 'Yes' please provide details:</u> Tanya Renshaw, co-optee employed by Children's Services Julie Burnett, resident trustee employed by Social Services	

<u>Section 3: Project Details</u>	
3.2 Project Title: (Please re-state title as per front sheet) Community Education Programme	
3.2 Project Start Date: November 2006	3.3 Project End Date: October 2007
3.4 Please describe the project: The aim of the project is to employ a member of staff to consolidate and further develop PNC's growing learning provision and to enable the drawing down of match funding. The emphasis of this project is to engage hard to reach and vulnerable adults from local communities in learning programmes that will promote personal development and life skills, and secure their commitment to on-going learning and education. In addition, the project will give PNC the capacity to tender for, and deliver, Adult and Community Learning services. Learning will take place In group settings, which will be non-threatening and offer flexible ways to learn, and where individuals can enjoy and benefit from the support of peers. Distinctive elements of the project will be the use of informal support and networking to engage with marginalised individuals in the early stages and the use of one to one mentoring and guidance to maintain their engagement, and a strong commitment to celebrating achievement. The project will address some of the key barriers to learning by delivering activities	

at accessible neighbourhood locations, making no charge and addressing caring responsibilities where possible. Learning will be self-directed, and ownership will be promoted through involving learners in evaluation and the planning of future programme direction. Although for many learners the benefits of participation will be qualitative for instance in terms of raised personal esteem and improved mental health, some elements of the programme will offer progression to accredited learning through the North East Open College Network, with whom the Centre is already registered as a provider. Long term benefits will therefore include a continuing commitment to education and self improvement leading to further training or employment and increased capacity to take an active role in decision making affecting the lives of individuals and their local community. Some learning opportunities will be delivered by the project worker, others will be delivered by sessional tutors with the worker giving support to individuals within the group and undertaking evaluation and review. Most learning will take place as part of a weekly programme but some topics may lend themselves to one off training events. Pennywell Neighbourhood Centre aims to provide its users with a continuum of personal development so that individuals can move from being casual users of services to taking part in informal group activity and accredited learning and then on to other opportunities for training, volunteering, and employment. This project will enable the Centre to achieve this continuum.

3.5 What service does the organisation currently provide and how will this be complemented by the project?

Pennywell Neighbourhood Centre shares its premises, and works in partnership, with Pennywell Medical Centre and delivers a range of community health programmes for children and families.

The programmes of activities provide a holistic approach to meeting the health and well being of local families.

Services include childcare, parenting, children's play, group work and other forms of family support.

The Neighbourhood Centre delivers a small-accredited education programme. This has been funded through the Neighbourhood Learning in Deprived Communities fund, and at the present time involves the delivery of a programme of learning focusing on the importance of play in children's development. The Centre has been successful, in some instances, in accessing small grants from the City of Sunderland Life Long Learning [LLL] fund to provide non accredited learning opportunities.

This proposal will give PNC the capacity to develop and increase accredited and non-accredited learning as a key part of its community health and family support programmes, particularly at the harder to reach groups and vulnerable individuals.

3.6 What additional activity will SIB funding allow to happen?

(Please tick the appropriate statement)

- f) A project will go ahead which otherwise would not happen at all
- g) A project will be provided to a higher quality / on a greater scale

- h) The funding will accelerate the implementation of the project by 12+ months []
- i) A gap in funding will be filled pending other funding being secured []
- j) Other reason []

Please explain your answer:

This project builds upon the proven success of two small-scale pilots giving sustainability and extending the provision to a wider group of beneficiaries. In April 2006 PNC obtained an offer of £19,488 in funding from the Esmee Fairbairn Foundation to fund sessional tutors and programme materials for three years. This was subject to matched funding being identified but Esmee Fairbairn have agreed to give positive consideration to releasing year 1's funds [£6,496] by reworking their contribution if SIB is secured to help pump prime this project. If matched funding is not identified by March 2007 the Esmee Fairbairn offer will be withdrawn. If this project is able to proceed for one year it will give PNC the capacity to tender to deliver commissioned services relating to adult education and source other funds. In this respect the project worker's role will be critical in establishing links with tutors and other providers and venues.

3.7 How will you publicise that you have received support from SIB?

(Please refer to Section 3 of the guidance notes)

A publicity strategy will be agreed with the Development and Regeneration Directorate's Marketing and Communication Team.

SIB support will be acknowledged on all project literature, and also in the Annual Report and on the Centre's website.

3.8 Has there been any consultations concerning the need for this project?

Yes

If 'Yes' please provide details:

Apart from evaluations from existing learners, which identified an interest and enthusiasm for progression, the Centre has carried out a survey amongst local people and users to identify what kind of learning opportunities people would like. This identified strong levels of interest in creative activity particularly flower arranging, and painting and drawing, domestic skills such as baking and topics relating to home and family safety, and beauty therapies. Outcomes were discussed further with management committee members who advocated topics that would appeal to men e.g. refereeing/coaching, and practical topics such as money management. It is envisaged that these outcomes would guide the programme in its initial stages.

3.9 Is there any documentary evidence available to support the need for this project?

Yes

If 'Yes' please provide details:

The need to provide these opportunities for informal learning structures and to engage with people in imaginative and non-threatening ways is also

supported by empirical evidence. Levels of educational achievement in the area are low. 2001 census figures showed 51% of residents, between the ages of eighteen and seventy-four, having no qualification at all, compared with 37% Citywide. The local senior school has estimated that almost half of students have special or additional needs, and whilst levels of attainment improved between 1997 and 2001 they remained over three times below the city and almost four times below the national average.[City of Sunderland figures]. Levels of unemployment in 2002 were almost twice the City and regional average. These are key factors which contribute to high levels of deprivation but which also have been identified as impacting upon people's mental health. The Annual Report produced by Sunderland's Director of Public Health in 2004 notes that mental health is strongly linked to social inequality and that people living in deprived industrial areas are more likely to be treated for depression than those from any other area. The report uses instances of self-harm as a local indicator of mental ill health and shows that the St. Anne's ward, within which Pennywell falls, is one of the areas within the City which scores highest. These findings are empirical confirmation of the depression, low self esteem and lack of personal and motivational skills that affect the lives of so many of our Centre users.

3.10 Who will benefit from the services provided by the project?

The beneficiaries of this project will be adults of both sexes aged eighteen and above who live in Pennywell and the neighbouring environs. In the 2004 Indices of deprivation the area is ranked 1,996 out of 32,482 Lower Layer Super Output Areas [LSOA] nationally [where 1 is the most deprived]. Adults that will benefit from this project are marginalised for a number of reasons including income deprivation, low educational attainment and poor health. Some will be from lone parent families that exceed the City average and many will be socially isolated through lack of personal support systems. The 2001 census identified a high reliance on rented housing and car ownership is only 50%.

Other beneficiaries will be partner organisations, in terms of opportunities for joint and complimentary working and referral routes.

3.11 Will there be any implications for Council Services arising from this project?

Yes

If 'Yes' please provide details:

This programme complements and extends the provision offered by Life Long Learning by providing a more sustained opportunity for learning to a wide group of beneficiaries.

3.12 Does this project require the support or sponsorship of a City of Sunderland Council Directorate?

No

If 'Yes' please provide details:

3.13 Are any legal and other approvals required?

No

If 'Yes' provide details of type of approval, date secured, or date expected to be secured:

Section 4: Equal Opportunities

4.1 Does your organisation have an Equal Opportunities Policy?

Yes

If yes, please describe how the project will comply with the Policy:

The project will comply with both the organisation's constitution and equal opportunities policy by ensuring that there is no discrimination against any service users on grounds such as age, disability and class.

This project is particularly seeking to address issues relating to equality of opportunity by ensuring that it reaches the most marginalised members of the community. It will do this by using informal methods of engagement, establishing referral routes with other agencies and by offering on-going support. It will address some of the major barriers to accessing learning opportunities by offering activities in the locality obviating the need for transport, making no charge and where possible meeting the needs of carers. The Neighbourhood Centre itself has undergone an accessibility audit and has been upgraded to ensure that it is fully accessible to disabled people. One of the Centre's equal opportunity objectives is review and adapt services to meet the needs of people experiencing disadvantage and this project will do this by meeting learning aspirations identified by local people themselves and by giving them opportunities to direct future programme activity. The group nature of the learning will foster peer support and promote community cohesion, and in the longer term will address underlying causes of deprivation such as poor educational attainment and income deprivation. .

If no, please describe how your organisation addresses equal opportunities issues:

4.2 Does your project specifically address any of the following issues?

Ethnic Issues No

If yes, please provide details as to how the project is in line with the Race Relations Act 1976:

Gender Issues No

If yes, please provide details as to how the project is in line with the Sex Discrimination Act 1975:

Disability Issues No

If yes, please provide details as to how the project is in line with the Disability Discrimination Act 1995

Section 5: Relationship of Project to the Area Framework(s)

5.1 Identify which Area Regeneration Framework Action Plan Strategic Priorities this project will address through the use of SIB, and demonstrate how these will be achieved:

This project will address the following West Area Regeneration Framework Plan Strategic Priorities

City Strategic Objective-relating to raising standards and improving access and participation in learning:

City objective; targeting activity and creating a learning culture

The participation of the unemployed in lifelong learning opportunities-

the project will do this by using informal methods of engagement and non-threatening and flexible approaches to learning. There will be a strong emphasis upon celebrating achievements for instance by displaying work, use of in-house certificates for non accredited learning, encouraging learners to attend events like the AGM where their achievements can be shared with the local community, and by recognition on the Centre's web-site One to one mentoring will ensure that learners receive appropriate guidance and assistance. Traditional barriers to accessing learning will be addressed by using accessible neighbourhood venues, making no charge and addressing caring responsibilities as far as possible.

City Objective: addressing basic skills deficits

Provide opportunities to improve literacy numeracy and IT skills-

The project worker will work with tutors to ensure that activities offered have basic skills embedded in them, and that course content is mapped to national standards. One to one mentoring will ensure that specific support needs are identified and met.

City Strategic Objective-creating inclusive communities

City Objective; working towards community cohesion

Ensure local communities are involved in awareness raising, changing attitudes and developing a positive approach to building a fair, confident and successful community-

The project will achieve this by ensuring the participation of the most marginalised members of the community and by providing them with the means to contribute to the programme's future development. There will be a strong peer support element within the group learning and this foster community cohesion.

City Objective; working toward active citizenship

To strengthen and support the community and voluntary infrastructure, and existing groups and organisations-

The project will promote personal development and acquisition of life skills to ensure that individuals are better equipped to make decisions about their own lives and issues within their community. As part of a continuum of development learners will encouraged and supported to undertake volunteering activity.

5.2 Identify outputs / outcomes against which the delivery of the project can be evaluated. Demonstrate how these will contribute to the Area

Regeneration Framework(s).

Taster event held- within 3mths

Referral routes established with partner agencies-within 3 months

Promotional activity undertaken at Centre and outreach locations-within 3 months

All learners offered one to one mentoring support –within 6 mths

Celebratory event held – by end of year

These activities will ensure the participation of the unemployed in life long learning opportunities by engaging with the most hard to reach groups and supporting their continued participation

Bank of sessional tutors identified- within 3 mths

Programme of learning activities delivered[4 sessions per week- 8/10 learners per session] –within 6 mths

One full day training event offered- by end of the year[15/20 learners]

These activities will ensure the participation of unemployed people by adopting an informal and flexible approach to learning whilst also ensuring that basic skill deficits are addressing through embedding these skills within course content

Evaluation procedures and ways for learners to take part in future programme planning established- within 6 mths.

Learners signposted to volunteering opportunities- by end of year

These outcomes will encourage people towards more active citizenship by encouraging and supporting participation

5.3 If the project relates to two or more Framework Areas, on what basis have you decided how to share the costs?

N/A

Section 6: Management Arrangements**6.1 Describe how the project will be managed:**

The project will be delivered by the part-time project worker who will be responsible for supervising the in-put of tutors and external agencies. The worker will be line managed by the Centre's general manager who will report to funders and the management committee.

6.2 Are there any significant risks or uncertainties that may affect either the timetable of the project, or whether it achieves its objectives?

The key risk is obtaining further funding to secure the sustainability of the education programme beyond the year. The Centre's general manager has overall responsibility for identifying alternative funding sources, and this will include re-submitting a bid to the Big Lottery. An alternative approach may also be to tender to deliver commissioned services, and during the course of the year the project should ensure that the infrastructure is established to make this possible e.g. in terms of links to tutors and other providers.

Section 7: Financial Information

7.1 How much SIB funding is requested: £13,895				
7.2 Indicate the type of funding requested: (Please tick)				
Capital [] Revenue [X] Both []				
7.3 Has funding been requested / allocated from any other sources, including Council Directorates and if so how much? Neighbourhood Learning in Deprived Communities- £4527 [received] Esmee Fairbairn Foundation-£6,496 [subject to matched funding being obtained]				
7.4 What other funding alternatives have been considered and why were these not appropriate? SIB is to match other funding and will also provide capacity to develop alternative approaches to sustainability.				
7.5 What are the financial implications for the project should it not receive SIB funding? If SIB funding is not secured it is likely that the three year funding from Esmee Fairbairn of £19,488 will be lost.				
7.6 When SIB expenditure is complete how do you intend to continue this project? During the year applications to achieve the match funding will be submitted and the Centre will also tender to deliver commissioned services.				
7.7 Provide a profile of projected costs:				
Funding Source	2006/07	2007/08	2008/09	Total Cost
SIB:				
Coalfield				
East				
North				
South				
West	13,895			13,895,
Washington				
Other Sources: (Please state)				
1) NLDC	£4,527			£4,527
2) Esmee Fairburn	£6,496			£6,496
3) PNC	£2,850			£2,850

Total Cost:	£27,768			£27,768
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7.8 Please provide details of any 'in-kind funding (e.g. Peppercorn rents), if included within the 'Other Sources' of funding shown above.
N/A

7.9 Please provide a breakdown of the Total cost to show the main areas of expenditure:

Project Worker's Salary *	13,020
Training *	100
Transport *	175
Tutor Costs	6,800
Programme Costs	1,853
Childcare	1,140
Accreditation	908
External Room Hire *	600
Running Costs	3,172
Total	27,768

* denotes items to be funded by SIB

Notes on budget
Project Worker's Salary based on £19,475 +NI and pension pro rata for 20 hours per wk, salary comparable with other posts within the organisation
Transport based on 10 mls pw @0.35p per ml x 50 weeks for worker to travel between local venues
Tutor costs based on £20 per hour x 340 hrs
Programme costs refers to items for course activity such as craft materials, first aid equipment, and CDs and materials for recording learners progress e.g. stationery and print cartridges.
Accreditation based on current NEOCN costs
External room hire based on £10 per hour and needed to accommodate activities that require large rooms e.g dance
Running costs refers to accommodation for project worker and mgt /admin costs based on actual organisational costs relating to a 20 hour post.

7.10 Please provide details of how you will ensure that the procurement and purchasing of services and equipment will be managed in accordance with requirements as detailed in the guidance notes and guidelines.
Include any estimates that you have and details of any contractors or suppliers to be used.
N/A

Section 8: Additional Information

8.1 Please provide any additional information that may be of use in support of your project proposal (*Please append additional sheets if required*):

Section 9: Declaration

I declare that the information provided is correct and accurate and that, should this application be successful, the organisation will agree to the terms and conditions of SIB:

Name: Maggie Perry

Position in Organisation: General Manager

Date: 12/9/06

3 Rhyme around the Nursery

STRATEGIC INITIATIVES BUDGET - GRANT APPLICATION FORM

PROJECT TITLE: Rhyme Around The Nursery
SIB Requested: £10,880
Section 1: Application Requirements
<p>1.1: Please note that this application will be presented to the relevant Area Committee for its consideration when determining your SIB Grant Application. The Agenda and the Minutes of the Area Committee Meeting will be available for inspection by members of the public. Please therefore ensure that your organisation is agreeable to the content of the information that is set out in the form.</p> <p>The Application Form should be provided in either electronic (e-mail or floppy disc) or typed format.</p> <p>If you have a problem with returning this form in either electronic or typed format, please contact the appropriate Area Regeneration Officer. Contact / address details are provided on the covering letter and in the Guidance Notes and Criteria and Project Guidelines</p> <p>Please note that a representative of your organisation must be available to attend the pre-agenda and main committee meeting(s) to which this application is presented, as they may be required to answer questions. Failure to attend the meeting(s) may result in your application being deferred or rejected. Dates and Venues of future meetings are provided as supporting information.</p>
<p>1.2 Which Area Regeneration Framework(s) does the project cover? (Please tick)</p> <p>Sunderland West <input checked="" type="checkbox"/></p>

Section 2: Sponsor Details	
2.1 Name of Lead Organisation / Group: Flabagast Arts Ltd	
2.2 Address of Lead Organisation / Group: Unit 9, The Stables, Arts Centre Washington, Biddick Lane, Fatfield, Washington NE38 8AB	
2.3 Contact Name for Project: Beverly Quinn	2.4 Position in Organisation: Company Secretary

2.5 Tel. Number: 0191 419 3336 (changing to 0191 419 2787 from October 1 st 2006)	2.6 Fax Number: 0191 419 3336 (not effective after October 1 st 2006)	2.7 E-mail Address: flabagast-arts@tiscali.com
2.8 Day to Day Contact Name / Details (if different to 2.3 above):		
2.9 Legal Status of Organisation: Company Limited by Guarantee	2.10 Registered Charity Number (if applicable): N/A	
2.11 Does your organisation have a bank account into which funds can be paid? Yes		
2.12 Has the organisation received SIB support previously? Yes If 'Yes' please provide details: April 2005 (Washington area) - £10,000 June 2005 (Sunderland East area) - £9,600		
2.13 Are any trustees / members of the organisation employed by the City Council? No If 'Yes' please provide details: N/A		

<u>Section 3 : Project Details</u>	
3.3 Project Title: (Please re-state title as per front sheet) Rhyme Around The Nursery	
3.2 Project Start Date: October 2006	3.3 Project End Date: April 2007
3.4 Please describe the project: Rhyme Around The Nursery is an interactive performance comprising of two actors/facilitators in role as Old Mother Hubbard and her dog. The characters will bring to life a selection of short nursery rhymes and encourage the children to participate in the performance using colourful props, costumes and simple puppets. In amongst the fun and games is an uncomplicated moral tale woven between the two characters, designed to provoke discussion and thinking between the children and the characters. The performance is aimed at early years, and as well as enhancing the early years provision and encouraging productive play within Sunderland West schools it also works toward meeting three of the "six areas of learning" set out within the Early Learning goals linked to the curriculum. The project will allow us to take the performance to every nursery, reception	

and Year 1 class within the Sunderland West area of the course of an academic year. Thus allowing each group to have access to the piece at a time that suits them and their curriculum.

3.5 What service does the organisation currently provide and how will this be complemented by the project?

Flabagast Arts Ltd currently provides a variety of arts services to community and school groups throughout Sunderland, Durham, Gateshead and South Tyneside. The main body of our work is using drama facilitation and performance linked to the curriculum, as well as running other creative projects alongside groups such as Tyne and Wear Museums.

Due to the nature of the project it will work very well alongside our regular activities, allowing us to work with old and new clients in a field in which we are experienced.

3.6 What additional activity will SIB funding allow to happen?

(Please tick the appropriate statement)

- k) A project will go ahead which otherwise would not happen at all
- l) A project will be provided to a higher quality / on a greater scale
- m) The funding will accelerate the implementation of the project by 12+ months
- n) A gap in funding will be filled pending other funding being secured
- o) Other reason

Please explain your answer:

This is an initiative that the area framework committee can choose to support. If their support is granted, then the project will be taken to the Early Year groups throughout the Sunderland West area at no cost to the educational establishment.

3.7 How will you publicise that you have received support from SIB?

(Please refer to Section 3 of the guidance notes)

A publicity strategy will be agreed with the Development and Regeneration Directorate's Marketing and Communication Team.

In addition, for the duration of the project we will add the SIB West logo to our letterheads as well as to any related publicity.

3.8 Has there been any consultations concerning the need for this project?

Yes

If 'Yes' please provide details:

As part of our application process, we have consulted and liaised with the head teachers of Sunderland West schools with regards to interactive drama for Early Years groups.

3.9 Is there any documentary evidence available to support the need for this project?

<p>Yes</p> <p>If 'Yes' please provide details: The information was collected in the form of questionnaires sent to each school. We also have evaluation feedback from the groups involved in the original previews of the performance, and many highly positive response forms from the Washington and Sunderland East areas' programmes of performances, as mentioned in answer to Question 2.12.</p>
<p>3.10 Who will benefit from the services provided by the project? Children aged 3 to 5 (Early Years) within Sunderland West educational establishments.</p>
<p>3.11 Will there be any implications for Council Services arising from this project? No</p> <p>If 'Yes' please provide details:</p>
<p>3.13 Does this project require the support or sponsorship of a City of Sunderland Council Directorate? Yes</p> <p>If 'Yes' please provide details: Education Directorate – Approval given.</p>
<p>3.13 Are any legal and other approvals required? No</p> <p>If 'Yes' provide details of type of approval, date secured, or date expected to be secured:</p>

<p><u>Section 4: Equal Opportunities</u></p>
<p>4.1 Does your organisation have an Equal Opportunities Policy? Yes</p> <p><u>If yes, please describe how the project will comply with the Policy:</u> Due to the flexible, interactive nature of the project, it is suitable for any child within the age range, whatever their ability.</p> <p>If no, please describe how your organisation addresses equal opportunities issues:</p>
<p>4.2 Does your project specifically address any of the following issues? Ethnic Issues No</p>

If yes, please provide details as to how the project is in line with the Race Relations Act 1976:

Gender Issues No

If yes, please provide details as to how the project is in line with the Sex Discrimination Act 1975:

Disability Issues No

If yes, please provide details as to how the project is in line with the Disability Discrimination Act 1995

Section 5: Relationship of Project to the Area Framework(s)

5.1 Identify which Area Regeneration Framework Action Plan Strategic Priorities this project will address through the use of SIB, and demonstrate how these will be achieved:

“Raising standards and improving access and participation in learning – prioritising actions in education single plan – Early Years provision enhanced, importance of play activities for young children”

The interactive nature of the piece, which gives every child the opportunity to join in should they desire, will help encourage participation in learning, as well as helping the children develop communication and language skills.

Due to the fact that the performance uses many tactile soft props and the children are encouraged to play with them through the performance, we feel that it will help demonstrate the importance of play.

Making this performance available to all Early Years groups free of charge to them will enhance the provision for Early Years within the Sunderland West area.

5.2 Identify outputs / outcomes against which the delivery of the project can be evaluated. Demonstrate how these will contribute to the Area Regeneration Framework(s).

Our research and experience of previous SIB-funded projects indicates that SIB funding will allow us to reach all 14 primary schools and 1 nursery in the Sunderland West area. Having looked at the student intake for each establishment, we have calculated a total of 68 performances will allow us to reach every child in Early Years education in the Sunderland West area. This will enhance the Early Years provision for the area.

We will assess the success of the project by conducting evaluations with the teachers and the children involved.

5.4 If the project relates to two or more Framework Areas, on what basis have you decided how to share the costs?

N/A

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Section 6: Management Arrangements
6.1 Describe how the project will be managed: The project management will be undertaken by Flabagast Arts. After almost 10 years of working with schools and providing projects of this nature, the core team are very experienced in the type of administration and management involved in this type of project. The schools will be contacted by letter initially; this will then be followed up with telephone communication to arrange bookings, liaisons and contacts, etc.
6.2 Are there any significant risks or uncertainties that may affect either the timetable of the project, or whether it achieves its objectives? At this point in time, there are no significant uncertainties or risk factors to consider.

Section 7: Financial Information
7.1 How much SIB funding is requested? £10,880
7.2 Indicate the type of funding requested: (Please tick) Capital [] Revenue [X] Both []
7.3 Has funding been requested / allocated from any other sources, including Council Directorates and if so how much? No.
7.4 What other funding alternatives have been considered and why were these not appropriate? We considered applying to the Arts Council but rejected the idea as they do not have an appropriate funding scheme for this type of work.
7.5 What are the financial implications for the project should it not receive SIB funding? The project will not go ahead.
7.6 When SIB expenditure is complete how do you intend to continue this project? The West project will be completed in April 2007.
7.7 Provide a profile of projected costs:

Funding Source	2006/07	2007/08	2008/09	Total Cost
SIB:				
Sunderland West	10,880			10,880
Other Sources: <i>(Please state)</i> 1) Work in kind	4,150			4,150
Total Cost:	15,030			15,030

7.8 Please provide details of any 'in-kind funding (e.g. Peppercorn rents), if included within the 'Other Sources' of funding shown above. Flabagast Arts Ltd will contribute the value of the scenery, props, costumes, and script, as well as a share of the running costs, to a total value of £4,150.

7.9 Please provide a breakdown of the Total cost to show the main areas of expenditure:

There are 14 schools and 1 nursery within the catchment area, which provides us with a total of 15 venues. Due to the intake of each venue, we estimate an average of 4.5 performances per venue. Totalling 68 performances and approximately 34 full days' work.

Daily Rate (inc. actors, van, % of running costs, etc...) = £320 per day

£320 per day x 34 days = £10,880

Use of: Scenery = £500

Props = £2,300

Costumes = £350

Script = £1,000

Total cost of project = £15,030

Flabagast contribution = £4,150

Required contribution = £10,880

7.10 Please provide details of how you will ensure that the procurement and purchasing of services and equipment will be managed in accordance with requirements as detailed in the guidance notes and

guidelines.

Include any estimates that you have and details of any contractors or suppliers to be used.

We will not be engaging the services of any outside agencies.

Section 8: Additional Information

8.1 Please provide any additional information that may be of use in support of your project proposal *(Please append additional sheets if required):*

We have already run this program in both the Sunderland East and Washington SIB areas with great success; please find attached 3 samples from among the many glowing evaluations we received following these projects.

We also feel that, having successfully managed to keep costs low enough to offer the same daily rate as last year, our proposal represents excellent value.

Section 9: Declaration

I declare that the information provided is correct and accurate and that, should this application be successful, the organisation will agree to the terms and conditions of SIB:

Name:

Beverly Quinn

Position in Organisation:

Company Secretary

Date:

Friday 15th September 2006

4 Ford, Pallion and Millfield Community Development Project

STRATEGIC INITIATIVES BUDGET - GRANT APPLICATION FORM

<p><u>PROJECT TITLE:</u></p> <p>Ford, Pallion and Millfield Community Development Project</p>
<p><u>SIB Requested:</u> £25,000</p> <p>£12,500 East Area £12,500 West Area</p>
<p><u>Section 1: Application Requirements</u></p>
<p>1.1: Please note that this application will be presented to the relevant Area Committee for its consideration when determining your SIB Grant Application. The Agenda and the Minutes of the Area Committee Meeting will be available for inspection by members of the public. Please therefore ensure that your organisation is agreeable to the content of the information that is set out in the form.</p> <p>The Application Form should be provided in either electronic (e-mail or floppy disc) or typed format.</p> <p>If you have a problem with returning this form in either electronic or typed format, please contact the appropriate Area Regeneration Officer. Contact / address details are provided on the covering letter and in the Guidance Notes and Criteria and Project Guidelines</p> <p>Please note that a representative of your organisation must be available to attend the pre-agenda and main committee meeting(s) to which this application is presented, as they may be required to answer questions. Failure to attend the meeting(s) may result in your application being deferred or rejected. Dates and Venues of future meetings are provided as supporting information.</p>
<p>1.2 Which Area Regeneration Framework(s) does the project cover? (please tick)</p> <p>East <input checked="" type="checkbox"/> West <input checked="" type="checkbox"/></p>

<p><u>Section 2: Sponsor Details</u></p>
<p>2.1 Name of Lead Organisation / Group: Ford, Pallion and Millfield Community Development Project</p>

2.2 Address of Lead Organisation / Group: 5 St Luke's Terrace, Pallion, Sunderland, SR4 6NQ		
2.3 Contact Name for Project: Cath Halse		2.4 Position in Organisation: Project Manager
2.5 Tel. Number: (0191) 5674477	2.6 Fax Number: (0191) 5674488	2.7 E-mail Address: cath.halse@sunderland.ac.uk
2.8 Day to Day Contact Name / Details (if different to 2.3 above): AS ABOVE		
2.9 Legal Status of Organisation: Registered Charity Company Limited by guarantee		2.10 Registered Charity Number (if applicable): 1104114
2.11 Does your organisation have a bank account into which funds can be paid? YES		
2.12 Has the organisation received SIB support previously? YES <u>If 'Yes' please provide details:</u> <u>Bridging the Gap</u> - £12,560 Revenue costs for capacity building work in Millfield 2003 – 2005 <u>Hylton Road Play Park Development Project</u> - £25,000 from East and West, to support the construction costs and environmental improvements in Hylton Road Play Park. <u>Millfield Environmental Community Worker</u> - £25,000 from East revenue costs to employ development worker (FUNDING NOT ACCESSED DUE TO MATCHED FUNDING BIDS NOT SUCCESSFUL – these were Esmee Fairbairn, John Paul Getty and Greggs Trust. THIS FUNDING WILL BE RETURNED TO EAST BUDGET AT MONDAY 2nd OCTOBER MEETING)		
2.13 Are any trustees / members of the organisation employed by or are Elected Members of the City Council? Yes <u>If 'Yes' please provide details:</u> Olwyn Ford – Millfield Coordinator and SRB West Operations Manager is a trustee of the organisation and employed by the City Council.		
<u>Section 3: Project Details</u>		
3.1 Project Title: (Please re-state title as per front sheet) Ford, Pallion and Millfield Community Development Project		

<p>3.2 Project Start Date: October 2006</p>	<p>3.3 Project End Date: March 2007</p>
<p>3.4 Please describe the project: SIB grant is sought to provide gap funding for a 6-month period to sustain the project whilst other funding is sought, and also to retain other funding that has already been secured.</p> <p>The need for this gap funding has arisen because of our unsuccessful bid to the Big Lottery, 'Reaching Communities' Programme. This bid was submitted in January, passed the first stage but was rejected at the panel meeting in late July. Evidence suggests that 3 out of 4 community projects are currently being rejected by this Lottery programme, despite passing the outline bid stage.</p> <p>SIB funding will sustain a Capacity Building project located in the west area of Sunderland, providing services to residents, volunteers and community groups across the wards of both Pallion and Millfield in the East and West area frameworks.</p> <p>SIB funding will provide the organisation with a window of opportunity to access and utilise funding already secured, re-assess our Development Plan and submit funding bids for 3 years core funding from Northern Rock, Big Lottery and others as well as seeking to secure Public Sector Contracts (see Funding Plan attached)</p> <p>The project will</p> <ol style="list-style-type: none"> 1. Allow the continued employment of a small staff team comprising Project Manager, Part time Community Development Worker, Walk Co-ordinator and Finance/Office Administrator. This will allow the project to continue to deliver services and support highlighted in section 3.5. 2. Continue to provide a vital resource within the community - The Community Shop, as a central point within the area for advertising, advice and drop-in facility for the local community. 3. Create an opportunity to enable the organisation to secure further funding bids for 2- 3 year core funding and to access funds already allotted to provide various projects and continued support within the area. Funding Opportunities either secured or potential are as follows:- <p>3.1 Wearside Walkers/Walking with Wheels – Funding already secured from Awards for All to deliver a community walking project, including providing walks for people with disabilities. Without SIB gap funding, this money (£2,000) would have to be returned if our organisation ceased. Continued funding has been applied for as part of a collaborative bid (together with CHANCE, Hendon and Pennywell Neighbourhood Centre) as part of the Countryside Agency's 'Green Exercise' Lottery bid (submitted August 2006)</p>	

3.2 Sure Start Community Development - We are currently contracted to employ and manage the Sure Start Community Development Worker until March 2007, for which we receive a 10% Management fee (currently £2,500 per year). If we close down, this worker will have to be transferred to another employer and we will lose the continuity and collaborative projects such as Walking with Little Wheels that has been so successful to date.

We have an opportunity to bid for the new contract to manage the Community Development team for the Surestart cluster in Ford and Thorney Close from April 2007. This would provide our organisation with continued income and would provide opportunities for continuity of employment for the worker and developing further joint working. (Tendering process Sep06 – decision by Jan 07)

3.3 Managing Money – We are currently contracted to deliver training to Voluntary and community sector groups across the North east on Financial Management. This work is funded by Northern Rock Foundation via Project North East. We would lose nearly £3,000 on this contract if we close down

3.4 Charities Aid Foundation – We have been successful, in a joint bid with Shiney Row Advice and Resource Project (Sharp), in securing a 10 day consultancy from this National Charity. This consultancy will assist both organisations in exploring opportunities for sharing key personnel across the 2 community organisations – thus economising on core costs and improving efficiency. This work will assist other voluntary organisations across Sunderland by providing a model for ‘sharing without merger’. This consultancy will not go ahead if we close.

- 4 Re assess Development plan and funding strategy for project to allow work to continue in the longer term within the area.
- 5 Provide support to the development of the Community Consortium in Ford, Pallion and Millfield and support this group with delivery of their action plan, including bringing the Community Shop into community ownership and provision of a shared publicity and booking service for community venues across Pallion and Millfield wards.
- 6 Develop West Area and Millfield Community Website as an interactive resource for the Community and Voluntary Sector and public.

3.5 What service does the organisation currently provide and how will this be complemented by the project?

Ford and Pallion Community Development Project was set up in 2001 to build the capacity of local residents, community and voluntary groups to enable them to contribute to the social and economic regeneration of the area. 100% funded via SRB and managed in the first phase by Sunderland University, local residents were employed as community development trainees, providing support, advice and training to new and existing groups.

The organisation has successfully delivered a capacity building programme across Ford and Pallion over the last 6 years, including Millfield since 2004. A key strength of the project identified in its independent evaluation is **Its position as a neutral and independent organisation.**

Being an independent and neutral project has had many advantages. "The team has acted as the 'glue' within the community to bring people and organisations together to ensure stronger joint working" (Independent Evaluation Nov 2003)

The organisation became independent with charitable status in May 2004, to continue the work and further build up capacity at a neighbourhood level. The area of benefit was extended to include the new Millfield ward, a neighbourhood area that has no targeted regeneration money, but faces similar problems to Pallion and Ford.

The organisation currently manages and supports various projects within this area, these include

Wearside Walkers - A community based walking project, employing a part time local resident as a walking co-ordinator. The project has also successfully piloted a "Walking with Wheels" project that provides walks for wheelchair and buggy users. The project is currently working in conjunction with 2 other community based walking projects within Sunderland to secure funding for a citywide joint initiative under the Countryside Agency's 'Green Exercise' Lottery bid.

Millfield Environment Group – This is a constituted local group with high aspirations but not a lot of know how. We intend to assist the group in securing funding to provide the group with a Community Environment Worker. Whilst £25,000 of East Area SIB funding was agreed for this post we have not accessed the funding due to the lack of match funding for the post. As a result of the urgent need for gap funding from East and West areas, we have decided to return the £25,000 SIB to the East Area Committee at the same time as submitting this current application to both East and West Committees. If we continue, we will submit further funding bids to fund the environment development work in Millfield.

The Four Seasons Activity Group – Our organisation currently supports the volunteers of 4 Seasons who run holiday activities, including camping and residential activities, for young people aged 5-11 and their families. The 4 Seasons, a local charity, has a desk and office space within the Community Shop and would be at risk of closing down if our organisation closes.

Community Information and Advice Services – A drop in facility and telephone service will be provided for members of the public and community groups at the Community Shop on St Luke's Terrace. This will provide initial signposting advice as well as responding to new community development issues. Although there are plans to establish a Community Consortium to take over the running and ownership of the Community Shop there are no resources in place at present and the Community Shop would have to close until alternative arrangements could be put in place.

Community and Voluntary Sector Group Support – The project currently provides support and advice to groups within the area of benefit (i.e. Volunteer Supervision, Funding Advice and Business Planning). This work will continue only with SIB funding.

Managing Money – Consultancy work provided under contract with Project North East a regional Organisation, its aim is to strengthen the financial management and accountability of voluntary and community sector organisations. This work has identified potential for additional requirements by the groups and the project has written a proposal for Project North East to allow us to develop this work.

Helping Hands – A publicity brochure has been designed as a joint venture between St Mark's CA, St Luke's Neighbourhood Trust, Pallion Action Group and St Joseph's Parish Centre. This promotional brochure will be distributed to help to attract new users of the local facilities and to help boost local groups' income and aid sustainability.

Hylton Road Community Arts Project

Following our successful launch of the new playpark and community artwork at Hylton Rd Playing fields in April 06 we have a small budget left (£1,500) to fund another community arts event. This money would have to be paid back to the Foundation of Arts and Sports should we have to close.

3.6 What additional activity will SIB funding allow to happen?

(Please tick the appropriate statement)

- a) A project will go ahead which otherwise would not happen at all []
- b) A project will be provided to a higher quality / on a greater scale []
- c) The funding will accelerate the implementation of the project by 12+ months []
- d) A gap in funding will be filled pending other funding being secured [x]
- e) Other reason []

Please explain your answer:

The project will not go ahead if the funding is not secured and staff will have to be made redundant in October. The Community Shop will close until an alternative management arrangement can be arranged. The investment from SRB will have been of limited use and local groups will be without the support they need to fully develop and reach their potential. Local volunteers will feel let down, unsupported and demoralised.

SIB funding will provide the organisation with a window of opportunity to access and utilise funding already secured, re-assess our Development Plan and submit funding bids for 3 years core funding from Northern Rock, Big Lottery and others as well as seeking to secure Public Sector Contracts (see Funding Plan attached)

3.7 How will you publicise that you have received support from SIB? (Please refer to Section 3 of the guidance notes)

The project will be publicised via the SIB funded Area Marketing project. Funders will be identified on the group's letter head and publicised in project reports and publicity about the project circulated locally.

3.8 Has there been any consultations concerning the need for this project?

Yes

If 'Yes' please provide details:

There is a clear need for the project to continue its work at neighbourhood level to strengthen the community and voluntary sector.

- Although the project has gone some way to address the 'almost total absence of a local voluntary sector, local support services or outreach services...' (baseline position from Quaternion Research in Ford and Pallion 1999) there is still some way to go. There are only 2 Voluntary Organisations operating at neighbourhood level in the area employing more than 3 staff with most community activities and organisations run by volunteers.
- The SRB regeneration process has begun to address the deficit in both capital build for community resources and "people" resources needed to manage the buildings and local services they provide. With SRB funding now ended apart from a slight under spend which has now been allotted and the SRB staff team now no longer having a presence in the area it is important that we retain a presence and offer continued local, accessible support from the community shop base.
- Government agenda/policies highlight the need for community involvement at every level – from community consultation to residents involved as managers and deliverers of local services – and this requires a neighbourhood level commitment to community development within our area to ensure local residents are fully involved in these processes.
- At a local strategic level, there is a need for smaller groups and organisations to be aware of and participate in the Sunderland Community Development Network and Local Strategic Partnership in order for their voices to be heard and ensure resources are effectively brought into the area at a neighbourhood level.

Community Groups surveyed identified the need for assistance with

- Developing ideas and projects, including funding advice and help with funding applications
- Assistance in organisational development, roles and responsibilities and improving skills and knowledge of management committee members and volunteers
- Help with publicity and administrative tasks

- One to one support
- (Community Group Needs Survey November 2004)

3.9 Is there any documentary evidence available to support the need for this project?

Yes

If 'Yes' please provide details:

Quaternion Research Ford and Pallion (1999)
 Independent Evaluation of Ford, Pallion and Millfield Community Development Project (2003)
 Community Group Needs Survey (2004)

3.10 Who will benefit from the services provided by the project?

Residents within the East and West Area
 Community and voluntary sector groups
 Volunteers of projects within the East and West Area

3.11 Will there be any implications for Council Services arising from this project?

No

If 'Yes' please provide details:

3.12 Does this project require the support or sponsorship of a City of Sunderland Council Directorate?

No

If 'Yes' please provide details:

3.13 Are any legal and other approvals required?

No

If 'Yes' provide details of type of approval, date secured, or date expected to be secured:

Section 4: Equal Opportunities

4.1 Does your organisation have an Equal Opportunities Policy?

Yes

If yes, please describe how the project will comply with the Policy:

The Project has an equal opportunities policy for Staff, Management Committee, volunteers and users of the services and actively works to ensure that all staff, volunteers and committee members adhere to this policy. Regular team reviews address equal opportunities by identifying any gaps in take up from minority or disadvantaged groups and planning strategies to

overcome this

If no, please describe how your organisation addresses equal opportunities issues:

4.2 Does your project specifically address any of the following issues?

Ethnic Issues Yes

If yes, please provide details as to how the project is in line with the Race Relations Act 1976:

The project has had various levels of involvement with the minority ethnic community. We have worked closely with Unity Multi Cultural Organisation, The Access project and also the Bengali and Philippine communities within the two areas, to ensure their involvement within our projects in the past and will ensure that these links are maintained with any future work.

Gender Issues No

If yes, please provide details as to how the project is in line with the Sex Discrimination Act 1975:

Disability Issues Yes

If yes, please provide details as to how the project is in line with the Disability Discrimination Act 1995

The project has worked closely with various organisations to ensure that projects that we have delivered have been accessible to all.

These have included carrying out access audits of our premises and other community venues to ensure that all members of the community can access the project and participate fully in all our activities.

Ensuring all activities are carried out in accessible buildings and providing accessible transport if required.

Walking with Wheels developed to ensure that all residents can engage with this outdoor activities project.

Section 5: Relationship of Project to the Area Framework(s)

5.1 Identify which Area Regeneration Framework Action Plan Strategic Priorities this project will address through the use of SIB, and demonstrate how these will be achieved:

SEE TABLE BELOW

5.2 Identify outputs / outcomes against which the delivery of the project can be evaluated. Demonstrate how these will contribute to the Area Regeneration Framework(s).

SEE TABLE BELOW

5.1 and 5.2 Strategic Objectives for the East and West met through this project

1. Creating a prosperous city

City Objective	Actions/Outputs	Outcomes	Area
Generating benefits for all our residents	Safeguarding jobs for two local residents Providing placement for Sunderland University Students	Improved home grown skills retained within local communities	WEST EAST

2. Extending Cultural Opportunities

City Objective	Actions/Outputs	Outcomes	Area
Contribute to Government's target of 70% of the population of England being reasonably active by 2020	Maintain and Develop Wearside Walkers and Walking with Wheels across both wards	Residents improved fitness specifically targeting young families and people with disability	WEST EAST
Ensuring a sense of place	Develop West Area (and Millfield) *Website	Community and Voluntary Sector Organisations provided with space to advertise activities and share information	WEST EAST
Develop partnership working and performance management	Support Consortium to deliver action plan within Ford, Pallion and Millfield Research into potential for shared 'people' resources across 2 or more community organisations	Organisations working together to deliver more effective co-ordinated services across the area Report produced with evidence of potential and guidelines for delivery	WEST EAST WEST EAST

3.

City Objective	Actions/Outputs	Outcomes	Area
Working towards Equal Opportunities	Actively promote the involvement of under represented groups	More cohesive and tolerant community	WEST EAST
Working towards Active Citizenship	Provide support, advice and training to voluntary and community groups within the area Provide opportunities for volunteers and residents to	Improve organisations skills to assist them in managing projects and delivering services More residents participating in delivery	WEST EAST WEST

	participate in organisations Management committees, Development of local projects and delivery of services	of local services	EAST
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5.3 If the project relates to two or more Framework Areas, on what basis have you decided how to share the costs?

The costs will relate to the East and West areas and will be split equally between the two areas.

* Although Millfield is technically in the East area, we have included community groups in both the West Area Website and the Consortium Development Project because of the common issues facing residents of both wards and the strong links between community organisations across Millfield and Pallion.

Section 6: Management Arrangements

6.1 Describe how the project will be managed:

Ford, Pallion and Millfield Community Development Project Management Committee comprising local residents, representatives from community and voluntary sector organisations and partner agencies will provide overall management in terms of financial accountability, employment of staff, receiving reports from the project and overseeing the strategic direction of the project.

Project Manager will manage the project, providing support and supervision to all staff and overseeing the development of the project monitoring outputs and outcomes and reporting to the Management Committee and Funders.

Community Development Worker(P/T) will be responsible for developing the West area and Millfield Community Website, working with local community and voluntary sector groups and volunteers to publicise community activities, organisations and information.

Finance/Office Administrator (P/T)

Will manage the day-to-day financial inputs and outputs and provide reports to the Project Manager and Committee.

6.2 Are there any significant risks or uncertainties that may affect either the timetable of the project, or whether it achieves its objectives?

The uncertainty of funding is the main risk to the longer-term sustainability of this project. There is limited funding available for core project funding at present. However we have gone some way to create a diverse income stream with income generated through management fees, contracts and student placements to reduce the reliance on trust funding. We have a good reputation with large funders such as Northern Rock Foundation and will submit good quality applications to this trust and other similar trusts.

The Community Shop and future management/ownership – at present we are the lead organisation providing day to day management at the Community Shop, 5 St Luke's Terrace. The plan is for the Community Consortium to seek to take over the ownership of the shop on behalf of the community. However their Business Plan is only just being finalised and they have no resources at present. In the event of our not being able to remain in the shop we would have to use our office rent budget for an alternative office base. This is a risk to our sustainability

only if we are not allowed to remain at the shop. The local community has voiced support for keeping the shop open as a local community hub and are collecting signatures to support the continuing of our project within the shop.

Section 7: Financial Information

7.1 How much SIB funding is requested?

£12,500 - 2006 (WEST)
 £12,500 - 2006 (EAST)
 TOTAL COST TO SIB= **£25,000**

7.2 Indicate the type of funding requested: (Please tick)

Capital [] Revenue [x] Both []

7.3 Has funding been requested / allocated from any other sources, including Council Directorates and if so how much?

Meeting held with Chair Cultural/Community Services Committee in August 2006 to highlight current funding issues within Voluntary Sector and explore any possibility of mainstream funding – not possible at present time.

7.4 What other funding alternatives have been considered and why were these not appropriate?

There is an urgent need for gap funding as our recent Lottery bid was unsuccessful. No other one funder could respond in time to our current crisis. In the longer term we are submitting further bids and reassessing our Business Plan in the light of our current circumstances. (See attached Funding Plan)

7.5 What are the financial implications for the project should it not receive SIB funding?

The project would not be able to go ahead and other sources of funding available would be lost to the area. Smaller community projects dependent on us for support would struggle and may not survive, losing additional resources and income to the community.

7.6 When SIB expenditure is complete how do you intend to continue this project?

The project has a development plan from 2006-2009 which highlighted funders, that may consider funding the project in the light of recent application rejections The project intends to reassess this plan to look at other alternative funding streams and apply to these in the next 6 months to secure the position of the organisation.
 Income will be generated via a mixture of Trust funds, public service contracts (such as Surestart) and providing consultancy and training.

7.7 Provide a profile of projected costs:

Funding Source	2006/07	2007/08	2008/09	Total Cost

SIB:				
East	£12,500			
West	£12,500			
Other Sources: (Please state)				
1) Own Funds	£3,200(secured)			
2) Surestart Management Fees	£1,200(secured)			
3) CAF Consultancy	£7,465(secured)			
4) Awards for All Walking project	£2,000(secured)			
5) Awards for all continuation funding	£5,000(pending)			
Total Cost:	£43,865			

7.8 Please provide details of any 'in-kind funding (e.g. Peppercorn rents), if included within the 'Other Sources' of funding shown above.
The £7,465 consultancy from Charities Aid Foundation includes 'in kind' consultant's time x 10 days.

7.9 Please provide a breakdown of the Total cost to show the main areas of expenditure:

Expenditure	
Staffing	26525
On costs - NI @11%	2917
Pension @ 6% -current costs	1068
Total Staff Costs	30510
1 Revenue Costs	
Consultancy	7465
Insurance	600
Office costs -heat/light/services (3 mths only)	1200
Tel/Computer	600
Office Supplies	450
Travel/transport	400
Meeting expenses	240
Auditor	1200
Contingency for redundancy	1200
	13355
Total Project Costs	43865

NB: SIB will contribute towards current staff costs, which is crucial to the successful securing of match funding.

Office costs are only required for 3 months as SRB5 is currently funding office costs until December 2006.

7.10 Please provide details of how you will ensure that the procurement and purchasing of services and equipment will be managed in accordance with requirements as detailed in the guidance notes and guidelines.

Include any estimates that you have and details of any contractors or suppliers to be used.

We adhere to City of Sunderland Procurement Policy

Section 8: Additional Information

8.1 Please provide any additional information that may be of use in support of your project proposal (Please append additional sheets if required):

Future Funding Plan (see attached)

Section 9: Declaration

I declare that the information provided is correct and accurate and that, should this application be successful, the organisation will agree to the terms and conditions of SIB:

Name: Cath Halse

Position in Organisation: Project Manager

Date: 1 September 2006

Ford, Pallion and Millfield Community Development Project

Forward Funding Strategy in the Light of Lottery Bid Rejection

Immediate Action

Sep 1st Application submitted for 6 months funding via Strategic Initiatives Budget.

This would give us the opportunity to plan, re-form our business plan, and submit further funding bids

Funding Plan

The work will be funded via

- income generated by securing contracts/managing projects/external consultancies
- Large grants to fund over 2-3 years of both core and project funding
- Small grants for time limited or pilot project funding

Year 1 April 2007- March 2008

Funder	What for	Amount	Application Submission Date	Decision due
LARGE GRANTS Northern Rock Foundation	Core Costs	£25,000 x 2 years Total £50K	October 06	Feb 07
Tudor Trust	Core + project development	£15K x 2 years Total = £30,000	1st stage – Sep 2 nd stage- Dec	March 07
Big Lottery	Com Network Dev	£25,000 x 2 years Total £50K	Outline -Sep Full bid - Oct	Feb 07
Esmee Fairbairn	Core and project development	£12,000 year1	Oct 2006	Feb 07
SMALL GRANTS Awards for All	Walking With Wheels	£5,000	Submitted Sep 06	Dec 06
Barbour	Project Development	£500	Oct 06	Jan 07
Bernard Sunley	Project Development	£2,000	Oct 06	Jan 07
Sir James Knott	Project Development	£2,000	March 07	June 07
Healthy Cities	Project Development	£3,500	Jan 2007	Mar 07
CONTRACTS Surestart	Management of Community Development Team	£4,000	Oct 06	Jan 07
Green Exercise	Community Walking Projects	£12,000	Submitted Aug 06	Feb 07
Managing Money	Financial training for com groups	£3,000	Submitted Sep 06	Nov 06
University	Student Placements	£500	June 07	July 07

consultancies	New opportunities	£2,000	ongoing	ongoing
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Income and Expenditure Budget April 2007-March 2009

Expenditure	2007-8	2008-9	
Staffing costs	85,000	88,000	173,000
Office rent/heat/light	8,500	9,000	17,500
Running Costs	12,000	13,000	25,000
Development Budget	4,500	5,000	9,500
	110,000	115,000	225,000
	0		
Income			
Large Grants			
Northern Rock	25,000	25,000	50,000
Tudor Trust	15,000	15,000	30,000
Esmee Fairbairn	12,000	8,000	20,000
Big Lottery	25,000	25,000	50,000
	77,000	73,000	150,000
Smaller Grants			
Awards for All	3,000		3,000
Barbour	1,000		1,000
Bernard Sunley	2,000		2,000
Sir James Knott	2,000		2,000
Healthy Cities	3,500		3,500
2nd year grants		19,000	19,000
	11,500	19,000	30,500
Contracts/SLA's			
Surestart	4,000	4,000	8,000
Managing Money	3,000		3,000
Student Placements	500	500	1,000
External consultancies	2,000	2,500	4,500
Green Exercise	12,000	12,000	24,000
Helping Hands		4,000	4,000
Totals	21,500	23,000	44,500
Totals	110,000	115,000	225,000
	0		

SIB ARF Allocation : West

SIB Resources Statement as at 5th October 2006

Annex 2

	Committee Approval	Allocations £000's	Approvals £000's	Unallocated £000's
<u>Total SIB Allocation Pre 2003/2004</u>		1,400.000	1375.592	24.408
<u>2003/2004 Approvals</u>				
<u>Budget allocation</u>				
		200.000		
European Fund Development Package	17.12.01		10.4	
Barnes Park	17.12.01		35	
St Luke's Shopping Area Improvements	28.11.02		12.5	
Eco Rangers West 2003/2004	06.02.03		1	
Ford & Pallion Environmental Work	25.03.03		6	
St Luke's Neighbourhood Project	25.03.03		22.033	
West Access Fund	25.03.03		8.125	
Noah's Ark Crèche	04.07.03		20	
Events Budget	04.07.03		2	
GATES Virement	04.07.03		9.75	
Barnes School Community Room	02.10.03		12.5	
Dawson Terrace - South Hylton	02.10.03		5	
Plains Farm & Humbledon Community	02.10.03		19	
Plains Farm & Humbledon Community	27.11.03		5	
Pennywell Community Centre Redevelopment	05.02.04		49.995	
Ewesley Road Youth Work	05.02.04		1.83	
Ford, Pallion & Pennywell Outreach Welfare Rights	05.02.04		4.275	
		200.000	224.408	-24.408
Total Resources available				0

	Committee Approval	Allocations £000's	Approvals £000's	Unallocated £000's
<u>2004/2005 Approvals</u>				
<u>Budget alloaction</u>				
		200.000		
West Access Fund 04/05	25.03.03		5.75	
Pallion Youth Action Group	02.10.03		11	
Quality Time	02.10.03		3.05	

SIB ARF Allocation : West

Ford, Pallion & Pennywell Outreach Welfare Rights	05.02.04		2.235	
Ewesley Road Youth Work	05.02.04		3.22	
EU Funding Package Development Phase 2	05.02.04		14.255	
Sunderland Support for Parents with Disabilities	30.03.04		2	
Eco Rangers	30.03.04		1	
Development of Hydrotherapy Pool at Fulwell Day Centre	08.07.04		2.5	
Newswest Community Newspaper	08.07.04		9	
Holy Family Community Hall	08.07.04		5	
I. T Facilities at St Mary's and St Peter's Community project	07.10.04		10.3	
City - Wide 5-a-Side Leagues Project	07.10.04		3	
Playdays Childcare Project	07.10.04		14.603	
St Oswald's Security Project	07.10.04		12.716	
Hylton Road Play Park Provision	07.10.04		20	
Community Safety Equipment Scheme - Pennywell Neighbourhood Centre	02.12.04		10.365	
GATES - Community Services	02.12.04		31.831	
Eco Rangers	10.02.05		1.5	
Relocation of Childcare - Pennywell Neighbourhood Centre	10.02.05		12.187	
Area Committee Marketing Project	10.02.05		4	
Pallion Action Group - 'Pallion Youthie'	10.02.05		4.7	
Grindon CCTV Upgrade	10.02.05		15.538	
Pennywell Community Centre	10.02.05		24.998	
Building Learning Power within the Community - Richard Avenue Primary School	14.04.05		10	
Barnes Park Pavilion - Pemberton Bowls Club	14.04.05		12.695	
Returned Funding 2004/2005				
GATES Virement Creche	(03.07.03)	9.75		
Pennywell Community Centre	(05.02.04)	49.995		
		259.745	247.443	12.302
Total Resources available				12.302

SIB ARF Allocation : West

<u>2005/2006 Approvals</u>	Committee Approval	Allocations £000's	Approvals £000's	Unallocated £000's
<u>Budget allocation</u>		233.230		
West Access Fund 05/06	25.03.03		2.76	
Grindon CCTV Upgrade	10.02.05		9.246	
EU Funding Package Development Phase 2	14.04.05		14.765	
Fellstead School Community Sports Hall Plains Farm & Humbledon Neighbourhood Warden Project	07.07.05		30.040	
Horticultural Training Project	07.07.05		1.5	
DISC Security Measures	07.07.05		4.309	
Volunteer Outreach Project	07.07.05		3.333	
People's Pedal Power	06.10.05		2.15	
Community Initiatives Project - Thorney Close Action & Enterprise Centre	06.10.05		5.295	
Claxheugh Riverside Masterplan	06.10.05		3	
Physical Disabilities Alliance Project	06.10.05		2	
Sunderland Amateur Boxing Club - Health & Safety Works	06.10.05		2	
Lambton Street Fellowship Centre - 'High Flyers'	06.10.05		10.914	
Sunderland Training & Education Farm	06.10.05		14.5	
Compass Community Transport	06.10.05		2	
West Events Budget	06.10.05		12	
Grindon Young People's Centre	01.12.05		19	
Little Sisters of the Poor	01.12.05		20	
Phoenix Project - Community Outreach Programme	01.12.05		6	
Construction Challenge Project	01.12.05		6.5	
Sunderland Juvenile Service Project	01.12.05		10.8	
Playdays Childcare Project	01.12.05		6.750	
St Mary & St Peter's Community Project - Gap Funding	01.12.05		19.095	
ICT Provision, Youth Matters & Service Development	01.12.05		25.370	
Barnes Café / Café Development Project	09.02.06		6.898	
<u>Returned Funding 2005/2006</u>				
Active Communities Development Fund	(02.10.03)	2.196		
GATES Start Up	(06.02.03)	0.800		

SIB ARF Allocation : West

Plains Farm & Humbledon Community	(02.10.03)	0.201		
Sunderland Support for Parents with Disabilities	(30.03.04)	0.830		
Physical Disabilities Alliance Project	(06.10.05)	0.666		
		237.923	250.225	-12.302
Total Resources available				0

	Committee Approval	Allocations £000's	Approvals £000's	Unallocated £000's
<u>2006/2007 Approvals</u>				
<u>Budget allocation</u>		233.230		
Barnes Café / Café Development Project	09.02.06		0.602	
EU Funding Package Development	06.04.06		11.437	
Outreach Welfare Rights Project	06.04.06		21.067	
Eco Rangers	06.04.06		1.5	
Construction Challenge Project	06.04.06		5	
Play Work ILM Project	06.04.06		18	
Early Years Environment Project	06.04.06		12.643	
Sit 'n b' Fit - Improving the Health & Independent living of Sunderland's Elderly People	06.07.06		3.120	
Pennywell Community Centre Development	06.07.06		17.032	
Wearable Service Centre Development	06.07.06		10.620	
Returned Funding 2006/2007		0.000		
		233.230	101.021	132.209
Total Resources available				132.209

STRATEGIC INITIATIVES BUDGET (SIB)
CRITERIA AND PROJECT GUIDELINES

1 ABOUT THE SIB FUND

- 1.1 SIB was established in 1996/7 to promote action on key priorities identified in the relevant Area Regeneration Frameworks, and to attract other funding into the area. Each Regeneration Framework area is currently allocated a minimum of £200,000 per year. Applications for funding are approved by the relevant Area Committee or Cabinet.
- 1.2 SIB is approved on an annual basis as part of the full Council budget process in February or March each year. It is possible that due to financial constraints in a particular year, the allocation may be reduced or withdrawn. Approvals from future years' SIB allocations are therefore subject to this budget process and cannot be guaranteed.
- 1.3 Applications therefore will only be approved for the current year unless exceptional circumstances can be established, such as the need to secure other funding over a period of time or enable the recruitment or retention of staff to proceed. Projects that apply for funding from future years' allocations do so at their own risk.

2 APPLYING FOR SIB

- 2.1 The Council's Development and Regeneration Directorate administers SIB through its Regeneration and Housing Service. Any project wishing to enquire about a possible application, or who have any queries regarding the process, should in the first instance, contact the relevant Area Regeneration Officer below :

Bill Blackett Sunderland East, and the Coalfields
Telephone 553 1162 Fax 553 1599
e-mail bill.blackett@sunderland.gov.uk

Karon Purvis Sunderland North, and Washington
Telephone 553 1214 Fax 553 1599
e-mail karon.purvis@sunderland.gov.uk

Richard Parry Sunderland South and Sunderland West
Telephone 553 1217 Fax 553 1599
e-mail richard.parry@sunderland.gov.uk

- 2.2 Once the suitability of the project has been established, an application form will be sent out electronically or by post accompanied by these guidelines, guidance notes for filling in the application form, and a copy

of the relevant Framework(s) and Action Plans. As a copy of the completed application form will be attached to a covering report as part of the Area Committee's agenda, we would appreciate it if the form could be returned electronically to the relevant Area Regeneration Officer at the appropriate e-mail address provided above. If this is not possible, a typed copy can be sent to the address shown on the covering letter. The covering letter will also provide the date of the next pre-agenda and the full Area Committee meetings, and the deadline for returning the completed application form.

- 2.3 Where an SIB application refers to inputs or support from other Council Directorates, either financial or otherwise, the Lead Agent should seek the agreement of the relevant Directorate. Agreement should be at the appropriate level within the Directorate and should be in place prior to the application being placed on the pre agenda. The appropriate Directorate contact name will be supplied and support or authorisation will be included in the application.
- 2.4 Where possible, a representative of the project must attend the pre agenda and the full Area Committee meetings in order to respond to any queries the Elected Members may have. Please note however, that attendees will not be expected to speak on behalf of the application but to respond to any questions there may be regarding the application
- 2.5 An application to the Area Committee should not be interpreted as a guarantee of its approval. The Committee reserves the right to defer or reject any submission on the basis of available SIB funding in the current financial year and the project's suitability in the light of Area Framework priorities and SIB criteria. However, it will make a decision at the meeting whether to grant the full amount being requested, make a contribution of a lesser amount, defer the request or refuse the application.

3. CRITERIA FOR ELIGIBILITY

- 3.1 SIB is intended to address the Area Regeneration Framework priorities, which are identified in the Action plan. Although an application does not need to address these priorities in order to receive approval, preference will be given to those proposals that clearly demonstrate a link with the Action Plan.
- 3.2 Applications should also demonstrate the potential benefits to local communities the proposed project would bring, and subsequently be able to provide evidence and statistics that can illustrate these benefits.
- 3.3 SIB is mainly intended for one off projects, capital expenditure and "pump priming" of new initiatives. Revenue support can be included in any application, but this will only be at the commencement of a new project or as "gap funding" to enable a project to continue while other funding is being sought. Ongoing or repeat revenue or maintenance

costs, such as electricity or rent, will not normally be considered for SIB funding.

- 3.4 A major aim of SIB is to attract other funding into the area. While the lack of other funding would not disqualify any application, priority is given to those projects that are seeking or have secured additional funding from other sources such as Single Regeneration Budget, Lottery, European funding, sponsorship or grants from charitable institutions.
- 3.5 Applicants are normally expected to make a contribution towards overall project costs, although this is not essential for SIB support to be considered.
- 3.6 Applications will normally only be approved for the current year unless exceptional circumstances can be established, such as the need to secure other funding or enabling the recruitment or retention of staff to proceed. In such cases, future years' allocations would therefore become 'active' once the full Council's budget for that year had been formally approved.
- 3.7 Any project applying for SIB funding must have a management committee, some form of written constitution and a dual signatory bank/building society account.

4 NON-ELIGIBILITY

- 4.1 Individuals or groups that are not formally constituted are ineligible for SIB funding.
- 4.2 SIB should not be used to finance projects that would normally be funded through other sources or to compensate for budget reductions in mainstream provision.
- 4.3 SIB cannot provide ongoing revenue or maintenance support to projects (see 3.3 above) or for payments for redundancy.
- 4.4 SIB cannot be used for activities of a political or exclusively religious nature.
- 4.5 SIB cannot be used to fund retrospectively i.e. for expenditure already incurred before the application has been approved.

5 APPROVAL AND PAYMENT

- 5.1 If the application is approved in full or in part, an offer letter confirming the allocation will be sent out to the nominated contact person within a week. Funding will only become available once the terms and conditions accompanying the offer letter have been signed and returned. ***These terms and conditions that accompany the offer letter should be***

read carefully, as this constitutes a contract between Sunderland City Council and the project.

- 5.2 The grant will not be released as a “lump sum”. Funding will be released to cover appropriate expenses as they occur and not in advance or anticipation of need. Relevant documentation (e.g. invoice, receipt) must be produced before payment is made.
- 5.3 There is not the facility to overspend on specific allocations. It is the project’s responsibility to have estimated the costs correctly, and the Council does not accept any liability should these estimates prove inaccurate or insufficient. Should the available funding prove inadequate to meet the project’s aims, it will be the project’s responsibility to seek additional funding. If this is not possible, the Lead Agent should seek advice from the relevant Area Regeneration Officer regarding the current status of their SIB allocation. Any project that exceeds the original allocation will be required to find the overspend from their own resources.

6 CONDITIONS

- 6.1 Projects must be managed in accordance with all appropriate statutory requirements and employment legislation and must not be conducted in any way as to bring Sunderland City Council into disrepute
- 6.2 **Purchasing / Procurement requirements**

The Council has a duty to ensure that, where it awards public monies to external organisations, value for money and probity is demonstrated as monies are expended.

Where any such monies are used to procure goods, materials, services or works the following procurement requirements must be applied.

Procurement up to £10,000

Records must be kept to demonstrate that value for money has been achieved, by keeping suitable records. For example, if all or part of a grant was to be used to purchase computer equipment it would be appropriate to contact at least four suppliers of the equipment concerned and ask for a price from each supplier. A note should be retained of the price and specification quoted in each case. If the supplier used is not the supplier quoting the lowest purchase price, a record should be kept with the quotes to explain why the chosen supplier was used. This would normally be on the grounds of quality. This process would also apply to suppliers of services. This process would also apply to suppliers of services, e.g. consultancy services for feasibility studies and for purchases classified as capital works.

Procurement Between £10,000 and £50,000

For procurement of this value, at least four written quotations must be obtained and kept for inspection from suitable contractors or suppliers. If less than four quotations are obtained (e.g. because the work is specialised) or considered the reason for this should also be recorded. Finally, if the supplier used is not the supplier quoting the lowest purchase price, a record should be kept with the quotes to explain why the chosen supplier was used.

Procurement Over £50,000

A formal tender process must be used for all procurement exceeding £50,000.

This means that at least six suitable contractors or suppliers should be invited to tender for the contract on the basis of a clear detailed specification. A deadline should be set for receipt of the tenders from those invited, and tenders received after the deadline should not be considered. Tenders received by the deadline should be opened together in the presence of at least two responsible people. The value of each tender should be recorded and the record signed by both persons present. If the supplier used did not tender the lowest price, a record should be kept to explain why the chosen supplier was used.

Potential conflicts of Interest

Any potential conflicts of interest (e.g. the supplier is a friend or relative of the person procuring the service, goods or works) should be declared and those affected should not participate in the procurement process or decision.

Retention of Records

Records of all of the above processes should be retained for a period of three years and must be available for inspection by representatives of the Council if required.

Failure to comply with any of the above conditions could result in clawback of monies and further claims or awards not being approved.

Please note: Projects will be required to submit all relevant documentation with regard to the appointment of a contractor or supplier with the first Quarterly Monitoring Return (or the most appropriate).

- 6.3 Projects are required to provide accurate and verifiable information for monitoring, evaluation and reporting purposes, and must fill in and return the quarterly monitoring return form that is sent requesting information on

projects' progress. Additionally, projects are subject to audit and monitoring throughout their duration by officers of the Development and Regeneration Directorate. Failure to return monitoring forms or comply with any other financial requests made may result in the remainder of the allocation being withheld or future applications being refused.

6.4 Once a project has used its full SIB allocation, projects will be required to submit a written report and attend a future Area Committee meeting to discuss the project's impact. Lead Agents will be informed of when this report and presentation will be required by the relevant Area Regeneration Officer.

6.5 It is the project's responsibility to keep the relevant Area Regeneration Officer informed of any changes that may affect its SIB allocation. In this respect it should be noted that:

- The normal practice will be to make SIB funding available for the period indicated in the funding profile in Section 7 of the application form. If funding is not claimed in accordance with the profile of projected costs in Section 7 of the application form or once the projected completion date has been reached, any unused allocation may be reclaimed, unless the project has indicated a reason for the delay and requested an extension to their funding period.
- No project will be allowed to access SIB funding beyond 2 years from the date of the original offer letter, unless it has received approval for funding over several years. Beyond this period, any unused allocation will be returned to SIB and any project still requiring the funding would need to submit a new application.
- SIB can only be used for the purposes outlined in section 3.4 and section 7 of the application form. If a project for any reason wishes to use their allocation for purposes other than the ones originally proposed, they would need either to return the unused allocation and submit a new proposal to the Area Committee or make a formal request to the Area Committee to vire the allocation.

6.6 The project should ensure that, wherever appropriate, publicity generated by the project acknowledges SIB support. It is a condition of SIB that any press releases be made via the SIB Marketing and Communications team (Tel 0191 553 1933). Please note that in cases where SIB has provided support for the feasibility stage of a capital build project, SIB support will need to be acknowledged on site billboards at the construction stage. The SIB logo can be obtained from the SIB Marketing and Communications team.

WEST SUNDERLAND AREA COMMITTEE MEETING 5th October, 2006	
Title of Report: STRATEGIC INITIATIVES BUDGET : 2006/07 WARD BASED COMMUNITY CHEST	
Author(s): Director of Development and Regeneration	
Purpose of Report: The purpose of this report is to bring forward 14 recommendations relating to the 2006/07 Community Chest Scheme.	
Description of Decision: The Committee is requested to: <ul style="list-style-type: none"> i. approve all 14 proposals for support from the 2006/07 Community Chest as detailed in Annex 1 	
Is the decision consistent with the Budget/Policy Framework? *Yes	
If not, Council approval is required to change the Budget/Policy Framework	
Suggested reason(s) for Decision: The Community Chest forms part of the Strategic Initiatives Budget and that £250,000 is available for the scheme in 2006/2007, £10,000 for each Ward. This scheme is operated under Section 137 of the Local Government Act 1972.	
Alternative options to be considered and recommended to be rejected: The circumstances are such that there are no realistic alternatives that could be considered.	
Is this a "Key Decision" as defined in the Constitution? No	Relevant Review Committee: Regeneration and Community Review Committee
Is it included in the Forward Plan? No	

**STRATEGIC INITIATIVES BUDGET :
2006/2007 WARD-BASED COMMUNITY CHEST**

Report of the Director of Development and Regeneration

1.0 Purpose of the Report

1.1 The purpose of this report is to bring forward 14 recommendations relating to the 2006/2007 Community Chest Scheme.

2.0 Description of Decision

2.1 The Committee is requested to approve all 14 proposals for support from the 2006/07 Community Chest as detailed in Annex I.

3.0 Background

3.1 The Committee will be aware that the Community Chest forms part of the Strategic Initiatives Budget and that £250,000 is available for the scheme in 2006/2007, £10,000 for each Ward. This scheme is operated under Section 137 of the Local Government Act.

4.0 Current Position

4.1 To date approvals for each of the Wards total:

Barnes	£2020
Pallion	£3148
Sandhill	£2136
St. Anne's	£1800

5.0 Reason for Decision

5.1 Community Chest support is given to projects which clearly demonstrate that they will address identified local needs, as detailed in Area Regeneration Frameworks, normally providing genuine community benefit and which can subsequently provide evidence/measurement of success in this respect.

6.0 Alternative Options

6.1 The circumstances are such that there are no realistic alternatives that could be considered.

7.0 Relevant Consultation

7.1 Members have been consulted on all applications for Community Chest support.

7.2 The City Treasurer has been consulted on this report, all costs associated with developing Community Chest applications are resourced by the Strategic Initiatives Budget admin fee.

7.3 Residents have been consulted about the priorities in the Area Regeneration Frameworks Community Chest grants support these identified priorities.

8.0 Background Papers

8.1 The following background papers were used:

- Community Chest Application Forms
- Schedule of projects circulated at the panel meeting held on 20th September, 2006

COMMUNITY CHEST 2006/2007

PROJECTS PROPOSED FOR APPROVAL

	<i>Recommended Grant subject to final estimates, invoices, up to £:</i>
BARNES WARD	
Sunderland Floral Art Club – Contribution towards room hire, demonstrations, workshops etc.,	200
Sunderland Amateur Boxing Club – Contribution towards conversion of changing room to multi gym.	900
DLI Association – Contribution towards visit to Remembrance Parade, transport, refreshments, accommodation etc.,	200
Pemberton Bowls Club – Purchase of clock for the park.	300
St. Gabriel's Camp – Contribution towards purchase of oven and kitchen equipment.	200
Sunderland Remembrance Day Parade Steering Group – Contribution towards expenses, bands, hire costs etc.,	100
Total	1900
PALLION WARD	
Good Shepherd Over 60's Club – Contribution towards Christmas lunch.	120
Sunderland Remembrance Day Parade Steering Group – Contribution towards expenses, bands, hire costs etc.,	100
Total	220
SANDHILL WARD	
Sunderland Flames (American Football Team) – Purchase of strips and equipment.	150
Grindon Boys Club (U 12's) – Purchase of equipment, strips, training equipment, goals, nets etc.,	400
Sunderland Remembrance Day Parade Steering Group – Contribution towards expenses, bands, hire costs etc.,	100
Total	650

ST. ANNE'S WARD

South Hylton Area – Purchase and maintenance of ten hanging baskets. 1854

Pennywell Youth Project – Purchase and installation of extractor system. 1000

Sunderland Remembrance Day Parade Steering Group – Contribution towards expenses, bands, hire costs etc., 100

Total 2954

Total of Projects 5724

Item No.9

REPORT OF THE DIRECTOR OF COMMUNITY AND CULTURAL SERVICES

WEST AREA COMMITTEE

5 OCTOBER 2006

FOOD IN SCHOOLS PROGRAMME

1. PURPOSE OF THE REPORT

- 1.1 The purpose of the report is to advise the Area Committee of the exciting work undertaken by the Food in Schools team as part of the citywide strategy for the DfES transitional school meals funding.

2. DESCRIPTION OF THE DECISION (RECOMMENDATIONS)

- 2.1 The Director is delighted to advise the Area Committee of the innovative work undertaken by the Food in Schools team to increase the knowledge and skills of children.

3. BACKGROUND

- 3.1 The provision of the DfES transitional school meals funding has enhanced the delivery of a high quality sustainable school meals service.
- 3.2 However, by simply focusing on school meals the DfES Funding Strategy would be unlikely to have the wider cultural impact needed to make the inroads on tackling obesity levels. A report published recently stated those more than twelve million adults and one million children would be obese by 2010 if no action were taken.
- 3.3 Therefore, the strategy forms a strong link to wider agenda's, including the Healthy Schools Programme, of which the Food in Schools Programme is a fundamental element.
- 3.4 This has led to the development of the Food in Schools team as an integral part of Sunderland's DfES Funding Strategy.

4. FOOD IN SCHOOLS PROGRAMME

- 4.1 The Food in Schools Programme aims to ensure children have access to healthy food choices in schools and in doing so lay the foundations to help prevent obesity and disease in later life.
- 4.2 The programme will enable schools to:
- ✓ Improve the health and well-being of pupils, staff and the school community

- ✓ Achieve the National Healthy Schools Standard through the theme of healthy eating
 - ✓ Give clear and consistent messages about food throughout the school day
 - ✓ Provide food education through cross curricular subjects
 - ✓ Engage pupils in making informed choices about their diet
 - ✓ Promote working with partnerships between schools, pupils and parents
- 4.3 In addition, the objectives of the programme are contributing to the outcomes stipulated by the Every Child Matters agenda, by providing rigorous evidence needed to meet Ofsted requirements.

5. FOOD IN SCHOOLS TEAM

- 5.1 The Food in Schools team consists of a Food in Schools Co-ordinator and four interactive Food in Schools Workers, who will all work with schools to develop a whole school approach to healthy eating.
- 5.2 Each Food in Schools Worker has an allocated group of schools. Workload prioritisation is based on schools with the highest child obesity rate and low free school meal uptake.
- 5.3 Children will profit from fun, practical and interactive school-based sessions and activities that promote the benefits of healthy eating and lifestyle choices.
- 5.4 See Appendix A for a summary of the activities that have been carried out to date, together with a letter and timetable advising schools of their allocated officers
- 5.5 The role of the Food in Schools Coordinator is to support schools through the development of whole school food policies, which are based on the requirements of the Food in School and Healthy School Programmes, as well as the desired outcomes of schools that are derived from comprehensive auditing and consultation processes with individual schools.
- 5.6 In addition the Food in Schools work is underpinned by the role of the Specialist Dietician, who will:
- Ensure that all schools in Sunderland meet the Government's challenging new nutritional standards for school lunches.
 - Manage the nutritional analysis software package (CRISp).
 - Work with school nurses to give guidance and training on nutrition, healthy eating and dietary requirements.
 - Work with other health providers to implement the obesity management protocol in conjunction with other professionals within the city.

6. RECOMMENDATIONS

- 6.1 The Director wishes to advise the Area Committee of the innovative and exciting work the Food in Schools team is carrying out, as part of the city wide partnership, to give children and young people the skills and knowledge to make informed choices about healthy eating and an active lifestyle.



7. CONCLUSION

- 7.1 The Food in Schools Programme gives the school meals service an excellent opportunity to carry out work which will improve children's health and well being, as well as supporting schools in their targets of achieving Healthy School Status and meeting Ofsted requirements.
- 7.2 The work will also enhance the knowledge and levels of healthy eating amongst children in Sunderland, and contribute to the culture shift in attitudes to healthy eating, that is recognised, make a long term and sustainable impact on obesity levels.

8. BACKGROUND PAPERS

The White Paper: 'Every Child Matters'
Healthy Schools Programme

APPENDIX A

School	Dates visited	Year groups	Activities	Photos
The Barnes Infants School Mount Road Sunderland SR4 7QF	10/7/06	Parents evening	-water provision -Healthy Packed lunches -Food in schools Team	
Richard Avenue Primary School Hurstwood Road Sunderland SR4 7LQ	15/6/06	Reception Years 1-6	-Taste testing -Nutritional Values of food -The balance of Good Health	
Diamond Hall Infants Wells Street Millfield Sunderland SR4 6JF	11/7/06	Nursery Reception Years 1&2	-Story 'Grub' -Packed lunches Healthy desserts	
Portland School Weymouth Road Chapelgarth Sunderland SR3 2NQ	13/7/06	11-19 year olds	-Water provision -healthy snacks -exercise	